

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**July 10, 2013**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, July 10, 2013 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, and Jane Solon, Treasurer Gary Wackerlin and Attorney Guy Hall.

Absent: Commissioner Timothy McMahon

Staff present: Bobbie Herakovich, Executive Director/Secretary, Jan Plotner, Director of Finance, Joe DeLuce, Director of Recreation, J. R. Pope, Superintendent of Planning and Operations, Laura Auteberry, Marketing and Development Director, Andrew Weiss, Park Planner, Tammy Hoggatt, Human Resource Manager, Matt Weber, Risk Manager, and Elliott Bortner, Special Events and Volunteer Coordinator.

Members of the public were present.

**Call to Order**

President Petry called the meeting to order at 7:00 p.m.

**Comments from the Public**

President Petry called for comments from the public. There were none.

**Communications**

President Petry circulated the communications.

**Treasurer's Report**

Consideration of Acceptance of the Treasurer's Report for the Month of June 2013

Treasurer Wackerlin presented the Treasurer's Report for the month of June 2013. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of June 2013. The motion was seconded by Vice President Griggs. The motion passed 4-0.

**Executive Director's Report**

Volunteer of the Month

David Oliver was chosen as Volunteer of the Month for June. Mr. Oliver volunteered as corner monitor for multiple shifts at Taste of Champaign-Urbana. He also volunteers at Virginia Theatre shows and events. Mr. Oliver was presented with a certificate of appreciation and a bag of goodies.

The Board thanked Mr. Oliver for his efforts.

General Announcements

Ms. Herakovich reported that Commissioner Solon accompanied her to a Public Art League (PAL) meeting to discuss sculptures because funding would come from Carragher funds. They met with Eric Robeson and David Wilcoxon from PAL to discuss adding an additional sculpture in West Side Park. Commissioner Solon followed up with the Michael Carragher trust trustees to confirm their agreement. The trustees will also allow the Park District be more flexible in using the funds for other parks. Ms. Herakovich reported that they will be working with the trustees for placement of a sculpture in West Side Park. She reported that the Park District looks forward to being a partner with PAL and will be renting the sculpture for two years.

In response to a question by President Petry, Ms. Herakovich reported on the rental fee for the sculpture and indicated it will be paid through the Champaign Parks Foundation.

Ms. Herakovich thanked President Petry and Vice President Griggs for going on the Park Tour. She reported that approximately 25 people, including former Park Commissioners Gil Brinkmeyer and Morgan Powell went on the tour.

Ms. Herakovich also thanked Vice President Griggs and Commissioner Solon for attending the Douglass Park neighborhood meeting. The meeting was well attended.

Discussion ensued. Commissioner Kuhl asked if there was any consensus on amenities the residents would like to see in the park. Commissioner Solon stated that the spray park and Vice President Griggs stated that a pavilion seemed to be the favored amenities. Ms. Herakovich reported that the residents were encouraged to communicate any comments to Mr. Weiss.

Ms. Herakovich reported that the Park District is waiting to receive the EPA permit for the new Leonhard Recreation Center construction project. Dodds Company expects to begin construction on Monday.

Ms. Herakovich reminded the Board of the invitation for friends and family from the Urbana Park District to see the Crystal Lake Pool. She reported that Vice President Griggs and she attended the Grand Opening Ceremony.

Ms. Herakovich noted that the Board received the monthly report. She asked Commissioners to email any suggestions or comments to her.

## **Report of Officers**

### Attorney's Report

None

### President's Report

President Petry reported that he visited the natural areas at Scott and Porter Parks, and believes that both projects are doing well. President Petry reported that the Park Tour was great, and it was a good idea to reinstate it in order to build stronger ties with the Champaign Parks Foundation Board. President Petry stated that he confirmed with Laurie Bonnet that the Unit #4 School Board has no interest in the existing Leonhard Recreation Center.

## **Consent Agenda**

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately. The items are as follows:

1. Minutes of the Public Hearing and Special Board Meeting, May 22, 2013
2. Minutes of the Special Board Meeting, June 5, 2013
3. Minutes of the Regular Board Meeting, June 12, 2013
4. Minutes of the Closed Session, June 12, 2013
5. Minutes of the Study Session Meeting, June 26, 2013

Vice President Griggs made a motion to approve the Consent Agenda items. The motion was seconded by Commissioner Solon. The motion passed 4-0.

## **New Business**

### Consideration of Approval of Disbursements as of June 13, 2013

President Petry reported that staff recommended approval of disbursements for the period beginning June 13, 2013 and ending July 10, 2013.

Commissioner Kuhl made a motion to approve disbursements for the period beginning June 13, 2013 and ending July 10, 2013. The motion was seconded by Commissioner Solon. The motion passed 4-0.

### Consideration of Approval of a Bid to Paint the Douglass Center Gymnasium

President Petry reported that staff recommended awarding the bid to low, responsive bidder, Capital Painting, at the bid price of \$12,285 and authorizing the Executive Director to enter into a contract for the work.

Discussion ensued. Ms. Herakovich reported that staff followed up with the low bidder and checked references, and that the bid submitted was accurate. She reported that the project was advertised in *The News-Gazette*.

Vice President Griggs made a motion to award the bid to paint the Douglass Center gymnasium to Capital Painting in the amount of \$12,285 and authorize the Executive Director to execute a contract. The motion was seconded by Commissioner Kuhl. The motion passed 4-0.

### Consideration of Approval of a Resolution Regarding Disposal of Audio or Video Recordings of Closed Meetings

President Petry reported that staff requested approval of the proposed Resolution regarding disposal of audio or video recordings of Closed Session meetings as listed in the Resolution in Section 1.

Vice President Griggs made a motion to approve the Resolution regarding the disposal of audio or video recordings of Closed Meetings. The motion was seconded by Commissioner Solon. The motion passed 4-0.

### Consideration of Approval of a Resolution Designating Freedom of Information and Open Meetings Officers

President Petry reported that staff recommended approval of a resolution designating Freedom of Information Officer and an Open Meetings Officers.

Commissioner Solon made a motion to approve the Resolution designating the Executive Director as the Freedom of Information Act Officer and the Executive Assistant as the Alternative Freedom of Information Officer, and designating the Executive Director as the Open Meetings Act Officer and the Executive Assistant as the Alternative Open Meeting Act Officer. The motion was seconded by Vice President Griggs.

Discussion ensued. Vice President Griggs reported that he attended an informational training meeting about the Open Meetings Act. The meeting was arranged by County Clerk Gordy Hulten. He stated that the meeting was very informative.

President Petry asked about the duties of the Freedom of Information and Open Meetings Officers. Ms. Herakovich talked about the role of the Freedom of Information officer and the process for responding to Freedom of Information requests, as well as the role of the Open Meetings Act Officer.

After discussion upon call of the question, the motion passed 4-0.

### Consideration of Approval of a Resolution to Appoint an Authorized IMRF Agent

President Petry reported that staff recommended approval of a resolution appointing Tammy Hoggatt as the authorized IMRF Agent.

Commissioner Solon made a motion to approve the Resolution appointing Tammy Hoggatt as the authorized IMRF Agent. The motion was seconded by Vice President Griggs. The motion passed 4-0.

#### Consideration of Approval of Park Board Priorities for FY2013-2015

President Petry reported that this item is to approve Park Board priorities for FY13-15. The Board reviewed the final draft of the Park Board priorities for FY13-15. Discussion ensued. It was noted that there should be consistency between the Board priorities and the Park District's strategic plan. Discussion ensued regarding the priorities, their degree of specificity and process for implementation.

Commissioner Kuhl made a motion to approve Park Board priorities for FY13-15 with correction. The motion was seconded by Vice President Griggs. The motion passed 4-0.

#### **Old Business**

None

#### **Discussion Items**

##### Proposed Draft Strategic Plan – 2020 Vision: Effective and Efficient in the Pursuit of Excellence

Staff presented key details of the proposed Strategic Plan – 2020 Vision: Effective and Efficient in the Pursuit of Excellence, a copy of which had previously been provided to Board members. Board members asked questions and offered comments. Staff will make revisions based on the questions and comments, and present to the Board for consideration at the August Board meeting.

The Board commended staff on doing a great job with developing the strategic plan.

#### **Comments from Commissioners**

Vice President Griggs reported that he met the Public Art League president, David Wilcoxon, at the CCDC meeting. He stated that CCDC contributed dollars to the next project. Vice President Griggs also reported that he attended a presentation about the Freedom of Information Act on Tuesday at the Champaign Public Library. He stated that it was a great presentation and offered to share information distributed with the Board.

President Petry commented that staff did a great job on the strategic plan. He also commented that he is pleased with the condition of natural areas.

#### **Closed Session**

Commissioner Solon made a motion as set forth below to convene in Closed Session. The motion was seconded by Vice President Griggs. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened in Closed Session under the Illinois Open Meetings Act, The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, and Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

#### **Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

#### **Closed Session Items – Action**

##### Consideration of Approval of a Selection Process

Commissioner Solon made a motion to invite the Illinois Association of Park Districts and Hazard, Young and Attea and Associates to make presentations about their qualifications. The motion was seconded by Vice President Griggs. The motion passed 4-0.

Consideration of Approval to Make Available for Public Viewing Closed Session Minutes

Commissioner Solon made a motion to make available a portion and/or entire minutes from Closed Session meetings on March 14, 2012 (partial); January 7, 2013 (partial); February 27, 2013 (partial); March 13, 2012; and March 27, 2013 for public viewing which were reviewed for that purpose. The motion was seconded by Commissioner Kuhl. The motion passed 4-0.

**Adjourn**

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. The motion passed unanimously and the meeting was adjourned at 8:50 p.m.

Approved:

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Joseph A. Petry, President

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Bobbie Herakovich, Secretary