



**CHAMPAIGN
PARK DISTRICT**

**AGENDA
SPECIAL MEETING
Bresnan Meeting Center
706 Kenwood Road
Champaign, Illinois**

**Wednesday, February 28, 2018
5:30 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC: *Comments must be limited to not more than three (3) minutes.*

C. NEW ITEMS

1. Approval of Development Site Plan for Spalding Park
2. Approval of an Agreement with *The News-Gazette*
3. Approval of an Agreement with WDWS/WHMS/WKIO Radio Stations

D. DISCUSSION ITEMS

1. U. S. Communities Cooperative Purchasing Program
2. FY19 Capital Improvement Budget and the 2020-2025 Capital Improvement Plan

E. COMMENTS FROM COMMISSIONERS

F. ADJOURN



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: February 28, 2018
SUBJECT: Spalding Park Project: Construction Documents Approval

Background

In November 2016, voters approved a facilities referendum to undertake facility improvement projects at several Champaign Unit 4 School District (Unit 4) facilities. On December 11, 2017, representatives from Perkins+Will and IGW Architecture presented an initial update on the status of design work completed to date on the Spalding Park project to the Unit 4 School Board.

On January 31, 2018, Unit 4 and the Park District hosted an Open House at Franklin Middle School regarding the project where members from both agencies, the design team, and construction management team were present to provide information and respond to questions.

The project is scheduled to go out to bid on March 13, 2018, bid opening on April 10, 2018 and a construction contract brought to the Unit 4 School Board for approval at its meeting on April 23, 2018. Construction would begin soon thereafter as possible and continue into October or November.

Park District staff worked with Unit 4 staff to include new park paths and path lighting additions to Spalding Park. Unit 4 is including this work as part of their bidding process as an alternate to their base bid to ensure the Park District has an accurate cost for the improvements. Park District staff is reviewing the cost estimates and the detailed plans to make sure the lights and paths are within the Park District's capital budget and that the improvements meet Park District standards. Staff has specified eight (8) foot wide internal paths and standard concrete light poles with LED fixtures along the trail.

The layout plan in the bid documents is the same as that presented at the Open House event at Franklin Middle School on January 31, 2018. Board members are welcome to view the bid documents which are located in the Park District's planning office.

Park District staff has coordinated with Unit 4 staff to relocate the CUSR afterschool program and summer day camp program to Unit 4 facilities starting in May 2018 if necessary. The Park District and Unit 4 attorneys are in the process of developing the Intergovernmental Agreement for Spalding Park.

Budget Impact

The Park District has budgeted \$700,000 in its capital project budget for park improvements. The cost estimate for the paths is \$202,574, lighting improvements are \$100,000 and design fees are \$13,800. In total, the Park District's cost estimate for lights, paths and design fees is \$316,374.

The base bid cost estimate for the Unit 4 improvements to Spalding Park is \$ 3,570,218. This base bid does not include the tennis courts, lights or paths.

Recommendation

Staff recommends the Park Board approve the site plan for the improvements to Spalding Park as part of the design and construction process being led by Champaign Unit 4 School District.

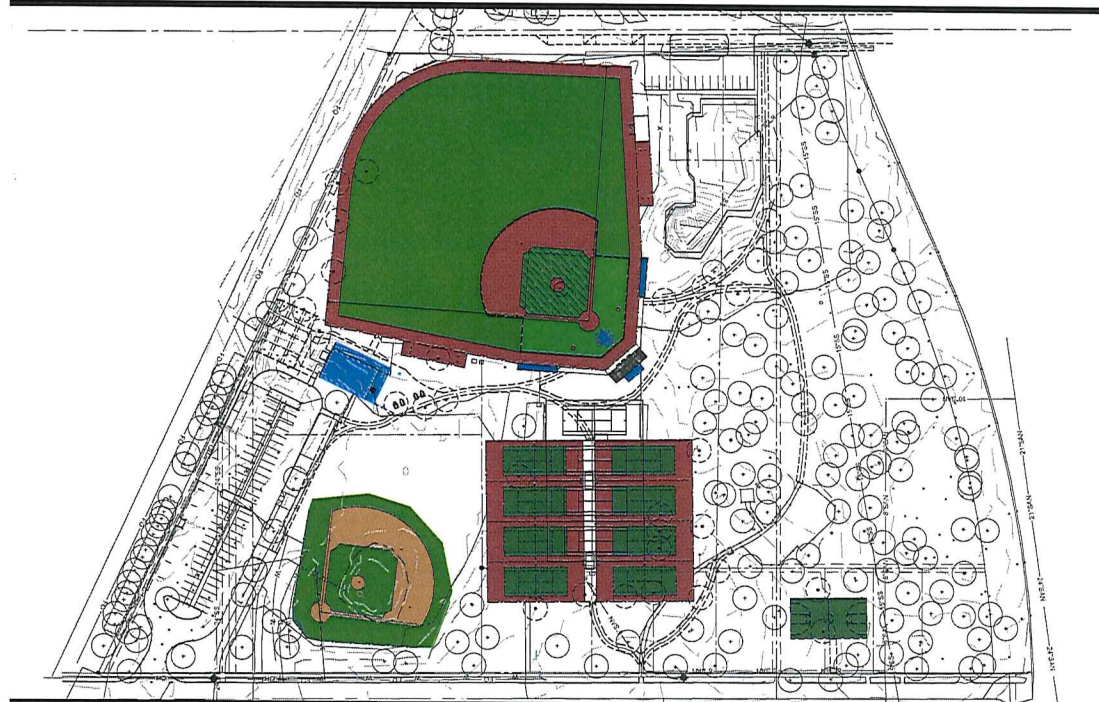
Prepared by:

Joe DeLuce, CPRP
Executive Director

SHEET INDEX

- GENERAL**
- G1.0 TITLE SHEET / INDEX OF DRAWINGS
 - G1.1 GENERAL NOTES, LEGENDS AND ABBREVIATIONS
- CIVIL**
- C-1.0 EXISTING CONDITIONS PLAN
 - C-1.1 EXISTING SPOT ELEVATIONS
 - C-1.2 SURVEY DATA AND GENERAL INFORMATION
 - C-2.0 OVERALL SITE PLAN
 - C-3.0 SITE DEMOLITION AND EROSION CONTROL PLAN
 - C-4.0 SITE UTILITIES PLAN
 - C-5.0 SITE PAVING PLAN
 - C-6.0 SITE GRADING PLAN
 - C-6.1 SITE GRADING PLAN
 - C-7.0 ALTERNATE BID - TENNIS COURTS
 - C-8.0 EROSION CONTROL DETAILS
 - C-8.1 SURFACE RESTORATION DETAILS AND GENERAL NOTES
 - C-8.2 SIDEWALK DETAILS AND SURFACE RESTORATION NOTES
 - C-8.3 STORM SEWER DETAILS
 - C-8.4 STORM SEWER AND TRENCH EXCAVATION DETAILS
 - C-8.5 TRAFFIC CONTROL, TREE PROTECTION AND STORM UNDERDRAIN DETAILS
 - C-8.6 STORM UNDERDRAIN AND UTILITY CROSSING DETAILS
 - C-8.7 WATER SERVICE LINE DETAILS
- ARCHITECTURAL**
- A-1.0 SITE DEVELOPMENT PLAN
 - A-1.1 FLOOR PLAN
 - A-2.1 ROOF AND REFLECTED CEILING PLANS AND ELEVATIONS
 - A-3.1 BUILDING AND WALL SECTIONS
 - A-3.2 WALL SECTIONS
 - A-3.3 BLEACHER / FIELD SECTIONS
 - A-4.1 INTERIOR ELEVATIONS AND SCHEDULES
 - A-4.2 OPENING DETAILS
- STRUCTURAL**
- S0.1 STRUCTURAL NOTES
 - S0.2 STRUCTURAL NOTES
 - S1.1 FOUNDATION PLAN
 - S2.1 ROOF FRAMING PLAN
 - S3.1 ELEVATIONS
 - S4.1 CONCRETE DETAILS
 - S5.1 TIMBER & MASONRY DETAILS
- PLUMBING**
- P-1.0 PLUMBING IRRIGATION PLAN
 - P-2.0 PLUMBING FLOOR PLANS
 - P-3.0 PLUMBING SCHEDULES
 - P-4.0 PLUMBING DETAILS AND ISOMETRICS
- HEATING, VENTILATING AND AIR CONDITIONING**
- HV-1.0 HEATING & VENTILATION PLAN
 - HV-2.0 HVAC SYMBOLS, SCHEDULES & DETAILS
- ELECTRICAL**
- E-1.0 ELECTRICAL SITE PLAN - DEMOLITION
 - E-1.1 ELECTRICAL SITE PLAN - NEW WORK
 - E-2.0 ELECTRICAL LIGHTING PLAN
 - E-2.1 ELECTRICAL POWER AND SYSTEMS PLAN
 - E-3.0 ELECTRICAL SCHEDULES
 - E-4.0 ELECTRICAL DETAILS

Spalding Park Athletic Fields CHAMPAIGN UNIT 4



ARCHITECT OF RECORD:

ASSOCIATE ARCHITECT:

330 N. Wabash Ave.
Suite 3600
Chicago, IL 60611
312.755.0770



ISAKSEN GLERUM WACHTER, LLC
114 WEST MAIN STREET T / 217 328 1391
URBANA, ILLINOIS 61801 F / 217 328 1401



PROJECT LOCATION MAP



Champaign, Illinois



MEP ENGINEER:

GHR ENGINEERS AND ASSOCIATES
1615 South Neil Street
Champaign, Illinois 61820
217.355.0536

CIVIL ENGINEER:

BURNS CLANCY AND ASSOCIATES
405 East Main Street
Urbana, IL 61802
217.384.1144

STRUCTURAL ENGINEER:

TGRWA, LLC
600 West Van Buren Street
Chicago, Illinois 60607
312.341.0055

PERKINS + WILL
410 North Michigan Avenue
Suite 1020
Chicago, IL 60611
312.255.2770
312.255.2776
www.perkinswill.com

igw
ARCHITECTURE
114 West Main Street
Urbana, IL 61801
217.328.1391
217.328.1401

CONSULTANTS:

BURNS CLANCY AND ASSOCIATES
405 East Main Street
Urbana, IL 61802

TGRWA, LLC
600 West Van Buren Street
Chicago, IL 60607

GHR ENGINEERS AND ASSOCIATES, INC.
1615 South Neil Street
Champaign, IL 61820

PROFESSIONAL REVIEW ONLY
THESE DOCUMENTS ARE FOR
DESIGN REVIEW AND NOT
INTENDED FOR CONSTRUCTION.
REVISIONS OR OTHER MODIFICATIONS
TO THESE DRAWINGS SHALL BE
THE SOLE RESPONSIBILITY OF THE
LOCAL SUPERVISOR OF THE
PROJECT.

PROJECT:

**SPALDING PARK
ATHLETIC FACILITIES**
500 N Harris Avenue
Champaign, Illinois

**CHAMPAIGN
COMMUNITY UNIT
SCHOOL DISTRICT 4**
403 S New Street,
Champaign, Illinois

CON PRICING SET 01-24-18

KEY PLAN

ISSUE CHART

REV	DATE	BY
1		TSZC
Drawn		RAK/RAW
Checked		DWW
Approved		APB

TITLESHEET

SHEET NUMBER
**SPF.001
G-1.0**



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 28, 2018

SUBJECT: News-Gazette Park Partnership

Background

The Park Partner agreement with *The News-Gazette, Inc.* has helped Park District promote programming to the community in a valuable, cost-effective manner for years. Our relationship with *The News-Gazette* remains strong, as is their interest in continuing their support of the Park District.

Additions to the renewal agreement include access to *The News-Gazette's* email newsletter recipients and matching spends on digital advertising. WDWS/WHMS/WKIO has been removed from the Park Partnership agreement to form a separate partnership with the Park District.

Prior Board Action

The Board approved an agreement with *The News-Gazette* at the October 5, 2015 Regular Board meeting, which has expired.

Budget Impact

Partnering with *The News-Gazette* allows the Park District to reach the community more cost effectively. Savings will come in number of ads purchased ranging from notices for requests for bids, employment offerings, and program advertisements. Additional savings include the Taste of Champaign-Urbana map insertion and Virginia Theatre brochure insertion.

Recommended Action

Staff recommends approving the agreement between the Park District and *The News-Gazette* for a two (2) year term, and authorizing the Executive Director to execute the agreement.

Prepared by:

Chelsea Norton
Director of Marketing and Communications

Reviewed by:

Joe DeLuce, CPRP
Executive Director

AGREEMENT

THIS AGREEMENT is made and effective as of February 1, 2018, by and between the Champaign Park District, a municipal corporation (hereinafter referred to as, "Park District"), with a principal address of 706 Kenwood Road, Champaign, Illinois, and News Gazette Media with a principal address of 15 Main Street, Champaign, Illinois (and each individually or collectively referred to herein from time to time, as "Party" or "Parties").

WITNESSETH:

In consideration of the mutual covenants, and agreements set forth herein, the Parties agree as follows:

Section 1 - General Purpose: For purposes of this Agreement, Park District and News- Gazette Media shall be "Park Partners", and News-Gazette Media shall be included in various promotional materials, including program guides, banners, decals, and other advertisements which will indicate that The News-Gazette is a "Park Partner" for Champaign Park District programming identified herein. Park District shall receive in-kind or discounted newspaper advertising as set forth herein.

Section 2 - Term: This Agreement shall be in effect for a period of two (2) years on and after its effective date; provided that, this Agreement may be terminated at any time without notice upon the express written consent of both Parties or for default as provided for herein.

Section 3 - The News-Gazette/Taste of Champaign-Urbana

The News-Gazette shall provide the following services:

- A. Printing and insertion of approximately 70,000 announcement inserts to be placed and disseminated in The News-Gazette and Accent publications, together with up to 15,000 additional copies, as determined by the Park District to distribute as it chooses. Park District shall pay \$2,500.00 to cover the cost thereof. Deadlines and insertions dates shall be determined by mutual agreement taking into proper account the scheduling and nature of the events.
- B. Additional in-paper advertisements will be provided on a matching inches cost in any newspaper owned by The News-Gazette.
- C. One email newsletter to be used to promote the event

The Park District shall provide:

- A. Sponsorship acknowledgement in accordance with the level of in-kind consideration, including tickets, t-shirts, or promotional recognition as would be afforded a similar sponsor participating at a level of \$7,500 or more in value.
- B. A twenty foot by twenty foot (20' x 20') booth with tent for Taste of Champaign-Urbana.
- C. \$50 in event tickets for staff use

Section 4 - The News-Gazette Film Series

The News-Gazette shall provide the following services in connection with all films in the News- Gazette film/series:

- A. Design and publish two (2) full-color advertisements (minimum size 6 columns X 10") to appear in The News-Gazette the week prior to each film showing. Color printing shall be utilized to the extent possible.
- B. Design and print one 27"x 40" window cling poster for each film.
- C. Additional advertisements shall be provided on a matching dollar basis in any newspaper owned by The News-Gazette, including the community weekly newspapers.
- D. Production and printing of small posters and postcards listing all films for distribution throughout Park District facilities.

The Park District shall with regard to film showings provide:

- A. Title Sponsorship for the film series.
- B. Prominent displays of The News-Gazette produced posters at Virginia Theatre and other Park District facilities.
- C. Films selected by Park District with approval by The News-Gazette.
- D. Options to offer door prize drawings at each film showing, together with retention of all entry slips.

Section 5 - The News Gazette - Virginia Theatre Planned Season

The News-Gazette shall provide the following for each annual season developed:

- A. Zoned insertion (with Park District consultation) of 15,000 copies of the season program once each year developed to coincide with the respective season announcement.
- B. Matching promotional fund dollars, pending an annual cash commitment of \$2,500 from the Park District, for each planned season.
- C. Annual publication materials valued at \$2,087.25 in connection with post card insertion, online advertising, or a combination thereof, including:
 - i. Insertion of 40,000 single 8.5" x 5.5" postcards over the course of each season, with a minimum of 10,200 to be inserted to meet minimum value per insertion;
 - ii. Production of 250,000 leaderboard or medium rectangles on www.news-gazette.com website; and
 - iii. For these events, the Champaign Park District will be recognized as a partner in all print, electronic, and radio materials promoting each event, and will be featured in a full page 'Thank you' ad in The News-Gazette following each event.

The Park District shall provide:

- A. Logo acknowledgment of News-Gazette Media as Virginia Theatre season sponsors in all of the following:
 - i. An active web link on thevirginia.org;
 - ii. News-Gazette logo included in each printed season brochure; and
 - iii. News-Gazette logo included in any individual program brochures created for events that are part of the "Subscriber's Series".
- B. A one-eighth (1/8) page print ad in printed programs.
- C. One (1) pair of complimentary tickets for three (3) different season subscriber featured events (3 total pairs of tickets) for each season.
- D. Forty (40) tickets for twelve (12) films during the each season, with the titles to be determined by the Park District and News-Gazette Media, excluding EbertFest.
- E. Two (2) exclusive film screenings (adjacent to a previously scheduled movie), including complimentary admission each season for up to five hundred (500) of the News- Gazette's Premier Subscribers.

Section 6- Park District Responsibilities for The News-Gazette

The Park District shall:

- A. Include in all "Park Partner" promotions the logo of News-Gazette Media, including without limitation, any advertisement, commercial, flyer, or poster.
- B. List News-Gazette Media in the Park District Program Guide three (3) times each year in an advertisement promoting all "Park Partners".
- C. Create, develop, and maintain an internet link to News-Gazette Media on the Park District and Virginia Theatre websites for the term of this Agreement.
- D. Include on a "Park Partner" banner all current "Park Partners" with such banner displayed on the Park District's "Showmobile" and at special Park District events as it determines reasonable.
- E. Promote News-Gazette Media on one Park District mini-park sign at least two (2) weeks each year; and availability permitting, such promotion being on the signs located at the intersection of Church Street and Prospect Avenue in Champaign, Illinois.
- F. Promote News-Gazette Media on scoreboard signage at certain athletic fields and/or gymnasiums as determined solely by Park District.

- G. Provide News-Gazette Media with fifty (50) one-day Leonhard Recreation Center passes each year (for the period May 1 - April 30).
- H. Provide News-Gazette Media with fifty (50) one-day Sholem Aquatic Center pool passes for each Park District swim season covered in this agreement.
- I. Provide News-Gazette Media with twenty (20) complimentary tickets to each film in The News-Gazette Film Series.

Section 7- Miscellaneous Provisions:

- A. The News-Gazette shall share twenty (20) digital image files with the Park District each year. Each image will be specifically requested by the Park District and is for private use or credited Program Guide use only. The Park District shall not sell or commercially use such images without prior express written authorization from The News-Gazette.
- B. The Park District shall share twenty (20) digital image files with The News-Gazette each year. Each image will be specifically requested by The News-Gazette and is for private use or credited publication only. The News-Gazette will not sell or commercially use these images without prior express written authorization from the Park District.
- C. News-Gazette Media shall provide 10 email newsletters for use at any time throughout the agreement
- D. Provide one (1) half page color ad for Sholem Aquatic Center Cyber Monday Sale in November
- E. The Park District's Sholem Aquatic Center, Leonhard Recreation Center, and/or other mutually agreeable Park District venues shall host two (2) events, including complimentary admission for up to 500 Premier Subscribers, each season. For such events, the Champaign Park District will be recognized as a partner in all print, electronic and radio materials promoting each event, and will be featured in a full page 'Thank you' ad in The News-Gazette following each event.
- F. News-Gazette Media shall provide Park District with a website link from The News-Gazette site to the Park District and Virginia Theatre websites for the entire term of this Agreement.
- G. Additional print or digital advertising for any of The News-Gazette sponsored events shall cause Park District to receive matching dollar advertising. Matching dollars means that for every dollar Park District spends on advertising, The News-Gazette will match that value with an equal dollar amount of advertising. The paid portion can be purchased at the regular contract or non-profit entity rate. However, donated ads are not applicable toward contract fulfillment.
- H. News-Gazette Media shall be informed of additional event or promotional opportunities as they arise for consideration prior to securing alternate sponsorship. This provision does not provide any exclusivity, option or confer any other rights upon The News-Gazette and Radio Stations.

Section 8 - Default: In, the event that either Party fails or refuses to comply with the terms of this Agreement, and cure such default within thirty (30) days of written notice in the manner provided for herein, then the other Party shall have the right to terminate this Agreement.

Section 9 - Mutual Hold Harmless and Indemnification: Park District shall indemnify, defend, and hold harmless News-Gazette Media and all of its directors, officers, employees, agents, and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind or character, including without limitation, all possible costs of responding to demands in whatever form that may take, with respect to any claim made against News-Gazette Media that arises solely from an act, failure, or omission on the part of Park District, or any of its commissioners, officers, employees, agents, representatives, or volunteers in carrying out the terms of this Agreement. News-Gazette Media shall indemnify, defend and hold harmless Park District and all of its commissioners, officers, employees, agents, representatives, or volunteers from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind or character, including without limitation, all possible costs of responding to demands in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure, or omission on the part of News-Gazette Media, or any of its directors, officers, employees, agents, or representatives in carrying out of the terms of this Agreement.

Section 10 - Independent Contractors: Notwithstanding any other provision of this Agreement, the relationship between Park District and News-Gazette Media is, and shall remain, one of independent contractors. Nothing in this Agreement shall be construed to establish a relationship of employer/employee, partners or joint ventures between the Parties. The term "Park Partners" means any of the entities identified herein solely for the promotional matters set forth herein, and does not and shall not be construed to mean that any form of partnership has been formed by or among them, as the case may be, whether in law or in fact.

Section 11- Severability: In the event any one or more of the provisions contained in this Agreement shall be deemed invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall remain in full force and effect.

Section 12 - Assignment - Binding Effect: Neither Party, nor any subsidiary, successor, officer, employee, agent or affiliate shall assign or delegate any of their rights or responsibilities under this Agreement without the prior written consent of the other.

Section 13- Non-Waiver: Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section 14 - Entire Agreement and Amendment: This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire Agreement between and/or among Park District and News-Gazette Media, and may be changed, modified or amended only by mutual written agreement executed by Park District and News-Gazette Media. This Agreement replaces and supercedes any previous Agreements.

Section 15 - Counterparts: This Agreement shall be executed in any number of counterparts each of which shall be deemed to be an original.

Section 16 - Notice: Any notices required under this Agreement shall be in writing and be deemed to have been given at the time it is mailed to the respective Party via certified mail, return receipt requested with an additional copy sent via U.S. first class mail at the address set forth below, or at such other place or address as the Parties shall provide to each other in writing.

CHAMPAIGN PARK DISTRICT
Attention: Joseph DeLuce Executive
Director
706 Kenwood Road
Champaign, IL 61821

THE NEWS-GAZETTE, INC.
Attention: John Reed Publisher
15 Main Street
Champaign, IL 61820

Section 17 - Time of the essence: Time is of the essence of the performance of the terms of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District

News-Gazette Media

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 28, 2018

SUBJECT: WDWS/WHMS/WKIO Agreement

Background

In the past, WDWS/WHMS/WKIO has been included in *The News-Gazette* Park Partnership Agreement. This year, the radio stations have been removed to form an independent agreement. This change allows continued partnership and opens the door to new media park partnership opportunities.

Prior Board Action

None.

Budget Impact

Partnering with WDWS/WHMS/WKIO allows the Park District to reach the community more cost effectively. Specific events will be sponsored by the radio stations for greater on-air coverage. Within the agreement, cash commitments for Champaign Park District total \$750.

Recommended Action

Staff recommends approving the agreement between the Park District and WDWS/WHMS/WKIO for a two (2) year term, and authorizing the Executive Director to execute the agreement.

Prepared by:

Reviewed by:

Chelsea Norton
Director of Marketing and Communications

Joe DeLuce, CPRP
Executive Director

THIS AGREEMENT is made and effective as of February 1, 2018, by and between the Champaign Park District, a municipal corporation (hereinafter referred to as, "Park District"), with a principal address of 706 Kenwood Road, Champaign, Illinois, and WDWS/WHMS/WKIO (hereinafter alternatively referred to as, "Radio Stations") with a principal address of 15 Main Street, Champaign, Illinois (and referred to herein from time to time, as "Party" or "Parties").

In consideration of the mutual covenants, and agreements set forth herein, the Parties agree as follows:

Section 1 - Term: This Agreement shall be in effect for a period of two (2) years on and after its effective date; provided that, this Agreement may be terminated at any time without notice upon the express written consent of both Parties or for default as provided for herein.

Section 2 - WDWS/WHMS/WKIO shall:

A. Provide the following for the Taste of Champaign-Urbana during the term of this Agreement:

- Promote The Taste of Champaign-Urbana at a minimum level of \$1000.00 of promotions for the term of this Agreement. Representatives from both parties shall meet and mutually agree upon an advertising schedule for Taste at least two months before the event
- Have option to provide on-site activities during Taste. May include but not limited to an information booth(s) at the event or giveaways.

B. Provide the following for Halloween Funfest during the term of this Agreement:

- Matching promotional fund dollars, pending an event cash commitment of \$250 from the Park District
- Staff to MC Halloween Funfest Costume Contest

C. Provide the following for Daddy Daughter Night/Mom Prom during the term of this Agreement:

- Promote Daddy Daughter Dance at a minimum level of \$150.00 of sponsored promotions for the term of this Agreement
- Promote Mom Prom at a minimum level of \$200.00 of sponsored promotions for the term of this Agreement

D. Provide the following for Nite Lite Egg Pursuit during the term of this Agreement:

- Matching promotional fund dollars, pending an event cash commitment of \$500 from the Park District
- Three (3) prize bundles for gold, silver, and bronze eggs prize packages
- Staff to MC during event

E. Provide the following for Touch-A-Truck during the term of this Agreement:

- Promote Touch-A-Truck at a minimum level of \$250.00 of sponsored promotions for the term of this Agreement

F. Provide the following for Leonhard Recreation Center during the term of this Agreement:

- Promote Leonhard Recreation Center at a minimum level of \$150.00 of sponsored promotions for the term of this Agreement

G. Provide the following for Sholem Aquatic Center during the term of this Agreement:

- Promote Sholem Aquatic Center at a minimum level of \$150.00 of sponsored promotions for the term of this Agreement

Section 3 - Park District shall:

A. Provide the following for the Taste of Champaign-Urbana to WDWS/WHMS/WKIO:

- WDWS/WHMS/WKIO name and logo on poster, event maps, newspaper advertisements, and billboards (if utilized)
- 1 information booth at the event (site pre-approved by WDWS/WHMS/WKIO) with access to electricity
- \$50 in event tickets for staff use
- \$25 in event tickets for on-air giveaway

B. Provide the following for WDWS/WHMS/WKIO for Halloween Funfest:

- WDWS/WHMS/WKIO name and logo on poster, event maps, newspaper advertisements, and billboards (if utilized)
- Commitment to purchase \$250 in advertising for Halloween Funfest
- 1 information booth at the event

C. Provide the following for WDWS/WHMS/WKIO for Daddy Daughter Night/Mom Prom:

- Provide 4 tickets to Daddy Daughter Night
- Provide 6 tickets to Mom Prom

D. Provide the following for WDWS/WHMS/WKIO for Nite Lite Egg Pursuit:

- WDWS/WHMS/WKIO name and logo on poster, event maps, newspaper advertisements, and billboards (if utilized) as exclusive radio title sponsor
- 1 information booth at the event
- Commitment to purchase \$500 in advertising for Nite Lite Egg Pursuit

E. Provide the following for WDWS/WHMS/WKIO for Touch-A-Truck:

- WDWS/WHMS/WKIO name and logo on poster, event maps, newspaper advertisements, and billboards (if utilized)
- 1 information booth at the event

F. Provide WDWS/WHMS/WKIO with twenty-five (25) one-day Leonhard Recreation Center passes each year (for the period May 1 -April 30).

G. Provide WDWS/WHMS/WKIO with twenty-five (25) one-day pool passes for each Park District swim season covered in this agreement.

Section 4 — Independent Contractors: Notwithstanding any other provision of this Agreement, the relationship between Park District and Radio Stations is, and shall remain, one of independent contractors. Nothing in this Agreement shall be construed to establish a relationship of employer/employee, partners or joint ventures between the parties.

Section 5 —Hold Harmless and Indemnification: Radio Stations shall indemnify, defend and hold harmless Park District and any of its directors, officers, employees, agents and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure or omission on the part of Radio Stations, or any of its directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement

Section 6—Default: In, the event that either Party fails or refuses to comply with the terms of this Agreement, and cure such default within thirty (30) days of written notice as provided for herein, then the other Party shall have the right to terminate this Agreement.

Section 7 — Severability: In the event any one or more of the provisions contained in this Agreement shall be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall, therefore, remain in effect

Section 8 — Assignment - Binding Effect: Neither party nor any subsidiary, successor, partner, employee, agent or affiliate shall assign or delegate any of their rights or responsibilities under this Agreement without the prior written consent of the other.

Section 9— Waiver: Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section 10 — Entire Agreement and Amendment: This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and Radio Stations, and may be changed, modified or amended only by mutual written agreement executed by Park District and Radio Stations.

Section 11—Counterparts: This Agreement shall be executed in duplicate each of which shall be deemed to be an original.

Section 12— Notice: All notices required under this Agreement shall be in writing and shall be deemed to have been given at the time they are mailed to the respective party via certified mail, return receipt requested with an additional copy sent via U.S. first class mail at the address set forth below, or at such other place or address as the Parties shall provide to each other in writing.

CHAMPAIGN PARK DISTRICT

Attention: Joseph DeLuce

Executive Director

706 Kenwood Road

Champaign, IL 61821

WDWS/WHMS/WKIO

Attention: Mike Haile

General Manager

15 Main Street

Champaign, IL 61820

Section 13 – Time of the essence: Time is of the essence of the performance of the terms of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District

WDWS/WHMS/WKIO

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: Feb. 22, 2018

SUBJECT: Discussion of U.S. Communities Government Purchasing Program

Background

U.S. Communities is a cooperative purchasing organization dedicated to serving state and local government agencies through competitively solicited vendor bids for products and services. Under Illinois procurement code, government entities may use cooperative purchasing organizations provided that their governing board approves the particular purchasing program. Many vendors provide their lowest pricing only through cooperative purchasing organizations. The U.S. Communities procurement process meets the State of Illinois and Champaign Park District Competitive bidding requirements.

More than 55,000 public and non-profit agencies utilize U.S. Communities, including over 2,000 in Illinois, many of which are park districts and municipalities. Members include the Urbana, Decatur, Crystal Lake and Peoria Park Districts, just to name a few. Additionally, the Champaign Public Library, and the Cities of Bloomington, Champaign, Danville, Decatur, and Urbana are also members. Thousands of products and services including equipment, vehicles, playgrounds, technology, painting, and roofing are available through the program.

Board approval of this request will allow District employees to use U.S. Communities to select equipment or services to purchase just as the state bid list provides equipment and services that have already been competitively bid. If approved, the District will act as a participating public agency under the U.S. Communities agreement, (see attached Master Intergovernmental Cooperative Purchasing Agreement and sample Lead Public Agency Certificate).

CPD Authority

The District's *Economizing Purchases and Resources Policy*, as amended and approved in 2016 states:

"It shall be the policy of the Board of Commissioners of the Park District to economize the purchases and resources of the Park District. The Executive Director and department heads are directed to determine the best options available to the Park District when making purchases. Such options include, but are not limited to, joining other governmental bodies in cooperative purchasing, membership in the joint membership purchasing program with Illinois Park and Recreation Association (IPRA), joint purchasing of health insurance with the City of Champaign, joint bidding with other local units of government and using the State of Illinois purchasing program for vehicles and equipment."

Legal counsel has reviewed whether it is permissible for CPD to use cooperative purchasing agencies such as U.S. Communities and has determined that the District may use the agency under certain circumstances pursuant to the Intergovernmental Cooperation Act and the Governmental Joint Purchasing Act.

U.S. Communities Procedures (www.uscommunities.org)

U.S. Communities aggregates the purchasing power of more than 90,000 public agencies nationwide by offering Participating Public Agencies the ability to make purchases through existing, competitively solicited contracts between a supplier and a lead public agency.

- Each lead public agency awards its contract to a supplier after a competitive solicitation process designed to ensure that Participating Public Agencies receive the highest quality products and services at the lowest possible prices.
- Once the lead public agency has awarded a contract with the supplier, the lead public agency allows other Participating Public Agencies in need of similar products and services to make purchases through the existing contract through U.S. Communities. This ensures that all Participating Public Agencies have access to the same terms and conditions of the existing competitively solicited contract.
- U.S. Communities does not issue the solicitation for the contracts or participate in the bid selection process with suppliers. However, once the contract is in place it works with both the lead public agency and the supplier to ensure that the contract is administered properly through routine audits as well as additional oversight measures to ensure Participating Public Agencies are receiving the quality products and services of the highest quality and at the lowest prices.
- Through U.S. Communities, all contracts are available to state and local government agencies, public and private K-12 school districts and higher education organizations, and nonprofit businesses.

Authority to Use

When a Lead Public Agency issues a solicitation, it contains language based on the lead jurisdiction "Joint Powers Authority" or "Cooperative Procurement" program. Applying these competitive principles satisfies the competitive bid requirements for most state and local government agencies.

State statutes and, if applicable, local ordinances generally allow one government agency to purchase from contracts competitively solicited by another government agency. This requires the consent of the supplier, the Lead Public Agency and government agency purchasing from the Lead Public Agency contract. U.S. Communities contracts are established to meet both the competitive solicitation and consent requirements. Public agencies accessing U.S. Communities consent to a Master Intergovernmental Cooperative Purchasing Agreement (MICPA).

No Cost to Use

Public agencies pay no costs and are charged no fees to participate. The suppliers pay a minimum administrative fee to participate through U.S. Communities. This pays for operating expenses and offsets costs incurred by national and state sponsors.

Best Government Pricing

U.S. Communities does not have a most favored customer requirement. Suppliers are required to match pricing lower than U.S. Communities only for agencies that would otherwise be eligible for lower pricing through another contract vehicle. This requirement ensures that agencies are offered the best government pricing through U.S. Communities. Contracts are non-exclusive and discretionary, so an agency can choose to use any contract that, in their sole discretion, is in their best interest.

Prior Board Action

The Board has not taken previous action with U.S. Communities Government Purchasing.

Budget Impact

There is no application fee or membership cost to the District.

Recommended Action

The item is for discussion only. Future Board action would include approval of a resolution and a Master Intergovernmental Cooperative Purchasing Agreement through U.S. Communities.

Prepared by:

Reviewed by:

Daniel Olson
Director of Operations

Joe DeLuce
Executive Director

RESOLUTION

Board of Commissioners Champaign Park District

WHEREAS, the Champaign Park District, an Illinois municipal corporation, was formed and organized pursuant to the Illinois Park District Code, 70 ILCS 1205/1-1, *et seq.*;

WHEREAS, the Champaign Park District is a public agency within the meaning of the Illinois Intergovernmental Cooperation Act (Act), 5 ILCS 220/2, and is authorized by such Act to exercise any power or powers, privileges, functions, or authority which may be exercised by a public agency of the State of Illinois in combination, transfer or joint enjoyment with any other public agency of the State of Illinois and jointly with any public agency of any other state or the United States to the extent that the laws of such other state or the United States do not prohibit joint exercise or enjoyment, and except where specifically and expressly prohibited by law. 5 ILCS 220/3;

WHEREAS, the Champaign Park District, as such an authorized public agency, may from time to time be interested in entering into intergovernmental cooperative purchasing agreements through coordination with cooperative entities and with other suitable public agencies; and

WHEREAS, the Champaign Park District anticipates, expects and finds that by entering into intergovernmental cooperative purchasing agreements as it deems necessary for the public good and convenience, such agreements will be utilized to achieve efficiency and save taxpayer funds;

NOW, THEREFORE, BE IT RESOLVED that the Board of Park Commissioners of the Champaign Park District does hereby determine and find that it may from time to time enter into intergovernmental cooperative purchasing agreements as permitted by law, including without limitation, entering into agreements with lead and other public agencies, by utilizing entities such as U.S. Communities Government Purchasing Alliance. Entering into such agreements as it sees fit shall be for the public good, efficiency and best interests of the Champaign Park District; provided that, such agreements and actions are implemented and performed in compliance with the requirements of the Illinois Park District Code, Intergovernmental Cooperation Act and other applicable law.

APPROVED by the President and Board of Commissioners of the Champaign Park District this ____ day of _____, 2017.

APPROVED:

Craig W. Hays, President

ATTEST:

Cindy Harvey, Secretary

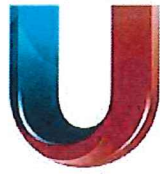
LEAD PUBLIC AGENCY CERTIFICATE

I hereby acknowledge, on behalf of Champaign Park District (the "Lead Public Agency") that I have read and agree to the general terms and conditions set forth in the enclosed Master Intergovernmental Cooperative Purchasing Agreement, (MICPA) regulating the use of the Master Agreements and purchase of Products that from time to time are made available by Lead Public Agency to Participating Public Agencies nationwide through U.S. Communities. Copies of Master Agreements and any amendments thereto made available by Lead Public Agency will be provided to Suppliers and U.S. Communities to facilitate use by Participating Public Agencies.

I understand that the purchase of one or more Products under the provisions of the MICPA is at the sole and complete discretion of the Participating Public Agency.

Joseph C. DeLuce, Executive Director
Authorized Signature, Lead Public Agency

Date



U.S. COMMUNITIES[®]

GOVERNMENT PURCHASING ALLIANCE



MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This Master Intergovernmental Cooperative Purchasing Agreement (“Agreement”) is made between certain government agencies that execute a Lead Public Agency Certificate (collectively, “Lead Public Agencies”) to be appended and made a part hereof and other government agencies (“Participating Public Agencies”) that agree to the terms and conditions hereof through the U.S. Communities registration process and made a part hereof.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Public Agencies, in compliance with their own policies, procedures, rules and regulations, a number of suppliers (each, a “Contract Supplier”) have entered into Master Agreements with Lead Public Agencies to provide a variety of goods, products and services based on national and international volumes (herein “Products and Services”);

WHEREAS, Master Agreements are made available by Lead Public Agencies through U.S. Communities and provide that Participating Public Agencies may purchase Products and Services on the same terms, conditions and pricing as the Lead Public Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

WHEREAS, the parties desire to comply with the requirements and formalities of any intergovernmental cooperative act, if applicable, to the laws of the State of purchase;

WHEREAS, the parties hereto desire to conserve resources and reduce procurement cost;

WHEREAS, the parties hereto desire to improve the efficiency, effectiveness and economy of the procurement of necessary Products and Services;

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products and Services.
2. That the procurement of Products and Services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party’s procurement practices.
3. That the cooperative use of solicitations obtained by a party to this Agreement shall be in accordance with the terms and conditions of the solicitation, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Public Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the effectiveness, efficiency and economy of Participating Public Agencies’ procurement of Products and Services
5. That the Participating Public Agency will make timely payments to the Contract Supplier for Products and Services received in accordance with the terms and conditions of the procurement. Payment, inspections and acceptance of Products and Services ordered by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency. Disputes between the Participating Public Agency and Contract Supplier are to be resolved in accordance with the applicable laws and venue rules of the State of purchase.
6. The Participating Public Agency shall not use this Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The Participating Public Agency is solely responsible for ordering, accepting, and paying and any other action, inaction or decision regarding the Products and Services obtained under this Agreement. A Lead Public Agency shall not be liable in any fashion for any violation by a Participating Public Agency, and the Participating Public Agency shall be responsible for its own conduct to the extent permitted by law.
8. The exercise of any rights or remedies by the Participating Public Agency shall be the exclusive obligation of such Participating Public Agency.
9. This Agreement shall remain in effect until termination by a party giving thirty (30) days prior written notice to U.S. Communities at 2999 Oak Road, Suite 710, Walnut Creek, CA 94597.
10. This Agreement shall become effective after execution of the Lead Public Agency Certificate or Participating Public Agency registration, as applicable.



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 6, 2018

SUBJECT: Discussion of the 2019-2024 Capital Improvement Plan

Background

Annually staff present a six year capital improvement plan to the Board for consideration and approval. This year, staff utilized an internal capital prioritization committee comprised of ten full-time staff members. Staff were asked to submit any new projects on the newly developed project request form, which was then reviewed and voted on by the capital prioritization committee members (CPC) at three separate meetings. Follow-up questions were asked by the committee to the individuals submitting the request, then re-discussed. The items submitted on the project request form were voted on and the summary page of each one has been attached for additional information.

The prior year capital improvement plan (CIP) 2018-2023 was the starting point for staff's review. Any changes from the 2018-2023 CIP have been documented in red, while any additions are in blue. The detail is shown in Attachment A. The project request form summary pages while stamped "approved", indicates it was voted on by the CPC members only to move the request forward. Any formal approval by the Board will be completed at a later date, tentatively scheduled for the March regular meeting.

Total projects funded from new revenues in FY19 are \$1,681,600. This includes a one-time \$100,000 bequest received in FY18 for the Virginia Theatre, and \$200,000 proposed from the Foundation VT restoration funds to assist in the Virginia Theatre roof replacement. The capital projects carried over from the current fiscal year is \$1,203,500. Total capital expenditures requested for FY19 is \$2,885,100.

Attached Schedule 1 is for discussion purposes and includes a listing of projects to be considered from excess funds. One project to also be considered that is currently included in Attachment A, is the dog park path. Currently this is proposed for FY2023, however further discussion is requested to identify the interest of the Board before moving forward. Furthermore, the Martens Center project has been excluded entirely as that will be updated at a later date as progress is made in fundraising.

Prior Board Action

February 8, 2017 - Board approved \$1,132,560 from reserves to fund Heritage Park Phase 1 as part of capital budget, which remain unspent as of February 2018. Also included is \$280,000 committed by the Board for Commissioners Park February 8, 2017.

Budget Impact

Proposed FY19 capital projects of \$2,885,100 as outlined in Attachment A will be included in the following year budget once approved.

Recommended Action

For discussion purposes only.

Prepared by:

Andrea N. Wallace, CPA
Director of Finance

Reviewed by:

Joe DeLuce, CPRP
Executive Director

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)							Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
		2019	2020	2021	2022	2023	2024				
ADA General Projects from transition plan		\$ 300,000	300,000	300,000	300,000	300,000	300,000	-	1,800,000	Addressing accessibility issues in parks & facilities.	Annual funds allocated each year from CUSR property tax levy specific to ADA
Backup generator for servers and data	REMOVED \$100,000 from FY19	\$ -								fy19 \$100,000 - Address need for backup during power outages, all servers are located at Bresnan facility. A & E, Installation.	removed no longer necessary as electrical circuits were updated which resolved issues.
BMC Basemnt HVAC (Project #180004)		\$ 58,000	-	-	-	-	-	-	58,000	2019 Engineering for entire building with replacement/Upgrade of HVAC system	Units showing signs of failure. New units will be more efficient. Includes \$18,000 balance from FY18 for engineering costs.
Champaign Park District mobile App	2019-3	\$ 18,000							18,000	Purchase and implementation of a mobile app to further serve our residents.	The app would provide weather/cancellations, deadline and event reminders, ability to register for programming, scanning of membership cards but does not allow access to restricted rooms. The app was originally to be constructed in-house, but it appears that staff could purchase the app and customize it as necessary. Refer to http://centralparks.net for additional detailed information. There is no annual fee to use this service from the operating budget.
Contingency - 5% of 'new' revenues		\$ 70,000	70,000	40,000	50,000	40,000	40,000	-	310,000	Contingency for unexpected expenditures related to capital items - Calculated at 5% of the total capital by year.	To allow for unexpected expenditures that may arise during the year either beyond our control or that become a necessity to be addressed within the fiscal year. There is no known impact on the operating budget at this time.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYYY-##-Location)							Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
		2019	2020	2021	2022	2023	2024				
Dodds 3-Plex Upgrades - moved from "delayed" to 2019 & 2020		\$ 35,000	150,000	-	-	-	-	-	185,000	Dodds 3plex bathroom/concessions building and potential fencing of complex. FY19 is scheduled for the Design work, and FY20 for construction	The building is in disrepair and needs to be replaced. When it rains, both bathrooms are completely covered with water which makes it a hazard to enter the bathroom as the floors are concrete so it becomes very slippery. The walls of this facility have moved off its foundation. Fencing in the complex would allow better control of the facilities in terms of controlling access and would allow for taking admission at tournaments. Reduction in repairs within the operating budget as a result of this upgrade.
Elevator Refurbishment @ Springer Cultural Center - increased from \$75,000 to \$110,100	2019-6.5	\$ 110,100	-	-	-	-	-	-	110,100	Modernization includes microprocessor based system, code compliancy items, improved door operation and hydraulics. Added replacement of the cab and doors.	Modernization necessary to address performance, safety, reliability, energy savings, oper. costs. Cost includes a 10% contingency. Operating budget will include \$100 for bid notice publication, plus an annual maintenance of approximately \$5,000 based on current year fees.
Henry Michael Park New Development - #170011 (originally \$80,000)		\$ 82,000	-	-	-	-	-	-	82,000	Construction in FY19 for park improvements. Also includes the remaining funds of \$2,200 from FY18.	Increased costs for maintenance of park estimated at \$2,200 annually from operating budget.
Kaufman Lake West Pier Replacement \$90,000	REMOVED \$90,000 from FY19	\$								Project has been removed --- 1st year Engineering and design of west side pier replacement 2nd year construction of west side accessible replacement.	East and West piers were removed in FY17. This is to plan, design and construct a new pier on the West side for patron use.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)	2019	2020	2021	2022	2023	2024	Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Land Acquisition-- transfer from General Fund-- from operating budget \$100,000 annually-- will only include an amount if there is a planned /anticipated purchase of land	Operating transfer only	\$ -								Annual funds set aside for a future land purchase(s). Transfer is part of the operating budget, until which time land is actually purchased.	Board approved the establishment of a Land Acquisition Fund in April 2012. \$100,000 was to be transferred from the General Fund for future land acquisitions. To keep with this, the Board has continued to transfer \$100,000 annually into this fund. The cumulative balance through 4/30/2017 is projected at \$503,500. No impact on operating budget other than using current year transfer from the General Fund into the Land Acquisition Fund.
Playground Replacement - reprioritized the playground order of replacement. West Side playground carried over from FY18 in separate line item-		\$ 80,000	200,000	100,000	100,000	100,000	100,000	-	680,000	Updated FY 19- Morrissey Noel Park FY 20-Clark Bristol & Morrissey FY 21- Noel \$80K Clark Park FY22- Zahnd \$85K- Wesley Park FY23- Robenson & Bristol \$140K Zahnd FY24-ROBESON	Replacement of playgrounds as part of ongoing replacement schedule and needs repair. Listing of all playgrounds is included in the overall capital improvement plan document. All playgrounds will be installed by a 3rd party vendor, and the only playground to be considered for poured-in-place surfacing will be Zahnd, unless the playground land is leveled or playgroud is moved to higher ground. No savings for fibar material as a result of the existing replacements, estimated at \$35,000 annually for applicable sites.
Prairie Farm Restroom/ Pavilion (#180007)		\$ 113,000	-	-	-	-	-	-	113,000	Drainage issues at Prairie Farm - FY18 balance of \$13,000 was rolled over into FY19 for design with construction following in FY19 as well.	Construction would allow exterior accessibility to restrooms as well as covered program/rental space. Potential for increased patron use, however no impact on operating budget expected unless patrons charged rental fee for pavilion private use.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)							Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
		2019	2020	2021	2022	2023	2024				
Risk Management Improvements & Updates decreased amount from \$36,000 in 2020 and increased amounts from \$8000 for 2021-2024	2019-5.5 2020-5.5 2021-5.5 2022-5.5 2023-5.5 2024-5.5	\$ 60,000	35,000	15,000	15,000	15,000	15,000	-	155,000	Security camera equipment & wiring installation/upgrades (Tort Fund). Total project is \$60,000 with \$35,000 of the project taken out of excess restricted tort funds.	Security cameras to be added to both inside and outside of parks and facilities as noted on each request sheet. In addition this fund is for Tort Liability projects that are currently unforeseen. To continue with upgrades to all parks and facilities. FY2021 marks the beginning of the first replacement of the cameras which will be upgraded every three years. FY19 will include using \$35,000 from excess funds in the tort/liability fund, reducing the fund balance to \$310,000.
Roof Replacements at various facilities	2019-3 VT 2020-3 DTC 2021-Pfarm trolley barn 2022-Ops existing offices 2024-2 Douglass Annex	\$ 375,000	450,000	150,000	150,000	-	150,000	-	1,275,000	Flipped Virginia Theatre (VT) (FY19) with Dodds Tennis Center (DTC) (FY20) originally in reverse years. FY 21 & FY22 are place holding estimates. FY24 is for Douglass Annex (DA) roof replacement.	All replacements based upon replacement schedule, to address defects and deficiencies. Impact to operating budget is a decrease in the unexpected repairs, as a more planned approach is taken. An additional amount will be added to the operating budget for \$100 in legal publication notices to cover the bid notice. - propose to use \$200,000 of the Foundation restoration funds to cover the roof repair at the VT in 2019, plus \$100,000 bequest received in FY18 for the VT, requiring only \$75,000 from Park District current year revenues
Scoreboard Replacement(s) Moved from operating budget as meets capitalization threshold amount	2019-2_3plex 2020-2_4plex 2021-2-Zahnd	\$ 24,000	32,000	16,000	-	-	-	-	72,000	Replacement of 3 scoreboards at the Dodds 3-Plex (FY19), 4 scoreboards at Dodds 4-Plex (FY20), 2 scoreboards at Zahnd Park (FY21)	Update and replace scoreboards by facility rather than by individual scoreboard. This new process for replacement will ensure all facilities have the same electronic equipment. Previously staff only replaced one scoreboard per year, and repaired the existing as needed.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)	2019	2020	2021	2022	2023	2024	Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Seal Coating/Line Striping Parking Lots - MOVED FROM operating budget to capital due to amount	2019-3 reduced from \$42K 2024-2	\$ 30,000	41,700	42,300	46,000	55,000	30,100	-	245,100	Annual expense.	Annual expense - estimated. May decrease as we move to concrete surfaces
Toalson Park Sidewalk & Earthwork	2019-8.5 Toalson Park	\$ 48,000							48,000	Completion of the sidewalk and sitework upon expiration of the lease for the dirt which ends in late spring, early summer.	
Trail/Path Connection at Noel Park	2019-4-Noel	\$ 53,500							53,500	Connector path at Noel Park to connect the existing trail/path.	Will also include an additional \$1,500 in the operating budget for one-time professional fees.
Vehicle Replacement - Recreation Reduced from \$70,000		\$ 40,000	-	-	-	-	-	-	40,000	Replacement of 1 vehicle for recreation - a 15-passenger van	1996 passenger van is restricted to in-town driving only due to age of vehicle, sound truck inadequate for Showmobile transport.
Vehicle Replacement-Operations increased fy19 from 139,000	2024-2	\$ 185,000	230,000	245,000	300,000	300,000	155,000	-	1,415,000	Replacement of 3 2006 F150 trucks (vehicle #'s 32, 39, 42) and the replacement of the garbage truck (#33) in operations. Years 2021-2024 may include Recreation vehicles as per replacement schedule and analysis of vehicle at time of replacement.	Replacement Scheduled. Replacement of aging vehicles "per schedule", The body of the garbage truck is failing and can no longer be welded for repairs. The estimate to replace is \$110,000 of the total request.
Amphitheatre Replacement at Douglass Park		\$ -	-	-	150,000	-	-	-	150,000	Replacement of existing wood retaining wall seating and grading.	Replace with concrete seating, retaining walls, increase grading of the South side. No impact on operating budget.
Dog Park Path	2023-4					116,500			116,500	Add 6' path within enclosed dog area. An additional \$3,000 will be added to the operating budget for one-time professional fees associated with this project.	Numerous requests from patrons to add expanded, paved paths within the park for ten years. Operating costs would increase as staff would then need to expand the snow plowing responsibilities and maintain the concrete paths.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)							Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
		2019	2020	2021	2022	2023	2024				
Equipment - Kubota Replacement moved from 2023 to 2024		\$ -	-	-	-	-	20,000	-	20,000	Replacement of utility/snow equipment.	Replacement based upon replacement schedule.
Equipment- Replacement Chipper moved from 2022 to 2021		\$ -	-	35,000	-	-	-	-	35,000	Scheduled replacement of 1996 chipper.	Upgrade to more modern, faster, efficient unit per replacement schedule.
Equipment- Replacement of Rolling Equipment							-	50,000	50,000	Annual equipment replacement	Equipment upgraded per replacement schedules and based on annual evaluation of needs as time draws closer.
Flower Staging Area (Operations) - not included in the current operations expansion drawings		\$ -	-	-	35,000	-	-	-	35,000	Replacement of wooden units which are beginning to deteriorate and need repair. These are not part of the proposed operations expansion project.	Partial replacement of wooden structures due to failures; replacement of shade cloths. These structures can be relocated if necessary pending outcome of shop expansion. No expected impact on operating budget.
General Flooring (Carpet Replacement RENAME)	2021-1 Hays	\$ -	-	30,100	-	-	-	-	30,100	Replace carpet and tile throughout the entire facility at Hays Recreation Center. There is 4,300 total square footage; 1400 is carpeted and 2900 is tiled at the present.	Douglass afterschool room replacement (20+ years) Replace/install new tile at the Douglass Annex and carpet an existing office. 2021-Hays Center flooring replacement. For the other years, the amount falls below the capitalization threshold and thus is included in the operating budgets.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)	2019	2020	2021	2022	2023	2024	Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
LRC Utility Access		\$ -	-	-	-	25,000	-	-	25,000	Provide paved access to west mechanical rooms.	Poured concrete surfaces allowing vehicular access to LRC mechanical rooms, thus reducing damage and subsequent turf and planting repairs. Staff efficiencies to have a positive impact on the operating budget.
Parking and Drive at Eddie Albert Gardens in Dodds Park		\$ -	-	-	-	-	-	140,000	140,000	Provide additional parking and paved access to east gardens.	This has been a public request for some time. Also will help eliminate turf destruction and repair. Allow to redirect staff time to other areas, and reduce the repair/supply costs within the operating budget.
Replacement of Kaufman Boathouse		\$ -	-	-	-	-	-	150,000	150,000	Replacement of useless space with accessible restrooms and rentable shelter. Existing boathouse will be demo by staff and the replacement is delayed to future years.	Boathouse has reached useful life expectation. New restrooms and rentable space will be a draw for the site, as well as programming space. The cost also includes an estimate for architectural and engineering costs. Potential impact to operating budget is increased A&E costs to work on planning of new master plan for that location.
Sholem Replacement Shade Cloth		\$ -	-	-	20,000	-	-	-	20,000	Replacement of existing deteriorating shade structures as needed	This is an annual request by patrons at the end of year surveys conducted. Last shades purchased were in October 2007. No impact on operating budget.
Soccer Goals - moved from operating budget as total is above capitalization threshold	2024-1 Dodds Soccer	\$ -	-	-	-	-	14,000	-	14,000	Replace two of the larger soccer goals at the Dodds Soccer fields.	Periodic replacement of goals due to wear and tear/aging.
Sunset Ridge Lot Entrance Re-Location		\$ -	40,000	-	-	-	-	-	40,000	Complete initial park plan	Re-locate parking entry to Peppermill extension
Tennis Center Backdrop Replacement		\$ -	-	-	10,000	12,000	-	-	22,000	Replacement of backdrops and court dividers.	Replacement of backdrops on south side and court dividers. Some of backdrops are torn, different colors, and in need of updating. No impact on operating budget.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYYY-##-Location)							Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
		2019	2020	2021	2022	2023	2024				
Tennis Center Court Fans delayed from 2020 \$35,000 and placed all in one year for 2021		\$ -	-	70,000	-	-	-	-	70,000	Replacement of under-sized units.	Replacement of units to allow for increased air flow for patrons. When comparing to installing air conditioning, staff does not see an increase in revenue to justify the cost of installation of units and monthly utilities. Many of the summer programs continue to be held outdoors for various reasons and would continue despite having AC at the TC; thus the fans should be sufficient.
Tennis Center Shed Replacement		\$ -	-	-	-	-	-	10,000	10,000	Replace existing "garage".	Provide for better storage options, which are limited currently. No impact on operating budget.
Trail Amenities-- Exercise Equipment-- moved to playground-funding line item- (\$50,000 in FY24)	REMOVED	\$ -	-	-	-	-	-	-	-	Add exterior grade exercise equipment to existing trail(s).	Centennial Park and Kaufman Lake are targeted possibilities. This project has been on the CIP for a couple years. No impact on operating budget.
Trail and Park Path Additions 50% to come from ADA-CUSR - reclassified items into Noel Park trail and Toalson Park sidewalk addition.		\$ -	-	125,000	125,000	68,500	125,000	700,000	1,143,500	Annual addition/updates to trails and park paths. Reduced 2023 for the amount of path added at North Champaign Trail.	The trails plan developed internally by the planning department, in conjunction with discussions with Regional Planning Commission address the locations identified. No impact on operating budget.
Trail/Path Connection at North Champaign Trail	2023-4 North Champaign Trail	\$ -	-	-	-	81,500	-	-	81,500	Installation of trail connection from the North Champaign Trail west of Gordon Food Service.	Connection was never completed from documentation created in 1997. An additional \$2,000 will be added to the operating budget for professional fees related to the project.
Virginia Theatre (VT) Lighting Project								55,000	55,000	Computer-controlled programmable moving lights for live shows	Project delayed at this time until additional information can be obtained and presented for review, along with quotes for the service requested. Will re-evaluate the project as part of the 2020 review of capital projects.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)	2019	2020	2021	2022	2023	2024	Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Virginia Theatre (VT) Orchestra Pit Cover								50,000	50,000	Custom-designed solid wood cover for the orchestra pit	To cover the orchestra pit when not in use to facilitate providing additional space on the stage, as well as prevent falling into the open space. Delayed to future years as there needs to be a more precise estimate of the costs given this is a historic theatre. In addition if a safety issue, then should be presented to the safety committee. This project will be re-evaluated in the 2020 review of capital projects and possibly moved up.
Wide Area Mower <u>Moved from delayed column to 2023</u>		\$ -	-	-	-	50,000			50,000	Replacement mower	Plan is to re-claim Douglass and Zahnd parks from the contracted mowers at \$12,250/year. New staff would account for \$27,000 plus benefits and the mower would be \$6,500/year (purchase over 8 year useful life). These funds would be reinvested back into the parks since they are of "showcase" grade and deserve our full attention.
SUBTOTAL-Capital from New Revenues		\$ 1,681,600	\$ 1,548,700	\$ 1,168,400	\$ 1,301,000	\$ 1,163,500	\$ 949,100	\$ 1,155,000	\$ 8,967,300		
Carry Over Project #170021 Heritage Phase 1 - any "savings" will be applied to the Greenbelt Connection link - reduced from \$1,132,560 approved by Board	Rolled forward from FY18 & FY17	\$ 700,000	-	-	-	-	-	-	700,000	Site preparation and earthwork around perimeter of lake, utilities, hardscape including a concrete path, stone jetties and weir wall; also to include boardwalk and woodland platform with footbridges, and partial landscaping.	Budgeted for in FY17, but carried over into FY18. This project will be funded from excess funds (fund 16). Projecting a savings of \$432,560 to be applied to the Greenbelt Connection Path project if authorized by Board.

For Discussion Purposes Only

Project Name	Comment / Score from Capital Project Request Forms Submitted (YYY-##-Location)	2019	2020	2021	2022	2023	2024	Amounts from CIP Requests Submitted and DELAYED to Future Years pending additional information	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Carry Over Development of a park North of Trails at Abbey Fields Subdivision at Commissioners Park	Rolled forward from FY18	\$ 280,000	-	-	-	-	-	-	280,000	FY18-Design A/E FY19-construction phase and completion.	Land improvements required under IDNR agreement, must be completed within 3 years from fall 2016.
Carry Over from FY18 Project #180006 Playground Replacement West Side playground will carry-over from FY18 Project	Rolled forward from FY18	\$ 207,500						-	207,500	Updated FY 18 - West Side Playground	Replacement of playgrounds as part of ongoing replacement schedule and needs of repair.
Carry Over from FY18 Project #180009 Risk Management Improvements & Updates	Rolled forward from FY18	\$ 16,000	0	0	0	0	0	0	16,000	Security camera installation/upgrades (Tort Fund). Balance to come out of restricted tort fund reserves to cover installation of cameras.	Complete addition of interior & exterior security cameras to be added to Leonhard Recreation Center scheduled for FY18, and roll unused balance forward to be used for FY19 installation of security cameras included above.
SUBTOTAL- Carry-over		\$ 1,203,500									

For Discussion Purposes Only

GRAND TOTAL CAPITAL PROJECTS FOR 2019-2024

CAPITAL PROJECTS New	\$ 2,885,100	\$ 1,548,700	\$ 1,168,400	\$ 1,301,000	\$ 1,163,500	\$ 949,100	\$ 1,155,000	\$10,170,800
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PROJECT REQUEST SUMMARY

CPD Mobile App

Request for Fiscal Year Ended: 2019

District-Wide

\$18,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	30
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	1

Detailed Description of Project

The Marketing Department has been tasked with creating a mobile app to further serve residents. It will provide the ability to check for program/weather cancellations, be reminded of deadlines and events, scan member cards at facilities, register, and more. Cost: I just had a conversation with an app development company that guessed the cost would range from \$15-20,000 depending on what we want to do. I have \$10,000 reserved in this fiscal for app development that hasn't been spent. If it can be forwarded, that balance plus my request should cover the cost.

1. Does this work with RecTrac? Yes, the same page that someone would view when registering on their mobile phone's browser would be embedded in the app for easy reference. Luckily, Melissa just increased RecTrac's mobile friendliness so implementation into the app should be seamless!
2. Is Rec/Finance staff involved for input related to member cards/registration? Absolutely. When we move towards development, staff will be asked to test for bugs and usability.
3. What is the end goal/benefit? I believe an app will bring increased registration, increased member satisfaction, and increased top of mind awareness. The app will be able to push notifications to all users, engage them with a calendar of events, and allow them to register all in one place that is easier to navigate on a device than a browser.
4. Does this replace rainout line? At this time, I don't believe it would. Rainout line can be implemented the same way that the registration link will be implemented. There are also cancellation capabilities within the app that the company has already developed, however. We can assess both options and determine which we prefer.
5. Will it replace key fobs? No. The app will have the capability for members to scan their membership barcodes, but will not allow them to access restricted rooms like the gym/indoor

playground. I would recommend providing barcode key fobs to all members, since not all our users have smartphones. Having it on the device is a perk for those that prefer to just show their phone when entering Sholem or Leonhard.

6. Is this a "named" program that we are purchasing? The company I have spoken with so far has named their app "Central Parks" because it is a template that different districts can brand as their own without the higher cost of starting from nothing. We can name it as we'd like in the app store. For example, Schaumburg Park District is using the current version of the app (a new and improved version will be launching late spring). When you search the app store for Schaumburg Park, it shows up as "ParkFun – A Schaumburg Park District App". When you load the app, it is branded as their own (as shown attachments)

7. Additionally, I just wanted to note that you can preview some of the new features of the app on this site: <http://centralparks.net/> or test out the current version by downloading Schaumburg's app.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG5-Community Connections

SG5.11· Develop a District software application to create connections with and between users/residents.

For Discussion Purposes Only

JAN 29 2018

Capital_2019-6.5-Springer

PROJECT REQUEST SUMMARY

Elevator Refurbishment

Request for Fiscal Year Ended: 2019

Springer

\$110,100.00

TOTAL SCORE	6.5
New Construction/Equipment/Etc.	0
Maintain Existing	1
Statutory/Legal Requirement	2
Safety/Risk Mitigation	1.5
Board Approved Documents/Plans	0
Other Criteria	2

Total Costs for both Capital & Operating Budgets

Detailed Description of Project

This project is currently in the CIP but, the amount needs to be increased from 75K to 110K. The original proposal and quote did not include the cab updates, only the operating mechanisms. The elevator was installed in 1987. 15 gallons of hydraulic oil has been added since September of 2017. This amount includes some contingency money due to the fact that we don't know the extent of the oil leak.

For Discussion Purposes Only

Capital_2019-5.5-Several Facilities

PROJECT REQUEST SUMMARY

Risk Mgmt - Surveillance Cameras

Request for Fiscal Year Ended: 2019

Several Facilities

\$60,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	5.5
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	0
Safety/Risk Mitigation	1.5
Board Approved Documents/Plans	1 see below
Other Criteria	2

Detailed Description of Project

Video Surveillance/ Security Cameras and Wiring Installation for Virginia Theatre, Springer Cultural Center and Hays for year 2019. If there are remaining funds then will begin working on FYE2020 locations. (Bresnan Meeting Center, Dodds Tennis Center, and Operations)

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.7 Enhance the safety and security in each park and facility so all patrons feel safe.

For Discussion Purposes Only

PROJECT REQUEST SUMMARY

Capital

Roof Replacement

Request for Fiscal Year Ended: 2019

VT

\$375,100.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	3
New Construction/Equipment/Etc.	0
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	0
Other Criteria	2

For Discussion Purposes Only

Detailed Description of Project

This would include the replacement of 5 roof sections at the Viginia Theatre. Project is currently in the CIP for FY20 however, it is being recommended that it be moved up and completed in FY19.

ENTERED JAN 23 2018
 CPC APPROVED
 FEB 01 2018

For Discussion Purposes Only

FEB 01 2018

Dodds 3Plex

Capital_2019-2-0

PROJECT REQUEST SUMMARY

Scoreboard Replacements

Request for Fiscal Year Ended: 2019

\$24,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	2
New Construction/Equipment/Etc.	0
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	0
Other Criteria	1

Detailed Description of Project

Update and replace scoreboards throughout the District. Amount is based on replacing 3 scoreboards at Dodds 3-Plex making sure entire complex is the same. Also included in quote is an optional sponsor panel. last purchased in 2007

For Discussion Purposes Only

For Discussion Purposes Only

Capital_2019-^{8.5}-Toalson Park

PROJECT REQUEST SUMMARY

Toalson Park Sidewalk

Request for Fiscal Year Ended: 2019

Toalson Park

\$48,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	8.5
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	4
Safety/Risk Mitigation	1.5
Board Approved Documents/Plans	1
Other Criteria	1

see below

Detailed Description of Project

800' x 4' wide concrete sidewalk. Regrading and landscape improvement to east side of park. Sidewalks (required by City) were never installed here, owing to 23,000 cubic yards of Atkins topsoil stockpile and heavy equipment driving back and forth. Atkins will be done with the stockpile in April 2018; Park District should install required sidewalks.

For Display Purposes Only

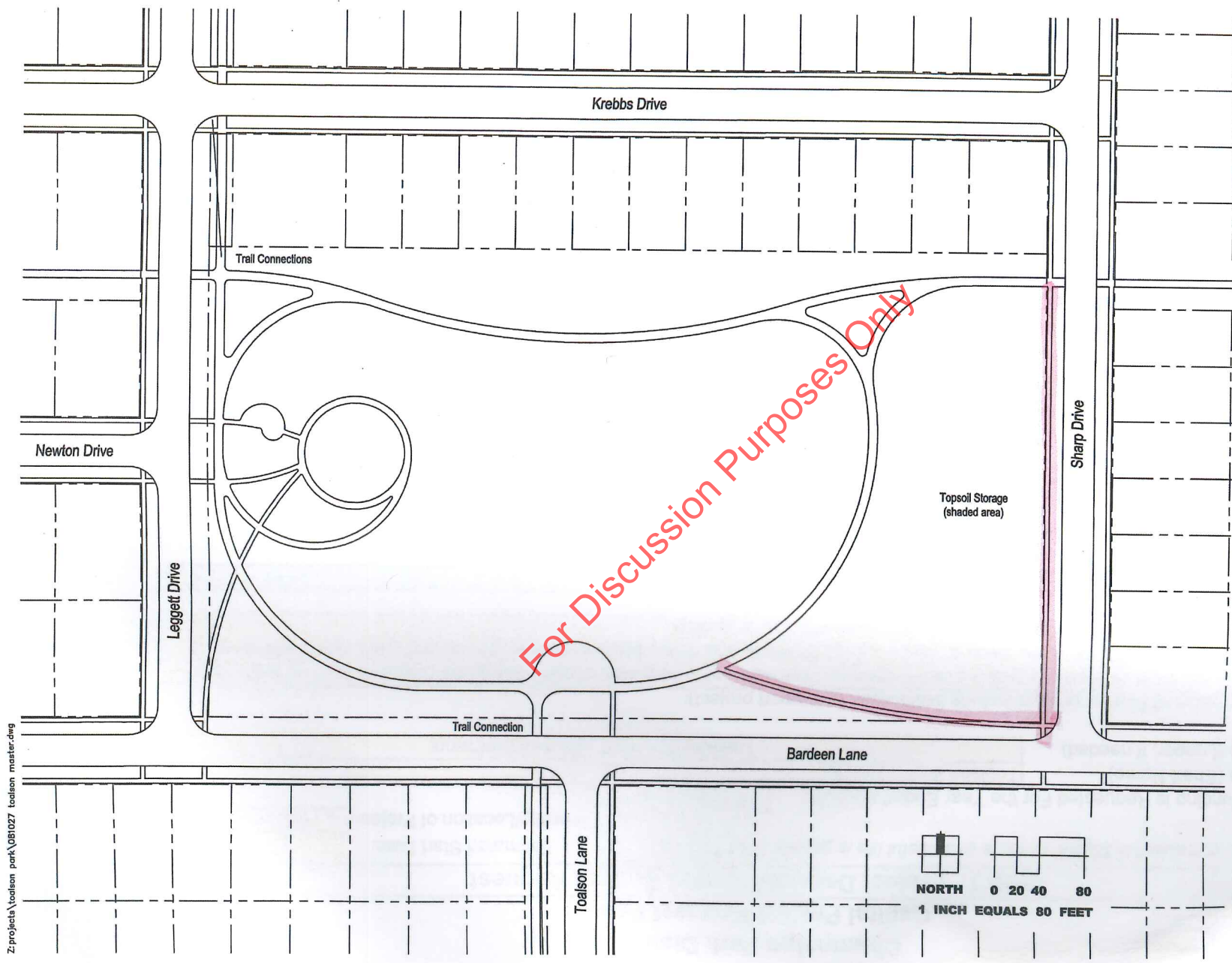
Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.3- Create new fun and safe park amenities.



Z:\projects\toalson park\081027 toalson master.dwg

Bresnan Meeting Center
 706 Kenwood Road
 Champaign IL 61821
 217 398 2550
 champaignparkdistrict.com

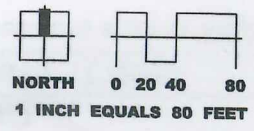
toalson park master plan
 cpd toalson park
 bardeen lane and leggett drive
 champaign illinois 61821

date	drawing issue
10/27/2008	for review
2/1/2018	for estimate

site plan

L1

sheet 1 of 3



JAN 29 2018

Capital_2019-4-Noel Park

PROJECT REQUEST SUMMARY

Trail / Park Path

Noel Park Path Connection

Request for Fiscal Year Ended: 2019

Noel Park

\$55,000.00

TOTAL SCORE	4
New Construction/Equipment/Etc.	0
Maintain Existing	0
Statutory/Legal Requirement	2
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	1

Total Costs for both Capital & Operating Budgets

For Discussion Purposes Only

see below

Detailed Description of Project

700' x 6' concrete path connection. Noel Park neighborhood requested pathway connection--neighborhood request concurs with CPD planning report "Internal Park Paths" authored three years ago.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.3- Create new fun and safe park amenities.

For Discussion Purposes Only

**Capital_2023-4-Champaign Bark District
PROJECT REQUEST SUMMARY**

Dog Park Path

Request for Fiscal Year Ended: 2023 Champaign Bark District
\$119,500.00

TOTAL SCORE	4
New Construction/Equipment/Etc.	0
Maintain Existing	0
Statutory/Legal Requirement	2
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	1

Total Costs for both Capital & Operating Budgets

see below

Detailed Description of Project

1500' x 6' wide concrete path within large dog area enclosure. Estimate for Dog Park cast-in-place concrete path is \$110,000. Estimate for an equal length of crushed limestone is \$58,000. Estimate for an equal length of asphalt is a negligible \$2000 less than concrete. Estimates are based on the average of 5 bids submitted for the Human Kinetics Trail project (not awarded), adjusted from 2014 pricing. It's worth noting, asphalt prices can fluctuate significantly whereas concrete remains somewhat steady in comparison. Paved path has been a popular request over the years from the dog-owning community including comments from the public at Board meetings, as well as asking Tom's Mailbag. Paved path at Dog Park is included in Trails Master Plans 5 Year Action Plan.

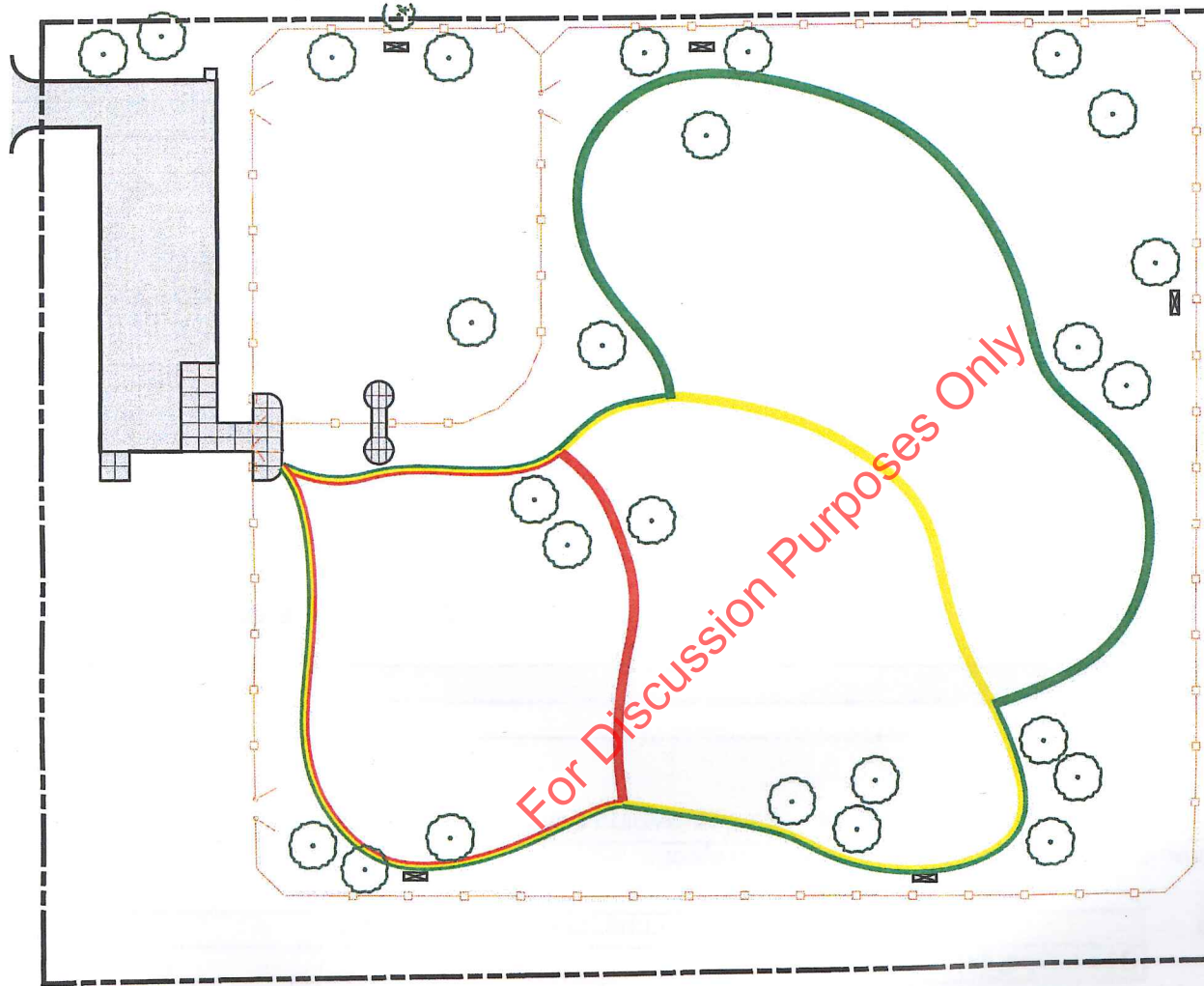
Board Priority (if applicable)

0

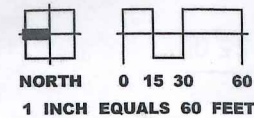
Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.3- Create new fun and safe park amenities.



TRAIL ITEM	LENGTH	ESTIMATED COST OF 6' WIDE PATH
■ OPTION A	700 FEET	\$ 50,000
■ OPTION B	1100 FEET	\$ 80,000
■ OPTION C	1600 FEET	\$ 115,000



Bresnan Meeting Center
706 Kenwood Road
Champaign IL 61821
217 398 2550
champaignparkdistrict.com

Dog Park

trail options
champaign bark district
southeast corner of windsor road and rising road
champaign illinois 61821

date	drawing issue
11/15/2013	for information
2/1/2018	for estimate

site plan

L1

sheet 1 of 1

**CHAMPAIGN PARK DISTRICT
CAPITAL IMPROVEMENT PLAN 2019-2024**

NEW-ADDED FOR 2019-2024

Changed from 2018-2023 discussion items presented in 2017.

Schedule 1

Project Name	2019	2020	2021	Totals	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
DISCUSSION ITEMS ONLY - POTENTIAL NEW LARGE PROJECTS-EXCESS RESERVE FUNDS						
Bresnan Meeting Center - Exterior Improvements	\$ 75,000	-	-	75,000	Renovate the front entrance of Bresnan Meeting Center for enhanced accessibility to main entrance, including landscaping.	Available ADA funds from new revenues is \$300,000 to exterior of Bresnan main entrance. Operating budget includes an additional \$2,000 for professional fees associated with this project.
CUSR New Location Space	\$ 304,000	-	-	304,000	Renovate an existing facility to accommodate CUSR programming, or consider building a new facility due to the demolition of Spalding Rec Center in Spring 2018.	Available ADA funds from new revenues is \$300,000 plus carry over of \$450,000 specific to ADA improvements.
Heritage Phase 2 and 3 - delayed one year, moved starting point from 2019 to 2020		532,200	729,360	1,261,560	Continuation of Phase 1 with additional features for parking lot, nature play area and additional landscaping around new features. Continuation of project in phase 3 will add site furnishings & signage, stone jetties, footbridges and landscaping with new interpretive gardens and prairie areas.	Re-evaluate the needs at Heritage once the revised phase 1 is completed to determine the need for any additional amenities.
Virginia Theatre Sound - phased in over 3-years	\$ 250,000	250,000	250,000	750,000	Purchase & install a new sound system for the Virginia Theatre, include fill speakers throughout the auditorium, add the support system for new linear speakers, new sound board and controls.	Currently rent equipment at approximately \$4,000 per event. This would eliminate those equipment rental expenditures. This project plan is to phase in over a 3-year period at \$250,000 per year.
Greenbelt Bikeway Connection Path	\$ 80,000	670,000	-	750,000	FY19-Design A/E. Schematic design work is in progress during FY18 with additional information being gathered by all parties involved with this project.	Can apply \$432,560 "savings" from Heritage Park Phase 1 revised that has been previously set aside towards this project. If proceed, it would be best to formally "commit" the funds via a resolution such that when the grant application process rolls around (August/September) we are ready to begin.
Shop Expansion (previously spread \$800,000 per year for 3 years)	\$ 2,650,000	-	-	2,650,000	FY19-Design A/E, sitework and construction	Added additional \$250,000 to cover the design development & construction docs, plus any additional contingencies and A&E Construction 'management' fees once we break ground.
Spalding Park Design & Construction, Paths, and Playground (reduced from \$4.2 million when discussing a building at the location)	\$ 320,000			320,000	FY19 - lighting, paths and playground replacement, which was originally purchased in 1996 and has been in need of replacement, but put on hold.	Excess funds earmarked from the Park Development Fund balance of \$809,000, If use funds for Heritage Park, still have \$693,000 remaining for this project. Will need to install paths, lighting, and replace the playground that was originally installed in 1996. The playground has been on hold for several years now as the property development has been negotiated with Unit 4. Also propose to add pour-in-place surfacing at this park.
Total Projects for Discussion	\$ 3,679,000	1,452,200	979,360	6,110,560		

For Discussion Purposes Only

**Capital_2019-3-Bresnan Meeting Center
PROJECT REQUEST SUMMARY**

BMC Exterior Improvements

Request for Fiscal Year Ended: 2019 Bresnan Meeting Center
\$77,000.00

TOTAL SCORE	3	<small>Total Costs for both Capital & Operating Budgets</small>
New Construction/Equipment/Etc.	0	
Maintain Existing	0	
Statutory/Legal Requirement	2	
Safety/Risk Mitigation	0	
Board Approved Documents/Plans	1	see below
Other Criteria	0	

Detailed Description of Project

Discussion item: Bresnan Meeting Center exterior improvements for enhanced site accessibility and landscaping.

For Discussion Purposes Only

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.5- Design and implement enhanced physical entrance/lobby and park front entrance to reflect friendly, welcoming, and safe themes.

For Discussion Purposes Only

PROJECT REQUEST SUMMARY

CUSR New Location Space

Request for Fiscal Year Ended: 2019

CUSR

\$304,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	5
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	2
Safety/Risk Mitigation	0
Board Approved Documents/Plans	2 see below
Other Criteria	0

Detailed Description of Project

Discussion item: Remodel an existing facility to accommodate CUSR programming, or consider building new facility for CUSR due to demolition of site at Spalding Park. \$250,000 (\$120/SF interior renovation cost X approximately half the first floor area).

For Discussion Purposes Only

Board Priority (if applicable)

Spalding Park Improvements (Unit 4)

Strategic Goal (if applicable)

SG1-Family Friendly Atmosphere

SG1.5· Design and implement enhanced physical entrance/lobby and park front entrance to reflect friendly, welcoming, and safe themes.

For Discussion Purposes Only

PROJECT REQUEST SUMMARY

Virginia Theatre Sound

Request for Fiscal Year Ended: **2019**

Virginia Theatre

\$750,000.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	2
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	2
Other Criteria	0

Detailed Description of Project

Purchase and install a new sound system for the Virginia Theatre, include fill speakers throughout the auditorium, add the support system for new linear speakers, new sound board and controls

For Discussion Purposes Only

OVER \$500,000 REQUIRES SEPARATE BOARD ACTION

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG3-Lifelong Opportunities

SG3.2- Determine the level of service for parks, facilities and amenities to meet all residents' needs.

For Discussion Purposes Only

Champaign Park District

Listing of Vehicle Fleet

Description	Purchase Date	Serial #	Original Cost	Book Value	Age (Years)	Comment
#24 1994 SOUND TRUCK	3/15/1994	1HTSAZRMORH584613	27,511.00	0.00	23.92	FY18 Replaced
#17 1999 15 PASSANGER VAN	11/1/1999	1FBSS31L9X4B99739	22,994.00	0.00	18.29	FY18 Replaced
#43 TRUCK PICKUP	7/15/2001	1GBGC24U92Z190107	26,100.00	0.00	16.58	FY18 Replaced
#63 2003 FORD F350 CHASSIS W/ DUMP BODY	6/12/2003	1FDWF36P53EC90415	26,541.00	0.00	14.67	FY18 Replaced
#71 2012 F150 Ford Regular Cab, 2wd	6/29/2012	1FTMF1CM2CKD83050	15,850.00	381.58	5.62	FY18 Replaced-wreck
#14 CHEVY VAN (RECREATION) 15-PASSENGER	11/1/1999	1GAHG39R9Y1176660	22,640.00	0.00	18.29	FY19
#32 2006 Ford F150	6/1/2006	1FTRF12W96NB66784	13,781.40	0.00	11.70	FY19
#39 2006 Ford F150	6/15/2006	1FTRF12W16NB70571	11,781.39	0.00	11.66	FY19
#42 2006 Ford F150	6/15/2006	1FTRF12W56NB66782	12,781.40	0.00	11.66	FY19
#33 Garbage Truck	7/31/2007	3HAJEAVH38L649313	73,585.00	0.00	10.54	FY19
#33 Garbage Truck Impr-REPLACE HUEI PUMP, OIL MODULE, F	8/18/2015		10,273.55	6,508.17	2.48	FY19
#33 Garbage Truck ENGINE REPLACEMENT	11/30/2015		19,620.02	13,734.02	2.20	FY19
#58 1999 DODGE RAM PICKUP TRUCK	5/1/1998	1B7HC16YXXS259865	14,230.00	0.00	19.79	FY20
#52 2005 Silverado Pickup	6/1/2005	IGCEC14V652312609	14,027.00	0.00	12.70	FY20
#64 2006 Ford One Ton Dump Truck	1/1/2006	1FDWF36P66EC24332	29,450.00	0.00	12.11	FY20
#47 2006 Chevy Pickup	4/1/2006	IGCEC14V26E249940	12,843.30	0.00	11.87	FY21
#48 2006 Ford F150	6/15/2006	1FTRF12W36NB66781	13,281.40	0.00	11.66	FY21
#22 2006 Ford F150	6/15/2006	1FTRF12W76NB66783	13,281.40	0.00	11.66	FY21
#66 2006 Ford F150	6/15/2006	1FTRF12WX6NB70570	13,781.40	0.00	11.66	FY21
#62 DODGE RAM PICKUP TRUCK	5/15/2001	1B7HCC16Y51S268464	15,453.00	0.00	16.75	
#23 2006 Box Truck	1/1/2006	1GBJG31U861132465	28,890.00	0.00	12.11	
#65 2006 Chevy Pickup	4/1/2006	IGCEC14V26E248142	12,843.30	0.00	11.87	
#36 2006 International Aerial Truck	6/1/2006	1HTMMAAN97H364342	104,634.49	0.00	11.70	
#45 2007 Ford 1 Ton Dump Truck	9/15/2006	1FDWF36P87EA79313	27,644.11	0.00	11.41	
#18 2006 FORD RANGER	9/15/2006	1FTYR10U67PA10244	11,773.99	0.00	11.41	
#12 2007 Ford Ranger	4/30/2007	1FTRY10U78PA04888	11,082.82	0.00	10.79	
#27 2007 Ford Ranger	4/30/2007	1FTYR10U58PA04890	11,082.81	0.00	10.79	
#35 2008 FORD RANGER	4/30/2007	IFTYR10U98PA04889	11,082.81	0.00	10.79	
#67 2007 Chevy colorado 2 wheel drive pickup	5/31/2007	1GCCS149178178940	12,668.00	0.00	10.70	
#38 2008 Ford 3/4 Ton Crew Cab Pickup	10/9/2007	1PTSW20RX8EC52922	22,634.00	0.00	10.34	
#68 2008 Ford Ranger Truck	4/30/2008	1FTYR10U38PA88076	12,554.00	0.00	9.79	

Champaign Park District

Listing of Vehicle Fleet

Description	Purchase Date	Serial #	Original Cost	Book Value	Age (Years)	Comment
#25 14 Passenger Bus for SRec and other District	10/6/2008	1GBJG31K781212339	38,611.00	0.00	9.35	
#55 2008 F350 Chassis with Aerial Platform	11/11/2008	1FPWF36R88EE30921	58,479.76	0.00	9.25	
#21 2009 Dodge Grand Caravan	12/2/2008	2D8HN44E19R58704	21,385.00	0.00	9.19	
New Showmobile-	12/9/2008	1W9SE28228M174008	102,994.00	0.00	9.17	
#31 2010 Ford Escape Hybrid--trade in 1995 Jimmy 9	4/27/2010	1fmcu4k33akb90359	28,484.00	0.00	7.79	
#69 2010 Ford Ranger	5/5/2010	1FTKR1AE9APA53691	14,962.65	0.00	7.77	
#29 2011 Ford XL 4x4, 3/4 ton full size pickup	5/24/2010	1FTBF2BT9BEA37368	26,424.54	0.00	7.72	
#51 2011 Ford F250 4x2 pickup, trade in	6/3/2010	1FTBF2AT4BEA37375	24,040.00	0.00	7.69	
#49, 2011 Ford White F350Chcab truck, trade in	6/8/2010	1FDRF3HT4BEA42260	34,717.38	0.00	7.68	
#53 2011 Ford Ranger	2/21/2011	1FTKR1AE7BPA31576	14,199.05	0.00	6.97	
#54 2011 Ford F250 crew cab	7/31/2011	1FT7W2AT8BED08153	25,999.59	0.00	6.53	
#34 2011 Ford F150	7/31/2011	1FTNF1CF5BKD82302	15,999.34	0.00	6.53	
#16 2012 FORD ESCAPE HYBRID	8/31/2011	1FMCU4K34CKA17081	25,395.00	0.00	6.45	
#56 2011 Ford F150 4x2 pickup	9/30/2011	1FTNF1CF7BKE10599	15,786.35	0.00	6.37	
#19 2012 Ford F250 Regular Cab 4x4	11/30/2011	1FTBF2BT4CEA81926	25,875.00	0.00	6.20	
#72 2012 Ford E-150 8 passenger van for CUSR	7/20/2012	1FMNE1BWOCDB25331	22,629.00	949.45	5.56	
#46 2013 International Durastar Dump Truck	9/12/2012	1HTMNAAM2DH305407	82,546.00	6,124.96	5.41	
#57 2014 Ford F150 received 900 trade in value for	7/21/2014	1FTNF1CF1EKE92611	17,065.00	7,539.24	3.56	
#10 2014 F150 Regular Cab 4x2	7/21/2014	1FTNF1CF3EKE92612	17,170.00	7,585.65	3.56	
#26 2015 CHEVY 14-PASSENGER CUSR VAN	12/23/2014	1GB6G5CG1F1116679	52,616.00	27,642.73	3.13	
DUMP TRAILER FOR LANDSCAPE 2016 SURE TRAC	7/31/2015	5JW1D122XG4123525	5,200.00	5,200.00	2.53	
#59 2015 CHEVY SILVERADO PICKUP	9/14/2015	1GCNCPEC5FZ423704	18,738.00	13,810.94	2.41	
#61 2015 CHEVY SILVERADO PICKUP	9/14/2015	1GCNPEC3FZ424382	18,643.00	13,712.13	2.41	
#41 2015 FORD F150 CREWCAB	9/29/2015	1FTEW1CF1FFC62674	22,410.00	16,294.30	2.37	
#73 2016 FORD E450 ACCESSIBLE BUS-CUSR	12/1/2015	1FDFF4FS9GDC15483	52,926.00	37,922.62	2.19	
#37 2016 FORD F150 SUPER CAB	7/5/2016	1FTEX1CF9GKE84904	21,705.00	18,268.37	1.60	
#11 2017 FORD EXPLORER (RISK MGR)	7/31/2016	1FM5K8B81HGA04493	26,762.00	22,524.71	1.53	
#20 2016 FORD F-150 SUPERCAB	7/31/2016	1FTEX1CF9GKE84905	22,205.00	18,689.24	1.53	
#30 2016 FORD F250 MECHANIC TRUCK	9/27/2016	1FT7X2B66GED40824	36,390.00	31,841.25	1.37	