



Revised: 8/20/18

**AGENDA**  
**SPECIAL MEETING**  
**BRESNAN MEETING CENTER**  
**706 Kenwood Road**  
**Champaign, Illinois**  
**Wednesday, August 22, 2018**  
**5:30 p.m.**

**A. CALL TO ORDER**

**B. COMMENTS FROM THE PUBLIC**

**C. NEW BUSINESS**

1. Approval of a Professional Service Agreement for Zahnd Park ADA Improvements  
Staff recommends approval of a Professional Service Agreement between the Park District and Clark Dietz for design services for ADA improvements to Zahnd Park and requests authorization for the Executive Director to execute the agreement.
2. Approval of Easements at Morrissey Park  
Staff recommends approval of a temporary construction easement at Morrissey Park for Mike Martin Builders and a permanent sanitary sewer easement at Morrissey Park for John and Liz Regan.

**D. DISCUSSION ITEMS**

1. Champaign Parks Foundation 1<sup>st</sup> Quarter Financial Update
2. Champaign Park District 1<sup>st</sup> Quarter Financial Update
3. Fiber Services

**E. COMMENTS FROM COMMISSIONERS**

**F. EXECUTIVE SESSION**

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Park 120/2(c))(5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired; (c)(6) the setting of a price for sale or lease of property owned by the public body; and (c)(11) to address litigation.

**G. RETURN TO REGULAR MEETING**

**H. ADJOURN**



## **REPORT TO PARK BOARD**

**FROM: Joe DeLuce, Executive Director**

**DATE: August 16, 2018**

**SUBJECT: Zahnd Park ADA Improvements Professional Services Agreement**

### Background

As part of the 2012 *ADA Transition Plan*, Zahnd Park was identified with ADA deficiencies including no access to sports field spectator areas, as well as existing pathway and ramp areas not in compliance with the ADA standard. Improvements and pathway construction at Zahnd Park presents significant grading and drainage issues requiring civil engineering. Last year Planning staff explored a few opportunities at Zahnd Park (i.e., potential purchase of 4 acre Zahnd farm, Carle at the Fields Community Trail connections, YMCA expansion) to potentially coordinate, but without success—the unplanned project was rolled over into the current fiscal year. The professional service agreement scope of work is therefore strictly for design, bid, and construction administration of ADA improvements needed at Zahnd Park.

### Prior Board Action

*July 26, 2017 Special Board Meeting*—Approved FY17-18 Budget, including Zahnd Park ADA Improvements.

### Budget Impact

The budget for Capital project 180002—ADA General, Zahnd Pathways—is \$290,500 which was rolled over from last fiscal year. Original FYE18 budget was \$300,000 with \$9500 being spent on topographic survey of ADA improvement work areas.

### Recommendation

Staff recommends approval of a Professional Service Agreement between the Park District and Clark Dietz for design services for ADA improvements to Zahnd Park and requests authorization for the Executive Director to execute the agreement. *The agreement had been reviewed and amended by the Park District's legal counsel.* Timeline—Construction documents, fall/winter 2018; construction, Spring 2019.

Prepared by:

Reviewed by:

Andrew Weiss  
Director of Planning

Joe DeLuce  
Executive Director

**PROFESSIONAL SERVICES AGREEMENT**

**Zahnd Park ADA Improvements (“Project”)**

This Agreement is by and between

**Champaign Park District (“Client”)**  
*706 Kenwood Road  
Champaign, IL 61821*

and

**Clark Dietz, Inc. (“Clark Dietz”)**  
*125 W. Church Street Champaign, IL 61820*

Who agree as follows:

Client hereby engages Clark Dietz to perform the services set forth in Part I - Services and Clark Dietz agrees to perform the Services for the compensation set forth in Part III - Compensation. Clark Dietz shall be authorized to commence the Services upon execution of this Agreement and written authorization to proceed from Client. Client and Clark Dietz agree that this signature page, together with Parts I - V and attachments referred to therein, constitute the entire Agreement between them relating to the Project.

**Agreed to by Client**

**Agreed to by Clark Dietz**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PART I**  
**SERVICES BY CLARK DIETZ**

**A. Project Description**

The Champaign Park District desires to improve accessibility to various amenities within Zahnd Park. Proposed improvements will include reconstruction of non-compliant ramps and sidewalks, construction of new pathways within the park and installation of drainage culverts/piping to convey natural overland stormwater flows. Additional considerations will include the pathway connections to adjacent YMCA and Windsor Road public sidewalk.

**B. Scope**

Professional Services are proposed to be completed in phases beginning with topographic survey and conceptual layouts, followed by final design and ending with construction. See the summary of professional services attachment for additional details.

1. FINAL DESIGN PHASE
2. BIDDING/NEGOTIATION PHASE
3. CONSTRUCTION PHASE

**C. Schedule**

Final Design services are anticipated to be complete within 120 days of the notice to proceed as issued by the client. Bidding and Construction phase services will be determined by the client upon completion of the design. Execution of this agreement shall be considered authorization to proceed for the included services.

**D. Assumptions/Conditions (if applicable)**

This agreement is subject to the following assumptions/conditions:

1. This Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois.
2. This agreement does not include the preparation of right-of-way or temporary construction easement drawings, descriptions or negotiation/acquisition services.
3. This agreement does not include the preparation of assessment roles or schedules.
4. This agreement does not include geotechnical investigations.
5. No Local, State and/or Federal permits are anticipated for this project.
6. This agreement does not include contaminated site Phase I or Phase II environmental assessment investigations or remediation activities.
7. This agreement does not include cultural, historic, archeological, or wetland assessment investigations or remediation activities.

**E. Electronic Data Format (if applicable)**

1. The Drawings for this project will be provided to the Client in printed format on paper and electronically in Adobe© Portable Document Format (PDF).

**PART II**  
**CLIENT'S RESPONSIBILITIES**

Client shall, at its expense, do the following in a timely manner so as not to delay the services:

- A. Information/Reports**  
Provide Clark Dietz with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Clark Dietz may rely upon without independent verification unless specifically identified as requiring such verification.
- B. Representative**  
Designate a representative for the project who shall have the authority to transmit instructions, receive information, interpret and define Client's requirements and make decisions with respect to the Services. **The Client representative for this Agreement will be Andrew Weiss.**
- C. Decisions**  
Provide all criteria and full information as to Client's requirements for the Services and make timely decisions on matters relating to the Services.
- D. Other**  
Provide Clark Dietz with location of on-site utilities including underground facilities not identified by JULIE design locates.

**PART III  
COMPENSATION**

**A. Compensation**

1. Compensation to Clark Dietz for services rendered by employees working on the Project in accordance with PART I, SERVICES of this Agreement will be at the hourly billing rates shown in the attachment, "Schedule of General Billing Rates". The total compensation authorized by this Agreement will not exceed \$29,900.00, and shall include the following:
  - a. Payment for outside consulting and/or professional services performed by a subconsultant will be at actual invoice cost to Clark Dietz. Clark Dietz will obtain written Client approval before authorizing these services.
  - b. Payment for expenses incurred directly on behalf of the Project at actual cost to Clark Dietz. Direct project expenses will be as defined in the attachment, "Schedule of Project Related Expenses".

**B. Billing and Payment**

1. Timing/Format
  - a. Invoices shall be submitted monthly for Services completed at the time of billing and are due in accordance with the Illinois Prompt Payment Act (Act). Invoices shall be approved or disapproved within 30 calendar days after the date of receipt of the invoice. Such invoices shall be prepared in a form supported by documentation as Client may reasonably require.
  - b. If payment is not made within such 30 day period, invoices shall bear interest in accordance with the Illinois Prompt Payment Act, which shall be calculated as provided by the Act.
  - c. If the Client fails to make payments within 30 days after the approval of the invoice or in another manner is in breach of this Agreement, Clark Dietz may suspend performance of services upon seven (7) calendar days' notice to the Client. Clark Dietz shall have no liability whatsoever to the Client for any costs or damages as a result of suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Clark Dietz shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Clark Dietz to resume performance.
2. Billing Records  
Clark Dietz shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for three (3) years after completion of the work.

## PART IV EQUAL EMPLOYMENT OPPORTUNITY

In the event of Clark Dietz's (hereinafter referred to as the "Consultant") non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Consultant may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation without further contractual liability of any kind or character imposed upon Client and for which Client shall be held harmless and indemnified. During the performance of this contract, the Consultant agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship, status, age, physical or mental disability unrelated to ability, genetic factor, military status, order of protection status, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's rules) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, genetic factor, military status, order of protection status, or an unfavorable discharge from military service.
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Consultant's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Consultant in its efforts to comply with such Act and Rules, the Consultant will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
5. That it will submit records as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.
6. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.
7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of this contract obligations are undertaken or assumed so that such provisions will be binding upon such subconsultant. In the same manner as with other provisions of this contract, the Consultant will be liable for compliance with applicable provisions of this clause by such subconsultants; and further it will promptly notify the contracting agency and the Department in the event any subconsultant fails or refuses to comply therewith. In addition, the Consultant will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts with the State of Illinois or any of its political subdivisions or municipal corporations.



PART V  
STANDARD TERMS AND CONDITIONS  
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1. **STANDARD OF CARE.** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the services are performed. No warranty or guarantee, express or implied is provided, including warranties or guarantees contained in any uniform commercial code.
2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Clark Dietz and Client. Clark Dietz will promptly notify Client of any perceived changes of scope in writing and the parties shall negotiate modifications to this Agreement.
3. **DELAYS.** If events beyond the control of Clark Dietz, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be extended for a period equal to the delay. In the event such delay exceeds 90 days, Clark Dietz may be entitled to an equitable adjustment in compensation and extension of time based upon an appropriate explanation and further agreement of the Parties if approved by Client.
4. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party in the event of substantial failure by the other party to perform in accordance with its obligations under this Agreement through no fault of the terminating party. Client shall pay Clark Dietz for all Services prior to termination, not including any profit and claimed expenses of termination.
5. **REUSE OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer data, field data notes and other documents prepared by Clark Dietz as instruments of service shall be and remain the property of Client as Client is paying for all of the aforementioned instruments and documents. Client shall retain all common law, statutory and other reserved rights, including the copyright thereto. Reuse of any instruments of service including electronic media, for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables shall be at Client's sole risk.
6. **ELECTRONIC MEDIA.** Electronic files furnished by either party shall be subject to an acceptance period of 30 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. In the event of a conflict between the signed construction documents prepared by Clark Dietz and electronic files, the signed or sealed hard-copy construction documents shall govern. Under no circumstances shall delivery of electronic files for use by Client be deemed a sale by Clark Dietz and Clark Dietz makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Clark Dietz be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.
7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Clark Dietz is supplied for the general guidance of the Client only. Since Clark Dietz has no control over competitive bidding or market conditions, Clark Dietz cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
8. **SAFETY.** Clark Dietz specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Clark Dietz employees.
9. **RELATIONSHIP WITH CONTRACTORS.** Clark Dietz shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning actions relating to Client's contractors. Clark Dietz specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client's contractors.
10. **THIRD PARTY CLAIMS:** This Agreement does not create any right or benefit for parties other than Clark Dietz and Client.
11. **MODIFICATION.** This Agreement, upon execution by both parties hereto, can be modified only by a written instrument signed by both parties.
12. **PROPRIETARY INFORMATION.** Information relating to the Project, unless in the public domain, shall be kept confidential by Clark Dietz and shall not be made available to third parties without written consent of Client, unless so required by court order.
13. **INSURANCE.** Clark Dietz will maintain insurance coverage for Professional, Comprehensive General, Automobile,

Worker's Compensation and Employer's Liability in amounts in accordance with legal, and Clark Dietz business requirements. Certificates evidencing such coverage will be provided to Client in such amounts indicated in the Certificate attached as an exhibit hereto; provided that, Clark Dietz shall also provide such extensions and/or riders to the aforementioned coverages including Client and its commissioners, officers, agents, employees and representatives as additional insureds. For projects involving construction, Client agrees to require its construction contractor, if any, to include Clark Dietz as an additional insured on its commercial general liability policy relating to the Project, and such coverages shall be primary.

14. INDEMNITIES. Clark Dietz agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its commissioners, officers, agents, employees, and representatives against all damages, liabilities or costs, to the extent caused by Clark Dietz' negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Clark Dietz is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Clark Dietz, its officers, directors, employees and subconsultants against all damages, liabilities or costs, to the extent caused by the Client's negligent acts in connection with the Project and that of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor Clark Dietz shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

15. ACCESS. Client shall provide Clark Dietz safe access to the project site necessary for the performance of the services.

16. ASSIGNMENT. The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and insure to the benefit of any permitted assigns.

17. HAZARDOUS MATERIALS. Clark Dietz and Clark Dietz' consultants shall have no responsibility for discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances. Clark Dietz and its consultants shall inform Client of the presence or existence of hazardous materials or other toxic substances about which it becomes aware. If required by law, the client shall accomplish all necessary inspections and testing to determine the type and extent, if any, of hazardous materials at the project site. Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the Client to advise Clark Dietz (in writing) of any known or suspected hazardous materials. Removal and proper disposal of all hazardous materials shall be the responsibility of the Client.

18. REMODELING AND RENOVATION. For Clark Dietz' services provided to assist the Client in making changes to an existing facility, the Client shall furnish documentation and information upon which Clark Dietz may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by the Client, Clark Dietz shall not be required to perform or have others perform destructive testing or to investigate concealed or unknown conditions. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants, and their employees from and against claims, damages, losses and expenses which arise as a result of documentation and information furnished by the Client under this section.

19. CLIENT'S CONSULTANTS. Contracts between the Client and other consultants retained by Client for the Project shall require the consultants to coordinate their drawings and other instruments of service with those of Clark Dietz and to advise Clark Dietz of any potential conflict. Clark Dietz shall have no responsibility for the components of the project designed by the Client's consultants. The Client shall indemnify and hold harmless Clark Dietz, Clark Dietz' consultants and their employees from and against claims, damages, losses and expenses arising out of services performed for this project by other consultants of the Client.

20. NO WAIVER. No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate another section of this Agreement or operate as a waiver of any future default, whether like or different in character.

21. SEVERABILITY. The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

22. STATUTE OF LIMITATIONS. The statute of limitations pursuant to this Agreement shall be as provided by law.

23 DISPUTE RESOLUTION. In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, Clark Dietz and the Client agree to attempt to resolve such disputes in the following manner: First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party. Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal nonbinding mediation conducted in accordance with rules and procedures to be agreed upon by the parties.

Champaign Park District  
 Zahnd Park ADA Improvements  
 Champaign, IL

Summary of Professional Services

Project Phase	Labor Hours	Salary	Expenses	Outside Services	Total
A. Preliminary Design and Topographic Survey	<i>previously contracted services</i>				
B. Final Design Services	148	\$19,320.00	\$645.00	\$0.00	\$19,965.00
C. Construction Observation	72	\$9,315.00	\$620.00	\$0.00	\$9,935.00
	<b>220</b>	<b>\$28,635.00</b>	<b>\$1,265.00</b>	<b>\$0.00</b>	<b>\$29,900.00</b>

**Project Understanding**

The Champaign Park District desires to improve accessibility to various amenities within Zahnd Park. Proposed improvements will include reconstruction of non-compliant ramps and sidewalks, construction of new pathways within the park and installation of drainage culverts/piping to convey natural overland stormwater flows. Additional considerations will include the pathway connections to adjacent YMCA and Windsor Road public sidewalks.



Conceptual Sketch as provided by Champaign Park District

	Proj Mngr / Engineer \$180.00	Senior Technician \$135.00	Project Engineer \$120.00	total hours	total expenses
<b>Final Design Services</b>					
<b>B1. pathway design (PATH)</b>					
1. Review conceptual layout	0	1	1	2	
2. Perform pick-up survey as result of conceptual layout	0	8	8	16	\$50.00
3. Develop project base sheets (plan 1"=20') and cross sections	0	2	0	2	
<i>Typical Section</i>					
4. Define existing/proposed typical section elements	1	1	0	2	
5. Develop H/V alignments	0	1	3	4	
6. Develop cross section criteria	0	0	2	2	
<i>Drainage</i>					
7. Determine/quantify drainage areas and compute discharges	0	2	0	2	
8. Size proposed low water crossing culverts under pathway	0	2	0	2	
9. Review grading plan with proposed contours & construction limits	0	4	2	6	
<i>Utilities</i>					
10. Coordinate with Utility Owners for utility mapping & verification of location of facilities	0	0	1	1	\$50.00
11. Analyze definite vs. potential conflicts and mitigate design	0	0	1	1	
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<b>total hours element B1.</b>	<b>1</b>	<b>21</b>	<b>18</b>	<b>40</b>	
<b>total salary element B1.</b>	<b>\$180.00</b>	<b>\$2,835.00</b>	<b>\$2,160.00</b>	<b>\$5,175.00</b>	
<b>total expenses element B1.</b>					<b>\$100.00</b>
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<b>B2. plan development (PLAN)</b>					
1. Title sheet with sheet index	0	1	1	2	
2. General notes, standards and legend (1 sheet)	0	1	2	3	
3. Typical sections and summary of quantities (1 sheet)	0	1	2	3	
4. Horizontal layout & control (1 sheet @ 1"=40')	0	2	0	2	
5. Removal plan with existing contours (1 sheet @ 1"=40')	0	2	4	6	
6. Proposed paving plan (1 sheet @ 1"=40')	0	2	8	10	
7. Proposed grading plan (1 sheet @ 1"=40')	2	2	12	16	
8. Proposed profiles (1 sheet)	1	2	4	7	
9. Miscellaneous details (assumed 2 sheets)	0	1	2	3	
10. Cross sections (1 sheet)	0	2	8	10	
11. IDOT standard details (assumed 2 sheets)	0	0	1	1	
12. QA review of plans	4	0	0	4	
13. submit plans and address review comments	1	2	2	5	\$495.00
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<b>total hours element B2.</b>	<b>8</b>	<b>18</b>	<b>46</b>	<b>72</b>	
<b>total salary element B2.</b>	<b>\$1,440.00</b>	<b>\$2,430.00</b>	<b>\$5,520.00</b>	<b>\$9,390.00</b>	
<b>total expenses element B2.</b>					<b>\$495.00</b>

	Proj Mngr / Engineer \$180.00	Senior Technician \$135.00	Project Engineer \$120.00	total hours	total expenses
<b>Final Design Services</b>					
<b>B3. specifications and estimates (SPC-EST)</b>					
1. Technical special provisions.	0	1	8	9	
2. Proposal/contract booklet	0	1	4	5	
3. Pay item determination & quantity calculations	0	2	12	14	
4. Estimate of construction cost	0	1	1	2	
5. QA review of specifications and estimates	2	0	0	2	
<b>total hours element B3.</b>	2	5	25	32	
<b>total salary element B3.</b>	\$360.00	\$675.00	\$3,000.00	\$4,035.00	
<b>total expenses element B3.</b>					\$0.00
<b>B4. project administration/coordination (ADMN)</b>					
1. General project administration (assume 2 months)	2	0	0	2	\$50.00
2. Coordination with Champaign Park District Staff (assume 1 meeting)	2	0	0	2	
<b>total hours section B4.</b>	4	0	0	4	
<b>total salary section B4.</b>	\$720.00	\$0.00	\$0.00	\$720.00	
<b>total expenses section B4.</b>					\$50.00
<b>total hours (sections B1.-B4.)</b>	15	44	89	148	
<b>total salary (sections B1.-B4.)</b>	\$2,700.00	\$5,940.00	\$10,680.00	\$19,320.00	
<b>total expenses (sections B1.-B4.)</b>					\$645.00

	Proj Mngr / Engineer \$180.00	Senior Technician \$135.00	Project Engineer \$120.00	total hours	total expenses
<b>Construction Observation</b>					
<b>C1. bidding assistance (BID)</b>					
1. Prepare advertisement for CPD publication	0	0	1	1	
2. Attend Pre-Bid conference (not included)	0	0	0	0	
3. Plan distribution via Clark Dietz website	0	1	0	1	\$50.00
4. Prequalification evaluation of bidders	0	0	1	1	
5. Address bidders questions & issue clarification/addenda	0	1	1	2	
6. Attend bid opening	0	0	1	1	
7. Review bids and prepare tabulation of bids	0	1	1	2	
<b>total hours element C1.</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>8</b>	
<b>total salary element C1.</b>	<b>\$0.00</b>	<b>\$405.00</b>	<b>\$600.00</b>	<b>\$1,005.00</b>	
<b>total expenses element C1.</b>					<b>\$50.00</b>
<b>C2. shop drawing review (SHOP)</b>					
1. Review of shop drawings and other product submittals.	0	2	2	4	
<b>total hours element C2.</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>4</b>	
<b>total salary element C2.</b>	<b>\$0.00</b>	<b>\$270.00</b>	<b>\$240.00</b>	<b>\$510.00</b>	
<b>total expenses element C2.</b>					<b>\$0.00</b>

	Proj Mngr / Engineer \$180.00	Senior Technician \$135.00	Project Engineer \$120.00	total hours	total expenses
<b>Construction Observation</b>					
<b>C3. observation and close out (OBS)</b>					
1. General field observation and documentation on "will call basis". (assumed part-time limited to 40 hours maximum)	2	6	40	48	\$395.00
2. General office support on a "will call" basis"	2	2	0	4	
3. Finalize record drawings from as-built mark-ups	0	0	4	4	\$75.00
<b>total hours element C3.</b>	<b>4</b>	<b>8</b>	<b>44</b>	<b>56</b>	
<b>total salary element C3.</b>	<b>\$720.00</b>	<b>\$1,080.00</b>	<b>\$5,280.00</b>	<b>\$7,080.00</b>	
<b>total expenses element C3.</b>					<b>\$470.00</b>
<b>C4. project administration/coordination (ADMN)</b>					
1. General project administration (assume 2 months)	2	0	0	2	\$100.00
2. Coordination with Champaign Park District Staff (assume 1 meeting)	2	0	0	2	
<b>total hours section C4.</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	
<b>total salary section C4.</b>	<b>\$720.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$720.00</b>	
<b>total expenses section C4.</b>					<b>\$100.00</b>
<b>total hours (sections C1.-C4.)</b>	<b>8</b>	<b>13</b>	<b>51</b>	<b>72</b>	
<b>total salary (sections C1.-C4.)</b>	<b>\$1,440.00</b>	<b>\$1,755.00</b>	<b>\$6,120.00</b>	<b>\$9,315.00</b>	
<b>total expenses (sections C1.-C4.)</b>					<b>\$620.00</b>

**SCHEDULE OF GENERAL BILLING RATES**

**CLARK DIETZ, INC.**

January 1, 2018

<u>TITLE</u>	<u>HOURLY RATE</u>
Principal	\$240.00
Engineer 8	220.00
Engineer 7	200.00
Engineer 6	190.00
Engineer 5	170.00
Engineer 4	150.00
Engineer 3	135.00
Engineer 2	120.00
Engineer 1	110.00
Technician 6	170.00
Technician 5	145.00
Technician 4	135.00
Technician 3	115.00
Technician 2	95.00
Technician 1	90.00
Clerical	85.00

Notes:

The rates in this schedule will be reviewed and adjusted as necessary but not sooner than six months after the date listed above. Rates include actual salaries or wages paid to employees of Clark Dietz plus payroll taxes, FICA, Worker's Compensation insurance, other customary and mandatory benefits, and overhead and profit. All project related expenses and subconsultants will be billed at 110% of actual cost to cover handling and administrative expenses.



**SCHEDULE OF PROJECT RELATED EXPENSES**

**CLARK DIETZ INC.**

January 1, 2018

Vehicles	
Autos	\$0.545/mile
Field Vehicles	\$60.00/day or \$0.545/mile (per agreement)
Survey Van	\$80.00/day or \$0.75/mile (per agreement)
Robotic Survey Equipment	\$20.00/hour
GPS Survey Equipment	\$30.00/hour
Nuclear Soils Compaction Gauge	\$50.00/day
CADD Usage	\$20.00/hour
Drone Usage	\$35.00/hour
Regular Format Copies* (8.5"x11" or 11"x17")	\$0.10/copy
Color Copies* (8.5"x11")	\$0.50/copy
Color Copies* (11"x17")	\$1.50/copy
Large Format Plotting and/or Copying*	
(12"x18")	\$0.50/sheet
(22"x34" or 24"x36")	\$1.75/sheet
(30"x42")	\$2.50/sheet
(36"x48")	\$3.00/sheet
Large Format Scanning*	
(12"x18")	\$.30/sheet
(22"x34" or 24"x36")	\$1.00/sheet
(30"x42")	\$1.50/sheet
(36"x48")	\$2.00/sheet
Hotels & Motels	} At Cost
Meals	
Federal Express & UPS	
Public Transportation	
Film and Development Supplies	

Notes:

The rates in this schedule are subject to review and will be adjusted as necessary, but not sooner than six months after the date listed above. Certain rates listed with \* are for in-house production. Larger quantities will be sent to an outside vendor. All project related expenses and subconsultants will be billed at 110% of actual costs to cover handling and administrative expenses.



**CHAMPAIGN  
PARK DISTRICT**

**REPORT TO PARK BOARD**

**FROM:** Joe DeLuce, Executive Director

**DATE:** August 16, 2018

**SUBJECT:** Champaign Parks Foundation (Foundation) 1<sup>st</sup> Quarter Financial Analysis for Fiscal Year 2019

Background

Attached is the Foundation financial update for the three months ended July 31, 2018 for discussion purposes. To provide better communication and transparency on the sources and uses of funds, also attached is last fiscal report as of and for the three months ended July 31, 2018 detailed by restriction.

The detailed report shows by purpose of restriction, 5/1 beginning balance (audited), current month and year-to-date revenues and expenses, and the ending balance.

Total revenues are higher than prior year by \$15,001. The majority of this is specifically due to capital campaign for Martens Center, which has yielded \$11,580 in additional donations for the first quarter. The additional amount is in interest, dividends and gains on the investment account.

Total expenditures to date are similar to prior year, however the make-up has been mostly for fundraising campaign materials & promotions, plus spring program trees rather than capital outlay as in the prior year.

Recommended Action

For discussion purposes only.

Prepared by:

Reviewed by:

Andrea N. Wallace  
Director of Finance

Joe DeLuce  
Executive Director

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARKS FOUNDATION  
FOR THE THREE MONTHS ENDED 7/31/2018

ACCOUNT DESCRIPTION	YTD BALANCE 07/31/2018	YTD BALANCE 07/31/2017	YTD BALANCE DIFF 07/31/2018 07/31/2017
CHARGE FOR SERVICE REVENUE	0.00	7,160.00	(7,160.00)
CONTRIBUTIONS/SPONSORSHIPS	37,968.76	20,473.45	17,495.31
INTEREST INCOME	2,896.55	362.76	2,533.79
INVESTMENT DIVIDENDS	2,132.64	0.00	2,132.64
INVESTMENT REALIZED GAINS (LOSSES)	(0.26)	0.00	(0.26)
INVESTMENT UNREALIZED GAINS (LOSSES)	0.25	0.00	0.25
TOTAL REVENUES	42,997.94	27,996.21	15,001.73
CONTRACTUAL	6,201.49	5,718.49	483.00
COMMODITIES/SUPPLIES	6,834.41	1,249.64	5,584.77
INVESTMENT FEES	459.10	0.00	459.10
CAPITAL OUTLAY	0.00	7,344.00	(7,344.00)
TOTAL EXPENDITURES	13,495.00	14,312.13	(817.13)
TOTAL REVENUES - FUND 98	42,997.94	27,996.21	15,001.73
TOTAL EXPENDITURES - FUND 98	13,495.00	14,312.13	(817.13)
NET OF REVENUES & EXPENDITURES	29,502.94	13,684.08	15,818.86
BEG. FUND BALANCE	795,526.60	795,526.60	
END FUND BALANCE	5,101,221.67	809,210.68	

**Champaign Parks Foundation**  
**Foundation Funds as of July 31, 2018**

Central Illinois Bank Operating Account	\$	2,240.57	
Central Illinois Bank Money Market Account .20%		170,617.79	
Commerce Bank Money Market, .20%		43,042.51	
Marine Bank Money Market, .20%		43,383.11	
Midland States Bank - MMA, 1.15%		151,458.71	
12 month CD with BankChampaign at 1.30% (7/10/18)		102,501.52	
18 month CD with First Bank of Savoy at 0.45% (10/19/2018)		212,378.16	
First Financial Bank CD, .95%, (8/23/19)		52,752.33	
Accrued Interest on CD's		-	
Cozad Asset Management Investment Account		892,873.82	
Pledge Receivable Long-Term (JJohn & Martens), includes short-term amount of \$400,000		3,434,638.00	
Total Cash Balance			5,105,886.52
*Less: Accounts Payable as of End of Month			(4,664.85)
Total Funds Available:			<u>\$ 5,101,221.67</u>

	Unaudited Balance 4/30/2018	Current Month		Fiscal Year-to-Date		Unaudited Balance 7/31/2018
		Revenues	Expenses	Revenues	Expenses	
Art in the Park	371.10	-	-	-	-	371.10
Art Smart	280.00	-	-	-	-	280.00
Champaign Heat 17U Basketball (hotels/meals)	500.00	-	500.00	-	500.00	-
Champaign West Rotary Meditation Garden - Mattis Pk	10,555.77	-	-	-	-	10,555.77
Clark Park - General (Adopt-a-Park \$226.94)	326.94	-	-	-	-	326.94
Clark Park Bench	820.00	-	-	-	-	820.00
CUSR Mustang Boosters	9.44	-	-	-	-	9.44
CUSR Programs	24,108.25	3,275.00	-	3,375.00	-	27,483.25
Dog Park Development	4,625.00	-	-	-	-	4,625.00
Dog Park Amenities	3,109.28	-	-	-	-	3,109.28
Donor Appreciation Lunch/Meals	924.37	-	-	-	-	924.37
Douglas Seniors	1,000.00	-	-	-	-	1,000.00
Douglass Center	1,500.00	-	-	-	-	1,500.00
Douglass Community Gardens	100.00	-	-	-	-	100.00
Eisner Park - baseball field maintenance	1,843.07	-	-	-	200.00	1,643.07
Environmental Ed Programs	285.00	-	-	-	-	285.00
Flower Program	405.00	-	-	-	-	405.00
Fraker Memorial	1,160.00	-	-	-	-	1,160.00
H.E. Moore Trust	68,119.00	-	-	-	-	68,119.00
Hays Seniors	2,812.68	-	-	-	-	2,812.68
Hazel Park	180.00	-	-	-	-	180.00
Helm Park - Adopt of Park	40.00	-	-	-	-	40.00
Hessel Park	918.12	-	-	-	-	918.12

	Unaudited					Unaudited
	Balance	Current Month		Fiscal Year-to-Date		Balance
	4/30/2018	Revenues	Expenses	Revenues	Expenses	7/31/2018
Hessel Park - Doggie Bags	300.00	-	-	-	-	300.00
Kaufman Lake	1,633.67	500.00	-	500.00	-	2,133.67
Laborer's Memorial	2,000.00	-	-	-	-	2,000.00
Land Acquisition	1,375.00	-	-	-	-	1,375.00
Land Dedication	555.00	-	-	-	-	555.00
Land/Natural Areas	2,911.00	-	-	-	-	2,911.00
Leonhard Rec Center - Brick Campaign	6,725.93	250.00	-	250.00	-	6,975.93
Lindsay Memorial Garden	3,478.65	-	-	-	-	3,478.65
Martens Center (Includes full pledge not received)	4,248,509.29	12,342.63	1,791.33	16,159.01	3,860.15	4,260,808.15
Mattis Park - Boots	404.00	-	-	-	-	404.00
Memorials	44,668.65	1,550.00	479.63	8,985.00	6,135.33	47,518.32
Memorials - Hays	1,040.00	-	-	-	-	1,040.00
Memorial-Robert Toalson	2,395.00	-	-	-	-	2,395.00
Playgrounds	3,125.00	-	-	-	-	3,125.00
Powell Park	2,246.00	-	-	-	-	2,246.00
Prairie Farm	15,081.08	-	336.00	475.00	336.00	15,220.08
Special Events_Fundraiser 7/21/17 (moved to unrestricted)	-	-	-	-	-	-
Scholarships (\$75K is pledge receivable)	85,530.00	-	-	-	-	85,530.00
Seniors-Carle Grant	131.33	-	-	-	-	131.33
Sholem Pool	1,000.00	-	-	-	-	1,000.00
Sims Memorial	5,589.24	-	-	-	-	5,589.24
Skelton Park	688.91	-	-	-	-	688.91
Sports/Athletics - General Programs	100.00	-	-	-	-	100.00
Trees - General (Not Memorial) Morrissey Park	310.00	-	-	-	-	310.00
Trees - Porter Park Memorial	175.00	-	-	-	-	175.00
Virginia Theatre Restoration	311,451.46	4,928.68	-	9,374.43	-	320,825.89
Virginia Theatre Non-Specific	21,020.99	691.27	-	1,091.16	-	22,112.15
Visual and Performing Art	100.00	-	-	-	-	100.00
Westside Park Tootsie	16,853.00	-	1,500.00	-	1,500.00	15,353.00
Westside-Sculptures	57,266.67	-	-	-	-	57,266.67
Wheelchair Basketball	5,099.00	-	-	-	-	5,099.00
William Wagner Trust (Capital improvements-parks)	18,356.04	-	-	-	-	18,356.04
Youth Programs - restricted	500.00	-	-	-	-	500.00
Youth Theatre	2,043.00	-	-	1,945.00	-	3,988.00
Subtotal - Restricted/Endowment	4,986,655.93	23,537.58	4,606.96	42,154.60	12,531.48	5,016,279.05
Unrestricted	85,062.80	344.18	122.14	843.34	963.52	84,942.62
Total Funds	5,071,718.73	23,881.76	4,729.10	42,997.94	13,495.00	5,101,221.67



# CHAMPAIGN PARK DISTRICT

## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** August 15, 2018

**SUBJECT:** Champaign Park District (District) 1<sup>st</sup> Quarter Financial Analysis for FYE2019

### Background

This is a financial update for the three months ended July 31, 2018 with a comparison to budget versus actual for discussion purposes.

### Attachments:

- A – Total revenues and expenditures at the fund level compared to budget
- B – Detailed revenues and expenditures by fund in budget category format
- C – Total revenues and expenditures by fund and department
- D – Excess funds excluding current year projected surplus
- E – Martens Center Project financial update

Attachments A and B show beginning fund balance with the ending fund balance reflected on a budget and actual basis.

### Column Definitions:

- Original Budget – Adopted budget per Ordinance
- Activity for Quarter – Actual expenditures invoiced as of period end date, current year
- Activity for Quarter – Actual expenditures invoiced as of period end date, prior year
- Encumbered Year-to-Date – Expenditures committed for the fiscal year but not yet invoiced
- Unencumbered – Original budget less Activity for Quarter less Encumbered year-to-date

For purposes of analysis, the year-to-date budget is based on taking the annual budget distributed on the last 5-year history of actual activities by month with the exception of full-time staff, which is based on the number of pay periods in a given month. These adjustments should prove more useful in analysis of budget to actual. See attachment A for variance discussions between budget to actual and prior year. Any further variance or other questions may be directed to the Executive Director.

### Budget Impact

None, other than as detailed within Attachment A.

### Recommended Action

For discussion purposes only.

Prepared by:

Andrea N. Wallace  
Director of Finance

Reviewed by:

Joe DeLuce  
Executive Director

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The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

CHAMPAIGN PARK DISTRICT  
1ST QUARTER FINANCIAL ANALYSIS BY FUND  
FOR THE THREE MONTHS ENDED 7/31/2018

FUND	2019	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED 7/31/2018	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 7/31/2018	QUARTER 7/31/2018	YTD 7/31/2018	YTD 7/31/2017						% BDGT USED
<b>Fund 01 - GENERAL</b>											
Total Revenue:	6,155,362	3,296,604	3,301,902	3,301,902	3,125,767	176,135	5.6%	-	2,853,460	53.6%	54.4%
Total Expenditure:	4,489,939	1,270,168	1,002,613	1,002,613	1,069,447	(66,834)	-6.2%	167,116	3,320,210	26.1%	23.6%
Total Transfers-Out:	3,950,000	223,859	-	-	300,000	(300,000)	-100.0%	-	3,950,000	0.0%	28.3%
NET OF REVENUES & EXPENDITURES	(2,284,577)	1,802,576	2,299,289	2,299,289	1,756,320	542,969		(167,116)	(4,416,750)		

Overall, revenues and expenditures are in line with expectations through end of 1st quarter. Transfers are specific to capital projects and were approved as part of the FYE2019 budget and not yet transferred.

FUND	2019	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 7/31/2018	QUARTER 7/31/2018	YTD 7/31/2018	YTD 7/31/2017						% BDGT USED
<b>Fund 02 - RECREATION</b>											
Total Revenue:	4,133,320	2,107,216	2,249,043	2,249,043	2,150,804	98,238	4.6%	-	1,884,277	54.4%	53.2%
Total Expenditure:	3,157,514	1,173,264	1,080,797	1,080,797	1,054,769	26,027	2.5%	13,258	2,063,459	34.6%	32.8%
Total Transfers-Out:	1,150,000	61,945	-	-	-	-	0.0%	-	1,150,000	0.0%	0.0%
Total Capital Outlay:	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	(174,194)	872,007	1,168,246	1,168,246	1,096,035	72,211		(13,258)	(1,329,182)		

Overall, revenues and expenditures are in line with expectations through end of 1st quarter. Transfers are specific to Martens Center project and have not yet been transferred.

FUND	2019	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 7/31/2018	QUARTER 7/31/2018	YTD 7/31/2018	YTD 7/31/2017						% BDGT USED
<b>Fund 03 - MUSEUM</b>											
Total Revenue:	3,140,027	1,270,860	1,423,341	1,423,341	1,438,681	(15,341)	-1.1%	(6,928)	1,723,614	45.1%	56.2%
Total Expenditure:	2,320,494	623,551	561,335	561,335	514,132	47,202	9.2%	40,749	1,718,410	25.9%	23.3%
Total Transfers-Out:	350,000	11,436	-	-	-	-	0.0%	-	350,000	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	469,533	635,873	862,006	862,006	924,549	(62,543)		(47,677)	(344,796)		

Overall, revenues and expenditures are in line with expectations through end of 1st quarter. Transfers are specific to the sound system and roof replacement projects at the Virginia Theatre and have not yet been transferred.

FUND	2019	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 7/31/2018	QUARTER 7/31/2018	YTD 7/31/2018	YTD 7/31/2017						% BDGT USED
<b>Fund 04 - LIABILITY INSURANCE</b>											
Total Revenue:	338,272	178,883	184,711	184,711	177,560	7,151	4.0%	-	153,561	54.6%	55.2%
Total Expenditure:	317,257	71,628	49,788	49,788	50,677	(889)	-1.8%	53,557	213,912	32.6%	16.0%
Total Capital Outlay:	76,000	15,248	-	-	2,988	(2,988)	-100.0%	-	76,000	0.0%	5.0%
NET OF REVENUES & EXPENDITURES	(54,985)	92,006	134,923	134,923	123,895	11,027		(53,557)	(136,351)		

Revenues Property taxes are higher than prior year due to increase in property tax assessed values for the year. Increase was expected over prior year. Amount collected to date is in line with past years. Total expenditures are ahead of prior year to date in part because the insurance premiums increased substantially over the prior year rates. The encumbrance of \$53,557 is specific to the next quarterly insurance installment due in October/November.

CHAMPAIGN PARK DISTRICT  
1ST QUARTER FINANCIAL ANALYSIS BY FUND  
FOR THE THREE MONTHS ENDED 7/31/2018

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 06 - IMRF FUND</b>											
Total Revenue:	336,230	176,972	184,470	184,470	178,281	6,189	3.5%	-	151,760	54.9%	55.2%
Total Expenditure:	314,787	72,643	69,310	69,310	71,485	(2,174)	-3.0%	-	245,477	22.0%	22.9%
NET OF REVENUES & EXPENDITURES	21,443	104,329	115,160	115,160	106,797	8,363		-	(93,717)		

Revenues and expenditures on in line with budget overall. Average number of unduplicated members (employees) reported to IMRF for the 1st quarter in FY2019 is 110 compared to 109 in prior year. The employer contribution rate decreased 4.4% from calendar year 2017 to calendar year 2018, which helps to offset the expenditure increase in the average number of participants. Of the total members enrolled in IMRF, 58.2% are on the Tier 2 plan, up slightly from the prior year. This shift between Tier 1 and Tier 2 helps to reduce the employer contribution rate as the tier 2 requires a longer vesting period.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 08 - AUDIT FUND</b>											
Total Revenue:	21,435	11,437	11,931	11,931	11,176	755	6.8%	-	9,504	55.7%	55.9%
Total Expenditure:	27,500	13,068	1,600	1,600	9,600	(8,000)	-83.3%	17,900	8,000	70.9%	49.2%
NET OF REVENUES & EXPENDITURES	(6,065)	(1,631)	10,331	10,331	1,576	8,755		(17,900)	1,504		

Revenues are in line with budget. Expenditures paid to date are less than prior year and expected due to timing of invoice received for Audit services in current year. Audit fieldwork began mid-July 2018, with anticipated presentation of audit report at the October regular board meeting.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 09 - PAVING AND LIGHTING FUND</b>											
Total Revenue:	89,772	47,434	48,785	48,785	46,327	2,458	5.3%	-	40,987	54.3%	55.3%
Total Expenditure:	47,000	11,750	12,859	12,859	32	12,827	39861.1%	-	34,141	27.4%	0.1%
Total Capital Outlay:	30,000	-	-	-	-	-	0.0%	-	30,000	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	12,772	35,684	35,926	35,926	46,295	(10,369)		-	(23,154)		

Revenues received are in line with expectations. Expenditures are in line with budget expectations through end of first quarter.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 11 - ACTIVITY AND AFFILIATES FUND</b>											
Total Revenue:	8,860	926	1,651	1,651	2,685	(1,034)	-38.5%	-	7,209	18.6%	28.4%
Total Expenditure:	8,860	1,279	986	986	443	543	122.4%	-	7,874	11.1%	4.7%
NET OF REVENUES & EXPENDITURES	-	(353)	665	665	2,242	(1,577)		-	4,964.55		

Revenues are ahead of year-to-date budget as received a Pepsi concessions payout in July, that in past years was only paid out annually in January. Expenditures are in line with budgeted expectations.



CHAMPAIGN PARK DISTRICT  
1ST QUARTER FINANCIAL ANALYSIS BY FUND  
FOR THE THREE MONTHS ENDED 7/31/2018

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 12 - SPECIAL DONATIONS FUND</b>											
Total Revenue:	59,920	10,914	8,319	8,319	6,758	1,561	23.1%	-	51,601	13.9%	12.7%
Total Expenditure:	59,920	23,657	31,677	31,677	18,658	13,019	69.8%	-	28,243	52.9%	34.9%
NET OF REVENUES & EXPENDITURES	-	(12,743)	(23,358)	(23,358)	(11,900)	(11,459)		-	23,358		

Revenue is in line with budget expectations. Expenditures are ahead of budget due to the increase in scholarship requests received and issued through the first quarter as well as having the funds available to pay out.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 14 - SOCIAL SECURITY FUND</b>											
Total Revenue:	357,880	191,020	196,343	196,343	192,091	4,253	2.2%	-	161,537	54.9%	55.2%
Total Expenditure:	428,548	142,225	119,805	119,805	121,768	(1,963)	-1.6%	-	308,743	28.0%	29.5%
NET OF REVENUES & EXPENDITURES	(70,668)	48,795	76,538	76,538	70,323	6,215		-	(147,206)		

Revenues in line with expectations. Expenditures are in line with expectations.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 15 - SPECIAL RECREATION FUND</b>											
Total Revenue:	1,117,740	505,385	586,012	586,012	540,252	45,760	8.5%	-	531,728	52.4%	51.0%
Total Expenditure:	718,557	230,304	185,914	185,914	204,985	(19,071)	-9.3%	5,901	526,743	26.7%	29.6%
Total Capital Outlay:	1,089,198	223,961	-	-	9,685	(9,685)	-100.0%	38,747	1,050,451	3.6%	1.2%
NET OF REVENUES & EXPENDITURES	(690,015)	51,120	400,098	400,098	325,582	74,516		(44,648)	(1,045,466)		

Revenues are on track with expectations used in the budget. Expenditures are higher than prior year at this time by 7.8%. Capital outlay had no activity as the Hessel Park project has not been final billed and no other capital projects have begun. The amount in encumbered YTD is the contractual obligation to complete Hessel Park Phase 2/3, which as of 7/31/18 has still yet to be final billed.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 16 - CAPITAL IMPROVEMENTS FUND</b>											
Total Revenue:	545,361	66,460	62,173	62,173	150,204	(88,031)	-58.6%	-	483,188	11.4%	38.5%
Total Transfers-In:	3,000,000	-	-	-	300,000	(300,000)	-100.0%	-	3,000,000	0.0%	38.6%
Total Capital Outlay:	4,713,706	894,402	176,143	176,143	20,010	156,133	780.3%	1,597,844	4,072,279	37.6%	0.9%
NET OF REVENUES & EXPENDITURES	(1,168,345)	(827,943)	(113,970)	(113,970)	430,194	(544,164)		(1,597,844)	(589,090)		

Revenues are on track with budget through end of 1st quarter. Transfers in- represents the funds transferred from General and Museum Funds, which have not occurred. The following Heritage Park project phase 1 of \$1,132,560 has been added to the "encumbrance year-to-date" column to reflect items approved by the board but not yet entered into the accounting system. This item also includes projects for Henry Michael Park, Hessel Park final billing and retainage, springer roof balance, and A&E for the shop expansion. The difference to be used towards the Greenbelt Connection path. Actual expenditures are less than expected as no major projects have commenced. Actual expenditures through July 31 are specific to FYE2018 carryover projects.

CHAMPAIGN PARK DISTRICT  
1ST QUARTER FINANCIAL ANALYSIS BY FUND  
FOR THE THREE MONTHS ENDED 7/31/2018

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 19 - POLICE PROTECTION</b>											
Total Revenue:	23,828	12,309	12,887	12,887	11,939	948	7.9%	-	10,941	54.1%	54.6%
Total Expenditure:	18,000	-	-	-	-	-	0.0%	-	18,000	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	5,828	12,309	12,887	12,887	11,939	948		-	(7,059)		

Revenues are in line with budget and expectations. No expenditures to this fund have yet been received from the City for services provided at the Pool and Special Events as of the end of the quarter.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 21 - BOND AMORTIZATION FUND</b>											
Total Revenue:	1,141,101	530,329	627,788	627,788	610,326	17,462	2.9%	-	513,313	55.0%	55.2%
Total Transfers-Out:	1,141,101	-	-	-	-	-	0.0%	-	1,141,101	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	-	530,329	627,788	627,788	610,326	17,462		-	(627,788)		

Revenues are in line with budget and expectations. Transfers-out to Fund 22-Bond Proceeds Fund to pay off the 2017 annual general obligation debt and interest payment due 12/1 will be transferred in November.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 22 - BOND PROCEEDS FUND</b>											
Total Revenue:	13,500	1,828	6,005	6,005	2,351	3,654	155.5%	-	7,495	44.5%	71.4%
Total Transfers-In:	1,141,101	-	-	-	-	-	0.0%	-	1,141,101	0.0%	0.0%
Total Expenditure:	3,578	-	428	428	428	-	0.0%	-	3,150	12.0%	11.5%
Total Capital Outlay:	875,670	157,670	20,080	20,080	3,412	16,668	488.5%	431,825	423,765	51.6%	0.6%
Total Debt Service:	553,000	58,000	50,325	50,325	54,525	(4,200)	-7.7%	-	502,675	9.1%	10.1%
NET OF REVENUES & EXPENDITURES	(277,647)	(213,842)	(64,828)	(64,828)	(56,015)	(8,814)		(431,825)	219,006		

Revenues are ahead of prior year due to the increase in interest rates over the last year. Transfers-in from Fund 21-Bond Amortization Fund to cover the annual general obligation debt payment that iss due 12/1 will not occur until November. Expenditures are in line with prior year and correlate to the bond administrative fee for the alternate revenue bonds (pool). Capital Outlay is less expected as Hessel Park has not been final billed as of 8-15-18. Debt service expenditure is in line with prior year and accounts for the semi-annual interest payment on the alternate revenue bonds due June 1 and December 1 each year.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 24 - LAND ACQUISITION FUND</b>											
Total Revenue:	7,425	1,017	3,027	3,027	1,408	1,619	115.0%	-	4,398	40.8%	0.4%
Total Transfers-In:	100,000	-	-	-	-	-	0.0%	-	100,000	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	107,425	1,017	3,027	3,027	1,408	1,619		-	104,398		

Budgeted revenues include a projected donation to purchase land with an offsetting capital outlay expenditure. No transactions other than interest income have occurred as of the end of the quarter. Transfer from the General fund is generally made by end of 2nd quarter.

CHAMPAIGN PARK DISTRICT  
1ST QUARTER FINANCIAL ANALYSIS BY FUND  
FOR THE THREE MONTHS ENDED 7/31/2018

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 25 - PARK DEVELOPMENT FUND</b>											
Total Revenue:	9,400	1,136	3,866	3,866	1,770	2,097	118.5%	-	5,534	41.1%	49.9%
Total Transfers-In:	100,000	-	-	-	-	-	0.0%	-	100,000	0.0%	0.0%
Total Capital Outlay:	440,000	110,000	-	-	-	-	0.0%	-	440,000	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	(330,600)	(108,864)	3,866	3,866	1,770	2,097		-	(334,466)		

This is a new fund that was established by the Board of Commissioners in FY16 as a way to set aside excess funds to be used for future park development projects not yet identified. As part of the budget process, the Board authorized an additional \$100,000 transfer into this fund during FY2019, which has not been transferred as of the end of the 1st quarter. Interest rates have been at the highest rate in the last several years, thereby earning additional income over prior year. The Capital Outlay in this fund will be used for Spalding Park Redevelopment, but most likely these projects will be delayed until FY2020 as the Park District waits for Unit 4 to complete its renovations and the High School baseball season ends.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 26 - TRAILS AND PATHWAYS FUND</b>											
Total Revenue:	2,000	198	973	973	248	725	292.6%	-	1,027	48.6%	46.3%
Total Transfers-In:	100,000	-	-	-	-	-	0.0%	-	100,000	0.0%	0.0%
Total Capital Outlay:	53,500	13,375	-	-	-	-	0.0%	-	53,500	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	48,500	(13,177)	973	973	248	725		-	47,527		

This fund that was established by the Board of Commissioners in FY16 as a way to set aside excess funds to be used for future trails and pathways projects not yet identified. The only item budgeted in the prior year was interest. As part of the budget process, the Board authorized an additional \$100,000 transfer into this fund during FY2019, which has not been transferred as of the end of the 1st quarter. Interest rates have been at the highest rate in the last several years resulting in higher earnings.

FUND	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>Fund 27 - MARTENS CENTER PARK DEVELOPMENT FUND</b>											
Total Revenue:	725,010	181,252	-	-	-	-	0.0%	-	725,010	0.0%	N/A
Total Transfers-In:	2,150,000	537,500	-	-	-	-	0.0%	-	2,150,000	0.0%	N/A
Total Expenditure:	15,010	3,752	-	-	-	-	0.0%	-	15,010	0.0%	N/A
Total Capital Outlay:	710,000	177,500	-	-	-	-	0.0%	-	710,000	0.0%	N/A
NET OF REVENUES & EXPENDITURES	2,150,000	537,500	-	-	-	-		-	2,150,000		

New fund created as part of the budget process to capture potential community park improvements at HK Park. No activity in this fund has occurred as of 8/15/2018.

TOTALS OF ALL FUNDS COMBINED

ALL FUNDS COMBINED	2019 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 7/31/2018	ACTIVITY FOR QUARTER 7/31/2018	YTD 7/31/2018	PRIOR YTD 7/31/2017	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
<b>TOTAL REVENUES - ALL FUNDS</b>	\$ 24,817,544	\$ 9,129,680	\$ 8,913,229	\$ 8,913,229	\$ 8,948,629	\$ (35,400)	-0.4%	\$ (6,928)	\$ 15,911,242	35.9%	
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	\$ 27,059,140	\$ 5,584,688	\$ 3,363,660	\$ 3,363,660	\$ 3,507,045	\$ (143,385)	-4.1%	\$ 2,366,899	\$ 22,461,141	21.2%	
<b>OF REVENUES &amp; EXPENDITURES ALL FUNDS</b>	\$ (2,241,597)	\$ 3,544,992	\$ 5,549,569	\$ 5,549,569	\$ 5,441,584	\$ 107,984		\$ (2,373,826)	\$ (6,549,899)		

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT  
 PERIOD ENDING 07/31/2018  
 % Fiscal Year Completed: 25.21  
 1ST QUARTER FINANCIAL ANALYSIS  
 FOR THE THREE MONTHS ENDED 7/31/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
<b>Fund 01 - GENERAL</b>							
PROPERTY TAX REVENUE	5,917,935.00	3,203,382.46	3,254,551.27	0.00	2,663,383.73	54.99	185,721.41
CHARGE FOR SERVICE REVENUE	136,502.00	77,378.26	19,296.57	0.00	117,205.43	14.14	(22,252.49)
CONTRIBUTIONS/SPONSORSHIPS	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00
INTEREST INCOME	84,500.00	12,975.94	27,512.06	0.00	56,987.94	32.56	13,088.55
SPECIAL RECEIPTS	13,925.00	2,867.04	542.20	0.00	13,382.80	3.89	(422.80)
<b>TOTAL REVENUES</b>	<b>6,155,362.00</b>	<b>3,296,603.70</b>	<b>3,301,902.10</b>	<b>0.00</b>	<b>2,853,459.90</b>	<b>53.64</b>	<b>176,134.67</b>
SALARIES AND WAGES	2,523,511.98	667,037.12	551,535.97	0.00	1,971,976.01	21.86	(4,305.12)
FRINGE BENEFITS	377,837.41	92,886.39	81,436.05	8,654.48	287,746.88	23.84	6,887.81
CONTRACTUAL	812,312.00	242,117.51	175,409.49	126,436.39	510,466.12	37.16	(48,752.40)
COMMODITIES/SUPPLIES	410,855.00	175,857.11	137,590.06	2,285.59	270,979.35	34.05	(26,208.36)
UTILITIES	161,458.00	41,278.78	37,781.33	0.00	123,676.67	23.40	519.96
ROUTINE/PERIODIC MAINTENANCE	203,965.00	50,991.27	18,859.82	29,740.00	155,365.18	23.83	5,023.82
TRANSFERS TO OTHER FUNDS	3,950,000.00	223,859.45	0.00	0.00	3,950,000.00	0.00	(300,000.00)
<b>TOTAL EXPENDITURES</b>	<b>8,439,939.39</b>	<b>1,494,027.63</b>	<b>1,002,612.72</b>	<b>167,116.46</b>	<b>7,270,210.21</b>	<b>13.86</b>	<b>(366,834.29)</b>
<b>Fund 01 - GENERAL:</b>							
TOTAL REVENUES	6,155,362.00	3,296,603.70	3,301,902.10	0.00	2,853,459.90	53.64	176,134.67
TOTAL EXPENDITURES	8,439,939.39	1,494,027.63	1,002,612.72	167,116.46	7,270,210.21	13.86	(366,834.29)
NET OF REVENUES & EXPENDITURES	(2,284,577.39)	1,802,576.07	2,299,289.38	(167,116.46)	(4,416,750.31)	93.33	542,968.96
BEG. FUND BALANCE	5,909,766.72	5,909,766.72	5,909,766.72				
NET OF REVENUES/EXPENDITURES - 2017-18			555,278.36		555,278.36		
END FUND BALANCE	3,625,189.33	7,712,342.79	8,764,334.46				
<b>Fund 02 - RECREATION</b>							
PROPERTY TAX REVENUE	2,155,845.00	1,149,680.29	1,185,688.48	0.00	970,156.52	55.00	63,738.32
CHARGE FOR SERVICE REVENUE	1,589,345.80	795,104.54	902,838.01	0.00	686,507.79	56.81	29,882.07
CONTRIBUTIONS/SPONSORSHIPS	1,250.00	500.00	1,000.00	0.00	250.00	80.00	1,000.00
MERCHANDISE/CONCESSION REV	135,665.00	101,519.10	95,892.38	0.00	39,772.62	70.68	1,643.58
INTEREST INCOME	40,000.00	7,489.72	19,489.00	0.00	20,511.00	48.72	12,493.12
SPECIAL RECEIPTS	211,214.00	52,921.89	44,134.76	0.00	167,079.24	20.90	(10,518.87)
<b>TOTAL REVENUES</b>	<b>4,133,319.80</b>	<b>2,107,215.54</b>	<b>2,249,042.63</b>	<b>0.00</b>	<b>1,884,277.17</b>	<b>54.41</b>	<b>98,238.22</b>
SALARIES AND WAGES	1,825,578.27	679,696.89	616,601.84	0.00	1,208,976.43	33.78	(4,604.23)
FRINGE BENEFITS	145,690.82	35,575.93	33,202.09	0.00	112,488.73	22.79	(2,511.18)
CONTRACTUAL	446,027.00	181,510.60	164,194.91	11,296.25	271,035.84	39.30	14,602.44
COMMODITIES/SUPPLIES	340,837.00	161,571.09	164,395.04	1,961.85	173,980.11	48.88	26,220.76
UTILITIES	360,796.00	105,263.14	102,402.63	0.00	258,393.37	28.38	4,049.11
ROUTINE/PERIODIC MAINTENANCE	38,585.00	9,646.26	0.00	0.00	38,585.00	0.00	(11,729.72)
TRANSFERS TO OTHER FUNDS	1,150,000.00	61,944.66	0.00	0.00	1,150,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>4,307,514.09</b>	<b>1,235,208.57</b>	<b>1,080,796.51</b>	<b>13,258.10</b>	<b>3,213,459.48</b>	<b>25.40</b>	<b>26,027.18</b>
<b>Fund 02 - RECREATION:</b>							
TOTAL REVENUES	4,133,319.80	2,107,215.54	2,249,042.63	0.00	1,884,277.17	54.41	98,238.22
TOTAL EXPENDITURES	4,307,514.09	1,235,208.57	1,080,796.51	13,258.10	3,213,459.48	25.40	26,027.18

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT  
 PERIOD ENDING 07/31/2018  
 % Fiscal Year Completed: 25.21  
 1ST QUARTER FINANCIAL ANALYSIS  
 FOR THE THREE MONTHS ENDED 7/31/2018

ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
<b>Fund 02 - RECREATION</b>							
NET OF REVENUES & EXPENDITURES	(174,194.29)	872,006.97	1,168,246.12	(13,258.10)	(1,329,182.31)	663.05	72,211.04
BEG. FUND BALANCE	2,840,730.41	2,840,730.41	2,840,730.41				
NET OF REVENUES/EXPENDITURES - 2017-18			774,529.89		774,529.89		
END FUND BALANCE	2,666,536.12	3,712,737.38	4,783,506.42				
<b>Fund 03 - MUSEUM</b>							
PROPERTY TAX REVENUE	1,602,700.00	847,622.71	881,764.05	0.00	720,935.95	55.02	101,435.89
CHARGE FOR SERVICE REVENUE	1,303,837.00	359,896.07	447,141.96	(6,927.60)	863,622.64	33.76	(159,462.07)
CONTRIBUTIONS/SPONSORSHIPS	44,450.00	21,319.24	30,625.91	0.00	13,824.09	68.90	16,184.41
MERCHANDISE/CONCESSION REV	118,600.00	27,501.52	33,558.75	0.00	85,041.25	28.30	5,210.75
INTEREST INCOME	31,360.00	6,666.93	12,228.43	0.00	19,131.57	38.99	6,636.01
SPECIAL RECEIPTS	39,080.00	7,853.77	18,021.62	0.00	21,058.38	46.11	14,654.42
<b>TOTAL REVENUES</b>	<b>3,140,027.00</b>	<b>1,270,860.24</b>	<b>1,423,340.72</b>	<b>(6,927.60)</b>	<b>1,723,613.88</b>	<b>45.11</b>	<b>(15,340.59)</b>
SALARIES AND WAGES	992,417.83	273,855.97	244,434.87	0.00	747,982.96	24.63	3,469.68
FRINGE BENEFITS	104,783.49	24,956.32	22,055.56	0.00	82,727.93	21.05	(1,218.87)
CONTRACTUAL	899,337.00	240,944.27	213,214.78	39,933.43	646,188.79	28.15	25,814.05
COMMODITIES/SUPPLIES	156,129.00	43,574.03	43,005.17	816.00	112,307.83	28.07	11,081.04
UTILITIES	139,677.00	33,183.29	38,624.20	0.00	101,052.80	27.65	8,056.44
ROUTINE/PERIODIC MAINTENANCE	28,150.00	7,037.52	0.00	0.00	28,150.00	0.00	0.00
TRANSFERS TO OTHER FUNDS	350,000.00	11,436.27	0.00	0.00	350,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>2,670,494.32</b>	<b>634,987.67</b>	<b>561,334.58</b>	<b>40,749.43</b>	<b>2,068,410.31</b>	<b>22.55</b>	<b>47,202.34</b>
<b>Fund 03 - MUSEUM:</b>							
TOTAL REVENUES	3,140,027.00	1,270,860.24	1,423,340.72	(6,927.60)	1,723,613.88	45.11	(15,340.59)
TOTAL EXPENDITURES	2,670,494.32	634,987.67	561,334.58	40,749.43	2,068,410.31	22.55	47,202.34
NET OF REVENUES & EXPENDITURES	469,532.68	635,872.57	862,006.14	(47,677.03)	(344,796.43)	173.43	(62,542.93)
BEG. FUND BALANCE	2,172,836.11	2,172,836.11	2,172,836.11				
NET OF REVENUES/EXPENDITURES - 2017-18			457,892.31		457,892.31		
END FUND BALANCE	2,642,368.79	2,808,708.68	3,492,734.56				
<b>Fund 04 - LIABILITY INSURANCE</b>							
PROPERTY TAX REVENUE	331,532.00	176,778.61	182,619.56	0.00	148,912.44	55.08	6,237.11
CHARGE FOR SERVICE REVENUE	500.00	279.50	120.00	0.00	380.00	24.00	100.00
INTEREST INCOME	6,240.00	1,824.64	1,971.37	0.00	4,268.63	31.59	813.68
<b>TOTAL REVENUES</b>	<b>338,272.00</b>	<b>178,882.75</b>	<b>184,710.93</b>	<b>0.00</b>	<b>153,561.07</b>	<b>54.60</b>	<b>7,150.79</b>
SALARIES AND WAGES	48,371.46	11,162.64	10,046.38	0.00	38,325.08	20.77	112.03
FRINGE BENEFITS	8,982.77	2,263.38	2,012.19	0.00	6,970.58	22.40	(92.59)
CONTRACTUAL	9,879.00	2,237.54	750.00	0.00	9,129.00	7.59	(919.00)
COMMODITIES/SUPPLIES	17,934.00	4,228.75	1,275.00	0.00	16,659.00	7.11	1,275.00
INSURANCE	232,089.80	51,735.63	35,704.72	53,557.08	142,828.00	38.46	(1,263.99)
CAPITAL OUTLAY	76,000.00	15,248.44	0.00	0.00	76,000.00	0.00	(2,987.86)
<b>TOTAL EXPENDITURES</b>	<b>393,257.03</b>	<b>86,876.38</b>	<b>49,788.29</b>	<b>53,557.08</b>	<b>289,911.66</b>	<b>26.28</b>	<b>(3,876.41)</b>

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT  
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ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
Fund 04 - LIABILITY INSURANCE							
Fund 04 - LIABILITY INSURANCE:							
TOTAL REVENUES	338,272.00	178,882.75	184,710.93	0.00	153,561.07	54.60	7,150.79
TOTAL EXPENDITURES	393,257.03	86,876.38	49,788.29	53,557.08	289,911.66	26.28	(3,876.41)
NET OF REVENUES & EXPENDITURES	(54,985.03)	92,006.37	134,922.64	(53,557.08)	(136,350.59)	147.98	11,027.20
BEG. FUND BALANCE	439,475.35	439,475.35	439,475.35				
NET OF REVENUES/EXPENDITURES - 2017-18			4,326.95		4,326.95		
END FUND BALANCE	384,490.32	531,481.72	578,724.94				
Fund 06 - IMRF FUND							
PROPERTY TAX REVENUE	333,305.00	176,240.52	183,324.82	0.00	149,980.18	55.00	5,613.86
INTEREST INCOME	2,925.00	731.25	1,145.65	0.00	1,779.35	39.17	575.34
TOTAL REVENUES	336,230.00	176,971.77	184,470.47	0.00	151,759.53	54.86	6,189.20
FRINGE BENEFITS	314,787.32	72,643.23	69,310.39	0.00	245,476.93	22.02	(2,174.27)
TOTAL EXPENDITURES	314,787.32	72,643.23	69,310.39	0.00	245,476.93	22.02	(2,174.27)
Fund 06 - IMRF FUND:							
TOTAL REVENUES	336,230.00	176,971.77	184,470.47	0.00	151,759.53	54.86	6,189.20
TOTAL EXPENDITURES	314,787.32	72,643.23	69,310.39	0.00	245,476.93	22.02	(2,174.27)
NET OF REVENUES & EXPENDITURES	21,442.68	104,328.54	115,160.08	0.00	(93,717.40)	537.06	8,363.47
BEG. FUND BALANCE	205,722.04	205,722.04	205,722.04				
NET OF REVENUES/EXPENDITURES - 2017-18			18,559.55		18,559.55		
END FUND BALANCE	227,164.72	310,050.58	339,441.67				
Fund 08 - AUDIT FUND							
PROPERTY TAX REVENUE	21,275.00	11,410.19	11,845.42	0.00	9,429.58	55.68	702.58
INTEREST INCOME	160.00	26.35	85.78	0.00	74.22	53.61	52.84
TOTAL REVENUES	21,435.00	11,436.54	11,931.20	0.00	9,503.80	55.66	755.42
CONTRACTUAL	27,500.00	13,067.91	1,600.00	17,900.00	8,000.00	70.91	(8,000.00)
TOTAL EXPENDITURES	27,500.00	13,067.91	1,600.00	17,900.00	8,000.00	70.91	(8,000.00)
Fund 08 - AUDIT FUND:							
TOTAL REVENUES	21,435.00	11,436.54	11,931.20	0.00	9,503.80	55.66	755.42
TOTAL EXPENDITURES	27,500.00	13,067.91	1,600.00	17,900.00	8,000.00	70.91	(8,000.00)
NET OF REVENUES & EXPENDITURES	(6,065.00)	(1,631.37)	10,331.20	(17,900.00)	1,503.80	124.79	8,755.42
BEG. FUND BALANCE	11,802.49	11,802.49	11,802.49				
NET OF REVENUES/EXPENDITURES - 2017-18			982.59		982.59		
END FUND BALANCE	5,737.49	10,171.12	23,116.28				
Fund 09 - PAVING AND LIGHTING FUND							
PROPERTY TAX REVENUE	86,872.00	46,901.70	48,087.40	0.00	38,784.60	55.35	2,187.46
INTEREST INCOME	2,900.00	532.31	697.95	0.00	2,202.05	24.07	270.62

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ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
<b>Fund 09 - PAVING AND LIGHTING FUND</b>							
TOTAL REVENUES	89,772.00	47,434.01	48,785.35	0.00	40,986.65	54.34	2,458.08
ROUTINE/PERIODIC MAINTENANCE	47,000.00	11,749.98	12,859.47	0.00	34,140.53	27.36	12,827.29
CAPITAL OUTLAY	30,000.00	0.00	0.00	0.00	30,000.00	0.00	0.00
TOTAL EXPENDITURES	77,000.00	11,749.98	12,859.47	0.00	64,140.53	16.70	12,827.29
<b>Fund 09 - PAVING AND LIGHTING FUND:</b>							
TOTAL REVENUES	89,772.00	47,434.01	48,785.35	0.00	40,986.65	54.34	2,458.08
TOTAL EXPENDITURES	77,000.00	11,749.98	12,859.47	0.00	64,140.53	16.70	12,827.29
NET OF REVENUES & EXPENDITURES	12,772.00	35,684.03	35,925.88	0.00	(23,153.88)	281.29	(10,369.21)
BEG. FUND BALANCE	154,308.84	154,308.84	154,308.84				
NET OF REVENUES/EXPENDITURES - 2017-18			(28,246.87)		(28,246.87)		
END FUND BALANCE	167,080.84	189,992.87	161,987.85				
<b>Fund 11 - ACTIVITY AND AFFILIATES FUND</b>							
CHARGE FOR SERVICE REVENUE	3,700.00	417.96	1,839.09	0.00	1,860.91	49.71	(246.38)
INTEREST INCOME	500.00	79.27	194.42	0.00	305.58	38.88	111.50
SPECIAL RECEIPTS	4,660.00	429.26	(382.23)	0.00	5,042.23	(8.20)	(899.17)
TOTAL REVENUES	8,860.00	926.49	1,651.28	0.00	7,208.72	18.64	(1,034.05)
COMMODITIES/SUPPLIES	8,860.00	1,279.18	986.10	0.00	7,873.90	11.13	542.69
TOTAL EXPENDITURES	8,860.00	1,279.18	986.10	0.00	7,873.90	11.13	542.69
<b>Fund 11 - ACTIVITY AND AFFILIATES FUND</b>							
TOTAL REVENUES	8,860.00	926.49	1,651.28	0.00	7,208.72	18.64	(1,034.05)
TOTAL EXPENDITURES	8,860.00	1,279.18	986.10	0.00	7,873.90	11.13	542.69
NET OF REVENUES & EXPENDITURES	0.00	(352.69)	665.18	0.00	(665.18)	100.00	(1,576.74)
BEG. FUND BALANCE	(3,223.92)	(3,223.92)	(3,223.92)				
NET OF REVENUES/EXPENDITURES - 2017-18			2,621.31		2,621.31		
END FUND BALANCE	(3,223.92)	(3,576.61)	62.57				
<b>Fund 12 - SPECIAL DONATIONS FUND</b>							
CHARGE FOR SERVICE REVENUE	3,000.00	688.60	526.00	0.00	2,474.00	17.53	(78.00)
CONTRIBUTIONS/SPONSORSHIPS	55,520.00	10,027.41	7,269.68	0.00	48,250.32	13.09	1,338.58
INTEREST INCOME	1,400.00	198.46	523.44	0.00	876.56	37.39	300.34
TOTAL REVENUES	59,920.00	10,914.47	8,319.12	0.00	51,600.88	13.88	1,560.92
CONTRACTUAL	59,920.00	23,656.99	31,677.43	0.00	28,242.57	52.87	13,019.43
TOTAL EXPENDITURES	59,920.00	23,656.99	31,677.43	0.00	28,242.57	52.87	13,019.43
<b>Fund 12 - SPECIAL DONATIONS FUND:</b>							
TOTAL REVENUES	59,920.00	10,914.47	8,319.12	0.00	51,600.88	13.88	1,560.92

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ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
<b>Fund 12 - SPECIAL DONATIONS FUND</b>							
TOTAL EXPENDITURES	59,920.00	23,656.99	31,677.43	0.00	28,242.57	52.87	13,019.43
NET OF REVENUES & EXPENDITURES	0.00	(12,742.52)	(23,358.31)	0.00	23,358.31	100.00	(11,458.51)
BEG. FUND BALANCE	115,173.93	115,173.93	115,173.93				
NET OF REVENUES/EXPENDITURES - 2017-18			17,244.25		17,244.25		
END FUND BALANCE	115,173.93	102,431.41	109,059.87				
<b>Fund 14 - SOCIAL SECURITY FUND</b>							
PROPERTY TAX REVENUE	354,580.00	190,527.94	195,170.36	0.00	159,409.64	55.04	3,689.36
INTEREST INCOME	3,300.00	491.90	1,172.97	0.00	2,127.03	35.54	563.29
TOTAL REVENUES	357,880.00	191,019.84	196,343.33	0.00	161,536.67	54.86	4,252.65
FRINGE BENEFITS	428,547.91	142,225.05	119,805.32	0.00	308,742.59	27.96	(1,962.61)
TOTAL EXPENDITURES	428,547.91	142,225.05	119,805.32	0.00	308,742.59	27.96	(1,962.61)
<b>Fund 14 - SOCIAL SECURITY FUND:</b>							
TOTAL REVENUES	357,880.00	191,019.84	196,343.33	0.00	161,536.67	54.86	4,252.65
TOTAL EXPENDITURES	428,547.91	142,225.05	119,805.32	0.00	308,742.59	27.96	(1,962.61)
NET OF REVENUES & EXPENDITURES	(70,667.91)	48,794.79	76,538.01	0.00	(147,205.92)	108.31	6,215.26
BEG. FUND BALANCE	239,519.30	239,519.30	239,519.30				
NET OF REVENUES/EXPENDITURES - 2017-18			(43,357.37)		(43,357.37)		
END FUND BALANCE	168,851.39	288,314.09	272,699.94				
<b>Fund 15 - SPECIAL RECREATION FUND</b>							
PROPERTY TAX REVENUE	709,159.00	384,192.02	388,987.56	0.00	320,171.44	54.85	(90,304.74)
CHARGE FOR SERVICE REVENUE	158,456.00	58,585.43	69,002.30	0.00	89,453.70	43.55	13,235.22
CONTRIBUTIONS/SPONSORSHIPS	225,203.00	56,125.77	119,199.77	0.00	106,003.23	52.93	119,199.77
INTEREST INCOME	23,500.00	5,874.99	8,222.63	0.00	15,277.37	34.99	3,729.57
SPECIAL RECEIPTS	1,422.00	606.87	600.00	0.00	822.00	42.19	(100.00)
TOTAL REVENUES	1,117,740.00	505,385.08	586,012.26	0.00	531,727.74	52.43	45,759.82
SALARIES AND WAGES	457,408.83	180,347.90	146,953.53	0.00	310,455.30	32.13	(20,112.23)
FRINGE BENEFITS	86,908.22	9,048.81	6,759.91	0.00	80,148.31	7.78	1,373.30
CONTRACTUAL	108,584.00	23,622.69	18,395.36	0.00	90,188.64	16.94	(3,045.13)
COMMODITIES/SUPPLIES	34,151.00	9,976.70	8,534.01	0.00	25,616.99	24.99	4.50
UTILITIES	1,330.00	301.14	555.42	0.00	774.58	41.76	(545.87)
INSURANCE	12,175.30	2,507.04	1,982.12	5,901.00	4,292.18	64.75	520.64
ROUTINE/PERIODIC MAINTENANCE	18,000.00	4,500.00	2,733.50	0.00	15,266.50	15.19	2,733.50
CAPITAL OUTLAY	1,089,198.00	223,960.90	0.00	38,747.12	1,050,450.88	3.56	(9,685.32)
TOTAL EXPENDITURES	1,807,755.35	454,265.18	185,913.85	44,648.12	1,577,193.38	12.75	(28,756.61)
<b>Fund 15 - SPECIAL RECREATION FUND:</b>							
TOTAL REVENUES	1,117,740.00	505,385.08	586,012.26	0.00	531,727.74	52.43	45,759.82
TOTAL EXPENDITURES	1,807,755.35	454,265.18	185,913.85	44,648.12	1,577,193.38	12.75	(28,756.61)
NET OF REVENUES & EXPENDITURES	(690,015.35)	51,119.90	400,098.41	(44,648.12)	(1,045,465.64)	51.51	74,516.43



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<b>Fund 15 - SPECIAL RECREATION FUND</b>							
BEG. FUND BALANCE	1,677,978.35	1,677,978.35	1,677,978.35				
NET OF REVENUES/EXPENDITURES - 2017-18			(71,850.87)		(71,850.87)		
END FUND BALANCE	987,963.00	1,729,098.25	2,006,225.89				
<b>Fund 16 - CAPITAL IMPROVEMENTS FUND</b>							
PERSONAL PROPERTY REPLACEMENT TAXES	250,000.00	48,567.46	41,087.78	0.00	208,912.22	16.44	(5,199.75)
CONTRIBUTIONS/SPONSORSHIPS	200,000.00	50,000.01	0.00	0.00	200,000.00	0.00	(100,000.00)
INTEREST INCOME	27,500.00	4,558.08	7,750.85	0.00	19,749.15	28.18	3,834.44
SPECIAL RECEIPTS	67,861.00	6,885.80	13,334.00	0.00	54,527.00	19.65	13,334.00
TRANSFERS FROM OTHER FUNDS	3,000,000.00	386,349.00	0.00	0.00	3,000,000.00	0.00	(300,000.00)
TOTAL REVENUES	3,545,361.00	496,360.35	62,172.63	0.00	3,483,188.37	1.75	(388,031.31)
CAPITAL OUTLAY	4,713,706.00	894,402.49	176,142.70	465,284.46	4,072,278.84	13.61	156,132.54
TOTAL EXPENDITURES	4,713,706.00	894,402.49	176,142.70	465,284.46	4,072,278.84	13.61	156,132.54
<b>Fund 16 - CAPITAL IMPROVEMENTS FUND:</b>							
TOTAL REVENUES	3,545,361.00	496,360.35	62,172.63	0.00	3,483,188.37	1.75	(388,031.31)
TOTAL EXPENDITURES	4,713,706.00	894,402.49	176,142.70	465,284.46	4,072,278.84	13.61	156,132.54
NET OF REVENUES & EXPENDITURES	(1,168,345.00)	(398,042.14)	(113,970.07)	(465,284.46)	(589,090.47)	49.58	(544,163.85)
BEG. FUND BALANCE	2,202,017.70	2,202,017.70	2,202,017.70				
NET OF REVENUES/EXPENDITURES - 2017-18			299,933.32		299,933.32		
END FUND BALANCE	1,033,672.70	1,803,975.56	2,387,980.95				
<b>Fund 19 - POLICE PROTECTION</b>							
PROPERTY TAX REVENUE	23,048.00	12,198.92	12,550.79	0.00	10,497.21	54.46	743.70
INTEREST INCOME	780.00	110.06	336.65	0.00	443.35	43.16	204.65
TOTAL REVENUES	23,828.00	12,308.98	12,887.44	0.00	10,940.56	54.09	948.35
CONTRACTUAL	18,000.00	0.00	0.00	0.00	18,000.00	0.00	0.00
TOTAL EXPENDITURES	18,000.00	0.00	0.00	0.00	18,000.00	0.00	0.00
<b>Fund 19 - POLICE PROTECTION:</b>							
TOTAL REVENUES	23,828.00	12,308.98	12,887.44	0.00	10,940.56	54.09	948.35
TOTAL EXPENDITURES	18,000.00	0.00	0.00	0.00	18,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	5,828.00	12,308.98	12,887.44	0.00	(7,059.44)	221.13	948.35
BEG. FUND BALANCE	47,827.80	47,827.80	47,827.80				
NET OF REVENUES/EXPENDITURES - 2017-18			8,131.48		8,131.48		
END FUND BALANCE	53,655.80	60,136.78	68,846.72				
<b>Fund 21 - BOND AMORTIZATION FUND</b>							
PROPERTY TAX REVENUE	1,138,201.00	529,913.63	625,955.55	0.00	512,245.45	55.00	16,121.27
INTEREST INCOME	2,900.00	415.68	1,832.71	0.00	1,067.29	63.20	1,340.89
TOTAL REVENUES	1,141,101.00	530,329.31	627,788.26	0.00	513,312.74	55.02	17,462.16

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<b>Fund 21 - BOND AMORTIZATION FUND</b>							
TRANSFERS TO OTHER FUNDS	1,141,101.00	0.00	0.00	0.00	1,141,101.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>1,141,101.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,141,101.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 21 - BOND AMORTIZATION FUND:</b>							
TOTAL REVENUES	1,141,101.00	530,329.31	627,788.26	0.00	513,312.74	55.02	17,462.16
TOTAL EXPENDITURES	1,141,101.00	0.00	0.00	0.00	1,141,101.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	530,329.31	627,788.26	0.00	(627,788.26)	100.00	17,462.16
BEG. FUND BALANCE	2,632.75	2,632.75	2,632.75				
NET OF REVENUES/EXPENDITURES - 2017-18			10,749.53		10,749.53		
END FUND BALANCE	2,632.75	532,962.06	641,170.54				
<b>Fund 22 - BOND PROCEEDS FUND</b>							
INTEREST INCOME	13,500.00	1,828.41	6,004.73	0.00	7,495.27	44.48	3,654.16
TRANSFERS FROM OTHER FUNDS	1,141,101.00	0.00	0.00	0.00	1,141,101.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,154,601.00</b>	<b>1,828.41</b>	<b>6,004.73</b>	<b>0.00</b>	<b>1,148,596.27</b>	<b>0.52</b>	<b>3,654.16</b>
CONTRACTUAL	3,578.00	0.00	428.00	0.00	3,150.00	11.96	0.00
CAPITAL OUTLAY	875,670.00	157,670.47	20,080.00	431,825.07	423,764.93	51.61	16,667.85
DEBT SERVICE PRINCIPAL	435,000.00	0.00	0.00	0.00	435,000.00	0.00	0.00
DEBT SERVICE INTEREST/FEES	118,000.00	58,000.00	50,325.00	0.00	67,675.00	42.65	(4,200.00)
<b>TOTAL EXPENDITURES</b>	<b>1,432,248.00</b>	<b>215,670.47</b>	<b>70,833.00</b>	<b>431,825.07</b>	<b>929,589.93</b>	<b>35.10</b>	<b>12,467.85</b>
<b>Fund 22 - BOND PROCEEDS FUND:</b>							
TOTAL REVENUES	1,154,601.00	1,828.41	6,004.73	0.00	1,148,596.27	0.52	3,654.16
TOTAL EXPENDITURES	1,432,248.00	215,670.47	70,833.00	431,825.07	929,589.93	35.10	12,467.85
NET OF REVENUES & EXPENDITURES	(277,647.00)	(213,842.06)	(64,828.27)	(431,825.07)	219,006.34	178.88	(8,813.69)
BEG. FUND BALANCE	(7,929.61)	(7,929.61)	(7,929.61)				
NET OF REVENUES/EXPENDITURES - 2017-18			252,398.43		252,398.43		
END FUND BALANCE	(285,576.61)	(221,771.67)	179,640.55				
<b>Fund 24 - LAND ACQUISITION FUND</b>							
INTEREST INCOME	7,425.00	1,017.33	3,027.44	0.00	4,397.56	40.77	1,619.29
TRANSFERS FROM OTHER FUNDS	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>107,425.00</b>	<b>1,017.33</b>	<b>3,027.44</b>	<b>0.00</b>	<b>104,397.56</b>	<b>2.82</b>	<b>1,619.29</b>
<b>Fund 24 - LAND ACQUISITION FUND:</b>							
TOTAL REVENUES	107,425.00	1,017.33	3,027.44	0.00	104,397.56	2.82	1,619.29
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	107,425.00	1,017.33	3,027.44	0.00	104,397.56	2.82	1,619.29
BEG. FUND BALANCE	504,362.88	504,362.88	504,362.88				
NET OF REVENUES/EXPENDITURES - 2017-18			107,422.45		107,422.45		
END FUND BALANCE	611,787.88	505,380.21	614,812.77				
<b>Fund 25 - PARK DEVELOPMENT FUND</b>							

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT  
 PERIOD ENDING 07/31/2018  
 % Fiscal Year Completed: 25.21  
 1ST QUARTER FINANCIAL ANALYSIS  
 FOR THE THREE MONTHS ENDED 7/31/2018




ACCOUNT DESCRIPTION	2018-19 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 07/31/18	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
<b>Fund 25 - PARK DEVELOPMENT FUND</b>							
INTEREST INCOME	9,400.00	1,136.02	3,866.44	0.00	5,533.56	41.13	2,096.89
TRANSFERS FROM OTHER FUNDS	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>109,400.00</b>	<b>1,136.02</b>	<b>3,866.44</b>	<b>0.00</b>	<b>105,533.56</b>	<b>3.53</b>	<b>2,096.89</b>
CAPITAL OUTLAY	440,000.00	110,000.01	0.00	0.00	440,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>440,000.00</b>	<b>110,000.01</b>	<b>0.00</b>	<b>0.00</b>	<b>440,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 25 - PARK DEVELOPMENT FUND:</b>							
TOTAL REVENUES	109,400.00	1,136.02	3,866.44	0.00	105,533.56	3.53	2,096.89
TOTAL EXPENDITURES	440,000.00	110,000.01	0.00	0.00	440,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(330,600.00)	(108,863.99)	3,866.44	0.00	(334,466.44)	1.17	2,096.89
BEG. FUND BALANCE	704,012.63	704,012.63	704,012.63				
NET OF REVENUES/EXPENDITURES - 2017-18			109,388.64		109,388.64		
END FUND BALANCE	373,412.63	595,148.64	817,267.71				
<b>Fund 26 - TRAILS AND PATHWAYS FUND</b>							
INTEREST INCOME	2,000.00	197.50	972.60	0.00	1,027.40	48.63	724.85
TRANSFERS FROM OTHER FUNDS	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>102,000.00</b>	<b>197.50</b>	<b>972.60</b>	<b>0.00</b>	<b>101,027.40</b>	<b>0.95</b>	<b>724.85</b>
CAPITAL OUTLAY	53,500.00	13,374.99	0.00	0.00	53,500.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>53,500.00</b>	<b>13,374.99</b>	<b>0.00</b>	<b>0.00</b>	<b>53,500.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Fund 26 - TRAILS AND PATHWAYS FUND:</b>							
TOTAL REVENUES	102,000.00	197.50	972.60	0.00	101,027.40	0.95	724.85
TOTAL EXPENDITURES	53,500.00	13,374.99	0.00	0.00	53,500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	48,500.00	(13,177.49)	972.60	0.00	47,527.40	2.01	724.85
BEG. FUND BALANCE	100,560.90	100,560.90	100,560.90				
NET OF REVENUES/EXPENDITURES - 2017-18			101,963.74		101,963.74		
END FUND BALANCE	149,060.90	87,383.41	203,497.24				
<b>Fund 27 - HUMAN KINETICS PARK IMPROVEMENT FUND</b>							
CONTRIBUTIONS/SPONSORSHIPS	574,510.00	143,627.49	0.00	0.00	574,510.00	0.00	0.00
CAPITAL GRANTS	137,500.00	34,374.99	0.00	0.00	137,500.00	0.00	0.00
INTEREST INCOME	13,000.00	3,249.99	0.00	0.00	13,000.00	0.00	0.00
TRANSFERS FROM OTHER FUNDS	2,150,000.00	537,500.01	0.00	0.00	2,150,000.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,875,010.00</b>	<b>718,752.48</b>	<b>0.00</b>	<b>0.00</b>	<b>2,875,010.00</b>	<b>0.00</b>	<b>0.00</b>
CONTRACTUAL	15,010.00	3,752.49	0.00	0.00	15,010.00	0.00	0.00
CAPITAL OUTLAY	710,000.00	177,500.01	0.00	0.00	710,000.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>725,010.00</b>	<b>181,252.50</b>	<b>0.00</b>	<b>0.00</b>	<b>725,010.00</b>	<b>0.00</b>	<b>0.00</b>


















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REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT  
 PERIOD ENDING 07/31/2018  
 % Fiscal Year Completed: 25.21  
 1ST QUARTER FINANCIAL ANALYSIS  
 FOR THE THREE MONTHS ENDED 7/31/2018

ACCOUNT DESCRIPTION	2018-19	BUDGET	YTD BALANCE 07/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	YTD BALANCE DIFF 07/31/2018 07/31/2017
	ORIGINAL BUDGET	YEAR-TO-DATE THRU 07/31/18					
Fund 27 - HUMAN KINETICS PARK IMPROVEMENT FUND							
Fund 27 - HUMAN KINETICS PARK IMPROVEM							
TOTAL REVENUES	2,875,010.00	718,752.48	0.00	0.00	2,875,010.00	0.00	0.00
TOTAL EXPENDITURES	725,010.00	181,252.50	0.00	0.00	725,010.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	2,150,000.00	537,499.98	0.00	0.00	2,150,000.00	0.00	0.00
BEG. FUND BALANCE							
END FUND BALANCE	2,150,000.00	537,499.98					
TOTAL REVENUES - ALL FUNDS	24,817,543.80	9,559,580.81	8,913,228.93	(6,927.60)	15,911,242.47	35.89	(35,400.48)
TOTAL EXPENDITURES - ALL FUNDS	27,059,140.41	5,584,688.23	3,363,660.36	1,234,338.72	22,461,141.33	16.99	(143,384.87)
NET OF REVENUES & EXPENDITURES	(2,241,596.61)	3,974,892.58	5,549,568.57	(1,241,266.32)	(6,549,898.86)	192.20	107,984.39
BEG. FUND BALANCE - ALL FUNDS	17,317,574.67	17,317,574.67	17,317,574.67				
END FUND BALANCE - ALL FUNDS	15,075,978.06	21,292,467.25	25,445,110.93				




Legend

	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
<b>Fund 01 - GENERAL</b>			
Net - Dept 01-001-ADMINISTRATION	437,230.72	2,922,357.57 	2,485,126.85
Net - Dept 10-006-PUBLIC AFFAIRS - VOLUNTEERS	(7,546.00)	(3,616.61) 	3,929.39
Net - Dept 10-069-PUBLIC AFFAIRS - MARKETING	(141,697.14)	(40,891.58) 	100,805.56
Net - Dept 20-001-OPERATIONS - ADMINISTRATION	(343,988.63)	(85,913.10) 	258,075.53
Net - Dept 20-070-OPERATIONS - SAFETY	(20,985.00)	(3,471.95) 	17,513.05
Net - Dept 20-071-OPERATIONS - LANDSCAPE MAINTENANCE	(596,683.04)	(174,647.31) 	422,035.73
Net - Dept 20-072-OPERATIONS - FACILITIES & EQUIPMENT	(453,194.11)	(105,965.69) 	347,228.42
Net - Dept 20-073-OPERATIONS - PARK MAINTENANCE	(182,796.13)	(45,259.29) 	137,536.84
Net - Dept 20-074-OPERATIONS - FLOWER ISLANDS	(47,007.38)	(24,899.58) 	22,107.80
Net - Dept 20-075-OPERATIONS - PARK FLOWERS	(317,478.48)	(122,970.41) 	194,508.07
Net - Dept 20-079-OPERATIONS - SPECIAL PROJECTS	(230,736.49)	(76,050.93) 	154,685.56
Net - Dept 20-080-OPERATIONS - NATURAL AREAS	(111,027.30)	(26,190.80) 	84,836.50
Net - Dept 20-300-OPERATIONS - PLANNING & DEVELOPMENT	(264,308.41)	(81,035.57) 	183,272.84
Net - Dept 30-077-FACILITIES - SKATE PARK	0.00	0.00 	0.00
Net - Dept 30-098-FACILITIES - DOUGLASS BRANCH LIBRARY	(5,310.00)	(3,068.64) 	2,241.36
Net - Dept 60-096-OTHER PROGRAMS - EDDIE ALBERT GARDENS	950.00	3,796.81 	2,846.81
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(2,284,577.39)</b>	<b>2,132,172.92 </b>	<b>4,416,750.31</b>

CHAMPAIGN PARK DISTRICT  
1st Quarter for the Three Months Ended 7/31/2018




Legend



















	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	● ▲ ◆	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
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Fund 02 - RECREATION
















Net - Dept 01-001-ADMINISTRATION	673,553.55	1,111,887.70	●	438,334.15
Net - Dept 30-020-FACILITIES - DOUGLASS ANNEX	(16,762.00)	(4,653.44)	●	12,108.56
Net - Dept 30-021-FACILITIES - HAYS CENTER	(8,502.00)	(6,337.95)	●	2,164.05
Net - Dept 30-076-FACILITIES - BALL FIELDS	(298,165.07)	(87,340.24)	●	210,824.83
Net - Dept 30-092-FACILITIES - DOUGLASS COMMUNITY CENTER	(169,547.81)	(43,104.17)	●	126,443.64
Net - Dept 30-093-FACILITIES - BICENTENNIAL CENTER	19,096.00	6,112.79	◆	(12,983.21)
Net - Dept 30-094-FACILITIES - KAUFMAN LAKE	(5,248.00)	(677.92)	●	4,570.08
Net - Dept 30-097-FACILITIES - BMC/PAVILION RENTAL	12,200.00	7,664.00	◆	(4,536.00)
Net - Dept 30-155-FACILITIES - DOG PARK	7,216.69	2,533.88	◆	(4,682.81)
Net - Dept 30-160-FACILITIES - LEONARD RECREATION CENTER	(190,676.16)	15,525.02	●	206,201.18
Net - Dept 40-025-SPORTS PROGRAMS - DODDS TENNIS CENTER	(3,898.00)	(15,814.30)	◆	(11,916.30)
Net - Dept 40-065-SPORTS PROGRAMS - FITNESS EVENTS	(5,304.44)	(788.80)	●	4,515.64
Net - Dept 40-082-SPORTS PROGRAMS - ADULT SOFTBALL	16,458.44	44,502.12	●	28,043.68
Net - Dept 40-083-SPORTS PROGRAMS - ADULT VOLLEYBALL	752.81	2,802.24	●	2,049.43
Net - Dept 40-085-SPORTS PROGRAMS - YOUTH BASKETBALL	480.90	(1,723.62)	◆	(2,204.52)
Net - Dept 40-086-SPORTS PROGRAMS - YOUTH SOFTBALL	(4,369.66)	(64.83)	●	4,304.83

Legend	
	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget




FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
Net - Dept 40-088-SPORTS PROGRAMS - YOUTH SOCCER	3,642.80	674.24 	(2,968.56)
Net - Dept 40-150-SPORTS PROGRAMS - GROUP FITNESS PROGRAMS	8,438.38	9,165.04 	726.66
Net - Dept 40-154-SPORTS PROGRAMS - SPRINGER FITNESS	1,502.00	168.75 	(1,333.25)
Net - Dept 40-195-SPORTS PROGRAMS-MOTOR SKILLS DEVELOPMENT	2,026.68	5,710.34 	3,683.66
Net - Dept 40-196-SPORTS PROGRAMS - SPORTS CAMPS	(350.64)	2,656.77 	3,007.41
Net - Dept 40-197-SPORTS PROGRAMS - DODDS SOCCER RENTALS	2,522.81	(799.98) 	(3,322.79)
Net - Dept 40-198-SPORTS PROGRAMS - BALL FIELD RENTAL	23,063.61	(11,336.16) 	(34,399.77)
Net - Dept 40-200-SPORTS PROGRAMS - YOUTH VOLLEYBALL	(165.78)	1,572.23 	1,738.01
Net - Dept 40-202-SPORTS PROGRAMS - ADULT SOCCER	(970.19)	(3,620.94) 	(2,650.75)
Net - Dept 40-203-SPORTS PROGRAMS-DOUGLASS YOUTH	(3,194.81)	2,843.82 	6,038.63
Net - Dept 40-204-SPORTS PROGRAMS-DOUGLASS ADULT	(1,520.00)	0.00 	1,520.00
Net - Dept 50-004-AFTERSCHOOL/DAYCAMP-DOUGLASS AFTERSCHOOL	(3,902.89)	1,058.88 	4,961.77
Net - Dept 50-005-AFTERSCHOOL/DAYCAMP-GIRLS EXPLORE	(1,060.92)	(990.53) 	70.39
Net - Dept 50-006-AFTERSCHOOL/DAYCAMP-DOUGLASS SCHOOL OUT	(454.92)	0.00 	454.92
Net - Dept 50-009-AFTERSCHOOL/DAYCAMP - TEEN CAMP	(2,840.00)	(372.23) 	2,467.77
Net - Dept 50-011-AFTERSCHOOL/DAYCAMP-BUSYBEES/SWINGSETTER	41,149.50	8,784.31 	(32,365.19)
Net - Dept 50-012-AFTERSCHOOL/DAYCAMP-LEONHARD DAY CAMP	(4,188.88)	46,469.47 	50,658.35
Net - Dept 50-013-AFTERSCHOOL/DAYCAMP-DOUGLASS DAY CAMP	(21,149.85)	(6,127.45) 	15,022.40


















Legend




	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
Net - Dept 50-016-AFTERSCHOOL/DAYCAMP-COMMUNITY MATTERS/GARDEN HILLS	520.00	(2,756.93) 	(3,276.93)
Net - Dept 50-017-AFTERSCHOOL/DAYCAMP-LEONHARD AFTERSCHOOL	14,499.74	2,057.75 	(12,441.99)
Net - Dept 50-144-AFTERSCHOOL/DAYCAMP-PRESCHOOL CLASS	(136.30)	1,439.35 	1,575.65
Net - Dept 60-026-OTHER PROGRAMS - SHOLEM SWIM TEAM	(63.01)	9,667.01 	9,730.02
Net - Dept 60-130-OTHER PROGRAMS - DOUGLASS SENIORS	(61,715.00)	(6,043.36) 	55,671.64
Net - Dept 60-131-OTHER PROGRAMS - HAYS SENIORS	(12,699.00)	(84.52) 	12,614.48
Net - Dept 60-241-OTHER PROGRAMS - SCHOOLS DAY OUT	(3,522.26)	(1,178.56) 	2,343.70
Net - Dept 65-123-TEEN - TEENS IN ACTION	(5,172.00)	(760.32) 	4,411.68
Net - Dept 68-092-SPECIAL EVENTS-DOUGLASS COMMUNITY CENTER	(10,274.33)	25.00 	10,299.33
Net - Dept 69-024-CONCESSIONS - SHOLEM AQUATIC CENTER	7,960.75	7,768.97 	(191.78)
Net - Dept 69-041-CONCESSIONS - YOUTH BASEBALL/ZAHND PARK	(3,281.59)	(2,802.33) 	479.26
Net - Dept 69-080-CONCESSIONS - DODDS PARK	1,773.22	(1,180.51) 	(2,953.73)
Net - Dept 69-088-CONCESSIONS - DODDS SOCCER COMPLEX	(2,175.59)	(479.90) 	1,695.69
Net - Dept 70-022-POOLS AND AQUATICS - SHOLEM POOL	(169,741.07)	62,910.10 	232,651.17
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(174,194.29)</b>	<b>1,154,960.79</b> 	<b>1,329,155.08</b>






Legend	
	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

















FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
<b>Fund 03 - MUSEUM</b>			
Net - Dept 01-001-ADMINISTRATION	1,060,379.35	843,870.81 	(216,508.54)
Net - Dept 15-014-CULTURAL ARTS - BACH'S LUNCH	(2,587.00)	0.00 	2,587.00
Net - Dept 15-015-CULTURAL ARTS - YOUTH THEATRE	168.86	10,049.57 	9,880.71
Net - Dept 15-031-CULTURAL ARTS - TASTE OF CU	(4,839.29)	(5,811.36) 	(972.07)
Net - Dept 15-032-CULTURAL ARTS - SUMMER CONCERTS	(11,175.00)	(9,061.64) 	2,113.36
Net - Dept 15-036-CULTURAL ARTS - ART EXHIBITION SERIES	(4,931.00)	(667.25) 	4,263.75
Net - Dept 15-038-CULTURAL ARTS - BALLET PROGRAMS	12,024.61	2,619.92 	(9,404.69)
Net - Dept 15-067-CULTURAL ARTS-FLANNEL FEST (FEST ARTS)	(10,155.00)	(2,125.00) 	8,030.00
Net - Dept 15-068-CULTURAL ARTS - SPECIAL EVENTS	(59,471.03)	(13,391.29) 	46,079.74
Net - Dept 15-078-CULTURAL ARTS - VIRGINIA THEATRE RENTALS	277,669.26	29,701.67 	(247,967.59)
Net - Dept 15-140-CULTURAL ARTS - IRISH DANCE	6,582.87	1,767.45 	(4,815.42)
Net - Dept 15-141-CULTURAL ARTS - DANCE PERFORMANCE	(13,389.55)	(878.60) 	12,510.95
Net - Dept 15-143-CULTURAL ARTS - CULTURAL ARTS PROGRAM	(5,021.22)	873.96 	5,895.18
Net - Dept 15-146-CULTURAL ARTS-OTHER DANCE PROGRAMS	2,256.96	3,026.37 	769.41
Net - Dept 15-170-CULTURAL ARTS - CU DAYS	(12,198.27)	(3,766.71) 	8,431.56
Net - Dept 15-172-CULTURAL ARTS - DADDY DAUGHTER DANCE	(785.00)	(797.25) 	(12.25)
Net - Dept 15-173-CULTURAL ARTS - EGG HUNTS	(3,552.00)	(727.36) 	2,824.64

Legend	
	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018	● ▲ ◆	UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
Net - Dept 15-174-CULTURAL ARTS - HALLOWEEN FUNFEST	(4,686.00)	(663.67)	●	4,022.33
Net - Dept 15-177-CULTURAL ARTS - STREETFEST (MUSIC FEST)	(11,195.06)	809.78	●	12,004.84
Net - Dept 30-019-FACILITIES - POTTERY/CLAY STUDIO	(9,226.76)	3,759.24	●	12,986.00
Net - Dept 30-020-FACILITIES - DOUGLASS ANNEX	(15,000.00)	0.00	●	15,000.00
Net - Dept 30-030-FACILITIES - SPRINGER CULTURAL CENTER	(228,933.87)	(49,636.33)	●	179,297.54
Net - Dept 30-078-FACILITIES - VIRGINIA THEATRE	(407,665.80)	(104,128.55)	●	303,537.25
Net - Dept 30-095-FACILITIES - PRAIRIE FARM	(86,166.00)	(45,386.04)	●	40,779.96
Net - Dept 50-033-AFTERSCHOOL/DAYCAMP-ART SMART KIDS	4,544.37	1,900.55	◆	(2,643.82)
Net - Dept 50-034-AFTERSCHOOL/DAYCAMP-CREATIVE KIDS	8,690.00	32,062.19	●	23,372.19
Net - Dept 60-078-VT - VIRGINIA THEATRE FILMS	(5,787.57)	(1,066.26)	●	4,721.31
Net - Dept 60-099-OTHER PROGRAMS - SHOWMOBILE	2,495.21	7,103.87	●	4,608.66
Net - Dept 68-078-VT - HOUSE EVENTS	(46,607.65)	98,768.82	●	145,376.47
Net - Dept 69-078-CONCESSIONS - VIRGINIA THEATRE	38,094.26	16,122.22	◆	(21,972.04)
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>469,532.68</b>	<b>814,329.11</b>	<b>●</b>	<b>344,796.43</b>

Legend

	Meets or Exceeds Budget Expectations
	Within \$1,000 of Budget
	Not meeting Budget

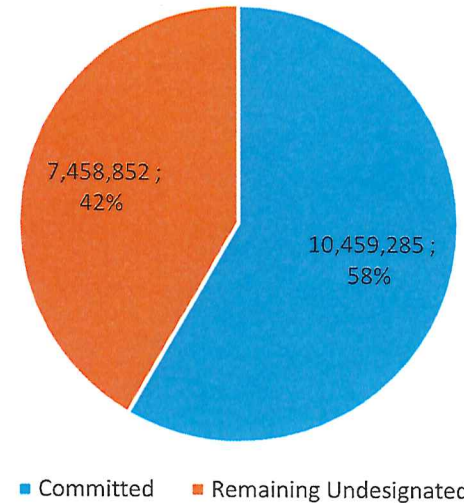
FUND/DEPARTMENT DESCRIPTION	2018-19 ORIGINAL BUDGET NET SURPLUS (DEFICIT)	YTD Balance Plus Encumbered YTD Net Surplus (Deficit) 7/31/2018		UNENCUMBERED NET SURPLUS (DEFICIT) BALANCE
<b>Fund 15 - SPECIAL RECREATION FUND</b>				
Net - Dept 25-001-CUSR - ADMINISTRATION	(529,672.35)	391,440.29		921,112.64
Net - Dept 25-006-CUSR - VOLUNTEERS	(450.00)	0.00		450.00
Net - Dept 25-050-CUSR - DAYS OUT PROGRAMS	(3,468.00)	481.09		3,949.09
Net - Dept 25-051-CUSR - TEEN/CAMP SPIRIT	(46,199.00)	(20,809.94)		25,389.06
Net - Dept 25-052-CUSR - TRANSPORTATION	(8,300.00)	(516.71)		7,783.29
Net - Dept 25-054-CUSR - YOUTH/TEEN PROGRAMS	2,294.00	1,552.59		(741.41)
Net - Dept 25-056-CUSR - SPECIAL EVENTS	0.00	1,534.50		1,534.50
Net - Dept 25-058-CUSR - DANCE	3,380.00	3,587.72		207.72
Net - Dept 25-059-CUSR - ADULT PROGRAMS	(14,038.00)	(2,244.42)		11,793.58
Net - Dept 25-060-CUSR - AFTERSCHOOL PROGRAM	(29,915.00)	(1,453.18)		28,461.82
Net - Dept 25-061-CUSR - OVERNIGHT TRIPS	(1,234.00)	1,997.13		3,231.13
Net - Dept 25-062-CUSR - SPECIAL OLYMPICS	(11,002.00)	1,012.76		12,014.76
Net - Dept 25-063-CUSR - SPORTS & FITNESS	500.00	2,465.27		1,965.27
Net - Dept 25-064-CUSR - FOR KIDS ONLY CAMP	(50,581.00)	(23,008.40)		27,572.60
Net - Dept 25-091-CUSR - SPALDING RECREATION CENTER	(1,330.00)	(588.41)		741.59
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(690,015.35)</b>	<b>355,450.29</b>		<b>1,045,465.64</b>

ATTACHMENT D

Champaign Park District  
 Projected Cash Flow Through 4/30/19

Cash/Investments, 4/30/2019		\$17,918,137	
Less:			
120-day reserve	3,277,134		
Martens Center CPD Commitment	2,000,000		
Capital Project Funds	2,905,680		
Martens Center Start-Up Funds	150,000		
Legal/Payroll Restrictions	2,126,471	(10,459,285)	
Excess Funds Remaining		<u>\$7,458,852</u>	

Projected Cash Flow through 4/30/2019



Above calculation excludes current-year projected surplus/deficit

**Martens Center Capital & Fundraising Campaign**

Pledge (excludes \$400,000 for land donation)

Martens	4,000,000.00
CPD Portion	2,000,000.00
Others (pledge form on file)	
<b>Total Pledged</b>	<b>6,000,000.00</b>

Pledged Funds received	
Park District funds	2,000,000.00
Martens	1,000,000.00
Others (pledge form on file)	
<b>Pledged Funds Outstanding</b>	<b>3,000,000.00</b>
Investment Earnings, net of fees	1,754.70
Funds Received - Not Pledges	11,800.00

Construction Draws

Prior period	\$	114,593.05
Current approved	\$	3,321.97
<b>Total paid on project</b>	<b>\$</b>	<b>117,915.02</b>

Funds available 5,895,639.68 - proof - s/b \$0

Total Funds committed to date	\$	300,071.23
<b>TOTAL UNCOMMITTED FUNDS</b>	<b>\$</b>	<b>5,595,568.45</b>

**Martens Center Capital & Fundraising Campaign**

Payee	F = Foundation D=District	Budget Category	Description				Total PAID	Balance Outstanding	Notes:
				Approved bid	Prior Payments	Current Request			
							\$ -		
Ratio Architects	D	A&E-Schematic Design	Architect & Engineering Schematic Design	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ -	
			Pay request #1 1/31/18		\$ 27,000.00				
			Pay request #2 2/28/18		\$ 45,000.00				
			Pay request #3 4/30/18		\$ 18,000.00				
Ratio Architects	D	Professional Fees	Survey (Berns Clancy hired by Ratio)	\$ 7,100.00	\$ 7,100.00	\$ -	\$ 7,100.00	\$ -	
Ratio Architects	D	A&E Reimburseables	Schematic Design Reimburseables - not to exceed	\$ 500.00	\$ 188.09		\$ 188.09	\$ 311.91	
Dean's Blueprints	D	Printing	Printing plans	\$ 29.25	\$ 29.25	\$ -	\$ 29.25	\$ -	
Robbins Schwartz (Foundation)	F	Fundraising - consultants	Robbins Schwartz attorney to review Cozad agreement	\$ 357.00	\$ 357.00	\$ -	\$ 357.00	\$ -	
Surface 51 (Foundation)	F	Fundraising - consultants	Fundraising Campaign Brochure	\$ 13,500.00	\$ 13,500.00	\$ -	\$ 13,500.00	\$ -	
Surface 51 (Foundation)	F	Fundraising - consultants	Additional Work Redesign Campaign Brochure	\$ 1,050.00	\$ 1,050.00	\$ -	\$ 1,050.00	\$ -	
Adams Outdoor Advertising (Foundation)	F	Marketing / PR	Digital Advertising	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	\$ -	
Amanda Baker /Five Foot Productions (Foundation)	F	Marketing / PR	Video services and voice-over	\$ 290.00		\$ 290.00	\$ 290.00	\$ -	
Dean's Graphics & Blueprints (Foundation)	F	Marketing / PR	Retractable Banners & ads for buses	\$ 594.73		\$ 594.73	\$ 594.73	\$ -	

**Martens Center Capital & Fundraising Campaign**

Pledge (excludes \$400,000 for land donation)

Martens	4,000,000.00
CPD Portion	2,000,000.00
Others (pledge form on file)	
<b>Total Pledged</b>	<b>6,000,000.00</b>

Construction Draws

Prior period	\$	114,593.05
Current approved	\$	3,321.97
<b>Total paid on project</b>	\$	<b>117,915.02</b>

Pledged Funds received

Park District funds	2,000,000.00
Martens	1,000,000.00
Others (pledge form on file)	
<b>Pledged Funds Outstanding</b>	<b>3,000,000.00</b>
Investment Earnings, net of fees	1,754.70
Funds Received - Not Pledges	11,800.00

Funds available 5,895,639.68 - proof - s/b \$0

Total Funds committed to date	\$	300,071.23
<b>TOTAL UNCOMMITTED FUNDS</b>	\$	<b>5,595,568.45</b>

**Martens Center Capital & Fundraising Campaign**

Payee	F = Foundation D=District	Budget Category	Description				Total PAID	Balance Outstanding	Notes:
				Approved bid	Prior Payments	Current Request			
MTD (Foundation)	F	Marketing / PR	Bus Ads	\$ 125.00		\$ 125.00	\$ 125.00	\$ -	
Premier Print Group (Foundation)	F	Marketing / PR	Printing of Fundraising Materials (500 copies)	\$ 1,110.00	\$ 1,110.00	\$ -	\$ 1,110.00	\$ -	
Premier Print Group (Foundation)	F	Marketing / PR	Printing of Fundraising Folders (500 copies)	\$ 1,134.00	\$ 1,134.00	\$ -	\$ 1,134.00	\$ -	
UpClose Graphics (Foundation)	F	Marketing / PR	Printing of donor commitment forms	\$ 55.49	\$ 55.49	\$ -	\$ 55.49	\$ -	
Baxters (Foundation)	F	Marketing / PR	Lunch with potential donor	\$ 23.71	\$ 23.71	\$ -	\$ 23.71	\$ -	
UpClose Graphics (Foundation) & Office Depot	F	Events	Notecards/invitations & envelopes to dinners	\$ 261.74		\$ 261.74	\$ 261.74	\$ -	
Deans Graphics (Foundation)	F	Postage/Office Expense	Printing of design for display	\$ 30.00	\$ 30.00	\$ -	\$ 30.00	\$ -	
FedEx (Foundation)	F	Postage/Office Expense	Mailing of documents to Martens	\$ 66.01	\$ 15.51	\$ 50.50	\$ 66.01	\$ -	
<i>BUDGET Fundraising - not committed at this point</i>									
			Fundraising-consultants	\$ 5,450.00				\$ 5,450.00	
			Marketing / PR	\$ 94,667.07				\$ 94,667.07	
			Events	\$ 59,738.26				\$ 59,738.26	
			Donor Recognition	\$ 75,000.00				\$ 75,000.00	
			Contingency	\$ 55,000.00				\$ 55,000.00	
			Postage/Office Expense	\$ 9,903.99				\$ 9,903.99	
<b>Project Total</b>				\$ 417,986.25	\$ 114,593.05	\$ 3,321.97	\$ 117,915.02	\$ 300,071.23	
			District	\$ 97,986.25	\$ 97,288.09	\$ -	\$ 97,288.09	\$ -	proof - s/b \$0
			<b>Foundation</b>	\$ <b>320,000.00</b>	\$ <b>17,304.96</b>	\$ <b>3,321.97</b>	\$ <b>20,626.93</b>		
			proof Foundation (s/b \$0)	\$ 0.00					



## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** August 14, 2018

**SUBJECT:** Fiber Services

### Background

In 2012, the Champaign Park District installed fiber into nine facilities as part of the UC2B fiber that was introduced to our community at that time. The fiber has been an asset to the Park District allowing for faster speeds on the Park District's internal network, accessing the internet and 100% uptime so far as our previous network was not as reliable.

The Park District has created a Wide Area Network (WAN) which provides the ability to give network access in most of the Park District's facilities, it also eliminates several phone lines as the Park District now routes the phone lines over the fiber.

As a way of cutting fiber costs, in 2015 the Park District extended fiber lines from Leonhard Center to Sholem Pool, the filter building. Lines were also extended from the Douglass Center to the Douglass Annex. The agreement approved in 2015 was for seven facilities. The project in the fall of 2015 allowed the Park District to expand service to Sholem Pool and Douglass Annex. In the past two years internally staff have added access points and point to point wireless equipment to expand service to Douglass Park, Centennial Park and Prairie Farms.

The current three year agreement for fiber and telephone services is with Consolidated Communications which is formerly known as Champaign Telephone. When this agreement was approved by the Board of Commissioners, Champaign Telephone was the only carrier in the Champaign area to allow affordable WAN access through fiber. The Park District network is set up using a point to point WAN that allows each building to connect directly to Bresnan Meeting Center where the main server room and phone system are located. This allows the Park District to have one main data center and a backup data center. This provides the security necessary for a network that covers multiple locations. This agreement will expire on October 1, 2018.

One issue with the current fiber services to Park District facilities is MAC addresses, these are unique identifiers for each device that uses the network such as computers, phones, cell phones, security cameras, copiers and switches. Anything that connects to the network requires a MAC address. Consolidated Communications requires the Park District to only have 128 devices per building. This is an issue as there are many times at the Virginia Theatre and recently at the Leonhard Center where there are more than 128 devices attempting to connect. This causes many network conflicts such as telephones not working or other equipment unable to access the network. We have found some temporary fixes for this issue, but looking into future needs it will be vital to prepare for network reliant devices such as control access panels, door locks future technological innovations.

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**The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.**

There has been a growing need to expand fiber services into some of the Park District's most active parks. Zahnd and Dodds Parks have concession stands that depend on internet services through a Verizon hot spot connection to allow staff to clock in/out and for credit card transactions. These services have not been reliable and staff have received several complaints about the amount of time it takes to run a credit card transaction. Placing fiber in these locations as well as Hessel Park, West Side Park and the Dog Park would allow staff to install security measures, access control on gates and bathroom doors that could be opened and closed from a remote site, saving staff time and travel to and from these locations. The fiber service will additionally allow guest Wi-Fi for park users. Eventually lights and other network reliant equipment could be added if fiber were available. This issue has not been presented to the Board in the past as the cost estimates to bring fiber to those locations have been cost prohibitive.

At this time i3 Broadband is offering WAN services and is looking to expand in our community. Therefore, staff obtained separate quotes for the facilities where fiber service currently exists, fiber expansion to Zahnd Park, Dodds Park, Hessel Park, West Side Park and the Dog Park, and phone services. The two companies were aware of the competitive situation, asked to provide the lowest possible rates and to provide a quote for expanded service to allow faster speeds at Bresnan, Virginia Theatre and Leonhard Center. In addition, both companies were asked to consider a partnership with the Park District to provide service in the parks.

Upon advice from legal counsel, IT technology services are an exception to bidding requirements and may be awarded without bidding, therefore staff have obtained quotes rather than bids for these services.

### Proposal

#### **Facilities**

The current cost for fiber services is \$3,605.10 per month with Consolidated Communications. Consolidated's quote for fiber services to the current seven facilities with the expanded faster service is \$2,492.00 per month on a three year agreement. This reflects a savings of \$13,357.20 per year

i3 Broadband has quoted the current seven facilities with the expanded faster service for \$2,379.55 per month on a three year agreement. A savings of \$14,706.60 per year

#### **Parks**

Consolidated also offered to bring fiber services to four parks including Zahnd Park, Dodds Park, West Side Park and the Dog Park. With a five year agreement for \$1,000 per month. In addition they have offered a partnership agreement with the Park District to provide \$5,000 per year for each of the five years of the agreement. The cost over five years is \$60,000 minus the \$25,000 partnership for a total of \$35,000. The fiber lines would continue to be owned by Consolidated Communications.

i3 offered to bring fiber services into five parks Zahnd Park, Dodds Park, West Side Park, Dog Park and Hessel Park. The quote includes an initial investment of \$15,979.50 and \$479.75 per month for 18 months and after 18 months the recurring charge would be set to \$0 in exchange for i3 signage in the parks. Tasteful signage will be defined within an agreement that will be approved by the Board. i3 would like the District to leave signage up however there is no requirement after the initial 18 month period. The fiber lines would become property of the Champaign Park District and would be maintained by i3. In addition, they would allow 4,000



MAC address per location. i3 staff stated their offer for parks is aggressive as it helps them meet their goal of expanding into more areas of the community.

Both companies have stated the service to the parks is contingent on an agreement to provide service to the Park District facilities.

**Phones**

Currently phone service with Consolidated is \$695.92 per month. Consolidated has also offered a reduced rate of \$436.20 per month for phone service, a savings of \$3,116.64 per year. i3 is not able to guarantee they could maintain the Park District current phone service, as it would require a new phone system. i3 did provide a quote of \$482.20 per month

	<b>Current Costs</b>	<b>Consolidated Communications</b>	<b>i3 Broadband</b>
Fiber at 7 facilities with expanded speed	\$3605.10 (lower speeds than quote)	\$2,492 per month	\$2,379.55
Expansion of fiber into selected parks	No parks currently	Yes, Dodds, Zahnd, West Side, Dog Park	Yes, Dodds, Zahnd, West Side, Dog Park and Hessel
Price for Parks	N/A	Five Year agreement \$1,000 per month. With a \$5,000 credit per year	\$15,979.50 initially then \$479.75 monthly for 18 months. \$0 after 18 months
Price for fiber in parks over 5 years	N/A	\$60,000. Minus \$25,000 partnership for a total of \$35,000	\$24,615.00 The agreement is for 18 months, there is no additional cost after 18 months.
Phone Service	\$695.92	\$436.20	\$482.20
MAC Addresses per facility	128 per facility	128 per facility	4,000 per facility

The Board has several options to consider, a vendor will need to be selected for facility fiber services. A vendor will also need to be selected for phone services. In addition, the Board can consider extending fiber services to the parks, taking into account that each vendor has stated service to the parks is contingent on providing service to the facilities.

Prior Board Action

The Board approved an agreement with Champaign Telephone for fiber utility effective on October 1, 2015.

Budget Impact

Currently the Park District pays \$43,261.20 annually for fiber services. If the Board approved fiber services with i3 Broadband, the annual cost will be \$28,554.60, a savings of \$14,706.60 each year. Over the three years of the agreement that amount would rise to a savings of \$44,119.80.

The Park District currently pays \$8,315.04 for phone services. If the Board approves the proposal from Consolidated Communications, the annual amount would be \$5,234.40, a savings of \$3,080.64 per year. Over the three years of the agreement the savings would be \$9,241.92.

If the Board approved the addition of fiber services to the five recommended parks provided by i3 Broadband, the total cost would be \$24,615.00 for as long as the Park District is willing to have i3 signage in the parks.

Recommended Action

This item is for discussion purposes only.

Prepared by:

Reviewed by:

Tammy V. Hoggatt, SPHR, SHRM-SCP  
Director of HR, IT and Risk

Joe DeLuce, CPRP  
Executive Director