# MINUTES OF THE SPECIAL BOARD MEETING CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS

## October 16, 2013

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, October 16, 2013 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, Jane Solon and Timothy McMahon, and Attorney Guy Hall.

Absent: Treasurer Gary Wackerlin

Staff: Bobbie Herakovich, Executive Director/Secretary, Tammy Hoggatt, Human Resources Manager, and Cindy Harvey, Executive Assistant.

Others: Keith Frankland, Senior Associate, and Jane Hodgkinson, Associate, with Hazard, Young, Attea & Associates were also in attendance.

#### Call to Order

President Petry called the meeting to order at 5:30 p.m.

## **CPD Highlights**

President Griggs thanked the Board for allowing him to attend the NRPA Congress and Expo. He commented that it was the best Congress he had attended and talked about the opening session and the various sessions offered. Vice President Griggs reported that he attended a park dedication as well as the Emancipation Park in Houston. He discussed with staff about implementing various programs.

President Petry also reported that he was fortunate to attend the Congress as well and expressed his thanks.

#### **Comments from the Public**

President Petry called for comments from the audience. There were none.

#### Presentation

### Leadership Profile Report & Criteria by HYA

Mr. Frankland and Ms. Hodgkinson presented a summarized version of the Leadership Profile Report conducted by HYA. The data contained in the report was obtained from the Board, key staff, support staff, and stakeholders. HYA presented the desired characteristics that respondents favor in the next director.

Discussion ensued. HYA answered questions posed by the Commissioners. The vacancy announcement will be updated to include the desired characteristics and a desired closing date.

The Board thanked the HYA staff for their efforts.

#### **Comments from Commissioners**

President Petry reported on his attendance at the NRPA Congress and Expo. He discussed viewing playscapes, discussing skate parks, and trail systems. He noted a trail system in Indianapolis and stressed the economic development benefits of trails.

## **Appointing Secretary Pro-Tem**

Vice President Griggs made a motion to appoint Guy Hall as Secretary Pro Tem during the Closed Session. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

#### **Closed Session**

Commissioner Solon made a motion as set forth below to convene in Closed Session. The motion was seconded by Vice President Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened in Closed Session under the Illinois Open Meetings Act, The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

#### **Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

### Adjourn

There being no further business to come before the Board, Vice President Griggs made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon. The motion passed unanimously and the meeting was adjourned at7:35 p.m.

Approved:

Joseph A/Petry, President

Bobbie Herakovich, Secretary