



**CHAMPAIGN
PARK DISTRICT**

**AGENDA
REGULAR BOARD MEETING
Brenan Meeting Center
706 Kenwood Road
Champaign, Illinois
Wednesday, December 9, 2015
7 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC

C. COMMUNICATIONS

D. TREASURER'S REPORT

1. Consideration of Acceptance of Treasurer's Report for the Month of November 2015

E. EXECUTIVE DIRECTOR'S REPORT

1. Volunteer of the Month
2. Annual Volunteer Hours Report
3. General Announcements

F. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

G. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, November 12, 2015
2. Approval of Minutes of the Executive Session, November 12, 2015
3. Approval of Board Meeting Dates for 2016

H. NEW BUSINESS

1. Approval of Disbursements as of December 8, 2015
Staff recommends approval of disbursements for the period beginning November 10, 2015 and ending December 8, 2015.
2. Approval of Amendments to the Champaign Parks Foundation By-Laws
Staff recommends approval of proposed changes to the Champaign Parks Foundation by-laws. The proposed changes have been discussed, reviewed, and are recommended for approval by the Champaign Parks Foundation Board.

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

3. Approval of Bids for 2016 Bedding Plants

Staff recommends the Board accept the bids and authorize the Executive Director to execute contracts to purchase 2016 bedding plants as follows: Staff recommends awarding the contract for each order to the respective low responsible bidders as follows: Park Flower Order with 2,928 flats to Ropp's Flower Factory for a total of \$48,499.00 and Flower Island Order with 2,765 flats to Jones Country Gardens for a total of \$47,519.25. The total cost of the two recommended orders for 2016 will be \$96,018.25 and funds will be allocated in the FY16-17 operating budget.

4. Approval of Bid for Hays Center Roof Project

Staff recommends the Board accept the Base Bid – Lower Roof, and reject the Base Bid – Upper Roof for the Hays Recreation Center roof project, and authorize the Executive Director to enter into a contract with the low responsible bidder, Craftmasters, Inc. of Decatur IL, in the amount of \$45,600.00, plus a not-to-exceed estimate of \$8,700.00 for replacement of any damaged areas.

5. Approval of Bid for Sound and Light Equipment for the Virginia Theatre

Staff recommends the Board accept the bid and authorize the Executive Director to enter into a contract with the low responsible bidder, Knox Array, LLC, Champaign IL, in the amount of \$27,000.00 for the purchase of audio and lighting equipment for the Virginia Theatre.

6. License Agreement to Use Real Property between the Champaign Park District and Champaign Telephone Company, Inc.

Staff recommends authorizing the Executive Director to execute a License Agreement to use real property between the Champaign Park District and Champaign Telephone Company, Inc.

7. Approval of an Alcoholic Beverage Policy

Staff recommends Board approval of the proposed Alcoholic Beverage Policy as presented.

I. DISCUSSION ITEMS

1. Summer Programs Report

J. COMMENTS FROM COMMISSIONERS

K. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 120/2(c)(5) for the purchase or lease of real property for the use of the public body, 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and 120/2(c)(11) litigation affecting the public body.

L. RECONVENE INTO OPEN SESSION

M. RETURN TO REGULAR MEETING

N. ADJOURN

UPCOMING MEETINGS OR EVENTS

- December 14, Foundation Board Meeting, 4 p.m., Bresnan Meeting Center
- December 15, Jim Brickman: Comfort & Joy - The 2015 Holiday Tour, 7:30 p.m., Virginia Theatre
- December 16, Meet Santa Claus at the VT, 5 p.m., Virginia Theatre
- December 17, *The Polar Express*, 7 p.m., Virginia Theatre
- December 18, *White Christmas*, 7 p.m., Virginia Theatre
- December 19, *It's a Wonderful Life*, 1 & 7 p.m., Virginia Theatre
- December 22, First Day of Winter
- December 23, No Study Session
- December 24, All CPD Facilities Closed except Tennis & Leonhard Recreation Centers (open until 3 p.m.)
- December 25, Christmas Day, All CPD Facilities Closed
- December 31, The Chorale presents "Opening Night": C-U at the Virginia, 7 p.m., Virginia Theatre
- January 1, New Year's Day, Administrative Offices Closed
- January 5 & 7, 9 to 5, 7 p.m., Virginia Theatre
- January 11, Foundation Board Meeting, 4 p.m., Bresnan Meeting Center
- January 12 & 14, Glengarry Glen Ross, 7 p.m., Virginia Theatre
- January 13, Regular Board Meeting, 7:00 p.m., Bresnan Meeting Center

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

November 12, 2015

PUBLIC HEARING

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, November 12, 2015 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President McMahon presided over the hearing.

Present: President Timothy P. McMahon, Vice President Craig Hays, Commissioners Alvin S. Griggs, Barbara J. Kuhl, and Jane L. Solon, and Treasurer Gary Wackerlin.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations and Planning, and Andrew Weiss, Park Planner/Landscape Architect.

Other staff were in attendance as well as members of the public.

Open the Public Hearing

President McMahon opened the Public Hearing at 7:00 p.m. He stated that the purpose of the Public Hearing was to discuss and receive comments on the proposed Property Tax Levy for the year commencing May 1, 2016 and ending April 30, 2017. A notice of the proposed 2016-2017 Tax Levy was published in The News-Gazette on November 5, 2015 in compliance with state law.

President McMahon called for comments from the public. There were no comments received.

Commissioner Griggs made a motion to adjourn the Public Hearing. The motion was seconded by Vice President Hays. The motion passed 5-0.

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, November 12, 2015 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President McMahon presided over the meeting.

The Commissioners, Officers, staff and public present at the Public Hearing were in attendance at the Regular Meeting. Attorney Guy Hall arrived at 8:15 p.m.

Call to Order

President McMahon called the meeting to order at 7:02 p.m.

Comments from the Public

None.

Presentations

Development Plan for the 20 acres at Abbey Fields and Set Time for Public Hearing

Mr. Weiss presented the report and responded to questions from the Board. He stated that the Park District is evaluating the conversion process regarding the 20 acres at Abbey Fields with the Illinois Department of Natural Resources (IDNR). Mr. Weiss stated that the purpose of the drawing was to solicit comments and to set the date for the public meeting. The comments will not be binding, but are required by IDNR. Mr. Weiss reported regarding the process.

Discussion ensued about the farming contract, the total acres and related issues. Staff was directed to follow up with IDNR.

After discussion, it was the consensus of the Board to hold the public meeting on January 13, 2016 at 6:30 p.m.

Communications

President McMahon circulated the communications.

Treasurer's Report

Treasurer Wackerlin presented the Treasurer's Report for the month of October 2015. He stated the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of October 2015. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Executive Director's Report

Volunteer of the Month

Claudia Christy, Special Events & Volunteer Coordinator, reported that Sandy and Mark Williams were chosen as November Volunteers of the Month. They were recognized for their efforts at shows and events at the Virginia Theatre. The Williams were presented with a bag of gifts in appreciation. The Board thanked them for their efforts.

Sola Gratia Farm

Katherine Hicks introduced Traci Barkley, Program Coordinator, from Sola Gratia Farm. She reported that Sola Gratia Farm was presented with the Best Friend of Illinois Parks – Small Business award at the Illinois Association of Park Districts Best of the Best Awards Gala. Ms. Hicks reported that staff was appreciative of the efforts by Ms. Barkley.

Ms. Barkley stated that it was a pleasure to educate the children about how to grow their own food. She also enjoyed working with Ms. Hicks and staff. Ms. Barkley stated that she hopes to see the program continue, as well as seek grants and additional volunteers.

Mr. DeLuce reported that Ms. Hicks has done an outstanding job at the Douglass Center. Ms. Hicks stated it was great to see the community take an interest in gardening at Douglass. Mr. DeLuce reported that Jameel Jones was absent due to a family matter.

General Announcements

Mr. DeLuce reminded the Board that the Joint CPD/UPD Board meeting will be held on December 3, 2015 at 5:30 p.m. at the Hays Center. He also reminded the Board that no Study Sessions are scheduled in November or December.

Board Meeting Schedule

Mr. DeLuce reported that a Study Session is currently scheduled for January 27, 2016, the day that staff leave for the IAPD/IPRA Annual Conference. Discussion ensued about rescheduling. It was the consensus of the Board that the study session be scheduled for Monday, January 25, 2016 at 5:30 p.m. There was discussion about whether to have a study session on December 28, 2016. It was the consensus of the Board to schedule it with the understanding that it could be cancelled if it is not needed.

Committee and Liaison Reports

Champaign Parks Foundation

Vice President Hays reported the Foundation Board met and approved recommended changes to the Foundation by-laws. He reported that the Foundation will increase the number of committee members and the committee will meet once a month, with the Board meeting every other month. The by-laws will be presented to the Park Board for approval at its December meeting. Mr. Hays reported that he asked Foundation Board if it was interested in donating to the Kickapoo Rail Trails project. He stated that the Board discussed whether it was consistent with the Foundation's mission. Vice President Hays reported that the Foundation will participate in the Giving Tuesday on December 1, 2015. He also reported that the annual appeal letter will be sent out in December to piggyback off the Giving Tuesday campaign. Vice President Hays reported that Chair Scott Miller won the Dancing with the Stars contest. He stated that the Foundation is looking for a signature event and that more events are needed to raise funds.

Report of Officers

Attorney's Report

None.

President's Report

President McMahon reported that Mr. DeLuce and he are scheduled to meet with Unit 4 in the near future.

Mr. DeLuce reported that a Freedom of Information Request was received from Bobbie Herakovich for IMRF contracts and audit reports. He asked for direction from the Board on how it wish to proceed in responding to the retirees request to place this item on a future agenda. Discussion ensued. Mr. DeLuce stated that he thinks it would be appropriate to respond.

President McMahon requested that the Board receive a copy of the response to the FOIA request from Ms. Herakovich. Discussion ensued. Ms. Wallace reported that IMRF conducted an informational audit in 2008. No copy of the informal audit exists. She also reported that the first formal IMRF compliance audit was recently conducted and a copy of that audit does exist. During the previous information audit it was discovered that a resolution to include the Section 125 Flexible Spending had not been approved. Once discovered, a resolution was adopted. Ms. Harvey stated that staff will conduct further review of Park District records for any documentation.

Commissioners addressed and discussed the subject, as well as the course of action regarding the FOIA request, and further information for consideration and evaluation.

Consent Agenda

President McMahon stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Minutes of the Public Hearing and the Regular Board Meeting, October 14, 2015
2. Minutes of the Study Session, October 28, 2015
3. Approval Inserting Timothy McMahon as Delegate, Craig Hays as 1st Alternate, Alvin Griggs as 2nd Alternate and Joseph DeLuce as 3rd Alternate to the IAPD Credentials Certificate

Commissioner Griggs made a motion to approve Consent Agenda Items. The motion was seconded by Vice President Hays. The motion passed 5-0.

New Business

Approval of Disbursements as of November 10, 2015

Staff recommended approval of the list of disbursements for the period beginning October 15, 2015 and ending November 10, 2015.

Discussion ensued. Commissioner Solon expressed concern about setting a precedent by replacing a personal cellphone which had been lost by a staff person while working a Park District event. Mr. DeLuce stated that it doesn't happen often. Recently, two Park District staff members have had personal items stolen.

Vice President Hays noted that the Park District had purchased snowplows and were disposing of old snow plows. He inquired about the disposal process. Mr. Crump indicated that they would be sold outright. Vice President Hays expressed concern about garments bids and asked staff to find out why local companies no longer respond. He asked if the Little League would contribute to the cost of the fence to be installed at Douglass Park. Mr. Crump responded that the Park District has never received funding from Little League for major capital items.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning October 15, 2015 and ending November 10, 2105. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Approval to Pay Off 2014 Bond Issue

Staff recommended that the Board approve payment of the 2014 bond issue in the amount of \$1,084,000.00 due by November 30, 2015.

Commissioner Solon made a motion to approve payment of the 2014 bond issue in the amount of \$1,084,000.00 by November 30, 2015. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Approval of a Bid for General Obligation Bonds

Staff recommended that the Board accept the low bid from Commerce Bank of 0.72% plus a \$600 fee for the annual \$1,092,700.00 General Obligation Bond issue.

Commissioner Solon made a motion to accept the low bid from Commerce Bank of 0.72% plus a \$600 fee for the annual \$1,092,700.00 General Obligation Bond issue. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Approval of Adoption of Ordinance No. 602: Bond Ordinance

Staff recommended adoption of Ordinance No. 602: An ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2015, of the Champaign Park District, Champaign County, Illinois, and providing the details of such Bonds and for the levy of direct annual taxes to pay such bonds, and related matters.

Commissioner Kuhl made a motion to adopt Ordinance No. 602: An ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2015, of the Champaign Park District, Champaign County, Illinois, and providing the details of such Bonds and for the levy of direct annual taxes to pay such bonds, and related matters. The motion was seconded by Commissioner Griggs. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; President McMahon – yes; and Commissioner Kuhl – yes. The motion passed 5-0. A copy of Ordinance No. 602 is attached to the minutes.

Approval of Adoption of Ordinance No. 603: Tax Levy Ordinance

Ms. Wallace presented the staff report and responded to questions by the Board. She stated that staff recommended adoption of Ordinance No. 603: An ordinance to levy property taxes in the amount of \$11,561,383.00 for fiscal year beginning May 1, 2016 and ending April 30, 2017.

Commissioner Kuhl made a motion to approve adoption of Ordinance No. 603: An ordinance to levy

property taxes in the amount of \$11,561,383.00 for fiscal year beginning May 1, 2016 and ending April 30, 2017.

Discussion ensued. Commissioner Solon asked about the tax rate compared to last year. Ms. Wallace stated that it is slightly higher due to the debt service fund because the Park District abated money in the prior year. She also stated that the final EAV is unknown at this time. The final notice will be received the first week in April with the final calculation on it. Commissioner Solon asked if it was possible for the Park District to limit the tax rate as it did last year. After further discussion, it was Attorney Hall's opinion that if the Board desired to set a rate not to exceed that it is not necessary to defer the item.

Commissioner Kuhl amended and clarified the motion to adopt Ordinance No. 603: An ordinance to levy property taxes in the amount of \$11,561,383.00 for fiscal year beginning May 1, 2016 and ending April 30, 2017 to indicate that the tax rate not exceed .7443, which was the 2016 tax rate. The motion was seconded by Vice President Hays. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; President McMahon – yes; and Commissioner Kuhl – yes. The motion passed 5-0. A copy of Ordinance No. 603 is attached to the minutes.

Approval of Ordinance No. 604: An Ordinance Providing for Disposal of Personal Property Owned by the Champaign Park District of Champaign County

Staff recommended adoption of Ordinance No. 604: An Ordinance Providing for Disposal of Personal Property owned by the Champaign Park District, which allow for disposal of disposal of one Nursery Jaws Jr. Loader attachment, one Vicon PS 602 shaker spreader, one Meyer truck mounted snow plow, one Snowdog truck mounted snow plow, one Big Max Model TC 130 truck mounted crane, one Pioneer 1200 club car, and one 42" auger bit. Staff responded to questions by the Board about the sale of the items.

Commissioner Griggs made a motion to adopt Ordinance No. 604: An Ordinance Providing for Disposal of Personal Property owned by the Champaign Park District as identified herein and in the ordinance. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Professional Service Agreement for Spalding Park Master Plan

Staff recommended approval authorizing the Executive Director to enter into a Professional Service Agreement with Hitchcock Design Group for preliminary design for the Spalding Park Master Plan for a fee not-to-exceed \$18,100.

Vice President Hays expressed concern with bidding out planning services when the Park District has three planners on staff. He also noted that a master plan exists for Spalding Park and questioned the need for a new master plan.

Mr. Crump reported that when the pool was removed a preliminary master plan for Spalding Park was prepared. The master plan of Spalding Park was included in the Board priorities. He stated that during the McKinley Aquatic Center discussion, BLDD presented a different plan at no cost to the Park District. Discussion ensued about future use of Spalding Park, the need for a final master plan, and. Discussion continued about the current master plans that exist and why finalizing the master plan could not be completed by the Park District planners.

Commissioner Kuhl made a motion to table approval of a Professional Service Agreement for Spalding Park Master Plan. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of an Agreement and Addendum for Heritage Park Master Plan

Staff recommended approval authorizing the Executive Director to enter into the contract with SmithGroupJJR to complete the Heritage Park Master Plan for a fee of \$20,000. Discussion ensued.

Commissioner Solon asked if staff knew the City of Champaign's plans for the drainage detention and also how firms were selected for the various projects. Mr. DeLuce stated that staff prefers to create a

master plan for Heritage Park and have the City work around the Park District plan. Mr. Weiss discussed the staff's process for selecting companies for the various projects.

Commissioner Kuhl made a motion to approve a Professional Service Agreement for Heritage Park Master Plan. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of an Easement from BLDD for the Swann Special Care Center Renovation

Staff recommended Board approval granting a temporary construction easement to BLDD for the Swann Special Care Center Renovation. Discussion ensued about the total fees. Staff responded that the total fee charged \$1,000.00, which included attorney's fees.

Commissioner Griggs made a motion to approve an easement from BLDD for the Swann Special Care Center renovation. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Old Business

None.

Discussion Items

None.

Comments from Commissioners

Vice President Hays shared highlights from the Legal Symposium. Highlights included information on the need for a check list for special events, wages, Open Meetings Act, and overview on the proposed property tax freeze. He stated he has a binder with the information and would be willing to provide it to Commissioners.

Mr. DeLuce responded to questions by Commissioner Solon about the Youth Sports Concussion Act. Mr. DeLuce reported that staff is in the process of updating the Personnel Policy Manual, which will include updated labor laws requirements.

Vice President Hays reported that the governor vetoed the bill to raise the bid threshold to \$25,000 for seeking bids. It remains at \$20,000.00. Attorney Hall reminded the Board that the Park District's ordinance was revised to state that formal bids are required to coincide with state limit.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; President McMahon – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 120/2(c)(5) for the purchase or lease of real property for the use of the public body, 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and 120/2(c)(11) litigation affecting the public body.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Griggs made a motion to adjourn the meeting. The motion was seconded by Vice President Hays. The motion passed 5-0 and the meeting was adjourned at 9:30 p.m.

Timothy P. McMahon, President

Cindy Harvey, Secretary



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: November 30, 2015

SUBJECT: Setting Dates and Times of Meetings in 2016

Background

In accordance with the Open Meetings Act, notice of the schedule of regular meetings must be given at the beginning of each calendar or fiscal year and must state the regular dates, times and places of such meetings.

The Champaign Park District Board of Commissioners meets twice a month to conduct business affairs of the Park District. The Regular Board meetings are held on the second Wednesday of each month at 7:00 p.m. and Study Sessions are held on the fourth Wednesday of each month at 5:30 p.m., unless otherwise posted. All meetings are held at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, unless otherwise posted. From time to time special meetings of the Board may be called to discuss special or emergency issues.

Prior Board Action

None.

Budget Impact

None.

Recommended Action

Staff recommends Board approval of the meeting dates attached for 2016.

Prepared by:

Reviewed by:

Cindy Harvey
Assistant to the Executive Director

Joe DeLuce
Executive Director



2016 Regular Board Meeting and Study Session Meeting Dates

REGULAR BOARD MEETINGS Wednesdays at 7 p.m.	STUDY SESSION MEETINGS Wednesdays at 5:30 p.m.
January 13, 2016	**January 25, 2016
February 10, 2016	February 24, 2016
March 9, 2016	March 23, 2016
April 13, 2016	April 27, 2016
*May 11, 2016	May 25, 2016
June 8, 2016	June 22, 2016
July 13, 2016	July 27, 2016
August 10, 2016	August 24, 2016
September 14, 2016	September 28, 2016
October 12, 2016	October 26, 2016
**November 9, 2016	----
December 14, 2016	----

*Annual Meeting immediately followed by the Regular Board Meeting

**4th Monday



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: December 9, 2015

SUBJECT: Approval of Revisions to Champaign Parks Foundation By-Laws

Background

Since its inception in 2005, the Champaign Parks Foundation has had occasion to update by-laws to accommodate growth and change within the organization. This is one of those occasions. The Champaign Parks Foundation Board of Directors is recommending updates to the Foundation By-Laws that will correct wording in addition to suggesting a change in regular board meeting times from monthly to bi-monthly. The regular meeting change is being recommended due to the creation of new committees that will meet on the alternating months.

Prior Board Action

By-laws were originally adopted by the Foundation Board of Directors on January 9, 2005, and later amended May 14, 2007.

Budget Impact

None

Recommended Action

On behalf of the Champaign Parks Foundation, staff recommends that the Park Board accept and approve the proposed changes to the by-laws.

Prepared by:

Reviewed by:

Laura Auteberry
Development Director

Andrea Wallace
Director of Finance

BY-LAWS OF CHAMPAIGN PARKS FOUNDATION

ARTICLE I

Name

This not-for-profit Corporation shall be known as CHAMPAIGN PARKS FOUNDATION, and it is incorporated under the laws of the State of Illinois General Not For Profit Corporation Act.

ARTICLE II

Purpose

The purpose of the Champaign Parks Foundation is to develop philanthropic support for the Champaign Park District.

ARTICLE III

Office and Registered Agent

The Corporation Foundation shall have and continuously maintain in the State of Illinois a registered office and a registered agent, whose office is identical with such registered office, and may have such other offices within or without the State of Illinois as the Board of Directors may from time to time determine.

ARTICLE IV

Board of Directors

SECTION 1. GENERAL POWERS. The affairs of the Corporation Foundation shall be managed by its Board of Directors under the auspices of the Champaign Park District.

SECTION 2. NUMBER, TENURE AND QUALIFICATIONS. The number of Directors shall be not less than five (5) and not more than eleven (11) who shall be appointed by the Board of Commissioners of the Champaign Park District. The Directors shall serve for a term of three years except that the first eleven (11) directors shall serve staggered three (3) year terms with not more than one-half of the originally appointed Directors serving two (2) year terms, with the terms to be determined by straw vote. The Executive Director of the Park District and one Commissioner from the Board of Commissioners of the Champaign Park District Board or his/her designee as appointed by the Board of Commissioners of the Champaign Park District shall be voting Directors of the Board in addition to the number of appointed Directors as stated above.

SECTION 3. NOMINATION. The Directors shall nominate board members to be appointed to the Foundation Board and submit the proposed members to the Board of Commissioners of the Champaign Park District. The Board of Commissioners of the Champaign Park District shall approve the appointment of members for the Board of Directors within its sole discretion.

SECTION 4. RESIGNATION OF DIRECTORS. A Director may resign at any time by giving written notice thereof. Such resignation notice shall be provided in writing to the President of the Board of Directors, with a copy thereof to the Champaign Park District Executive Director.

SECTION 5. REMOVAL AND PARTICIPATION. Any Director may be removed, with or without cause, at a meeting of Directors by the affirmative vote of the majority of the Directors then entitled to vote, provided that the President of the Board of Directors shall provide written or verbal notice of the proposed removal to the affected Director within one week of such meeting.

SECTION 6. VACANCIES. Any vacancy occurring on the Board of Directors by reason of death, resignation, removal, and disqualification or otherwise, and any directorship to be filled by reason of an increase in the number of directors, shall be filled by appointment according to the procedure set forth in Section 3 above. The Director appointed to fill a vacancy shall do so for the unexpired term of his/her predecessor, and upon the expiration thereof shall be eligible for appointment to a full term.

SECTION 7. ANNUAL REPORT. Prior to the Annual Meeting of the **Corporation Foundation**, the Board of Directors shall cause an Annual Report to be furnished to it. The report shall include the financial condition as to its income and expenses for the previous year.

SECTION 8. QUORUM. A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board, provided, that if less than a majority of the directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time *without further notice.*

SECTION 9. MANNER OF ACTING. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board, except where otherwise provided by law or by these bylaws. Robert's Rules of Order shall be utilized in the conduct of the meetings.

SECTION 10. PROXY PROHIBITED. PRESUMPTION OF ASSENT. No Board member may act by proxy. A Director who is present at a meeting of the Board at which action on any matter is taken shall be conclusively presumed to have assented to the action taken unless his or her dissent shall be entered into the minutes of the meeting or unless he or she shall file his or her written dissent to such action with the person acting as the secretary of the meeting. Such right to dissent shall not apply to a Director who voted in favor of an action.

SECTION 11. ACTION BY UNANIMOUS WRITTEN CONSENT WITHOUT MEETING. Any action required by law to be taken at a meeting of the Board, or any action which may be taken at a meeting of the Board, may be taken without a meeting if a consent in writing, setting forth the action so taken, is signed by all members of the Board of Directors. **Email votes, taken and received by a majority of the Board of Directors shall also serve as "written consent."**

SECTION 12. COMPENSATION. Directors shall receive no compensation for service on the Board, but shall be reimbursed for all reasonable and necessary expenditures incurred in the performance of their duties.

ARTICLE V

Meetings

SECTION 1. REGULAR MEETINGS. A regular meeting of the Board of Directors shall be held **monthly bi-monthly with committee meetings being held on the alternating months.** An annual meeting of the Board of Directors shall be held in May of each calendar year. The Board of Directors may call special or additional meetings as may be deemed necessary or desirable.

SECTION 2. NOTICE. Except as otherwise provided for in these bylaws, notice of any special meeting or additional of the Board of Directors shall be upon not less than two (2) days previously thereto by written notice delivered personally or sent by mail or e-mail to each director at his address as shown by the records of the **Corporation Foundation.** If mailed, such notice shall be deemed to be delivered when deposited in the United States mail in a sealed envelope so addressed, with postage thereon prepaid.

SECTION 3. WAIVER OF NOTICE. Whenever any notice of whatever is required to be given under the provisions of the General Not For Profit Corporation Act of Illinois or under the provisions of the articles of incorporation or the bylaws of the **Corperation Foundation**, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE VI

Officers

SECTION 1. OFFICERS. The Officers of the **Corperation Foundation** shall be a Chairperson, Vice Chairperson, a Treasurer, a Secretary and such other officers as may be elected by the Board of Directors. Any two or more offices may be held by the same person, except the office of Chairperson and Secretary.

SECTION 2. ELECTION AND TERM OF OFFICE. The officers of the **Corperation Foundation** shall be elected annually by its Board of Directors at the regular annual meeting of the Board of Directors. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Vacancies may be filled or new offices created and filled at any meeting of the Board of Directors. Each officer shall hold office until his successor has been duly elected and shall have qualified.

SECTION 3. REMOVAL. Any officer or agent elected or appointed by the Board of Directors may be removed by a majority vote by the Board of Directors whenever in its judgment the best interest of the **Corperation Foundation** would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

SECTION 4. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Champaign Park District Board of Commissioners for the unexpired portion of the term.

SECTION 5. CHAIRPERSON. The Chairperson shall be the principal executive officer of the **Corperation Foundation** and shall in general supervise and control all of the business and affairs of the **Corperation Foundation**. The Chairperson shall preside at all meetings of the Board of Directors. The Chairperson may sign, with the Secretary or any other proper officer of the **Corperation Foundation** authorized by the Board of Directors, any deeds, bonds, contracts, or other instruments which the Board of Directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these bylaws or by statute to some other officer or agent of the **Corperation Foundation**; and in general shall perform all duties incident to the office of Chairperson and such other duties as may be prescribed by the Board of Directors from time to time.

SECTION 6. VICE CHAIRPERSON. In the absence of the Chairperson or in the event of his inability or refusal to act, the Vice Chairperson shall perform the duties of the Chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chairperson. The Vice Chairperson shall perform such other duties as may be prescribed by the Chairperson or by the Board of Directors from time to time.

SECTION 7. TREASURER. The Treasurer of the Champaign Park District Board of Commissioners shall serve as **Corperation Foundation** Treasurer and give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board of Directors shall determine, if required. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the **Corperation Foundation**; receive and give receipts for moneys due and payable to the **Corperation Foundation** from any source whatsoever, and deposit all such moneys in the name of the **Corperation Foundation** in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of these bylaws; and in general perform all the duties incident to the office of treasurer and such other duties as may be assigned by the Chairperson or Board of Directors from time to time.

SECTION 8. SECRETARY. The Secretary shall keep the minutes of the meeting of the Board of Directors in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; be custodian of the **Corporate Foundation** records; and in general perform all duties incident to the office of Secretary and such other duties as may be assigned by the Chairman or by the Board of Directors from time to time.

SECTION 9. ASSISTANT TREASURER AND ASSISTANT SECRETARIES. The Board of Directors may approve the use of Assistant Treasurers or Assistant Secretaries. If required by the Board of Directors, the Assistant Treasurer(s) shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the Board of Directors shall determine. The Assistant Treasurers and Assistant Secretaries, in general, shall perform such duties as shall be assigned to them by the Treasurer or the Secretary or by the Chairperson or the Board of Directors.

SECTION 9. COMMITTEES. The Board of Directors may form committees of the Board for the purposes of fundraising campaigns, finance, recognition of donors and major gifts or other purposes decided by a majority of the Board which may include an Executive Committee of Officers. The Treasurer of the Champaign Park District shall serve as the finance chairperson.

ARTICLE VII

Contracts, Checks, Deposits and Funds

SECTION 1. CONTRACTS. Except as limited elsewhere by these bylaws, the Board of Directors may authorize any officer or officers, agent or agents of the **Corperation Foundation**, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the **Corperation Foundation** and such authority may be general or confined to specific instances.

SECTION 2. CHECKS, DRAFTS, ETC. All checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the **Corperation Foundation**, shall be signed by such officer or officers, agent or agents of the **Corperation Foundation** in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed by the Treasurer or an Assistant Treasurer and countersigned by the Chairperson or a Vice Chairperson of the **Corperation Foundation**.

SECTION 3. DEPOSITS. All funds of the **Corperation Foundation** shall be deposited within 48 hours of receipt to the credit of the **Corperation Foundation** in such banks, trust companies or other depositories as the Board of Directors may determine.

SECTION 4. GIFTS. The Board of Directors may accept on behalf of the **Corperation Foundation** any contribution, gift, bequest or devise for the general purposes or for any special purpose of the **Corperation Foundation**.

SECTION 5. EXPENDITURES. Expending of **Corperation Foundation** funds shall be approved by the Board of Directors. Requests for reimbursement of less than \$100 for expenses associated with potential donors, which shall not include alcoholic beverages, may be approved by the Treasurer when documentation is presented. A written expenditure listing shall be available at Board meetings.

SECTION 6. AUDIT AND LOANS. Bank balances of \$150,000 or if the **Corperation Foundation** uses a paid professional fundraiser that raised contributions in excess of \$25,000 shall require an annual audit. Contributions include the gross sums paid by the public for merchandise, rights or services of the organization, as well as monetary donations of whatsoever kind or character. Loans may not be undertaken without a majority vote of the Board of Directors and approval by the Champaign Park District Board of Commissioners. Loans shall not be made by the **Corperation Foundation** to any Officer or Director.

ARTICLE VIII

Books and Records

The Corporation Foundation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors and committees having any of the authority of the Board of Directors. All books and records of the Corporation Foundation may be inspected by any Director or his agent or attorney for any proper purpose at any reasonable time. Records shall be maintained at the principal office, Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois.

ARTICLE IX

Fiscal Year

The fiscal year of the Corporation Foundation shall begin on the first day of May and end on the last day of April in each year.

ARTICLE X

Seal

The Corporate seal shall be inscribed with the name of the Corporation Foundation and the words "Corporate Seal, Illinois."

ARTICLE IX

Indemnification

SECTION 1. ACTIONS OTHER THAN BY OR IN THE RIGHT OF THE CORPORATION FOUNDATION. The Corporation Foundation shall indemnify any person who was or is a party, or is threatened to be made a party to any threatened, pending or completed action, suit or proceedings (other than an action by or in the right of the Corporation Foundation) by reason of the fact that (s)he is or was a director, trustee, governor, officer, employee or agent of the Corporation Foundation, or who is or was serving at the request of the Corporation Foundation as a director, trustee, governor, officer, employee or agent, against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him/her in accordance with such action, suit or proceeding, if (s)he acted in good faith and in a manner (s)he reasonably believed to be in, or not opposed to the best interest of the Corporation Foundation, and had no reasonable cause to believe his/her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order or settlement shall not, of itself, create a presumption that the person did not act in good faith and in a manner which (s)he reasonably believed to be in or not opposed to the best interests of the Corporation Foundation, and had reasonable cause to believe that his/her conduct was unlawful.

SECTION 2. ACTIONS BY OR IN THE RIGHT OF THE CORPORATION FOUNDATION. The Corporation Foundation shall indemnify any person who was or is a party, or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Corporation Foundation to procure a judgment in its favor by reason of the fact that (s)he is or was a director, trustee, governor, officer, employee or agent of the Corporation Foundation; or is or was servicing at the request of the Corporation Foundation as a director, trustee, governor, officer, employee or agent of another not-for-profit corporation or trust, against expenses (including attorneys' fees) actually and reasonably incurred by him/her in connection with the defense or settlement of that action or suit, if (s)he acted in good faith and in a manner (s)he reasonably believed to be in, or not opposed to the best interests of the Corporation Foundation, and except that no indemnification shall be made in respect of any claim, issue or matter as to which that person shall have been adjudged to be liable for negligence or misconduct in the performance of his/her duty to the Corporation Foundation, unless, and only to the extent that the court in which the action or suit was brought shall determine upon application that, despite the adjudication of liability, but in

view of all the circumstances of the case, that person is fairly and reasonably entitled to indemnity for those expenses as the court shall deem proper.

SECTION 3. INDEMNIFICATION AGAINST EXPENSES. To the extent that a director, trustee, governor, officer, employee or agent of the **Corperation Foundation** has been successful, on the merits or otherwise, in the defense of any action, suit or proceeding referred to in Sections 1 and 2 hereof or in defense of any claim, issue or matter therein, such person shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by such person in connection therewith.

SECTION 4. AUTHORIZATION OF INDEMNIFICATION. Any indemnification under these bylaws (unless ordered by a court) shall be made by the **Corperation Foundation** only as authorized in the specific case, upon a determination that indemnification of the person is proper in the circumstances because (s)he has met the applicable standard of conduct set forth in these bylaws. Such determination shall be made (1) by the Board of Directors by a majority vote of a quorum consisting of Directors who were not parties to that action, suit or proceeding, or (2) if a quorum is not obtainable, or, even if obtainable, a quorum of disinterested Directors so directs, by independent legal counsel in a written opinion.

SECTION 5. PAYMENT OF EXPENSES IN ADVANCE. Expenses incurred in defending an action, suit or proceeding may be paid by the **Corperation Foundation** in advance of the final disposition of that action, suit or proceeding, as authorized by the Board of Directors in the specific case, upon receipt of an undertaking by or on behalf of the Director, governor, trustee, officer, employee or agent to repay such amount, unless it shall ultimately be determined that (s)he is entitled to be indemnified by the **Corperation Foundation** as authorized in this Article.

SECTION 6. PROVISIONS NOT EXCLUSIVE. The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any bylaws, agreement, vote of disinterested Directors, or otherwise, both as to action in his/her official capacity and as to action in another capacity while holding office, and shall continue as to a person who has ceased to be a Director, governor, trustee officer, employee or agent, and shall apply on behalf of their heirs, executors and administrators of that person.

SECTION 7. INSURANCE. The **Corperation Foundation** may purchase and maintain insurance on behalf of any person who is or was a Director, trustee, governor, officer, employee or agent of the **Corperation Foundation**, or who is or was serving at the request of the **Corperation Foundation** as a Director, trustee, governor, officer, employee or agent of an affiliated or related not-for-profit Corporation, entity or trust against any liability asserted against him/her and incurred by him/her in those capacities, or arising out of the status as such, whether or not the **Corperation Foundation** would have the power to indemnify against that liability under the provisions of this Article.

SECTION 8. NOTICE. If the **Corperation Foundation** has paid indemnity or has advanced expenses to a Director, governor, trustee, officer, employee or agent, the **Corperation Foundation** shall report the indemnification or advance in writing to the Directors with or before the notice of the next annual meeting.

SECTION 9. DEFINITIONS. For purposes of this Article, references to the "**Corperation**" "**Foundation**" shall include, in addition to a successor **Corperation Foundation**, any not-for-profit **Corperation corporation** or association authorized within the meaning of Section 501(c) and 170(c) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) into which it may transform, as if its separate existence had continued and it would have had the power and authority to indemnify its Directors, governors, trustee, officers, employees or agents, so that any person who was a Director, governor, trustee, officer, employee or agent of such not-for-profit **Corperation corporation** or association, or was serving at the request of such not-for-profit **Corperation corporation** or association as a Director, governor, trustee, officer, employee or agent, shall stand in the same position under the provisions of this Article with respect to the successor **Corperation corporation** or not-for-profit **Corperation corporation** as such person would have with respect to such trust or not-for-profit **Corperation corporation** or association if its separate existence had continued.

SECTION 10. PAYMENTS A CORPORATION FOUNDATION EXPENSE. Any payments made to any indemnified party under these bylaws or under any other right to indemnification shall be deemed to be an ordinary and necessary expense of the Corporation Foundation and payment thereof shall not subject any person responsible for the payment or the Board of Directors to any action for waste or to any similar action.

ARTICLE X

Amendments to ByLaws

These bylaws may be altered, amended or repealed and new bylaws may be adopted by the affirmative vote of a majority of the Board of Directors in office at any regular meeting or at any special meeting, provided that any alteration, amendment, repeal, or enactment of new bylaws must be approved by the Board of Commissioners of the Champaign Park District. At least thirty (30) days written notice together with copies of such proposed alteration, amendment, repeal or enactment shall be provided to the Board of Commissioners of the Champaign Park District.

ARTICLE XI

Dissolution

The Champaign Park District Board of Commissioners may dissolve the Champaign Parks Foundation at a duly noticed public meeting upon the affirmative vote of a majority of such Board; provided that the Board of Directors may also dissolve the Corporation Foundation upon a two-thirds (2/3) vote at a meeting called for the purpose thereof. Upon the dissolution of the Corporation Foundation, the Board of Directors shall, after paying or making provisions for the payment of all the liabilities of the Corporation Foundation, dispose of all of the assets of the Corporation Foundation to the Champaign Park District or its successor, if any, exclusively for the purposes of the Champaign Park District, or in the event that no such successor exists, then to such organization or organizations organized and operated exclusively for charitable, educational, civic, scientific purposes, or combination thereof, as shall at the time qualify as an exempt organization or organizations under Section 501(c) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States internal revenue law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the court of the county in which the principal office of the Corporation Foundation is located, exclusively for such purposes or to such organization or organizations as said court shall determine which are organized and operated exclusively for such purposes.

Adopted and Approved by the Foundation Board of Directors on January 9, 2005

Amendment Approved by the Foundation Board of Directors on May 14, 2007

Amendment Approved by the Foundation Board of Directors on August 9, 2010

Amendment Approved by the Foundation Board of Directors on March 11, 2013

Amendment Approved by the Champaign Park District Board of Commissioners, December 9, 2015

Timothy P. McMahon, President

Cindy Harvey, Secretary



**CHAMPAIGN
PARK DISTRICT**

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: December 2, 2015

SUBJECT: Bids and Award of Contracts for Bedding Plant Orders for 2016

Background

The bids are for two orders to supply 2,928 flats of bedding plants for the Park Flower Program and 2765 flats for the Flower Island Program. In the past, the Park District bedding plants were divided into three orders. This reduced the risk of any one greenhouse experiencing problems that could negatively impact our entire flower program. For logistical and administrative efficiencies, staff have reduced the number of orders from three to two.

Listed below is a comparison of the Flower Orders total costs and numbers from previous years:

YEAR	NUMBER OF FLATS	COSTS
2012	5587	\$81,702.60
2013	5674	\$81,274.90
2014	5644	\$81,933.25
2015	5590	\$84,609.00

Prior Board Action

None.

Bid Results

Three bids were received for the bedding plant orders for 2016. The bids were opened on November 30, 2015, and read aloud. The bid results are tabulated below.

Bidder List	PARK FLOWER ORDER	FLOWER ISLAND ORDER
# OF BEDDING PLANT FLATS	2,928	2,765
Ropp's Flower Factory, Gibson City, IL	\$48,499.00	\$48,980.00
Jones Country Gardens, Pontiac, IL	\$48,726.25	\$47,519.25
Connie's Country Greenhouse, Latham, IL	\$65,109.00	\$66,615.50

Budget Impact

The total cost of the two bedding plant orders for 2016 will be \$96,018.25. Funds will be allocated in the FY 2016-2017 operating budget.

Recommended Action

Staff recommends awarding the contract for each order to the respective low responsible bidders as follows: **Park Program Order with 2,928 flats to Ropp's Flower Factory for a total of \$48,499.00 and Flower Island Order with 2,765 flats to Jones Country Gardens for a total of \$47,519.25.**

Prepared by:

Reviewed by:

Randy Hauser
Horticulture and Natural Areas Supervisor

Kevin Crump
Director of Operations & Planning

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: November 30, 2015

SUBJECT: Bid for Flat Roof Replacement – Hays Center

Background

The roofs of the Hays Recreation Center have been neglected for some time. As part of developing a roof replacement schedule for the Park District’s facilities, it was determined that the flat portions (upper and lower) of the overall roof structure at the Hays Center were a priority. Funding for replacement of these sections was included in the FY15/16 Capital Improvement Plan.

Prior Board Action

The Board approved the FY15/16 Capital Improvement Plan at the April 22, 2015 Special Meeting.

Bid Results

Bid packets were available to potential contractors as of October 26, 2015. Four (4) bid packets were issued or requested. Three (3) bids were received, opened and read aloud on November 19, 2015. The bid results and explanations of unit pricing are below.

Contractor	Base Bid – Lower Roof	Base Bid – Upper Roof	Unit Price – Plywood Deck	Unit Price – Wood Nailers
Craftmasters, Inc., Decatur	\$45,600.00	\$33,900.00	\$4.00	\$3.50
Top Quality Roofing, Mt. Zion	\$47,000.00	\$35,700.00	\$4.00	\$1.50
Jim Taylor, Inc., Belleville	\$55,646.00	\$41,253.00	\$5.45	\$3.45

Unit Pricing for plywood decking and wood nailers was requested because it is unknown exactly what will be discovered once the existing roof is removed. While extensive damage to the decking is not expected, the recommended action will include a “not to exceed” cost for replacement of damaged areas (\$8,700.00).

Budget Impact

\$40,000 is budgeted in the FY15/16 Capital Improvement Plan for Project #16004. The balance of \$5,600.00, and any costs related to any damaged decking, would be gleaned from savings in other Capital Outlay projects (#61508).

Recommended Action

Staff recommends that the Board accept the Base Bid – Lower Roof, and reject the Base Bid – Upper Roof for the Hays Recreation Center roof project, and authorize the Executive Director to enter into a contract with the low, responsible bidder, Craftmasters, Inc of Decatur IL, in the amount of \$45,600.00, plus a not-to-exceed estimate of \$8,700.00 for replacement of any damaged areas.

Prepared by:

Reviewed by:

Kevin Crump
Director of Operations & Planning

Joe DeLuce
Executive Director

The mission of the Champaign Park District is to enhance our community’s quality of life through positive experiences in parks, recreation, and cultural arts.



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: December 4, 2015

SUBJECT: Virginia Theatre Audio and Lighting Equipment Purchase Bid

Background

When CPD took ownership of the Virginia in 2000, the theatre had no sound or lighting systems for use during concerts, dance, comedy, and theatrical events. Since that time, the district has met the sound and lighting needs of the Virginia's live shows by renting equipment. Included in these rentals was a "base" system that was leased for over a decade to provide sound and lighting for small events, comedy, youth theatre, and so on. (Larger touring shows—REO Speedwagon, Alison Krauss—require the renting of separate, concert-grade systems.)

CPD has considered addressing this equipment deficit at the Virginia for a number of years. During Phase III renovations in 2012, plans to purchase concert-grade sound and lighting equipment were deferred due to cost. In 2014, the State of Illinois awarded CPD a grant of \$750,000 to purchase concert sound and lighting at the Virginia. This grant was suspended in early 2015 due to the state budget crisis and remains in limbo today.

With insufficient sound and lighting equipment in place at the Virginia and no resource on the horizon to support its purchase, CPD has again been renting a base system to provide simple sound and light at FY16 shows. The challenge now faced by CPD is that the cost to lease such equipment has risen considerably, with rental costs equaling or exceeding the cost of purchasing the same equipment. The theatre is not budgeted this fiscal to either rent *or* purchase this equipment, since CPD was expecting to receive the state grant mentioned above.

Purchasing a set of "base" sound and lighting equipment, as described above, will alleviate the over \$30,000.00 in rental costs CPD faces this fiscal year and in subsequent years. If the State of Illinois grant were ultimately to be paid in full to CPD, the theatre's new base system would still be used to supplement the concert-grade system those grant funds would underwrite, while also providing CPD with much-needed portable equipment for use in other settings around the district.

On Monday, October 12, 2015, the Champaign Parks Foundation Board voted unanimously to provide \$30,000.00 in contributions from the Virginia Theatre Restoration Fund for the purchase of audio and lighting equipment at the Virginia Theatre. The project was advertised for bid on Sunday, November 8, 2015.

Prior Board Action

None.

Bid Results

An invitation to bid was published in *The News-Gazette* and bids were opened and read aloud on Monday, November 30, 2015, at 1:00 P.M. (CDT). Four bids were received and the results are as follows:

Bidder	Bid Amount
Knox Array, LLC, Champaign IL	\$27,000.00
Lemke's Sound Production, Champaign IL	\$25,419.03
Corson Music, Champaign IL	\$29,918.47
Prosource Company, LLC	\$39,115.00

Knox Array, LLC, Champaign, IL was deemed the low responsible bidder. On the advice of Park District legal counsel, Lemke's Sound Production, Champaign, IL, was disqualified due to a conflict arising from owner Steven Lemke's status as a Park District employee.

Budget Impact

The Champaign Parks Foundation Board of Directors has authorized the expenditure of \$30,000.00 in Virginia Theatre Restoration Fund monies for this project. The expenditure was not included in the Champaign Park District's 2015/16 Capital Improvement Plan Budget but would be addressed in a subsequent Budget Memo.

Recommended Action

Staff recommends that the Board accept the bid and authorize the Executive Director to enter into a contract with the low responsible bidder, Knox Array, LLC, Champaign, IL, in the amount of \$27,000.00 for the purchase of audio and lighting equipment for the Virginia Theatre.

Prepared by:

Reviewed by:

Steven Bentz
Director, Virginia Theatre

Joe DeLuca, CPRP
Executive Director



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: November 1, 2015

SUBJECT: Champaign Telephone Company License Agreement

Background

In a draft agreement for fiber optic service to Park District facilities, Champaign Telephone Company (CTC) requested a service entrance grant of perpetual utility easement on Park District property where the fiber optic lines are buried. Since the Park District cannot legally enter into a perpetual utility easement, the two parties agreed to strike the language from the agreement and create a separate license agreement (attached here) for the District to give access to the Champaign Telephone Company. In summary, the license agreement gives the Champaign Telephone the authority to install, construct, operate, maintain, repair, replace and reconstruct the fiber utility as the Champaign Telephone sees necessary in the areas of District land where the utility is currently buried. The initial agreement is for a three year term, but will be renewed annually thereafter.

Prior Board Action

At the October 14, 2015 Regular Meeting, the Board approved an agreement with Champaign Telephone Company for network connections. The attached license agreement addendum clarifies the issues detailed in the *Background*.

Budget Impact

The license agreement addendum does not affect agreed upon costs in the *Master Services Agreement—Network Services* as referenced on page six of the attached.

Recommended Action

Staff recommends entering into the agreement as an amendment to the approved *Master Services Agreement—Network Services*. The Park District Attorney has reviewed the license agreement.

Prepared by:

Reviewed by:

Andrew Weiss
Park Planner and Landscape Architect

Kevin Crump
Director of Operations and Planning

**A LICENSE AGREEMENT
TO USE REAL PROPERTY BETWEEN THE CHAMPAIGN PARK DISTRICT
AND CHAMPAIGN TELEPHONE COMPANY, INC.**

This License Agreement, dated and effective as of October 1, 2015, is made by and between the Champaign Park District, with a principal address of 706 Kenwood Road, Champaign, IL 61821 ("Park District") and Champaign Telephone Company, Inc., with a principal address of 1300 S. Neil Street, Champaign, IL 61820 ("CTC"), (and each individually or collectively referred to herein from time to time, as "Party" or "Parties").

Section 1. Grant of License: Location. For and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Park District hereby Grants a license upon the terms and subject to the conditions hereof to CTC for it to install, maintain, and utilize a buried conduit system within and under certain Park District property, including the assembly of retail products and services utilizing physical transport components (WAN), and featuring functionality that provides a robust and complete delivery of voice services over Internet Protocol (VoIP) through Park District network structures (LAN) from a centralized virtual PBX platform, owned, and managed by CTC, all as more specifically described herein as, "System" at various locations as otherwise set forth herein and in the Master Services Agreement – Network Services entered into by the Parties.

Section 2. Term of License Agreement. Subject to the terms and conditions stated herein, the above-described uses of public property and public way shall exist by authority herein granted for a period of three (3) years from and after the date of approval of this License Agreement by Park District.

Section 3. Location: Compliance. The specific locations of the premises referred to herein are indicated on Exhibit "1", which is attached hereto, made a part hereof and incorporated by reference herein and as otherwise identified on any Plans or Specifications for Buried Fiber Optic Cable on the premises (hereinafter referred to as, "Plans"). Such System shall be or has been installed, maintained, and used in accordance with the ordinances of the City of Champaign and Park District, and in accordance with any instructions or directions from time to time given by the City of Champaign, acting through its City Engineer or the Park District operating by and through its Executive Director or designee.

Section 4. Transference: CTC Remains Liable, Cessation or Abandonment. The privilege granted under this License Agreement may not be transferred to any other person or entity without the express written approval of Park District; provided that, CTC may assign the License Agreement to a legal entity which is a successor entity, subsidiary, or affiliate of CTC, without consent, if forty-five (45) days' prior written notice is provided to Park District. Such approval shall not be unreasonably withheld. In the event this License Agreement is terminated or CTC transfers title to the System, vacates, or ceases to use the System, CTC shall, nevertheless, remain liable to Park District under the provisions hereof until the System referred to herein is removed, and any public park, area or way is restored as required herein.

In the event CTC shall ever cease utilizing or has abandoned the System, then in such event it shall, at its sole cost and expense, remove the System and other improvements and appurtenances associated therewith made at the sites and return the sites to substantially the same condition as they were prior to this License Agreement; provided that, if Park District desires to keep the System in place, it may do so by so notifying CTC. In the event CTC fails to undertake such removal and remediation within one hundred eighty (180) days after such cessation or abandonment, Park District may, in its sole discretion, undertake such removal and remediation obligations and charge and collect the cost thereof from CTC, its successor(s) or assign(s). Such cessation of use and/or abandonment shall constitute termination of this License Agreement as otherwise set forth

herein; provided that, in such event, Grantee will remain obligated for removal and remediation as well as other obligations incurred prior to such termination.

Section 5. Installation and Maintenance. The System heretofore or hereafter installed, repaired, or maintained shall be so placed and all work in connection therewith shall be so performed as to not interfere with ordinary utilization and travel along any right-of-way or park property unless specifically authorized by the Park District, City of Champaign, or any other entity with any water, gas, sewer, pipes, or other utility or cable television conduits or wires then installed, or hereafter installed. CTC, after undertaking any excavating, shall leave the surface around such excavation in the same condition as existed prior to such excavation, except as otherwise provided in the Plans. All sidewalks, parkways, park(s), or pavements, including driveways or approaches, or other areas and appurtenances that may have been damaged or disturbed by CTC in the process of such installation shall be restored by it, and the surface, vegetation (including without limitation, trees, shrubs, and grasses) to be restored shall be with the same type of plants and materials as that existing prior to its being disturbed or damaged, as specified by Park District. In the event any such sidewalk, parkway, park(s), or pavement shall become uneven, unsettled, or otherwise requiring repair because of such disturbance or damage by CTC or its contracted for construction operator, then CTC shall, as soon as climatic conditions reasonably permit, promptly upon receipt of notice from Park District, cause such sidewalk, parkway, park(s), or pavement to be repaired or restored at CTC's expense to the standards required by the Park District and/or City of Champaign at the time the work is performed, and otherwise to the satisfaction of Park District and the City of Champaign.

In the event CTC fails, after reasonable notice, to maintain, restore or repair the System or any under or in which the System is installed as set forth in this Agreement, then Park District may, but shall not be obligated to, correct or cause such sidewalk, parkway, park(s), or pavement to be maintained, restored, or repaired at CTC's expense to the standards required by the Park District and City of Champaign.

CTC shall within twenty-one (21) days after submission to CTC of an invoice for the cost thereof, pay Park District such costs. In the event of a reasonable determination by the Park District or City of Champaign that it is necessary to relocate the System or any part thereof, CTC shall do so and the costs thereof shall be shared equally.

This provision shall not be construed to negate or modify any other provisions of this License Agreement or act as an election of remedies.

Section 6. Insurance.

CTC shall maintain in effect at its sole expense the following insurance applicable to the work performed hereunder:

- (a) Worker's compensation insurance as required by law;
- (b) Employers liability insurance; \$1,000,000 per occurrence, and General liability insurance, including bodily injury and property damage; \$2,000,000 bodily injury and \$2,000,000 property damage.

CTC shall furnish Park District with a certificate of insurance, with applicable extensions or riders, naming Park District and its commissioners, officers, employees, agents, representatives and volunteers as additional insureds, including coverage pursuant to the indemnification agreement stated herein. All insurance carriers providing the coverage set forth herein shall be satisfactory to Park District in its sole discretion. The policy shall not be cancelled or amended without ten (10) days written notice having been given to Park District. Park District shall have the right to maintain or reinstate such coverage and CTC shall pay or permit an offset against charges for the cost thereof.

Section 7. Permit Issuance. The authority granted pursuant to this License Agreement shall not be exercised and no work in relation to the System shall be done until a permit authorizing such work shall have been issued by the Park District and City of Champaign, as the case may be. The permit shall be subject to revocation for violation of any part of this License Agreement or violation of any ordinances or regulations of the Park District or City of Champaign.

Section 8. Indemnification. CTC shall hold and save the Park District, its commissioners, officers, employees, agents representatives, and volunteers (collectively referred to within this Section as "Park District"), harmless from any and all liability and expense, including but not limited to judgments, costs and damages, and attorney's fees arising out of the existence, installation, removal, relocation, alteration, repair, maintenance, restoration and any other aspect of the System herein referred to; and also hold the Park District harmless from any and all damages to the System on account of the location, construction, alteration, repair or maintenance of any public street, sidewalk, right-of-way, bridge, underpass, subway, tunnel, vault, sewer, water main, conduit, pipe, pole and all aspects of any other utility or public facility.

CTC waives all claims, except for gross negligence or willful or wanton conduct by the Park District, its officers, employees and agents, against the Park District, whether arising directly, by subrogation, assignment or otherwise, for any and all damages, direct or indirect, resulting from damage to the System structures done, in whole or in part, by the Park District or by any other person(s) whether or not they have a permit from the Park District and whether or not they are associated with the Park District in any direct or indirect manner. As part of this provision, CTC shall, at its own expense, defend all suits and shall agree to indemnify and save harmless, except for gross negligence or willful or wanton conduct by the Park District, its commissioners, officers, employees, agents representatives, and volunteers, from and against any and all claims and liabilities of whatever nature arising from the granting of authority herein to the CTC or imposed upon or assumed by it, or by reason of or in connection with any damage or injury to person or property as a result of any of the installed System constructed under or by virtue of this License Agreement, and shall save and keep harmless the Park District from any and all damages, judgments, costs and expenses of every kind, that may arise by reason thereof.

Notice in writing shall be promptly given to CTC of any claim or suit against the Park District which, by the terms hereof, CTC shall be obligated to defend, or against which CTC has hereby agreed to save and keep harmless the Park District. The Park District shall furnish to CTC all information in its possession relating to said claim or suit, and cooperate with said CTC in the defense of any said claim or suit. CTC shall provide notice in writing to the Park District Attorney of any claim or suit against CTC and/or its officers or employees which may directly affect the System or directly or indirectly affect this License Agreement or the property referred to herein, whether or not the Park District has been made a defendant or respondent to the legal action. CTC further agrees that it will pay the costs incurred by the Park District for the necessary defense of any suit against the Park District resulting from this Agreement. CTC will not rely upon governmental immunity afforded to the Park District. The indemnification and waiver provided in this Section shall be enforceable solely by the Park District and shall not operate as an indemnification or waiver as to any third party.

Section 9. Renewal. This License Agreement shall be renewable for successive one (1) year terms by mutual written agreement of the Parties after expiration of the initial three (3) year term, subject to such further terms and conditions as may be agreed upon at that time. Either Party may exercise such successive one (1) year term by sending a written notice not less than one hundred twenty (120) days prior to the expiration of any term.

Section 10. Termination for Default. This Agreement may be terminated by either Party for the default of the other, if after twenty-one (21) days written notice defaulting Party fails to

remedy an alleged breach specified in such notice. In the event the alleged breach is incapable of being remedied within such twenty-one (21) day period, this Agreement may be terminated unless the defaulting Party has taken reasonably substantial action to remedy the alleged breach within such period and the non-defaulting Party has been notified of such action and provide written consent to the completion of such remedy.

In the event CTC holds over after termination of this License Agreement, Park District shall have the right to remove the System in its sole discretion without accounting therefore to CTC, or secure orders or judgments of court to do so. In such event, Park District shall be entitled to all remedies available at law or in equity, and shall recover its costs of removal together with its attorney's fees, costs and expenses incurred in connection therewith, regardless of whether any court action or lawsuit is undertaken.

Section 11. Assignment. This License Agreement may not be assigned by either Party without the prior written approval of the other; provided that, such approval shall not be unreasonably withheld in the event of a transfer in (i) a transaction involving a change in control of a Party hereto, or (ii) sale or other disposition of all or substantially all of the assets of the business or operations of a Party hereto directly related to this License Agreement. This License Agreement shall be binding upon and inure to the benefit of the Parties and their respective representatives, successors and permitted assigns.

Section 12. Non-Waiver. Failure to insist upon strict compliance with any of the terms, covenants, or conditions hereof shall not be deemed a waiver of that term, covenant, or condition; nor shall failure to insist upon strict compliance with any right or power at any one time or times be deemed a waiver or relinquishment of any such term, covenant, condition, right or power at any other time or times.

Section 13. Applicable Law and Venue. The Parties agree that, notwithstanding any other terms or agreements, the laws of the State of Illinois shall govern the terms hereof. In the event of any claim or lawsuit regarding this License Agreement, Champaign County, Illinois shall be the appropriate venue for such claim or suit. CTC and Park District shall comply with all applicable federal, state, and local laws, rules, regulations, ordinances, and licenses regarding the performance and carrying out of the terms of this License Agreement.

Section 14. Severability. In the event one or more of the terms, provisions, or conditions contained in this License Agreement shall be determined by a court of law having appropriate jurisdiction to be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement and the validity, legality, or enforceability of the remaining provisions or any other application thereof shall not be affected or impaired thereby, and shall remain in full force and effect.

Section 15. Section Headings. Headings are for convenience of the Parties only and are not to be deemed part of this License Agreement.

Section 16. Amendment. This License Agreement, and any amendments, attachments, addendum, exhibits, specifications or other document may only be modified or amended by a further written document executed by authorized representatives of both Parties.

Section 17. No Third Party Beneficiary. Neither this License Agreement nor any provision of the services hereunder shall be construed to create any duty or obligation on the part of CTC or Park District to any third parties. This License Agreement does not provide any third party with any right, privilege, remedy, claim, or cause of action against CTC or Park District, or any of their respective affiliates, commissioners, directors, officers, employees, agents, representatives, or volunteers.

Section 18. No Interest in Real Property. CTC disclaims and otherwise relinquishes any and all interest in real property ever claimed or that might have been or could be claimed with regard to the real estate of Park District upon or wherein the System has been or will be installed.

Section 19. Notice. All notices required pursuant to this License Agreement shall be in writing and shall be deemed to have been given on the date and at the time there sent by certified mail, return receipt requested, to the respective Party at the address set forth below, or at such other place or address as the Parties shall provide to each other in writing. In addition, any such notice shall be sent by first class regular U.S. mail to:

Champaign Park District
Attention: Executive Director
706 Kenwood Road
Champaign, IL 61821

Champaign Telephone Company
Attention: President
1300 S. Neil Street
Champaign, IL 61820

Section 20. Counterparts. This License Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one and the same instrument. It shall not be necessary that any single counterpart be executed by all Parties so long as least one (1) counterpart is executed by each Party. A facsimile, portable document format (PDF) copy, photocopy, or other electronic form of any signature shall have the same force and effect as an original.

Section 21. Authority to Execute. Each person or entity respectively executing this License Agreement represents that he/she/it is, as the case may be, competent or duly organized and authorized to execute it. Each person executing this License Agreement on behalf of any entity represents that he or she has been authorized to execute it on behalf of such entity.

Section 22. Entire Agreement. This License Agreement and any amendment, attachment, addendum, exhibit, or specification attached hereto or otherwise referred to herein constitutes the entire License Agreement between the Parties pertaining to the subject matter hereof and supersede(s) all prior contemporaneous agreements and understandings whether oral or written in connection herewith; provided that, this License Agreement shall be construed consistently with the Master Services Agreement - Network Services entered into by the Parties to the extent possible; provided that, in the event of a conflict in the terms hereof with such Master Services Agreement - Network Services regarding the subject matter of this License Agreement, this License Agreement shall control.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of October 1, 2015.

Champaign Telephone Company, Inc.

Champaign Park District, a municipal corporation

By: 

By: _____

Michael Hosierv (print name)

Joseph DeLuce, Executive Director

Title: pres.

Title: _____

Date: 11-19-2015

Date: _____

Exhibit 1 Cover Sheet

License Agreement to use real property between the
Champaign Park District and Champaign Telephone Company, Inc.

(This exhibit references the properties and service charges otherwise
specified in the Master Services Agreement-Network Services)

[The attached photograph diagrams depict via dashed lines the general underground location of the conduit utilized to
provide services pursuant to that certain Master Services Agreement -- Network Services entered into by the Parties.]

CHAMPAIGN TELEPHONE COMPANY PRICING ADDENDUM SERVICE
ACTIVATION FORM

Note: Billing will commence upon date of service delivery at each location

Attached to and made a part of the MASTER SERVICES AGREEMENT -- NETWORK SERVICES between Champaign Telephone
Company, ("CTC" or "Provider" and Champaign Park District ("Customer").

Locations, provisioned services and monthly rates:

*Bresnan Center, 706 Kenwood Road, 500 Mb Port	\$399.00
Bresnan 200 Mb for public wi-fi	\$150.00
Bresnan Center, 706 Kenwood Road, 100 Mb Internet	\$750.00
*Leonhard Center, 2307 Sangamon, 500 Mb Port	\$399.00
Hays Center, 1311 W. Church, 100 Mb Port	\$375.00
Douglass Center, 512 E. Grove, 100 Mb Port	\$375.00
Springer Center, 301 N. Randolph, 100 Mb Port	\$375.00
Tennis Center, 2802 Farber Drive, 100 Mb Port	\$375.00
Virginia Theater, 203 W. Park, 100 Mb Port	\$375.00
Voice Services per attached proposal	\$560.33
*500 Mb intended for after-hours off-site back-up	

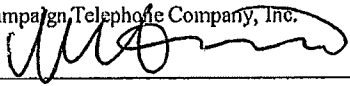
Total Monthly Recurring Service Fees: \$4,133.33

BILLING INFORMATION:

Contact: Tammy Hoggatt
Customer Name: Champaign Park District
Address: 706 Kenwood Road
Champaign, IL 61821
Phone Number: 217-398-2550

Effective as of the ____ day of October, 2015.

Champaign Telephone Company, Inc.

By:  _____

Title: pres _____

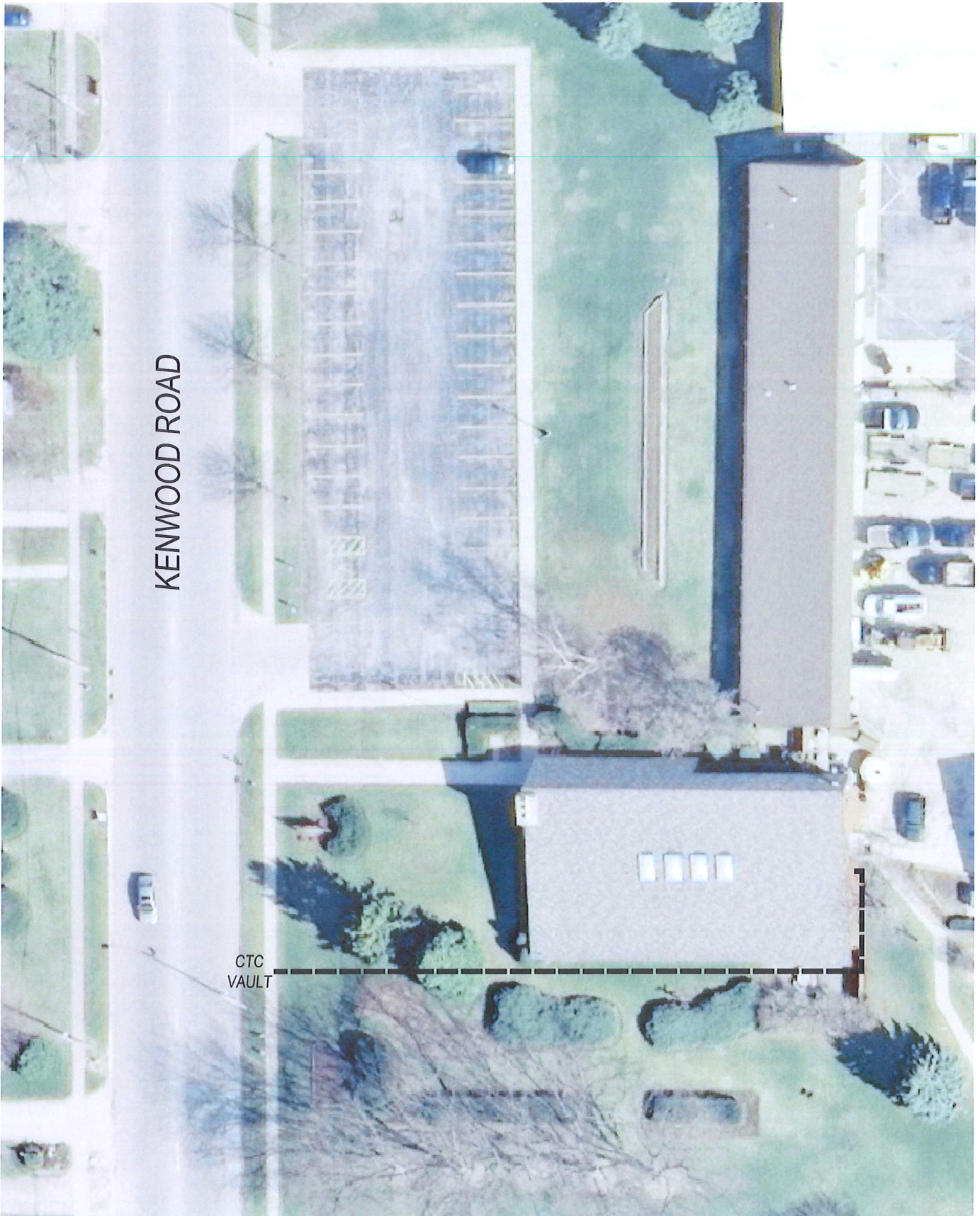
Date: 10/16/15

Champaign Park District, a municipal corporation

By: _____

Title: _____

Date: 10/19/15



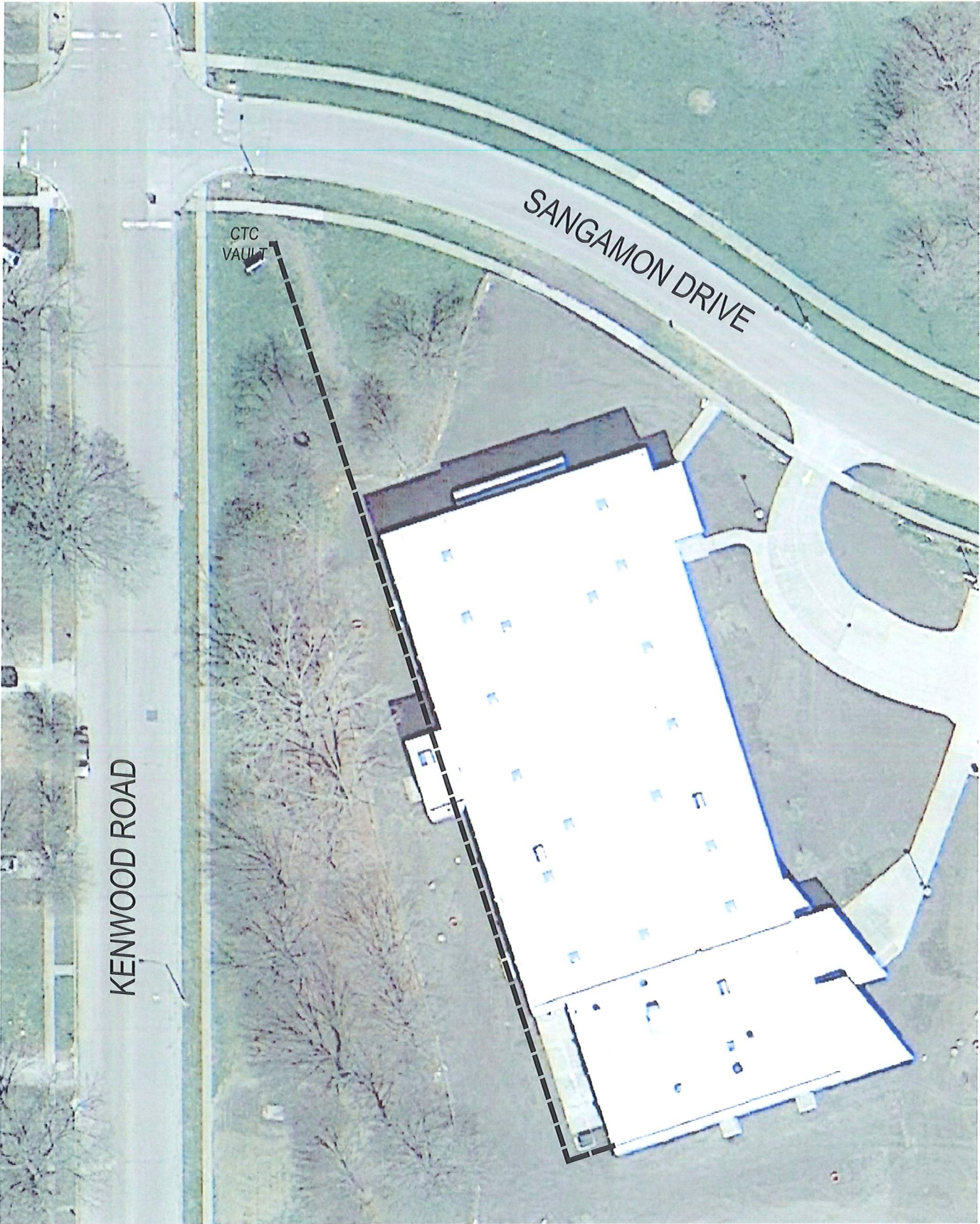
KENWOOD ROAD

CTC
VAULT

License Agreement to Use Real Property
Between the Champaign Park District and
Champaign Telephone Company, Inc.

Bresnan Meeting Center
706 Kenwood Road
Champaign IL 61821

⊕ North
Not to Scale
Exhibit 1, Page 1 of 7



License Agreement to Use Real Property
Between the Champaign Park District and
Champaign Telephone Company, Inc.

Leonhard Recreation Center
2307 Sangamon Drive
Champaign IL 61821

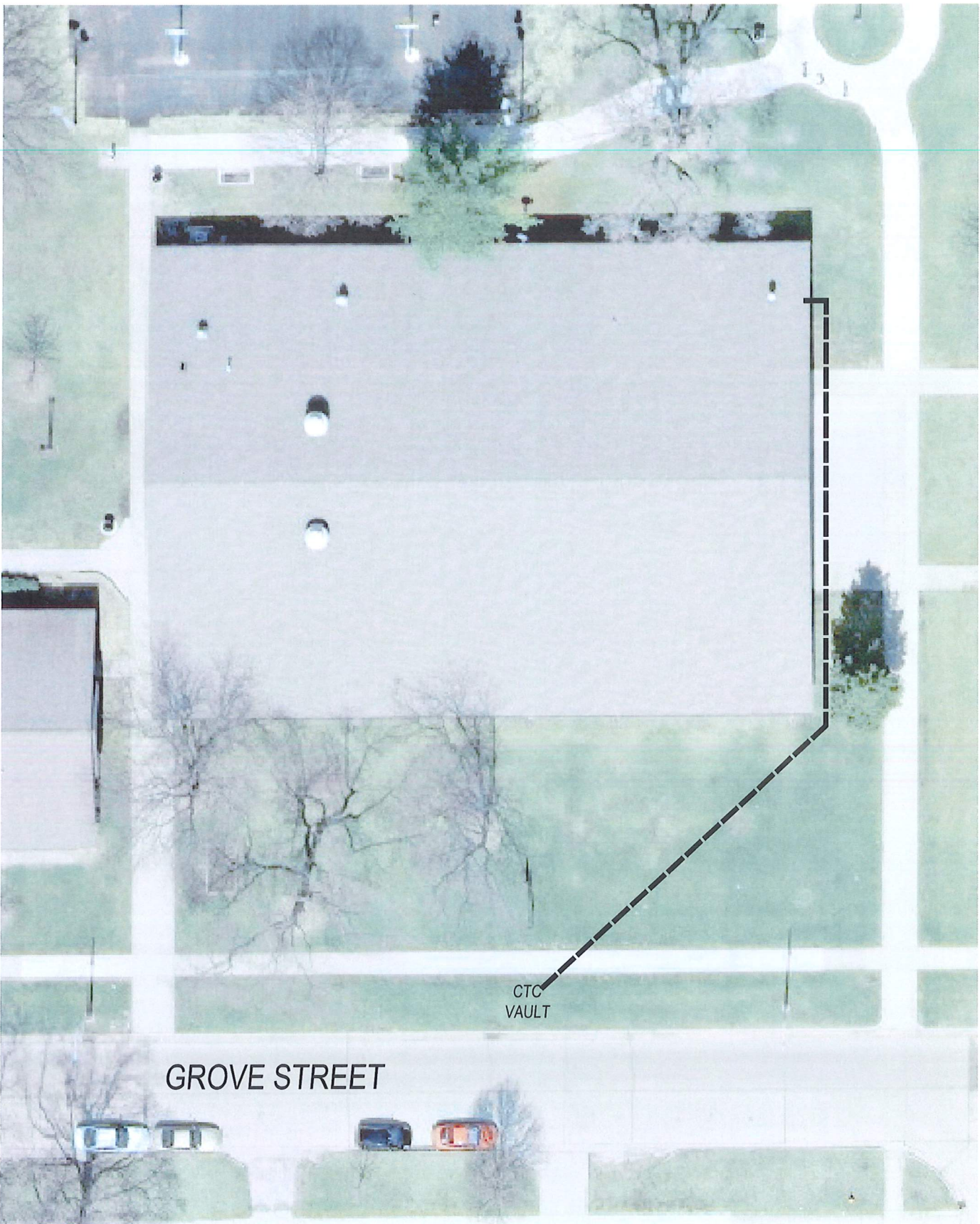
⊕ North
Not to Scale
Exhibit 1, Page 2 of 7



License Agreement to Use Real Property
Between the Champaign Park District and
Champaign Telephone Company, Inc.

Hays Recreation Center
1311 W Church Street
Champaign IL 61821

⊕ North
Not to Scale
Exhibit 1, Page 3 of 7



License Agreement to Use Real Property
Between the Champaign Park District and
Champaign Telephone Company, Inc.

Douglass Community Center
512 E Grove Street
Champaign IL 61820

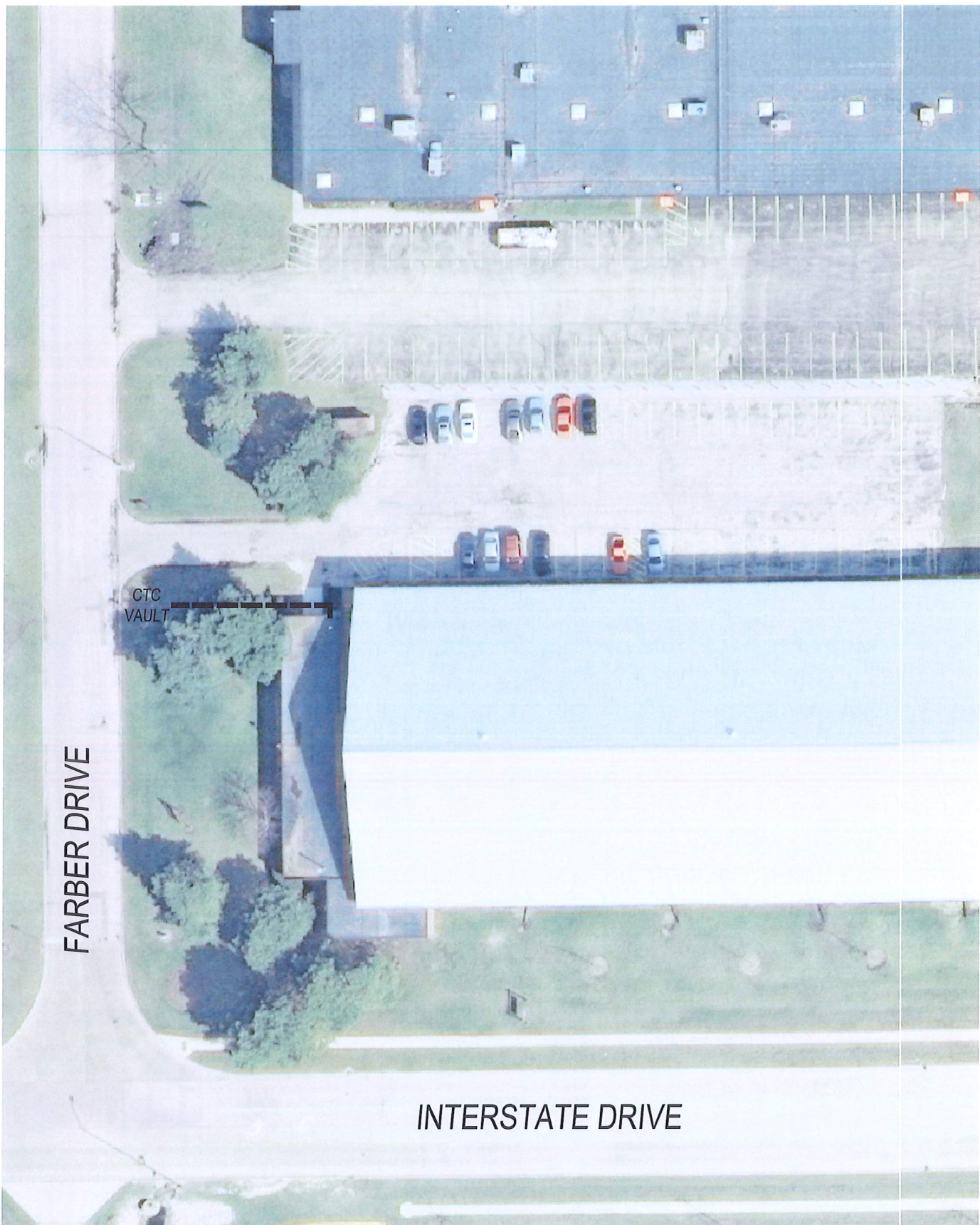
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Not to Scale
Exhibit 1, Page 4 of 7



License Agreement to Use Real Property
Between the Champaign Park District and
Champaign Telephone Company, Inc.

Springer Cultural Center
301 N Randolph Street
Champaign IL 61820

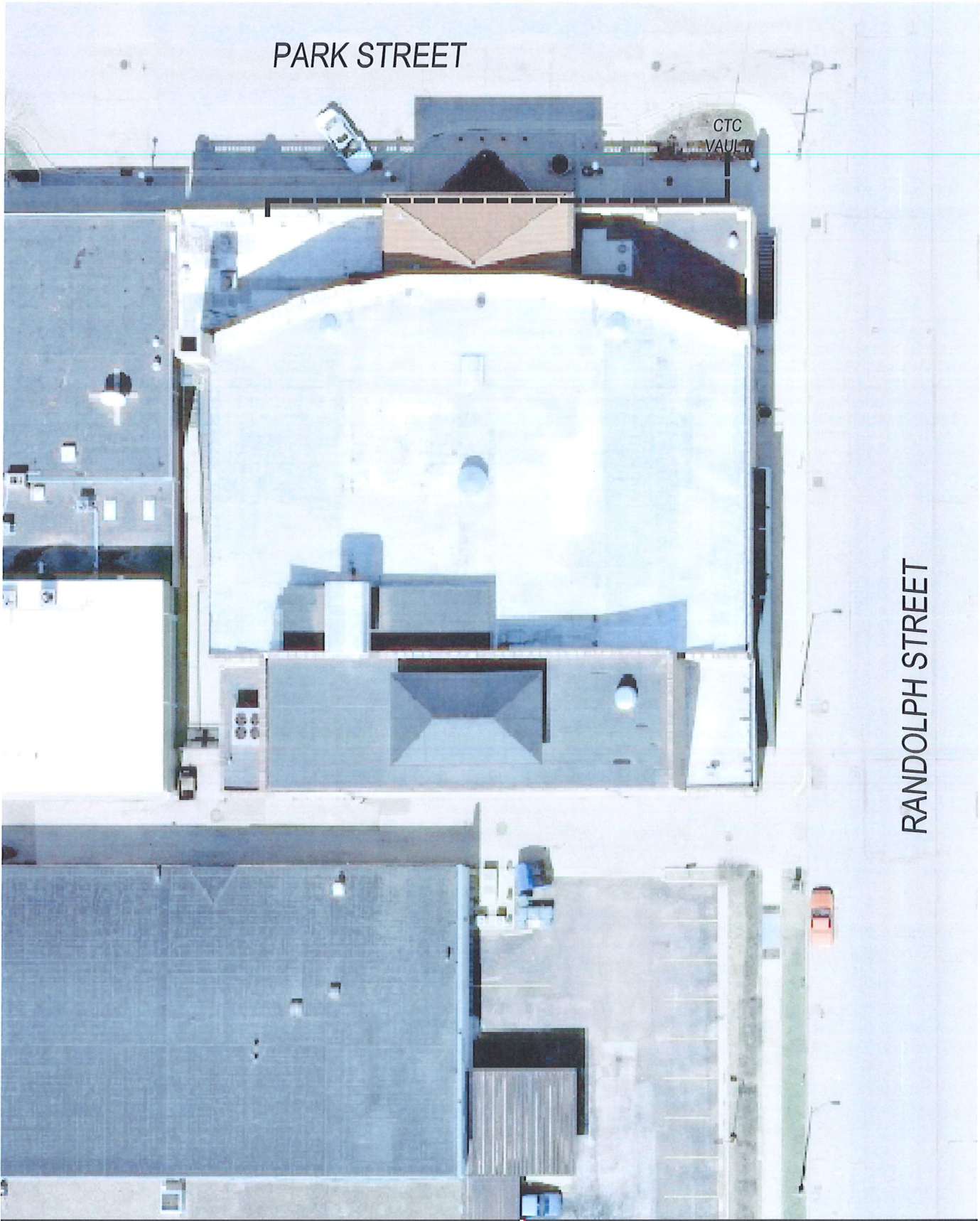
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Not to Scale
Exhibit 1, Page 5 of 7



FARBER DRIVE

INTERSTATE DRIVE

CTC
VAULT



PARK STREET

CTC
VAULT

RANDOLPH STREET



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: December 3, 2015

SUBJECT: Alcoholic Beverages Policy

Background

The Champaign Park District has made available alcoholic beverages at the Virginia Theatre, Springer Cultural Center, and Taste of Champaign-Urbana. The Board directed staff to prepare a policy regarding the service, sale and/or consumption of alcoholic beverages at Park District sponsored events for its approval.

Prior Board Action

The Board approved an agreement between the Park District and Farren's Pub & Eatery to provide alcoholic beverages at the Virginia Theatre at its July 22, 2015 Special Board meeting.

The Board approved the sale of alcoholic beverages at the Taste of Champaign-Urbana at the August 12, 2015 Regular Board meeting.

The Board discussed the sale of alcoholic beverages at Park District events at the October 28, 2015 Study Session.

Budget Impact

Revenue derived from sales will be used to cover the cost of the purchase of the beverages and any net revenue generated will be used to cover program or facility expenses.

Recommended Action

Staff recommends that the Board approve the Alcoholic Beverage Policy.

Prepared by:

Reviewed by:

Cindy Harvey
Assistant to the Executive Director

Joe DeLuce
Executive Director

CHAMPAIGN PARK DISTRICT Alcoholic Beverage Policy

Purpose

The purpose of this policy is to establish rules and regulations regarding the service, sale and/or consumption of alcoholic beverages at Champaign Park District (Park District) sponsored events or facilities in specific parks and facilities.

Sites Designated for Sale and Consumption of Alcoholic Beverages

The Park District Commissioners hereby designate and authorize the service, sale and/or consumption of alcoholic beverages at the following sites and events:

Taste of Champaign-Urbana
Virginia Theatre
Springer Cultural Center

Staff shall seek Board approval in advance to add additional sites or events.

Guidelines and Regulations

Park District staff shall comply with all local and state laws regulating distribution of alcoholic.

Park District staff shall secure the appropriate licenses from local and state agencies as well as the appropriate insurance coverage.

Each site shall have a written alcohol consumption management plan as part of the risk management plan to detail how Park District staff will adhere to all local and state laws as they relate to alcoholic beverages.

Alcoholic beverages must be consumed on site and no alcoholic beverages will be allowed to leave Park District property.

Park District staff must be TIPS trained to check identification and serve alcoholic beverages and check identification. TIPS trained Park District staff shall train volunteers. Only Park District staff and volunteers who are TIPS trained shall be allowed to pour alcoholic beverages and check identification.

Park District shall provide the appropriate security and/or law enforcement at all events when alcoholic beverages are served.

The Park District shall contract out the process of selling alcoholic beverages at the both the Virginia Theatre and Springer Cultural Center.

Approved by the Park Board of Commissioners, December 9, 2015

Timothy P. McMahon, President

Joe DeLuce, Executive Director



**CHAMPAIGN
PARK DISTRICT**

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: December 2, 2015

SUBJECT: 2015 Summer Program Report

Background

Each summer, we offer programs outside of our traditional camp programs. Some of these programs are offered year round or in other seasons based on popularity, by request or are seasonal offerings based on weather. These program range from Pottery to Micro Soccer to Miniature making to swim lessons. There are also some smaller special events that take place outside of our larger ones, Taste and CU Days. Often these programs are new initiatives that have been derived from information obtained from program evaluations, direct participant feedback and current trends in the recreation field. An advantage to some of these programs offered are the fact that staff are able to trial run them with regular daycamps, which in turn on occasion, has led staff to implementing these programs in other seasons and annually if possible.

Prior Board Action

None.

Recommended Action

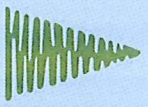
Information only.

Prepared by:

Reviewed by:

Jameel Jones
Director of Recreation

Joe DeLuce, CPRP
Executive Director



CHAMPAIGN
PARK DISTRICT

Recreation Department

PROGRAM REPORT:



Summer 2015

Program Name

2014 Participants

2015 Participants

Sports/Fitness Programs:

Pie Run

51

100

This program was developed as part of a series of fun runs. The addition to the Taste of Champaign has been well received this far and we are looking to add more elements to increase attendance in addition to seeking additional sponsors and an increased marketing effort to promote it as this is a social event where many families participate, it is meant to be a fun run and participants eat pie every mile and the race is 3.14 miles long.

Micro Soccer

106

104

This is a joint program between the Champaign Park District and Illinois Futbol Club. The program has different age levels between the ages of 3-5. This program is held at Kenwest Field which is just south of the new LRC. Since partnering with the Illinois Futbol Club, registrations has increased significantly and has remained extremely high. We offered 6 sessions this past summer and each session was 8 weeks long.

Developmental Sports

0

46

This program meets demand for pre-school sports programming. In July, we partnered with the Cage to implement. We received very positive feedback for the program due to this change. There are a variety of developmental sports programs that have been offered. CPD has run them in house up until Fall 2015, in which CPD partnered with the Cage to provide these programs. Developmental sports programs are basically motor skill development disguised as basketball, baseball, etc. These are extremely popular since there are not many programs in the community for children under the age of 6. Good relationship and outcomes thus far and we plan to continue to offer these types of programs.

Challenger Soccer Camp

107

225

CPD partners with British Challenger Soccer to offer the Challenger Soccer Camps each summer. The spike in attendance is due to the change in format from the previous year where we only held the camp in June. We offered two sessions this past summer and these camps are for ages 6-14. Since CPD offered this camp back in 2000, they have always been well attended. Champaign typically is in the top 10 of the largest camps in the Midwest usually ranking 1st or 2nd. Campers are involved in: individual foot skills, technical drills, tactical practices and also focuses on character development based on respect, responsibility, integrity, leadership and sportsmanship. Challenger also works with host families for campers from outside the area. This past summer was the first year for this amenity of the program.

Arrowhead Bowling Camp

9

NA

The program cancelled for lack of interest this year. Only 9 kids registered and our minimum to run the program was 10. There was a brief hiatus when customer service dropped and we dropped Arrowhead until they came back with a new improved camp program. This camp has run for over a decade and numbers have never been consistent. Minimum was only 6 in 2014. In 2015 minimum was 10. We are meeting with Old Orchard to inquire about hosting the camp for summer 2016.

Program Name

2014 Participants

2015 Participants

Adult Softball

152 teams

138 teams

The number of adult teams is consistently going down as it is across the country. Staff need to keep looking at ways to make the program more attractive, especially for the younger (20-30 yr. olds) generation. Having over 125 teams is still a lot of teams but increasing the quality of officials staff believes will bring some teams back.

Adult Soccer

8 teams

10 teams

There are usually between 6-10 teams each summer for this program. Finding enough officials and quality officials at that has been difficult. Staff are diligently working on improving this aspect of our sports programs across the board.

Youth Softball

53

79

Staff changed the program. We had teams broken down by age group: 8U, 10U, 12U and 16U. Also, our teams played in the GCCGS and Okaw leagues and did have to travel to surrounding towns for some gameplay. By joining the GCCGS and Okaw leagues, the participants were able to play against other kids their age. With travel being a big part of sports currently, staff feel this program will only grow moving forward.

Micro/Nano Tri

18

28

This is the second year for this program and is a fun children's event. There was an increase in registration from year one to year two. This program has been successful in the past and staff believes will continue to be successful. Kids like these kind of races and we anticipate more will enroll with an increased marketing effort to boost registration.

Mini Triathlon

191

146

Mini Tri has been in existence for 33 years. Over the past several years, attendance of this program has steadily declined. With the increase in fun runs and adventure races, the trend seems to be either full out fitness runs (e.g. 5k, marathon, etc.) or fun runs (e.g. Zombie Run, Pie Run, etc.). Mini Tri is stuck between these two trends. 78.6% of the respondents said they would do it again. That is encouraging although the trend has been a decline in the amount of participants each of the last few years. One comment mentioned was about the price. The price is \$40/resident. The Illinois Marathon is only \$50 and racers get more stuff. Price has increased from \$15/resident in 2002 to \$40/resident in 2015. The only additions to the race in that time are the shirts are no dri-fit and we have chip trimming. The rest of the race is exactly the same for that price. Over the past 5 years, registration for this event has fallen from 350 participants to 147. Former Sports staff recommend this program be replaced with another fitness type program that is more affordable and will generate renewed interest. Staff are working on ways to increase attendance and the nature of this event.

Rugby Rookie Camp

New Program

0

IYRA (Illinois Youth Rugby Association) did a free sample rugby class for both LRC and DCC Daycamps this past summer before registration ended so kids that were interested could sign up. While the kids had fun, it still did not generate enough interest to run a camp. We will archive this program and try to reintroduce at a later date.

Program Name

2014 Participants

2015 Participants

Line Dance Fitness

10

38

Line Dance Fitness is a popular group fitness class focused on easy-to-learn moves set to classic country hits and today's country favorites, as well as other musical styles. Participation in this class is up. Last summer, we offered multiple sessions, but 6 out of the 9 were cancelled. This past summer, we offered two sessions and they both exceeded minimum. The evaluations of the instructor and her class were very highly rated.

Hatha Yoga

15

52

Hatha Yoga is a group fitness class offered at the Leonhard Recreation Center designed to improve and enhance your body's strength, flexibility, and balance as they focus on the whole body. No prior yoga experience is necessary and moves will be modified for beginners. The instructor is very popular and has classes usually always exceed minimum.

Iddy Biddy Baseball

42

45

The program is now contracted with The Cage and has been well received. Overall evaluations were positive for this program. Many comments mentioned "excellent coaches" and "had a blast!" This is part of the Developmental Sports programs.

Cardio Kickboxing

0

11

Kick, jab, cross, hook, and upper-cut. Cardio Kickboxing is a high intensity class where participants burn a lot of calories in a fun environment. Attendance is steady in this program and participants really seem to enjoy it. Participants evaluated the program and the rating was very high.

Forever Fit

8

29

Forever Fit is an active senior class that includes music, easy-to-follow moves, and a friendly atmosphere where participants improve flexibility, joint stability, balance, coordination, muscular strength, and endurance. The instructor combines light cardio exercises and strength training. Participation in this class is up. Last summer, we offered multiple sessions but 3 out of the 6 were canceled. This past summer, we offered two sessions and they both exceeded minimum.

Mini Dribblers

23

25

Program is now contracted with The Cage overall the participants seemed to really enjoy the program. This is part of the Developmental Sports program. The program is run in the Leonhard Recreation Center.

Figueroa/Parkland BB

40

44

CPD partners with Parkland Basketball to offer this camp. This relationship has been in existence for several years. This camp has been run with Parkland College for a number of years and is always successful. Both Parkland and the Park District take registration and Coach Figueroa took the three children off the waitlist to go just past the maximum this year.

Program Name

2014 Participants

2015 Participants

Parkland Fast Pitch Camp

7

24

The camp is a joint program between CPD and Parkland College Softball and is held at Dodds Park. We have run this program for a number of years with Coach Clutts and it is a successful program. This year the camp was cancelled on the original day due to rain and rescheduled for a week later. Because of the reschedule and it being a drop-in camp the number was a little lower compared to the past. The year before it did not go at all due to rain though. It was a drop-in program put on by Coach Clutts and we provide the facility.

Prairie Farm Programs:

Prairie Farm Tours

18

22

Scheduled tours are available to anyone. You can book a tour for just you and your kids or for a group of up to 30 participants. Most commonly we book tours for daycares, preschools, and other camps in the area. The tours are educational tours that last 45 minutes and teach participants about the animals on the farm. You will also get close contact with the animals. Tours must be booked one week in advance and take place before the farm is open to the public.

Prairie Farm Birthday Parties

8

14

All birthday parties at Prairie Farms are done before the farm is open and parties will get private access to the whole farm from 11:30am-1pm. Included in the party you will get a special tour with personal contact with the animals, a piñata, farm themed games, and party favors. Birthday parties at Prairie Farm have been going on for years and are a success each year. The number of birthday parties increased this year with an extra marketing push and relocation to the birthday section in the program guide.

Prairie Pee Wee Farmers

70

65

This program is meant for children 4 and under with their parents. Over the course of the program, which is one day a week for 4 weeks, participants will interact with the animals, complete farm themed arts and crafts, play farm themed games, and sing silly animal songs.

All About Animals

21

35

These are one day classes that focus on a specific animal. The class is for children aged 3-7, with their parents. During the class participants will learn about the animal, including time for feeding and caring for the animal of the day, and do a craft activity. This is a great program focus towards younger children and is well received.

Prairie Farm Farm Hands

38

62

Farmhands is a program for children 4-11. Classes are broken down by age group and will be one day a week for 4 weeks. At the end of the summer there is a farm hand picnic for all the participants. In the classes the general theme is learning about animal care and developing an appreciation for the animals. The classes for 4-5 year old are geared towards pre-readers, with emphasis on animal appreciation and identification. Classes for 6-7 year old class will place emphasis on animal welfare with more advanced

Program Name	2014 Participants	2015 Participants
crafts and activities. The classes for age 8-11 will focus on basic animal handling techniques as well as an ongoing project in the farm. This program has been a staple and a successful program at Prairie Farms. Each session averaged about 10 children and the total registration almost doubled.		
Prairie Farm Barnyard Camp	15	26
Barnyard camp is a 4 day camp from 9-11:30am each day. Barnyard camp is an alternative to full day camps that has a unique experience. It is and has been well received. There is a session for 5-7 year olds and 8-11 year olds. During the week participants will go through a variety of hands-on activities, learn about the care and maintenance for the farm and animals, play games, do crafts, and take a field trip. Each session averaged 13 children and the total registration almost doubled from the previous year.		
Prairie Helping Hands	n/a	7
Program is intended to educate kids considering volunteering at Prairie Farms when they turn 13. Participants will lend a hand around the farm and learn about animal welfare and animal handling techniques in detail. This was the first year program. Not an overwhelming participation, but does show there is some interest and we will continue to offer.		
Petting Area	Avg. 30-50	Avg. 30-50
This is not a program, but an added feature of Prairie Farms. Each day the farm is open participants can pet and interact with different animals in the petting area from 3-5pm. Because there is no registration and anybody can participate free of charge we do not have exact numbers on participations. Depending on the patrons will attend the petting area on a given day. In the petting area children must wear gym shoes or boots and will interact with the baby goats, miniature horses, and donkeys.		
Story Time at the Farm	Avg. 15-20	Avg. 15-20
Once a week there is a story time at Prairie Farms highlighting stories about different animals. This program is free and does not require registration. Participants dropped in as they wished. Generally, there were about 15-20 kids at each session depending on the weather.		
Art Programs-Special Interest	44	47
Some programs run year round, others on a rotating basis. Programs include Beginning Drawing, Painting Plus, Comics for Kids, Anime & Manga Classes, Beginner & Intermediate Painter's Workshop, Beginning Watercolor, Acrylic, Introduction to Art, Drawing, Photography classes, & Making Miniatures Out of Ordinary Things. Surveys done, feedback is always good or excellent. Participants have asked for a Watercolor class and I found an instructor. They enjoyed it so much they want a continuing watercolor class, which we are offering in the spring.		
Pottery Programs	80	89
Programs run year round, with some additions on a rotating basis. Programs include Creative Clay, Potter's Wheel Workshop, Parent/Child Pottery, Saturday Adult Pottery, Studio Ceramics. Feedback was very positive! Surveys were done and participants		

Program Name

2014 Participants

2015 Participants

ranked the program as good or excellent. Student are regularly requesting more glaze colors, and additional smalls tools for design, which is a sign that they are really into the program and are getting more creative with their creations.

Open Studio

36

31

Enrollment continues to grow, as we are now at 60 participants enrolled in open studio. Even though they do not all participate in the program on a regular basis, it gives them the freedom to do so, when they are available. This has met a huge need for those participants who are advanced and want more time in the studio. Numbers are based on those who used the studio.

Individual Drum or Guitar Lessons

6

4

This program is offered year round and fluctuate in enrollment. Our Instructors are flexible and work with the individuals to schedule the most optimal time to meet. Feedback is excellent for both instructors from participants.

Dance Arts

164

162

This programs run year round, with Dance Workshops added in the summer session, and occasionally throughout the year. Programs include Ballet and Irish Dance classes: Creative Movement, Pre-Primary, Grade 1, Grade 2, Grade 3, Grade 4, Grade 5, Senior Company, Adult 1 Ballet, Adult 2 Ballet, Adult 3 Ballet, Pointework, Children's Beginning Ballet, Teen Beginning Ballet, Contemporary Workshop, Conditioning for Dancer's, Ballet for Figure Skaters, Parent/Tot Irish, Beginning Irish, Beginner 2 Irish, Intermediate Irish, Advanced Irish, Ceili Class, Irish Competition Training. Surveys done, feedback is always good or excellent. There is a lot of positive feedback about the high quality program we provide for the price, and that the parents wouldn't trust their kids with any other studio. Ballet and two student Irish instructors are hourly staff, the Head Irish instructor is contractual, whom is the owner of Isle of Erin Irish Dance Studio in Peoria.

Belly Dance / Latin Dance

24

48

Some programs run year round, others on a rotating basis. Programs include Belly Dance 101, Belly Dance 102, Belly Dance 103, Belly Dance Intermediate, Belly Dance Choreography, Intermediate Choreography, Belly Dance with Veil, Zils Workshop, Belly Dance with Goddess Wings. This summer the Belly Dance instructor wanted to offer Latin Dance, which she hadn't offered in a couple of years, she had excellent enrollment, 17. This is a popular program, the instructor has a lot of returning students each session as well as new one. Surveys were done and the feedback rated the program as excellent.

Year Round Preschool Programs

Busy Bees Creative Play Time

111

130

Preschool Camps

124

159

Busy Bees, Creative Play Time are Preschool programs we offer that involves full day programming/kindergarten readiness components which are: Swingsetters, Extended Swingsetters, Friday Funsters, and Extended Preschool Camp, are for ages 3-5 years old. Parents are very fond of these Sept-May and summer programs. The parents can send their children all day or half day

Program Name

2014 Participants

2015 Participants

for arts crafts, music, games, indoor and outdoor play and September through May through offer kindergarten readiness. We have staff and utilize teenage volunteers to help out with the children in the summer or afterschool in the fall. It is very popular among the teens/children and they both benefit from it. We also had a buddy program with the older kids in Creative Play Time which worked out well! The camps run 10 weeks. The program evaluations were basically all positive feedback on the staff and their children's activities. Fall preschool program enrollment may vary a little from year to year but we normally are max out and varies from summer to summer and fall to spring.

Misc. Preschool Programs/Babysitting

66

71

Programs offered are: ABC's and 123's; Shake, Make, and Create; Wiggle Giggle Climb and Play; How Does Your Garden Grow Workshop; Buzzy Bees Workshop; Under the Sea with Me Workshop; ages 2-5 years old; and Wonderful World of Babysitting ages 11-15. These various programs give parents the opportunity to play, participate in art, music, story time with their children. There is one instructor and parent/child. They are very popular programs and we change them up seasonally to offer new workshops and experiences for the children. ABC's and 123's is definitely the most popular. The other programs are also popular as well. The Wonderful World of Babysitting is a program that enables children to care for little ones. We include this under this description because it falls within the age group that they care for and we utilize this age to volunteer. The program usually full each session offered. We are certified to teach it under the safe sitters and are limited to 8 participants per class. We offer it 4 times per year and it also has positive feedback from both parents and students.

Art Smart Kids

110

60

Program offered are: Art Smart Kids, Summer Art Smart Kids, Art Smart Older Generation and Summer, Home School Art Smart Kids, Art Smart Toddlers, and Mommy's Time Out. Last year the Monday and Wednesday class were the most popular and this year the Friday Class is very popular. Last year, we didn't see much interest in Home School program offered, whereas, this year there has been interest. We took out of the offerings the Toddler class because the interest hasn't been there for the last 3 years. We also took out of the mix Art Smart for the Older Generation and only offer it on Saturdays and opposed to Tuesday and Thursdays as well however in the summer it seems to go on Tuesdays and Thursdays. It seemed as if the after school activities were creating conflict during the school year. The evaluations on these programs are always excellent as they are very creative options. We have hired a new instructor this year whose experience is in the arts, theatre etc. and she was home schooled herself. The parents love her so we are hoping to increase numbers. The program evaluations are positive and we are within the positive numbers for budget.

Tennis Programs:

Bronze Singles League

8

8

This league consists of 8 participants who play each other once. They meet on Tuesdays from 7-9pm at Lindsay courts. Winner of the league earns \$5 off future league play.

Program Name	2014 Participants	2015 Participants
Silver Singles League	8	8
This league consists of 8 participants who play each other once. They meet on Mondays from 7-9pm at Lindsay courts. Winner of the league earns \$5 off future league play		
Gold Singles League	6	0
This league consists of 6 participants who play each other once. They meet on Sundays from 1-3pm at Lindsay courts. Winner of the league earns \$5 off future league play. The 2015 league was cancelled due to low enrollment. Difficulties arise because many higher level players are playing U.S.T.A. sanctioned league and tournaments during the summer and are unable to commit.		
Junior Summer Slam	33	20
This is a U.S.T.A. (United States Tennis Association) Sanctioned Tournament that is held during the second weekend of June. Participants register on the U.S.T.A. website. Participants earn points towards district and regional rankings. As a result, this tournament receives many of out of town participants. Participation was lower in 2015 because the Midwest qualifying tournament was held in Champaign the week before and many participants likely did not want to play two weekends in a row in Champaign or were resting from the qualifier tournament.		
Adult Summer Slam	40 singles & 16 doubles	39 singles & 22 doubles
This is a U.S.T.A. (United States Tennis Association) Sanctioned Tournament that is held during the 3 rd weekend of June. Participants register on the U.S.T.A. website. Participants earn points towards district and regional rankings. As a result, this tournament receives many of out of town participants.		
Labor Day Tourney	45 singles & 30 doubles	31 singles & 26 doubles
This is not a U.S.T.A. (United States Tennis Association) Sanctioned Tournament that is held on Sunday and Monday of Labor Day Weekend. This tournament is a very appropriate for newcomers to tournament participation. While it still attracts players from out of town, it is primarily a "local" tournament. Participation was lower in 2015 partly because of the high temperatures.		
Ladies Day	45	50
This is a drop in program that allows participants to engage in pro-supervised drills, point games and match play. It is conducted approximately 15 times during the summer from 9:30-11am on Wednesdays at Lindsay courts.		
Intermediate Workout	70	80
This workout consists of pro-supervised drill and point games and match play. It provides another opportunity for participants in our adult classes to practice. It also attracts players who have not played for a while and are getting back into the game. It allows participants who have busy schedules or who do not have regular practice partners to drop in and enjoy guided tennis play. Meets on Thursdays from 5:30-7pm at Lindsay courts		

Program Name

2014 Participants

2015 Participants

Late Night Workout

80

85

This workout consists of pro-supervised drill and point games and match play. It provides another opportunity for participants in our adult classes to practice. It also attracts players who have not played for a while and are getting back into the game. It allows participants who have busy schedules or who do not have regular practice partners to drop in and enjoy guided tennis play. This workout is intended for higher level players. Meets on Thursdays from 7-9pm at Lindsay courts.

Recreational Doubles

300

315

This popular drop-in programs often takes up 3 to 4 courts at Lindsay on Mondays, Wednesdays and Fridays from 7-9p.m. The fee is an affordable \$1/\$1.50 price. While players engage in only match play, the emphasis is on fun.

Saturday Morning Workout

180

191

This workout consists of pro-supervised drill and point games and match play. It allows participants who have busy schedules or who do not have regular practice partners to drop in and enjoy guided tennis play. This workout is intended for intermediate/higher level players. Meets on Saturdays from 9-11am at Lindsay courts

Tennis in the Parks

13 / non fee event

12 / non fee event

This programs consists of offering 4 free classes on a Sunday at one of our outdoor courts prior to the beginning of our summer classes. Designed to let patrons get a taste of tennis and a preview of what would occur in our classes.

Special Events/Interest

Kid's Fishing Derby

55

61

This event is a partnership with the Optimists club. The fishing derby had 61 youth participating and approximately 100 adults who came with the kids. We served 200 hot dogs, chips and drinks and gave out prizes.

Learn to Fish

95

110

Free clinics run by the Illinois Department of Natural Resources. This program is for all ages, individuals or groups. Participants also included Champaign Park District camps from CUSR, Douglas, Springer, and seniors.

Program Name

2014 Participants

2015 Participants

Neighborhood Summer Block Parties

0 – No Program

Est. 830

Programmed in partnership with the city of Champaign. Locations were selected on the greatest community need based on discussions with local agencies. DJ Fireproof and Action Inflatables were contracted for all locations. On occasion other entertainment was offered, including bands and face painting. 2015 Locations:

DATE	LOCATION	LOCATION
5/28	Beardsley Park:	
6/18	Garden Hills Park	
7/16	Dobbins Downs	
7/30	Country Brook Apartment Complex	
8/2	Wisegarver Park	

Sounds at Sunset Concert Series

Est. 1,150

Est. 2,100

This concert series is planned to reach all throughout the Champaign parks. A variety of types of music is provided, including swing, blues, Indi-rock, rock, and big band styles. 2015 Locations and Bands:

DATE	LOCATION	PERFORMER
5/2	Hessel Park	Edison Middle School Band
5/24	Hessel Park	Big Bluestem String Band
5/31	Robeson Park	Upshot
6/7	Mullikin Park	Hi Ho Buffalo
6/21	Spalding Park	Kevin Cory
6/28	Hessel Park	Jim Markum Swing Band
7/19	Noel Park	Sun Stereo
7/26	Scott Park	Elsinore
8/16	Turnberry Ridge Park	Bone Jugs N Harmony
8/30	Spalding Park	Kilborn Alley

Touch-a—Truck Day

Est. 1,500

Est. 300

This event provides the community with an opportunity to touch and be around large trucks of all kind. Staff secured trucks from CPD, UPS, TCBY, Worden Martin, Action Inflatables, City of Champaign, Reynolds Towing, Fire, Kona Ice, MTD, Unit 4 Schools, Pepsi, and WHMS. There were crafts, snacks, face painting, and small activities for children. This is always a popular event with daycares, preschools and community residents.

Program Name

2014 Participants

2015 Participants

Sholem Aquatic Center:

4th of July (no separate fee event)

658

964

July 4th Night Float (counted in with 4th of July numbers/data). The 4th of July at Sholem is busy during the day/afternoon, but attendance drops off dramatically after 6pm. Most patrons leave the pool in preparation for 4th of July fireworks and other family time/activities.

Cardboard Cup Race

582

328

The Cardboard Cup Race has been held for 5 years now. Attendance shown above is for Sholem as a whole. There is no entry fee for this event. The actual number of participants in the race was as follows: 2014 – 10 teams, 2015 – 3 teams. The weather this year was a major factor in the low turnout for amount of teams.

Father's Day Celebration

357

663

Father's Day Celebration is a popular day as all fathers get in free with a paid child admission. We offer concession specials and hold father related activities such as: cannon ball contest, father/child slide races, trivia contest, draw your dad contest, and others. There were anywhere from 5 to 20 contestants depending on the contest.

Junior Lifeguard Academy

7

10

The Junior Lifeguard Academy is an excellent program despite the low registration numbers. The program is for 13-15 year olds that have an interest in becoming lifeguards when they turn 16. The program meets two days a week for four weeks. Each class session last two hours. The participants learn everything a regular lifeguard learns.

Lap Swim

85

52

Despite the low numbers for this program there are a dedicated amount of lap swimmers each morning. Though the daily numbers range from 0 to 4 at most, they are the same patron's each time. So to them this is a valuable program.

Opening Day Celebration (no separate fee event)

394

601

Opening Day Celebration was good this year as we had nearly double the numbers from last year. The weather was better, but still a little chilly.

Sholem Sharks Pre-Swim Team

27

31

The Sholem Sharks Pre-Swim Team is a feeder program to the Sholem Shark Swim Team. This program is for children 6 and under who have an interest in joining the regular swim team.

Program Name

2014 Participants

2015 Participants

Sholem Sharks Swim Team

163

156

The Sholem Sharks Swim Team is a vibrant and very busy program. The team has a head coach and several assistants. The team has won the CISC (Central Illinois Swim Conference) championship for the past 5 seasons. It is by far the largest programs in terms of participant numbers in the conference.

Splish Splash Water Safety Bash

This a free event to participants. There is no sign up for this event. It is a walk up interest item only. It is a safety event that helps teach the Sholem customers about water safety. It is intended and geared towards kids ages 3-9.

Tiny Tots Splash Time

660

791

Tiny Tots Splash Time is a time set aside from 7:30 – 11:45am (M-F) and 9:30 – 10:45am (Sa/Su) for parents to play in the kiddie pool with their children ages 0-5. There are various numbers each day and the revenue fee is difficult to determine due to participants using their pool passes mixed with daily admissions.

Weekday Morning Water Aerobics

161

170

Weekday Morning Water Aerobics has a dedicated following of approx. 10-15 per class period. It is mostly the same participants in each class and has been for the past several years.

Weekend Morning Water Aerobics

31

27

This program is primarily the same patrons/participants as Weekday Morning Water Aerobics.