

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL MEETING
BOARD OF PARK COMMISSIONERS**

July 8, 2015

PUBLIC HEARING

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, July 8, 2015 which commenced at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Timothy P. McMahon presided over the hearing.

Present: President Timothy P. McMahon, Vice President Craig W. Hays, Commissioners Alvin S. Griggs, Barbara J. Kuhl, and Jane L. Solon, and Attorney Guy Hall.

Absent: Treasurer Gary Wackerlin

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations and Planning, and Tammy Hoggatt, Director of Human Resources, Information Technology and Risk.

Members of the public were in attendance. Tim Mitchell, a reporter with The News-Gazette, was also present.

Open the Public Hearing

President McMahon opened the Public Hearing at 7:00 p.m. The purpose of the Public Hearing was to discuss and receive public comments on the Budget and Appropriation Ordinance for FY15-16. A Notice of Public Hearing was published in *The News-Gazette* on June 28, 2015 in compliance with State law.

President McMahon called for comments from the public. There were no comments received.

Commissioner Solon made a motion to adjourn the Public Hearing. The motion was seconded by Vice President Hays. The motion passed 5-0.

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, July 8, 2015 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Timothy P. McMahon presided over the meeting.

The Commissioners, Officers, staff, public and media present at the Public Hearing were in attendance at the Regular Meeting.

Call to Order

President McMahon called the meeting to order at 7:02 p.m.

CPD Highlights

Commissioner Solon commented that she was glad to see the Park District had a float in the Fourth of July parade.

Comments from the Public

None.

Communications

President McMahon circulated the communications.

Treasurer's Report

Ms. Wallace presented the Treasurer's Report in Mr. Wackerlin's absence. She reported that Mr. Wackerlin had reviewed the report.

Commissioner Griggs made a motion to accept the Treasurer's Report for the month of June 2015. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Executive Director's Report

Mr. DeLuce updated the Board on the arrangements for the Music Festival. He reported that Special Events Manager Zoe Stinson and Mr. Jones were working on finalizing the arrangements for the festival. The festival will be held on July 11, 2015 from 6 p.m. to 12 a.m. He reported that volunteers are needed and encouraged the Commissioners to volunteer.

Vice President Hays reported that the Champaign Parks Foundation will be selling raffle tickets at the festival.

President McMahon questioned who would be responsible for covering the police security cost. Mr. DeLuce responded that the City would help defray the cost.

Mr. DeLuce asked the Commissioners if they would be available for a strategic planning session on August 26, 2015. This would be an opportunity for the Board and the management team to brainstorm. It was the consensus of the Board to set aside the date for a strategic planning session.

Committee and Liaison Reports

Champaign Parks Foundation

Vice President Hays reported that a meeting was held to discuss the car raffle. He reported that car raffle sales are ahead of last year with a little less than \$13,000 tickets already sold. Vice President Hays stated that the Foundation would appreciate any assistance in selling raffle tickets. The goal is to sell 5,000 tickets. Radio advertising about the car raffle will start soon.

Report of Officers

Attorney's Report

Attorney Hall updated the Board about Michael Henry Park.

President's Report

None.

Consent Agenda

President McMahon stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately. The items are as follows:

1. Approval of Minutes of the Special Board Meeting, May 27, 2015
2. Approval of Minutes of Executive Session, May 27, 2015
3. Approval of Minutes of the Regular Board Meetings, June 10, 2015
4. Approval of Minutes of the Special Board Meeting, June 17, 2015

Commissioner Griggs made a motion to approve Items 1 and 2 on the Consent Agenda, defer Item 3 to the July 22, 2015 Special Board meeting, and remove Item 4 from the agenda. The motion was seconded by Commissioner Solon. The motion passed 5-0.

New Business

Approval of the List of Bills for June 2015

Ms. Wallace reported Treasurer Wackerlin had reviewed the disbursements and recommended approval. She recommended approval of the list of disbursements for the period beginning June 10, 2015 and ending July 7, 2015.

Commissioner Griggs made a motion to approve the list of disbursements for the period beginning June 10, 2015 and ending July 7, 2015. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of Ordinance No. 598: Budget and Appropriation Ordinance

Staff recommended adoption of Ordinance No. 598, the Budget and Appropriation Ordinance for FY 15-16 in the amount of \$17,838,641.00.

Commissioner Kuhl made a motion to adopt Ordinance No. 598, the Budget and Appropriation Ordinance for FY15-16 in the amount of \$17,838,641.00. The motion was seconded by Commissioner Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs, Vice President Hays – yes; President McMahon – yes; and Commissioner Kuhl – yes.

Approval of Memorandum of Understanding for a Headwaters Invasive Plant Partnership

Staff recommends the Board authorize the Executive Director to enter into a non-binding Memorandum of Understanding for a Headwaters Invasive Plant Partnership, and designate Mike Davis, Natural Areas Coordinator, as the principal contact. The term of the memorandum is effective through December 31, 2020, at which time it will expire unless extended.

Commissioner Kuhl made a motion to approve the Memorandum of Understanding for a Headwaters Invasive Plant Partnership. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Resolution to Include Taxable Allowances as IMRF Earnings

Ms. Hoggatt and Ms. Wallace presented a brief overview and responded to questions by the Board regarding request for approval of a resolution to include taxable expense allowances as earnings reportable to the Illinois Municipal Retirement Fund. Ms. Hoggatt reported that the Illinois Municipal Retirement Fund (IMRF) conducted an employer audit on the Park District in April 2015. One of the findings on the report related to inclusion of taxable expense allowances reported as wages without a resolution on file. The expense allowances wages have been reported to the IMRF since May 11, 2005. The taxable expenses include: car allowances, cell phone allowance, tuition reimbursement and moving expense allowance. Staff recommended the Board adopt a resolution to include the taxable expense allowances as earnings reportable to IMRF.

Ms. Wallace distributed a handout that showed the proposed totals from 2009 to present. Discussion ensued about the possible impact to retired and current employees as well as the impact on the Park District IMRF rate.

Commissioner Kuhl asked how other parks districts deal with this matter. She questioned whether tuition reimbursement should be considered as it alone is a tremendous benefit. Commissioner Kuhl stated that she would like to see more information about what other entities are doing before making a decision. Discussion ensued.

Commissioner Kuhl made a motion to table this item until staff provided additional information about how other districts handle this matter, what impact it would have on the five past retirees, and what other benefits besides salaries have been included as IMRF funds. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Approval of a Resolution Authorizing the Destruction of Audio Recordings of Executive Sessions

Staff recommended Board approval of the resolution authorizing, approving and ordering the destruction of the verbatim audiotape records of the following executive session full meeting(s): January 7 & 30, 2013; February 27, 2013; March 13 & 27, 2013; April 24, 2013; June 26, 2013; July 10 & 24, 2013; August 14 & 28, 2013; September 11 & 25, 2013; October 16 & 23, 2013; November 13, 22, 23, & 24; and December 4 & 9, 2013. Commissioner Solon requested that the November 2013 and December 2013 audio recordings be kept.

Commissioner Solon made a motion to approve the resolution authorizing the disposal of audio video recordings of executive session meetings as follows: January 7 & 30, 2013; February 27, 2013; March 13 & 27, 2013; April 24, 2013; June 26, 2013; July 10 & 24, 2013; August 14 & 28, 2013; September 11 & 25, 2013; and October 16 & 23, 2013, thereby omitting the November and December 2013 recordings at this time. The motion was seconded by Vice President Hays. The motion passed 5-0.

Old Business

None.

Discussion Items

IMRF Audit Report

This item was discussed earlier on the agenda.

Comments from Commissioners

Commissioner Solon inquired about the block party at Dobbins Downs. Mr. DeLuca stated that he believes that the block party will be held in the City's parking lot and that the City is providing funding toward the event.

Executive Session

Commissioner Griggs moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Solon. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Executive Session Item

Consideration of Approval to Make Available for Public Viewing Closed Session Minutes

Commissioner Solon made a motion to make available a portion and/or entire minutes from Closed Session meetings on December 10, 1996 (partial); March 10, 1999 (partial); May 13, 2009 (partial); May 27, 2009 (partial); September 9, 2009 (partial); September 19, 2012 (complete); January 30, 2013 (partial); August 28, 2013 (complete); September 25, 2013 (partial); December 4, 2013 (partial); February 12, 2014 (partial); March 12, 2014 (partial); April 9, 2014 (partial); May 14, 2014 (partial); December 10, 2014 (complete); January 14, 2015 (partial); January 28, 2015 (partial); March 11, 2015 (partial); April 8, 2015 (partial); and April 22, 2015 (partial) for public viewing which were reviewed for that purpose. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Comments

President McMahon updated the Board on a meeting he attended with Mr. DeLuce and Unit 4 representatives to discuss possible collaborative efforts. Vice President Hays updated the Board on a meeting he attended with Mr. DeLuce and City staff to discuss potential development in the City.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 5-0 and the meeting was adjourned at 8:19 p.m.

Craig Hays, Vice President

Cindy Harvey, Secretary