



**CHAMPAIGN
PARK DISTRICT**

**AGENDA
REGULAR BOARD MEETING
BRESNAN MEETING CENTER
706 Kenwood Road, Champaign, Illinois
Wednesday, April 12, 2017
7:00 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC

C. COMMUNICATIONS

The public has the opportunity to express views or make comments to the Board on agenda items or any other Park District issue. Comments must be limited to not more than three (3) minutes.

D. TREASURER'S REPORT

1. Consideration of Acceptance of the Treasurer's Report for the Month of March 2017

E. EXECUTIVE DIRECTOR'S REPORT

1. Volunteer of the Month of March
2. Project Updates
3. General Announcements

F. COMMITTEE AND LIAISON REPORTS

1. Champaign Parks Foundation

G. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

H. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, March 8, 2017
2. Approval of Minutes of the Executive Session Meeting, March 8, 2017

I. NEW BUSINESS

1. Approval of Disbursements as of March 9, 2017
Staff recommends approval of disbursements for the period beginning March 9, 2017 and ending April 11, 2017. **(Roll Call Vote)**
2. Approval of Champaign County Community Coalition Membership Dues
Staff recommends approval of the disbursement of \$5,000.00 for 2017 Annual Membership dues in the Champaign County Community Coalition's Executive Committee.

Regular Board Meeting

April 12, 2017

Page 2

3. Approval of a Resolution Appointing and Reappointing Directors to the Champaign Parks Foundation
The Foundation Board of Directors recommends that Emily Corum and Peter Bannon be appointed to the Champaign Parks Foundation Board of Directors for three year terms expiring in May of 2019; Sally Carter and Shira Epstein be appointed for two year terms expiring in May of 2019; and Penn Nelson, A.J. Thoma and Patrick Harrington be reappointed for two year terms expiring in May of 2019.
4. Approval of the IPRA Environmental Report Card
Staff recommends formal approval of the attached IPRA Environmental Report Card dated January 10, 2017.
5. Approval of Bids for Garments
Staff recommends accepting bids for garments from the lowest responsible bidder for each item that meets specifications as follows in an amount not to exceed \$37, 932.92: Will Enterprise in the amount of \$21, 837.65; Sunburst Sportswear in the amount of \$6,367.50; The Lifeguard Store in the amount of \$3,662.50; YBA Sports in the amount of \$2,948.00; Challenger Teamwear in the amount of \$1,138.50; Project Te in the amount of \$967.50; Aramark in the amount of \$557.91; Marathon Sportswear in the amount of \$309.75; and Jim Wagner Signs in the amount of \$144.00.
6. Approval of Ratification of a Contract with Mid-American Energy for Electric Rates
Staff recommends ratification and approval of the two-year contract with Mid-American Energy commencing June 2017 and ending June 2019.
7. Approval of Bid for Hessel Park Project Phase 2 and 3
Staff recommends awarding the Base Bid plus Alternates 1 and 3 to Mid Illinois Concrete for the Hessel Park project Phase 2 and 3 in the total contract amount of \$772,677.40 and to authorize the Executive Director to enter into the contract.
8. Approval to Reject the RFP for Compensation Consulting Services
Staff recommends rejecting the sole proposal received for compensation consulting services from Gallagher Benefit Services, Inc. and authorize staff to seek another RFP for a compensation consulting services with adjusted goals and services to remain within budget.

J. OLD BUSINESS

K. DISCUSSION ITEMS

1. Taste of Champaign-Urbana
2. FY18 Budget Update and Discussion
3. Comcast Easement in Spalding Park

L. COMMENTS FROM COMMISSIONERS

M. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Park. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; (c)(5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (c)(11) to address litigation that is probable and imminent.

N. RETURN TO REGULAR MEETING

O. EXECUTIVE SESSION ACTION ITEMS

1. Approval of Merit Increase

P. ADJOURN

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

March 8, 2017

The Champaign Park District Board of Commissioners held a Regular Board meeting on Wednesday, March 8, 2017 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President McMahon presided over the meeting.

Present: President Timothy P. McMahon, Vice President Craig Hays, Commissioners Alvin S. Griggs and Jane L. Solon, and Attorney Guy Hall.

Absent: Commissioner Barbara J. Kuhl and Treasurer Gary Wackerlin.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations, Jameel Jones, Director of Recreation, Andrew Weiss, Director of Planning and Tammy Hoggatt, Director of Human Resources.

Call to Order

President McMahon called the meeting to order at 7:00 p.m.

Comments from the Public

None.

Communications

President McMahon circulated the communications.

Treasurer's Report

President McMahon presented the Treasurer's Report for the month of February 2017.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of February 2017. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Executive Director's Report

Project Updates

Mr. DeLuce distributed a list of project updates to the Board. He asked the Board members to let him know if they had any questions regarding the projects.

General Announcements

Mr. DeLuce reported that the IAPD Legislative Breakfast will be held on March 13, 2017 at 8 a.m. at the Urbana Park District's Planning and Operations facility. He reported that the Legislative Conference will be held on May 2 and 3, 2017 and to let Ms. Harvey know if anyone would like to attend. Mr. DeLuce also reported that a Commissioners Boot Camp will be held in May if anyone wants to attend. The Champaign Park Honors event will be held on April 13, 2017 at the Virginia Theatre. He reported that the Champaign County Chambers of Commerce will have a breakfast tomorrow morning at 8 a.m. at the City Center for various political office candidates throughout Champaign County. Two of the three Champaign Park Board candidates will be in attendance.

Committee Report

Champaign Parks Foundation

Vice President Hays reported the Foundation Board does not meet until March 13, 2017. He reminded everyone about the benefits concert on April 1, 2017. VIP tickets are \$50 and get you a meet and greet with the band and the comedian from 5:30 to 7:00 p.m. The comedian performance begins at 7:00 p.m.

and the band begins at 9:00 p.m. General admission tickets are \$10 and mezzanine tickets are \$20. He encouraged the Board members to share the information with others.

Report of Officers

Attorney's Report

Attorney Hall stated that he is available to answer questions on reports as they come up on the agenda.

President's Report

None.

Consent Agenda

President McMahon stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Minutes of the CPD/UPD Joint Board Meeting, December 1, 2016
2. Minutes of the Study Session, January 25, 2017
3. Minutes of the of the Regular Board Meeting, February 8, 2017
4. Minutes of the Executive Session, February 8, 2017
5. Minutes of the Study Session, February 22, 2017
6. Minutes of the Executive Session, February 22, 2017

Commissioner Griggs made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Solon. The motion passed 4-0.

New Business

Approval of Disbursements as of February 8, 2017

President McMahon stated that staff recommended approval of the list of disbursements for the period beginning February 8, 2017 and ending March 7, 2017.

Commissioner Griggs made a motion to approve the list of disbursements for the period beginning February 8, 2017 and ending March 7, 2017. The motion was seconded by Commissioner Solon. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; and President McMahon – yes.

Approval Naming the Park Area North of Trails of Abbey Fields as "Commissioners Park"

Mr. DeLuce reported that this matter was discussed by the Board and there was a consensus to proceed with naming the park area north of Trails of Abbey Fields as "Commissioners Park."

Commissioner Solon made a motion to approve naming the park area north of Abbey Fields as "Commissioners Park." The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Approval of Dental and Life Insurance Plans

Mr. DeLuce presented the report for dental and life insurance plans. He stated that the increases for these two lines of coverage is estimated to cost the Park District \$963.00 over the next fiscal year.

Commissioner Griggs made a motion to approve continuing dental and life insurance benefits at the increased rates with The Principal Financial Group beginning May 1, 2017 and ending April 30, 2018. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of the Adoption of Ordinance No. 619, an Ordinance Regulating Travel Reimbursements

Mr. DeLuce presented the staff report for Ordinance No. 619. He reported that several discussions were held on this matter and all suggested changes have been made. Mr. DeLuce stated that after the ordinance is approved, staff will present a revised travel policy for Board consideration and approval. Discussion ensued. Commissioner Solon asked if the Board would continue to receive travel

reimbursement information in the spread sheet format. Ms. Wallace will continue to provide the information in spread sheet format.

Commissioner Solon made a motion to approve adopting Ordinance No. 619, an ordinance regulating the reimbursement of all travel, meal, and lodging expenses of commissioners, officers and employees of the Champaign Park District in accordance with the Local Government Travel Control Act (Public Act 099-0604). The motion was seconded by Vice President Hays. The motion passed 4-0.

Approval of the Community Survey Questions

Mr. DeLuce presented the report. Input has been received and several changes have been made. Discussion ensued. Vice President Hays recommended changes to Item #13 relating to swimming pool items and Item #22 relating to household income.

Commissioner Griggs made a motion to approve the community survey questions with changes recommended by Vice President Hays. The motion was seconded by Vice President Hays. The motion passed 4-0.

Approval of an Amendment to the Agreement with Farnsworth Group for the Shop and Yard Expansion Project

Mr. DeLuce presented the report. Farnsworth Group is willing to redo the three concepts for the same cost and complete the schematic design. Mr. DeLuce stated that Farnsworth Group will complete less work on the mechanical, electrical and plumbing work.

Scott Burge, Farnsworth Group, reported that originally the contract called for completion of detailed drawings of the MEP systems whereas now narratives will be provided describing the systems.

Mr. DeLuce stated that there will be no increase in cost. Discussion ensued. He stated that the final concepts will be presented to the entire Board.

Commissioner Griggs made a motion to approve an amendment to the agreement with Farnsworth Group for the shop and yard expansion project and direct the Executive Director to sign the amended contract. The motion was seconded by Vice President Hays. The motion passed 4-0.

Approval Authorizing the Executive Director to Accept a Bid and Execute a Contract for the Lowest Electricity Rate from Bids

Mr. DeLuce presented the report. He discussed the bid process. Mr. DeLuce stated that staff is requesting Board approval authorizing the Executive Director to accept the lowest electricity rate from bids received and enter into a contract which will be presented to the Board for approval and ratification at the April Board meeting.

Commissioner Solon made a motion to approve authorizing the Executive Director to accept a bid and execute a contract for the lowest electricity rate for bids and present the contract to the Board for approval and ratification at the April Board meeting. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Approval of an Agreement with Development Services Center for Park Walkers

Mr. DeLuce presented the report. He indicated that the service in Centennial Park will be increased from two to five days a week. Discussion ensued. Staff noted that the contract for was two seasons.

Commissioner Solon made a motion to approve the agreement, with proposed changes including setting the pay rate increase at the base rate of \$12.94 per hour in 2017 and \$13.33 per hour in 2018, not to exceed \$20,000.00 for each fiscal year; setting the term of the agreement in 2017 to begin April 1 and in 2018 to begin March 1, expiring October 31, 2018; increasing the pickup frequencies in Centennial Park during the months of June, July and August, Monday through Friday; and the revised language as recommended by PDRMA and Attorney Hall, and authorize the Executive Director to execute the

agreement with DSC. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Approval of a Bid for Eddie Albert Water Line Replacement

Mr. DeLuce presented the report. He noted that the Eddie Albert water line replacement project was let for bid. Discussion ensued. Staff reported the project should be completed before the season starts and that 75% of the beds have been rented.

Commissioner Griggs made a motion to award the bid for the water line replacement in the Eddie Albert Garden in Dodds Park to the lowest responsible bidder that meets all required specifications, Vogelsang-Zindars Plumbing, Gifford, IL, in the bid amount of \$24,100 and authorize the Executive Director to enter into a contract for the work. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of a Bid for Removal of the 3-Plex Light Poles

Mr. DeLuce presented the report. Discussion ensued. Staff reported that the light poles will be removed and that light will be installed in 2018. Staff responded to questions about Water's Electrical Contracting paying prevailing wages.

Commissioner Griggs made a motion to accept the lowest responsible bid from Waters Electrical Contracting in the amount of \$32,895 and authorize the Executive Director to enter into a contractual agreement for the work. The motion was seconded by Vice President Hays. The motion passed 4-0.

Approval to Sell Alcohol at the Major Midwest Cornhole Tournament

Mr. DeLuce presented the report. He stated that Ryan Reid from Visit Champaign County was in attendance to answer questions. Mr. DeLuce reported that Visit Champaign County ran the event last year out of an Atkins warehouse. He reported that the event turned out really well with 100 to 200 people attending the Midwest Regional tournament. Mr. DeLuce stated that this will be an opportunity to host the event at the Dodds Tennis Center. The request is for the Board to allow Visit Champaign County to allow beer sales and consumption at the event. Mr. DeLuce reported that Visit Champaign County would handle the details to sell alcohol and follow all of the necessary rules. Staff would work out the logistics for the rental of the Tennis Center at a later date. Staff is requesting Board approval to allow the event.

Mr. Reid reported that last year the event went well. The caterer supplied the insurance and appropriate forms required by the venue. This is a non-traditional sport and venue. Visit Champaign County is looking to hold the event annually and is looking for a permanent venue. He discussed the estimated positive economic impact of the event.

Discussion ensued about liability issues related to the event. Attorney Hall stated that allowing the event would be fine as long as they have the insurance required by the Park District and the licenses required by the City. Commissioner Solon reported that the event was well run last year.

President McMahon asked if the Tennis Center will be required to close for the event. Mr. DeLuce responded yes and that staff was working on other options for tennis.

Commissioner Griggs made a motion to approve the sale of alcohol and approve the holding of the Midwest Regional Cornhole (bags) Tournament at the Dodds Tennis Center on October 20 & 21, 2017. The motion was seconded by Vice President Hays. The motion passed 4-0.

Approval of an Agreement between the Park District and Game Day USA

Mr. DeLuce presented the report. He discussed the history of the relationship with Mr. Don Flynn. Discussion also ensued about the possible use of additional fields. Mr. Flynn stated that Mr. DeLuce and his staff have been excellent partners. He appreciates the Board's support. He also noted the great partnership with Visit Champaign County. Mr. Flynn stated that the current agreement is for Dodds, Zahnd and Dexter fields. He stated that any new programs would require an addendum to the agreement. He also addressed how the business works and spoke about the need for larger fields and the possible use for them if they become available.

Commissioner Solon made a motion to approve an agreement between the Park District and Game Day USA for the use of ball fields for tournament play for a period of three (3) years and authorize the Executive Director to execute the contract. The motion was seconded by Commissioner Griggs. The motion passed 4-0.

Old Business

None.

Discussion Items

None.

Comments from Commissioners

Commissioner Griggs reported about the passing of Willie T. Summerville. He stated that it is great loss to the community. Mr. DeLuce reported that Mr. Summerville worked with the Park District on the Gospel Fest.

Commissioner Solon reported that she continues to hear great comments about the events at the Virginia Theatre.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Griggs. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; and President McMahon – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 20/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; (c)(5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired; and (c)(11) to address litigation that is probable and imminent.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Griggs. The motion passed 4-0 and the meeting was adjourned at 8:35 p.m.

Timothy P. McMahon, President

Cindy Harvey, Secretary



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 12, 2017

SUBJECT: Community Coalition Membership

Background

The Champaign County Community Coalition is requesting the Park District renew the District's membership of the Executive Committee for a yearly fee of \$5,000. Park District staff are currently serving as a member of the Executive Committee but in order to continue on the Executive Committee the fee must be paid by all agencies and organizations.

The agencies and groups involved include but not limited to the Urbana Park District, City of Champaign, City of Urbana, Champaign and Urbana School Districts, CU Public Health, Champaign County Mental Health, University of Illinois, Parkland College, City of Rantoul, and all local police departments.

The City of Champaign has hired Tracy Parsons to be the staff member for the Community Coalition and they will cover the cost of his salary so the membership fees paid by the agencies and organizations can be used for programs, promote, plan, facilitate, and accomplish health, safety, welfare, education economic conditions, environment, and regional development with Champaign County in particular and also within the greater area of Champaign County.

The 2017 Priorities for the Champaign Community Coalition include:

Police Community Relations

- Promote and support and encourage
- Police/law enforcement leadership, engagement with officers

Mutual Advocacy

- Support racial justice initiatives
- Homelessness
- Trauma-informed community
- Youth Assessment Center
- Support mental health awareness

Community Engagement

- Walk As One events
- Racial Taboo
- Promote Coalition activities
- Targeted neighborhoods – support specific activities

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Youth Development

- Summer jobs
- Arts/Recreational activities
- Educational initiatives (truancy discipline)
- Initiatives: 18-26 population
- Academic achievement

Community Violence

- CU Fresh Start
- School-based violence
- Trauma-based trainings
- Community-targeted Neighborhood Activities

Budget Impact

In order to remain a member of the Executive Committee of the Champaign County Community Coalition, the Park District must contribute \$5,000 for FY 18. These funds are being proposed in the operating budget for FY18.

Recommended Action

Staff recommends the Park Board approve \$5,000 for membership on the Executive Committee of the Champaign County Community Coalition with these funds being directed to programs in the Champaign community.

Prepared by:

Joe DeLuce, CPRP
Executive Director



Champaign Community Coalition
Community Relations Office
102 N. Neil Street
Champaign, IL 61820
Telephone: (217) 403-8830
Fax: (217) 403-8835
champaigncommunitycoalition.org

2016 Priorities

- 1) Police Community Relations
 - a. promote, support
 - i. Monthly coalition meetings, law enforcement more visible in neighborhoods, support local neighborhood activities/events/positive stories
 - ii. Named third biggest accomplishment by Executive Committee

- 2) Violence Prevention
 - a. Increase trauma/mental health awareness information/activities
 - i. Implement CU Neighborhood champions, over 60 hours community trauma trainings, motivational interviewing, neighborhood walks, Wear Orange campaign
 - b. Anti Violence campaigns – promote anti-violence campaign/messaging
 - i. Wear Orange campaign, neighborhood meetings, CU Fresh Start, community forums multiple neighborhoods
 - c. CU Fresh Start – focused gun violence deterrence initiative
 - i. Successful roll-out of CU Fresh Start initiative, 1st call-in event, engagement with identified offenders.
 - ii. Named top accomplishment by Executive Committee
 - d. Walk as One events – participate, organize, encourage walks, neighborhood approach
 - i. 3 successful events, 2 spring walks, 1 fall walk
 - e. (New) Target initiatives for 18-26 population – support, encourage
 - i. In development

- 3) Youth Development
 - a. Jobs – increase job opportunities and job training
 - i. Success summer job programs (SYEP – Champaign & Urbana), (Care 4 U), (RPC countywide jobs)
 - ii. Named second biggest accomplishment by Executive Committee
 - b. Recreation Opportunities – increase recreational opportunities for youth
 - i. C³ initiative, 1st String program, Boys & Girls Club, Midnight Basketball

- c. Education Excellence – promote education excellence, and high expectation
 - i. Freedom School, Dream House, Dream Girls, Operation Hope, Jr.
- d. Truancy – address as key community issue
 - i. Truancy – active community-wide committee
- e. (New) Arts Initiatives – increase, support, and promote arts-based opportunities for youth
 - i. Dance Camp, Arts initiative (U of I – Urbana Schools)

4) Community Engagement

- a. Violence Prevention – support campaigns/messaging
- b. Racial Taboo – sponsor – promote showings
- c. CU Neighborhood Champions – sponsor, support neighborhood activities
- d. Increase Family/Parent Activities – support, promote, increase engagement
- e. Racial Justice Initiatives – support Racial Justice initiatives
- f. Walk as One events – participate, organize, encourage walks, neighborhood approach
- g. (New) Target initiatives for 18-26 population – support, encourage

5) Communications

- a. Strengthen – improve and strengthen, promote partnerships, collaborations, through the work of Coalition
- b. New look – promote next phase new Coalition
- c. Website (mobile-friendly) – utilize more effectively



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 12, 2017

SUBJECT: Foundation Board Member Appointees

Background

During their March meeting, the Foundation Board of Directors approved four new members to forward to the park board for appointment to the Foundation Board. These board members will fill vacancies that are either currently open or will be open in May due to term expirations and members opting not to be reappointed. Vacancies are for two and three year terms that expire in May of 2019. Recommended member profiles follow:

Sally Carter

Education/Experience:

MBA-Kaplan University
BS-Mass Communications, Illinois State University
Associate's-History, Parkland College

Professional Bio:

CEO and Founder, Tap In Leadership Academy, educational institution that serves all ages through Central Illinois and Chicago.

Memberships/Volunteering:

BOOST Collaborative-Ambassador (2014-Present)
UIUC HDFS Dept.-External Advisory Committee Member (2013-2016)
United Way-Member (2012-Present)
Cradle2Career-Leadership Team (2013-2014)
U of I YWCA-Board Member (2011-2014)

Personal:

For over 20 years, I have helped thousands of children and their families successfully navigate through the educational system, and often times, life. I bring my faith and tenacity to engineer innovative programs and practices.

Serving through Tap In Leadership Academy aligns with who I am at the core, a mother. Above all, I understand some of the needs of children and families, as they have often mirrored my own. By default, I have become that voice for many of our community's families, and I take on that responsibility with pride and honor. My goal has always been, and will continue to be: ensuring that all children have equal opportunities and equitable access to enrichment activities in their own backyard.

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Shira Epstein

Education/Experience:

MBA-Marketing & Strategy, Northwestern University Kellogg School of Business 2003
BFA-Graphic Design, Washington University St. Louis 1995

Professional Bio:

Principal, Champaign Surplus, outdoor/clothing for CU area

Memberships/Volunteering:

Trails at Brittany HOA, Secretary (2013-Present)
CUJF Allocations Committee, Member (2016-2017)
Champaign Center Partnership, Member

Personal:

I believe my experience in the outdoors and in running an outdoors-focused local retail business would lend itself to the parks Foundation needs and agenda.

Emily Corum

Education/Experience:

BA-Communications, Eastern Illinois University

Professional Bio:

CSAII (Commercial Sales Associate), Midland States Bank
Former Producer at WCIA Channel 3

Memberships/Volunteering:

CU Cradle2Career-Sterring Committee
March of Dimes-Auction Committee
Windsor Road Christian Church

Personal:

I am a huge advocate for the community that I live in and am looking for a way to give back.

Peter Bannon

Education/Experience:

MBA-University of New Haven
BS-University of Illinois

Professional Bio:

President, Sagamore Publishing, LLC-Academic publishing company serving parks, recreation and leisure.

Memberships/Volunteering:

Academy of Leisure Sciences-Exo Board Member (2014-Present)
CU Schools Foundation-Board (2010-2012)
Young Presidents Organization-Board and Treasurer (2003-2010)
NRPA Education Network-Leadership Committee (2013-2016)
Ind. Book Publishers Assoc.-Board & VP (2005-2010)
Illini Rebounders-Board & President (1998-2003)
MVCMA-Board (2008-2010)

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Personal:

I am a life-long resident of Champaign. I played in the parks as a kid and have had five children who have enjoyed the Park District and all the programs offered. I have worked for, and now own Sagamore Publishing LLC, for 30 years. Sagamore focusses on parks, recreation, and leisure books and journals for the professionals, students and educators in these fields. Last September, Sagamore purchased Venture Publishing Inc. and became the largest publisher in the world for books directed at parks, recreation, and leisure professionals around the world. I have been an active member of the local community and very active nationally in our field.

In addition to the aforementioned new board member candidates, five current board member terms are due to expire in May. Newt Dodds and Lou Liay have decided not to seek reappointment to the Foundation board. Penn Nelson, AJ Thoma and Patrick Harrington have would like to be reappointed to the board.

Prior Board Action

N/A

Budget Impact

None

Recommended Action

The Foundation Board of Directors recommends that Emily Corum and Peter Bannon be appointed to the Champaign Parks Foundation Board of Directors for three year terms expiring in May of 2019 and that Sally Carter and Shira Epstein be appointed for two year terms expiring in May of 2019. In addition, the Foundation Board of Directors recommends that Penn Nelson, A.J. Thoma and Patrick Harrington be reappointment to the Champaign Parks Foundation Board of Directors for two year terms expiring in May of 2019.

Prepared by:

Reviewed by:

Laura C. Auteberry
Development Director

Joe DeLuce, MS, CPRP
Executive Director

**RESOLUTION
APPOINTING AND REAPPOINTING DIRECTORS
TO THE CHAMPAIGN PARKS FOUNDATION**

WHEREAS, the Champaign Park District Board of Commissioners formed the Champaign Parks Foundation, a not for profit corporation, duly authorized to transact business in the State of Illinois;

WHEREAS, the Champaign Parks Foundation was formed for the purpose of creating and carrying out a capital campaign and accepting and managing donations and gifts for the benefit of the Champaign Park District, including without limitation, land, cash and marketable securities;

WHEREAS, the Champaign Park District's appointed Commissioner liaison and Executive Director serve on the Board of Directors as voting members in addition to the other appointed Board members;

WHEREAS, the Champaign Park District's Board of Commissioners is to appoint Champaign Parks Foundation Board members to serve terms as set forth in the bylaws; and

WHEREAS, the Board of Commissioners has contacted community members who have shown an interest in the success of the Champaign Park District, its facilities and services, as well as serving on the Champaign Parks Foundation Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Champaign Park District Board of Commissioners hereby appoints as Directors of the Champaign Parks Foundation Emily Corum and Peter Bannon for three year terms expiring in May of 2019, Sally Carter and Shira Epstein for two year terms expiring in May of 2019, and reappoints Penn Nelson, A. J. Thoma and Patrick Harrington for two year terms expiring in May of 2019.

APPROVED by the Board of Commissioners of the Champaign Park District this 12th day of April 2017.

Timothy P. McMahon, President

Cindy Harvey, Secretary



**CHAMPAIGN
PARK DISTRICT**

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 6, 2017

SUBJECT: Approval of the IPRA Environmental Report Card

Background

The Champaign Park District participates in the Illinois Distinguished Agency program sponsored by the Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA). Our District has maintained distinguished status since 1999; as we go through the 2017-2022 accreditation process, Park Commissioners are asked to review and approve the (staff self-evaluated) *IPRA Environmental Report Card*. The *Report Card* was introduced in 2006, updated in 2011, and has been a part of each accreditation since. The latest self-evaluation is attached; accreditation standards simply ask that the Board reviews and approves the current self-evaluation.

Prior Board Action

While the Board has reviewed, discussed, and approved a number of policies and procedures regarding this round of Distinguished Agency Accreditation, no prior action has been made specifically addressing the *IPRA Environmental Report Card*.

Budget Impact

None.

Recommended Action

Upon Board review, staff recommends formal approval of the attached IPRA Environmental Report Card dated January 10, 2017.

Prepared by:

Andrew Weiss
Director of Planning

Reviewed by:

Joe DeLuce
Executive Director

Environmental Report Card For Park & Recreation Agencies

INSTRUCTIONS: This is a self-evaluative tool. Please look over each category and determine who within the agency would best be able to answer the questions related to that category. Some questions are repeated in different sections. All questions require a simple "YES" or "NO" response. All "YES" responses receive 1 point, unless indicated at the end of the question. A "NO" response receives no points on that question. A "N/A" response receives no points on that question and does not affect your total points because the question does not pertain to your agency or its practices (i.e. Special Recreation Associations filling out the evaluative report card).

GENERAL		YES	NO	N/A	POINTS
1.	Does your agency have an environmental policy/plan or guidelines that help it become more environmentally responsible? (2 points)	<input checked="" type="checkbox"/>			2
	a. Is this policy/plan or set of guidelines/initiatives approved by the board? If you answer YES, proceed to questions 2, 3 and 5. If you answer NO, proceed to questions 4 and 5.	<input checked="" type="checkbox"/>			1
2.	Do all staff members receive an orientation and/or training in regard to your agency's environmental policy/plan?		<input checked="" type="checkbox"/>		0
3.	Has your agency established a staff-led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?	<input checked="" type="checkbox"/>			1
	a. Does your Environmental Committee or 'Green Team' review and update board-approved policies/initiatives?				0
4.	Does your agency have a staff led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?				
5.	Does your agency make (or has your agency made) use of IPRA's Model Environmental Policy and/or Environmental Toolkit?	<input checked="" type="checkbox"/>			1

TOTAL POINTS (for this section) 5 of 6 (possible)

ADMINISTRATION AND FINANCE		YES	NO	N/A	POINTS
1.	Does your agency dedicate funds in its annual operations budget to support achievement of environmental goals? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Recycling		<input checked="" type="checkbox"/>		
	Energy Audits		<input checked="" type="checkbox"/>		
	Natural Areas Maintenance/Management		<input checked="" type="checkbox"/>		
	Natural Areas Restoration/Re-creation		<input checked="" type="checkbox"/>		
	Native Landscaping		<input checked="" type="checkbox"/>		
	Storm Water Best Management Practices		<input checked="" type="checkbox"/>		
	Environmentally Friendly Purchasing				
	Alternative Fuel and/or Hybrid Vehicles		<input checked="" type="checkbox"/>		
	Energy Conservation		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
2.	In the last 5 years, has your agency dedicated capital funding towards environmental initiatives? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Natural Area Restoration/Re-creation		<input checked="" type="checkbox"/>		
	Natural Area Public Access		<input checked="" type="checkbox"/>		
	Nature Program Facilities		<input checked="" type="checkbox"/>		
	Energy Conservation		<input checked="" type="checkbox"/>		
	Permeable Pavement		<input checked="" type="checkbox"/>		
	Rain Gardens		<input checked="" type="checkbox"/>		
	Bio-Swales		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
3.	In the past 5 years, has your agency applied for grants to fund environmental goals/initiatives (i.e. recycling, environmental education, natural areas restoration, natural areas acquisition, alternative fuel use, energy conservation, etc.)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Does your agency use a set of guidelines (EPA's Environmentally Preferred Products (EPP) program, Green Seal.org or similar) to assist in purchasing decisions of environmentally preferred products and services?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
5.	Does your agency make conscious efforts within all departments or have written criteria to purchase products that include the following. (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Minimal Packaging				
	Recycled and Recyclable Content				
	Renewable Resource Content				
	Minimum 30% Post Consumer Materials				
	Energy Star Rated Appliances		<input checked="" type="checkbox"/>		
	Low VOC Furnishings, Paints, etc				
	Low Toxicity Cleaning products				
	Locally Produced Materials/Products				
	Other: Please List				
	TOTAL NUMBER CHECKED	1			
		YES	NO	N/A	POINTS
6.	Does your agency seek to identify and purchase from vendors of environmentally friendly products through the IPRA Cooperative Purchase Program or similar program? (2 points)		<input checked="" type="checkbox"/>		0

ADMINISTRATION AND FINANCE CONT'D		YES	NO	N/A	POINTS
7.	When seeking proposals for professional services, does your agency request environmental references/qualifications as part of the RFP process (i.e. is the firm to be selected 'green,' or if an A/E or LA firm do they have LEED AP's on staff)?		✓		0
	a. Does your agency ask bidders to provide a Statement of Sustainability to ensure bidders are also incorporating sustainability into their firm's practices, policies and procedures related to waste minimization, energy efficiency, water efficiency, staff and education.				
		YES	NO	N/A	POINTS
8.	Are procedures in place to evaluate positive enduring effects of environmental goals/initiatives?	✓			1
	a. Are procedures in place to examine the cost of impacts and efficiencies of various plans and programs following implementation?	✓			1
		YES	NO	N/A	POINTS
9.	Does your agency collaborate with other agencies/organizations on environmental efforts?	✓			1

TOTAL POINTS (for this section) 15 of 19 (possible)

FACILITY MANAGEMENT & MAINTENANCE		YES	NO	N/A	POINTS
1.	Does your agency provide opportunities for staff to recycle waste products in office areas, lunchrooms, work areas, etc.?	<input checked="" type="checkbox"/>			1
	a. Are staff encouraged to recycle via policies, training, memoranda and notices?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency provide opportunities for patrons to recycle waste products in public areas including lobbies, classrooms, facilities, etc.?	<input checked="" type="checkbox"/>			1
	a. Are patrons encouraged to recycle via education, policies, promotion and signage?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Are recycling containers visible, well marked and easy to locate?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Are outside concessionaires required to minimize the use of disposable products? (2 points)	<input checked="" type="checkbox"/>			2
	a. Are outside concessionaires required to offer recycling for patrons?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
5.	Does your agency encourage the use of electronic communication to conserve paper?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
6.	Is staff encouraged to use duplexing or double-sided copying of documents?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
7.	When contracting printing vendors or purchasing from vendors, does your agency specify:				0
	a. Paper for printing needs that is free of chlorine-bleaching in its manufacturing?		<input checked="" type="checkbox"/>		
	b. Paper that contains 30% or more post consumer recycled content?		<input checked="" type="checkbox"/>		
	c. Other: Please List				
		YES	NO	N/A	POINTS
8.	Do restrooms and locker rooms have water saving devices (low flow showers and toilets, and motion activated faucets)? Check only one.	<input checked="" type="checkbox"/>			1
	a. Are at least 50% of fixtures low flow or motion activated?	<input checked="" type="checkbox"/>			
	b. Are at least 75% of fixtures low flow or motion activated?				
	c. Are 100% of fixtures low flow or motion activated?				
		YES	NO	N/A	POINTS
9.	Do restrooms and locker rooms have hand dryers in lieu of paper towels?	<input checked="" type="checkbox"/>			1
	a. Do 100% of your restrooms/locker rooms have hand dryers?				0
		YES	NO	N/A	POINTS
10.	Does your agency conduct energy audits?	<input checked="" type="checkbox"/>			1
	a. Following audits, does your agency make changes?	<input checked="" type="checkbox"/>			1
	b. After making changes, does your agency record differences in impact?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
11.	Is energy-efficient lighting used (compact fluorescents, T-8 fluorescents or LEDs)?	<input checked="" type="checkbox"/>			1
	a. Are 100% of new or replacement lighting needs energy-efficient?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
12.	Are lights, where appropriate, on motion activated occupancy sensors?	<input checked="" type="checkbox"/>			1

FACILITY MANAGEMENT & MAINTENANCE CONT'D		YES	NO	N/A	POINTS
13.	Is energy efficiency included as a specification when purchasing/replacing major appliances (i.e. EPA Energy Star rating)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
14.	Are hot water heaters and hot water pipes insulated?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
15.	Are on-demand/tankless hot water heaters utilized where appropriate?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
16.	Do facility HVAC systems included energy-saving features such as min./max. settings to reduce use during down time, interior recycling, regular cleaning and efficiency inspections, etc.?	<input checked="" type="checkbox"/>			1
	a. Are particulate filters (with MERV8 rating or better) used in HVAC systems?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
17.	Does your agency promote the use of environmentally-friendly, low toxicity and/or fragrance free cleaning products that meet Green Seal, LEED or other standards? (2 points)		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
18.	Does your agency seek to minimize the use of petroleum-based cleaners, solvents and inks?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
19.	To improve and protect indoor air quality does your agency seek to purchase low VOCs (volatile organic compounds) products?	<input checked="" type="checkbox"/>			1
	a. Does your agency seek to purchase carpets that meet Carpet and Rug Institute Green Label or other standards?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
20.	Does your agency consider the use of sustainable, reclaimed and/or local materials when remodeling/renovating facilities?	<input checked="" type="checkbox"/>			1
	a. Are building materials removed during remodeling/renovation reclaimed or recycled?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
21.	Does your agency properly dispose of/recycle any of the following per Material Safety Data Sheets (MSDS) or manufacturer's labels (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Energy Efficient Lighting		<input checked="" type="checkbox"/>		
	Batteries		<input checked="" type="checkbox"/>		
	Electronics		<input checked="" type="checkbox"/>		
	Ink and Toner Cartridges		<input checked="" type="checkbox"/>		
	Paints		<input checked="" type="checkbox"/>		
	Cleaning Products		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED		5		
		YES	NO	N/A	POINTS
22.	Does your agency have an integrated pest management program in place to reduce the use of pesticides within facilities? (2 points)		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
23.	Does your agency make use of alternative energy systems to provide energy and/or conserve energy, such as passive or active solar systems, wind energy, or geo-thermal energy at any of your facilities? (2 points)	<input checked="" type="checkbox"/>			2

TOTAL POINTS (for this section) 33 of 41 (possible)

FLEET MAINTENANCE AND MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency perform regular engine tune-ups and scheduled preventative maintenance of motorized vehicles and equipment?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	If you perform regular maintenance, does your agency recycle and/or properly dispose of all vehicle fluids and engine parts?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Does your agency properly use, store and dispose of hazardous materials according to Material Safety Data Sheets (MSDS) and/or manufacturers labels, as required by law?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Does your agency have a safety policy and training procedures in place regarding the handling of hazardous waste?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency provide the appropriate work environment with appropriate ventilation and safety gear for employees when handling hazardous materials, as required by law?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
6.	Does your agency have a program to conserve fuel and energy with respect to fleet operations (e.g. mileage/fuel efficiency tracking, no idling policy)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
7.	Does your agency actively fund or apply for grants that promote and provide the Means for the use of clean energy (i.e. bio-diesel, liquid propane/LPG, compressed Natural gas/CN, use of electric utility or golf carts, etc.)? (2 points)	<input checked="" type="checkbox"/>			2
		YES	NO	N/A	POINTS
8.	As part of your Equipment Asset Program, what percentage of your total fleet has been replaced with alternative fuel and/or hybrid vehicles? Check only one.				1
	0% - 0 points				
	1-10% - 1 point	<input checked="" type="checkbox"/>			
	11-20% - 2 points				
	21-30% - 3 points				
	30-50% - 4 points				
	>50% - 5 points				
		YES	NO	N/A	POINTS
9.	Does your agency limit the use and refueling of, or not use at all, gas powered equipment and vehicles during ozone action days or when the Air Quality Index exceeds 100 (orange coded days) or higher?	<input checked="" type="checkbox"/>			1

TOTAL POINTS (for this section) 10 of 10 (possible)

PARKS & NATURAL RESOURCES MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency have natural resource management plans in place for District natural areas?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency dedicate funds in its annual operations budget for natural resource best management practices? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce pesticide use w/in parks)				
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
3.	Does your agency actively apply for grants to fund natural resource best management practices? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species				
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce the use of pesticides w/in parks)				
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
4.	Does your agency take precautions or protective measures during and after construction/development to protect soils in existing landscapes?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency use low environmental impact snow melt products (i.e. beet juice, calcium magnesium acetate)?	<input checked="" type="checkbox"/>			1
	a. If you answered NO, does your agency modify application rates to limit/reduce the impact on surrounding areas?				
		YES	NO	N/A	POINTS
6.	Does your agency try to reduce the use of fertilizers and pesticides in parks by: (1 point for each checked below, with a maximum of 4 points) Check all that apply	<input checked="" type="checkbox"/>			
	Utilization of drought and disease resistant native plant species		<input checked="" type="checkbox"/>		
	Elimination of mowing in some areas		<input checked="" type="checkbox"/>		
	Reduction of the number of applications or using a single-application product		<input checked="" type="checkbox"/>		
	Use of Integrated Pest Management (IPM)				
	TOTAL NUMBER CHECKED	3			

PARKS & NATURAL RESOURCES MANAGEMENT CONT'D		YES	NO	N/A	POINTS
7.	Does your agency provide a no-mow buffer of native vegetation around water bodies to: (1 point for each checked below, with a maximum of 3 points) Check all that apply		✓		
	Reduce Erosion				
	Reduce Non-Point Source Pollution				
	Deter Canada Geese				
	TOTAL NUMBER CHECKED	0			
		YES	NO	N/A	POINTS
8.	Is landscaping around facilities designed with energy conservation in mind? (1 point for each checked below, with a maximum of 4 points) Check all that apply	✓			
	Windbreaks/buffers				
	Shade Trees Along Southern Exposures of Buildings				
	Shade Trees Around Paved Areas		✓		
	Drought Tolerant Native Plants		✓		
	TOTAL NUMBER CHECKED	2			
		YES	NO	N/A	POINTS
9.	Does your agency incorporate native plantings into the landscape at: (1 point for each checked below, with a maximum of 5 points) Check all that	✓			
	Administrative Offices		✓		
	Recreational Building Facilities		✓		
	Aquatic Facilities		✓		
	Maintenance Facilities		✓		
	Active Use Park Landscapes (i.e. sign beds, entry areas, parking lot islands, beds around playgrounds and shelters)		✓		
	Golf Courses				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
10.	Is your agency responsive to private landowner activities that impact your agency's natural resource best management practices? (1 point for each checked below, with a maximum of 3 points) Check all that apply.	✓			
	Encroachment		✓		
	Illegal Dumping		✓		
	Other: Please List Stormwater Runoff		✓		
	TOTAL NUMBER CHECKED	3			
		YES	NO	N/A	POINTS
11.	Does your agency properly dispose of any of the following per Material Safety Data Sheets (MSDS), manufacturer's labels or other authority's regulations? (1 point for each checked, with a maximum of 5 points) Check all that apply.	✓			
	Fertilizers		✓		
	Pesticides		✓		
	Excavated material		✓		
	Construction material		✓		
	Other hazardous materials: Please List Petroleum, Oil, Lubricants		✓		
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
12.	Does your agency distribute/have available resources to explain natural resource best management practices?		✓		0

TOTAL POINTS (for this section) 31 of 33 (possible)

PLANNING & OPEN SPACE PRESERVATION		YES	NO	N/A	POINTS
1.	Does your agency seek to acquire any of the following types of natural resource areas? (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Remnant Prairies		<input checked="" type="checkbox"/>		
	Wetlands		<input checked="" type="checkbox"/>		
	Rivers, Streams, Tributaries		<input checked="" type="checkbox"/>		
	Ponds/Lakes		<input checked="" type="checkbox"/>		
	Floodplains		<input checked="" type="checkbox"/>		
	Greenways/Corridors		<input checked="" type="checkbox"/>		
	Woodlands		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
2.	For the above natural resource areas checked, are they identified to be acquired for any of the following reasons? (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Protect/Provide Habitats		<input checked="" type="checkbox"/>		
	Increase Biodiversity		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Control Exotic Species				
	Erosion Control		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			4	
		YES	NO	N/A	POINTS
3.	Does your agency include natural resource best management practices when developing plans for park property?(1 point for each checked below, w/ a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Native Landscaping		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
4.	Does your agency actively apply for grants to fund natural resource best management practices and projects? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species				
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Native Landscaping				
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Bank Stabilization				
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			5	

PLANNING & OPEN SPACE PRESERVATION CONT'D		YES	NO	N/A	POINTS
5.	Does your agency provide access for the public to recreate in natural/preserved areas by means of (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Boardwalks		<input checked="" type="checkbox"/>		
	Trails		<input checked="" type="checkbox"/>		
	Fishing Piers		<input checked="" type="checkbox"/>		
	Viewing Platforms		<input checked="" type="checkbox"/>		
	Canoe/kayak launches		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
6.	Does your agency increase public awareness of natural/preserved areas with: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Interpretive Signs		<input checked="" type="checkbox"/>		
	Educational Brochures/Pamphlets		<input checked="" type="checkbox"/>		
	Educational Posters		<input checked="" type="checkbox"/>		
	Agency Program Brochure		<input checked="" type="checkbox"/>		
	Website		<input checked="" type="checkbox"/>		
	Events/Programs		<input checked="" type="checkbox"/>		
	Public Meetings		<input type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
7.	Does your agency create/maintain relationships with any of the following to ensure community-supported protection of open spaces: (1 point for each checked below, with a maximum of 4 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Other Government Agencies		<input checked="" type="checkbox"/>		
	Not-for-Profit Organizations		<input checked="" type="checkbox"/>		
	Private Landowners		<input checked="" type="checkbox"/>		
	Other: Please List East Central Illinois Master Naturalists (IL Extension Office)		<input checked="" type="checkbox"/>		
	TOTAL NUMBER CHECKED			4	
		YES	NO	N/A	POINTS
8.	Does your agency partner with organizations and/or local developers in order to provide information on living around natural resource areas or manmade detention/retention sites?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
9.	Does your agency's planning and maintenance departments work together to incorporate natural resource best management practices into traditional park and building facility site plans?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1

TOTAL POINTS (for this section) 35 of 35 (possible)

PROGRAMMING		YES	NO	N/A	POINTS
1.	Does your agency own and operate a nature center?		✓		0
	a. If you answered NO, does your agency provide on-going nature education or nature interpretive programming?	✓			1
PROGRAMMING		YES	NO	N/A	POINTS
2.	Does your agency partner to provide specific programming (e.g. Audubon Society, local garden clubs, Master Gardeners, conservation organizations, soil and water conservation districts, extension services, etc.)	✓			1
PROGRAMMING		YES	NO	N/A	POINTS
3.	Does your agency provide programs regarding sustainable living (e.g. native or organic gardening, low environmental impact, composting, etc.)	✓			1
PROGRAMMING		YES	NO	N/A	POINTS
4.	Does your agency proactively educate residents regarding wildlife issues on ways to avoid conflicts?	✓			1
PROGRAMMING		YES	NO	N/A	POINTS
5.	Does your agency inform the community of sustainable landscape options that would help resolve issues? (i.e. algal blooms in ponds and excessive goose droppings on lawns)		✓		0
PROGRAMMING		YES	NO	N/A	POINTS
6.	Do staff members consider any of the following "green" criteria when preparing for programs and purchasing program supplies? (1 point for each checked below, with a maximum of 5 points) Check all that apply.	✓			
	Minimal Packaging				
	Recycled and Recyclable Content		✓		
	Renewable Resource Content		✓		
	Minimum 30% Post Consumer Materials				
	Low VOC Furnishings, Paints, etc.		✓		
	Low Toxicity Cleaning Products				
	Locally Produced Materials/Products				
	Other: Please List				
	TOTAL NUMBER CHECKED	3			
PROGRAMMING		YES	NO	N/A	POINTS
7.	Does your agency clearly communicate its expectation of waste reduction and recycling efforts for: (1 point for each checked below, with a maximum of 5 points) Check all that apply	✓			
	Facility Rentals				
	Special Events		✓		
	Program Participants				
	Contracted Vendors / Program Instructors		✓		
	Other: Please List				
	TOTAL NUMBER CHECKED	2			
PROGRAMMING CONT'D		YES	NO	N/A	POINTS
8.	Does your agency have and/or support a volunteer program to aid in the following? (1 point for each checked below, with a maximum of 3 points) Check all that apply.	✓			
	Land Stewardship		✓		
	Environmental Education		✓		
	Other: Please List				
	TOTAL NUMBER CHECKED	2			
PROGRAMMING		YES	NO	N/A	POINTS
9.	Are program staff provided training and encouragement from supervisors in energy and resource conservation (e.g. thermostat settings, lights, recycling, etc.)?	✓			1

PROGRAMMING CONT'D		YES	NO	N/A	POINTS
10.	Does your agency actively fund: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (i.e. signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			2	
		YES	NO	N/A	POINTS
11.	Does your agency apply for grants for: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED			2	
		YES	NO	N/A	POINTS
12.	Does your agency clearly communicate its expectation of energy conservation programs for: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Facility Rentals				
	Special Events		<input checked="" type="checkbox"/>		
	Program Participants / Facility Users		<input checked="" type="checkbox"/>		
	Contracted Vendors / Program Instructors				
	Other: Please List				
	TOTAL NUMBER CHECKED			2	

TOTAL POINTS (for this section) 18 of 20 (possible)

GRAND TOTAL OF ALL THE SECTIONS COMBINED 147

TOTAL POSSIBLE POINTS 164

PERCENTAGE 90 %

GRAND TOTAL POINT REVIEW

90% - 100% Your agency is an environmental leader in the field and has reason to be proud.

70% - 90% Your agency is doing a very good job, and should keep up the good work. Look at those questions for which you answered NO, and develop strategies to address those.

50% - 70% Your agency is doing a good job, and certainly more than most public agencies. Look at those questions for which you answered NO, and develop a strategy to address those.

30% - 50% Your agency is doing OK, and should be proud of what it has accomplished, but still has much to work on.

30 or less Your agency has no where to go but up in terms of improving its environmental practices.

FINAL QUESTION – Does your agency have a representative on IPRA's Environmental Committee? YES or ~~NO~~

Signature

10 JAN 2017
Date

Board review and approval for Distinguished Park and Recreation Accreditation

Date



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: March 1, 2017

SUBJECT: FY17-18 Garment Bid

Background

In order to be fiscally responsible with taxpayer money, the Champaign Park District requests bids for garment needs each year. Items requested each year in the garment bid include staff uniforms, staff garments, volunteer shirts, program awards, and participant garments.

Prior Board Action

None.

Bid Results

The invitation to bid was published in the News-Gazette. The bids were opened and read aloud on February 17, 2017. Staff requested bids for 85 items. The bids were awarded based on the lowest responsible bid per item. The bid totals below represent the cumulative bid amounts for all items in which that bidder was the lowest responsible bid.

Bidder	Bid Total
Will Enterprise, Milwaukee, WI	\$ 21,837.56
Sunburst Sportswear, Glendale Heights, IL	\$ 6,367.50
The Lifeguard Store, Normal, IL	\$ 3,662.50
YBA Sports, Orem, UT	\$ 2,948.00
Challenger Teamwear, Naperville, IL	\$ 1,138.50
Project Te, Urbana, IL	\$ 967.50
Aramark, Urbana, IL	\$ 557.61
Marathon Sportswear, Blue Island, IL	\$ 309.75
Jim Wagner Signs, St. Joseph, IL	\$ 144.00
Total:	\$37,932.92

Budget Impact

Appropriate funds have been requested in FY17-18 program budgets for garments.

Recommended Action

Staff recommends accepting bids for garments from the lowest responsible bidder for each item that meets specifications as follows in an amount not to exceed \$37, 932.92. Will Enterprise in the amount of \$21, 837.65; Sunburst Sportswear in the amount of \$6,367.50; The Lifeguard Store in the amount of \$3,662.50; YBA Sports in the amount of \$2,948.00; Challenger Teamwear in the amount of \$1,138.50; Project Te in the amount of \$967.50; Aramark in the amount of \$557.91; Marathon Sportswear in the amount of \$309.75; and Jim Wagner Signs in the amount of \$144.00. The Park District may spend less than the not to exceed amount because garments may not be purchased as a result of low, insufficient, or no enrollment in a program, activity, or event for which the item was to be used. The quantities bid or approximate only. The purchase order quantity will cover the actual needs of the District at the time the order was placed.

Prepared by:

Reviewed by:

Tiffany White
Douglass Park Manager

Jameel Jones
Director of Recreation



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 3, 2017

SUBJECT: Ratification of a two-year contract with Mid-American Energy for electric rates

Background

The Park District has been part of an energy co-operative since April 2007 with the consulting firm CQI Associates who has worked on our behalf to obtain the best rates. The current electric contract with Constellation Energy is due to expire June 30, 2017. CQI Associates received bids for electric rates on March 23, 2017. At such time, Brian McLemore from CQI was onsite to present the results of the bid. Due to the nature of the process, the rate must be accepted at that time, and a contract entered into. Staff will bring the contract back to the April board meeting to be ratified.

The District's current electric rate per kWh is \$0.05032, or approximately \$146,000 for all locations annually. The current rate is set to default to \$0.0648/kWh to Ameren's rate, if no action is taken.

Prior Board Action

The Board of Commissioners authorized the Executive Director at that time, to enter into a contract for the purchase of electricity on March 14, 2007.

March 8, 2017 the Board of Commissioners authorized the Executive Director to accept the lowest electricity rate from bids received and enter into a contract which will be presented to the Board for approval and ratification at the April Board meeting.

Budget Impact

Based on the results of the bid compiled by CQI, the Executive Director entered into a 2-year agreement with Mid-American Energy at a rate of \$0.05603/kwh, an overall annual increase of \$10,047.00 over existing rates. The next lowest bid was an additional \$14,535 annually.

Recommended Action

Staff recommends the Board approval and ratify the two-year contract with Mid-American Energy commencing June 2017 and ending June 2019.

Prepared by:

Andrea N. Wallace, CPA
Director of Finance

Reviewed by:

Joe DeLuce, CPRP
Executive Director



MidAmerican Energy Services, LLC
4299 NW Urbandale Drive
Urbandale, IA 50322

March 30, 2017

Champaign Park District
706 Kenwood Road
CHAMPAIGN, IL 61821-4112

Welcome to MidAmerican Energy. At MidAmerican, we take service and value very seriously. We are proud of our reputation for exceptional customer service and putting the customer first in every area of our operations.

MidAmerican will begin serving as your electric supplier once your enrollment has been successfully completed with your Local Distribution Company. Enclosed you will find a copy of your Agreement which outlines the terms and conditions of your service with MidAmerican. Please keep these documents for future reference. To assist us in a smooth transition from your Local Distribution Company to MidAmerican, please contact your Local Distribution Company's customer service department directly if you have been set up on auto pay or budget billing and request to have this feature cancelled.

We're excited about the opportunity to provide your organization with energy savings coupled with an exceptional value in energy services. If you wish to contact us about your electric service, please use the following service number from 7 a.m. – 5 p.m., (CST), Monday – Friday:

Important Phone Number

MidAmerican's Customer Service Department: (800) 432-8574

- Electric service billing inquiries
- Inquiries regarding additional services tailored to meet the needs of your organization

Local Distribution Company:

- For outages, meter service and other delivery issues, please contact your local distribution company.

Once again, thank you for choosing MidAmerican Energy. We are a one-stop shop for electric, natural gas and energy-related services, and we hope you will look to us for all of your energy service needs. We are excited about being your energy partner and appreciate your business.

Sincerely,

Christine M DeWitte

Christine M. DeWitte
Contract Administration

Enclosures

RETAIL ELECTRIC SUPPLIER AGREEMENT

This Retail Electric Supplier Agreement is entered into by MidAmerican Energy Services, LLC ("MidAmerican") and Champaign Park District ("Customer") and shall be effective as of the later date set forth under the parties' signatures below ("Effective Date"). This Retail Electric Supplier Agreement, together with any written supplements thereto and all Schedules shall form a single integrated agreement (the "Agreement") between MidAmerican and Customer. Customer acknowledges and agrees that it understands and accepts the terms, conditions and risks of this Agreement and it is entering into this Agreement for its own account based upon its own judgment and not in reliance upon any information, advice or counsel which may or may not have been provided by MidAmerican.

CONDITIONS OF AGREEMENT. This Agreement constitutes the entire understanding between MidAmerican and Customer regarding the subject matter hereof. No modification to this Agreement will be effective unless evidenced in writing signed by both parties. This Agreement supersedes all prior agreements between the parties regarding the subject matter of this Agreement. This Agreement is intended to govern transactions for the purchase and sale of electricity and related services to be entered into between the parties from time to time as evidenced by separate Schedules, as applicable ("Schedules"), setting forth certain commercial and other terms for the purchase and sale of electricity. The parties agree that the laws of the state in which Customer is incorporated govern this Agreement unless otherwise indicated on Schedule A. **To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this Agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.** The parties agree that this Agreement is a forward contract under all applicable federal and state bankruptcy laws and that they are forward contract merchants with respect thereto.

CUSTOMER RESPONSIBILITIES. Customer agrees to purchase and receive from MidAmerican 100% of its electric energy supply and related services for all the properties listed on the Schedules. Customer acknowledges that MidAmerican may recover all Losses and Costs as described in the section entitled Events of Default; Remedies, associated with the removal of any or all properties or accounts listed on such Schedules. Customer will take such actions as requested by MidAmerican to allow for timely enrollment of accounts listed on the Schedules and authorizes MidAmerican to perform duties on its behalf, including, but not limited to, submitting Customer enrollments to the electric distribution company or local Delivery Company ("Delivery Company") and/or moving any of Customer's properties on or off Delivery Company's applicable tariffs, to permit Customer to receive the electric energy at its properties.

MIDAMERICAN RESPONSIBILITIES. Subject to the terms of this Agreement, MidAmerican agrees to sell and provide to Customer 100% of Customer's electric energy supply and applicable related services for all the properties listed on the Schedules. MidAmerican will schedule and deliver electric energy, including amounts for associated transmission and distribution losses as defined by the delivery

and/or transmission tariffs ("Line Loss"), to the Delivery Company interconnecting point and the Delivery Company is responsible for delivery of electric energy to Customer's properties.

TERM. The term of this Agreement shall commence on the Effective Date and shall remain in effect until terminated by either party upon thirty (30) days written notice; provided, however, that such termination shall not affect or excuse the performance of either party under any provision of this Agreement or any related Schedules. Early termination of any Schedules shall constitute an Event of Default and any applicable settlement amount shall be calculated according to the Events of Default; Remedies section of the Agreement.

ENERGY DELIVERY. Title to electric energy will pass from MidAmerican to Customer at the Customer's meter(s) (the "Delivery Point(s)"). Each party will comply with all applicable federal and state laws and all applicable industry rules, and delivery and/or transmission tariffs, as amended from time to time.

BILLING AND PAYMENT. Customer will be billed monthly for all electric energy and related services as listed on the Schedules, plus any applicable taxes, delivery charges, or surcharges. Customer will pay each bill in full by the due date on the bill. Late payment charges may be assessed at a rate equal to the lesser of 1½% per month or the maximum rate allowable by law. In the event Customer disputes any portion of an invoice billing, Customer shall pay the undisputed portion of the bill no later than the due date and give notice in writing to MidAmerican of such dispute and the reasons therefore prior to the due date for payment. The parties shall negotiate in good faith to resolve such dispute. If it is determined the Customer owes any portion of the disputed amount, Customer shall immediately pay such amount upon resolution thereof. Termination of this Agreement will not relieve Customer of its liability for payment of any outstanding amounts due MidAmerican.

EVENTS OF DEFAULT; REMEDIES. For the purposes of this Agreement; the Events of Default are defined as follows: (i) fails to pay any amount, when due, with respect to this Agreement; (ii) is subject to a bankruptcy event; (iii) makes any representation or warranty that is false or misleading in any material respect; (iv) the removal of any or all properties or accounts listed on such Schedules; (v) fails to provide financial security to the other party within two (2) business days of the other party's demand, when such demand is based on the other party's reasonable good faith belief that the ability

CONFIDENTIAL

of the defaulting party to perform its obligations under this Agreement is materially impaired; or (vi) fails to perform any other material obligation imposed upon it by this Agreement. In the Event of Default, the non-defaulting party has the right, without notice, to suspend performance and may terminate this Agreement at any time during the continuance of such event of default, upon which it will calculate in a commercially reasonable manner a settlement amount equal to its total Losses and Costs, if any, resulting from termination of this Agreement. Costs shall include, but not be limited to, reservation fees, reasonable attorneys' fees, and other similar third-party transaction expenses incurred by a party in terminating, liquidating or entering into new arrangements which replace any obligations assumed by such party due to the termination of this Agreement. Losses shall mean an amount equal to the nominal value of the economic loss to such party, exclusive of Costs, resulting from termination of this Agreement. The settlement amount will be due within ten (10) business days after the non-defaulting party has notified the defaulting party of the settlement amount. The non-defaulting party is obligated to respond and act in a commercially reasonable manner and mitigate its damages, liabilities, Losses and Costs.

FAILURE OF DELIVERY. MidAmerican will not be liable for any injury, loss, claim, expense, liability or damage resulting from failure by the Delivery Company or transmission provider to provide delivery services or properly perform and/or timely process any Customer enrollments or transmission requests.

NO CONSEQUENTIAL DAMAGES. In no event will either party be liable to the other party or to any third-party, for any special, incidental, indirect, consequential, punitive or exemplary damages or for any damages of a similar nature arising out of or in connection with this Agreement.

INDEMNIFICATION. Each party agrees to indemnify, defend and hold the other party harmless from and against all third-party claims for damages, liability and expenses relating to or arising out of damage to property or injury to persons (including death) resulting from the negligent acts, errors or omissions of a party or its agents. If the parties are held jointly and severally liable for any claim, damage, liability or expense of any third-party, a right of contribution will exist between the parties.

FORCE MAJEURE. If either party is unable, wholly or in part, by Force Majeure (as defined below) to carry out its obligations under this Agreement, and upon such party's giving written notice and full particulars of such Force Majeure to the other party as soon as practicable after the occurrence of the cause, the obligations of the party giving notice, so far as its obligations are affected by the Force Majeure, will be suspended during the continuance of the Force Majeure. Each party shall seek to remedy the Force Majeure with all reasonable dispatch. If a Force Majeure lasts for fifteen (15) continuous days, the party not subject to the Force Majeure has the option of terminating any affected Schedules at any time during the continuance of such Force Majeure. In the event of termination each party shall be

entitled to calculate a settlement amount equal to its total Losses and Costs, if any, resulting from termination of the affected Schedules and such amount shall be due from the other party within ten (10) business days after the other party has been notified of the settlement amount.

Force Majeure means any cause(s) not reasonably within the control, and without fault or negligence, of the party affected thereby and which by the exercise of reasonable due diligence by the affected party could not have been prevented, including without limitation, acts of God, civil disturbances, labor strike, interruptions caused by governmental or court orders, inability of the Delivery Company to provide Delivery Services, inability of the transmission operator to provide transmission services or the curtailment of transmission service or the breakage, accident or failure of transmission and/or distribution facilities. Neither economic hardship nor economic conditions will constitute a Force Majeure under this Agreement. In the event of a Force Majeure, Customer shall continue to be obligated to make payments for all electric energy supply and related services delivered to and consumed at its properties.

WARRANTIES. MIDAMERICAN WARRANTS ONLY THAT IT HAS THE RIGHT TO SELL ENERGY SERVICES AND THAT SUCH ENERGY SERVICES ARE FREE FROM ALL LIENS OF ANY KIND. MIDAMERICAN DISCLAIMS ANY OTHER WARRANTY OF ANY KIND, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

FINANCIAL RESPONSIBILITY. Each party agrees to provide financial information reasonably requested by the other party to facilitate credit review. Each party certifies that all information provided to the other party is truthful and accurate and all information obtained from the other party will be kept confidential.

ASSIGNMENT. Neither party may assign this Agreement without the prior written authorization of the other party, which consent will not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, either party may assign this Agreement to the resulting entity of a corporate restructuring or other successor in interest and shall provide immediate notice of such assignment.

CONFIDENTIALITY. This Agreement and its terms are confidential and shall not be disclosed to any third party except as required by law.

SEVERABILITY. If any provision(s) of this Agreement is held to be invalid, illegal or unenforceable the remaining provisions will remain in full force and effect.

NON-WAIVER. Either party's failure at any time to require strict performance by the other party of any provision of this Agreement will not waive a party's right to demand strict compliance at any other time.

0235053

CONFIDENTIAL

RECORDED CONVERSATIONS. Phone conversations between employees and/or authorized agents of the parties may be recorded on tape or other electronic media to verify customer service quality and pricing terms. Unless a party

expressly objects to these recordings at the time of the recording, these recordings may be used as evidence in any proceeding or action relating to this Agreement.

AGREEMENT NOTICES. All written notices required by this Retail Electric Supplier Agreement must be delivered in person, by confirmed telefax, overnight mail or U.S. Mail as follows:

For MidAmerican Energy Services, LLC	
Company Name:	MidAmerican Energy Services, LLC
Attention to:	Electric Contract Administration
Address:	4299 NW Urbandale Drive
City, State, Zip:	Urbandale, IA 50322
Phone No:	(800) 432-8574
Fax No:	(515) 242-4354
E-mail address:	<u>ContractAdmin-Electric@midamericanenergyservices.com</u>

For Customer	
Company Name:	Champaign Park District
Attention to:	
Title:	
Address:	706 Kenwood Road
City, State, Zip:	CHAMPAIGN, IL 61821-4112
Phone No:	(217) 398-2550
Fax No:	
E-mail address:	

The parties, by the signatures of their authorized representatives, agree to be bound by all provisions of this Retail Electric Supplier Agreement.

ELECTRONIC SIGNATURES

In accordance with federal law, Customer may execute this Agreement electronically, binding the parties to the same degree as a handwritten signature, by using the following process to create an electronic symbol signifying an intent to be legally bound. Customer shall submit electronic signature into signature block with designation of the person's name, date and time of signing. This Agreement shall not be binding on either party until both parties have executed versions of the Agreement, either electronically or via wet signature, that are identical (apart from the electronic execution) and delivered the same to the other party by electronic mail as an attachment.

MidAmerican Energy Services, LLC
 By: J. P. Kelleher
 Printed Name: Jack Kelleher, President
MidAmerican Energy Services, LLC
 Title: _____
 Dated: 03-27-17

Champaign Park District
 By: Joseph Blum
 Printed Name: Joseph Blum
 Title: Executive Director
 Dated: 3-23-2017

SCHEDULE A
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT

DATE: March 23, 2017

These Schedules are being entered into pursuant to and in accordance with the Retail Electric Supplier Agreement between Customer and MidAmerican (the "Retail Electric Supplier Agreement"). The pricing contained on Schedule B is indicative until signed by both parties and shall be valid after 5 p.m. Central Time on March 23, 2017 only at MidAmerican's sole discretion.

These Schedules identify the list of State and/or Delivery Company specific terms, Customer's properties, contact information, Energy Services Prices, Term and Quantities of Electric Energy, if applicable, covered by these Schedules. Notwithstanding anything to the contrary, any conflict between these Schedules and the Retail Electric Supplier Agreement will be resolved in favor of these Schedules. Customer acknowledges that any conflict between the Retail Electric Supplier Agreement, and Customer's request for proposal, pricing or solicitation documents, will be resolved in favor of the Retail Electric Supplier Agreement. Capitalized terms used herein but not defined will have the meanings ascribed to them in the Retail Electric Supplier Agreement.

This Schedule A replaces in its entirety any prior Schedule A currently in effect between Customer and MidAmerican, relating to Customer's properties identified below, effective on or after the account estimated start date listed on Schedule A, UNLESS the term of a previously executed Schedule A extends beyond the term of this Schedule A. Both parties shall fulfill their obligations through the Term of any executed Schedule A.

The parties agree that the laws of the State of Illinois govern these Schedules.

LIST OF CUSTOMER'S PROPERTIES

Customer Name Appearing on Bill	Account Number	Service Address	Delivery Company	Account Estimated Start Date	Account Estimated End Date
Champaign Park District	0297363058	706 Kenwood Rd Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Mayfair Park	0365963538	Mayfair Park Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/05/2017	12/03/2019
Dodds Park	0498312330	Dodds Pk Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/20/2017	12/18/2019
Leonhard Center	0598395211	2112 Sangamon Dr Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/05/2017	12/03/2019
Champaign Park District	1323115061	2307 Sangamon Dr Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Champaign Park District	1365810578	Harsi Pk Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/09/2017	12/09/2019
Beardsley Park	1640089774	Beardsley Pk Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Zahnd Park	1724049132	2505 Staley Rd Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/09/2017	12/09/2019
Douglass Park	1943415857	N Grove E of 5th Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Shop/Bresnan	2097939215	2311 W John St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Sholem Pool	2140711850	Sholem Pool Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Dodds Park	2355207533	Dodds Park N Mattis Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/20/2017	12/18/2019
West Side Park	2576188494	West Side Park/County Fair Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019

SCHEDULE A
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT

DATE: March 23, 2017

LIST OF CUSTOMER'S PROPERTIES

Customer Name Appearing on Bill	Account Number	Service Address	Delivery Company	Account Estimated Start Date	Account Estimated End Date
Springer Center	2931708330	301 N Randolph Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Wesley Park	3534018096	Grove & Eureka St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/30/2017	11/26/2019
Champaign Park District	3643710899	804 N 5th St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Champaign Park District	3709281138	1311 Garden Hills Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Hays Center	4334822737	1300 W Church Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Clark Park	4406160813	McKinley & William Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/05/2017	12/03/2019
Dodds Soccer Irrig	4796032813	2210 W Bradley Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/20/2017	12/18/2019
Hessel Tennis	6244789611	Hessel Pk Tennis Ct Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/02/2017	12/02/2019
Tennis Center	6565032179	2802 Farber Dr Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/20/2017	12/18/2019
Spalding Center	7348032972	910 Harris Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/07/2017	12/05/2019
Sholem Pool	7467146893	2200 Sangamon Dr Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/05/2017	12/03/2019
Champaign Park District	7545602731	2112 Sangamon Dr Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/05/2017	12/03/2019
Virginia Theatre	7749412338	201 W Park Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Champaign Park District	7824120494	512 Grove St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Virginia Theatre	7974962256	203 W Park Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Scott Park	7995042004	501 S 3rd St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Kaufman Lake	8017102414	2702 W Springfield Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/12/2017	12/10/2019
Champaign Park District	8017140178	Garden Hills Park Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/26/2017	12/26/2019
Douglass Center	8163818894	801 Grove St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Dodds Park Entry	8439504655	1501 N Mattis Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/20/2017	12/18/2019
Champaign Park District	8621441770	400 N Mattis Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Prairie Farm	8665281137	Prairie Farm Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Dexter Field	8841053933	E Dexter Field Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/08/2017	12/06/2019
Champaign Park District	8850774040	512 E Grove St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019

SCHEDULE A
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT

DATE: March 23, 2017

LIST OF CUSTOMER'S PROPERTIES

Customer Name Appearing on Bill	Account Number	Service Address	Delivery Company	Account Estimated Start Date	Account Estimated End Date
Champaign Park District	9221457617	Spalding Park Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/27/2017	12/27/2019
Douglass Annex	9253364818	804 N 5th St Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/31/2017	11/27/2019
Champaign Park District	9390310895	Washington Park Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	05/30/2017	11/26/2019
Kaufman Lake	9616219537	2702 W Springfield Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/12/2017	12/10/2019
Spalding Pk/Crts	9648249455	910 Harris Ave Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/07/2017	12/05/2019
Hazel Park	9648844178	Healey Apts Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/06/2017	12/04/2019
Zahnd Park	9971626098	2502 S Staley Rd Champaign, IL 61821	Ameren Illinois Company (IP Rate 3)	06/09/2017	12/09/2019

SCHEDULE A
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT

DATE: March 23, 2017

PLEASE SELECT APPLICABLE BILLING OPTIONS:

Individual invoices will be mailed to the Service Addresses listed above.

Individual invoices will be mailed to the Billing Address listed below for all properties:

Company Name:	Champaign Park District
Attention to:	Accounts Payable
Title:	
Address:	706 Kenwood Rd
City, State, Zip:	Champaign, IL 61821
Phone No:	217-819-3829
Fax No:	217-355-8421

Unless specifically requested, MidAmerican will bill the customer using the Single Bill Option. For Dual Billing, select here.

NOTICES. All written notices must be delivered in person, by confirmed telefax, overnight mail or U.S. Mail as follows:

For MidAmerican Energy Services, LLC	
Company Name:	MidAmerican Energy Services, LLC
Attention to:	Electric Contract Administration
Address:	4299 NW Urbandale Drive
City, State, Zip:	Urbandale, IA 50322
Phone No:	(800) 432-8574
Fax No:	(515) 242-4354
E-mail address:	ContractAdmin- Electric@midamericanenergyservices.com

For Customer	
Company Name:	Champaign Park District
Attention to:	
Title:	
Address:	706 Kenwood Road
City, State, Zip:	CHAMPAIGN, IL 61821-4112
Phone No:	(217) 398-2550
Fax No:	
E-mail address:	

SCHEDULE B
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT
ENERGY SERVICES - BUNDLED FIXED SUPPLY

DATE: March 23, 2017

This Schedule B replaces in its entirety any prior Schedule B currently in effect between Customer and MidAmerican, relating to Customer's properties identified on Schedule A, effective on or after the account estimated start date listed on Schedule A, UNLESS the term of a previously executed Schedule B extends beyond the term of this Schedule B. Both parties shall fulfill their obligations through the Term of any executed Schedule B.

INTERVAL ENERGY USAGE shall be defined as all metered electric energy in kWh consumed each interval at the Customer's properties, as reported by the Delivery Company, and which shall not be adjusted for transmission and distribution losses. For billing purposes, Interval Energy Usage for Customer's non-interval meters, if any, will be determined by scaling monthly usage to the applicable class profile. Interval Energy Usage for non-interval meters, if any, will be added to interval usage recorded by Customer's interval meters to determine total Interval Energy Usage at the Customer's properties. MidAmerican may estimate Interval Energy Usage in the event of metering equipment malfunctions. Customer will be billed an amount corresponding to the time period set forth below ("Pricing Period") and will be applied to all the Customer's Interval Energy Usage, as reported by the Delivery Company, for its properties as listed on Schedule A.

PRICING PERIOD. The time period set forth below in the Pricing Period ("Pricing Period") corresponds to the Customer's meter reads of the Estimated Start Date and Estimated End Date, as listed on Schedule A.

ON-PEAK/OFF-PEAK FIXED PRICE. If Customer elects an On-Peak and Off-Peak Fixed Price, the on-peak and off-peak kWh will be determined using the guidelines set forth in the delivery tariffs. On-peak and off-peak energy usage for Customer's non-interval meters, if any, will be determined by the applicable class profile or existing interval meters. MidAmerican may estimate on-peak and off-peak usage in the event of metering equipment malfunctions.

FIXED PRICE. If Customer does not elect an On-Peak/Off-Peak Fixed Price, the Fixed Price will be applied to all usage within the respective Pricing Period.

Pricing Period	On-Peak/Off-Peak Fixed Price (\$/kWh)		Fixed Price (\$/kWh)
	On-Peak	Off-Peak	
Jun 2017 - Dec 2019	N/A	N/A	\$0.05361

The Fixed Price in this Schedule B includes the following additional items, which may be subject to change in accordance with approved tariffs, operating agreements, business protocols and business practices of the Delivery Company, regional transmission organization (RTO), or independent system operator (ISO):

- **Transmission charges** represent all costs associated with providing transmission service as defined by the applicable transmission tariffs, and are based on MidAmerican's incurred costs and on network peak load contributions (where applicable) as furnished by the RTO, ISO, or Delivery Company.
- **Ancillary charges** include all other electric services as required under the applicable tariffs and operating services agreements with the RTO, ISO, or Delivery Company and are based on MidAmerican's incurred costs.
- **Capacity charges** will be assessed based on the locational reliability charge and peak load contribution (where applicable) as provided by the RTO, ISO, or Delivery Company and MidAmerican's incurred costs.
- **Line Losses charges** are based on the combined transmission and delivery tariff loss factors applied to the Fixed Price for each account separately.
- **Renewable compliance charges** including but not limited to costs associated with renewable portfolio standards or all other environmental and renewable program compliance costs required by the Delivery Company, state or federal regulatory agencies and will be based on MidAmerican's incurred cost.

Any future changes in the business practice or business protocols of the Delivery Company, RTO, or ISO; Capacity charges, Ancillary charges or applicable Delivery charges or transmission tariffs that affect the items included in the applicable

SCHEDULE B
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT
ENERGY SERVICES - BUNDLED FIXED SUPPLY

DATE: March 23, 2017

Transmission charges, Line Loss charges, Renewable compliance charges or Fixed Price, as defined in this Schedule B, may be incorporated herein as a separate adjustment as of the effective date on which the change occurs or thereafter.

In addition to the Fixed Price in this Schedule B, MidAmerican will include and Customer will pay the following as additional line items on the monthly invoice:

- **Delivery charges**, as assigned by the Delivery Company, are applicable to Customer's properties, including but not limited to monthly customer charges, facilities, meter or equipment charges, transition charges, taxes, nuclear decommissioning costs, public purpose program costs, environmental program compliance costs and riders.

CHANGE IN LAWS. Costs incurred by MidAmerican after the date of this Schedule, resulting from changes in applicable federal or state law, tariffs or the regulatory interpretation that can be reasonably allocated to Customer, will be billed as an authorized charge or adjustment to prices as defined in the Schedules of this Agreement. In the event of a change in law, either Party then has the right to terminate this Agreement upon 30 days advance written notice to the other Party and any settlement amount shall be calculated according to the Events of Default; Remedies section of the Agreement. Such changes in applicable federal or state law or tariffs or regulatory interpretation will not be deemed an event of Force Majeure.

Term:

Customer's Term will begin on or after the account estimated start date listed on Schedule A, and unless earlier terminated as provided in the Agreement, will end on or after the account estimated end date listed on Schedule A.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

SCHEDULE B
TO THE RETAIL ELECTRIC SUPPLIER AGREEMENT
BETWEEN MIDAMERICAN AND CHAMPAIGN PARK DISTRICT
ENERGY SERVICES - BUNDLED FIXED SUPPLY

DATE: March 23, 2017

These Schedules, the Retail Electric Supplier Agreement, together with any written supplements thereto and all other Schedules shall form a single integrated agreement (the "Agreement") between MidAmerican and Customer. The parties, by the signatures of their authorized representatives, agree to be bound by all provisions of this Agreement.

ELECTRONIC SIGNATURES

In accordance with federal law, Customer may execute this Agreement electronically, binding the parties to the same degree as a handwritten signature, by using the following process to create an electronic symbol signifying an intent to be legally bound. Customer shall submit electronic signature into signature block with designation of the person's name, date and time of signing. This Agreement shall not be binding on either party until both parties have executed versions of the Agreement, either electronically or via wet signature, that are identical (apart from the electronic execution) and delivered the same to the other party by electronic mail as an attachment.

MidAmerican Energy Services, LLC

By: J.P. Kelleher

Printed Name: Jack Kelleher, President
MidAmerican Energy Services, LLC

Title: _____

Dated: 03-27-17

Champaign Park District

By: Joseph DeLoe

Printed Name: Joseph DeLoe

Title: Executive Director

Dated: 3.23.2017



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 6, 2017

SUBJECT: Hessel Park Phase 2 and 3

Background

As part of FY 16-17 Capital Projects \$800,000 is budgeted for Hessel Park Improvements Phase 2 and 3—new splashpad, new restroom building, and new pathway connection to the new playground. Bids were due Wed 5 April 2017, with four local contractors responding as shown in the bid results.

Prior Board Action

August 10, 2016 Regular Meeting—Board discussed original splashpad and restroom design bids that were due on 8/1/2016 with lowest in the amount of \$946,531.44 from A&R Mechanical Services.

August 22, 2016 Special Meeting—Board voted to reject all bids of the initial design, reengineer the project, and rebid it. *September 28, 2016 Study Session*—after discussion, Board consensus was to begin construction of the new splashpad and restroom project in August of 2017.

October 26, 2016 Special Meeting—Board approved an agreement with MSA Professional Services to redesign and rebid Hessel Park Splashpad and Restroom Building Project.

Bid Results

Bidding Contractor	Base Bid	Alternate 1	Alternate 2	Alternate 3
Mid Illinois Concrete, Champaign IL	\$749,748.40	\$21,389.00	\$12,205.00	\$1,540.00
A&R Mechanical Services, Urbana IL	784,411.00	28,928.40	17,888.00	857.00
Petry-Kuhne Company, Champaign IL	794,892.59	21,823.01	2,900.00	0.00
Duce Construction, Champaign IL	872,000.00	20,249.00	14,000.00	960.00

Notes:

Alternate 1—Add for park path from main pavilion to new rest room building.

Alternate 2—Add for vandal resistant plumbing fixtures.

Alternate 3—Add for splash pad inlet upgrade.

Budget Impact

The budget for Project Number 170-015 is \$800,000. In addition to the base bid from the lowest bidder, staff recommends including Alternates 1 and 3 in the contract amount; including the concrete pathway from the main pavilion and parking lot to the new rest room building is beneficial to safety and accessibility at the Park, and upgrading the splash pad inlets is beneficial to the operation and long-term maintenance of the facility (it was determined the basic inlets provided by the splashpad manufacturer are not as tamper-proof nor maintenance-friendly).

Staff recommends not including Alternate 2 in the contract amount, as there are just 6 plumbing fixtures in question making up the alternate expense. There are additional project costs not included in the general contractor's work. Ameren Illinois service upgrade and transformer: \$13,684.63. This is a quote from Ameren Illinois, who determined the existing electrical service at Hessel Park is inadequate for the newly planned amenities. Illinois American Water service upgrade to Hessel Park: up to \$12,000. This is a conservative estimate of what Illinois American Water might charge for installing a 4" water pipe underneath Grandview Drive (east) to the Hessel Park property line. There is an extant water main on the east side of Grandview Drive which needs to reach the other side of the street, which is the Hessel Park eastern property line. To date Illinois American Water hasn't confirmed a price for the service, or if they will even perform the work; the scope of work was thus asked of the bidders, as a supplemental cost only, for reference. That is, if the lowest bidder was asked to perform this waterline extension work the Park District could expect a change order in the amount of \$12,000. In summary:

Project Item	Amount	Remarks
Base Bid	\$749,748.40	
Alternate 1	21,389.00	
Alternate 3	1,540.00	
Ameren Illinois Service Upgrade	13,684.63	not in bid; quoted cost
Illinois American Water 4" Line Extension	12,000.00	not in bid; estimated cost
Total	\$798,362.03	

Recommendation

Staff recommends awarding Base Bid plus Alternates 1 and 3 to Mid Illinois Concrete for a total contract amount of \$772,677.40 and to authorize the Executive Director to enter into the contract.

Prepared by:

Reviewed by:

Andrew Weiss
Director of Planning

Joe DeLuce
Executive Director

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 5, 2017

SUBJECT: Compensation Consulting Services

Background

The Champaign Park District staff had recommended the Board provide funds to conduct a compensation study to determine if the Park District is competitive as an employer and to study the equity of the individual wages and review the current salary ranges. The Board approved a Compensation Study as part of the FY16-17 Contractual Services in the General Fund. The Park District had budgeted \$25,000.00 for a compensation consulting services.

Prior Board Action

The Board approved the FY16-17 General Fund operating budget at the July 27, 2016 Regular Board meeting.

Request for Proposals (RFPS) Results

RFP packets were sent to nine (9) companies and requested by three (3) potential proposers. Only one RFP was received. The RFP was opened and read aloud on March 24, 2017. The result is as listed below.

Proposer	Proposal Amount
Gallagher Benefit Services, Inc.	\$50,000.00

Budget Impact

\$25,000.00 is budgeted in the FY16-17 in Contractual Services in the General Fund.

Staff Recommendation

Staff recommends rejecting the sole proposal received for compensation consulting services from Gallagher Benefit Services, Inc. in the amount of \$50,000.00 and authorize staff to seek another RFP for a compensation consulting services with adjusted goals and services to remain within budget.

Prepared by:

Reviewed by:

Tammy Hoggatt
Director of Human Resources

Joe DeLuce, CPRP
Executive Director



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: April 12 , 2017
SUBJECT: Taste of Champaign-Urbana Recommendations

Event Details

Location: West Side Park
Date: Friday, August 18-19, 2017
Time: Friday 5:00-11:00p and Saturday 11:00a-11:00p

Event Discussion

Music

Attached is the proposed lineup for Friday and Saturday night with descriptions and pricing for each act. For the last two years staff have booked a national touring act for Taste. This has increased our costs, but has also increased the overall value of the event. The national acts attract a larger audience, which helps increase overall sales for both food and beer and also brings more awareness to the event. Staff have also received an increased amount of positive feedback with the addition from the larger, more diverse musical performances.

Recommendation: To help make up for the increased cost for stage rentals and sound needs, staff recommend increasing the Main Stage sponsorship to \$10,000. To lower the entertainment cost, staff recommend having only one national headliner for Saturday night and focus on local and regional acts for all other performances; this will allow the Park District to still attract a large crowd increasing revenue and maintain the positive momentum Taste has currently acquired. The overall cost of the current proposed lineup still keeps the event under the proposed budget. Staff *would like to give a national act one last chance to prove the value and if having a national act does not meet staff expectation this year, staff will move to all local bands in 2018.*

Ticketing

This year's ticket value was adjusted with the removal of .25 cents from each ticket. Patrons purchased a sheet of 5 tickets for \$5. To make up for the loss of the .25 cents a suggested donation of \$5 was asked at each entry point into the festival. 30% of the proceeds raised at the entrances went to the non-profit groups that staffed the entrances for their help. Working with the non-profits was a huge benefit; as acquiring volunteers for Taste is always a challenge. It also created a more inclusive event that showcased not only local food, but local organizations in the community.

Recommendation: Staff recommend returning to increased tickets of 4 for \$5 which will increase ticket revenue an additional \$30,000. Staff also recommend that the fundraiser component of Taste be removed and focus on it just being a special event for people to come to the park to listen to music, eat, and drink.

Beer Sales

2016 marked the fourth year in which the Taste featured the sale of beer. In past years, attendees have continually requested both local craft beer and domestic beers be sold. This year Orange and Blue Distributing served with the addition of four local craft beer distributors to accommodate the past requests. This year 100% of sales went directly to the Park District. The Park District made \$25,587 in beer sales, down from last year at \$35,152.50, which is to be expected due to lower attendance rate for Saturday, which is likely to have been affected due to weather issues.

Recommendation: Continue to offer beer sales at the event as it has more than doubled in revenue from 2013 and 2014. Note that beer sales could also be greatly affected by the decrease in attendance due to the removal of larger musical acts.

Sponsorships

Sponsorships were fairly consistent with previous years. Illinois American Water returned as a \$6,000 Main Stage sponsor, \$5,000 new sponsorship from Orderup, and additional Corporate Sponsors, including FedEx and XFINITY.

Recommendation: Typically, the District has gotten the same sponsors over the years with a few new sponsors periodically. However, obtaining new and larger sponsors for the event, would result positively for the overall event. It is critical that sponsorship continues to grow as the event grows to offset additional costs and price inflations. It is also recommended that staff decrease the amount of Taste tickets that are offered to in-kind sponsors, such as media sponsors, and reserved for those who cash sponsors.

Vendor Registration Fees

Currently registration for food vendors is \$150, which includes the tent fees, electrical needs, tables, and chairs. The rental cost for a 10x10 tent has increased from \$130 in 2014 to \$157.50 for 2017, which is no longer fully covered by the current registration fee food vendors must pay.

Recommendation: To help cover costs, staff recommend vendor registration be increased to \$175, keeping us within budget for rental needs.

Budget Goals

The budget for the 2017 Taste of CU is expected to show a profit of \$3,000-\$6,000. Staff are also working hard to reduce logistic costs and labor costs by making sure we only staff for our needs and to make sure anything purchased is approved in advance and items only used at the Taste are charged to the Taste budget. Our current projected operational costs for 2017 is \$112,000 which we hope to offset with additional sponsorship revenue.

Prepared by:

Reviewed by:

Zoe Stinson
Special Events Manager

Jameel Jones
Director of Recreation



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 6, 2017

SUBJECT: Fiscal Year 2018 Budget Process Update

Background

As staff begin to kick-off planning and budgeting for the next fiscal year, staff was advised to outline the approaches for each of the various components of the budget cycle ahead of time. As such, this document will address property tax levy process, capital improvement plan, and overall budget document for fiscal year 2017-18 (FYE2018). The actual timeline for these items is included in the board calendar that was distributed at the September 14, 2016 meeting. Staff presented a detailed budget process at the October 12, 2016 Board meeting. Following is an update on each item

General Obligation Bond – Annual Issuance

Process Start Date: September 2016

Process End Date: December 1, 2016

Date filed with the County Clerk: November 23, 2016

Issuance Amount: \$1,100,400.00

Property Tax Levy

Process Start Date: September

Process End Date: November 14, 2016

Date filed with the County Clerk: November 14, 2016 Levy Requested: \$12,296,376.00

As of date of update, have not received final extension calculation from the County Clerk's Office.

Capital Improvement Plan (Capital Budget)

Process Start Date: September

Process End Date: February

Board Approved: February 8, 2017

Total Capital Approved: \$4,136,560.00

As of the date of this update, expecting to carry over \$18,315 of funding for the shed at Dodds Park that won't be completed until June 2017. The revised Capital budget will be reflected in the FYE18 Budget as \$4,154,875.

Operating Budget

Process Start Date: December

Process End Date:

July

Last Date to Legally File with the Champaign County Clerk's Office:

July 31

Approach:

- Staff compile individual program budgets beginning in December. All full-time staff are budgeted for based on current data and done by the Director of Finance. Staff compile the part-time and seasonal personnel budgets based on board approved rates, and expectation of hours/programs needed.

Assumptions:

- Personnel costs for full-time staff includes a 2.5% increase while part-time and seasonal positions are budgeted at the hourly rates approved by the Board at the December 14, 2016 meeting. The increase for full-time staff is being presented for approval by the Board of Commissioners at the April 12, 2017 regular Board meeting.
- Fringe benefits is factored of wages and for FYE17 is 26% of total salaries/wages. This category includes all FICA payroll taxes at 7.65%, plus any increases for health, dental, life, pension, and awards/bonuses. On average this tends to approximate 26% of total salaries/wages.
- Contractual costs vary based on various factors.
- Utilities will be adjusted based on known increases as well as CPI for utilities specifically as published at www.bls.gov
- Insurance premiums are adjusted based on renewal notices received in December by PDRMA. This affects employment practices, workers compensation, general liability, etc. Insurance expenditures are budgeted at the current 2017 rates, which are 19.4% higher than the prior year.
- Unemployment claims are estimated based on known claims, as well as historical data. Since the District does not pay into state unemployment monthly with payroll, as a government unit the District pays based on actual claims, which generally costs less.
- Goal for the operating budget is to include at a minimum a balanced operating budget where operating revenues equal operating expenditures excluding the capital project funds, with a minimum carryover for operating funds of \$250,000.

Prior Board Action

- November 9, 2016 – approved Ordinance No. 613: An Ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2016 in the amount of \$1,100,400.
- November 9, 2016 – approved Ordinance No. 614: Tax Levy for the fiscal year beginning May 1, 2017 and ending April 30, 2018 in the amount of \$12,296,376
- December 14, 2016 – approval of part-time and seasonal hourly rates for 2017.
- February 8, 2017 – approval of 2018-2023 Capital Improvement Plan

Budget Impact

To be updated in May 2017 with entire budget document presented to the Board.

Recommended Action

Update as requested by Executive Director.

Prepared by:

Andrea N. Wallace
Director of Finance

Reviewed by:

Joe DeLuce, CPRP
Executive Director



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: April 6, 2017

SUBJECT: Comcast Easement in Spalding Park

Background

CDC Paper and Janitor Supply (neighbor to the east of Spalding Park) requested Comcast service to their building on Elm Street. Comcast approached CPD with the proposed route (attached), bearing in mind that the only other approaches are through the railroad rights-of-way to the north and south of the park.

Prior Board Action

No prior Board action.

Budget Impact

None to date.

Discussion

Staff sent Comcast a copy of CPD's *Easement Ordinance*, and noted possible fee types, including Attorney's services, as well as other possible easement conditions. The purpose of discussion is to gather the Board's and Attorney's preliminary thoughts on the matter—interest, possible conditions, timing—in order to respond. CDC Paper and Janitor Supply would be the only customer Comcast serves with this line, and the assumption is they are coordinating feasibility regarding costs and timing.

Prepared by:

Reviewed by:

Andrew Weiss
Director of Planning

Joe DeLuce
Executive Director



Sign in

517 West
Beardstley Avenue

W Eureka St

W Eureka St

W Eureka St

ABC Sanitary

Mini Park VIII

1317

Spalding
Recreation Center

Paper &
Janitor Supply

Spalding Park

N Harris Ave

N Harris Ave

Ward St

Google

W Maple St

Map



3D

+

-

<<

100.51

© 2016 Google. All rights reserved. Terms, Street View