

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS**

January 14, 2015

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, January 14, 2015 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin S. Griggs, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. McMahon, Treasurer Gary Wackerlin and Attorney Guy Hall.

Staff present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations and Planning, Megan Kuhlenschmidt, Director of Recreation and Marketing, Jameel Jones, Director of Cultural Arts, Tammy Hoggatt, Director of Human Resources, Information Technology and Risk, Tiffany White, Douglass Park Manager, Darius White, Senior Coordinator, Mitch Marlow, Virginia Theatre Front of House Coordinator, and Stacey Cornell, Administrative Specialist.

Several members of the public were in attendance. Tim Mitchell, a reporter with *The News-Gazette*, was also present along with other media.

Call to Order

President Petry called the meeting to order at 7:01 p.m.

CPD Highlights

Commissioner Kuhl complimented staff on the outstanding job they have done removing snow from parking lots, trails and sidewalks.

Commissioner McMahon thanked Mr. DeLuce and Mr. Marlow for the extensive tour of the Virginia Theatre.

President Petry reported he has received several unsolicited positive comments on the Douglass Park improvements. He thanked staff and fellow Board members for making it possible.

President Petry asked Commissioners and they concurred with the proposal to move the McKinley Aquatic Center matter up on the agenda to accommodate the public and other attendees.

Comments from the Public

Dean Ekberg, 1615 East Lake of the Woods Court, Mahomet, addressed the Board regarding the McKinley Aquatic Center. He is the swim coach for Mahomet-Seymour High School (Club team). He stated that they have enjoyed using the facility for the past two years. McKinley is a fantastic facility with a six lane, 25 yard pool. He hopes there is a way for the Park District to be involved and keep the McKinley Aquatic Center open. In his opinion, it is a tremendous facility for competitive swimming.

Harith Tamimie, 1613 Beckman Court, Urbana, addressed the Board regarding the McKinley Aquatic Center. He asked to be "unemployed in" order to help preserve the facility. In recent weeks he was aware the Board has had numerous contacts from McKinley members asking it to consider supporting the facility either on a permanent bases or temporarily. The McKinley Aquatic Center serves mostly senior citizens. The deep warm water therapy pool and 25 yard lap pool provide a unique combination of two pools. He went on to express other opinions about the facility.

Mary Schultz, 914 West Daniel, Champaign, addressed the Board regarding Dodds Park and the relocation of Central High School. She expressed an opinion that the Park District considers making it available for a new high school. Ms. Schultz went on to articulate the bases for her opinion.

Rochelle Funderburg, 2622 Natalie Drive, Champaign, addressed the Board regarding Dodds Park being used as a park. She stated Dodds Park is heavily used and a valuable asset to the community. In her opinion, maintaining the park as such is important. She indicated her view that the Park District's mission is to provide recreation and park facilities for this community, not provide a location for a school. She urged the Board to continue its prior stance regarding Dodds Park.

Roger Inman, 510 West Clark, Champaign, addressed the Board regarding the McKinley Aquatic Center. He expressed his support for McKinley Aquatic Center and articulated his reasons as well as suggestions for improving its utilization.

President Petry thanked all individuals for their comments.

Communications

President Petry circulated the communications.

Presentation

None.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of December 2014

Treasurer Wackerlin presented the Treasurer's Report for the month of December 2014. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of December 2014. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Executive Director's Report

Employee Introductions

Ms. Kuhlenschmidt introduced Mitch Marlow, Virginia Theatre Front of House Coordinator. Mr. Jones introduced Darius White, Senior Coordinator, and Tiffany White, Douglass Park Manager.

Volunteer of the Month

Mr. Jones reported that Mark and Sandy Williams were chosen as December Volunteers of the Month. They were recognized for their efforts at the Virginia Theatre. Mr. and Mrs. Williams were in attendance and were presented with bags of gifts in appreciation.

The Board thanked Mr. and Mrs. Williams for their efforts.

Distinguished Budget Presentation Award

Mr. DeLuce announced the Park District received the Distinguished Budget Presentation Award from the Government Finance Officers Association. He recognized Ms. Wallace for her outstanding effort in attaining the honor.

Douglass Improvements Update

Mr. DeLuce reported the Douglass Park improvements budget was \$985,115 and \$1,034,074 had been spent to date. Staff time associated with the installation of the playground totaled approximately \$11,400. The horseshoe pits, fitness equipment installation and batting cage relocation will be completed in the spring when weather conditions are more favorable.

General Announcements

Mr. DeLuce reported he attended a meeting with several other agencies that are involved with trail plans. There were approximately 20 people in attendance. The next meeting is planned for either March or April in Urbana.

Committee Report

Champaign Parks Foundation

Commissioner Solon reported that the Foundation discussed its upcoming car raffle to raise funds for youth scholarships. She also stated the Foundation Board was not in favor of financially supporting the McKinley Aquatic Center in the event the Park District takes over the facility.

Report of Officers

Attorney's Report-Ordinance No. 592

Attorney Hall recommended approval of Ordinance No. 592, Annexing Territory Pursuant to Petition (304 Tiffany Court).

Vice President Griggs made a motion to approve Ordinance No. 592. A copy of the ordinance is attached to the minutes. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

President's Report

President Petry reminded the Board and staff of the upcoming Illinois Association of Park Districts/Illinois Park and Recreation Association conference January 22-24 in Chicago.

Discussion Items

McKinley Aquatic Center Update

Mr. DeLuce introduced Neil Strack and Brian Kesler from Architectural Expressions. Mr. Strack presented a cost estimate of \$2,902,553.24 or \$100.62 per square foot for renovating the existing 28,847 square foot McKinley Aquatic Center building footprint. He also gave a conceptual design for the site which included the demolition of Thompson Hall and an aquatics addition. The cost for that scenario was \$8,374,632.59.

President Petry thanked Mr. Strack for his presentation.

Ms. Kuhlenschmidt presented a staff report on cost estimates for operating the McKinley Aquatic Center if the Park District were to take it over. She recommended extending the current McKinley hours which would increase staff costs. Potential programming and membership fees were outlined.

Mr. DeLuce reported that the McKinley Aquatic Center currently has 150-175 members. He also stated the Urbana Park District (UPD) has a budgeted subsidy of \$50,000 per year for its indoor aquatic center. At the end of the fiscal year, UPD meets with the Urbana School District and they divide the actual costs, which have been as much as an additional \$100,000-\$200,000.

Mr. Crump stated he thought the estimated monthly operating costs of \$17,130 were valid. Chemicals in a warm water pool would double that of the Sholem Aquatic Center.

Mr. DeLuce reported staff contacted Park District's insurer, Park District Risk Management Association, regarding liability coverage. It would not be an issue and there would be no premium increase. Mr. DeLuce also contacted the Illinois Department of Public Health. The inspector had concerns if the Park District took over the facility. Accessibility would be a major issue to be resolved. Mr. DeLuce stated the management team toured the facility. They had concerns regarding accessibility along with condensation and equipment condition.

Mr. DeLuce presented options for consideration regarding the facility. One option would be leasing the property, with the exception of the carriage house, for \$4 per square foot. Depending on what areas the Park District assumed, the cost would be \$80,000-\$120,000 per year. The completion of some repairs may be included. The other option would be to purchase the facility, including the 150 space parking lot. The current owner, Leon Jeske, purchased the property in May 2011 for \$450,000. He has made some improvements since then and is asking \$2 million.

Comments from the Public (continued)

Roger Inman, 510 West Clark, Champaign, addressed the Board regarding the McKinley Aquatic Center. He spoke in favor of acquiring and/or renovating it in some manner. He proposed addressing the questions...Do you want an indoor pool? Yes or no. Secondly, what population do you want to serve?

Becky Moore, Third Street, Tolono, addressed the Board regarding the McKinley Aquatic Center. She stated that citizens from nearby communities cannot get what is being offered at the McKinley Aquatic Center anywhere else, including the YMCA. She spoke in favor of the facility for senior citizens.

Glenn Rasmussen, 802 West Healey Street, Champaign, addressed the Board regarding the McKinley Aquatic Center. He heard concerns about the longevity of the pools. If there is any way possible he would like to see the Board move forward in a way that would allow those members that are currently there to continue. He realizes the Board is putting in a lot of time, effort and what could be a significant amount of money.

Craig Gambles, 715 West Washington, no city given, addressed the Board regarding the McKinley Aquatic Center. He supported what the previous speakers said, particularly senior citizens. In his view, it would be a good use of tax revenues to support a facility for a number of senior citizens in the neighborhood and the rest of town.

Vice President Griggs requested more information regarding a possible indoor pool at Spalding Park and a lease of the McKinley Aquatic Center before making a decision.

Commissioner Solon asked what the bare minimum would be to make the facility compliant with legal requirement. She is concerned about spending taxpayer money on a facility that is not the Park District's.

Commissioner Kuhl stated it was a very difficult decision to make. She believes the Board needs to decide whether it wants a pool, and if so who it will serve. Serving all residents that want to use the facility is preferable. She has been on the Board over ten years and this issue has generated the most comments; however, the price tag of \$2 million is in her mind too high. She felt there are a few unanswered questions, but was leaning toward the costs being prohibitive on this issue.

Commissioner McMahon echoed Commissioner Kuhl's comments. His heart was torn and he appreciated the passion. He thinks more information is needed before proceeding, but indicated a willingness to support the McKinley Aquatic Center with a subsidy based on the fact that other facilities are also subsidized.

Commissioner Kuhl noted the importance of the cost to bring the facility up to code. No Board members were in favor of purchasing the facility for \$2 million. Commissioner Kuhl suggested obtaining the minimal costs and meeting with the owner to obtain his lease terms.

President Petry stated he had been on the Board 12 years and the Virginia Theatre marquee was the only other issue that had drawn as much passionate interest. He noted an indoor aquatic center is not currently part of the Park District's strategic plan. The financial burden has been viewed as being too high. A \$300,000 subsidy for 200 people, many of whom are not residents, is \$1,500 per person. He thought it was time to re-evaluate if the Park District should have an indoor aquatic center. President Petry was also cautious about taking over older buildings.

After soliciting further staff input, it was the consensus of the Board that staff gather additional information as follows: (1) If leased, what would be the minimum amount that could be put into the facility to make it operational; (2) A concept for a new indoor aquatic center in Spalding Park; (3) Alternative operating costs and hours after checking with the owner and YMCA to determine peak use; and (4) Determine if there are any options regarding the purchase price.

Commissioner Kuhl suggested the information be brought to the January 28, 2015 Board meeting. She suggested that it be a Special meeting so the Board could take action to resolve the issue.

Update on Possible Aquatic Center at Spalding Park

Mr. DeLuce reported the presentation from BLDD Architects regarding a possible aquatic center at Spalding Park had not been finalized and would be presented at a future meeting.

McKinley Aquatic Center - Action

No formal action was taken on this item.

Champaign Parks Foundation Quarterly Financial Update

Ms. Wallace presented the staff report and responded to questions from the Board. She reported that compared to the prior year revenues, current revenues were \$3,294 less and expenses were \$7,260 less resulting in a favorable variance of \$3,965. The Foundation had net assets as of October 31, 2014 of \$564,323.

Champaign Park District Quarterly Financial Update

Ms. Wallace presented the staff report and responded to questions from the Board. She reported revenues were 1.1% ahead of target. Virginia Theatre concession sales have been phenomenal showing an increase of \$23,407 compared to the same time period last year when the facility was closed some for renovations. The increase in charges for services is attributable to Leonhard Recreation Center memberships which are 54% of budget with 1,300 sold and daily

admission fees of over \$25,000. Leonhard rental income was \$17,630 and has already exceeded budgeted projections. The Leonhard Recreation Center had an expected deficit of \$59,000 but the actual is \$47,000 through six months. The Virginia Theatre was \$90,000 ahead of budget before \$72,000 in refunds for the Bill Cosby show cancellation were subtracted. Ms. Wallace stated expenditures were 50.7% of budget. Park District reserves were \$3 million above the requirement.

Overage on Debt Service Levy Update

Ms. Wallace presented the staff report and responded to questions from the Board. She outlined three options for correcting an overage on the debt service levy. Option 1: Maintain status quo and use the funds collected towards future debt service payments. Option 2: File an abatement in February 2015 against next year's property tax revenues. That would reduce the property tax revenue received in fiscal year 2016 by \$358,110. It would have no impact on the amount of the General Obligation (GO) Bond issued in November 2015. Option 3: Reduce the November 2015 GO Bond issue by \$358,110. Ms. Wallace stated that Option 2 and Option 3 produce the same result but have different timelines. It was noted the funds can only be used to pay debt principal and interest. They cannot be used for any other purpose.

It was the consensus of the Board to make the correction as soon as possible using Option 2. The item will be added to the January 28, 2015 Special meeting agenda for Board action.

Budget Amendment for FY14-15

Ms. Wallace presented the staff report and responded to questions from the Board. She stated several budgetary items exceeded their original appropriations. The main expenses were the Illinois Municipal Retirement Fund (IMRF) payoff and capital related to Douglass Park improvements. Original revenues were projected at \$15,968,926. The proposed amended revenues would be increased to \$17,128,984. Ms. Wallace reported the \$1,250,000 grant for the new Leonhard Recreation Center was received this fiscal year but was originally scheduled for the prior fiscal year. However, this was partially offset by the Douglass Park renovation. Due to various issues and weather, that project will not be completed until spring, so the \$300,000 grant will not be received until after April 30, 2015. The grant funds of \$379,500 for Sunset Ridge were received in May or June, but were budgeted for the prior fiscal year. Also, recreation and museum fund revenues were decreased \$176,000 to adjust seasonal programs down to actual. Ms. Wallace stated expenditures were \$16,442,984 originally and were increased to \$16,674,147 in the proposed amendment. The majority of the increase is due to capital expenses and the debt service fund. There was also a \$200,000 transfer to cover the additional IMRF unfunded liability payment. Ms. Wallace was hopeful the amendment would reduce the number of fiscal year end transfers. She stated a tentative budget and appropriations ordinance would be presented at a future meeting with a request to set a public hearing. A formal vote is expected to be taken at the March Regular Board meeting.

Consent Agenda

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately. The items are as follows:

1. Approval of Minutes of the Regular Board Meeting, December 10, 2014

Commissioner Solon made a motion to approve the consent agenda. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

New Business

Approval of Disbursements as of December 10, 2014

Staff recommended the approval of disbursements for the period beginning December 10, 2014 and ending January 13, 2015.

Commissioner Solon inquired about the storage spaces the Park District rents. Mr. DeLuce stated that youth theatre and the Virginia Theatre use them for building and storing sets. Dance arts and special events also have units.

Commissioner Kuhl made a motion to approve the list of disbursements for the period beginning December 10, 2014 and ending January 13, 2015. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Approval of Bids for Mowing Services

Staff recommended the Board accept bids as proposed by staff and authorize the Executive Director to enter into contracts with the low bidder on each respective site for mowing services as presented and authorize the Executive Director to enter into a contract with the next lowest responsive bidder in the event of a contractor forfeiting a contract prior to its completion for the remainder of the original contract.

Mr. Crump stated that there are 22 property groups to be mowed. Groups 1-11 were up for bid this year. Next year it will be groups 12-22.

Vice President Griggs made a motion to accept bids as proposed by staff and authorize the Executive Director to enter into contracts with the low bidder on each respective site for mowing services as presented and authorize the Executive Director to enter into a contract with the next lowest responsive bidder in the event of a contractor forfeiting a contract prior to its completion for the remainder of the original contract. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of Patient Protection and Affordable Care Act Policies (PPACA)

It was the consensus of the Board that this item be tabled until the January 28, 2015 Special Board Meeting.

Comments from Commissioners

Commissioner Kuhl commented that the March 25, 2015 Study Session meeting is during the University of Illinois spring break. Staff will let the Board know if items have been scheduled for the March 25th meeting.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Vice President Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; 120/2(c)(5) for the purchase or lease of real property for the use of the public body; and 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. The motion passed 5-0 and the meeting was adjourned at 10:31 p.m.

Approved:

Joseph A. Petry, President

Cindy Harvey, Secretary



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: February 2, 2015
SUBJECT: 2015 Seasonal and Part-Time Pay Rates

Background

In 2010, several changes were made to reduce costs including pay caps on positions and a firm starting pay wage regardless of experience for seasonal positions. The changes to the pay rates were successful in assisting to contain staffing costs for the 2010 through 2014 summer seasons. Since 2010 most seasonal pay rates have not changed and the Park District has not remained competitive with other community organizations that offer seasonal positions.

Prior to 2009 returning seasonal staff received a \$0.25 increase each year they returned. No increases for returning staff have been given since that time. Staff have found that it has become increasingly difficult to retain employees from year to year with these pay constraints. Reestablishing an increase for returning seasonal employees will demonstrate the Park District's value of experienced and loyal employees and make the Park District an attractive choice for summer employment. All increases would be based on each employee's prior year performance evaluation and would only be given based on that merit and budget availability.

Other outside influences on the part-time and seasonal staff wages includes the potential minimum wage increase. Staff will continue to monitor the Illinois State legislature decisions where they are considering a bill that will increased the minimum wage from \$8.25 to \$10.00 per hour starting as early as July 1, 2015.

The proposed changes to wages for the 2015 seasonal positions are found on the attached document and include increases to the operations, horticulture and natural areas workers; customer service assistant manager; and recreation leader's wages. The reason for the increase is to meet the market demand for similar positions in the community. The Youth Hoops official position used to be paid \$40 per game when only one official was working a cross court game, they will now be paid \$30 per game. The changes also include a new rate for officiating unlicensed youth soccer games, restructuring seasonal workers in operations and the addition of a special events assistant, as well as, an inclusion supervisor for CUSR. There are also a larger number of sports officials to be hired as the Douglass Community Center will be hiring officials for their programs in 2015. The changes to CUSR positions will also be approved by the CUSR Board.

Also included in the attachment is a list of part-time wages. The Board has not previously approved wages for the part-time staff positions, except for a few positions that work in several areas of the Park District. These part-time wages are included for Board approval this year and in subsequent years in order for the staff to be transparent with the Board and the public. The changes to current wages include an increase for building service workers, recreation

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

leaders/site supervisors, all operations part-time positions, Virginia Theatre concession supervisor and box office receptionist.

In addition, the proposal includes increased wage caps for positions to allow for performance based increases for returning seasonal employees and experienced part-time employees.

Prior Board Action

The Board annually reviews and approves seasonal wages, this will be the first year the Board will approve part-time wages.

Budget Impact

The recommended wage increases are estimated to grow seasonal and part-time wages by \$18,165.25 in 2015. The estimated impact is based on the proposed positions to receive an increase and using the number of hours worked in 2014. This will vary depending on the number of hours staff work during the 2015 summer season. Most of the seasonal position hours are also dependent on weather.

Recommended Action

Staff recommends approval of the summer 2015 pay rates with a performance based increase of \$0.15 for returning staff and year round part-time pay rates as stated on the attached document.

Prepared by:

Reviewed by:

Tammy Hoggatt
Director of HR, IT and Risk

Joe DeLuce
Executive Director

Champaign Park District
2015 Proposed Seasonal and Part Time Wages

Department/ Division	Job Title	Number of positions in 2014	Number of positions in 2015	Approximate Dates of Employment	2014 Hourly Pay Rate	2015 Hourly Pay Rate	2014 Pay Rate Cap	2015 Pay Rate Cap
Aquatics								
	Sholem Manager	1	1	Mar – Sept*	\$11.00	\$11.00	\$11.50	\$13.00
	Sholem Assistant Manager	6	6	Mar – Sept*	\$10.00	\$10.00	\$10.50	\$12.00
	Swim Lessons Coordinator	1	1	May – Sept	\$11.00	\$11.00	\$11.50	\$13.00
	Assistant Swim Lesson Coordinator	2	2	May – Sept	\$10.00	\$10.00	\$10.50	\$12.00
	Lifeguard I	85	85	May – Sept	\$9.00	\$9.00	\$9.50	\$11.00
	Head Lifeguard	12	12	May – Sept	\$9.25	\$9.25	\$9.75	\$11.25
	Swim Lesson Instructor	25	25	June – Aug	\$9.00	\$9.00	\$9.50	\$11.00
	Swim Team Coach	2	2	Apr – July	\$11.00	\$11.00	\$11.50	\$13.00
	Swim Team Assistant Coach	4	4	May – July	\$10.00	\$10.00	\$10.50	\$12.00
	Customer Service Manager	1	1	Mar – Sept*	\$11.00	\$11.00	\$11.50	\$13.00
	Customer Service Assistant Manager	7	7	April-Sept*	\$9.00	\$9.50	\$9.50	\$11.50
	Customer Service Worker	35	35	May – Sept	Minimum Wage	Minimum Wage	\$8.75	\$10.75
Athletics								
	Youth Sports Instructor	20	20	Ongoing	Minimum Wage	Minimum Wage	\$8.50	\$10.25
	Sports Site Supervisor	8	8	Ongoing	\$8.75	\$9.00	\$8.75	\$11.00
	Tennis Instructor	6	6	May – Aug	\$9.00	\$9.00	\$9.75	\$11.00
Day Camps								
	Director	6	6	May – Aug	\$11.00	\$11.00	\$10.50	\$13.00
	Assistant Director	5	9	May – Aug	\$10.00	\$10.00	\$10.00	\$12.00
	Day Camp Leader II	10	10	May – Aug	\$9.25	\$9.25	\$9.50	\$11.25
	Day Camp Leader	50	70	May – Aug	\$9.00	\$9.00	\$9.00	\$11.00
	Bus Driver	1	1	May-Aug	\$20.00	\$20.00	\$20.00	\$22.00
Youth Theatre								
	Producer	1	1	Ongoing	\$13.00	\$13.00	\$13.00	\$15.00
	Director	1	1	Ongoing	\$11.00	\$11.00	\$11.00	\$13.00
	Leader	6	0	Ongoing	\$9.00	\$9.00	\$9.00	\$9.50
	Choreographer	1	1	Ongoing	\$9.25	\$9.25	\$9.25	\$11.25
Special Events								
	Special Events Assistant	7	1	May – Oct	\$9.00	\$10.00	\$9.50	\$12.00
Operations								
	Flower Worker-III	3	0	April-Nov	\$10.00	ELIMINATE	\$11.00	0
	Seasonal Laborer- Landscape/Special Projects-I	7	0	April-Dec*	Minimum- Wage-	ELIMINATE	\$8.75-	0
	Seasonal Laborer- Landscape/Special Projects-II	3	0	April-Dec	\$9.00-	ELIMINATE	\$9.50-	0
	Seasonal Laborer- Landscape/Special Projects-III	3	0	April-Dec	\$10.00 hr	ELIMINATE	\$11.00-	0
	Seasonal Laborer- Maintenance-I	2	0	April-Dec*	Minimum- Wage-	ELIMINATE	\$8.75-	0

Champaign Park District
2015 Proposed Seasonal and Part Time Wages

Department/ Division	Job Title	Number of positions in 2014	Number of positions in 2015	Approximate Dates of Employment	2014 Hourly Pay Rate	2015 Hourly Pay Rate	2014 Pay Rate Cap	2015 Pay Rate Cap
	Seasonal-Laborer- Maintenance-II	1	0	April-Dec	\$9.00	ELIMINATE	\$9.50	0
	Flower Worker I	8	12	April – Nov*	Minimum Wage	\$9.00	\$8.75	\$11.00
	Flower Worker II	4	3	April – Nov	\$9.00	\$10.00	\$9.50	\$12.00
	Natural Areas I	0	2	April – Nov	0	\$9.00	0	\$11.00
	Natural Areas II	0	2	April – Nov	0	\$10.00	0	\$12.00
	Operations Laborer I	0	6	April-Nov	0	\$9.00	0	\$11.00
	Operations Laborer II	0	10	April-Nov	0	\$10.00	0	\$12.00
Prarie Farms	Director	1	1	April – Sept	\$10.00	\$10.00	\$10.50	\$12.00
	Assistant Director – animal care	2	2	April – Sept	\$9.00	\$9.00	\$9.25	\$11.00
	Assistant Director – children’s programming	1	1	April – Sept	\$9.00	\$9.00	\$9.25	\$11.00
	Leader	10	10	May – Sept	Minimum Wage	Minimum Wage	\$8.50	\$10.25
Showmobile	Driver/Operator	4		Mar – Nov	\$20.00	\$20.00	\$20.00	\$22.00
CUSR	Program Director	4	4	May – Aug	\$11.25	\$11.25	\$11.25	\$13.25
	Camp Leader	30	30	May – Aug	\$9.50	\$9.50	\$9.50	\$11.50
	Inclusion Assistant	25	25	May – Aug	\$9.50	\$9.50	\$10.00 w/ Teaching certificate	\$12.00 w/ Teaching certificate
	Inclusion Supervisor	0	1	May – Aug	\$0.00	\$11.25	0	\$13.25
	Sports and Community Programs Leader	10	10	May – Aug	\$9.50	\$9.50	\$9.50	\$11.50
Sports Officials	Youth Soccer Official	30	30	April – May Sept-Oct	ATOM \$20/Game M \$25/Game REGULATIO N \$25/Game	UNLICENSED ATOM \$12/game BANTAM \$17/game LICENSED ATOM \$20/Game BANTAM \$25/Game		
	Youth Softball Official	15	4	May - July	\$40/Game	\$40/Game		
	Youth Hoops Official	15	29	Jan - March	Cross Court & Full Court: \$20/Game	Cross Court \$30/Game Full Court: \$20/Game 1st String ½ court \$15/Game		
	Junior Volleyball Official	8	0	Feb–April	\$17/Game	\$17/Game		
	Adult Softball Official	25	25	April - Oct	\$20(1 umpire) /Game \$15(2 umpires)/Game	\$20(1 umpire) /Game \$15(2 umpires)/Game		
	Adult Basketball Official	6	6	Nov – March	\$22/Game	\$22/Game		
	Adult Dodgeball Official	0	0	November	\$11.50/Hour	\$11.50/Hour		
	Adult Volleyball Official	8	8	Aug – Sept	\$17/Game	\$17/Game		
	Adult Soccer –Head Official	25	25	Sept – April	\$45/Game	\$45/Game		
	Adult Soccer – Assistant Official			March – Nov	\$30/Game	\$30/Game		

Champaign Park District
2015 Proposed Seasonal and Part Time Wages

Department/ Division	Job Title	2014 Hourly Pay Rate	2015 Hourly Pay Rate	2014 Pay Rate Cap	2015 Pay Rate Cap
PART TIME POSITIONS					
Afterschool					
	Afterschool Program Director	\$11.00	\$11.00	\$11.50	\$13.00
	Afterschool Assistant Director	\$10.00	\$10.00	\$10.50	\$12.00
	Afterschool Instructor	\$9.00	\$9.00	\$9.50	\$11.00
Cultural Arts					
	Dance Instructors	\$10.00	\$10.00	\$25.00	\$25.00
	Special Interest Instructors	Paid on a per class basis, a percentage of class fees			
Facilities					
	Building Openers	\$10.00	\$10.00	\$10.00	\$13.00
	Receptionist	\$9.00	\$9.00	\$10.00	\$12.00
	Building Service Workers	\$9.00	\$10.00	\$10.00	\$13.00
	Recreation Leaders/Site Supervisors	\$8.50/ \$9.00	\$9.00	\$9.50	\$12.00
Marketing					
	Marketing Assistant	\$9.00	\$9.00	\$10.00	\$12.00
Operations					
	Horticulture Worker 1	\$10.00	\$11.00	\$10.50	\$13.00
	Horticulture Worker 2	\$10.00	\$12.00	\$10.50	\$14.00
	Natural Areas Worker 1	\$10.00	\$11.00	\$10.50	\$13.00
	Natural Areas Worker 2	\$10.00	\$12.00	\$10.50	\$14.00
	Operations Worker 1	\$10.00	\$11.00	\$10.50	\$13.00
	Operations Worker 2	\$10.00	\$12.00	\$10.50	\$14.00
Preschool					
	Preschool Instructor	\$10.00	\$10.00	\$12.00	\$13.00
Virginia Theatre					
	Concession Supervisor	\$10.00	\$11.00	\$10.50	\$14.00
	Concessions Worker	Minimum Wage	Minimum Wage	\$8.75	\$10.00
	Event Supervisor	\$10.00	\$11.00	\$10.50	\$14.00
	Box Office Receptionist	\$9.00	\$10.00	\$9.50	\$13.00
	Stage Hands	Bargaining Agreement			
Sports					
	Paid on a per game rate:				
	\$4/game for youth and adult soccer				
	\$3/game for youth and adult basketball				
	\$2.50/game for youth and adult softball				
	\$2.25/game for youth and adult volleyball				
	Group Fitness Instructor	\$12.00	\$12.00	\$20.00	\$20.00
	Birthday Party Coordinator	\$9.00	\$9.00	\$9.50	\$11.00
	Tennis Instructors	\$9.25	\$9.25	\$20.00	\$20.00

Red lettering indicates a change from 2014 to 2015

Seasonal positions do not exceed six months (1000 hours) duration for any single employee.

++ The minimum wage changes for 2015 are being discussed in Illinois legislature, it may increase during the year.

And the current minimum wage is \$7.75 for individuals under 18.



**CHAMPAIGN
PARK DISTRICT**

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 3, 2015

SUBJECT: Approval of a Resolution and Authorize Staff to file the Abatement Certificate for Series 2013A Bond

Background

This is an annual filing requirement pursuant to the Alternate Revenue Bonds originally issued in 2005 and later refunded in June 2013.

Each year, until the year 2023, the Champaign Park Board of Commissioners will be requested to abate the taxes pertaining to the Alternate Revenue Bond, originally issued in 2005 to build the Sholem Aquatic Center, then later refinanced in June 2013. This is a necessary step to keep in compliance with our Alternate Revenue Bond and Debt limitations pursuant to Ordinance No. 574, *An Ordinance Authorizing the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2013A, of the Champaign Park District, in Champaign County, Illinois, Providing the Details of Such Bonds and For Alternate Revenue Sources and the Levy of Direct Annual Taxes Sufficient to Pay the Principal of and Interest on Such Bonds, and Related Matters.*

Prior Board Action

None taken related to the 2014 tax year to which this abatement applies.

Budget Impact

This does not have an impact on the budget as the District already factors this into the annual tax levy revenue.

Recommended Action

Staff recommends that the Board approve a resolution and authorize Staff to file the Abatement Certificate for Series 2013A Bond.

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA
Director of Finance

Joe DeLuce
Executive Director

RESOLUTION

WHEREAS, the Board of Commissioners of the Champaign Park District, an Illinois municipal corporation, by ordinance adopted on the 12th day of June 2013 Ordinance No. 574 AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013A, OF THE CHAMPAIGN PARK DISTRICT, IN CHAMPAIGN COUNTY, ILLINOIS, PROVIDING THE DETAILS OF SUCH BONDS AND FOR ALTERNATE REVENUE SOURCES AND THE LEVY OF DIRECT ANNUAL TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS; and

WHEREAS, the Board of Commissioners of the Champaign Park District hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will be available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the Champaign Park District that the tax heretofore levied for the year 2014 to pay such debt service on the Bonds be abated; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Champaign Park District, as follows: The tax heretofore levied for the year 2014 in the Bond Ordinance is hereby abated in the amount of \$525,250.

APPROVED by the President and Board of Commissioners of the Champaign Park District this 11th day of February 2015.

APPROVED:

Joseph A. Petry, President

ATTEST:

Cindy Harvey, Secretary

ABATEMENT CERTIFICATE

Pursuant to Ordinance No. 574, AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013A, OF THE CHAMPAIGN PARK DISTRICT, IN CHAMPAIGN COUNTY, ILLINOIS, PROVIDING THE DETAILS OF SUCH BONDS AND FOR ALTERNATE REVENUE SOURCES AND THE LEVY OF DIRECT ANNUAL TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS, adopted by the Board of Park Commissioners of the Champaign Park District, Champaign County, Illinois (the "Issuer") on June 12, 2013 (the "Bond Ordinance"), the undersigned, as President and Secretary of the Issuer hereby certify to the Champaign County Clerk that it is appropriate to reduce by abatement the tax levy for 2014 (to be received in 2015) as provided in Section 9 of the Bond Ordinance (filed on June 17, 2013, with such County Clerk), as follows:

<u>Tax Levy For the Year,</u>	<u>New Levy Amount To Continue After Abatement A Tax Sufficient to Produce the Sum of,</u>	<u>(Amount Abated)</u>
2014	\$0.00	\$521,250.00

No other tax levy year is to be affected by this Abatement Certificate. The County Clerk is hereby directed to abate taxes as set forth above and to ascertain the rate per cent required to produce the aggregate tax hereinabove provided to be levied in 2014, as shown above to be levied, and to extend the same for collection on the tax books in connection with other taxes levied in such year, in and by the Issuer for general corporate purposes of the Issuer, and in such year levied and collected in like manner as taxes for general corporate purposes for such year is levied and collected and, when collected, such taxes shall be used solely for the purpose of paying the principal of and interest on the Bonds herein described as the same become due and payable. The tax levy shall be abated as parenthetically shown above. Otherwise Ordinance No. 574 shall be given effect according to its terms.

(SEAL)

Secretary

President

Receipt

The Champaign County Clerk hereby acknowledges receipt of the above Abatement Certificate this _____ day of February, 2015 and agrees to abate (and continue to extend with respect to the Bond Ordinance, as shown above) the taxes as therein provided.

Champaign County Clerk



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 3, 2015

SUBJECT: 2015-2016 Program Guide Printing and Mail Preparation Bid

Background

The Program Guide bid includes printing and mail preparation of 38,000 catalogs for three seasons including summer, fall, and winter/spring. The bid is awarded to one vendor for all three issues. The bids called for printing and mail preparation of an 88 page catalog for summer and 80 page catalogs for fall and winter/spring.

Bid Results

Three bid responses were received and opened on January 30, 2015. Selection criteria considered when evaluating bids and selecting the most responsive bidder included: base price, mail service price, production turnaround time, quality (inclusion) of proof, press location, and mail service location. All companies that submitted bids met bid specifications. The bid tabulation is as follows for the three responsive bidders:

Company	Location	Bid Amount
Action Printing	Fond De Lac, WI	\$49,144.00
Premier Print Group	Champaign, IL	\$53,469.00
Martin One Source	Champaign, IL	\$74,871.00

Budget Impact

Printing, mail preparation and postage are regular annual expenses for the Park District. Funds will be allocated in FY15-16 budget.

Recommended Action

Staff communicated with various references provided by Action Publishing and is confident they will provide a positive customer service experience for the Park District. Staff recommends the Board award the bid for printing and mailing of the 2015-2016 Program Guides to the lowest, responsible bidder, Action Printing, in the amount of \$49,144.00 for all three issues.

Prepared by:

Reviewed by:

Chelsea Norton
Marketing Manager

Megan Kuhlenschmidt, PhD
Director of Recreation & Marketing

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 3, 2015

SUBJECT: Approval of Health Insurance Rates for 2015/2016

Background

The Champaign Park District partners with the City of Champaign to increase bargaining power and risk pool for health insurance rates. The Benefit Advisory Committee (BAC) is comprised of City human resource professionals, representatives from bargaining units including, the library, the Park District, and Sanitary District. The group meets throughout the year to discuss broad perspective expenditures within the plan, possible plan changes or options, member concerns or issues, as well as other relevant topics.

History of increases over the last seven years is as follows:

Plan Year	% Increase	Comments
2009	12.75%	Dropped PPO option, increased out of pocket costs to employees and option is now a HMO only plan
2010	8.95%	No change to plan
2011	6.48%	No change to plan
2012	4.4%	No change to plan
2013	0.0%	Used revenue share agreement to keep plan the same
2014	4.5%	No change to plan and used revenue share to drop original proposed increase of 11% proposed increase down to 4.5%
2015	0.5%	Changes to the plan and use of revenue share

This year the proposal from Health Alliance is to increase the cost by nearly 8.5%, however with using the balance in the revenue share account and making a few changes to the plan with Health Alliance the BAC was able to negotiate the increase to 0.5%, which includes the 1.7% administrative fee paid to the City of Champaign. The plan changes include increased co-pays for specialists and emergency room visits, as well as, changes to out of pocket maximums.

The BAC negotiated a unique revenue share arrangement with Health Alliance whereby 50% of the profit, if any, that Health Alliance receives from the insurance plan is placed into a revenue share account to be used as a credit against premiums in a future year. The current balance in the revenue share account is \$359,625. The insurance broker has assured the BAC that the plan is having a good year at the nine month mark and they expect to add funds back in that account at the end of the plan year. The current and proposed rates are:

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

	Current Plan Rates			Proposed 2015/2016 Rates		
	Premium	CPD Cost	Employee Cost	Premium	CPD Cost	Employee Cost
Employee	\$616.30	\$616.30	\$0.00	\$622.40	\$622.40	\$0.00
Employee + Spouse	\$1,458.38	\$953.13	\$505.25	\$1,472.62	\$962.49	\$510.13
Employee + Children	\$1,142.09	\$826.62	\$315.47	\$1,153.28	\$834.75	\$318.28
Family	\$1,523.47	\$979.17	\$544.30	\$1,537.70	\$988.52	\$549.18

The Park District recognizes the importance of offering competitive employee health care benefits to recruit and retain a talented and productive workforce. The Champaign City Council approved this health insurance plan at their meeting on February 3, 2015. There will be a 0.5% increase to health insurance for 12 months effective March 1, 2015 with a few changes to the plan benefits. In addition, the proposed rates include the Park District practice of paying for the employee only coverage and 40% of the dependent coverage. It is the practice of the Park District to allow Full-Time I and Full-Time II employees to waive the health insurance coverage if they can be covered elsewhere on a qualified health insurance plan. Those employees receive an annual \$2,000 stipend.

Budget Impact

The additional increase over 2014-2015 actual is based on existing personnel eligible for insurance is projected to be \$2,886.00, and has been factored into the 2015-2016 proposed budget.

Recommended Action

Staff recommends approval of the Health Insurance Rates for 2015/2016.

Prepared by:

Reviewed by:

Tammy Hoggatt, SPHR
Director of HR, IT and Risk

Joe DeLuce, CPRP
Executive Director



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 3, 2015

SUBJECT: Agreement between the Illinois Futbol Club and the Champaign Park District

Background

Over the past eight years, the Champaign Park District (Park District) has maintained a mutually beneficial contractual relationship with the Illinois Futbol Club (IFC), formerly Little Illini Soccer Club. The contract covers IFC's assistance with instruction for Park District developmental soccer programs as well as IFC's regular rentals at Dodds Soccer Complex.

The agreement between IFC and the Park District benefits the Park District in several ways:

- IFC provides top quality certified instruction for the developmental soccer program. After IFC took over instructional programs such as Micro Soccer, enrollment and customer satisfaction grew significantly.
- IFC's regular rentals at Dodds Park provide the Park District with a steady rental revenue stream.
- Our relationship with IFC has helped fill a demand for competitive youth soccer in our community.
- Dodds Soccer Complex has gained positive exposure from IFC's use.
- IFC instruction and programming allows the Park District to provide multiple levels of soccer programming for our community from recreation to competitive.

Prior Board Action

The Board approved agreements with IFC are as follows: a two-year agreement in 2007; a three-year agreement in 2009; and a three-year agreement in 2012, which expires in March of 2015.

Budget Impact

During the 2014 year, rental revenue from IFC was \$11,443.00 and the Park District's share of program revenue from IFC related programs was \$9,306.18.

Recommended Action

Staff recommends that Board approve an agreement between Illinois Futbol Club and the Champaign Park District for a three-year term. Minor changes to the 2015 agreement include:

- Updated the amount of insurance required in the Certificate of Insurance to meet the updated requirements set by the Park District.
- Updated job titles of Park District staff.

- Increased practice rental rates from \$25 to \$27 per 2 hour slot, and then an additional 3% each year for the two years after that.
- Increased game rental rates from \$40 to \$42 per 2 hour slot, and then an additional 3% each year for the two years after that.

Prepared by:

Reviewed by:

Tony Oligney-Estill, MS, CPRP
Programs Manager

Megan Kuhlenschmidt, PhD
Director of Recreation & Marketing

**AGREEMENT BETWEEN
ILLINOIS FUTBOL CLUB AND CHAMPAIGN PARK DISTRICT**

THIS AGREEMENT is made and entered into effective this ____ of _____, 20122015, by and between the Champaign Park District, a municipal corporation (hereinafter referred to as, "Park District"), whose principal address is 706 Kenwood Road, Champaign, Illinois, and The Illinois Futbol Club, an Illinois not-for-profit corporation (hereinafter referred to as, "IFC"), whose principal address is 2310 N. Willow Road, Urbana, Illinois 61802.

WITNESSETH:

In consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

Section 1 – General Purpose. The purpose of this Agreement between the Park District and the IFC is to provide the terms and conditions for the use of Park District fields for league play, practices and tournaments, define operational and maintenance responsibilities, and identify responsibility for costs.

Section 2 – Term. This Agreement shall be in effect for a period of three years from the date the Agreement is executed by both parties.

Section 3 – Permitted Uses. The fields shall be used and occupied by IFC only for the purpose of league play, rented practices and tournaments for select dates as mutually agreed upon by the Parties.

Section 4 – IFC Responsibilities. IFC shall:

- A. Pay to the Park District all rental fees and other charges within 30 days of receipt of Park District invoice.
- B. Provide IFC instructor(s) for the Park District developmental soccer programs:

	Fall	Spring
IFC First Kicks Soccer	2 classes	2 classes
IFC Micro Soccer (Pre-K)	4 classes	4 classes
IFC Micro Soccer (Kindergarten)	2 classes	2 classes
IFC Soccer Academy	1 class	1 class

Based upon customer demand, the Park District and IFC will mutually determine whether to increase or decrease the number of classes. The Park District will limit participation per class and communicate that limit to IFC in advance. IFC will provide a minimum of 1 IFC instructor per 10 participants. IFC will provide all shirts for all participants and any necessary equipment, including soccer balls. The Park District will provide a Site Supervisor and facilities.

IFC agrees to an 80/20 split for said programs with the Park District where IFC receives 80% of registration fees, not including any non-resident fees, and the Park District receives 20% of registration fees as well as all non-resident fees.

- C. Provide IFC Coach(es) to coach the Dodds United select soccer team during practices and games. Based upon customer interest the Park District and IFC will mutually determine whether to have separate boys and girls squads or a single coed squad. This program will run in the Fall and IFC and the Park District will mutually
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explore the possibility of having Spring squads. IFC will provide a coach to hold tryouts. IFC will provide a spot for the team in the IFC Fall Cup (or IFC Spring Cup if necessary), provide shirts to be used as jerseys, pay all team registration fees, and pay for and arrange registration for IYSA tournament passes (including cost of those passes).

IFC agrees to an 80/20 split for Dodds United select soccer programs with the Park District wherein IFC receives 80% of registration fees, not including any non-resident fees, and the Park District receives 20% of registration fees as well as all non-resident fees. IFC will be responsible for all team registration and tournament pass fees.

- D. Provide IFC ~~C~~coach(es) to instruct a Free Coaches Clinic for Park District volunteer coaches at a mutually agreed upon date. This program will have walk up registration. IFC will provide written handouts or notes for attending coaches.
- E. Distribute information about Park District special events relating to soccer to IFC players as requested by the Park District.
- F. IFC is responsible for the removal of loose trash from the spectator areas of the Dodds Soccer Complex during IFC games. A Park District staff member on duty will assist with this duty. Park District staff will also be responsible for taking the bags of trash from the cans to the dumpster and providing new liners in the trash cans. If the loose trash is not removed to the satisfaction of the Park District, IFC will be billed for the time necessary to remove the trash at a rate of \$16 per hour.
- G. Any vendors, including food vendors, contracted by IFC for services on Park District property must be approved by the ~~Sports and Aquatics Programs Manager~~Director of Recreation or designee and the proper insurance and any required permits must be on file with the Park District. Set-up location and other logistics must meet Park District approval. Any vendor must remove their set-up immediately following conclusion of that day's games. IFC will pay a \$50 per vendor fee to the Park District per event.

Section 5 – Champaign Park District Responsibilities. Park District shall:

- A. Provide fields at Dodds Soccer Complex for IFC game rentals on Saturdays and Sundays during the soccer season. Fields based upon availability. IFC will receive priority usage behind Park District programs and special events. Fields will be marked and nets will be mounted on goals. A Park District staff person will be on site. Bathrooms will be available. Additional game rentals may be available upon request. Game rentals will be charged at ~~\$40-42~~ per game based on two hour time slots in ~~2012-12~~2015. Each consecutive year's rate will be adjusted upwards by three percent (3%) of the previous year's rate.
 - B. Provide fields at Dodds Soccer Complex for IFC practice rentals on Monday and Wednesdays during the soccer season. Fields based upon availability with the expectation that IFC will maximize practice reservations on Mondays and Wednesdays before requesting practices on other days of the week. IFC will receive priority usage behind Park District programs and special events. Additional practice rentals may be available upon request. Practice rentals will be charged at ~~\$25-27~~ per game-based on two hour time slots in ~~2012-13~~2015. Each consecutive year's rate will be adjusted upwards by three percent (3%) of the previous year's rate.
-

C. Provide fields at Johnston Park for IFC practice rentals on Monday through Thursday during the soccer season. Field access based upon availability. IFC will receive priority usage behind Park District programs and special events. IFC will not be charged for practice rentals at Johnston.

D. Provide consideration for fields at Dodds Soccer Complex for IFC Fall Cup and Spring Cup soccer tournaments. Fields based upon availability. IFC will receive priority usage behind Park District programs and special events. Fields will be marked and nets on goals. Dates for this tournament must be submitted to Park District staff three months in advance for approval. A Park District staff person will be on site for the entire tournament. Tournament game rentals will be charged at \$40-42 per two hour time slot in 2012-13 2015. Each consecutive year's rate will be adjusted upwards by three percent (3%) of the previous year's rate.

E. Provide consideration for fields at Dodds Soccer Complex for IFC summer camp. Fields based upon availability. IFC will receive priority usage behind Park District programs and special events. Dates for this tournament summer camp must be submitted to PARK DISTRICT staff three months in advance for approval. Camp rentals will be charged at the practice rate.

F. Provide consideration for fields at Dodds Soccer Complex for IFC tryouts. Fields based upon availability. IFC will receive priority usage behind Park District programs and special events. Dates for this tournament must be submitted to PARK DISTRICT staff three months in advance for approval. Tryout rentals will be charged at the practice rate.

F.G. Provide facilities, marketing, promotion and registration for Park District developmental soccer programs: IFC First Kicks Soccer, IFC Micro Soccer (Pre-K), IFC Micro Soccer (Kindergarten) and IFC Soccer Academy.

H. The Park District will pay IFC 80% of all registration fees for said Park District developmental soccer programs, not including any non-resident fees, and the Park District will retain 20% of registration fees as well as all non-resident fees.

G.I. Provide facilities, marketing, promotion and registration for the Dodds United select soccer program. The Park District will provide meeting space as necessary for parent meetings. The Park District will collect pictures, birth certificates, and copies of insurance cards from participants for IFC use in completing team registration and IYSA player cards.

J. The Park District will pay IFC 80% of all registration fees for the Dodds United select soccer program, not including any non-resident fees, and the Park District will retain 20% of registration fees as well as all non-resident fees.

H.K. Post IFC flyers on the display board at Dodds. All flyers must be approved by the Park District.

I.L. The Park District will have first right of refusal for the operation (including operation by rental or contract) of concessions at Dodds Soccer Complex during IFC games and tournaments. The Park District shall retain all revenue from such Park District concession sales, rentals or contracts. In the event that the Park District declines this opportunity, IFC may be approved to operate concessions and collect all

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concessions revenue. In this instance, IFC must adhere to all Park District policies and procedures regarding concessions, including exclusive sale of Pepsi products.

J.M. Provide one meeting reservation for IFC, based upon availability, in both the Fall and Spring at no charge, provided no extra Park District staff is required to open the facility.

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K.N. Provide usage of site box at the Dodds Soccer Complex for IFC to store equipment. IFC must provide a lock for the site box. The Park District will not be liable for the contents of the site box.

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L.O. Provide IFC the opportunity to store a limited number of goals at the Dodds Soccer Complex. The goals are to be stored in a specified area, must be returned to that area after every use, and IFC must chain and lock these goals in an upright position when not in use.

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P. All coerver goals must be stored upright in the ground after each use in the specified area. The Park District will not be liable for the goals. Repeated failure to return coerver goals to specified area may result in their removal from the Dodds Soccer Complex.

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Section 6 – Use by Others. The Park District reserves the right to allow and approve field use by other organizations.

Section 7 – Maintenance.

- A. The Park District shall prepare and maintain all fields and facilities rented for the season. Park District shall supply all field preparation equipment and paint necessary to prepare each field for a soccer game.
- B. The Park District's ~~Sports Field Foreman, or designee, in conjunction with the Sports and Aquatics Programs Manager Special Projects Supervisor,~~ or designee, in his/her sole discretion, shall make the final determination whether to cancel games, tournaments or practices due to weather and other situations.

Section 8 – Responsibility for Cost. IFC shall be responsible for and shall pay for any damage to Park District property arising in any manner out of the use or occupation of soccer field(s) and facilities pursuant to this Agreement.

Section 9 – Rules, Laws, and Ordinances. IFC shall comply with any and all applicable ordinances and permit procedures of the Park District.

Section 10 – Insurance. IFC shall secure and maintain the following insurance types for the entire term of this Agreement to cover all IFC uses of the ballfieldsoccer fields and related uses. IFC shall provide the Park District with a Certificate of Insurance naming the Champaign Park District as additional insured.

Coverage	Limits
Commercial General Liability including bodily injury, property damage, personal injury	<u>\$2,000,000 per occurrence</u> <u>\$2,000,000 aggregate</u> <u>\$1,000,000 per occurrence</u> <u>\$1,000,000 aggregate</u>
<u>Auto Liability</u>	<u>\$1,000,000 per occurrence</u>
Workers Compensation Employers Liability	<u>Statutory</u> <u>\$2,000,000 each accident</u> <u>Statutory</u> <u>\$1,000,000 each accident</u>

The Park District reserves the right to review and adjust the minimum amount of insurance coverage required of IFC.

Section 11 – Independent Contractors. Notwithstanding any other provision of this Agreement, the relationship between Park District and the IFC is, and shall remain, one of independent contractors. Nothing in this Agreement shall be construed to establish a relationship of employer/employee, partners or joint ventures between the Parties. In addition, the IFC may from time to time hire person(s) to perform labor and other services for it, and any such person shall not be construed to be an employee of or contractor with the Park District in any manner whatsoever. Furthermore, IFC does hereby acknowledge its obligations and shall remain responsible for the payment of all withholdings, insurance or other amounts as may be required by law in connection with its hiring or contracting with any such person(s), and shall in all respects hold Park District harmless from and indemnify it for the payment of any such amounts.

Section 12 – Default. In the event that either Party fails to comply with the terms of this Agreement, and cure such default within fifteen (15) days of written notice from the other Party, then the non-defaulting Party shall have the right to terminate this Agreement. Any such termination shall not terminate or affect the obligations or rights to enforce the same as they may have accrued prior to termination.

Section 13 – Mutual Hold Harmless and Indemnification. Park District shall indemnify, defend and hold harmless the IFC and any of its directors, officers, employees, agents and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against the IFC that arises solely from an act, failure or omission on the part of Park District, or any of its directors, officers, employees, agents and representatives in carrying out the terms of this Agreement.

The IFC shall indemnify, defend and hold harmless Park District and any of its directors, officers, employees, agents and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure or omission on the part of the IFC or any of its directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement.

Section 14 – Severability. In the event any one or more of the provisions contained in this Agreement shall be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the

remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall, therefore, remain in effect.

Section 15 – Assignment - Binding Effect. Neither party nor any subsidiary, successor, partner, employee, agent or affiliate shall assign or delegate any of their rights or responsibilities under this Agreement without the prior written consent of the other.

Section 16 – Waiver. Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section 17 – Entire Agreement and Amendment. This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and the IFC, and may be changed, modified or amended only by mutual written agreement executed by Park District and the IFC.

Section 18 – Counterparts. This Agreement shall be executed in duplicate, each of which shall be deemed to be an original.

Section 19 – Notice. All notices required pursuant to this Agreement shall be in writing, and shall be deemed to have been given at the time they are mailed to the respective parties at the address set forth in this Agreement, or at such other place or address as the parties shall provide to each other in writing.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District,
a municipal corporation

Illinois Futbol Club,
an Illinois not-for-profit corporation

By: _____

By: _____

Name: _____
(print name)

Name: _____
(print name)

Title: _____

Title: _____

Date: _____

Date: _____



**CHAMPAIGN
PARK DISTRICT**

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 4, 2015

SUBJECT: Approval of Ordinance No. 594: An Ordinance Providing for the Disposal of Personal Property Owned by the Champaign Park District of Champaign County

Background

At the March 12, 2014 Board meeting, the Board approved the purchase of a Chevy Star Craft bus for Champaign-Urbana Special Recreation. However, staff inadvertently forgot to request Board approval to declare the trade-in vehicle, a 2006 Chevrolet Mid Bus, as surplus.

Prior Board Action

At the March 12, 2014 Regular Board meeting, the Board approved the purchase from Transit Equipment, Kankakee, Illinois, for the Chevy Star Craft at the bid cost with trade-in of \$44,981.00.

Budget Impact

None.

Recommended Action

Staff recommends that the Board approve Ordinance No. 594: an ordinance providing for the disposal of personal property owned by the Champaign Park District of Champaign County, which authorizes, approves and ratifies the trade-in of the 2006 Chevrolet Mid Bus.

Prepared by:

Reviewed by:

Jameel Jones
Director of Cultural Arts

Joe DeLuce, CPRP
Executive Director

ORDINANCE NO. 594

**AN ORDINANCE PROVIDING FOR THE DISPOSAL OF
PERSONAL PROPERTY OWNED BY THE CHAMPAIGN
PARK DISTRICT OF CHAMPAIGN COUNTY.**

WHEREAS, the Champaign Park District is an Illinois municipal corporation, and pursuant to the Park District Code, 70 ILCS 1205/8-22, granted the authority to convey, sell, or dispose of personal property upon a three-fifths vote of the members of the board holding office, and

WHEREAS, the Champaign Park District has determined that a certain item it owns is no longer necessary, useful to, or for the best interests of the Champaign Park District to retain.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Champaign Park District of Champaign County, Illinois as follows:

Section 1. The Park Board of Commissioners hereby authorizes, approves, and ratifies disposition of or conveyance of the item used as a trade-in toward a replacement vehicle.

Section 2. The item of personal property disposed of or heretofore conveyed as a trade-in is as follows:

- a. 2006 Chevrolet Mid Bus

PASSED, APPROVED, AND RATIFIED by three/fifths of the Board of Commissioners of the Champaign Park District this 11th day of February 2015.

APPROVED:

Joseph A. Petry, President

ATTEST

Cindy Harvey, Secretary