



AGENDA
REGULAR BOARD MEETING
Bresnan Meeting Center
706 Kenwood Road, Champaign, Illinois
Wednesday, July 10, 2019
7:00 p.m.

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC: *Comments must be limited to not more than three (3) minutes.*

C. COMMUNICATIONS

D. TREASURER'S REPORT

1. Consideration of Acceptance of the Treasurer's Report for the Month of June 2019

E. EXECUTIVE DIRECTOR'S REPORT

1. General Announcements

F. COMMITTEE AND LIAISON REPORTS

1. Champaign Parks Foundation

G. REPORT OF OFFICERS

1. Attorney's Report
 - a. Ordinance No.638
Annexing Territory Pursuant to Petition (1811 Scottsdale Drive, Champaign, Illinois – Roby Trail Annexation and 3607 South Duncan Road, Champaign, Illinois – Gateway Exchange Annexation Agreement).
2. President's Report

H. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, June 12, 2019
2. Approval of Minute of the Executive Session, June 12, 2019
3. Approval of a Donation Agreement between The Carle Foundation and the Champaign Park District

I. NEW BUSINESS

1. Approval of Disbursements as of June 12, 2019
Staff recommends approval of the list of disbursements for the period beginning June 12, 2019 and ending July 9, 2019. (**Roll Call Vote**)
2. Approval of Bid for Asbestos Abatement of Flooring at the Douglass Annex
Staff recommends accepting the lowest responsible bid for asbestos removal at the Douglass Annex from Kam Services in the amount of \$15,310 and authorizing the Executive Director to enter into a contract for this work.

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Regular Board Meeting

July 10, 2019

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3. Approval of Bid to Purchase LED Light Fixtures for the Lindsey Tennis Courts
Staff recommends accepting the lowest responsible bid, that meets all specifications from LED Lighting Wholesale, INC. in the amount of \$100,793.28 and authorizing the Executive Director to make the purchase.
4. Approval of Bid to Purchase Morrissey Park Playground Equipment
Staff recommends accepting the bid to purchase Morrissey Park playground equipment from All Inclusive Rec for a total of \$43,273.05 and authorizing the Executive Director to make the purchase.
5. Approval of a Resolution Authorizing Change Order Nos. 1, 2, & 3 to the Heritage Park Phase I Contract
Staff recommends approval of a resolution authorizing Change Orders Nos. 1, 2 and 3 to the Heritage Park Phase I contract for earthwork at an increase in cost of \$23,475.50; additional walking path at an increase in cost of \$10,955.00; and elimination of turbidity curtain at a decrease in cost of \$14,140.00 as this work is germane to the original project, unforeseen at the time the contract originated, and in the best interest of the Park District.
6. Approval of Acceptance of GASB 75 Actuarial Valuation Report for FYE Ending April 30, 2019
Staff recommends the Board accept the FYE2019 GASB 75 Actuarial Valuation report as presented by NyHart.
7. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions
Staff recommends approval of a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session meetings: December 14, 2016; January 11, 2017; February 8 & 22, 2017; March 8, 2017; April 12 & 26, 2017; May 10 & 24, 2017; June 14 & 26, 2017; July 12 & 26, 2017; August 9 & 23, 2017; September 13, 2017; October 11, 2017; November 8, 2017; and December 13, 2017.

J. OLD BUSINESS

K. DISCUSSION ITEMS

1. Proposed OSLAD Grant Project
2. FY20 Annual Operating Budget

L. COMMENTS FROM COMMISSIONERS

M. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c) Par. 120/2(c)(2) collective negotiating matters involving the public body and (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

N. RETURN TO REGULAR MEETING

O. EXECUTIVE SESSION ACTION ITEM

1. Approval to Make Available for Public Viewing Executive Session Minutes

P. ADJOURN

ORDINANCE NO. 638
AN ORDINANCE ANNEXING TERRITORY
TO CHAMPAIGN PARK DISTRICT

WHEREAS, Champaign Park District is a General Park District organized and existing under the provisions of the Park District Code approved May 17, 1951, as amended, and

WHEREAS, Section 3-10 of the Park District Code provides:

"Whenever a Park District operating within territory predominantly in a city or village or two or more cities or villages would become coterminous or nearly coterminous with such city or village or two or more cities or villages upon the annexation of the additional territory within such municipalities but not incorporated within such a Park District, such Park District may annex such additional territory by the passage of an ordinance to that effect."

and

WHEREAS, Champaign Park District is presently operating within a territory predominantly within the corporate limits of the City of Champaign, Illinois; and

WHEREAS, the tracts of land hereinafter described are located within the corporate boundaries of the City of Champaign, Illinois, but are not presently incorporated within the present corporate boundaries of Champaign Park District or any other park district; and

WHEREAS, upon the annexation of said tracts of land hereinafter described by Champaign Park District, the boundaries of the City of Champaign, Illinois and of Champaign Park District will become coterminous or nearly coterminous;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF CHAMPAIGN PARK DISTRICT:

Section 1. The following described tracts of land be and the same are hereby annexed to Champaign Park District, effective as of the date of passage of this ordinance, and said tracts shall henceforth become and be a part of Champaign Park District the same as though originally included in said district.

Section 2. The territories hereby annexed are described as follows:

TERRITORY PURSUANT TO PETITION

(1811 Scottsdale Drive, Champaign, Illinois – Roby Trail Annexation)
Council Bill No. 2019-101

That part of the NW ¼ of Section 22, T. 19 N., R 8 E. of the 3rd P.M., Champaign County, Illinois, more particularly described as follows:

Commencing at the intersection of the Southerly line of Southwood Drive and the Westerly line of Scottsdale Drive as recorded in Stratford Park III Subdivision, Champaign, Illinois, measure S. 44°17'56" E., 110.00 feet along the Westerly line of Scottsdale Drive to the point of beginning; thence S. 44°17'56" E., 99.28 feet to a point of curvature; thence continuing South along the Westerly right of way line of Scottsdale Drive, along a curve which is convex to the East having a radius of 570.00 feet, a distance of 10.72 feet to the Northerly corner of lot 716 in Stratford Park South Subdivision, Champaign, Illinois; thence S. 45°42'04" W., along the Northerly line of Stratford Park South Subdivision, 469.97 feet to a point of curvature; thence along a curve which is convex to the South having a radius of 1155.00 feet, a distance of 456.42 feet to a point of tangency; thence S. 68°20'33" W., 477.56 feet to the Northwest corner of Lot 737 in said Stratford Park South Subdivision; thence N. 34°21'08" W., 112.83 feet; thence N. 68°20'33" E., 502.67 feet to a point of curvature; thence along a curve which is convex to the South having a radius of 1045.00 feet for a distance of 412.95 feet to a point of tangency; thence N 45°42'04" E., 470.07 feet to the point of beginning, containing 3.522 acres, more or less. Situated in Champaign County, Illinois. Encompassing 3.522 acres, more or less.

(PIN: 03-20-22-130-016)

Commonly known as: 1811 Scottsdale Drive, Champaign, Illinois

TERRITORY PURSUANT TO PETITION

(3607 South Duncan Road, Champaign, Illinois – Gateway Exchange Annexation Agreement)
Council Bill No. 2019-102

A part of the North One-Half of the Northeast Quarter of Section 33, Township 19 North, Range 8 East of the Third Principal meridian, Champaign County, Illinois, being more particularly described as follows, with bearings based on Illinois State Plane Coordinates, East Zone NAD 83:

Commencing at the Northeast corner of said Section 33, proceed North 89 degrees, 19 minutes, 59 seconds West 933.01 feet along the North line of the Northeast Quarter of said Section 33 to the Northeast corner of a tract of land described in a Warranty Deed recorded as Document Number 2005R33300 in the Office of the Recorder of Deeds for Champaign County, Illinois; thence South 00 degrees, 24 minutes, 13 seconds East 163.89 feet along the East line of said tract of land described in Document Number 2005R33300 to the Southerly Right-of-Way line of FAP 807 (Curtis Road) as described in said document and for the True Point of Beginning; thence continue South 00 degrees, 24 minutes, 13 seconds East 302.75 feet; thence South 89 degrees, 19 minutes, 59 seconds East 868.49 feet along a line parallel to and 466.55 feet South of as measured perpendicular to said North line of the

Northeast Quarter of Section 33 to the Westerly Right-of-Way line of Duncan Road as described in a Warranty Deed recorded as Document Number 2005R14130 in said Recorder's Office; thence South 04 degrees, 40 minutes, 09 seconds East 430.89 feet along said West Right-of-Way line to the Southwest corner of said tract recorded as Document Number 2005R14130; thence North 89 degrees, 19 minutes, 59 seconds West 2095.67 feet along a line parallel to and 895.58 feet South of as measured perpendicular to said North line of the Northeast Quarter of Section 33 to a Southeasterly corner of a tract of land described in said Warranty Deed recorded as Document Number 2005R3300 and the Easterly Right-of-Way line of FAI Route 57; thence North 45 degrees, 08 minutes, 08 seconds East 553.78 feet along said Right-of-Way line; thence North 21 degrees, 45 minutes, 28 seconds, East 319.12 feet along said Right-of-Way line; thence North 56 degrees, 49 minutes, 50 seconds East 90.14 feet along said Right-of-Way line to the Southerly Right-of-Way line of FAP 807 (Curtis Road); thence South 89 degrees, 59 minutes, 11 seconds East 565.02 feet along said Right-of-Way line; thence South 41 degrees, 06 minutes, 46 seconds East 24.08 feet along said Right-of-Way line; thence South 89 degrees, 28 minutes, 45 seconds East 22.79 feet along said Right-of-Way line to the True Point of Beginning. Situated in Champaign County, Illinois. The tract of land encompasses 23.60 acres, more or less.

(PIN: 03-20-33-200-009)

Commonly known as: 3607 South Duncan Road, Champaign, Illinois

Together with any and all adjacent streets, highways, or parts thereof not now within the corporate limits of Champaign Park District, to the far side of said streets, highways or parts thereof.

Section 3. The Secretary of this Board is hereby authorized and directed to file a certified copy of this ordinance together with an accurate map of the territories hereby annexed, in the offices of the County Clerk and the Recorder of Deeds of Champaign County, Illinois.

Section 4. This ordinance shall be in full force from and after its passage and approval as required by law.

PASSED this 14th day of July 10 2019.

APPROVED this 14th day of July 10 2019.

Craig W. Hays, President

ATTEST:

Cindy Harvey, Secretary

CERTIFICATE OF SECRETARY

I, Cindy Harvey, Secretary of Champaign Park District, do hereby certify that the foregoing is a true and correct copy of an Ordinance Annexing Territory to Champaign Park District duly adopted by the Board of Park Commissioners of said Park District at a regular meeting of said Board held the 10th day of July 2019.

Dated this 10th day of July 2019.

Cindy Harvey, Secretary
Board of Park Commissioners
Champaign Park District

OFFICIAL SEAL


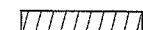

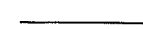
PREPARED BY AND RETURN TO:

Cindy Harvey
Champaign Park District
706 Kenwood Road
Champaign, IL 61821


**ANNEXATION PLAT OF
1811 Scottsdale Drive,
Champaign, Illinois -
Roby Trail Annexation**

City of Champaign
Champaign County, Illinois
Council Bill No.: 2019-101
Date Passed: June 18, 2019

LEGEND:

-  ANNEXATION AREA
-  AREA INSIDE CITY LIMITS
-  EXISTING CITY LIMITS LINE
-  LOT LINE

ANNEXED AREA.....	3.522
RIGHT-OF-WAY	0.000
(not included in description)	
TOTAL ACREAGE.....	3.522



0' 100' 200'

GENERAL LOCATION
OF DESCRIBED PROPERTY

NW 1/4	NE 1/4
22	
SW 1/4	SE 1/4

PART OF THE
NW 1/4, SEC. 22
T. 19 N., R. 8 E., 3rd P.M.

STATE OF ILLINOIS) S.S.
COUNTY OF CHAMPAIGN)

I, DENNIS A. VANDEVENTER, a duly registered Engineer in the State of Illinois do hereby certify that this plat was prepared under my supervision on 6-20-2019.

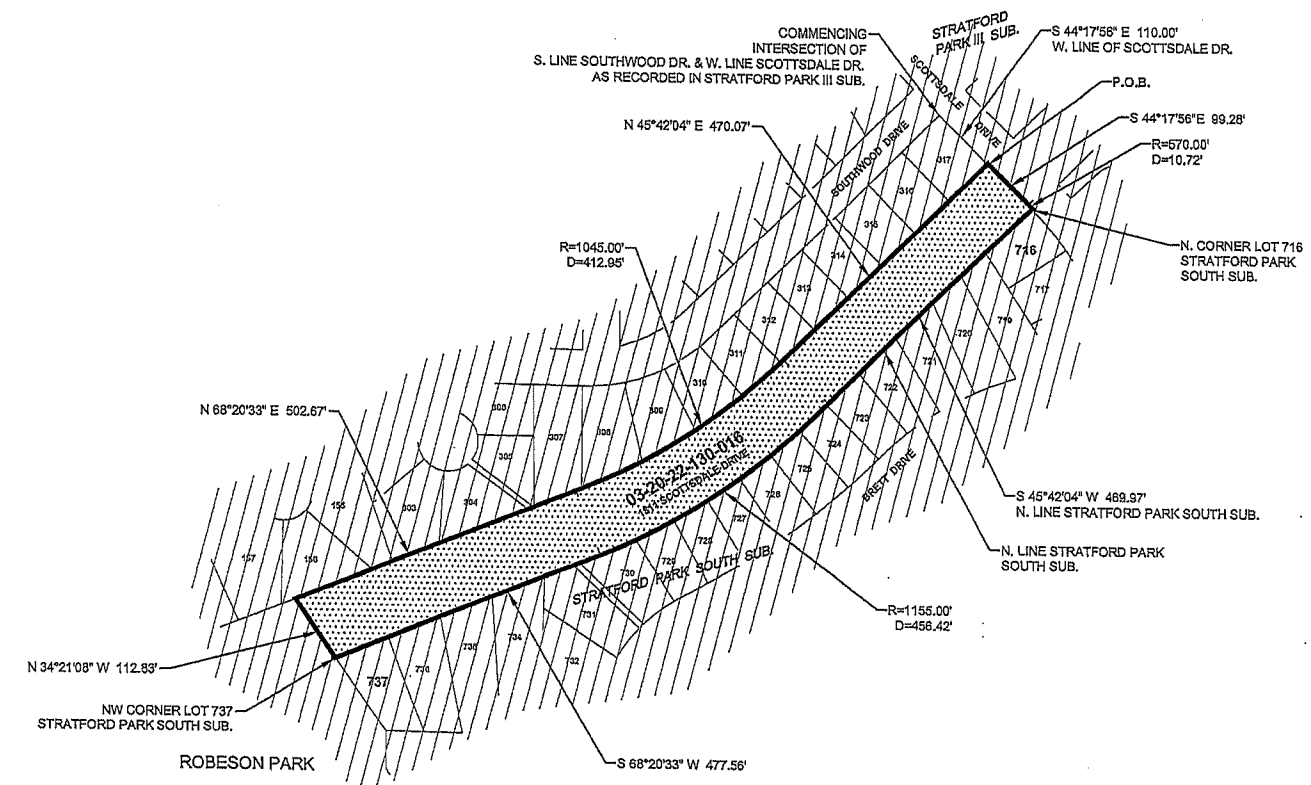
Dennis A. Vandeventer
DENNIS A. VANDEVENTER
Assistant City Engineer
Registered Professional Engineer
No. 062-054107
Expiration Date: 11-30-2019.

REGISTERED

NO.
062-054107
STATE OF

ILLINOIS
PROFESSIONAL ENGINEER

SEAL

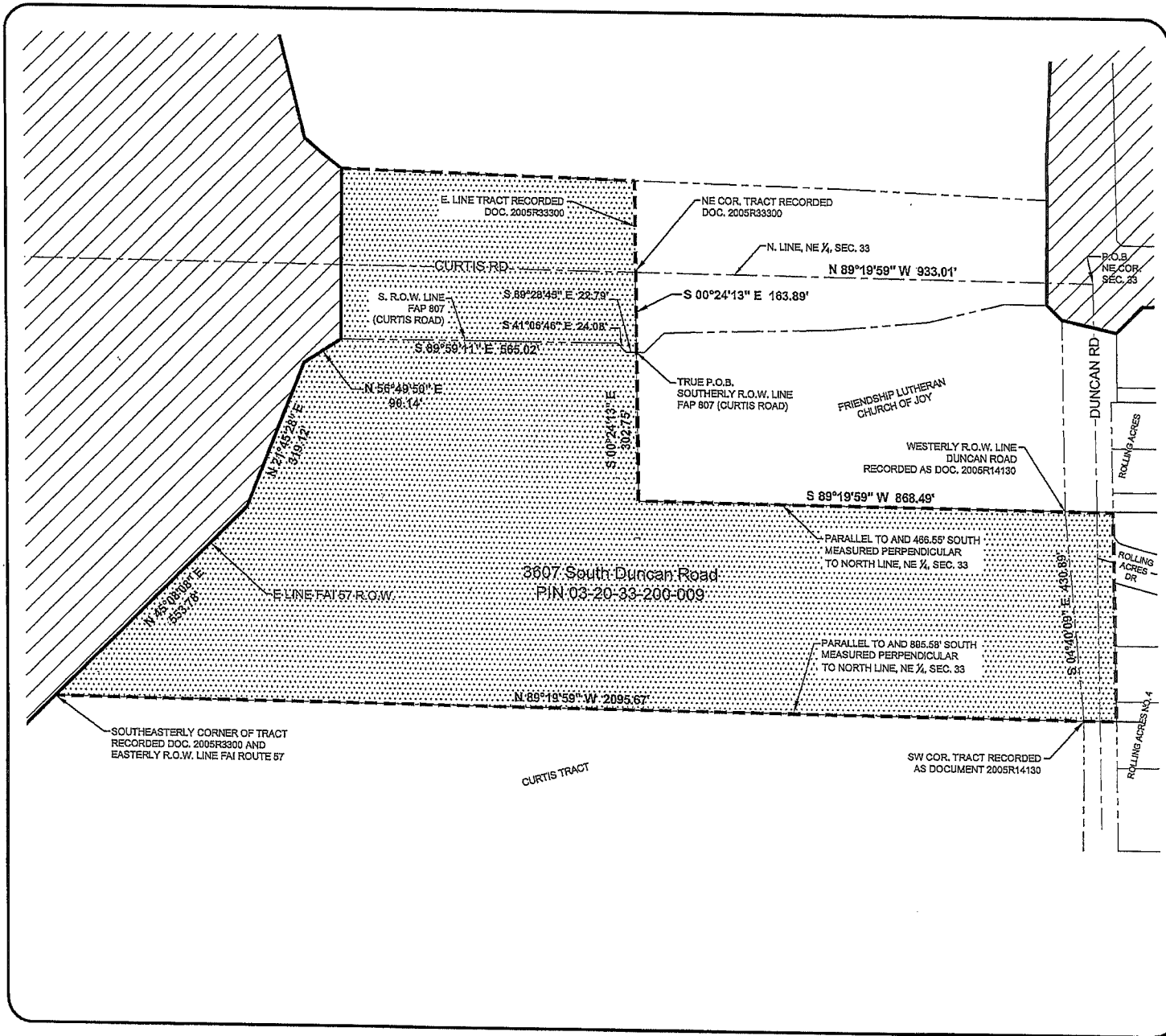


LEGAL DESCRIPTION

THAT PART OF THE NW ¼ OF SECTION 22, T. 19 N., R. 8 E. OF THE 3rd P.M., CHAMPAIGN COUNTY, ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE SOUTHERLY LINE OF SOUTHWOOD DRIVE AND THE WESTERLY LINE OF SCOTTSDALE DRIVE AND THE WESTERLY LINE OF SCOTTSDALE DRIVE AS RECORDED IN STRATFORD PARK III SUBDIVISION, CHAMPAIGN, ILLINOIS, MEASURE S. 44°17'56" E., 110.00 FEET ALONG THE WESTERLY LINE OF SCOTTSDALE DRIVE TO THE POINT OF BEGINNING; THENCE S. 44°17'56" E., 99.28 FEET TO A POINT OF CURVATURE; THENCE CONTINUING SOUTH ALONG THE WESTERLY RIGHT OF WAY LINE OF SCOTTSDALE DRIVE, ALONG A CURVE WHICH IS CONVEX TO THE EAST HAVING A RADIUS OF 570.00 FEET, A DISTANCE OF 10.72 FEET TO THE NORTHERLY CORNER OF LOT 718 IN STRATFORD PARK SOUTH SUBDIVISION, CHAMPAIGN, ILLINOIS; THENCE S. 45°42'04" W., ALONG THE NORTHERLY LINE OF STRATFORD PARK SOUTH SUBDIVISION, 489.97 FEET TO A POINT OF CURVATURE; THENCE ALONG A CURVE WHICH IS CONVEX TO THE SOUTH HAVING A RADIUS OF 1155.00 FEET, A DISTANCE OF 456.42 FEET TO A POINT OF TANGENCY; THENCE S. 68°20'33" W., 477.56 FEET TO THE NORTHWEST CORNER OF LOT 737 IN SAID STRATFORD PARK SOUTH SUBDIVISION; THENCE N. 34°21'08" W., 112.83 FEET; THENCE N. 68°20'33" E., 502.87 FEET TO THE POINT OF BEGINNING, CONTAINING 3.522 ACRES, MORE OR LESS.


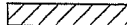


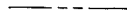
PIN: 03-20-22-130-016
STREET ADDRESS: 1811 SCOTTSDALE DRIVE, CHAMPAIGN, ILLINOIS 61821

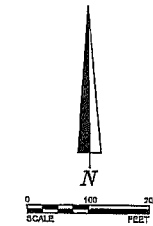


**ANNEXATION PLAT OF
3607 South Duncan Road,
Champaign, Illinois - Gateway
Exchange Annexation Agreement**

City of Champaign
Champaign County, Illinois
Council Bill No.: 2019-102
Date Passed: June 18, 2019

LEGEND:

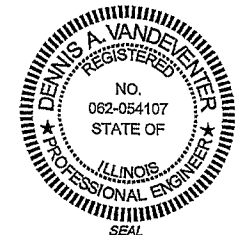
-  ANNEXATION AREA
-  AREA INSIDE CITY LIMITS
-  EXISTING CITY LIMITS LINE
-  ANNEXATION LIMITS
-  RIGHT-OF-WAY LINE



STATE OF ILLINOIS)
COUNTY OF CHAMPAIGN) S.S.

I, DENNIS A. VANDEVENTER, a
duly registered Engineer in the State
of Illinois do hereby certify that this
plat was prepared under my
supervision on June 28, 2019.

Dennis A. Vandeventer
DENNIS A. VANDEVENTER
Assistant City Engineer
Registered Professional Engineer
No. 062-054107
Expiration Date: 11-30-2019.



Legal Description:

A part of the North One-Half of the Northeast Quarter of Section 33, Township 19 North, Range 8 East of the Third Principal meridian, Champaign County, Illinois, being more particularly described as follows, with bearings based on Illinois State Plane Coordinates, East Zone NAD 83:

Commencing at the Northeast corner of said Section 33, proceed North 89 degrees, 19 minutes, 59 seconds West 933.01 feet along the North line of the Northeast Quarter of said Section 33 to the Northeast corner of a tract of land described in a Warranty Deed recorded as Document Number 2005R33300 in the Office of the Recorder of Deeds for Champaign County, Illinois; thence South 00 degrees, 24 minutes, 13 seconds East 163.89 feet along the East line of said tract of land described in Document Number 2005R33300 to the Southerly Right-of-Way line of FAP 807 (Curtis Road) as described in said document and for the True Point of Beginning; thence continue South 00 degrees, 24 minutes, 13 seconds East 302.75 feet; thence South 89 degrees, 19 minutes, 59 seconds East 868.49 feet along a line parallel to and 466.55 feet South of as measured perpendicular to said North line of the Northeast Quarter of Section 33 to the Westerly Right-of-Way line of Duncan Road as described in a Warranty Deed recorded as Document Number 2005R14130 in said Recorder's Office; thence South 04 degrees, 40 minutes, 09 seconds East 430.89 feet along said West Right-of-Way line to the Southwest corner of said tract recorded as Document Number 2005R14130; thence North 89 degrees, 19 minutes, 59 seconds West 2095.67 feet along a line parallel to and 895.58 feet South of as measured perpendicular to said North line of the Northeast Quarter of Section 33 to a Southeasterly corner of a tract of land described in said Warranty Deed recorded as Document Number 2005R3300 and the Easterly Right-of-Way line of FAI Route 57; thence North 45 degrees, 08 minutes, 08 seconds East 553.78 feet along said Right-of-Way line; thence North 21 degrees, 45 minutes, 28 seconds, East 319.12 feet along said Right-of-Way line; thence North 56 degrees, 49 minutes, 50 seconds East 90.14 feet along said Right-of-Way line to the Southerly Right-of-Way line of FAP 807 (Curtis Road); thence South 89 degrees, 59 minutes, 11 seconds East 565.02 feet along said Right-of-Way line; thence South 41 degrees, 06 minutes, 46 seconds East 24.08 feet along said Right-of-Way line; thence South 89 degrees, 28 minutes, 45 seconds East 22.79 feet along said Right-of-Way line to the True Point of Beginning. Situated in Champaign County, Illinois. The remaining tract of land encompasses 23.60 acres, more or less.

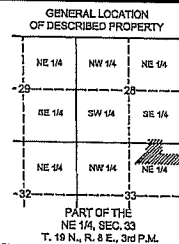
This property is commonly known as 3607 South Duncan Road.

The Parcel Identification Number for this property is 03-20-33-200-009

**ANNEXATION PLAT OF
3607 South Duncan Road,
Champaign, Illinois - Gateway
Exchange Annexation Agreement**

City of Champaign
Champaign County, Illinois
Council Bill No.: 2019-102
Date Passed: June 18, 2019

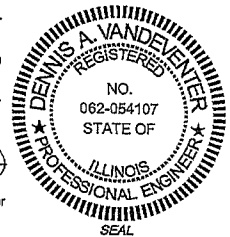
ANNEXED AREA.....	23.60
RIGHT-OF-WAY	+5.53
TOTAL ACREAGE.....	29.13



STATE OF ILLINOIS), S.S.
COUNTY OF CHAMPAIGN)

I, DENNIS A. VANDEVENTER, a duly registered Engineer in the State of Illinois do hereby certify that this plat was prepared under my supervision on 6-28-2019.

DENNIS A. VANDEVENTER
Assistant City Engineer
Registered Professional Engineer
No. 062-054107
Expiration Date: 11-30-2019.



**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

June 12, 2019

The Champaign Park District Board of Commissioners held a Regular Board on Wednesday, June 12, 2019 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Kevin J. Miller, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. Miller, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Andrew Weiss, Director of Planning, and Steven Bentz, Virginia Theatre Director.

Tim Mitchell, reporter with *The News-Gazette*, was in attendance.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Comments from the Public

Ms. Carolyn Helton addressed the Board relating to an incident that occurred with ducks at Prairie Farm (Farm). She expressed concern regarding the care of the animals at the Farm, whether it was appropriate to have animals at the facility, and what type of security is available to ensure the safety of the animals. Ms. Helton stated that she would like to be invited to help staff generate ideas for improvements to the Farm. Mr. DeLuce reported that staff is working on a master plan for the Farm. He stated that staff will keep Ms. Helton informed of future plans.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Lawson reviewed the Treasurer's Report for the month of May 2019 and reported it to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of May 2019. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Executive Director's Report

General Announcements

Mr. DeLuce reported that the project updates report along with a list of change orders for ongoing projects was distributed to the Board. He updated on upcoming events including the Juneteenth Celebration on June 15, 2019 from 12 to 3 p.m.; a concert and ribbon-cutting ceremony at Commissioners Park on June 16, 2019 at 6 p.m.; and the July 4th Freedom Celebration parade. Mr. DeLuce reported that Chelsea Norton, Marketing and Communications Director, has returned to work from being on maternity leave.

Committee and Liaison Reports

Champaign Parks Foundation

There was no report from Commissioner Miller.

Report of Officers

Attorney's Report

Attorney Hall reported that the contract for sale of Lot 173 at The Trails of Abbey Fields has been signed by the buyer. After it is signed by President Hays, Attorney Hall will schedule a closing date. He also reported

about revisions that were made to the donation agreement with The Carle Foundation involving Martens Center. Mr. DeLuce stated that the agreement was sent to the Board for feedback before it is forwarded to Carle for review. Discussion ensued. Commissioner Kuhl inquired about the proceeds from the sale of Lot 173. Attorney Hall stating that nothing specific has been decided, however, proceeds from past transactions have been designated for the land acquisition fund.

After discussion regarding allocation of the proceeds, it was the consensus of the Board that this matter be presented to the Board at a future date for formal action.

President's Report

President Hays stated items will be discussed in closed session.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Executive Session, April 10, 2019
2. Approval of Minutes of the Special Board Meeting, April 24, 2019
3. Approval of Minutes of the Executive Session, April 24, 2019
4. Approval of Minutes of the Annual and Regular Board Meetings, May 8, 2019
5. Approval of Minutes of the Executive Session, May 8, 2019
6. Approval of Minutes of the Special Board Meeting, May 22, 2019

Vice President Miller made a motion to approve the Consent Agenda Items. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

New Business

Approval of Disbursements as of May 8, 2018

President Hays reported that staff recommended approval of the list of disbursements for the period beginning May 8, 2019 and ending June 11, 2019.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning May 8, 2019 and ending June 11, 2019. The motion was seconded by Commissioner. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes, Vice President Miller – yes; President Hays – yes; and Commissioner Kuhl – yes.

Approval of Setting a Public Hearing on the Budget and Appropriation Ordinance

President Hays reported that staff recommends approval of setting a public hearing on the budget and appropriation ordinance.

Commissioner Kuhl made a motion to approve setting a public hearing on the proposed budget and appropriation ordinance for Wednesday, July 24, 2019 at 5:30 p.m. at the Bresnan Meeting Center and to receive public comments. Ordinance No. 636, the proposed Budget and Appropriation Ordinance, is available at the Bresnan Meeting Center for public review. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of a Bid for Virginia Theatre Intelligent Lighting Equipment

Mr. Bentz presented the report. He stated that the Board authorized staff to apply for a \$100,000 grant with a \$50,000 matching grant through the State of Illinois Tourism Attraction Grant Program to purchase intelligent lighting equipment for the Virginia Theatre. Mr. Bentz reported that an invitation to bid for the lights was let. He stated that staff recommends accepting the lowest bid and authorize the Executive Director to enter into a contract with the lowest responsible bidder, Clearwing Productions, Inc., in the amount of \$65,321.31 for the purchase of lighting equipment for the Virginia Theatre. The State of Illinois will reimburse one half of the total amount. Discussion ensued about checking references on the proposed lowest bidder. Mr. Bentz reported that staff has worked with this company in the past.

Mr. Bentz stated that the bid came in lower than the expenditure that the Board authorized to be matched by the state. He reported that the State of Illinois has indicated if the Park District expends additional funds up to the \$100,000 amount, the State would match the funds. Mr. Bentz explained the items that were specified in the bid and the benefits of purchasing additional lights. Discussion ensued about whether bidding the items was required. Ms. Harvey stated that a bid would be required for items costing more than \$20,000. Discussion of this matter will continue under old business.

Commissioner Solon made a motion to accept the bid and authorizing the Executive Director to enter into a contract with the lowest responsible bidder, Clearwing Productions, Inc., in the amount of \$65,321.31 for the purchase of lighting equipment for the Virginia Theatre. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of an Agreement between the Park District and The Carle Foundation

Mr. DeLuce presented the report and asked for questions. Discussion ensued about the parties' responsibilities and maintenance of trees at Carle at the Fields. Commissioner Solon expressed concern about the number of trees the Park District will become responsible for. Mr. DeLuce stated that responsibilities of the parties will be reviewed at the end of the two year agreement.

Commissioner Solon made a motion to approve an Agreement between The Carle Foundation to maintain a portion of the Carle at the Field trail system. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of Ratification of an Application for Private Fire Service for the Operations Facility Project

Mr. Olson presented the report. Discussion ensued about the monthly fee for the water meter.

Commissioner Kuhl made a motion to approve the ratification of the Application for Private Fire Service for the Operations facility project. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of the Purchase of one (1) Vehicle through the Illinois State Joint Purchasing Program

Commissioner Kuhl made a motion to waive the Park District's formal bidding process and approved the purchase through the Joint Purchasing Program of one (1) Ford F-150 truck for the Operations Department from Morrow Brothers in the amount of \$27,710.00. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of Ordinance No. 637: Declaring Personal Property as Surplus

Vice President Miller made a motion to approve Ordinance No.637, an ordinance providing for the disposal of personal property owned by the Champaign Park District of Champaign County, which will allow for the disposal of one (1) 1999 Dodge Ram, regular cab truck with 51,800 miles. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Old Business

Continuation of Discussion of a Bid for Virginia Theatre Intelligent Lighting Equipment

Mr. Bentz reiterated that the bid received was lower than expected leaving approximately \$15,000 (local match share) of unclaimed funds from the grant process. He reported that if the Park District pursued the remaining full grant amount to arrive at the \$100,000 grant would require an additional bid. All the reporting has to be sent to the State before the end of its fiscal year, June 30. Mr. Bentz reported that staff is interested in purchasing items below the bid threshold. Discussion ensued. Attorney Hall reported that during his discussion with staff relating to this matter, he discussed requesting from the state permission to proceed with the purchase of some additional lights using the remaining funds separate from the contract award, but without reaching the amount that would require further bidding. There was further discussion about expanding the lighting package. There was no objection from the Board with staff proceeding with a purchase below the Park Districts bid threshold.

Discussion Items

FY20 Annual Operating Budget

Mr. DeLuce updated the Board about the process staff used to compile the budget. He reported that the majority of the budgeted items only increased by 3%. Otherwise, an explanation is provided for items that

increased more. Mr. DeLuce asked the Board to review the proposed budget and follow up with staff with any questions or comments.

Ms. Wallace reported that the reason for the increase in the telecommunications expenses were inadvertently omitted from the budget. She stated that the increase is associated with installing fiber in certain parks in accordance with the agreement with i3. Ms. Wallace asked the Board to let her know if they have any questions or comments. Ms. Wallace reported that staff is learning a new software to make preparing the budget easier. Discussion ensued. Commissioner Kuhl thanked staff for adding the adding percentages to the budget items. She stated that it is very beneficial.

Discussion ensued. It was decided that questions and comments from the Board be submitted to staff by end of day June 19th to allow staff time to provide responses for the June 26th Special meeting.

Comments from Commissioners

Commissioner McMahon stated that he is enjoying the softball field and new lighting at Dodds Park.

Commissioner Solon commented on the students enjoying the splash pad at Hessel Park on Friday before Memorial Day after the water was turned on. She commented about the excitement of children.

Commissioner Solon reported that her daughter, grandson, and son-in-law visited a few parks and the Leonhard Recreation Center and stated that the parks were great.

President Hays reported that his wife appreciates the Walk the River program at the Aquatic Center. He updated the Board on his use of the fitness room at the Leonhard Recreation Center and complimented the staff on their customer service.

Executive Session

Vice President Miller moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Solon. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Miller – yes; President Hays – yes; and Commissioner Kuhl. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; (c)(2) collective negotiating matters involving the public body; and (c)(6) the setting of a price for sale or lease of property owned by the public body.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Action Items from Executive Session

Approval of Wage Increase for the Executive Director for FY20

Vice President Miller made a motion to approve a three and one quarter percent (3.25%) compensation increase retroactive to May 1, 2019 (commencement of the fiscal year) equating to a salary of \$137,916.19 for the Executive Director. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Adjourn

There being no further business to come before the Board, Vice President Miller made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon. The motion passed 5-0 and the meeting was adjourned at 8:37 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary

DONATION AGREEMENT

This **DONATION AGREEMENT** (“Agreement”) is made and entered into on the date of the last signature below (the “Effective Date”) by and between The Carle Foundation (“Donor”), an Illinois not-for-profit corporation, and Champaign Park District (“Donee”), an Illinois Municipal Corporation. Unless the context of the sentence would provide a different interpretation, Donor and Donee may be collectively referred to herein as the “Parties” and individually as a “Party.”

RECITALS

WHEREAS, Donor is a private charitable foundation that desires to support its community needs via a Donation (as defined below) to Donee;

WHEREAS, Donee is a municipal corporation and special district of local government whose mission is to enhance the quality of life of its community through positive experiences in the parks, recreation and cultural arts; and

WHEREAS, Donor intends to make a multiple year planned charitable gift to Donee and Donee agrees to accept such charitable gift pursuant to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the above mentioned recitals, which are incorporated herein by this reference, and other valuable consideration, the adequacy and receipt of which is hereby acknowledged, the Parties agree as follows:

1. Donor hereby pledges to make a planned charitable gift to Donee, specifically a \$100,000 annual gift for a period of five (5) years from 2019 - 2023 for a total planned charitable gift of \$500,000 (collectively, the “Donation”). In consideration for the Donation, Donee agrees to utilize the Donation for the following purpose:
 - 1.1 Donor shall have naming rights to the new Martens Center at Human Kinetics Park’s first floor gymnasium anticipated to open in 2020 (“Facility”). Such naming rights shall include the use of the Carle name and logo (“Naming Rights”). Before the naming signage is finalized, Donor shall have the right to review and approve the signage design to ensure it conforms to its brand usage guidelines. Subject to the terms of this Agreement, such Naming Rights continue for twenty-five (25) years; (the “Naming Rights Period”). If, during the Naming Rights Period, ownership of the Facility is in any way transferred or conveyed from Donee, closed, deconstructed, destroyed or severely damaged, significantly renovated, upgraded, or modified; relocated, or replaced, then the Naming Rights to that Facility shall, if requested by Donor, carry over to the new owner, replacement facility, or successor throughout the remainder of the Naming Rights Period.
 - 1.2 In addition to the Naming Rights, Donee further agrees to permit the Carle Mobile Health Clinic (hereinafter, “MHC”) to be stationed at the Facility throughout the Naming Rights Period without any additional consideration. The Parties recognize that the MHC shall, from time to time, be available in various locations throughout the Champaign-Urbana area. Specific dates shall be agreed upon in advance with the Donee’s Executive Director or designee. The services to be provided at the MHC shall include those reasonably determined by Donor.
 - 1.3 Donor shall have the option to enter into further agreements with other persons or entities and extend community education within the Facility.

2. Donor shall issue each \$100,000 annual Donation for the first five (5) years of this Agreement via a check or other method acceptable to Donee on or before February 1, 2020 and the same date in each subsequent year until the sum of \$500,000 has been paid, with the exception of 2019, as Donor will issue its first \$100,000 donation upon execution of this Agreement. The funds shall become the property of the Donee, and it shall have authority and control of the Donation; provided that, it otherwise complies with the terms and conditions of this Agreement.
3. Donor and Donee shall promptly consult with each other with regard to all press releases or other public or private announcements issued or made at concerning this Agreement or the transactions contemplated herein, and neither Donor nor Donee shall issue any such press release or other public or private announcement without the prior written consent of the other Party, which shall not be unreasonably withheld or delayed.
4. The Donor believes that this Agreement complies with all relevant laws and regulations, including but not limited to the applicable rules and regulations governing charitable foundations under the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, (the "Code") and accompanying Treasury Regulations, as such provisions have been interpreted and applied by the Internal Revenue Service as they now exist or as they may hereafter be amended or modified and as such amended or modified provisions have been interpreted and applied by the Internal Revenue Service.
5. This Agreement may be amended only by an instrument in writing signed by the Parties hereto.
6. This Agreement shall be construed and governed by the laws of the State of Illinois.
7. This Agreement and any documents or instruments delivered pursuant hereto shall be construed without regard to the identity of the person who drafted the same. Each and every provision shall be construed as though both Parties participated equally in drafting the same. The Parties acknowledge and agree that any rule of construction that a document is to be construed against the drafting party shall not be applicable either to this Agreement or such other documents and instruments.
8. Except as otherwise expressly stated herein, the Parties agree that they do not intend to create any enforceable rights in any third parties under this Agreement and that there are no third party beneficiaries to this Agreement.
9. If any term, covenant or condition contained in this Agreement is deemed to be invalid, illegal or unenforceable, then the rights and obligations of the Parties hereto shall be construed and enforced with that term, covenant or condition limited so as to make it valid, legal or enforceable to the greatest extent allowed by law, or, if it is totally invalid, illegal or unenforceable, then as if this Agreement did not contain that particular term, covenant or condition. In such event, the remaining provisions of the Agreement shall be valid and enforceable to the extent permitted by law.
10. It is expressly acknowledged by the Parties that nothing in this Agreement is intended or may be construed to create an employer/employee relationship, a joint venture relationship, or a partnership between Donor and Donee.
11. This Agreement and all rights and benefits hereunder are personal to Donor and Donee, and neither this Agreement nor any right or interest of Donor or Donee herein, or arising hereunder, may be

voluntarily or involuntarily sold, transferred or assigned without the written consent of the other Party, and any attempt at assignment without such consent is void. However, Donor may assign its rights hereunder to an affiliate or subsidiary legal entity. In the event of an assignment to a Donor's affiliate or subsidiary, any signage changes shall require the approval of Donee and all costs associated therewith shall be the responsibility of such Donor affiliate or subsidiary.

12. Any notice required by this Agreement will be in writing and will be deemed to have been properly given to a Party (a) if hand delivered, (b) if delivered overnight by UPS or FedEx, effective on the first business day following delivery to such carrier, or (c) if sent certified mail, return receipt requested, effective three (3) days after deposit in the United States mail, addressed to the address below or as the Parties may designate by giving notice pursuant to this Section:

The Carle Foundation
611 W. Park Street
Urbana, IL 61801
Attn: President & CEO

Champaign Park District
706 Kenwood Road
Champaign, IL 61821
Attn: Executive Director

13. This Agreement and any amendment hereto, may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute one and the same document, and is binding on all Parties notwithstanding that each Party may have signed different counterparts. Facsimiles or scanned copies of signatures or electronic signatures shall be considered original signatures.

By signing this Agreement, Donor and Donee agree in good faith to carry out the terms of this Agreement to the best of their ability. This Agreement will become effective on the Effective Date.

The Carle Foundation, an Illinois not-for-profit corporation

Champaign Park District, an Illinois municipal corporation

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest: _____

Cindy Harvey, Secretary



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: July 1, 2019
SUBJECT: Douglass Annex Asbestos Removal Bid

Background

In the fall of 2018, staff hired Ideal Environmental Engineering, Inc. to complete an inspection and testing of the VCT flooring at the Douglass Annex. The inspection was limited to the sampling of two (2) layers of 12"x12" tile and the underlying mastic, throughout the building. It was determined that the bottom layer of tile contained asbestos and the mastic had a trace amount as well. The scope of the removal includes everything except the office, lounge, and computer room. These rooms are carpeted.

After the asbestos is removed, staff will solicit quotes and coordinate with the lowest quoted flooring company on the installation of a new flooring product, which is included in the FY19/20 Capital Improvement Plan (General Flooring - project # 200005).

Bid Results

An invitation to bid was published in *The News-Gazette*. The bids were opened and read aloud on June 27, 2019. The results are as follows:

BIDDER	BID AMOUNT
Kam Services, Mattoon, IL	\$15,310
Abel Plus Services, Gilberts, IL	\$25,500

Budget Impact

\$26,500 has been budgeted in the FY19/20 Rec Administration operating budget.

Recommended Action

Staff recommends accepting the lowest responsible bid for asbestos removal at the Douglass Annex from Kam Services in the amount of \$15,310 and authorizing the Executive Director to enter into a contract for this work.

Prepared by:

Bret Johnson
Grounds & Maintenance Supervisor

Reviewed by:

Dan Olson
Director of Operations



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: July 2, 2019

SUBJECT: LED Light Fixture Purchase – Lindsey Tennis Courts

Background

This project consists of purchasing new LED light fixtures for the Lindsey Tennis Courts, located within Centennial Park. The lights will be installed by District staff, on the existing poles.

The original lighting system was installed in 1981 and consists of 64 - 1000 watt, metal halide fixtures on 12 - 35 ft. poles. The new LED fixtures will reduce the wattage used from 64,000 to 19,136.

This fixture has been pre-approved for the incentive program through Ameren Illinois and the District will receive a rebate of \$0.40 per watt saved (\$10,291.20).

Bid Results

An invitation to bid was published in *The News-Gazette*. The bids were opened and read aloud on Thursday, June 27, 2019. The results are as follows:

BIDDER	BID AMOUNT
LED Lighting Wholesale, INC., Kalamazoo MI	\$100,793.28
Tepper Electric, Champaign IL	\$110,176.00
Ensol Energy Management Solutions, Northbrook IL	Does not meet specifications
Solar Max LED, INC., Riverside California	Does not meet specifications

Budget Impact

\$126,000 was budgeted in the FY19/20 Capital Improvement Plan (project # 200010) for this project.

Recommended Action

Staff recommends accepting the lowest responsible bid, that meets all specifications from LED Lighting Wholesale, INC. in the amount of \$100,793.28 and authorizing the Executive Director to make the purchase.

Prepared by:

Reviewed by:

Bret Johnson
Grounds & Maintenance Supervisor

Dan Olson
Director of Operations



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: July 10th, 2019

SUBJECT: Morrissey Playground Equipment

Background

Playground equipment for Morrissey Park was bid and will be installed by staff. The bid included a 2-5 structure, a 5-12 structure, a shade canopy, three bays of swings, and a standalone component. The playground will be installed in the same location of the existing playground due to recent ADA site improvements and the adjacency to the pavilion.

Prior Board Action

March 13, 2019 Regular Board Meeting—Board approved FYE2020 Capital Budget.

Bid Results

Sealed bids were opened on July 2, 2019 with bid tab as shown. No alternates were included.

Vendor (manufacturer)	Total Bid
All Inclusive Rec (Little Tikes Commercial)	\$43,273.05
Playtopia	\$47,137.00
Play & Park Structures*	\$47,280.70
Nutoys Leisure Products (Landscape Structures)*	\$48,800.00
Zenon Company (Playcraft)*	\$49,879.00
Play Illinois LLC (Burke)*	\$49,927.00
Imagine Nation LLC (Berliner)	\$50,000.00
Steve Bollinger and Associates (Superior Recreation)	Does not meet Specifications

*Omnia Partners (formerly US Communities) Vendor

Budget Impact

Capital project 200011 budget is \$100,000. \$43,273.05 will be used for the playground equipment purchase. The remaining \$57,730.17 will be used for contingency and supplies for the playground surfacing. The operations staff will be installing the playground.

Recommendation

Staff recommends accepting the bid to purchase Morrissey Park playground equipment from All Inclusive Rec for a total of \$43,273.05 and authorizing the Executive Director to enter into the contract. **Timeline:** Contract—July 2019, Staff Construction—Fall 2019.

Prepared by:

Bridgette Moen
Park Planner

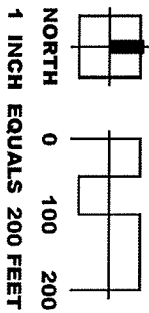
Reviewed by:


Andrew Weiss
Director of Planning

Attachment 1: Morrissey Park Playground Plan

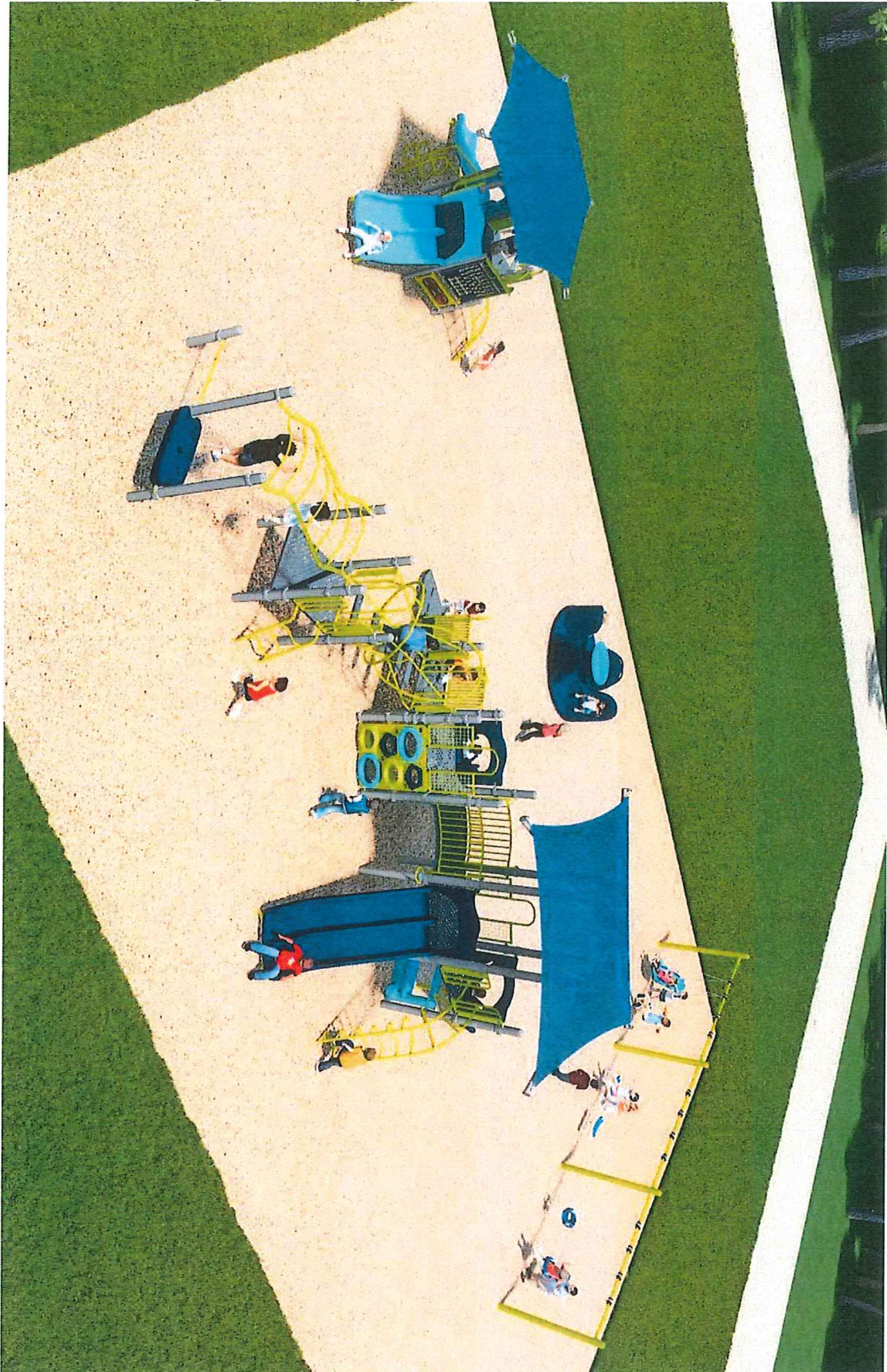


- NOTES:
1. SEE SPECIFICATIONS FOR BID REQUIREMENTS.
 2. PLAN PROVIDED FOR REFERENCE ONLY.
 3. QUANTITIES PROVIDED ARE APPROXIMATE.
 4. CAD BASEFILE AVAILABLE BY REQUEST.



 <p>CHAMPAIGN PARK DISTRICT Bresnan Meeting Center 706 Karwood Road Champaign, IL 61821 217.398.2550 champaignparkdistrict.com</p>	
<p>morrissey park playground cpd morrissey park 1209 harrington dr champaign illinois 61821</p>	
date	drawing issue
06/10/2019	issue for bid
<p>location plan</p> <div style="font-size: 48pt; font-weight: bold; text-align: center;">L1</div> <p>sheet 1 of 2</p>	

Attachment 2: Playground equipment included in the bid



The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: July 8, 2019

SUBJECT: Approval of a Resolution Authorizing Change Order Nos. 1, 2, & 3 to the Heritage Park Phase I Contract

Background

Construction at Heritage Park halted in early April owing to existing site conditions not matching the construction documents in specific areas of the shoreline. Additional bathymetric survey reconciled the differences and *Change Order 1, add \$23,475.50*) is a re-working of the contract documents and the observed field conditions, with additional scope including revised earthwork limits and elevations along with increased rip rap areas, and landscape adjustments including revised plugs and native seed areas to accommodate the new grading. *Change Order 2, add \$10,955.00*) - The rejected pedestrian bridge alternate included a new curve in the existing greenbelt bikeway plus an extension to the new lake pathway. This change order keeps the existing pathway as is, and extends the new lake pathway to meet the existing. *Change Order 3, deduct \$14,140.00*) Since the lake was able to drain below the work areas, the turbidity curtain was not needed as originally specified in the contract documents.

Prior Board Action

September 12, 2018 Regular Board Meeting—Board awarded base bid plus alternates 1, 2, 4, 5, and 6 to Stark Excavating for a total contract amount of \$643,300 and authorized the Executive Director to enter into the construction contract.

Budget Impact

The net total of change orders 1, 2, & 3 increase the contract sum by \$20,290.50 to \$663,590.50 as shown on the attached *Change Order Log*. The FY19-20 Capital Budget for Project 170021 is \$699,750.00 with \$36,159.50 remaining in the budget.

Recommendation

Staff recommends approval of a resolution authorizing Change Orders Nos. 1, 2 and 3 to the Heritage Park Phase I contract for earthwork at an increase in cost of \$23,475.50; additional walking path at an increase in cost of \$10,955.00; and elimination of turbidity curtain at a decrease in cost of \$14,140.00 as this work is germane to the original project, unforeseen at the time the contract originated, and in the best interest of the Park District.

Prepared by:

Reviewed by:

Andrew Weiss
Director of Planning

Cindy Harvey
Assistant to the Executive Director

Heritage Park Phase 1 Construction Change Order Log

Current: 8 Jul 2019

Change Order			Amount (\$)			Remarks
Number	Date	Brief Description	Add	Deduct	Contract Sum	
	9/17/2019	Original Contract Amount			643,300.00	Stark Construction
1	7/1/2019	Bulletin 01	23,475.50		666,775.50	Pending
2	7/1/2019	Additional Walking Path	10,955.00		677,730.50	Pending
3	7/1/2019	Eliminate Turbidity Curtain		14,140.00	663,590.50	Pending

RESOLUTION

WHEREAS, the Champaign Park District is a duly organized General Park District organized under the provisions of the Park District Code of the State of Illinois, as amended; and

WHEREAS, the Champaign Park District did at its September 12, 2018 regular board meeting award a contract for construction work of Heritage Park Phase I project; and

WHEREAS, the award of the contract was to the lowest responsible bidder; and

WHEREAS, after the award of the contract, and during the course of construction work, it was discovered that various necessary changes are appropriate which will decrease and increase certain costs of the construction and such changes are summarized as follows:

Change Order No. 1 – Additional Earthwork	increase of \$23,475.50
Change Order No. 2 – Additional Walking Path.....	increase of \$10,955.00
Change Order No. 3 – Eliminate Turbidity Curtain.....	decrease of \$14,140.00
Total Change Order increase (this resolution)	\$20,290.50

WHEREAS, due to the work already undertaken and exigent time constraints, circumstances necessitate changes in the performance of the contract as awarded which were not reasonably foreseeable at the time of project bidding and contract award; and

WHEREAS, the additional construction work, additions, credits, deduction and change orders are germane to the original contract award as they relate to construction at Heritage Park; and

WHEREAS, undertaking such additional construction work concurrently with the original contract and in conjunction with the construction efforts already under way is in the best interest of the Champaign Park District in order to expedite completion of the project and comply with applicable codes; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Champaign Park District as follows:

That the Change Order numbers 1, 2, and 3 as referred to herein for the construction of Phase I of Heritage Park were not reasonably foreseeable at the time of the contract award; that such changes are germane to the original bid, award and contract in that they relate to construction of the park; and that in order to proceed in the best interest of the Champaign Park District and as authorized by law and pursuant to the terms of the award, contract and documents incorporated therein, staff and officials of the Champaign Park District have been authorized to approve and execute such Change Orders as are reasonably necessary as otherwise described herein to conform and amend the awarded contract to undertake the actions necessary in order to complete the project as directed by the Board of Commissioners. Accordingly, the Change Orders referenced herein are hereby confirmed, authorize and approve for the sums set forth as follows:

Change Order No. 1 – Additional Earthwork	increase of \$23,475.50
Change Order No. 2 – Additional Walking Path.....	increase of \$10,955.00
Change Order No. 3 – Eliminate Turbidity Curtain.....	decrease of \$14,140.00
Total Change Order increase (this resolution)	\$20,290.50

Approved this 10th day of July 2019.

CHAMPAIGN PARK DISTRICT

By: _____
Craig W. Hays, President

Attest: _____
Cindy Harvey, Secretary



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: July 3, 2019

SUBJECT: Acceptance of GASB 75 Actuarial Valuation Report for Fiscal Year Ending April 30, 2019

Background

The Park District engaged NyHart to conduct the actuarial valuation for the Park District in relation to health insurance offered to retirees and spouses upon retirement from the Park District. The results of the report are required under governmental accounting standard (GASB) No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, commonly referred to as OPEB.

To review the report, begin on page 15-21 which summarizes the details of the current plan provisions, actuarial assumptions and methods beginning on page 16. Of items to note, the discount rate provided is based on the GASB 75 standard and reflects the 20-year general obligation bond indices. Page 20 per capita costs are what determine the OPEB liability broken out between explicit and implicit as noted on page 21. These pages represent the details behind the report used to calculate the liability which is noted in the Executive Summary on page 3 of the report. A detail breakdown of the liability is represented on page 4, make note that no liability is recognized for Medicare eligible retirees. The footnote disclosure to be included in the financial audit report, along with the liability to be recognized in the government-wide financials are presented on pages 5-10.

Prior Board Action

April 10, 2019 – Board authorized the Executive Director to execute the Service Agreement with The Howard E Nyhart Company for the two (2) fiscal years ended April 30, 2019 and 2020.

Budget Impact

The FYE2019 budget includes funds to cover this expenditure, and the amount will be added to FYE2020 budget as well to cover this cost. The fee for FYE2019 is \$4,000 and FYE2020 update is \$2,000.

Recommended Action

Staff recommends the Board accept the FYE2019 GASB 75 Actuarial Valuation report as presented by NyHart.

Prepared by:

Reviewed by:

Andrea N. Wallace
Director of Finance

Joe DeLuce, CPRP
Executive Director



GASB 75 ACTUARIAL VALUATION

Fiscal Year Ending April 30, 2019

CHAMPAIGN PARK DISTRICT

CONTACT

Suraj M. Datta, ASA, MAAA
suraj.datta@nyhart.com

ADDRESS

Nyhart
8415 Allison Pointe Blvd. Suite 300
Indianapolis, IN 46250

PHONE

General (317) 845-3500
Toll-Free (800) 428-7106
Fax (317) 845-3654

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July 3, 2019

**Andrea N Wallace, CPA
Champaign Park District
706 Kenwood Road
Champaign, IL 61821**

This report summarizes the GASB actuarial valuation for the Champaign Park District 2018/19 fiscal year. To the best of our knowledge, the report presents a fair position of the funded status of the plan in accordance with GASB Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions).

The information presented herein is based on the actuarial assumptions and substantive plan provisions summarized in this report and participant information furnished to us by the Plan Sponsor. We have reviewed the employee census provided by the Plan Sponsor for reasonableness when compared to the prior information provided but have not audited the information at the source, and therefore do not accept responsibility for the accuracy or the completeness of the data on which the information is based. When relevant data may be missing, we may have made assumptions we feel are neutral or conservative to the purpose of the measurement. We are not aware of any significant issues with and have relied on the data provided.

The discount rate, other economic assumptions, and demographic assumptions have been selected by the Plan Sponsor with the concurrence of Nyhart. In our opinion, the actuarial assumptions are individually reasonable and in combination represent our estimate of anticipated experience of the Plan. All calculations have been made in accordance with generally accepted actuarial principles and practice.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following:

- plan experience differing from that anticipated by the economic or demographic assumptions;
- changes in economic or demographic assumptions;
- increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period); and
- changes in plan provisions or applicable law.

We did not perform an analysis of the potential range of future measurements due to the limited scope of our engagement.

To our knowledge, there have been no significant events prior to the current year's measurement date or as of the date of this report that could materially affect the results contained herein.



Neither Nyhart nor any of its employees has any relationship with the plan or its sponsor that could impair or appear to impair the objectivity of this report. Our professional work is in full compliance with the American Academy of Actuaries "Code of Professional Conduct" Precept 7 regarding conflict of interest. The undersigned meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Should you have any questions please do not hesitate to contact us.

A handwritten signature in black ink, appearing to read 'S. Datta', written in a cursive style.

Suraj M. Datta, ASA, MAAA
Consulting Actuary

Executive Summary

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Summary of Results

Presented below is the summary of GASB 75 results for the fiscal year ending April 30, 2019.

	As of April 30, 2019
Total OPEB Liability	\$ 304,966
Actuarial Value of Assets	\$ 0
Net OPEB Liability	\$ 304,966
Funded Ratio	0.0%

	FY 2018/19
OPEB Expense	\$ 26,173
Annual Employer Contributions	\$ 15,504

	As of April 30, 2019
Discount Rate	3.79%
Expected Return on Assets	N/A

	As of April 30, 2019
Total Active Participants	79
Total Retiree Participants	4

The active participants' number above may include active employees who currently have no health care coverage. Refer to Summary of Participants section for an accurate breakdown of active employees with and without coverage.

Executive Summary

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Summary of Results

Below is a breakdown of total GASB 75 liabilities allocated to past and current service. The table below also provides a breakdown of the Total OPEB Liability allocated to pre and post Medicare eligibility. The liability shown below includes explicit (if any) and implicit subsidies. Refer to the Substantive Plan Provisions section for complete information on the Plan Sponsor's GASB subsidies.

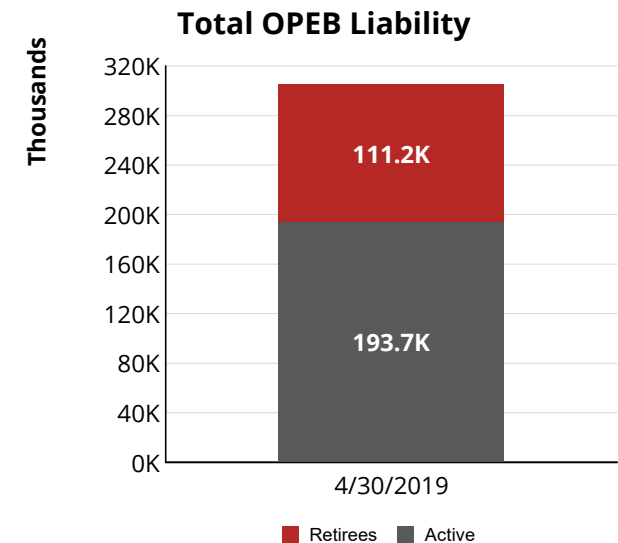
Present Value of Future Benefits		As of April 30, 2019
Active Employees	\$	373,623
Retired Employees		111,231
Total Present Value of Future Benefits	\$	484,854

Total OPEB Liability		As of April 30, 2019
Active Pre-Medicare	\$	193,735
Active Post-Medicare		0
Active Liability	\$	193,735

Retiree Pre-Medicare	\$	111,231
Retiree Post-Medicare		0
Retiree Liability	\$	111,231

Total OPEB Liability	\$	304,966
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As of April 30, 2019	
Discount Rate	3.79%



Present Value of Future Benefits (PVFB) is the amount needed as of April 30, 2019 to fully fund the District's retiree health care subsidies for existing and future retirees and their dependents assuming all actuarial assumptions are met.

Total OPEB Liability is the portion of PVFB considered to be accrued or earned as of April 30, 2019. This amount is a required disclosure in the Required Supplementary Information section.

GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Schedule of Changes in Net OPEB Liability and Related Ratios

OPEB Liability	FY 2018/19
Total OPEB Liability	
Total OPEB Liability - beginning of year	\$ 291,538
Service cost	13,956
Interest	11,823
Change of benefit terms	0
Changes in assumptions	3,153
Differences between expected and actual experience	0
Benefit payments	(15,504)
Net change in total OPEB liability	\$ 13,428
Total OPEB Liability - end of year	\$ 304,966
Plan Fiduciary Net Position	
Plan fiduciary net position - beginning of year	\$ 0
Contributions - employer	15,504
Contributions - active employees	0
Net investment income	0
Benefit payments	(15,504)
Trust administrative expenses	0
Net change in plan fiduciary net position	\$ 0
Plan fiduciary net position - end of year	\$ 0
Net OPEB Liability - end of year	
\$ 304,966	
Plan fiduciary net position as % of total OPEB liability	0.0%
Covered employee payroll	\$ 3,571,632
Net OPEB liability as % of covered payroll	8.5%

GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

OPEB Expense

OPEB Expense		FY 2018/19
Discount Rate		
Beginning of year		3.97%
End of year		3.79%
Service cost	\$	13,956
Interest		11,823
Change of benefit terms		0
Projected earnings on OPEB plan investments		0
Reduction for contributions from active employees		0
OPEB plan administrative expenses		0
Current period recognition of deferred outflows / (inflows) of resources		
Differences between expected and actual experience	\$	0
Changes in assumptions		394
Net difference between projected and actual earnings on OPEB plan investments		0
Total current period recognition	\$	394
Total OPEB expense	\$	26,173

GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Deferred Outflows / (Inflows) of Resources

Deferred Outflows / (Inflows) of Resources represents the following items that have not been recognized in the OPEB Expense:

1. Differences between expected and actual experience of the OPEB plan
2. Changes of assumptions
3. Differences between projected and actual earnings in OPEB plan investments (for funded plans only)

The initial amortization period for the first two items noted above is based on expected future service lives while the difference between the projected and actual earnings in OPEB plan investment is amortized over five years. All balances are amortized linearly on a principal only basis and new bases will be created annually for each of the items above.

Differences between expected and actual experience for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of April 30, 2019
April 30, 2019	\$ 0	N/A	\$ 0	\$ 0

Changes in assumptions for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of April 30, 2019
April 30, 2019	\$ 3,153	8	\$ 394	\$ 2,759

Net Difference between projected and actual earnings in OPEB plan investments for FYE	Initial Balance	Initial Amortization Period	Annual Recognition	Unamortized Balance as of April 30, 2019
April 30, 2019	\$ 0	N/A	\$ 0	\$ 0

GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Deferred Outflows / (Inflows) of Resources (Continued)

As of fiscal year ending April 30, 2019	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 0	\$ 0
Changes in assumptions	2,759	0
Net difference between projected and actual earnings in OPEB plan investments	N/A	N/A
Total	\$ 2,759	\$ 0

Annual Amortization of Deferred Outflows / (Inflows)

The balances as of April 30, 2019 of the deferred outflows / (inflows) of resources will be recognized in OPEB expense in the future fiscal years as noted below.

FYE	Balance
2020	\$ 394
2021	\$ 394
2022	\$ 394
2023	\$ 394
2024	\$ 394
Thereafter	\$ 789

GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Sensitivity Results

The following presents the net OPEB liability as of April 30, 2019, calculated using the discount rate assumed and what it would be using a 1% higher and 1% lower discount rate.

- The current discount rate is 3.79%.
- The 1% decrease in discount rate would be 2.79%.
- The 1% increase in discount rate would be 4.79%.

As of April 30, 2019	Net OPEB Liability	
1% Decrease	\$	322,913
Current Discount Rate	\$	304,966
1% Increase	\$	287,786

The following presents the net OPEB liability as of April 30, 2019, using the health care trend rates assumed and what it would be using 1% higher and 1% lower health care trend rates.

- The current health care trend rate starts at an initial rate of 8.00%, decreasing to an ultimate rate of 4.50%.
- The 1% decrease in health care trend rates would assume an initial rate of 7.00%, decreasing to an ultimate rate of 3.50%.
- The 1% increase in health care trend rates would assume an initial rate of 9.00%, decreasing to an ultimate rate of 5.50%.

As of April 30, 2019	Net OPEB Liability	
1% Decrease	\$	279,310
Current Trend Rates	\$	304,966
1% Increase	\$	334,669

Projection of GASB Disclosures

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

The Total OPEB Liability (TOL) is expected to change on an annual basis as a result of expected and unexpected events. Under normal circumstances, it is generally expected to have a net increase each year. Below is a list of the most common events affecting the total OPEB liability and whether they increase or decrease the liability.

Expected Events

- Increases in TOL due to additional benefit accruals as employees continue to earn service each year
- Increases in TOL due to interest as the employees and retirees age
- Decreases in TOL due to benefit payments

Unexpected Events

- Increases in TOL when actual premium rates increase more than expected. A liability decrease occurs when the reverse happens.
- Increases in TOL when more new retirements occur than expected or fewer terminations occur than anticipated. Liability decreases occur when the opposite outcomes happen.
- Increases or decreases in TOL depending on whether benefits are improved or reduced.

Projection of Total OPEB Liability (TOL)	FY 2018/19	FY 2019/20
TOL as of beginning of year	\$ 291,538	\$ 304,966
Normal cost as of beginning of year	13,956	15,028
Exp. benefit payments during the year	(15,504)	(16,744)
Interest adjustment to end of year	11,823	11,813
Exp. TOL as of end of year	\$ 301,813	\$ 315,063
Actuarial Loss / (Gain)	3,153	TBD
Actual TOL as of end of year	\$ 304,966	\$ TBD
Discount rate as of beginning of year	3.97%	3.79%
Discount rate as of end of year	3.79%	TBD

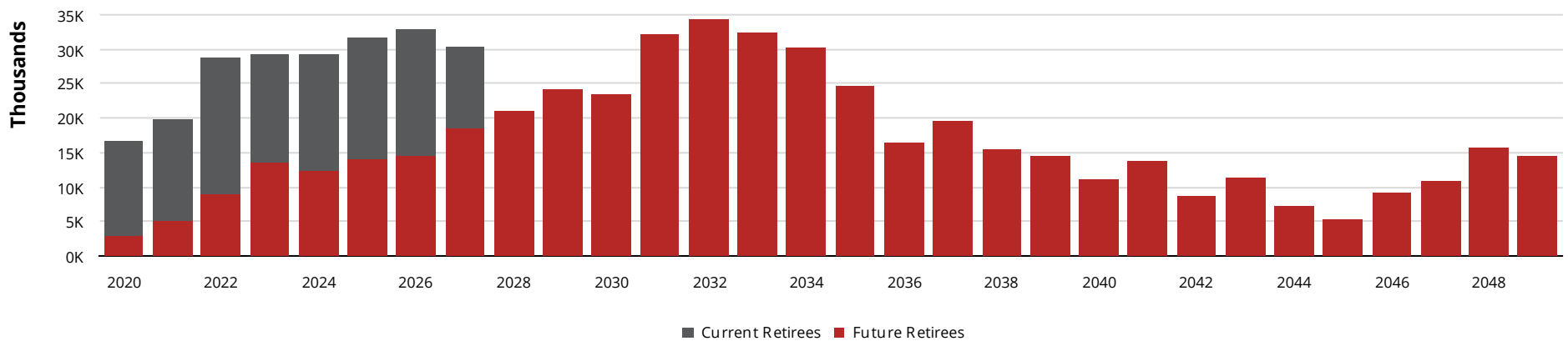
Cash Flow Projections

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

The below projections show the actuarially estimated employer-paid contributions for retiree health benefits for the next thirty years. Results are shown separately for a closed group of current/future retirees. These projections include explicit and implicit subsidies.

FYE	Current Retirees	Future Retirees*	Total	FYE	Current Retirees	Future Retirees*	Total	FYE	Current Retirees	Future Retirees*	Total
2020	\$ 13,823	\$ 2,921	\$ 16,744	2030	\$ 0	\$ 23,390	\$ 23,390	2040	\$ 0	\$ 11,018	\$ 11,018
2021	\$ 14,809	\$ 4,974	\$ 19,783	2031	\$ 0	\$ 32,015	\$ 32,015	2041	\$ 0	\$ 13,843	\$ 13,843
2022	\$ 19,774	\$ 8,843	\$ 28,617	2032	\$ 0	\$ 34,222	\$ 34,222	2042	\$ 0	\$ 8,690	\$ 8,690
2023	\$ 15,802	\$ 13,475	\$ 29,277	2033	\$ 0	\$ 32,229	\$ 32,229	2043	\$ 0	\$ 11,305	\$ 11,305
2024	\$ 16,716	\$ 12,428	\$ 29,144	2034	\$ 0	\$ 30,172	\$ 30,172	2044	\$ 0	\$ 7,326	\$ 7,326
2025	\$ 17,592	\$ 13,954	\$ 31,546	2035	\$ 0	\$ 24,658	\$ 24,658	2045	\$ 0	\$ 5,213	\$ 5,213
2026	\$ 18,419	\$ 14,503	\$ 32,922	2036	\$ 0	\$ 16,402	\$ 16,402	2046	\$ 0	\$ 9,094	\$ 9,094
2027	\$ 11,668	\$ 18,663	\$ 30,331	2037	\$ 0	\$ 19,539	\$ 19,539	2047	\$ 0	\$ 10,876	\$ 10,876
2028	\$ 0	\$ 20,912	\$ 20,912	2038	\$ 0	\$ 15,517	\$ 15,517	2048	\$ 0	\$ 15,693	\$ 15,693
2029	\$ 0	\$ 24,085	\$ 24,085	2039	\$ 0	\$ 14,553	\$ 14,553	2049	\$ 0	\$ 14,516	\$ 14,516

Projected Employer Pay-go Cost



* Projections for future retirees do not take into account future new hires.

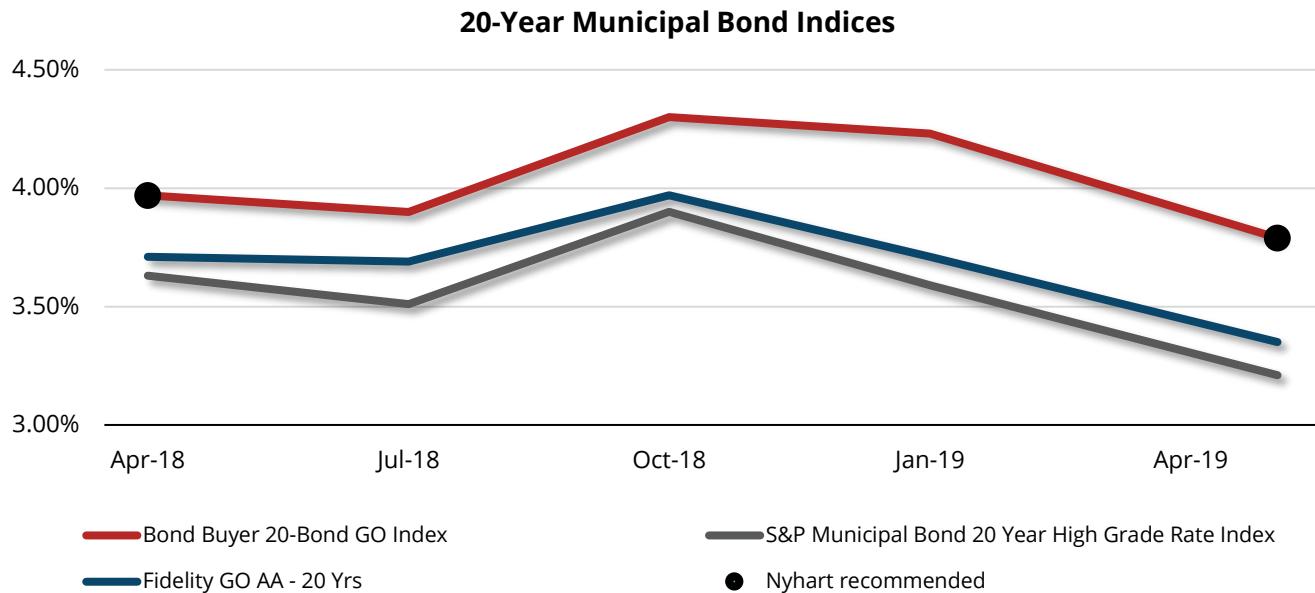
Discussion of Discount Rates

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Under GASB 75, the discount rate used in valuing OPEB liabilities for unfunded plans as of the Measurement Date must be based on a yield for 20-year tax-exempt general obligation municipal bonds with an average rating of AA /Aa or higher (or equivalent quality on another rating scale).

For the current valuation, the discount rate was selected from the range of indices as shown in the table below, where the range is given as the spread between the lowest and highest rate shown.

	Bond Buyer Go 20-Bond Municipal Bond Index	S&P Municipal Bond 20-Year High Grade Rate Index	Fidelity 20-Year Go Municipal Bond Index	Bond Index Range	Actual Discount Rate Used
Yield as of May 1, 2018	3.97%	3.63%	3.71%	3.63% - 3.97%	3.97%
Yield as of April 30, 2019	3.79%	3.21%	3.35%	3.21% - 3.79%	3.79%



Summary of Plan Participants

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Active Employees

Actives with coverage	Single	Non-Single ¹	Total	Avg. Age	Avg. Svc	Salary
HMO	59	9	68	41.8	7.8	\$ 3,069,338
Total actives with coverage	59	9	68	41.8	7.8	\$ 3,069,338

Actives without coverage	Single	Non-Single	Total	Avg. Age	Avg. Svc	Salary
Total actives without coverage			11	47.8	17.7	\$ 502,294

Actives without coverage are assumed not to elect coverage at retirement and have been excluded from this GASB valuation.

Active Age-Service Distribution

Age	Years of Service										Total
	< 1	1 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 & up	
Under 25	1										1
25 to 29	4	10	1								15
30 to 34	1	5	5								11
35 to 39	1	3	3	2							9
40 to 44	1	2	1	2	2	1					9
45 to 49	1	1	2	1	1		1				7
50 to 54		3	1	2	2	1		1			10
55 to 59	1		1	1	1		1	2			7
60 to 64	1	1	1	1	1	2	1	1			9
65 to 69					1						1
70 & up											0
Total	11	25	15	9	8	4	3	4	0	0	79

¹ Includes Member + Spouse coverage and Family coverage.

Summary of Plan Participants

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Retirees

Retirees with coverage	Single	Non-Single ²	Total	Avg. Age
HMO	1	1	2	59.4
Medicare Supplement	1	1	2	74.7
Total retirees with coverage	2	2	4	67.1

Retiree Age Distribution

Age	Retirees
< 45	
45 to 49	
50 to 54	
55 to 59	1
60 to 64	1
65 to 69	1
70 to 74	
75 to 79	
80 to 84	1
85 to 89	
90 & up	
Total	4

² Includes Member + Spouse coverage and Family coverage.

Substantive Plan Provisions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Eligibility

All employees are eligible for retiree health care coverage until Medicare eligibility once they meet the eligibility requirements shown below for pension benefits. At Medicare eligibility, retirees may purchase Medicare Supplemental coverage.

Eligibility requirements under Illinois Municipal Retirement Fund (IMRF) are as follows:

1. Tier 1 (IMRF member prior to January 1, 2011):
 - a. Reduced pension – at least age 55 with 8 years of service
 - b. Unreduced pension – at least age 60 with 8 years of service or age 55 with 35 years of service
2. Tier 2 (IMRF member on / after January 1, 2011):
 - a. Reduced pension – at least age 62 with 10 years of service
 - b. Unreduced pension – at least age 67 with 10 years of service or age 62 with 35 years of service

Spouse Benefit

Surviving spouse can continue coverage after the death of the retiree.

Explicit Subsidy

None

Retiree Cost Sharing

Retirees pay the full cost of coverage.

Medical Benefits

Same benefit options are available to retirees as active employees. The Park District's health plan is fully-insured and experience-rated. The monthly premiums effective on March 1, 2019 are as shown below.

	Retiree	Retiree + Spouse
HMO	\$ 635.63	\$ 1,504.14

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

The actuarial assumptions used in this report represent a reasonable long-term expectation of future OPEB outcomes. As national economic and Park District experience change over time, the assumptions will be tested for ongoing reasonableness and, if necessary, updated.

This is the Park District's first year reporting GASB OPEB liabilities. We expect to update discount rate, health care trend rates, mortality table, and per capita costs in the next full GASB valuation, which will be for the fiscal year ending April 30, 2021.

Measurement Date	For fiscal year ending April 30, 2019, an April 30, 2019 measurement date was used.
Actuarial Valuation Date	April 30, 2019 with no adjustments to get to the April 30, 2019 measurement date. Liabilities as of May 1, 2018 are based on an actuarial valuation date of April 30, 2019 actuarially rolled back to May 1, 2018 on a "no loss / no gain" basis.
Discount Rate	3.97% as of May 1, 2018 and 3.79% as of April 30, 2019 for accounting disclosure purposes. Refer to the Discussion of Discount Rates section for more information on selection of the discount rate.
Payroll Growth	Payroll growth including general wage inflation of 3.25% (includes 2.50% price inflation and 0.75% productivity increases and other macroeconomic forces) plus merit/longevity increases as shown below, which are based on the Illinois Municipal Retirement Fund (IMRF) actuarial valuation as of December 31, 2017. Sample merit/productivity increases are shown in the table below.

Regular			
< 5 Years of Service		5+ Years of Service	
YOS	Merit	Age	Merit
0	7.10%	25	2.50%
1	6.40%	30	2.02%
2	3.60%	35	1.34%
3	2.70%	40	0.98%
4	2.20%	45	0.72%
		50	0.48%
		55	0.28%
		60+	0.14%

Inflation Rate 2.50% per year

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Cost Method	Allocation of Actuarial Present Value of Future Benefits for services prior and after the Measurement Date was determined using Entry Age Normal Level % of Salary method where: <ul style="list-style-type: none">• Service Cost for each individual participant, payable from date of employment to date of retirement, is sufficient to pay for the participant's benefit at retirement; and• Annual Service Cost is a constant percentage of the participant's salary that is assumed to increase according to the Payroll Growth.
Employer Funding Policy	Pay-as-you-go cash basis
Census Data	Census information was provided by the Park District in June 2019. We have reviewed it for reasonableness and no material modifications were made to the census data.
Health Care Coverage Election Rate	Active employees with current coverage: 50% Active employees with no coverage: 0% Inactive employees with current coverage: 100% Inactive employees with no coverage: 0%
Spousal Coverage	Spousal coverage for current and future retirees is based on actual data. Husbands are assumed to be three years older than wives for future retirees.
Disability	None
Mortality	RPH-2018 Total Dataset Mortality Table fully generational using Scale MP-2018

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Turnover Rate

Assumption used to project terminations (voluntary and involuntary) prior to meeting minimum retirement eligibility for retiree health coverage. The rates represent the probability of termination in the next 12 months. The termination rates are based on the Illinois Municipal Retirement Fund (IMRF) actuarial valuation as of December 31, 2017. Sample annual turnover rates are shown below:

Age	Male Years of Service				
	0	2	4	6	8+
20	24.5%	15.0%	10.3%	7.3%	4.4%
30	24.5%	15.0%	10.3%	7.3%	4.4%
40	24.5%	15.0%	10.3%	7.3%	2.8%
50	24.5%	15.0%	10.3%	7.3%	2.0%

Age	Female Years of Service				
	0	2	4	6	8+
20	28.5%	17.8%	11.8%	8.5%	7.3%
30	28.5%	17.8%	11.8%	8.5%	7.3%
40	28.5%	17.8%	11.8%	8.5%	4.4%
50	28.5%	17.8%	11.8%	8.5%	3.0%

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Retirement Rate

Sample annual rates of retirement shown below are based on the IMRF actuarial valuation as of December 31, 2017.

Age	IMRF Tier I							
	Male				Female			
	10 YOS	20 YOS	30 YOS	35+ YOS	10 YOS	20 YOS	30 YOS	35+ YOS
55	7.1%	7.1%	7.1%	37.0%	6.0%	6.0%	6.0%	26.0%
60	13.0%	13.0%	13.0%	13.0%	11.0%	11.0%	11.0%	11.0%
65	25.0%	25.0%	25.0%	25.0%	26.0%	26.0%	26.0%	26.0%
70	22.0%	22.0%	22.0%	22.0%	21.0%	21.0%	21.0%	21.0%
75	21.0%	21.0%	21.0%	21.0%	22.0%	22.0%	22.0%	22.0%
80+	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Age	IMRF Tier II							
	Male				Female			
	10 YOS	20 YOS	30 YOS	35+ YOS	10 YOS	20 YOS	30 YOS	35+ YOS
60	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
62	15.0%	15.0%	15.0%	75.0%	13.0%	13.0%	13.0%	75.0%
65	15.0%	15.0%	15.0%	75.0%	13.0%	13.0%	13.0%	75.0%
70	20.0%	20.0%	50.0%	75.0%	18.0%	18.0%	50.0%	75.0%
75	18.0%	18.0%	50.0%	75.0%	18.0%	18.0%	50.0%	75.0%
80	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Health Care Trend Rates

FYE	Medical/Rx	FYE	Medical/Rx
2020	8.0%	2024	6.0%
2021	7.5%	2025	5.5%
2022	7.0%	2026	5.0%
2023	6.5%	2027+	4.5%

The initial trend rate was based on a combination of employer history, national trend surveys, and professional judgment.

The ultimate trend rate was selected based on historical medical CPI information.

Retiree Contributions

Retiree contributions are assumed to increase according to health care trend rates.

Per Capita Costs

Annual per capita costs were calculated based on the Park District's 2019/2020 medical premium rates, actuarially increased using health index factors and current enrollment. The costs are assumed to increase with health care trend rates.

Annual per capita costs are as shown below:

Age	HMO
< 55	\$ 9,600
55 - 59	\$ 12,000
60 - 64	\$ 15,500

The per capita costs represent the cost of coverage for a retiree-only population.

Actuarial standards require the recognition of higher inherent costs for a retired population versus an active population.

Actuarial Methods and Assumptions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Explicit Subsidy

The difference between (a) the premium rate and (b) the retiree contribution. Below is an example of the monthly explicit subsidies for a retiree and spouse both age 58 enrolled in the HMO plan.

	Premium Rate	Retiree Contribution	Explicit Subsidy
	A	B	C = A - B
Retiree	\$ 635.63	\$ 635.63	\$ 0.00
Spouse	\$ 868.51	\$ 868.51	\$ 0.00

Implicit Subsidy

The difference between (a) the per capita cost and (b) the premium rate. Below is an example of the monthly implicit subsidies for a retiree and spouse both age 58 enrolled in the HMO plan.

	Per Capita Cost	Premium Rate	Implicit Subsidy
	A	B	C = A - B
Retiree	\$ 1,000.00	\$ 635.63	\$ 364.37
Spouse	\$ 1,000.00	\$ 868.51	\$ 131.49

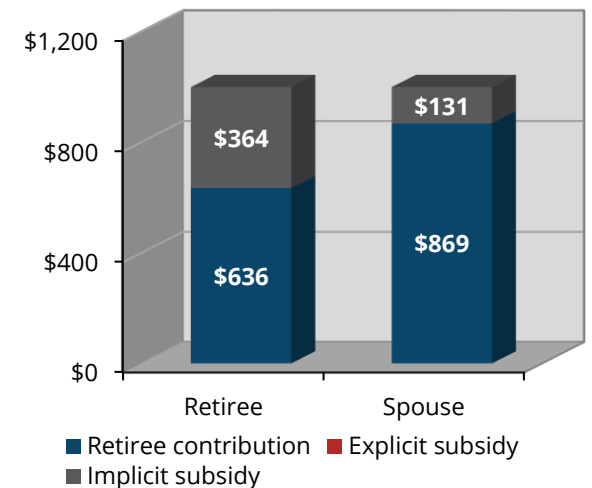
All employers that utilize premium rates based on blended active/retiree claims experience will have an implicit subsidy. There is an exception for Medicare plans using a true community-rated premium rate.

GASB Subsidy Breakdown

Below is a breakdown of the GASB 75 monthly total cost for a retiree and spouse both age 58 enrolled in the HMO plan.

	Retiree	Spouse
Retiree contribution	\$ 635.63	\$ 868.51
Explicit subsidy	\$ 0.00	\$ 0.00
Implicit subsidy	\$ 364.37	\$ 131.49
Total monthly cost	\$ 1,000.00	\$ 1,000.00

GASB Subsidy Breakdown



APPENDIX

The background features a complex geometric design. It consists of several overlapping, semi-transparent shapes. A large, dark gray shape occupies the upper portion of the frame. Below it, there are various shapes in lighter shades of gray and white, some of which are defined by dashed lines. A prominent, solid red shape is located in the lower right corner, extending towards the center. The overall composition is modern and minimalist.

Appendix

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Comparison of Participant Demographic Information

The active participants' number below may include active employees who currently have no health care coverage. Refer to Summary of Participants section for an accurate breakdown of active employees with and without coverage.

As of April 30, 2019	
Active Participants	79
Retired Participants	4
Averages for Active	
Age	42.7
Service	9.2
Averages for Inactive	
Age	67.1

Appendix

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

Detailed Actuary's Notes

This is the first OPEB valuation for Champaign Park District. The Total OPEB Liability (TOL) as of May 1, 2018 is based on an actuarial valuation date of April 30, 2019 actuarially rolled back to May 1, 2018 on a "no loss / no gain" basis. The TOL as of April 30, 2019 is based on an actuarial valuation date of April 30, 2019 with no adjustments to get to the April 30, 2019 measurement date.

Under GASB 75, the discount rate used in valuing OPEB liabilities for unfunded plans as of the Measurement Date must be based on a yield for 20-year tax-exempt general obligation municipal bonds with an average rating of AA /Aa or higher (or equivalent quality on another rating scale). The current full valuation uses a discount rate of 3.97% as of May 1, 2018 and 3.79% as of April 30, 2019. This change caused an increase in liabilities during the year. The discount rate will be updated annually to reflect market conditions as of the Measurement Date.

GLOSSARY

The background features a complex geometric design. The top half is a solid dark gray. The bottom half is composed of several overlapping triangles in various shades of gray, white, and a vibrant red. The red triangles are primarily located in the bottom right corner, while the white and light gray triangles form a large, irregular shape on the left and bottom center.

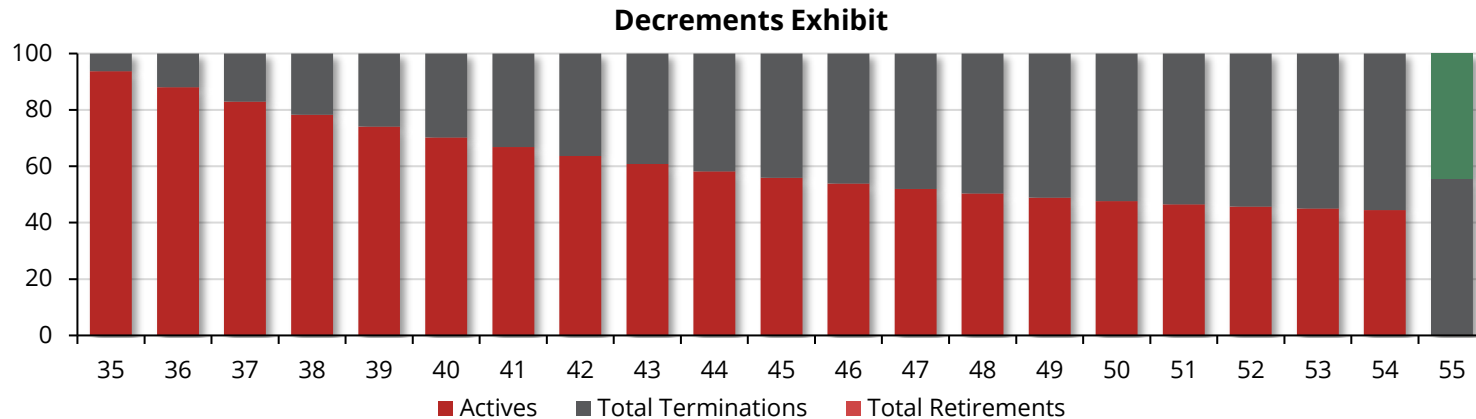
Glossary – Decrements Exhibit

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

The table below illustrates how actuarial assumptions can affect a long-term projection of future liabilities. Starting with 100 employees at age 35, the illustrated actuarial assumptions show that 44.43 employees out of the original 100 are expected to retire and could elect retiree health benefits at age 55.

Age	# Remaining Employees	# of Terminations per Year ³	# of Retirements per Year	Total Decrements
35	100.000	6.276	0.000	6.276
36	93.724	5.677	0.000	5.677
37	88.047	5.136	0.000	5.136
38	82.911	4.648	0.000	4.648
39	78.262	4.209	0.000	4.209
40	74.053	3.814	0.000	3.814
41	70.239	3.456	0.000	3.456
42	66.783	3.131	0.000	3.131
43	63.652	2.835	0.000	2.835
44	60.817	2.564	0.000	2.564
45	58.253	2.316	0.000	2.316

Age	# Remaining Employees	# of Terminations per Year	# of Retirements per Year	Total Decrements
46	55.938	2.085	0.000	2.085
47	53.853	1.866	0.000	1.866
48	51.987	1.656	0.000	1.656
49	50.331	1.452	0.000	1.452
50	48.880	1.253	0.000	1.253
51	47.627	1.060	0.000	1.060
52	46.567	0.877	0.000	0.877
53	45.690	0.707	0.000	0.707
54	44.983	0.553	0.000	0.553
55	44.430	0.000	44.430	44.430



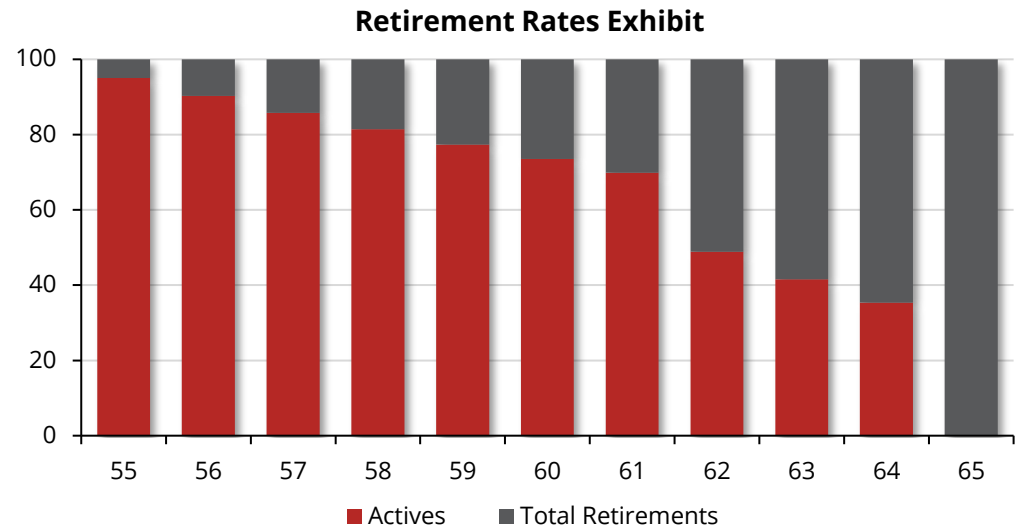
³ The above rates are illustrative rates and are not used in our GASB calculations.

Glossary – Retirement Rates Exhibit

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

The table below illustrates how actuarial assumptions can affect a long-term projection of future liabilities. The illustrated retirement rates show the number of employees who are assumed to retire annually based on 100 employees age 55 who are eligible for retiree health care coverage. The average age at retirement is 62.0.

Age	Active Employees BOY	Annual Retirement Rates*	# Retirements per Year	Active Employees EOY
55	100.000	5.0%	5.000	95.000
56	95.000	5.0%	4.750	90.250
57	90.250	5.0%	4.513	85.738
58	85.738	5.0%	4.287	81.451
59	81.451	5.0%	4.073	77.378
60	77.378	5.0%	3.869	73.509
61	73.509	5.0%	3.675	69.834
62	69.834	30.0%	20.950	48.884
63	48.884	15.0%	7.333	41.551
64	41.551	15.0%	6.233	35.318
65	35.318	100.0%	35.318	0.000



* The above rates are illustrative rates and are not used in our GASB calculations.

Glossary – Definitions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

GASB 75 defines several unique terms not commonly employed in the funding of pension and retiree health plans. The definitions of the terms used in the GASB actuarial valuations are noted below.

1. **Actuarial Assumptions** – Assumptions as to the occurrence of future events affecting health care costs, such as: mortality, withdrawal, disablement and retirement; changes in compensation and Government provided health care benefits; rates of investment earnings and asset appreciation or depreciation; procedures used to determine the Actuarial Value of Assets; characteristics of future entrants for Open Group Actuarial Cost Methods; and other relevant items.
2. **Actuarial Cost Method** – A procedure for determining the Actuarial Present Value of Future Benefits and expenses and for developing an actuarially equivalent allocation of such value to time periods, usually in the form of a Service Cost and a Total OPEB Liability.
3. **Actuarially Determined Contribution** - A target or recommended contribution to a defined benefit OPEB plan for the reporting period, determined in accordance with the parameters and in conformity with Actuarial Standards of Practice.
4. **Actuarial Present Value** – The value of an amount or series of amounts payable or receivable at various times, determined as of a given date by the application of a particular set of Actuarial Assumptions. For purposes of this standard, each such amount or series of amounts is:
 - a. adjusted for the probable financial effect of certain intervening events (such as changes in compensation levels, Social Security, marital status, etc.);
 - b. multiplied by the probability of the occurrence of an event (such as survival, death, disability, termination of employment, etc.) on which the payment is conditioned; and
 - c. discounted according to an assumed rate (or rates) of return to reflect the time value of money.
5. **Deferred Outflow / (Inflow) of Resources** – represents the following items that have not been recognized in the OPEB Expense:
 - a. Differences between expected and actual experience of the OPEB plan
 - b. Changes in assumptions
 - c. Differences between projected and actual earnings in OPEB plan investments (for funded plans only)
6. **Explicit Subsidy** – The difference between (a) the amounts required to be contributed by the retirees based on the premium rates and (b) actual cash contribution made by the employer.
7. **Funded Ratio** – The actuarial value of assets expressed as a percentage of the Total OPEB Liability.

Glossary – Definitions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

8. **Healthcare Cost Trend Rate** – The rate of change in the per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design, and technological developments.
9. **Implicit Subsidy** – In an experience-rated healthcare plan that includes both active employees and retirees with blended premium rates for all plan members, the difference between (a) the age-adjusted premiums approximating claim costs for retirees in the group (which, because of the effect of age on claim costs, generally will be higher than the blended premium rates for all group members) and (b) the amounts required to be contributed by the retirees.
10. **OPEB** – Benefits (such as death benefits, life insurance, disability, and long-term care) that are paid in the period after employment and that are provided separately from a pension plan, as well as healthcare benefits paid in the period after employment, regardless of the manner in which they are provided. OPEB does not include termination benefits or termination payments for sick leave.
11. **OPEB Expense** – Changes in the Net OPEB Liability in the current reporting period, which includes Service Cost, interest cost, changes of benefit terms, expected earnings on OPEB Plan investments, reduction of active employees' contributions, OPEB plan administrative expenses, and current period recognition of Deferred Outflows / (Inflows) of Resources.
12. **Pay-as-you-go** – A method of financing a benefit plan under which the contributions to the plan are generally made at about the same time and in about the same amount as benefit payments and expenses becoming due.
13. **Per Capita Costs** – The current cost of providing postretirement health care benefits for one year at each age from the youngest age to the oldest age at which plan participants are expected to receive benefits under the plan.
14. **Present Value of Future Benefits** – Total projected benefits include all benefits estimated to be payable to plan members (retirees and beneficiaries, terminated employees entitled to benefits but not yet receiving them, and current active members) as a result of their service through the valuation date and their expected future service. The actuarial present value of total projected benefits as of the valuation date is the present value of the cost to finance benefits payable in the future, discounted to reflect the expected effects of the time value (present value) of money and the probabilities of payment. Expressed another way, it is the amount that would have to be invested on the valuation date so that the amount invested plus investment earnings will provide sufficient assets to pay total projected benefits when due.
15. **Real Rate of Return** – the rate of return on an investment after adjustment to eliminate inflation.

Glossary – Definitions

Champaign Park District GASB 75 Valuation for Fiscal Year Ending April 30, 2019

16. **Select and Ultimate Rates** – Actuarial assumptions that contemplate different rates for successive years. Instead of a single assumed rate with respect to, for example, the investment return assumption, the actuary may apply different rates for the early years of a projection and a single rate for all subsequent years. For example, if an actuary applies an assumed investment return of 8% for year 20W0, then 7.5% for 20W1, and 7% for 20W2 and thereafter, then 8% and 7.5% select rates, and 7% is the ultimate rate.
17. **Service Cost** – The portion of the Actuarial Present Value of projected benefit payments that are attributed to a valuation year by the Actuarial Cost Method.
18. **Substantive Plan** – The terms of an OPEB plan as understood by the employer(s) and plan members.
19. **Total OPEB Liability** – That portion, as determined by a particular Actuarial Cost Method, of the Actuarial Present Value of Future Benefits which is attributed to past periods of employee service (or not provided for by the future Service Costs).

**CHAMPAIGN PARK DISTRICT
RESOLUTION**

WHEREAS, the Champaign Park District, is a municipal corporation located in Champaign County, Illinois, and is a park district organized and operating pursuant to the provisions of the Park District Code (70 ILCS 1205/1-1, et seq.); and

WHEREAS, there exists an Illinois law known as the Open Meetings Act (Act) 5 ILCS 120/1.02, et seq.), which provides in part for the recording of minutes and verbatim records of closed meetings in the form of audio or video recording; and

WHEREAS, in compliance with the Act, the Champaign Park District has audio recorded closed session meetings; and

WHEREAS, the Act permits public bodies such as the Champaign Park District to destroy the verbatim audio records of closed meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act no less than eighteen (18) months after completion of recorded meeting, but only after:

1. The Park District Board of Commissioners approves of the destruction of a particular recording; and
2. The Park District Board of Commissioners approves the written minutes of the closed meeting; and

WHEREAS, at least eighteen (18) months have passed since the minutes of the verbatim audio recording of the closed meeting(s) set forth in Section 1 of this Resolution were completed, and the Champaign Park District has approved the written minutes for each such meeting(s) or portions thereof; and

WHEREAS, the Champaign Park District may order the destruction of the verbatim recordings even if it continues to withhold the approved written minutes of the closed session until some later period of time.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Champaign Park District as follows:

Section 1: Based upon the recitals set forth in the preamble to this Resolution, the Champaign Park District hereby authorizes, approves, and orders the destruction of the verbatim audio records of the following closed session meetings: December 14, 2016; January 11, 2017; February 8 & 22, 2017; March 8, 2017; April 12 & 26, 2017; May 10 & 24, 2017; June 14 & 26, 2017; July 12 & 26, 2017; August 9 & 23, 2017; September 13, 2017; October 11, 2017; November 8, 2017; and December 13, 2017.

Approved this 10th day of July 2019.

CHAMPAIGN PARK DISTRICT

By: _____
Craig W. Hays, President

Attest:

By: _____
Cindy Harvey, Secretary



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: July 10, 2019

SUBJECT: OSLAD Grant Application Discussion

Background

At the June 26, 2019 Study Session, the Board directed staff to pursue Prairie Farm as a 2019 OSLAD grant application. On June 27, 2019, staff discussed the scope of project with Illinois Department of Natural Resources. The implications of the restrictions of the OSLAD for a Prairie Farm would affect the general intent of the improvements at Prairie Farm.

Discussion

Staff are presenting two alternate sites and their perspective proposed amenity improvements for OSLAD improvements:

- Spalding Park—path along Harris Drive, tennis court improvements, playground, exercise equipment, pavilion.
- Dodds Park—replace restrooms for three-plex, shade structures, safety netting, lighting for two soccer fields.

Recommended Action

Staff is seeking Board consensus and direction on which venue and which amenities to pursue the OSLAD grant application—with that consideration, Planning staff will present a resolution to apply for the grant at the July 24, 2019 Special Meeting. Applications are due August 19, 2019. Grants are expected to be announced between January and March 2020.

Prepared by:

Reviewed by:

Andrew Weiss
Director of Planning

Joe DeLuce, CPRP
Executive Director