

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE REGULAR MEETING  
BOARD OF PARK COMMISSIONERS**

**June 11, 2014**

**PUBLIC HEARING**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, June 11, 2014 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Petry presided over the hearing.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, and Timothy McMahon, Treasurer Gary Wackerlin and Attorney Guy Hall.

Absent: Commissioner Jane Solon.

Staff present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, J.R. Pope, Director of Operations, Megan Kuhlenschmidt, Director of Recreation, Tammy Hoggatt, Director of Human Resources, Jameel Jones, Director of Cultural Arts, Kevin Crump, Director of Planning, Design and Construction, Dawn Schaefer, C-U Special Recreation Director, and Stacey Cornell, Administrative Specialist.

**Open the Public Hearing**

President Petry opened the Public Hearing at 7:00 p.m. He reported that the purpose of the Public Hearing was to discuss and receive comments on the Budget and Appropriation Ordinance for Fiscal Year 2014-2015. He reported that the notice of Public Hearing was published in The News-Gazette on June 1, 2014.

President Petry called for comments from the public. There were no comments received.

Vice President Griggs made a motion to close the Public Hearing. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

**REGULAR BOARD MEETING**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, June 11, 2014 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

The Commissioners, Officers and staff present at the Public Hearing were in attendance at the Regular Meeting as well as Commissioner Jane Solon.

**Call to Order**

President Petry called the meeting to order at 7:02 p.m.

**CPD Highlights**

Commissioner McMahon thanked the Board and staff for the flower arrangement sent at the passing of his mother-in-law. He reported that he has been active with his son's baseball team this summer and discussed a tournament hosted by Don Flynn, which was well run and a great experience. He commended Adults Sports Coordinator Joe Kearoff on being accommodating during a game at Dexter field. Commissioner McMahon noted that he is excited to see programming planned for Spalding Park.

**Comments from the Public**

None.

## **Communications**

President Petry circulated the communications.

## **Treasurer's Report**

### Consideration of Acceptance of the Treasurer's Report for the Month of May 2014

Mr. Wackerlin presented the Treasurer's Report for the month of May 2014. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of May 2014. The motion was seconded by Vice President Griggs. The motion passed 5-0.

## **Executive Director's Report**

### Volunteer of the Month

Ms. Kuhlenschmidt reported that Beth Funk was chosen as the May Volunteer of the Month for her efforts at Virginia Theatre events. Ms. Funk was unable to attend the Board meeting.

### General Announcements

Mr. DeLuce reported that the Park District is the recipient of an Illinois Department of Natural Resources grant for \$25,584. It will be used to employ seven individuals (two in natural areas, four in Douglass Park programs and one supervisor) full-time for 60 days. He also reported that the Park District is participating in the Summer Youth Employment Program with the Champaign Unit #4 School District and the City of Champaign. Five students will be employed in the areas of horticulture and at Douglass Park.

Ms. Kuhlenschmidt reported the Sholem Aquatic Center lifeguard staff received an "Exceeds" rating on an unannounced audit from Jeff Ellis and Associates. She also commented that Christopher Wendt, a lifeguard supervisor, was at a restaurant and responded to a female patron in distress that needed an AED. His assistance was helpful and staff learned that the patron was later released from the hospital.

## **Committee and Liaison Reports**

### Champaign Parks Foundation

Commissioner Solon distributed packets of car raffle tickets to the Board to sell. She stated that proceeds will benefit the youth scholarship fund through the Foundation. Commissioners and their immediate households are not eligible to win. Commissioner Solon updated the Board on a donor appreciation lunch with several donors hosted by Foundation members. She also reported that the Foundation is planning an event to recognize land donors.

## **Report of Officers**

### Attorney's Report

Attorney Hall reported that he is working on a Letter of Agreement to display the Roger Ebert statue with Chaz Ebert's attorney. He responded to questions from the Board. There is an Ebert Foundation and Chaz Ebert owns residual likeness rights. Attorney Hall is hopeful to have a final agreement for Board consideration within a week or so. He stated that Scott Anderson (one of the statue sponsors) and staff tentatively scheduled a dedication of the sculpture for July 3, 2014 at the Virginia Theatre, and invited Mrs. Ebert to attend. Discussion ensued.

Attorney Hall reported on his discussion with Mr. Anderson about the payment terms with the artist for the sculpture. The artist has granted the Park District all of his rights, including copy rights and the Park District has a bill of sale from the manufacturer who was paid. Discussion ensued about finalizing the terms of the agreement with Mrs. Ebert. Attorney Hall was directed to seek a license agreement for more than 10 years.

Mr. DeLuce was directed by the Board to meet with Mr. Anderson and outline their concerns. It was also the consensus of the Board that Mr. DeLuce invoice attorney fees associated with the sculpture to Mr. Anderson.

#### Attorney's Report - Ordinance No. 581

Attorney Hall recommended approval of Ordinance No. 581, Annexing Surrounded Territory (4809 and 4901 W. Windsor Road).

Commissioner Solon made a motion to approve Ordinance No. 581. A copy of the ordinance is attached to the minutes. The motion was seconded by Vice President Griggs. The motion passed 5-0.

#### President's Report

President Petry reported on his attendance at the Illinois Association of Park Districts (IAPD) golf outing. He also reported on the upcoming I IAPD Leadership Institute and encouraged Commissioners and staff to attend.

#### **Consent Agenda**

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and addressed separately. The items are as follows:

1. Approval of Minutes of the Closed Session Meeting, April 9, 2014
2. Approval of Minutes of the Special Board Meeting, April 23, 2014
3. Approval of Minutes of Closed Session Meeting, April 23, 2014
4. Approval of Minutes of the Annual and Regular Board Meetings, May 14, 2014
5. Approval of Minutes of the Special Board Meeting, May 28, 2014
6. Approval of Minutes of the Closed Session Meeting, May 28, 2014
7. Approval of Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, All Inclusive Rec in the amount of \$27,693.70 for the Purchase of the Glenn Park Playground Equipment
8. Approval of Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, Team Reil in the amount of \$25,798.00 for the Purchase of the Powell Park Playground Equipment
12. Approval of an Agreement between the Champaign Park District and Central Illinois Youth Football League for a three year term
13. Approval of Ordinance No. 582, an Ordinance Adopting Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works Projects for the Champaign Park District

Commissioner Kuhl made a motion to approve consent agenda Items 1-8, 12 and 13 with items 9-11 to be discussed separately. The motion was seconded by Commissioner Solon. The motion passed 5-0.

#### Consent Agenda Item 9: Approval of Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, Nu Toys 1 in the amount of \$116,910.00 for the Purchase of the Eisner Park Playground Equipment

Mr. Crump presented the staff report and responded to questions from the Board. The playground will be universally accessible, and is included in the Capital Improvement Budget to be paid for using ADA funds. All components will be tactile and sensory. The playground will be the first of its kind within the Park District. He reported that nine sensory panels and a double wide ramp were specified. The bidders who did not meet the specifications either had fewer panels or no double wide ramp.

Commissioner Solon made a motion to approve the bid and authorize the Executive Director to enter into an Agreement with the low, responsive bidder, Nu Toys 1 in the amount of \$116,910.00 for the purchase of the Eisner Park Playground Equipment. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consent Agenda Item 10: Approval of Bid and Authorization for the Executive Director to enter into an Agreement with the second lowest, responsive bidder, Shaw Bros. Concrete Bid 2 in the amount of \$61,452.00 for the Installation of the Eisner Park Playground Equipment

Mr. Crump presented the staff report and responded to questions from the Board. He reported that a representative for the low, bidder, All Inclusive Rec, informed staff that its staff is uncomfortable with installing another vendor's equipment and the concrete work called for in the bid. Mr. Crump stated that staff received a statement in writing from All Inclusive Rec about this. He reported that Shaw Bros. submitted two bids. Bid 1 called for curbing and Bid 2 included sidewalks that were less expensive. The sidewalk will run from the east side of the Hays Recreation Center parking lot and around the playground allowing access from all four directions. The basketball court at Eisner Park is also in need of replacement and will be moved north within the park. Commissioner McMahon requested copies of the drawings for the playground. The Commissioners noted that the expenditures are a significant investment in Eisner Park.

Commissioner Solon made a motion to approve the bid and authorize the Executive Director to enter into an Agreement with the second lowest, responsive bidder, Shaw Bros. Concrete, for Bid 2 option in the amount of \$61,452.00 for the Installation of the Eisner Park Playground Equipment. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consent Agenda Item 11: Approval of a Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, Rec Brands of Northern Illinois in the amount of \$59,510.00 for the Installation of Playground Safety Surfacing at the Eisner Park Playground

Mr. Crump presented the staff report and responded to questions from the Board. This surfacing is being done at the Eisner Park playground for accessibility reasons. Commissioner McMahon inquired about the type of surface being used.

Commissioner Kuhl made a motion to approve the bid and authorize the Executive Director to enter into an Agreement with the low, responsive bidder, Rec Brands of Northern Illinois in the amount of \$59,510.00 for the Installation of Playground Safety Surfacing at the Eisner Park Playground. The motion was seconded by Vice President Griggs. The motion passed 5-0.

## **New Business**

Approval of Disbursements as of June 11, 2014

Staff recommended the approval of disbursements for the period beginning May 15, 2014 and ending June 11, 2014.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning May 15, 2014 and ending June 11, 2014. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Consideration of Approval of Ordinance No. 580: Budget and Appropriation Ordinance

President Petry reported that staff recommended that the Board adopt Ordinance No. 580, the Budget and Appropriation Ordinance for FY 14-15 in the amount of \$18,723,084.

Vice President Griggs made a motion to adopt Ordinance No. 580: Budget and Appropriation Ordinance. The motion was seconded by Commissioner Kuhl. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes.

Consideration of Approval of the Proposed FY 14-15 Annual Budget

President Petry reported that staff recommended approval of the proposed FY14-15 Annual Budget.

Vice President Griggs made a motion to approve the FY14-15 Annual Budget. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of a Subrecipient Agreement between the City of Champaign and the Champaign Park District for the Community Matters Program – Garden Hills

Mr. Jones presented the staff report and responded to questions from the Board. He reported that last year 40 youth participated in Douglass day camp through this program. The funding is made available through a Community Development Block Grant, and will allow 25 youth, ages 6-11 and 10 youth ages 12-15 to attend summer day camps. It will also allow the Park District to host one special event. The recipients must live within a specified geographic area, and enrollment is on a first come, first serve basis. Currently there is a waiting list. Discussion ensued about additional funding. Commissioner Kuhl suggested that the parents send letters to the City acknowledging support of the program and requesting additional funding.

Commissioner Solon made a motion to approve a Subrecipient Agreement between the City of Champaign and the Park District for the Community Matters Program – Garden Hills for day camps and a special event. The term of the agreement is from July 1, 2014 through June 30, 2015. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Approval of a Subrecipient Agreement between the City of Champaign and the Champaign Park District for the Community Matters Program – Centennial Park

Mr. Jones presented the staff report and responded to questions from the Board. He reported that this is a new program that will benefit the families in the 1400/1500 block of West Kirby (Carrie Busey area). The program is being funded through the Urban Renewal Fund in an amount not to exceed \$25,000. Mr. Jones stated that residents may sign up for up to five options being offered: Leonhard Recreation Center day camp, Leader in Training, Prairie Farm programs, Sholem Aquatic Center passes and programs and Leonhard Recreation Center passes. Mr. DeLuce described the Community Development Block Grant process and Mr. Jones also noted that the Park District competes for funding with other agencies. Park District and City of Champaign staff will go door to door and sign up participants. Enrollment is based on a first come, first serve basis.

Commissioner Solon made a motion to approve a Subrecipient Agreement between the City of Champaign and the Park District for the Community Matters Program – Centennial Park to provide programming opportunities for families in the 1400/1500 block of West Kirby. The term of the agreement is from July 1, 2014 through June 30, 2015. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Approval of a the License Agreement with Conway Farms, LLC – The Cage Series (The Cage)

Mr. DeLuce presented the staff report. He reported that staff recommended Board approval of the License Agreement between Conway Farms, LLC – The Cage Series (The Cage) and the Park District.

Attorney Hall provided an update on the terms and conditions of the Agreement and responded to questions from the Board. He stated that the agreement will be for three years only. If at the end of three years, the agreement is not renewed, the building would be returned in the same condition as it was received. Discussion ensued about insurance coverage of the building.

Vice President Griggs made a motion to approve a License Agreement with Conway Farms, LLC – The Cage Series (The Cage) for three years. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Approval of Naming the Old Leonhard Recreation Center

Mr. DeLuce presented the staff report. He reported that the existing sign on the old Leonhard Recreation Center has been removed. Staff recommends that a new name for the facility be placed on the facility's exterior. Mr. DeLuce stated that staff recommends that the Board approve naming the facility "The Bicentennial Center", which was the original name of the facility, or "The Cage." Discussion ensued.

Commissioner Kuhl made a motion to approve naming the old Leonhard Recreation Center “The Bicentennial Center” along with the Park District and The Cage logo, as well as permitting The Cage to place a sign on the building. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

**Old Business**

None.

**Discussion Items**

None.

**Comments from Commissioners**

None.

**Closed Session**

Commissioner Solon made a motion as set forth below to convene in Closed Session. The motion was seconded by Vice President Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; 120/2(c)(5) for the purchase or lease of real property for the use of the public body; and 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body.

**Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

**Adjourn**

There being no further business to come before the Board, Vice President Griggs made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 5-0 and the meeting was adjourned at 9:22 p.m.

Approved:

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Alvin S. Griggs, Vice President

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Cindy Harvey, Secretary