



AGENDA
REGULAR BOARD MEETING
BRESNAN MEETING CENTER
706 Kenwood Road
Champaign, Illinois
Wednesday, February 12, 2020
7:00 p.m.

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC: *Comments must be limited to not more than three (3) minutes.*

C. COMMUNICATIONS

D. TREASURER'S REPORT

1. Acceptance of the Treasurer's Report for the Month of January 2020

E. EXECUTIVE DIRECTOR'S REPORT

1. General Announcements

F. COMMITTEE REPORT

1. Champaign Parks Foundation

G. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

H. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Joint CPD/UPD Board Meeting, December 5, 2019
2. Approval of Minutes of the Regular Board Meeting, December 11, 2019
3. Approval of Minutes of the Regular Board Meeting, January 8, 2020

I. NEW BUSINESS

1. Approval of Disbursements as of January 8, 2020
Staff recommends approval of disbursements for the period beginning January 8, 2020 and ending February 11, 2020.
2. Approval of 2020-2021 Program Guide Printing and Mail Preparation Bid
Staff recommends awarding the bid for 2020-2021 program guide printing and mailing preparation to the lowest responsible bidder, Woodward Printing, in the amount of \$45,190 for all three issues.

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3. Approval of Health Insurance Rates for 2020-2021
Staff recommends approval of the health insurance rates for 2020/2021. The plan was approved by the Benefits Advisory Committee and the Champaign City Council on January 22, 2020.
4. Approval to Apply for and Receive the FY21 Illinois Arts Council Grant
Staff recommends approval of applying for the FY21 Illinois Arts Council Grant to assist with cultural arts programming and, if awarded the grant, authorizing the Executive Director to enter into the agreement with the Illinois Arts Council for the awarded amount.
5. Approval of a Resolution and Authorization to file the Abatement Certificate for Series 2013A Bond
Staff recommends that the Board approve a resolution and authorize staff to file the Abatement Certificate for Series 2013A Bond.
6. Approval of Bids for Mowing Services
Staff recommends the Board authorize the Executive Director to execute contracts with the lowest responsible bidders as follows: Scotty's Turf in the amount of \$1,000 per month for Group 1 and CP Lawn Services & Landscaping in the amount of \$2,274 per month for Groups 2 & 3 for mowing services for a period beginning April 1, 2020 through November 31, 2021, and also executed contract extensions with Miller Mowing in the amount of \$2,410 per month; Bill's Lawn Care in the amount of \$688 per month; and Dun Right Lawn Care in the amount of \$2,747 for mowing services for a period beginning April 1, 2020 through November 31, 2021. It is also requested that in the event of a contractor forfeiting their contract prior to its completion, the Board authorize the Executive Director to proceed to the next, lowest responsible bidder and enter into a contract for the remainder of the original contract.
7. Approval of Bid for the Greenbelt Bikeway Bridge Replacement Project
Staff recommends accepting the base bid for the Greenbelt Bikeway Bridge Replacement project from the lowest responsible bidder, Duce Construction Company, Inc., in the amount of \$29,650 and authorizing the Executive Director to execute the contract.
8. Approval of an Intergovernmental Agreement for Heritage Lake Shoreline Stabilization and Repair
Staff recommends approval of the Intergovernmental Agreement with the City of Champaign for the work performed to enhance the storm water line next to Heritage Lake in the amount of \$45,612.

J. DISCUSSION ITEMS

1. Champaign Parks Foundation 2nd Quarter Financial Update
2. Champaign Park District 2nd Quarter Financial Update
3. FYE21 Capital Budget and the 2021-2016 Capital Improvement Plan

K. COMMENTS FROM COMMISSIONERS

L. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Par. 120/2 (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

M. RETURN TO REGULAR MEETING

N. EXECUTIVE SESSION ITEM – ACTION

1. Approval to Make Available for Public Viewing Executive Session Minutes

O. ADJOURN

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES – JOINT BOARD MEETING TO DISCUSS CHAMPAIGN-URBANA SPECIAL RECREATION
 THURSDAY, DECEMBER 5, 2019
 5:30 PM
 HAYS RECREATION CENTER
 1311 W. CHURCH
 CHAMPAIGN, IL 61821**

The Joint Board Meeting of the Urbana Park District Board of Commissioners and Champaign Park District Board of Commissioners to discuss Champaign-Urbana Special Recreation was held Thursday, December 5, 2019 at the Hays Recreation Center, 1311 W. Church, Champaign, IL at 5:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes.

UPD COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

CPD COMMISSIONERS	PRESENT	ABSENT
President Craig Hays	X	
Vice-President Tim McMahon	X	
Commissioner Jane Solon	X	
Commissioner Barbara Kuhl	X	
Commissioner Kevin Miller	X	

Also present were:

- Tim Bartlett, Executive Director, UPD;
- Corky Emberson, Recreation Superintendent, UPD;
- Joe DeLuca, Executive Director, CPD;
- Jameel Jones, Director of Recreation CPD;
- Christina Mott, Athletics & Volunteer Coordinator, CUSR;
- Grace Tissier, Manager; CUSR;
- Cherish McMullen, Adult Programs & Event Coordinator, CUSR;
- Morgen McGraw, Youth & Teen Coordinator, CUSR;
- Allison Jones served as Recorder.

A. CALL TO ORDER

President Hays called the meeting to order at 5:34 PM.

B. INTRODUCTIONS

1. Introduction of CUSR staff
2. Introduction of Board Members

Staff and Board Members introduced themselves.

C. PUBLIC COMMENTS

There were no comments from members of the public.

D. PRESENTATIONS

1. CUSR Year In Review

CUSR staff Christina Mott, Grace Tissier, Cherish McMullen, and Morgen McGraw reviewed multiple areas of CUSR operations for 2019, including strategic plan accomplishments, upcoming strategic plan tasks for 2020, inclusion services, special events, summer camps, after school programs, youth, teen, and adult programming, athletics, volunteer statistics, participant data, scholarships, partnerships, and fundraisers. They also presented program and event highlights from the year. CPD staff also noted renovations happening at the Bicentennial Center, a 12,500 square foot facility, which will soon become a new home base for CUSR.

E. NEW BUSINESS

1. Approval of setting December 3, 2020 at 5:30 PM as the date and time for the next Joint Champaign & Urbana Park Districts' Board Meeting.

COMMISSIONER MCMAHON MADE A MOTION WITH A SECOND BY COMMISSIONER MILLER TO APPROVE THE JOINT BOARD MEETING DATE FOR 2020. ALL SAID "AYE", MOTION CARRIED UNANIMOUSLY.

F. COMMENTS FROM COMMISSIONERS

Board members thanked CUSR staff for their excellent work and encouraged staff to come to the Board with any needs they have. The Boards made positive comments about the programming and noted their full support for CUSR activities.

G. ADJOURN

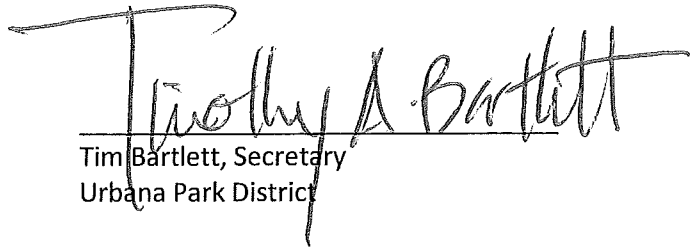
COMMISSIONER MILLER MADE A MOTION WITH A SECOND BY COMMISSIONER MCMAHON TO ADJOURN THE MEETING. ALL SAID "AYE", MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 6:08 pm.

URBANA PARK DISTRICT



Michael W. Walker, President
Urbana Park District



Tim Bartlett, Secretary
Urbana Park District

Date Approved: January 14, 2020

CHAMPAIGN PARK DISTRICT

Craig Hays, President
Champaign Park District

Cindy Harvey, Secretary
Champaign Park District

Date Approved: _____

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

December 11, 2019

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, December 11, 2019 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present: President Craig Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. McMahon, and Treasurer Donna Lawson and Attorney Guy Hall.

Absent: Vice President Kevin Miller

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Chelsea Norton, Marketing and Communications Director, and Andrew Weiss, Director of Planning.

Other staff in attendance were Bridgette Moen, Park Planner, Allison Williams, Coordinator, Zoe Southlynn-Savage, Special Events Manager, Melanie Kahler, Springer Center Manager, and Cody Evans, Leonard Recreation Facility Manager.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Comments from the Public

There were no comments from the public.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Lawson presented the Treasurer's Report for the month of November 2019. She stated the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of November 2019. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Executive Director's Report

General Announcements

Mr. DeLuce distributed a list of project updates and an updated timeline for the Martens Center. He stated that he will follow up with RATIO regarding the proposed timeline for the project. The architect is beginning the final design phase of the Center.

Committee and Liaison Reports

Champaign Parks Foundation

In Commissioner Miller's absence, President Hays reminded everyone that Ties and Tennies will be held January 9, 2020 from 5 p.m. to 8 p.m. at the Virginia Theatre. Tickets are \$50 per person. Treasurer Lawson reported that a number of sponsors are participating this year.

Report of Officers

Attorney's Report

None.

President's Report

President Hays reported that Mr. DeLuce will be sending out a questionnaire before the end of the year to gather feedback on the positive and negative happenings at the Park District.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. President Hays reported that Consent Agenda Item 6 is being removing and shall be discussed separately.

1. Approval of Minutes of the Public Hearing and the Regular Board Meeting, October 9, 2019
2. Approval of Minutes of the Special Board Meeting, October 23, 2019
3. Approval of the Minutes of the Regular Board Meeting, November 13, 2019
4. Approval of the Minutes of the Special Board Meeting, November 25, 2019
5. Approval of a Donation Agreement between the Park District and OSF Healthcare System, OSF Healthcare Heart of Mary Medical Center as it relates to the Martens Center

Commissioner Kuhl made a motion to approve Consent Agenda Items 1 through 5. The motion was seconded by Solon. The motion passed 4-0.

6. Approval of Change Order No. 1 for the Zahnd Park Accessible Path Project for \$12,712.79 credit

President Hays reported that staff is seeking approval of a resolution authorizing Change Order No. 1 for Zahnd Park Accessible Path project for \$12,712.79 credit. Discussion ensued about the reason for the resolution for this item. Mr. DeLuce stated that written documentation is needed for changes orders \$10,000 or more.

Commissioner Kuhl made a motion to approve a Resolution authorizing Change Order No. 1 for Zahnd Park Accessible Path project for \$12,712.79 credit. The motion was seconded by Commissioner Solon. The motion passed 4-0.

New Business

Approval of Disbursements as of November 13, 2019

Staff recommended approval of disbursements for the period beginning November 13, 2019 and ending December 10, 2019.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning November 13, 2019 and ending December 10, 2019. The motion was seconded by Commissioner McMahan. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahan – yes; President Hays – yes; and Commissioner Kuhl – yes. The motion passed 4-0.

Approval of Naming the Education Wing at the new Martens Center

Mr. DeLuce presented the report. He reported that Development Director Laura Auteberry has been working with an anonymous donor who made a sizeable donation to the Martens Center for an education wing to be named after an educator who taught in our community schools. A community survey was conducted with few responses. Staff was contacted by the donor about the story that appeared in The News-Gazette about the passing of Ms. Teretha Johnson, an African-American former teacher, who helped integrate Champaign public schools. The donor and family believe that Ms.

Johnson would be an ideal candidate to name the education wing. Staff would like Board approval to meet with the Johnson family to determine if there is interest in naming the center after Ms. Johnson.

Commissioner Kuhl made a motion to allow staff to follow up with the Ms. Johnson's family to request their approval to name the Education Wing at the new Martens Center the Teretha Johnson Education Wing. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Bids for 2020 Bedding Plants

Mr. Olson presented the report. Discussion ensued about the number of flats. Mr. Olson reported that the number of beds remains consistent. The decrease in flats is due to extra spacing and decrease in size of park flower beds.

Commissioner Solon made a motion to accept the bids and authorize the Executive Director to execute contracts to purchase 2020 bedding plants for each order to the respective lowest responsible bidders as follows: Park Program Order with 2,313 flats to Ropp's Flower Factory for a total of \$47,994 and Flower Island Order with 2,118 flats to Connie's Country Greenhouse for a total of \$45,968. The motion was seconded Commissioner McMahan. The motion passed 4-0.

Approval to Apply for the 2019 Park and Recreational Facility Construction Act (PARC) Grant

Mr. DeLuce presented the report. He reported that the Illinois Department of Natural Resources (IDNR) has released information regarding the Park and Recreational Facility Construction Act (PARC) Grant. The funds available are limited. Staff followed up INDR staff about the proposed plans for the Martens Center. The square footage for the Regional Planning Commission will be excluded from the grant development plan because pre-school and daycare facilities are ineligible for assistance. He reported that the Park District can apply for up to \$2.5M. The grant is due by January 21, 2020 and award recipients will probably not be announced until May or June. Mr. DeLuce discussed the pros and cons or apply for the grant. He reported that staff recommends apply for the maximum of a \$2.5M grant. Discussion ensued about the proposed head start program.

Commissioner Kuhl made a motion to approve to applying for a \$2.5M PARC Grant for the Martens Center, and approving the *PARC Grant Program Resolution of Authorization* for submission to the Illinois Department of Natural Resources (IDNR) by January 21, 2020. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of a Central Parks App Hosting and Support Agreement with Links Technology Solutions, Inc.

Ms. Norton presented the report. She reported that an app for the Park District is currently in development. Ms. Norton stated that the proposed agreement is for the maintenance, hosting and support of the app. Discussion ensued about ownership and copyright of information. Commissioner Solon inquired about the contents of the database. Ms. Norton stated that she was not sure, but will verify with Links. Mr. DeLuce reported that staff will follow up and suggested that this item be tabled until the next meeting.

Commissioner Solon made a motion to table approval of the Central Parks App Hosting and Support Agreement with Links Technology Solutions, Inc. The motion was seconded by Commissioner Kuhl. The motion passed 4-0.

Approval of an Amendment to an Agreement with BLDD for the Virginia Theatre Sound System

Mr. DeLuce presented the report. He discussed the history of the project and status of the grant awarded in 2014 but not received. Staff requested an amendment to the Professional Services Agreement with BLDD Architects for the Virginia Theatre sound system to proceed with design, bid, and construction work. Discussion ensued relating to the additional expense of the project.

Commissioner Kuhl made a motion to approve of an amendment to the Professional Services Agreement with BLDD Architects for the Virginia Theatre sound system to proceed with design, bid, and

construction work, and authorize the Executive Director to execute the agreement. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Approval of an Agreement with Architectural Expressions, LLP for The Bicentennial Center Project

Mr. Hall updated the Board on the proposed agreement between Park District and Architectural Expressions, LLP for the Bicentennial Center facility renovations project. He reported that he prepared an amendment to the agreement and forwarded it to Architectural Expressions for review and signature. Mr. Hall stated that Architectural Expressions have expressed concerns with certain language and is having the agreement reviewed by its legal counsel. Discussion ensued about the process for selecting the architect for the Bicentennial Center project. Mr. DeLuce stated that the majority of the firms the Park District have relationships with and effort is made to match the firms with the projects.

Commissioner Solon made a motion to table this item until a future meeting. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Attorney's Report

Attorney Hall updated the Board on the proposed agreement with Brorern Russo for construction manager of The Bicentennial Center project. Discussion ensued about how this firm was selected from the project. Mr. DeLuce reported that a RFP was sought from firms and through a selection committee made up of staff and Board members, Brorern Russo was selected from the project. Commissioner Kuhl noted that the Park District has never used a construction manager for a project. Discussion ensued about the pros and cons of using a construction manager for this project. Commissioner Kuhl noted that the Park District is ultimately the responsible party and that the agreement for architect and construction manager should be considered at the same meeting. President Hays discussed the rationale for using a construction manager for the project.

Old Business

None.

Discussion Items

Dodds 3-Plex Concession Study Report

Mr. DeLuce presented the report. He reported that staff worked with Reifsteck Reid & Company Architects to conduct a Dodds 3-plex Restroom Facility Study. Reifsteck developed four options: renovation of the existing facility; demolition of the existing building and replacing it with an all new facility; demolition of the existing building and replacing it with a prefabricated building; and demolition of the existing building and replacing it with an unmodified prefabricated building. Mr. DeLuce reviewed the cost estimates for each option. He reported that staff is seeking Board direction. Staff recommends renovating the building. Discussion ensued. Commissioner Kuhl questioned the cost effectiveness of having a concession at this site and inquired about the impact of the new laws relating to restrooms. Mr. DeLuce stated that staff was also considering vending machines. Commissioner Kuhl commented that she was supportive of vending machines. Ms. Moen reported that public single use restrooms would be included for all gender use. Attorney Hall noted the value of having staff on site in case of emergencies.

Mr. DeLuce reported that this project will be presented for consideration as part of the 2021 capital plan.

Prairie Farm Master Plan

Ms. Moen and Mr. Gleason presented the draft of the 2019 Prairie Farm (Farm) Master Plan. Ms. Moen address the plan to date and is seeking Board feedback. Ms. Moen reviewed the history of the Farm since it initial opening in 1966. She stated that major infrastructure improvements include the farmhouse in 1980 and the Betty Lou Jenkins memorial barn in 1997. Ms. Moen discussed the existing inventory which includes animals, playground, farmhouse, and two barn shelters. She reviewed the goals of the master plan, which involves engaging public through interactive programming; educating patrons in Midwest agriculture processes; entertaining patrons through unique experiences; and promoting

conservation with sustainable practices and more sustainable financial operational techniques. Ms. Moen reported main reason behind the master plan is because of the animal out-sourcing. She discussed the leasing arrangement for the animals. The animals are delivered to the Farm in the summers and picketed up in the fall. Ms. Moen reported that this agreement with the farmer to lease animals has been terminated for several reasons. She stated that staff plans to purchase animals and sell them in the fall. Benefits of purchasing animals include, having control over the quantity of the animals, type of animals, and more control over the initial health of animals acquiring. The proposed purchasing model will limit the type of species the Park District is able to acquire. Mr. DeLuce commented that staff felt that this was a beneficial time to consider other alternatives for animals at the Farm. Discussion ensued about the proposed plan to purchase and resell animals. Mr. Gleason reported that staff have researched this option along with cost associated with it. He also reported about options with the University of Illinois. Staff stated that a trailer would need to be purchased for transporting the animals. There was discussion about costs associated with staffing and transporting animals.

Commissioner McMahon commented that it was good idea and complimented staff members on their creative thinking. He stated that although there will be details to work out, it is a unique approach where there may be cost savings and concept is worth pursuing.

Ms. Moen noted that there may be other animal opportunities available in the future. She discussed trips to similar facilities that staff have examined for other options. Ms. Moen discussed types of animals that would be difficult to care for. She reported that due to the decrease in number of animals proposed, the craft and hay barns would be demolished as they would no longer be needed. Ms. Moen reviewed the elements of the proposed plan include, constructing a program barn with restrooms; increasing food production areas; program space; play zone; animal enclosures; farmhouse petting area; koi; and orchard.

Mr. Gleason reviewed proposed program changes including, expanding programming opportunities and season, and hosting more special events. He addressed the options for proposed programming during Farm open hours, expanding on birthday parties as well as other program opportunities. He discussed potential for revenue sources including, expanding rentals, concessions, and merchandise sales. Ms. Moen stated that staff welcome Board's feedback or questions regarding the proposed plan. Mr. DeLuce stated any improvements would be included in the capital plan and phased in over a few years. This will help staff guide optional future improvements and be included in capital program when they become a priority. Discussion ensued. Commissioner Kuhl encouraged adding heat in the proposed program barn. She stated that this is a great start with a lot of potential.

Commissioner Solon expressed concern about adding additional cost and encouraged staff to research whether it would be beneficial to house animals from April to October. She expressed concern about animals taking food to the pool. She encouraged staff to think through the plan and determine what is really feasible.

Commissioner McMahon complimented staff on doing a great job and putting a lot of thought into the plan. In his opinion the Farm has always been an underutilized asset. He thinks it is great for the community and an asset.

President Hays stated that the need for additional parking will need to be addressed. Ms. Moen discussed possible options for additional parking. President Hays also stated that additional security and Wi-Fi will need to be addressed. He expressed concern with purchasing a trailer and encouraged staff to research other options. Mr. DeLuce stated that staff will look at other options for a trailer. Discussion ensued. Staff reported that improved lighting and security was added during the past summer. Ms. Moen reported that staff will work with marketing staff to inform the public of any changes to the Farm.

Taste of C-U, Day Camp and Aquatics Reports

Mr. Jones introduced Zoe Southlynn-Savage and Melanie Kahler.

Mr. DeLuce asked if there were any questions regarding the three reports. Discussion ensued about whether Taste would continue next year. Mr. Jones reported that the 50th Taste will be held in 2020 and reevaluated on whether it will continue after that. Discussion ensued. Commissioner Kuhl congratulated staff on holding Taste in 2019 with fewer volunteers than last year. President Hays addressed the original intent of Taste to raise funds for youth scholarships. He stated that staff should research the next signature event. Mr. Jones reported that staff is researching options for events. Commissioner McMahon expressed his concern about eliminating Taste since it draws significant number of attendees.

Ms. Southlynn-Savage reported that there were 26 food vendors, with the majority being food trucks. She expressed concern with attracting local food vendors.

Cody Evans introduced himself to the Board and announced his recently promotion as the Leonhard Recreation Center Facility Manager.

Discussion ensued about the day camp report. Commissioner Kuhl inquired about subsidizing CUSR day camp and the proposed plan to remodel the Bicentennial Center for the CUSR program. President Hays inquired about scholarships for CUSR participants. Discussion ensued about the number of participants and cost sharing with the Urbana Park District. Mr. Jones updated that Board on the successful Garden Hills camp program.

Comments from Commissioners

Commissioner Kuhl complimented staff on the good reports and information provided. Commissioner Solon thanked staff for providing the reports and creative thinking. President Hays addressed the Operations Facility Open House and stated that the facility is a huge asset to the community. He thanked staff for the detailed reports.

Adjourn

There being no further business to come before the Board, Commissioner McMahon made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. The motion passed 4-0 and the meeting was adjourned at 7:03 p.m.

Approved:

Craig W. Hays, President

Cindy Harvey, Secretary

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

January 8, 2020

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, January 8, 2020 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig Hays, Vice President Kevin Miller, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. McMahon, and Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Daniel Olson, Director of Operations, Tammy Hoggatt, Director of HR, Risk & IT, Jimmy Gleason, Director Revenue Facilities, and Chelsea Norton, Director of Marketing & Communications.

Also in attendance were Jean Flood, Women League of Voters, and her husband, Richard Flood.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Presentations

Paycom Software, Inc.

Ms. Hoggatt reported that staff researched software programs to consolidate and process various applicant tracking, time clock and payroll tasks. She stated that no other company compared to Paycom's proposed system. Ms. Hoggatt reported that staff has researched adding a time clock to the current BS&A software program. However, staff found that it was not sufficient nor cost effective. Ms. Hoggatt introduced Casey Angst with Paycom who then introduced Kyle Ankerich, its regional sales manager from St. Louis, Mo.

Mr. Angst and Mr. Ankerich presented and responded to questions about the proposed software program offered by Paycom. They discussed the Park District's current human resource and payroll process and the number of software systems currently used to accomplish tasks. Mr. Angst reported that Paycom proposes a single application and database system to process applicant tracking, time clock, and payroll tasks as well as many other tasks. He stated that advantages of the change include, reducing culture and recreation operating expenses over five years, achieve 2020 vision and enable the reinvestment of funds back into capital projects. Ms. Angst talked about what makes Paycom different, experience for Park District employee and administrative staff, direct data exchange, the transition process and annual cost savings. The proposed cost per employee, per paycheck is \$10.52 plus a one-time conversion, set-up and training fee of \$27,804.58.

Paycom would bill the Park District only for the number of paychecks each payroll. As noted the, per paycheck cost is \$10.52, plus a base fee of \$228.54 per payroll. Last year the Park District had as few as 212 checks in a January pay period and as many as 508 paychecks in a June pay period. Overall, the Park District issued 7,843 checks in 2019. Based on the number of checks in 2019, the estimated cost of all payroll processing, software, and time clock would be \$88,450.40 in 2020. Discussion ensued about the one-time conversion fee and how it was calculated, cost per check, document exposure, process for wiring funds, clocking in using personal cell phone, cost for upgrades, as well as other aspects associated with the program. Approximately 200 municipalities and 6 park districts use Paycom software. Mr. Ankerich reported that Paycom has not increased its annual cost for service in 10 years.

The Board thanked Mr. Angst and Mr. Ankerich for the presentation.

Comments from the Public

There were no comments from the public.

Communications

None.

Treasurer's Report

Treasurer Lawson presented the Treasurer's Report for the month of December 2019. Ms. Lawson reported that Liquidating Trust was fully received this month and over the expected amount. She stated the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of December 2019. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Executive Director's Report

General Announcements

Mr. Olson introduced Erin Dietmeier, new Horticulture and Natural Areas Supervisor. Ms. Dietmeier presented a brief bio about herself.

The Board welcomed Ms. Dietmeier aboard.

Mr. DeLuce reminded everyone that the next Board meeting is scheduled for Tuesday, January 21, 2020 at 5:30 p.m. due to upcoming IAPD/IPRA Annual Conference. He distributed the list of project updates for review.

Committee Reports

Champaign Parks Foundation

Commissioner Miller reported that Ties and Tennies fundraiser will be held on January 9, 2020 at the Virginia Theatre. He stated scholarship recipients will perform at 7 p.m. Treasurer Lawson noted that sponsorships increased this year.

Report of Officers

Attorney's Report

Mr. Hall reported that the firm continues to work on various contracts and other Park matters.

President's Report

President Hays reported that Commissioner Kuhl, Mr. DeLuce and he met with representatives with the Children's Museum for a tour and discussion. He stated that they indicated Park District did not have a need for another facility.

New Business

Approval of Disbursements as of December 11, 2019

President Hays stated that staff recommends approval of disbursements for the period beginning December 11, 2019 and ending January 7, 2020.

Vice President Miller made a motion to approve the list of disbursements for the period beginning December 11, 2019 and ending January 7, 2020. The motion was seconded by Commissioner Solon.

Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Miller – yes; Vice; President Hays – yes; and Commissioner Kuhl. The motion passed 5-0.

Approval of Summer Part-Time and Seasonal Position Pay Rates for Calendar Year 2020

Mr. DeLuce and Ms. Hoggatt presented the report. Mr. DeLuce discussed the impact of the minimum wage increase and stated that staff is recommending only increasing the required amount.

Ms. Hoggatt reported that the proposed plan attempts to keep the wage compression at a minimum and recommends only following the minimum wage increase as of January 1, 2020 and the next increase as of July 1, 2020. She stated that teens under 18 will be paid the same wage. Mr. DeLuce addressed ongoing research to reduce costs. Discussion ensued about minimum wages and local employment programs. Ms. Hoggatt stated that returning employees will not receive an additional increase this year. Discussion ensued. Commissioner McMahon asked how much of the increase in wages is attributed to minimum wage versus wage increases, and the plan for next five years. Commissioner Solon requested a breakdown of the number of employees that fall into each salary range. Commissioner McMahon inquired about reducing the number of positions. Mr. DeLuce reported that staff is researching options for summer employment.

Commissioner Solon stated that it would be preferable to not have to increase taxes over the next five years to pay for mandated wage increase. Vice President Miller inquired about the timeframe for hiring lifeguards. Mr. Gleason reported that the process had begun and summer jobs listings are currently posted. Discussion ensued about whether applicants for lifeguard positions are notified if they are not hired. President Hays suggested that a better job of communication and better evaluation of programs to make changes will possibly decrease the number of employees.

Commissioner McMahon stated that he thought this item would not be approved until additional information was received. Ms. Hoggatt stated that positions are posted without the proposed increases except for the mandatory minimum wage increase. Discussion ensued. Commissioner Solon requested the additional information be provided to the Board.

Commissioner Kuhl made a motion to approve the summer seasonal and part-time position pay rates for calendar year 2020 as presented by staff. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of an Agreement with Architectural Expressions, LLP for The Bicentennial Center Project

Mr. DeLuce presented the report. Mr. Hall reported that copyright and insurance issues have been resolved. Discussion ensued.

Commissioner McMahon made a motion to approve an agreement between Park District and Architectural Expressions, LLP for the Bicentennial Center facility renovations project. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of Contract for Construction Manager of The Bicentennial Center Project

Mr. DeLuce presented the report. He stated that staff decided to try utilizing a construction manager process. Mr. DeLuce discussed the various reasons for selecting Broeren Russo Builders, Inc. to service as construction manager. Discussion ensued.

Mr. Hall explained the construction manager process. He stated that the construction manager has a fiduciary responsibility to bring the project in on budget. Discussion ensued about the process for hiring the subcontractors, who is responsible if problems occur, and fees associated with the cost of the project.

Commissioner Kuhl made a motion to approve an agreement between Park District and Broeren Russo Builders, Inc. to be the construction manager for the Bicentennial Center facility renovations project. The motion was seconded by Vice President Miller. The motion passed 5-0.

Old Business

Approval of a Central Parks App Hosting and Support Agreement with Links Technology Solutions, Inc.
Ms. Norton presented the report. She reported that the additional information was included in the report. Discussion ensued about potential liability matters. Ms. Norton stated that Links Technology has insurance.

Commissioner Kuhl made a motion to approve a Central Parks App Hosting and Support Agreement with Links Technology Solutions, Inc. for hosting, support and ongoing maintenance services for the Champaign Park District's App Development Project for a three (3) year term. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Discussion Items

None.

Comments from Commissioners

Commissioner Solon encouraged staff to evaluate programs and extracurricular activities to determine if they are justified before the budget is approved.

President Hays received inquiries about the new gate at the Dog Park. He stated that people are happy about it. Mr. Gleason reported that new gate will be in service the following Monday. Discussion ensued about how the new entry process will work.

Adjourn

There being no further business to come before the Board, Vice President Miller made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon The motion passed 5-0 and the meeting was adjourned at 8:21 p.m.

Craig W. Hays, President

Cindy Harvey, Secretary



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: February 12, 2020
SUBJECT: 2020-2021 Program Guide Printing and Mail Preparation Bid

Background

The Program Guide bid includes printing and mail preparation of 27,000 catalogs for three seasons including summer, fall, and winter/spring. The bids called for printing and mail preparation of an 88 page catalog for summer and 80 page catalogs for fall and winter/spring.

This printing quantity was lowered from 37,000 (previous years) to 27,000 to accommodate new distribution procedures. In the past, hundreds to even 1,000-2,000 guides were returned from the United States Post Office as undelivered, wasting printing expenses and postage expenses. This year, staff are trying a new distribution strategy that includes analysis of the carrier routes and sending a postcard in lieu of program guide to routes with the most returns. The postcard will encourage residents to visit a facility to retrieve a guide or view it online, and also include a survey to provide feedback on this new process.

For comparison, last year's winning bid was also Woodward Printing with a total cost of \$58,886. With printing, the price per piece goes down as quantity goes up, so this year the price per piece will be approximately \$0.08 more per guide, but overall expenses will be reduced due to saving on postage and printing of the extra guides.

Prior Board Action

None.

Bid Results

One (1) bid response was received and opened on February 3, 2020. Selection criteria considered when evaluating bids and selecting the most responsive bidder included: base price, mail service price, cost per additional pages and catalogues, production turnaround time, quality of piece, press location, and mail service location. The bid tabulation is as follows:

Company	Location	Bid Amount
Woodward Printing	Platteville, WI	\$45,190

Budget Impact

Printing, mail preparation and postage are regular annual expenses for the District as allocated in the operating budget. The lowest responsible bid for printing and mailing preparation of the 2020-2021 catalogs is \$45,190.

Recommended Action

Staff recommends awarding the bid for printing and mailing of the 2020-2021 Program Guides to Woodward Printing in the amount of \$45,190 for all three issues. Staff has worked with Woodward Printing many times and is confident they will provide a positive customer service experience for our organization.

Prepared by:

Chelsea Norton
Director of Marketing and Communications

Reviewed by:

Joe DeLuce, CPRP
Executive Director

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 12, 2020

SUBJECT: Health Insurance 2020/2021

Background

The Champaign Park District partners with the City of Champaign to increase the bargaining power and risk pool for health insurance rates. The Benefit Advisory Committee (BAC) is comprised of City HR professionals, representatives from bargaining units, the library, the Park District and Sanitary District. The group meets to discuss broad perspective expenditures within the plan, possible plan changes or options, member concerns, and other relevant topics.

Last year the proposal from Health Alliance was to keep all rates and benefits flat with a 5% rate cap for this year. The BAC sought other proposals however other companies chose not to quote due to the rate cap offer from Health Alliance. Health Alliance noted in their quote that if the 5% rate cap was not offered for this year their rate would have increased by 23%.

In 2009, the BAC negotiated a unique risk share arrangement with Health Alliance. If there is a profit, 50% of it will be shared between the organizations that make up the BAC. The BAC's portion of the profit will be placed into a risk share account, to be used as a credit against premiums in a future year. In addition, if there is a loss in the plan, the loss is covered solely by Health Alliance. As a reminder, the BAC used 100% of the risk share in 2018 to buy down the rate increase. There have not been funds added to the risk share in the last two years as the plan is currently running at a loss.

The current and proposed rates including the City's 1.7% administrative fee are:

	Current Plan Rates			Proposed 2020/2021 Monthly Rates				
	Premium	CPD Cost	Employee Cost	Premium	CPD Cost FT 1 Staff	FT1 Staff Cost	CPD Cost FT2 Staff	FT2 Staff Cost
Employee	\$635.67	\$635.67	\$0.00	\$667.15	\$667.15	\$0.00	\$667.15	\$0.00
Employee + Spouse	\$1,504.04	\$983.02	\$521.02	\$1,579.40	\$1,032.05	\$547.35	\$667.15	\$912.25
Employee + Children	\$1,174.32	\$851.13	\$323.19	\$1,237.69	\$895.37	\$342.32	\$667.15	\$570.54
Family	\$1,565.44	\$1,007.58	\$557.86	\$1,565.44	\$1,007.58	\$557.86	\$667.15	\$981.41

The Park District recognizes the importance of offering competitive employee health care benefits to recruit and retain a talented and productive workforce. This plan was approved by the BAC and the Champaign City Council at the January 22, 2020 meeting.

The proposed rates include the Park District's practice of paying for the employee only coverage and 40% of the dependent coverage. It is the practice of the Park District to allow full-time I and full-time II employees to waive the health insurance coverage if they can be covered elsewhere on a qualified health insurance plan. These employees receive an annual \$2,000 stipend.

Prior Board Action

History of increases over the last eleven years is as follows:

Plan Year	% Increase	Comments
2009	12.75%	Dropped PPO option, increased out of pocket costs to employees and option is now a HMO only plan
2010	8.95%	No change to plan
2011	6.48%	No change to plan
2012	4.4%	No change to plan
2013	0.0%	Used risk share agreement to keep plan the same
2014	4.5%	No change to plan and used revenue share to drop original proposed increase of 11% proposed increase down to 4.5%
2015	0.5%	Changes to the plan and use of risk share
2016	0.0%	No change to the plan and use of a portion of the risk share
2017	4.9%	Increased employee paid copays for doctor
2018	-2.64%	Decrease with no changes to the plan
2019	0.0%	No changes to the plan or cost, no risk share used
2020	5.0%	No changes to the plan, nothing added to risk share

Budget Impact

The proposed rates will increase 5% over the current fiscal year. The budgeted amount for health insurance in FYE2020 is \$567,747. Therefore based on existing personnel eligible for insurance (including vacant and filled positions), the increase will cost the Park District an additional \$28,215 for the 2020/2021 proposed budget.

Recommended Action

Staff recommend the Board approve the Health Insurance rates for 2020/2021 as approved by the Benefits Advisory Committee and the Champaign City Council.

Prepared by:

Reviewed by:

Tammy Hoggatt, SPHR, SHRM-SCP
Director of HR, IT and Risk

Joe DeLuce, CPRP
Executive Director



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 12, 2020

SUBJECT: Request to submit grant application to the Illinois Arts Council (A State Agency)

Background

The Illinois Arts Council (State Agency) provides grant applications for qualifying organization's to apply for a variety of grant options each year. The Recreation Department has submitted a grant application to the Illinois Arts Council each year to assist identified programs such as: Youth Theatre, Dance Arts Performance, Art Exhibition Series, Champaign-Urbana Days, Summer and Bach's Lunch Concert Series, and the Taste of Champaign.

In recent years, the Recreation Department has applied and been awarded grants in the amounts of: \$14,600 for FY18; \$20,200 in FY19 and \$17,300 in FY20. Grant guidelines and the application were available beginning January 15, 2020. Agencies can apply for funding up to \$30,000 in this category.

Budget Impact

Funds from awarded grant proposal will assist in covering expenses for the identified programs and events.

Recommended Action

Staff recommends the Board authorizes the Executive Director to submit a grant application to the Illinois Arts Council to assist with cultural arts programming as identified in the grant proposal.

Prepared by:

Reviewed by:

Jameel Jones, CGSP
Director of Recreation

Joe DeLuce, CPRP
Executive Director



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: February 5, 2020
SUBJECT: Approval of a Resolution and Authorize Staff to file the Abatement Certificate for Series 2013A Bond

Background

This is an annual filing requirement pursuant to the Alternate Revenue Bonds originally issued in 2005 and later refunded in June 2013.

Each year, until the tax year 2023, the Champaign Park Board of Commissioners will be requested to abate the taxes pertaining to the Alternate Revenue Bond, originally issued in 2005 to build the Sholem Aquatic Center, then later refinanced in June 2013. This is a necessary step to keep in compliance with our Alternate Revenue Bond and Debt limitations pursuant to Ordinance No. 574, *An Ordinance Authorizing the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2013A, of the Champaign Park District, in Champaign County, Illinois, Providing the Details of Such Bonds and For Alternate Revenue Sources and the Levy of Direct Annual Taxes Sufficient to Pay the Principal of and Interest on Such Bonds, and Related Matters.*

Prior Board Action

None taken related to the 2019 tax year to which this abatement applies.

Budget Impact

This does not have any additional impact on the budget as this is already factored into the annual tax levy revenue for the subsequent fiscal year.

Recommended Action

Staff recommends that the Board approve a resolution and authorize staff to file the Abatement Certificate for Series 2013A Bond.

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA
Director of Finance

Joe DeLuce
Executive Director

RESOLUTION

WHEREAS, the Board of Commissioners of the Champaign Park District, an Illinois municipal corporation, did adopt an ordinance on the 12th day of June 2013 Ordinance No. 574 AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013A, OF THE CHAMPAIGN PARK DISTRICT, IN CHAMPAIGN COUNTY, ILLINOIS, PROVIDING THE DETAILS OF SUCH BONDS AND FOR ALTERNATE REVENUE SOURCES AND THE LEVY OF DIRECT ANNUAL TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS; and

WHEREAS, the Board of Commissioners of the Champaign Park District hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will be available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the Champaign Park District that the tax heretofore levied for the year 2019 to pay such debt service on the Bonds be abated; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Champaign Park District, as follows: The tax heretofore levied for the year 2019 in the Bond Ordinance is hereby abated in the amount of \$527,350.

APPROVED by the President and Board of Commissioners of the Champaign Park District this 12th day of February 2020.

APPROVED:

Craig W. Hays, President

ATTEST:

Cindy Harvey, Secretary

ABATEMENT CERTIFICATE

Pursuant to Ordinance No. 574, AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013A, OF THE CHAMPAIGN PARK DISTRICT, IN CHAMPAIGN COUNTY, ILLINOIS, PROVIDING THE DETAILS OF SUCH BONDS AND FOR ALTERNATE REVENUE SOURCES AND THE LEVY OF DIRECT ANNUAL TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON SUCH BONDS, AND RELATED MATTERS, adopted by the Board of Park Commissioners of the Champaign Park District, Champaign County, Illinois (the "Issuer") on June 12, 2013 (the "Bond Ordinance"), the undersigned, as President and Secretary of the Issuer hereby certify to the Champaign County Clerk that it is appropriate to reduce by abatement the tax levy for 2019 (to be received in 2020) as provided in Section 9 of the Bond Ordinance (filed on June 17, 2013, with such County Clerk), as follows:

<u>Tax Levy For the Year,</u>	<u>New Levy Amount To Continue After Abatement A Tax Sufficient to Produce the Sum of,</u>	<u>(Amount Abated)</u>
2019	\$0.00	\$527,350.00

No other tax levy year is to be affected by this Abatement Certificate. The County Clerk is hereby directed to abate taxes as set forth above and to ascertain the rate per cent required to produce the aggregate tax hereinabove provided to be levied in 2019, as shown above to be levied, and to extend the same for collection on the tax books in connection with other taxes levied in such year, in and by the Issuer for general corporate purposes of the Issuer, and in such year levied and collected in like manner as taxes for general corporate purposes for such year is levied and collected and, when collected, such taxes shall be used solely for the purpose of paying the principal of and interest on the Bonds herein described as the same become due and payable. The tax levy shall be abated as parenthetically shown above. Otherwise Ordinance No. 574 shall be given effect according to its terms.

(SEAL)

Cindy Harvey, Secretary

Craig W. Hays, President

Receipt

The Champaign County Clerk hereby acknowledges receipt of the above Abatement Certificate this _____ day of February, 2020 and agrees to abate (and continue to extend with respect to the Bond Ordinance, as shown above) the taxes as therein provided.

Champaign County Clerk



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 3, 2020

SUBJECT: Contract Mowing Bid

Background

The Park District formally bids contractual mowing services for approximately 62 sites. Contracts are for two (2) mowing seasons, with the option of a two (2) year extension at the same monthly price. Specifications include a mowing frequency of once every seven (7) days from April to October with the possibility of an additional two (2) weeks in November (7.5 months total). This year three (3) groups (10 parks) were up for bid.

Previous fiscal year totals are:

- FY15/16 - \$126,800
- FY16/17 - \$124,866
- FY17/18 - \$122,661
- FY 18/19 - \$125,721
- FY 19/20 after April 2020 mowing, projected to be - \$162,301

Some factors that have influenced the overall contractual mowing increase include: The awarded bids in 2019 had some large increases that resulted in an addition of over \$25K per year. Furthermore, the addition of Human Kinetics and Henry Michael in 2018; and the addition of Commissioners and the CATF maintenance agreement in 2019 resulted in an addition of roughly \$15K per year.

Bid Results

An invitation to bid was published in The News-Gazette. Six (6) bid packets were received. Bids were opened and read aloud on January 28, 2020. The bid results are as follows:

	CP Lawn Services	D&R Lawn Care	Camo's Lawn & Landscaping	Undercutters Lawn Care	Fresh Cut Lawn Care	Scotty's Turf
Group 1	\$1,072	\$2,850	\$4,200	\$4,710.50	NB	\$1,000
Group 2	\$1,125	\$2,130	\$3,800	NB	\$1,400	\$1,550
Group 3	\$1,149	NB	\$3,600	NB	\$1,500	\$1,500

Budget Impact

The total cost for the contracted mowing of the sites bid and listed below will be \$3,274 per month. The cost for extended mowing contracts as listed below will be \$5,835. Funding will be allocated in the FY20/21 Landscape Maintenance line item budget. The total amount budgeted will be \$165,000, for all contracted sites.

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Recommended Action

Staff recommends the Board authorize the Executive Director to execute contracts with the lowest responsible bidders as follows: Scotty's Turf in the amount of \$1,000 per month for Group1 and CP Lawn Services & Landscaping in the amount of \$2,274 per month for Groups 2 & 3 for mowing services for a period beginning April 1, 2020 through November 2021. Staff also recommends the Board authorize the Executive Director to executed contract extensions with Miller Mowing in the amount of \$2,410 per month; Bill's Lawn Care in the amount of \$688 per month; and Dun Right Lawn Care in the amount of \$2,747 for mowing services for a period beginning April 1, 2020 through November, 2021. It is also requested that in the event of a contractor forfeiting their contract prior to its completion, the Board authorize the Executive Director to proceed to the next, lowest responsible bidder and enter into a contract for the remainder of the original contract.

Area/Contract Length		
2 Year Contracts w/ Potential 2 Year Extension	Recommended Bidder	Monthly Price
1- Douglass, Wesley, MLK Trail	Scotty's Turf	\$1,000
2- Morrissey & Noel Parks	CP Lawn Services & Landscaping	\$1,125
3- Robeson Meadows West – Park/Trail/Detention	CP Lawn Services & Landscaping	\$1,149
Extended Contracts (2020 & 2021)		
Davidson, Eisner, Trevett-Finch, Glenn	Miller Mowing	\$310
Toalson Park & Trail, N. Champaign Trail, Town Center, Dodds Tennis Center	Dun Right Lawn Care	\$849
Powell & Sunset	Miller Mowing	\$580
Johnston & Bian	Bill's Lawn Care	\$688
Zahnd & Dog	Dun Right Lawn Care	\$950
Heritage Park & Country Fair Trail	Dun Right Lawn Care	\$948
Robeson Square Park & Trail and Henry Michael	Miller Mowing	\$400
Spalding and Mini 8	Miller Mowing	\$760
Turnberry Ridge Park & Trail	Miller Mowing	\$360

Prepared by:

Reviewed by:

Bret Johnson
Grounds & Maintenance Supervisor

Daniel Olson
Director of Operations



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 10, 2020

SUBJECT: Greenbelt Bikeway Bridge Replacement Bid Results

Background

Bridge replacement is scheduled for the Greenbelt Bikeway Trail between Heritage and Kaufman Parks due to continual maintenance and safety concerns. Bids were accepted for the installation of a prefabricated pedestrian bridge, including the demolition and disposal of the existing bridge.

Prior Board Action

March 13, 2019 Regular Board Meeting—Board approved 2020-2025 Capital Improvement Plan.

Bid Results

Sealed bids were opened Friday, January 24 at 10:30am with bid tab as shown. No alternates were included.

Bidder	Base Bid
Duce Construction Company, Inc.	\$29,650
Mid Illinois Concrete & Excavation, Inc.	\$45,985
Stark Excavating, Inc.	\$37,425

Budget Impact

FY20 Capital project 200015 (Trail and Park Path Additions) budget is \$195,000.

Recommendation

Staff recommends accepting the base bid for the Greenbelt Bikeway Bridge Replacement project from the lowest responsible bidder, Duce Construction Company, Inc., in the amount of \$29,650 and authorizing the Executive Director to execute the contract.

Prepared by:

Reviewed by:

Andrew Weiss
Director of Planning

Joe DeLuce
Executive Director



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 12, 2020

SUBJECT: Heritage Park IGA

Background

The Heritage Park and Improvement Project has been ongoing for several years and as we near the end of Phase 1 of the improvements, we requested funding from the City of Champaign to assist with the associated costs for the improvements to Heritage Park Lake Shoreline.

The Park District completed a bank stabilization, dredging, and amenity improvement project on Heritage Lake as detailed in the attached drawing titled "Phase 1." The city has jurisdiction and maintains a 30 inch drainage tile underneath the east shoreline of Heritage Lake.

The City is proposing to assist with funding of the 400 feet of shoreline improvement with an Intergovernmental Agreement by reimbursing the Park District a total of \$45,612. These numbers are based on the projected costs of the City of Champaign if they would had completed similar improvements to project.

Please see the attached documents that outline the IGA and the cost breakdown. Also attached is the response from the city staff on the drainage pipe on the west side of Heritage Lake that empties into Heritage Lake for your information.

Budget Impact

The Park District has paid the cost for the improvements to the lake shoreline and the project will be completed this spring with the installation of numerous plants along the shoreline.

Recommended Action

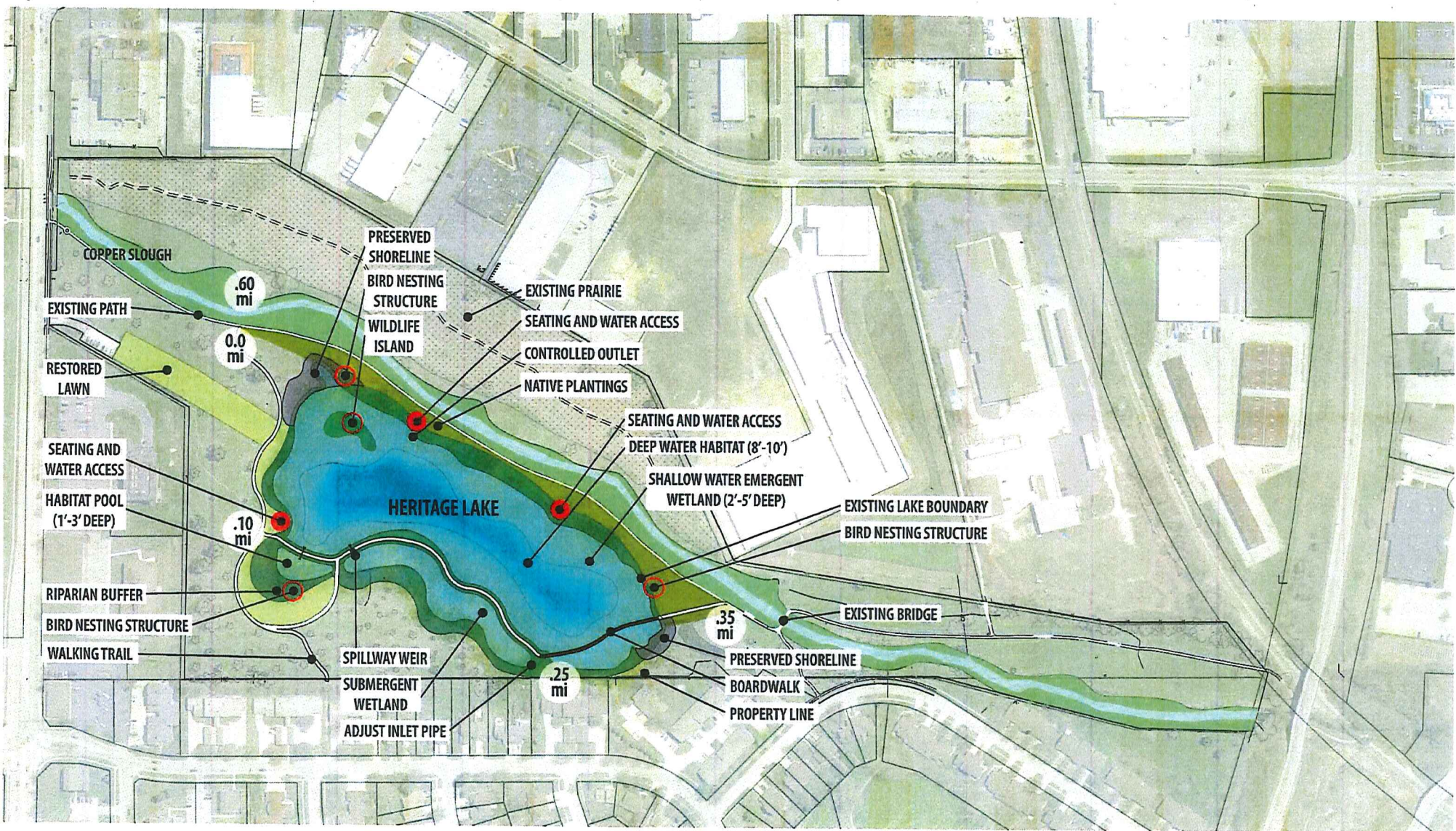
Staff recommends the Park Board approve the Intergovernmental agreement (also attached) with the City of Champaign for the work performed to enhance the storm water line next to Heritage Lake in the amount of \$45,612. The Park District attorney, Guy Hall has reviewed and approved the language within the IGA.

Prepared by:

Reviewed by:

Joe DeLuce
Executive Director

Cindy Harvey
Assistant to the Executive Director



HERITAGE PARK PHASE 1

AN INTERGOVERNMENTAL AGREEMENT
HERITAGE LAKE SHORELINE STABILIZATION AND REPAIR
(CHAMPAIGN PARK DISTRICT – CITY OF CHAMPAIGN, ILLINOIS)

This Intergovernmental Agreement is entered into on the date it is fully executed by and between the City of Champaign, Illinois, a Municipal Corporation (“City”), and the Champaign Park District, a Municipal Corporation (“Park District”), collectively referred to as the “Parties”.

WITNESSETH:

WHEREAS, the City and Park District are body politics and corporate of the State of Illinois and authorized to enter into an intergovernmental agreement pursuant to Article VII of the Illinois Constitution of 1970 and Section 1 of the Intergovernmental Cooperation Act, 5 ILCS 220/1, for the benefit of both entities; and

WHEREAS, the Park District has jurisdiction and maintains Heritage Lake and the adjacent Copper Slough Channel, located at 1201 W. Bradley Avenue; and

WHEREAS, the Park District is currently completing a bank stabilization, dredging and amenity improvement project on Heritage Lake as detailed in the Park District construction plans entitled “Heritage Park Phase 1” dated October 1, 2018, herein referred to as “the Project”; and

WHEREAS, the City has jurisdiction and maintains a 30-inch drainage tile underneath the east shoreline and bank of Heritage Lake; and

WHEREAS, 400 feet of the east shoreline and bank of Heritage Lake has significant erosion that is compromising the integrity and usability of the Heritage Lake and exposing the 30-inch drainage tile; and

WHEREAS, it is unclear whether the east shoreline and bank erosion was caused by lake wave action on Heritage Lake or by defects in the City’s 30-inch drainage tile; or by both; and

WHEREAS, the City and Park District have a mutual interest in and responsibility for repairing the erosion on the east shoreline and bank of Heritage Lake to protect the integrity of the shoreline, bank and 30-inch drainage tile; and

WHEREAS, the Project has work planned to stabilize and permanently repair the shoreline and banks of Heritage Lake including 400 feet of the east shoreline erosion area above the 30-inch drainage tile; and

WHEREAS, the City and Park District agree that the most expedient and practical way to stabilize and permanently repair the east shoreline is to include the work in the Project and have the City reimburse the Park District for the cost of stabilizing and repairing 400 feet of the east shoreline and bank that lie directly over the 30-inch drainage tile; and

WHEREAS, the City and Park District wish to set forth their understanding as to how the shoreline/bank stabilization and repairs will be constructed, funded and which body politic has jurisdiction of the improvements after construction and which is responsible for future maintenance and rehabilitation of the improvements; and

WHEREAS, the City and Park District find that the terms of this Agreement will allow ease of administration and of the future operation and maintenance of Heritage Lake and the 30-inch drainage tile; and

NOW, THEREFORE, the City and Park District agree as follows:

Section 1. Park District Responsibilities. As part of this Agreement, the Park District is responsible for the following items:

- Design, construction/installation, and construction management of all Project improvements located along the east shoreline and bank of Heritage Lake in the area above the 30-inch drainage tile. More specifically, the Project improvements include stabilization and repair of the approximately 400 feet of the east shoreline and bank,

which includes excavating/grading, soil removal, top soil furnishing and placement, filter fabric installation, riprap reinstallation and planting mesic and wet mesic seed mixes, soil erosion control measures and all other associated work, as detailed on Sheet CS101(keyed notes 5/CS501) and Sheet CS501(Detail 5) of the Project plans. Copies of which are attached hereto as **Exhibit A**. The improvements designated in this Section are the basis for the reimbursement defined in Section 2 below.

- Post-construction jurisdiction, maintenance, repair and rehabilitation of Heritage Lake and Heritage Lake shorelines and banks, including excavation, grading, topsoil and riprap placement, planting of vegetation, filter fabric placement and any other related improvements necessary to complete the repair, unless the erosion or damage is demonstrated to be caused by the 30-inch drainage tile under City jurisdiction.
- Allow City representatives onsite to observe construction of the improvements and allow the City to have final approval of the work before payment of the reimbursement by the City.

Section 2. City Responsibilities. As part of this Agreement, the City is responsible for the following items:

- Reimbursement of costs for the Park District's design, construction, and construction management of the stabilization and repair of 400 feet of the east shoreline and bank of Heritage Lake designated by keyed notes 5/CS501 on Sheet CS101 of the Project plans and as detail in Section 1 above. The east shoreline sections are located directly above the 30-inch drainage tile that is under the jurisdiction of the City.
- The City will reimburse the Park District a total of \$45,612, which is the total of the design, construction, and construction administration for the east shoreline and bank stabilization and repair, as summarized on the attached **Exhibit B**. The City will

reimburse the Park District upon completion of the work outlined in Section 1 above and after the City has given final written acceptance of the work to the Park District.

Payment will be made to the Park District within 60-days of receipt of an invoice by the City.

- Post-construction jurisdiction, maintenance, repair and rehabilitation of the 30-inch tile underneath the east shoreline and bank of Heritage Lake.

Section 3. Indemnification. Notwithstanding any other term of this Agreement and regardless of any insurance obtained by the Park District for the benefit of the City, the Park District hereby waives, releases and shall protect and defend the City and acknowledges that the City shall not be liable for, and the Park District shall indemnify and hold the City (including all of its agents, officers and employees) harmless from any loss, liabilities, damages, suits, actions, claim, demands, expenses, attorney's fees, and costs of every kind and nature incurred by or asserted or imposed against the City or its agents, officers and employees during or after the completion of the Project arising out of or in connection with any use, non-use, possession, occupation, existence, condition, operation, design, construction, maintenance, or management of or on or in connection with the Park District maintained portion of improvements by reason of any accident, injury including death, or damage to any person or property however caused, other than by the sole negligence or willful misconduct of the City or its officers, employees or agents. In a like manner, the City shall hold harmless, indemnify and defend the Park District and its commissioners, officers, employees, agents, representatives, and volunteers on the same terms as set forth above in this Section 3 for any and all loss, liabilities, damages, suits, actions, claims, demands, expenses, attorney's fees, and costs of every kind and nature incurred by or asserted or imposed against the Park District or its commissioners, officers, employees, agents, representatives, and volunteers, or any of them, by reason of any accident, injury including

death, or damage to any person or property however caused, other than by the sole negligence or willfulness misconduct of the Park District or its commissioners, officers, employees, agents, representatives, and volunteers during or after completion of the Project arising out of or in connection any use, non-use, possession, occupation, existence, condition, operation, design, construction, maintenance or management of or on or in connection with the City-owned and maintained portion of the improvements.

Section 4. Insurance. The Park District shall maintain, at its sole expense, for so long as this Agreement remains in effect, a public liability and property damage insurance program which names the City as an additional insured. This insurance shall be in at least the following amounts:

\$1,000,000.00 combined single limit/bodily injury or death

\$300,000.00 combined single limit/property damage

The Park District shall file with the City Clerk a current certificate of insurance evidencing such coverage at the inception of this Agreement and annually thereafter as such insurance coverage is renewed. The City shall provide the same coverage on the same terms, which names the Park District as an additional insured, with suitable extensions and riders as necessary to afford and confirm such coverage. All certificates of insurance in connection herewith shall be furnished to the respective Party no later than seven (7) days prior to the commencement date of this Agreement. Such insurance policies shall not be cancelled or amended without thirty (30) days prior written notice having been given to the respective Party. Any such cancellation shall form a bases for the Party to be indemnified and defended thereunder to obtain a renewal of such policy or acquire an alternative policy, for which the Party whose insurance has been cancelled shall reimburse the other.

Section 5. Term, Breach and Termination. This Agreement shall remain in general effect.

In the event that either Party breaches, defaults in the performance of, or otherwise fails to comply with this Agreement, the other Party may provide notice of such breach, default or non-performance and then permit sixty (60) days after the effective date of notice to cure. The failure to cure shall be a basis for termination. The Parties may otherwise terminate this Agreement by further mutual agreement between them.

Section 6. Notice. All notices required pursuant to this Agreement shall be in writing, and shall be deemed to have been given on the date and at the time they are sent by certified mail, return receipt requested, to the respective Party at the addresses set forth below, or at such other place address as the Parties shall provide to each other in writing. In addition, any such notice shall be contemporaneously sent by the first-class regular U.S. Mail, as well as by e-mail or facsimile transmission at the address(es) or number set forth below:

City of Champaign
City Manager
102 North Neil Street
Champaign, Illinois 61820
E-Mail: _____
Facsimile Number: _____

Champaign Park District
Executive Director
706 Kenwood Road
Champaign, Illinois 61821
E-Mail: _____
Facsimile Number: _____

Section 7. Assignment. This Agreement shall not be assigned or delegated by either Party to any subsidiary, successor, partner, employee, agent or affiliate without the prior written consent of the other Party which shall not be unreasonably withheld.

Section 8. Applicable Law and Venue. The Parties shall comply with all applicable federal, state and local statutes, rules, regulations, and ordinances with regard to the performance of carrying out of the terms of this Agreement. In the event of any claim or lawsuit regarding this Agreement, Champaign County, Illinois, shall be the appropriate venue for such claim or suit.

Section 9. Severability. In the event one or more of the provisions contained in this Agreement shall be determined by court of law having appropriate jurisdiction to be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement and the validity, legality or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall remain in effect.

Section 10. Waiver. Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement shall not be deemed a waiver of that term, covenant or condition, nor shall a failure to insist upon strict compliance with any right or power at any one time or times be deemed a waiver or relinquishment of any such term, covenant, condition or right or power at any other time or times.

Section 11. Counterparts. This Agreement shall be executed in any number of counterparts, each of which shall be deemed to be an original.

Section 12. Entire Agreement and Amendment. This Agreement and any terms or specifications attached hereto or otherwise referred to herein constitute the entire agreement between the Parties pertaining to the subject matter hereof and supersede all prior or contemporaneous agreements and understandings either oral or written of the Parties in connection herewith. No modification of this Agreement shall be effective unless made in writing, signed by both Parties and dated after the date hereof.

IN WITNESS of this Agreement, the Parties hereto set their hands and seals and executed this Agreement the date and year first above written.

CITY OF CHAMPAIGN

CHAMPAIGN PARK DISTRICT

City Manager

President

ATTEST:

ATTEST:

City Clerk

Secretary

Date: _____

Date: _____

(SEAL)

(SEAL)

APPROVED AS TO FORM FOR CITY:

APPROVED AS TO FORM FOR PARK
DISTRICT

City Attorney

Its Attorney

Exhibit B
Heritage Lake East Shoreline Stabilization
Cost Estimate

Construction Costs					
Item	Unit	Unit Cost	Quantity	Total Cost	Notes
Mobilization	Each	\$1,340.00	1	\$1,340.00	
Topsoil Furnish & Place, 12"	SY	\$20.00	371	\$7,420.00	
Shoreline Seed Mix	SY	\$1.20	970	\$1,164.00	
Shoreline Plugs	Each	\$16.50	670	\$11,055.00	
Emergent Plugs	Each	\$4.50	1,800	\$8,100.00	
Erosion Control Protection Blanket	SY	\$2.00	970	\$1,940.00	
Nitrogen Fertilizer Nutrient	Pound	\$2.00	36	\$72.00	
Phosphorus Fertilizer Nutrient	Pound	\$2.00	36	\$72.00	
Potassium Fertilizer Nutrient	Pound	\$2.00	36	\$72.00	
Seeding, Class 1 (Special)	acre	\$1,800.00	0.40	\$720.00	
Mulch, Special	acre	\$1,200.00	0.40	\$480.00	
Sidewalk Removal	SF	\$1.15	500	\$575.00	Token Quantity
Portland Cement Concrete Sidewalk 6"	SF	\$10.00	500	\$5,000.00	Token Quantity
Subtotal Construction Costs				\$38,010.00	

Overall Costs For Reimbursement					
ITEM				TOTAL COST	
Construction Costs (from subtotal above)				\$38,010.00	
Design (10 percent of construction costs)				\$3,801.00	
Construction Administration (10 percent construction)				\$3,801.00	
Total Costs/Reimbursement				\$45,612.00	



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 4, 2020

SUBJECT: Champaign Parks Foundation (Foundation) 2nd Quarter Financial Analysis for Fiscal Year 2020

Background

Attached is the Foundation financial update for the six months ended October 31, 2019 for discussion purposes. To provide better communication and transparency on the sources and uses of funds, also attached is last fiscal report as of and for the six months ended October 31, 2019 detailed by restriction.

The detailed report shows by purpose of restriction, 5/1 beginning balance (audited), current month and year-to-date revenues and expenses, and the ending balance.

Total revenues are less than prior year by \$148,785 as the Foundation received \$150,000 in Martens Center donations in October of the prior year. The current year to date revenue is less than 1st quarter as a \$100,000 pledge payment was reclassified to the Park District to match the naming rights agreement in place with the Park District. Interest income is ahead of last year by \$11,393 with 90% of that reflected in investments held for the Martens Center and additional interest earned on a certificate of deposit for operating purposes.

Total expenditures to date are \$411,208 higher than prior year as \$400,000 was transferred to the Park District to cover the purchase of land at Human Kinetics park paid for with donation from Julie and Rainer Martens, received in April 2019. Remaining expenses over prior year are a result of a \$40,000 donation to directly benefit the visual and performing arts program. Of this donation, \$9,321 has been spent to date.

Recommended Action

For discussion purposes only.

Prepared by:

Reviewed by:

Andrea N. Wallace
Director of Finance

Joe DeLuce
Executive Director

CHAMPAIGN PARKS FOUNDATION
REVENUE AND EXPENDITURE REPORT
FOR THE SIX MONTHS ENDED 10/31/2019

DESCRIPTION	YTD BALANCE 10/31/2019	YTD BALANCE 10/31/2018	YTD BALANCE DIFF 10/31/2019 10/31/2018
CONTRIBUTIONS/SPONSORSHIPS	125,263.46	273,795.49	(148,532.03)
INTEREST INCOME	18,133.60	6,742.46	11,391.14
INVESTMENT DIVIDENDS	13,357.65	4,418.18	8,939.47
INVESTMENT REALIZED GAINS (LOSSES)	14.74	(297.88)	312.62
INVESTMENT UNREALIZED GAINS (LOSSES)	(329.23)	(4.75)	(324.48)
TOTAL REVENUES	156,440.22	284,653.50	(128,213.28)
CONTRACTUAL	42,047.69	57,081.84	(15,034.15)
COMMODITIES/SUPPLIES	17,163.16	10,692.64	6,470.52
INVESTMENT FEES	2,460.76	919.33	1,541.43
CAPITAL OUTLAY	18,230.00	0.00	18,230.00
TRANSFERS TO OTHER FUNDS	400,000.00	0.00	400,000.00
TOTAL EXPENDITURES	479,901.61	68,693.81	411,207.80
TOTAL REVENUES - FUND 98	156,440.22	284,653.50	(128,213.28)
TOTAL EXPENDITURES - FUND 98	479,901.61	68,693.81	411,207.80
NET OF REVENUES & EXPENDITURES	(323,461.39)	215,959.69	(539,421.08)
BEG. FUND BALANCE	6,334,593.44	5,071,718.73	
END FUND BALANCE	6,011,132.05	5,287,678.42	

**Champaign Parks Foundation
Foundation Funds as of October 31, 2019**

Central Illinois Bank Operating Account	\$ 2,246.62	
Central Illinois Bank Money Market Account .20%	141,443.59	
Central Illinois Bank, Certificate of Deposit	183,345.88	
Commerce Bank Money Market, .20%	43,150.43	
Marine Bank Money Market, .20%	43,492.87	
Midland States Bank - MMA, 0.25%	152,075.33	
12 month CD with BankChampaign at 0.50% (7/10/20)	103,144.82	
18 month CD with First Mid Bank & Trust at 0.58% (2/19/2020)	214,089.63	
First Financial Bank CD, .95%, (8/23/19)	53,382.79	
Cozad Asset Management Investment Account	2,517,990.83	
Cozad Asset Management Investment Account #2345 Martens Pre-payment	1,629,626.67	
Pledge Receivable Current (JJohn & Martens Center)	521,536.33	
Pledge Receivable Long-Term, net of discount of \$25,918.97	436,414.03	
Total Cash Balance		6,041,939.82
*Less: Accounts Payable as of End of Month		(30,462.74)
Total Funds Available:		<u>\$ 6,011,477.08</u>

	Audited Balance 4/30/2019	Current Month		Fiscal Year-to-Date		Unaudited Balance 10/31/2019
		Revenues	Expenses	Revenues	Expenses	
Art in the Park	371.10	-	-	-	-	371.10
Art Smart	280.00	-	-	-	-	280.00
Bach's Lunch	100.00	-	-	-	-	100.00
Champaign West Rotary Meditation Garden - Mattis Pk	10,555.77	-	-	-	-	10,555.77
Clark Park - General (Adopt-a-Park \$226.94, Fraker Memorial \$50)	376.94	-	-	-	-	376.94
Clark Park Bench	820.00	-	-	-	-	820.00
CUSR Programs	22,321.69	50.00	-	1,239.68	5,000.00	18,561.37
CUSR Scholarships	90.00	-	-	-	-	90.00
Dog Park Development	4,725.00	-	-	-	-	4,725.00
Dog Park Amenities	3,109.28	-	-	-	-	3,109.28
Donor Appreciation Lunch/Meals	924.37	-	-	-	-	924.37
Douglas Seniors	1,000.00	-	-	-	-	1,000.00
Douglass Center	1,500.00	-	-	200.00	-	1,700.00
Douglass Community Gardens	100.00	-	-	-	-	100.00
Eisner Park - baseball field maintenance	1,643.07	-	-	-	-	1,643.07
Environmental Ed Programs	335.00	-	-	-	-	335.00
Flower Program	605.00	-	-	-	-	605.00
Fraker Memorial	1,160.00	-	-	-	-	1,160.00
H.E. Moore Trust	68,119.00	-	-	-	-	68,119.00
Hays Seniors	2,812.68	-	-	-	-	2,812.68
Hazel Park	180.00	-	-	-	-	180.00
Helm Park - Adopt of Park	40.00	-	-	-	-	40.00
Hessel Park	918.12	-	-	-	-	918.12

	Audited	Current Month				Fiscal Year-to-Date	Unaudited
	Balance	Revenues		Expenses		Revenues	Balance
	4/30/2019					Expenses	10/31/2019
Kaufman Lake	2,133.67	-	-	-	500.00	-	2,633.67
Laborer's Memorial	2,000.00	-	-	-	-	-	2,000.00
Land Acquisition	1,375.00	-	-	-	-	-	1,375.00
Land Dedication	555.00	-	-	-	-	-	555.00
Land/Natural Areas	3,016.00	350.00	-	-	350.00	-	3,366.00
Leonhard Rec Center - Brick Campaign	7,205.49	-	-	-	-	86.23	7,119.26
Lindsay Memorial Garden	3,478.65	-	-	-	-	-	3,478.65
Martens Center (Includes full pledge not received)	5,460,953.58	4,861.29	1,250.39	-	73,487.79	402,460.76	5,131,980.61
Mattis Park - Boots	404.00	-	-	-	-	-	404.00
Memorials	49,551.96	500.00	3,366.05	-	5,065.00	7,855.16	46,761.80
Memorials - Hays	1,040.00	-	-	-	-	-	1,040.00
Memorial-Robert Toalson	2,395.00	-	-	-	-	-	2,395.00
Playgrounds	4,075.00	-	-	-	-	-	4,075.00
Powell Park	2,246.00	-	-	-	-	-	2,246.00
Prairie Farm	15,220.08	-	-	-	19.00	-	15,239.08
Scholarships (\$50K is pledge receivable)	51,500.00	-	27,050.00	-	500.00	27,050.00	24,950.00
Seniors-Carle Grant	131.33	-	-	-	-	-	131.33
Sholem Pool Capital Improvements	5,025.00	-	-	-	-	-	5,025.00
Sims Memorial	6,589.24	-	-	-	-	-	6,589.24
Skelton Park	688.91	-	-	-	-	-	688.91
Sports/Athletics - General Programs	150.00	-	-	-	-	-	150.00
Trees - General (Not Memorial) Morrissey Park	310.00	-	-	-	-	-	310.00
Trees - Porter Park Memorial	175.00	-	-	-	-	-	175.00
Trevett Finch Park (Adopt-a-Park)	1,393.00	-	-	-	-	-	1,393.00
Virginia Theatre Restoration	376,058.85	4,427.65	-	-	22,403.30	-	398,462.15
Virginia Theatre Non-Specific	25,752.29	60.00	-	-	2,080.47	18,230.00	9,602.76
Visual and Performing Art	200.00	500.00	31.71	-	41,485.82	9,320.51	32,365.31
Westside Park Tootsie	15,353.00	-	-	-	-	-	15,353.00
Westside-Sculptures	57,266.67	-	-	-	-	-	57,266.67
Wheelchair Basketball	5,099.00	-	-	-	-	-	5,099.00
William Wagner Trust (Capital improvements-parks)	18,356.04	-	-	-	-	-	18,356.04
Youth Programs - restricted	500.00	-	-	-	-	-	500.00
Youth Theatre	7,257.00	175.00	-	-	3,040.00	-	10,297.00
Subtotal - Restricted/Endowment	6,249,541.78	12,423.94	31,698.15	-	151,971.06	470,002.66	5,931,510.18
Unrestricted	85,051.66	1,314.66	72.48	-	4,436.87	9,521.63	79,966.90
Total Funds	6,334,593.44	13,738.60	31,770.63	-	156,407.93	479,524.29	6,011,477.08



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 6, 2020

SUBJECT: Champaign Park District (District) 2nd Quarter Financial Analysis for FYE2020

Background

This is a financial update for the three months ended October 31, 2019 with a comparison to budget versus actual for discussion purposes.

Attachments:

- A – Total revenues and expenditures at the fund level compared to budget
- B – Detailed revenues and expenditures by fund in budget category format
- C – Total revenues and expenditures by fund and department
- D – Excess funds excluding current year projected surplus
- E – Martens Center project summary financial update

Attachments A and B show beginning fund balance with the ending fund balance reflected on a budget and actual basis.

Column Definitions:

- Original Budget – Adopted budget per Ordinance
- Activity for Quarter – Actual expenditures invoiced as of period end date, current year
- Activity for Quarter – Actual expenditures invoiced as of period end date, prior year
- Encumbered Year-to-Date – Expenditures committed for the fiscal year but not yet invoiced
- Unencumbered – Original budget less Activity for Quarter less Encumbered year-to-date

For purposes of analysis, the year-to-date budget is based on taking the annual budget distributed on the last 5-year history of actual activities by month with the exception of full-time staff, which is based on the number of pay periods in a given month. These adjustments should prove more useful in analysis of budget to actual. See attachment A for variance discussions between budget to actual and prior year. Any further variance or other questions may be directed to the Executive Director.

Budget Impact

None, other than as detailed within Attachment A.

Recommended Action

For discussion purposes only.

Prepared by:

Andrea N. Wallace
Director of Finance

Reviewed by:

Joe DeLuce
Executive Director

**CHAMPAIGN PARK DISTRICT
2ND QUARTER FINANCIAL ANALYSIS BY FUND
FOR THE SIX MONTHS ENDED 10/31/2019**

ATTACHMENT A

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED 10/31/2019	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						
Fund 01 - GENERAL											
Total Revenue:	6,387,235	6,072,628	2,473,384	5,898,403	5,883,315	15,088	0.3%	-	488,832	92.3%	95.6%
Total Expenditure:	4,438,673	2,396,271	1,061,838	2,077,393	2,148,017	(70,624)	-3.3%	109,306	2,251,974	49.3%	47.8%
Total Transfers-Out:	2,650,000	2,650,000	2,650,000	2,650,000	-	2,650,000	#DIV/0!	-	-	100.0%	0.0%
NET OF REVENUES & EXPENDITURES	(701,438)	1,026,357	(1,238,454)	1,171,010	3,735,298	(2,564,288)		(109,306)	(1,763,142)		

Revenues are lagging budget at end of 2nd quarter as property tax receipts have been behind schedule this year. Total expenditures are on track with budget at this time of year.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						
Fund 02 - RECREATION											
Total Revenue:	4,349,351	3,629,737	1,241,292	3,461,610	3,595,387	(133,777)	-3.7%	-	887,741	79.6%	87.0%
Total Expenditure:	3,291,200	2,055,939	803,630	1,810,271	1,930,694	(120,423)	-6.2%	18,634	1,462,295	55.6%	61.2%
Total Transfers-Out:	400,000	134,682	400,000	400,000	-	400,000	#DIV/0!	-	-	100.0%	0.0%
NET OF REVENUES & EXPENDITURES	658,151	1,439,116	37,662	1,251,339	1,664,693	(413,354)		(18,634)	(574,553)		

Total revenues are down \$133,777 from the prior year and is \$120,000 below expected budget amounts through end of 2nd quarter. This various from budget is mainly attributed to Sholem Aquatic Center and Sholem concession revenues of \$95,000 and \$15,000, respectively, under budget. Overall concessions revenues are \$22,400 less than prior year split between Sholem and Dodds concessions. Refer to separate aquatics report for specifics to summer 2019 season variances. Total expenditures are less than budget through same time last year. Again, Sholem Aquatic expenditures are \$178,000 less than budget which is consistent with decrease in revenues. Some noteworthy items include a reduction of \$47,800 from prior year in contractual expenditures. This includes a reduction in merchant (credit card) fees of \$12,000, decrease of \$8,300 as janitorial services was moved to part-time wages, and decrease of \$11,087 in contracted softball officials.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						
Fund 03 - MUSEUM											
Total Revenue:	3,031,345	2,445,751	883,387	2,379,069	2,422,545	(43,475)	-1.8%	(2,951)	655,227	78.4%	77.2%
Total Expenditure:	2,413,833	1,300,019	570,106	1,102,448	1,271,228	(168,780)	-13.3%	53,304	1,258,082	47.9%	54.8%
Total Transfers-Out:	280,000	79,920	230,000	280,000	-	280,000	0.0%	-	-	100.0%	0.0%
NET OF REVENUES & EXPENDITURES	337,512	1,065,811	83,281	996,622	1,151,317	(154,695)		(56,255)	(602,855)		

Total revenues are on pace with prior year as a percentage of budget used through end of 2nd quarter. The largest change in revenue from prior year as a percentage of budget is within the concessions at Virginia Theatre, however it does coincides with anticipated revenues budgeted for this year. Current year is at 41.14% of budget, where prior year was 54.56%. Expenditures are in line with budget expectations through October.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						
Fund 04 - LIABILITY INSURANCE											
Total Revenue:	346,746	328,298	136,516	328,632	326,323	2,309	0.7%	-	18,114	94.8%	96.5%
Total Expenditure:	328,029	146,430	69,024	122,702	124,572	(1,870)	-1.5%	55,055	150,272	54.2%	39.3%
Total Capital Outlay:	64,745	32,373	7,475	8,380	3,390	4,990	147.2%	3,935	52,430	19.0%	4.5%
NET OF REVENUES & EXPENDITURES	(46,028)	149,495	60,016	197,551	198,361	(811)		(58,990)	(184,588)		

Revenues are lagging budget at end of 2nd quarter as property tax receipts have been behind schedule this year. Encumbrances include insurance premiums due through end of December 2019, otherwise in line with budgeted amounts.

**CHAMPAIGN PARK DISTRICT
2ND QUARTER FINANCIAL ANALYSIS BY FUND
FOR THE SIX MONTHS ENDED 10/31/2019**

ATTACHMENT A

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 06 - IMRF FUND											
Total Revenue:	317,500	305,618	125,608	302,009	325,619	(23,610)	-7.3%	-	15,491	95.1%	96.8%
Total Expenditure:	294,000	147,000	63,670	113,437	155,529	(42,091)	-27.1%	-	180,563	38.6%	49.4%
NET OF REVENUES & EXPENDITURES	23,500	158,618	61,938	188,572	170,090	18,481		-	(165,072)		

Revenues and expenditures on in line with budget overall. Average number of unduplicated members (employees) reported to IMRF for 2nd quarter in FY2020 is 110, same as prior year. The employer contribution rate decreased 27.1% from calendar year 2018 to calendar year 2019, which helps to offset the expenditure increase in the average number of participants. Currently the employer contribution rate for 2019 is 5.73% of IMRF eligible wages. This rate is set to decrease to 5.3% effective January 1, 2020. Reported wages through 2nd quarter were \$2,091,036 verses \$2,073,761 in prior year. Of the total members enrolled in IMRF, 58.5% (prior year 58.9%) are on the Tier 2 plan. This shift between Tier 1 and Tier 2 helps to reduce the employer contribution rate as the tier 2 requires a longer vesting period.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 08 - AUDIT FUND											
Total Revenue:	22,380	21,442	9,234	22,282	21,028	1,254	6.0%	-	98	99.6%	98.1%
Total Expenditure:	24,300	21,317	9,300	22,300	19,500	2,800	14.4%	2,000	-	100.0%	70.9%
NET OF REVENUES & EXPENDITURES	(1,920)	125	(66)	(18)	1,528	(1,546)		(2,000)	98		

Revenues are in line with budget. Expenditures paid to date are more than prior year but expected due to timing of invoice received for Audit services in current year plus the additional expenditure for actuarial services that did not occur in prior year at this time.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 09 - PAVING AND LIGHTING FUND											
Total Revenue:	90,000	87,236	36,368	87,325	86,212	1,114	1.3%	-	2,675	97.0%	96.0%
Total Expenditure:	38,000	19,000	3,519	3,519	17,096	(13,577)	-79.4%	-	34,481	9.3%	36.4%
Total Capital Outlay:	50,000	25,000	50,000	50,000	22,041	27,959	126.8%	-	-	100.0%	73.5%
NET OF REVENUES & EXPENDITURES	2,000	43,236	(17,151)	33,806	47,074	(13,268)		-	(31,806)		

Revenues received are in line with expectations. Minimal activity for current year to date through end of 2nd quarter for expenditures, with capital outlay fully expended as planned.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 11 - ACTIVITY AND AFFILIATES FUND											
Total Revenue:	9,429	2,014	3,380	6,550	1,436	5,114	356.1%	-	2,879	69.5%	16.2%
Total Expenditure:	20,044	2,782	13,782	15,814	2,885	12,929	448.2%	-	4,230	78.9%	32.6%
NET OF REVENUES & EXPENDITURES	(10,615)	(768)	(10,402)	(9,263)	(1,449)	(7,815)		-	4,964.55		

Revenues are ahead of year-to-date budget as received a Pepsi concessions payout in July, that in past years was only paid out annually in January. Expenditures are in line with budgeted expectations as funds were used to purchase new AED machines.

**CHAMPAIGN PARK DISTRICT
2ND QUARTER FINANCIAL ANALYSIS BY FUND
FOR THE SIX MONTHS ENDED 10/31/2019**

ATTACHMENT A

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 12 - SPECIAL DONATIONS FUND											
Total Revenue:	65,400	31,075	10,894	20,165	12,834	7,332	57.1%	-	45,235	30.8%	21.4%
Total Expenditure:	65,400	43,319	11,390	39,658	38,593	1,065	2.8%	-	25,742	60.6%	64.4%
NET OF REVENUES & EXPENDITURES	-	(12,244)	(496)	(19,492)	(25,759)	6,267		-	19,492		

Revenue is in line with budget expectations. Expenditures are inline with budget expectations.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 14 - SOCIAL SECURITY FUND											
Total Revenue:	350,700	336,902	137,024	330,224	346,029	(15,805)	-4.6%	-	20,476	94.2%	96.7%
Total Expenditure:	417,150	254,921	120,401	234,950	241,645	(6,694)	-2.8%	-	182,200	56.3%	56.4%
NET OF REVENUES & EXPENDITURES	(66,450)	81,981	16,623	95,274	104,384	(9,111)		-	(161,724)		

Revenues in line with expectations. Expenditures are in line with expectations.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 15 - SPECIAL RECREATION FUND											
Total Revenue:	1,152,481	937,227	493,739	962,107	1,021,410	(59,304)	-5.8%	-	190,374	83.5%	91.4%
Total Expenditure:	711,505	400,629	205,640	382,854	363,729	19,124	5.3%	7,823	320,828	54.9%	50.6%
Total Capital Outlay:	1,050,427	462,929	35,824	218,321	8,597	209,724	2439.6%	16,395	815,710	22.3%	0.8%
NET OF REVENUES & EXPENDITURES	(609,451)	73,669	252,275	360,932	649,084	(288,152)		(24,219)	(946,164)		

Revenues as a % of budget used are much lower than prior year. Program revenue is slightly from prior year and due to property taxes received later than usual, the Urbana Park District contributions are slower to receive. Expenditures are more than prior year but in line with expectations as the programs are fully staffed. Capital outlay includes activity for Zahnd Park Pathway project which began this year including the encumbrance.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 16 - CAPITAL IMPROVEMENTS FUND											
Total Revenue:	1,379,213	465,020	127,801	281,673	250,638	31,036	12.4%	-	1,097,540	20.4%	46.0%
Total Expenditure:	6,881	3,441	4,223	10,338	1,994	8,344	418.6%	-	(3,457)	150.2%	100.0%
Total Transfers-In:	2,880,000	2,880,000	2,830,000	2,880,000	-	2,880,000	0.0%	-	-	100.0%	0.0%
Total Transfers-Out:	74,723	74,723	-	74,723	-	74,723	0.0%	-	(0)	100.0%	0.0%
Total Capital Outlay:	6,064,388	4,383,888	1,866,454	3,042,950	532,460	2,510,489	471.5%	759,101	2,262,337	62.7%	11.3%
NET OF REVENUES & EXPENDITURES	(1,886,779)	(1,117,031)	1,087,125	33,663	(283,816)	317,479		(759,101)	(1,161,341)		

Revenues to date are in line with expectations. The budgeted revenues include grants of \$800,000 and a contribution from the Foundation of \$200,000 both of which have not been recognized. Grant revenues consist of \$750,000 for the museum grant (VT sound system project) and \$50,000 for state Tourism grant for the lighting project which was completed in June 2019. Unspent grant funds budgeted but will not be recognized on this is \$7,381. Expenditures also in line with budgeted projects. As more information becomes available, staff will know how much of this budget will roll forward to the next fiscal year.

**CHAMPAIGN PARK DISTRICT
2ND QUARTER FINANCIAL ANALYSIS BY FUND
FOR THE SIX MONTHS ENDED 10/31/2019**

ATTACHMENT A

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 19 - POLICE PROTECTION											
Total Revenue:	24,600	22,599	9,580	22,959	22,832	127	0.6%	-	1,641	93.3%	95.8%
Total Expenditure:	18,540	7,319	14,155	15,862	3,301	12,561	380.5%	-	2,678	85.6%	18.3%
NET OF REVENUES & EXPENDITURES	6,060	15,280	(4,575)	7,097	19,531	(12,434)		-	(1,037)		

Revenues are in line with budget and expectations. Historically minimal expenditures are recorded through 2nd quarter due to timing of invoices received from the City of Champaign. The current year expenditure is for police services for special events held thus far.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 21 - BOND AMORTIZATION FUND											
Total Revenue:	1,167,900	1,033,953	455,855	1,096,246	1,108,207	(11,961)	-1.1%	-	71,654	93.9%	97.1%
Total Transfers-Out:	1,167,900	459,527	1,104,122	1,104,122	1,121,589	(17,467)	-1.6%	-	63,778	94.5%	98.3%
NET OF REVENUES & EXPENDITURES	-	574,426	(648,267)	(7,876)	(13,382)	5,506		-	7,876		

Revenues to date are behind prior year as property tax payments were significantly delayed. Anticipate receiving the remaining unencumbered tax revenues however may be later than usual. Transfers-out to Fund 22-Bond Proceeds Fund to pay off the 2018 annual general obligation debt and interest payment due 12/1 were transferred in October, with remaining transfers to occur as final property tax dollars are received.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 22 - BOND PROCEEDS FUND											
Total Revenue:	29,700	9,803	6,454	15,006	12,236	2,770	22.6%	-	14,694	50.5%	90.6%
Total Transfers-In:	1,167,900	459,527	1,104,122	1,104,122	1,121,589	(17,467)	-1.6%	-	63,778	94.5%	98.3%
Total Expenditure:	3,530	321	-	428	428	-	0.0%	-	3,102	12.1%	12.0%
Total Capital Outlay:	546,500	408,350	205,181	310,247	375,685	(65,438)	-17.4%	364,969	(128,716)	123.6%	42.9%
Total Debt Service:	566,600	54,412	-	43,800	535,650	(491,850)	-91.8%	-	522,800	7.7%	96.9%
NET OF REVENUES & EXPENDITURES	80,970	6,248	905,395	764,653	222,062	542,590		(364,969)	(318,714)		

Revenues are in line with budget. Transfers are lagging budget as mentioned under the Fund 21 narrative - the property tax revenue receipts are behind schedule. As those funds are received, transfers will be made to make up this budget deficit. Other expenditures are in line with budgeted projects at this time.

FUND	2020 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE 10/31/2019	ACTIVITY FOR QUARTER 10/31/2019	YTD 10/31/2019	PRIOR YTD 10/31/2018	YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 24 - LAND ACQUISITION FUND											
Total Revenue:	14,300	5,445	5,766	10,973	6,294	4,679	74.3%	-	3,327	76.7%	84.8%
Total Transfers-In:	174,723	174,723	100,000	174,723	-	174,723	0.0%	-	(0)	100.0%	0.0%
NET OF REVENUES & EXPENDITURES	189,023	180,168	105,766	185,696	6,294	179,403		-	3,327		

Revenues and transfers-in are in line with budget. Only activity remaining is additional interest earnings on cash balances through end of fiscal year.

**CHAMPAIGN PARK DISTRICT
2ND QUARTER FINANCIAL ANALYSIS BY FUND
FOR THE SIX MONTHS ENDED 10/31/2019**

ATTACHMENT A

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 25 - PARK DEVELOPMENT FUND											
Total Revenue:	18,900	5,769	6,144	12,084	8,157	3,927	48.1%	-	6,816	63.9%	86.8%
Total Transfers-In:	100,000	100,000	100,000	100,000	-	100,000	#DIV/0!	-	-	100.0%	0.0%
Total Capital Outlay:	415,500	207,750	-	-	-	-	0.0%	-	415,500	0.0%	0.0%
NET OF REVENUES & EXPENDITURES	(296,600)	(101,981)	106,144	112,084	8,157	103,927		-	(408,684)		

Fund established by the Board of Commissioners in FY16 as a way to set aside excess funds to be used for future park development projects not yet identified. As part of the budget process, the Board authorized an additional \$100,000 transfer into this fund during FY2020. Interest rates have declined slightly from 1st quarter, and ahead of budget as the Spalding Park project was delayed for grant funding application. The Capital Outlay in this fund will be used for Spalding Park Redevelopment, but most likely these projects will be delayed longer as the Park District has applied for an OSLAD grant and is waiting notification from State as to if it was awarded; most likely will receive notification in early 2020.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 26 - TRAILS AND PATHWAYS FUND											
Total Revenue:	4,800	1,281	2,175	4,035	2,052	1,983	96.6%	-	765	84.1%	102.6%
Total Transfers-In:	100,000	100,000	100,000	100,000	-	100,000		-	-	100.0%	0.0%
Total Capital Outlay:	248,500	124,250	3,053	53,500	-	53,500		-	195,000	21.5%	0.0%
NET OF REVENUES & EXPENDITURES	(143,700)	(22,969)	99,122	50,535	2,052	48,483		-	(194,235)		

Revenue is at 96.6% of budget due to more cash on hand than expected as capital projects not fully expended by end of 2nd quarter. Capital outlay remaining is specific to the Greenbelt bikeway bridge replacement. Projecting to carry over the remaining \$195,000 into FYE2021.

FUND	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
Fund 27 - MARTENS CENTER PARK DEVELOPMENT FUND											
Total Revenue:	1,041,664	363,541	311,902	723,913	-	723,913	0.0%	-	317,751	69.5%	0.0%
Total Transfers-In:	150,000	150,000	150,000	150,000	-	150,000	0.0%	-	-	100.0%	0.0%
Total Expenditure:	71,200	35,600	3,419	11,008	-	11,008	0.0%	-	60,192	15.5%	0.0%
Total Capital Outlay:	1,120,464	-	-	395,015	46	394,969		-	725,449	35.3%	0.0%
NET OF REVENUES & EXPENDITURES	-	477,941	458,484	467,890	(46)	467,936		-	(467,890)		

Revenue includes \$400,000 donation transferred from Champaign Parks Foundation for purchase of land, \$150,000 transfer to be used for start-up costs, \$200,000 for OSLAD grant received, \$100,000 pledge payment received, plus interest income. Capital Outlay represents the purchase of land at Human Kinetics Park purchased in May 2019 as part of the Martens Center capital project. Expenditures will be reimbursed from Champaign Parks Foundation donations to cover attorney fees associated with writing/reviewing agreements/contracts and for the sale of land and will occur in 3rd quarter.

TOTALS OF ALL FUNDS COMBINED											
ALL FUNDS COMBINED	2020	BUDGET	ACTIVITY FOR	PRIOR		YTD \$ Variance	YTD % Variance	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR
	ORIGINAL BUDGET	YEAR-TO-DATE 10/31/2019	QUARTER 10/31/2019	YTD 10/31/2019	YTD 10/31/2018						% BDGT USED
TOTAL REVENUES - ALL FUNDS	\$ 24,376,267	\$ 19,969,590	\$ 10,860,623	\$ 20,474,112	\$ 16,574,142	\$ 3,899,970	23.5%	\$ (2,951)	\$ 3,905,106	84.0%	35.9%
TOTAL EXPENDITURES - ALL FUNDS	\$ 26,842,032	\$ 15,932,112	\$ 9,506,204	\$ 14,594,040	\$ 8,918,668	\$ 5,675,372	63.6%	\$ 1,390,523	\$ 10,857,469	59.6%	21.2%
OF REVENUES & EXPENDITURES ALL FUNDS	\$ (2,465,765)	\$ 4,037,477	\$ 1,354,419	\$ 5,880,071	\$ 7,655,474	\$ (1,775,403)		\$ (1,393,474)	\$ (6,952,363)		

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 50.27
 2ND QUARTER FINANCIAL ANALYSIS
 FOR THE SIX MONTHS ENDED 10/31/2019

ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 01 - GENERAL							
PROPERTY TAX REVENUE	6,100,000.00	5,918,510.98	5,717,020.04	0.00	382,979.96	93.72	96.77
CHARGE FOR SERVICE REVENUE	120,831.00	95,220.27	119,777.62	0.00	1,053.38	99.13	61.63
CONTRIBUTIONS/SPONSORSHIPS	3,680.00	344.06	0.00	0.00	3,680.00	0.00	53.76
INTEREST INCOME	145,350.00	54,819.42	61,195.74	0.00	84,154.26	42.10	81.95
SPECIAL RECEIPTS	17,374.00	3,733.42	409.56	0.00	16,964.44	2.36	13.16
TOTAL REVENUES	6,387,235.00	6,072,628.15	5,898,402.96	0.00	488,832.04	92.35	95.58
SALARIES AND WAGES	2,486,959.00	1,280,959.47	1,189,144.24	0.00	1,297,814.76	47.82	47.98
FRINGE BENEFITS	371,912.00	179,223.33	174,161.41	(0.03)	197,750.62	46.83	47.25
CONTRACTUAL	860,640.00	495,057.02	375,469.72	70,518.85	414,651.43	51.82	47.20
COMMODITIES/SUPPLIES	384,950.00	258,572.92	206,488.60	11,578.85	166,882.55	56.65	58.87
UTILITIES	155,712.00	85,458.90	71,332.97	0.00	84,379.03	45.81	49.40
ROUTINE/PERIODIC MAINTENANCE	178,500.00	96,999.63	60,796.40	27,208.40	90,495.20	49.30	26.40
TRANSFERS TO OTHER FUNDS	2,650,000.00	2,650,000.00	2,650,000.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	7,088,673.00	5,046,271.27	4,727,393.34	109,306.07	2,251,973.59	68.23	25.45
Fund 01 - GENERAL:							
TOTAL REVENUES	6,387,235.00	6,072,628.15	5,898,402.96	0.00	488,832.04	92.35	95.58
TOTAL EXPENDITURES	7,088,673.00	5,046,271.27	4,727,393.34	109,306.07	2,251,973.59	68.23	25.45
NET OF REVENUES & EXPENDITURES	(701,438.00)	1,026,356.88	1,171,009.62	(109,306.07)	(1,763,141.55)	151.36	163.50
BEG. FUND BALANCE	6,752,260.53	6,752,260.53	6,752,260.53				
END FUND BALANCE	6,050,822.53	7,778,617.41	7,923,270.15				

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 50.27
 2ND QUARTER FINANCIAL ANALYSIS
 FOR THE SIX MONTHS ENDED 10/31/2019

ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 02 - RECREATION							
PROPERTY TAX REVENUE	2,194,900.00	2,116,906.73	2,052,613.36	0.00	142,286.64	93.52	96.78
CHARGE FOR SERVICE REVENUE	1,695,201.00	1,226,854.35	1,131,451.55	0.00	563,749.45	66.74	76.70
CONTRIBUTIONS/SPONSORSHIPS	3,100.00	1,674.02	1,250.00	0.00	1,850.00	40.32	120.00
MERCHANDISE/CONCESSION REV	132,230.00	126,034.48	101,868.88	0.00	30,361.12	77.04	90.82
INTEREST INCOME	97,380.00	40,693.12	50,516.15	0.00	46,863.85	51.88	110.02
SPECIAL RECEIPTS	226,540.00	117,574.45	123,909.78	0.00	102,630.22	54.70	57.41
TOTAL REVENUES	4,349,351.00	3,629,737.15	3,461,609.72	0.00	887,741.28	79.59	86.99
SALARIES AND WAGES	1,914,771.00	1,220,627.90	1,099,364.78	0.00	815,406.22	57.41	63.37
FRINGE BENEFITS	146,320.00	70,130.67	63,970.64	0.00	82,349.36	43.72	48.45
CONTRACTUAL	429,815.00	252,921.75	195,134.38	18,372.50	216,308.12	49.67	54.56
COMMODITIES/SUPPLIES	372,011.00	255,826.74	221,497.64	261.99	150,251.37	59.61	66.77
UTILITIES	362,783.00	223,682.05	197,561.67	0.00	165,221.33	54.46	59.04
ROUTINE/PERIODIC MAINTENANCE	65,500.00	32,749.98	32,741.77	0.00	32,758.23	49.99	51.95
TRANSFERS TO OTHER FUNDS	400,000.00	134,681.67	400,000.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	3,691,200.00	2,190,620.76	2,210,270.88	18,634.49	1,462,294.63	60.38	44.84
Fund 02 - RECREATION:							
TOTAL REVENUES	4,349,351.00	3,629,737.15	3,461,609.72	0.00	887,741.28	79.59	86.99
TOTAL EXPENDITURES	3,691,200.00	2,190,620.76	2,210,270.88	18,634.49	1,462,294.63	60.38	44.84
NET OF REVENUES & EXPENDITURES	658,151.00	1,439,116.39	1,251,338.84	(18,634.49)	(574,553.35)	187.30	955.27
BEG. FUND BALANCE	3,821,679.87	3,821,679.87	3,821,679.87				
END FUND BALANCE	4,479,830.87	5,260,796.26	5,073,018.71				

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 03 - MUSEUM							
PROPERTY TAX REVENUE	1,672,703.00	1,609,921.19	1,547,122.57	0.00	125,580.43	92.49	96.81
CHARGE FOR SERVICE REVENUE	1,062,344.00	685,960.76	661,206.96	(2,951.00)	404,088.04	61.96	55.01
CONTRIBUTIONS/SPONSORSHIPS	49,080.00	43,099.57	50,355.83	0.00	(1,275.83)	102.60	85.27
MERCHANDISE/CONCESSION REV	123,350.00	54,646.37	50,747.52	0.00	72,602.48	41.14	54.56
INTEREST INCOME	72,290.00	27,968.66	37,109.81	0.00	35,180.19	51.33	97.07
SPECIAL RECEIPTS	51,578.00	24,154.39	32,526.63	0.00	19,051.37	63.06	52.86
TOTAL REVENUES	3,031,345.00	2,445,750.94	2,379,069.32	(2,951.00)	655,226.68	78.38	77.15
SALARIES AND WAGES	1,025,986.00	547,327.71	531,305.48	0.00	494,680.52	51.78	52.79
FRINGE BENEFITS	103,570.00	50,002.56	49,480.23	0.00	54,089.77	47.77	45.48
CONTRACTUAL	886,182.00	508,530.12	379,568.80	52,930.55	453,682.65	48.80	58.43
COMMODITIES/SUPPLIES	179,735.00	88,050.52	86,090.49	373.10	93,271.41	48.11	58.72
UTILITIES	158,031.00	78,181.84	56,002.81	0.00	102,028.19	35.44	55.91
ROUTINE/PERIODIC MAINTENANCE	60,329.00	27,926.67	0.00	0.00	60,329.00	0.00	19.02
TRANSFERS TO OTHER FUNDS	280,000.00	79,920.24	280,000.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	2,693,833.00	1,379,939.66	1,382,447.81	53,303.65	1,258,081.54	53.30	47.64
Fund 03 - MUSEUM:							
TOTAL REVENUES	3,031,345.00	2,445,750.94	2,379,069.32	(2,951.00)	655,226.68	78.38	77.15
TOTAL EXPENDITURES	2,693,833.00	1,379,939.66	1,382,447.81	53,303.65	1,258,081.54	53.30	47.64
NET OF REVENUES & EXPENDITURES	337,512.00	1,065,811.28	996,621.51	(56,254.65)	(602,854.86)	278.62	245.00
BEG. FUND BALANCE	2,995,198.90	2,995,198.90	2,995,198.90				
END FUND BALANCE	3,332,710.90	4,061,010.18	3,991,820.41				

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ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 04 - LIABILITY INSURANCE							
PROPERTY TAX REVENUE	336,410.00	324,084.67	323,378.33	0.00	13,031.67	96.13	96.93
CHARGE FOR SERVICE REVENUE	204.00	149.65	60.00	0.00	144.00	29.41	28.00
INTEREST INCOME	10,132.00	4,063.39	5,193.94	0.00	4,938.06	51.26	77.59
TOTAL REVENUES	346,746.00	328,297.71	328,632.27	0.00	18,113.73	94.78	96.47
SALARIES AND WAGES	50,132.00	25,066.01	17,448.16	0.00	32,683.84	34.80	47.69
FRINGE BENEFITS	9,001.00	4,302.57	3,371.10	0.00	5,629.90	37.45	47.41
CONTRACTUAL	7,027.00	3,931.72	3,339.00	0.00	3,688.00	47.52	10.12
COMMODITIES/SUPPLIES	14,426.00	7,200.67	3,319.71	0.00	11,106.29	23.01	29.80
INSURANCE	247,443.00	105,928.74	95,223.92	55,055.04	97,164.04	60.73	39.17
CAPITAL OUTLAY	64,745.00	32,372.52	8,379.86	3,935.11	52,430.03	19.02	4.46
TOTAL EXPENDITURES	392,774.00	178,802.23	131,081.75	58,990.15	202,702.10	48.39	32.54
Fund 04 - LIABILITY INSURANCE:							
TOTAL REVENUES	346,746.00	328,297.71	328,632.27	0.00	18,113.73	94.78	96.47
TOTAL EXPENDITURES	392,774.00	178,802.23	131,081.75	58,990.15	202,702.10	48.39	32.54
NET OF REVENUES & EXPENDITURES	(46,028.00)	149,495.48	197,550.52	(58,990.15)	(184,588.37)	301.03	360.76
BEG. FUND BALANCE	446,425.57	446,425.57	446,425.57				
END FUND BALANCE	400,397.57	595,921.05	643,976.09				

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 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 06 - IMRF FUND							
PROPERTY TAX REVENUE	317,500.00	305,618.19	297,850.71	0.00	19,649.29	93.81	96.78
INTEREST INCOME	0.00	0.00	4,158.01	0.00	(4,158.01)	100.00	103.85
TOTAL REVENUES	317,500.00	305,618.19	302,008.72	0.00	15,491.28	95.12	96.84
FRINGE BENEFITS	294,000.00	146,999.98	113,437.13	0.00	180,562.87	38.58	49.41
TOTAL EXPENDITURES	294,000.00	146,999.98	113,437.13	0.00	180,562.87	38.58	49.41
Fund 06 - IMRF FUND:							
TOTAL REVENUES	317,500.00	305,618.19	302,008.72	0.00	15,491.28	95.12	96.84
TOTAL EXPENDITURES	294,000.00	146,999.98	113,437.13	0.00	180,562.87	38.58	49.41
NET OF REVENUES & EXPENDITURES	23,500.00	158,618.21	188,571.59	0.00	(165,071.59)	802.43	793.23
BEG. FUND BALANCE	285,787.24	285,787.24	285,787.24				
END FUND BALANCE	309,287.24	444,405.45	474,358.83				

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ATTACHMENT B -
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ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 08 - AUDIT FUND							
PROPERTY TAX REVENUE	22,000.00	21,264.62	22,120.69	0.00	(120.69)	100.55	97.97
INTEREST INCOME	380.00	176.97	161.08	0.00	218.92	42.39	114.98
TOTAL REVENUES	22,380.00	21,441.59	22,281.77	0.00	98.23	99.56	98.10
CONTRACTUAL	24,300.00	21,316.85	22,300.00	2,000.00	0.00	100.00	70.91
TOTAL EXPENDITURES	24,300.00	21,316.85	22,300.00	2,000.00	0.00	100.00	70.91
Fund 08 - AUDIT FUND:							
TOTAL REVENUES	22,380.00	21,441.59	22,281.77	0.00	98.23	99.56	98.10
TOTAL EXPENDITURES	24,300.00	21,316.85	22,300.00	2,000.00	0.00	100.00	70.91
NET OF REVENUES & EXPENDITURES	(1,920.00)	124.74	(18.23)	(2,000.00)	98.23	105.12	25.19
BEG. FUND BALANCE	13,049.19	13,049.19	13,049.19				
END FUND BALANCE	11,129.19	13,173.93	13,030.96				

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ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 09 - PAVING AND LIGHTING FUND							
PROPERTY TAX REVENUE	90,000.00	87,236.37	85,100.21	0.00	4,899.79	94.56	97.40
INTEREST INCOME	0.00	0.00	2,225.09	0.00	(2,225.09)	100.00	55.01
TOTAL REVENUES	<u>90,000.00</u>	<u>87,236.37</u>	<u>87,325.30</u>	<u>0.00</u>	<u>2,674.70</u>	<u>97.03</u>	<u>96.03</u>
ROUTINE/PERIODIC MAINTENANCE	38,000.00	19,000.02	3,519.34	0.00	34,480.66	9.26	36.38
CAPITAL OUTLAY	50,000.00	25,000.02	50,000.00	0.00	0.00	100.00	73.47
TOTAL EXPENDITURES	<u>88,000.00</u>	<u>44,000.04</u>	<u>53,519.34</u>	<u>0.00</u>	<u>34,480.66</u>	<u>60.82</u>	<u>50.83</u>
Fund 09 - PAVING AND LIGHTING FUND:							
TOTAL REVENUES	90,000.00	87,236.37	87,325.30	0.00	2,674.70	97.03	96.03
TOTAL EXPENDITURES	<u>88,000.00</u>	<u>44,000.04</u>	<u>53,519.34</u>	<u>0.00</u>	<u>34,480.66</u>	<u>60.82</u>	<u>50.83</u>
NET OF REVENUES & EXPENDITURES	2,000.00	43,236.33	33,805.96	0.00	(31,805.96)	1,690.30	368.57
BEG. FUND BALANCE	167,958.32	167,958.32	167,958.32				
END FUND BALANCE	169,958.32	211,194.65	201,764.28				

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ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	USED
Fund 11 - ACTIVITY AND AFFILIATES FUND							
CHARGE FOR SERVICE REVENUE	3,150.00	696.86	1,554.10	0.00	1,595.90	49.34	49.71
INTEREST INCOME	949.00	400.84	502.91	0.00	446.09	52.99	81.40
SPECIAL RECEIPTS	5,330.00	916.00	4,493.43	0.00	836.57	84.30	(17.38)
TOTAL REVENUES	9,429.00	2,013.70	6,550.44	0.00	2,878.56	69.47	16.21
CONTRACTUAL	460.00	402.50	210.00	0.00	250.00	45.65	100.00
COMMODITIES/SUPPLIES	19,584.00	2,379.49	15,603.58	0.00	3,980.42	79.68	27.42
TOTAL EXPENDITURES	20,044.00	2,781.99	15,813.58	0.00	4,230.42	78.89	32.56
Fund 11 - ACTIVITY AND AFFILIATES FUND							
TOTAL REVENUES	9,429.00	2,013.70	6,550.44	0.00	2,878.56	69.47	16.21
TOTAL EXPENDITURES	20,044.00	2,781.99	15,813.58	0.00	4,230.42	78.89	32.56
NET OF REVENUES & EXPENDITURES	(10,615.00)	(768.29)	(9,263.14)	0.00	(1,351.86)	87.26	100.00
BEG. FUND BALANCE	2,414.68	2,414.68	2,414.68				
END FUND BALANCE	(8,200.32)	1,646.39	(6,848.46)				

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ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 12 - SPECIAL DONATIONS FUND							
CHARGE FOR SERVICE REVENUE	5,000.00	2,961.97	1,561.50	0.00	3,438.50	31.23	38.47
CONTRIBUTIONS/SPONSORSHIPS	57,800.00	27,134.59	17,207.68	0.00	40,592.32	29.77	19.14
INTEREST INCOME	2,600.00	978.20	1,396.08	0.00	1,203.92	53.70	75.04
TOTAL REVENUES	<u>65,400.00</u>	<u>31,074.76</u>	<u>20,165.26</u>	<u>0.00</u>	<u>45,234.74</u>	<u>30.83</u>	<u>21.42</u>
CONTRACTUAL	65,400.00	43,318.79	39,657.55	0.00	25,742.45	60.64	64.41
TOTAL EXPENDITURES	<u>65,400.00</u>	<u>43,318.79</u>	<u>39,657.55</u>	<u>0.00</u>	<u>25,742.45</u>	<u>60.64</u>	<u>64.41</u>
Fund 12 - SPECIAL DONATIONS FUND:							
TOTAL REVENUES	65,400.00	31,074.76	20,165.26	0.00	45,234.74	30.83	21.42
TOTAL EXPENDITURES	<u>65,400.00</u>	<u>43,318.79</u>	<u>39,657.55</u>	<u>0.00</u>	<u>25,742.45</u>	<u>60.64</u>	<u>64.41</u>
NET OF REVENUES & EXPENDITURES	0.00	(12,244.03)	(19,492.29)	0.00	19,492.29	100.00	100.00
BEG. FUND BALANCE	139,474.87	139,474.87	139,474.87				
END FUND BALANCE	139,474.87	127,230.84	119,982.58				

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ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 14 - SOCIAL SECURITY FUND							
PROPERTY TAX REVENUE	345,300.00	334,515.52	328,488.71	0.00	16,811.29	95.13	96.85
INTEREST INCOME	5,400.00	2,386.04	1,735.58	0.00	3,664.42	32.14	78.90
TOTAL REVENUES	350,700.00	336,901.56	330,224.29	0.00	20,475.71	94.16	96.69
FRINGE BENEFITS	417,150.00	254,920.99	234,950.38	0.00	182,199.62	56.32	56.39
TOTAL EXPENDITURES	417,150.00	254,920.99	234,950.38	0.00	182,199.62	56.32	56.39
Fund 14 - SOCIAL SECURITY FUND:							
TOTAL REVENUES	350,700.00	336,901.56	330,224.29	0.00	20,475.71	94.16	96.69
TOTAL EXPENDITURES	417,150.00	254,920.99	234,950.38	0.00	182,199.62	56.32	56.39
NET OF REVENUES & EXPENDITURES	(66,450.00)	81,980.57	95,273.91	0.00	(161,723.91)	143.38	147.71
BEG. FUND BALANCE	153,728.23	153,728.23	153,728.23				
END FUND BALANCE	87,278.23	235,708.80	249,002.14				

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ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 15 - SPECIAL RECREATION FUND							
PROPERTY TAX REVENUE	717,380.00	695,460.54	680,801.59	0.00	36,578.41	94.90	96.52
CHARGE FOR SERVICE REVENUE	155,791.00	102,069.81	96,873.90	0.00	58,917.10	62.18	64.91
CONTRIBUTIONS/SPONSORSHIPS	235,390.00	117,710.31	161,178.60	0.00	74,211.40	68.47	95.10
INTEREST INCOME	42,000.00	21,000.00	22,552.52	0.00	19,447.48	53.70	81.80
SPECIAL RECEIPTS	1,920.00	986.42	700.00	0.00	1,220.00	36.46	49.23
TOTAL REVENUES	1,152,481.00	937,227.08	962,106.61	0.00	190,374.39	83.48	91.38
SALARIES AND WAGES	454,670.00	289,492.71	245,918.89	0.00	208,751.11	54.09	54.57
FRINGE BENEFITS	85,900.00	31,004.54	44,718.42	33.16	41,148.42	52.10	48.08
CONTRACTUAL	99,635.00	43,330.64	50,329.40	650.00	48,655.60	51.17	36.31
COMMODITIES/SUPPLIES	39,800.00	22,167.92	18,392.43	2,418.41	18,989.16	52.29	61.02
UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	41.76
INSURANCE	13,300.00	5,533.33	5,369.60	3,221.70	4,708.70	64.60	40.51
ROUTINE/PERIODIC MAINTENANCE	18,200.00	9,100.02	18,125.00	1,500.00	(1,425.00)	107.83	36.55
CAPITAL OUTLAY	1,050,427.00	462,929.31	218,321.31	16,395.32	815,710.37	22.34	0.79
TOTAL EXPENDITURES	1,761,932.00	863,558.47	601,175.05	24,218.59	1,136,538.36	35.49	20.60
Fund 15 - SPECIAL RECREATION FUND:							
TOTAL REVENUES	1,152,481.00	937,227.08	962,106.61	0.00	190,374.39	83.48	91.38
TOTAL EXPENDITURES	1,761,932.00	863,558.47	601,175.05	24,218.59	1,136,538.36	35.49	20.60
NET OF REVENUES & EXPENDITURES	(609,451.00)	73,668.61	360,931.56	(24,218.59)	(946,163.97)	55.25	94.07
BEG. FUND BALANCE	1,953,814.08	1,953,814.08	1,953,814.08				
END FUND BALANCE	1,344,363.08	2,027,482.69	2,314,745.64				

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ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 16 - CAPITAL IMPROVEMENTS FUND							
PERSONAL PROPERTY REPLACEMENT TAXES	193,810.00	65,986.33	122,807.87	0.00	71,002.13	63.37	32.97
CONTRIBUTIONS/SPONSORSHIPS	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00	0.00
CAPITAL GRANTS	800,000.00	112,500.00	42,619.34	0.00	757,380.66	5.33	0.00
INTEREST INCOME	31,680.00	11,810.99	28,188.80	0.00	3,491.20	88.98	59.35
SPECIAL RECEIPTS	153,723.00	74,723.00	88,057.39	0.00	65,665.61	57.28	223.83
TRANSFERS FROM OTHER FUNDS	2,880,000.00	2,880,000.00	2,880,000.00	0.00	0.00	100.00	0.00
TOTAL REVENUES	4,259,213.00	3,345,020.32	3,161,673.40	0.00	1,097,539.60	74.23	7.07
CONTRACTUAL	6,881.00	3,440.52	10,337.50	0.00	(3,456.50)	150.23	100.00
CAPITAL OUTLAY	6,064,388.00	4,383,887.98	3,042,949.56	759,101.09	2,262,337.35	62.69	11.30
TRANSFERS TO OTHER FUNDS	74,723.00	74,723.00	74,723.39	0.00	(0.39)	100.00	0.00
TOTAL EXPENDITURES	6,145,992.00	4,462,051.50	3,128,010.45	759,101.09	2,258,880.46	63.25	11.34
Fund 16 - CAPITAL IMPROVEMENTS FUND:							
TOTAL REVENUES	4,259,213.00	3,345,020.32	3,161,673.40	0.00	1,097,539.60	74.23	7.07
TOTAL EXPENDITURES	6,145,992.00	4,462,051.50	3,128,010.45	759,101.09	2,258,880.46	63.25	11.34
NET OF REVENUES & EXPENDITURES	(1,886,779.00)	(1,117,031.18)	33,662.95	(759,101.09)	(1,161,340.86)	38.45	24.29
BEG. FUND BALANCE	2,715,182.29	2,715,182.29	2,715,182.29				
END FUND BALANCE	828,403.29	1,598,151.11	2,748,845.24				

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 19 - POLICE PROTECTION							
PROPERTY TAX REVENUE	23,000.00	21,941.38	22,120.69	0.00	879.31	96.18	95.82
INTEREST INCOME	1,600.00	657.77	838.32	0.00	761.68	52.40	95.94
TOTAL REVENUES	24,600.00	22,599.15	22,959.01	0.00	1,640.99	93.33	95.82
CONTRACTUAL	18,540.00	7,319.15	15,862.04	0.00	2,677.96	85.56	18.34
TOTAL EXPENDITURES	18,540.00	7,319.15	15,862.04	0.00	2,677.96	85.56	18.34
Fund 19 - POLICE PROTECTION:							
TOTAL REVENUES	24,600.00	22,599.15	22,959.01	0.00	1,640.99	93.33	95.82
TOTAL EXPENDITURES	18,540.00	7,319.15	15,862.04	0.00	2,677.96	85.56	18.34
NET OF REVENUES & EXPENDITURES	6,060.00	15,280.00	7,096.97	0.00	(1,036.97)	117.11	335.13
BEG. FUND BALANCE	64,748.56	64,748.56	64,748.56				
END FUND BALANCE	70,808.56	80,028.56	71,845.53				

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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 21 - BOND AMORTIZATION FUND							
PROPERTY TAX REVENUE	1,161,000.00	1,028,367.14	1,090,983.55	0.00	70,016.45	93.97	96.77
INTEREST INCOME	6,900.00	5,586.10	5,262.33	0.00	1,637.67	76.27	233.30
TOTAL REVENUES	1,167,900.00	1,033,953.24	1,096,245.88	0.00	71,654.12	93.86	97.12
TRANSFERS TO OTHER FUNDS	1,167,900.00	459,527.39	1,104,122.28	0.00	63,777.72	94.54	98.29
TOTAL EXPENDITURES	1,167,900.00	459,527.39	1,104,122.28	0.00	63,777.72	94.54	98.29
Fund 21 - BOND AMORTIZATION FUND:							
TOTAL REVENUES	1,167,900.00	1,033,953.24	1,096,245.88	0.00	71,654.12	93.86	97.12
TOTAL EXPENDITURES	1,167,900.00	459,527.39	1,104,122.28	0.00	63,777.72	94.54	98.29
NET OF REVENUES & EXPENDITURES	0.00	574,425.85	(7,876.40)	0.00	7,876.40	100.00	100.00
BEG. FUND BALANCE	9,626.54	9,626.54	9,626.54				
END FUND BALANCE	9,626.54	584,052.39	1,750.14				

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 22 - BOND PROCEEDS FUND							
INTEREST INCOME	29,700.00	9,803.08	15,005.82	0.00	14,694.18	50.52	90.64
TRANSFERS FROM OTHER FUNDS	1,167,900.00	459,527.39	1,104,122.28	0.00	63,777.72	94.54	98.29
TOTAL REVENUES	<u>1,197,600.00</u>	<u>469,330.47</u>	<u>1,119,128.10</u>	<u>0.00</u>	<u>78,471.90</u>	<u>93.45</u>	<u>98.20</u>
CONTRACTUAL	3,530.00	320.63	428.00	0.00	3,102.00	12.12	11.96
CAPITAL OUTLAY	546,500.00	408,350.00	310,247.42	364,968.90	(128,716.32)	123.55	42.90
DEBT SERVICE PRINCIPAL	445,000.00	0.00	0.00	0.00	445,000.00	0.00	100.00
DEBT SERVICE INTEREST/FEES	121,600.00	54,412.32	43,800.00	0.00	77,800.00	36.02	85.30
TOTAL EXPENDITURES	<u>1,116,630.00</u>	<u>463,082.95</u>	<u>354,475.42</u>	<u>364,968.90</u>	<u>397,185.68</u>	<u>64.43</u>	<u>63.66</u>
Fund 22 - BOND PROCEEDS FUND:							
TOTAL REVENUES	1,197,600.00	469,330.47	1,119,128.10	0.00	78,471.90	93.45	98.20
TOTAL EXPENDITURES	<u>1,116,630.00</u>	<u>463,082.95</u>	<u>354,475.42</u>	<u>364,968.90</u>	<u>397,185.68</u>	<u>64.43</u>	<u>63.66</u>
NET OF REVENUES & EXPENDITURES	80,970.00	6,247.52	764,652.68	(364,968.90)	(318,713.78)	493.62	79.98
BEG. FUND BALANCE	292,014.24	292,014.24	292,014.24				
END FUND BALANCE	372,984.24	298,261.76	1,056,666.92				

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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 24 - LAND ACQUISITION FUND							
INTEREST INCOME	14,300.00	5,445.20	10,972.76	0.00	3,327.24	76.73	84.76
TRANSFERS FROM OTHER FUNDS	174,723.00	174,723.00	174,723.39	0.00	(0.39)	100.00	0.00
TOTAL REVENUES	189,023.00	180,168.20	185,696.15	0.00	3,326.85	98.24	5.86
Fund 24 - LAND ACQUISITION FUND:							
TOTAL REVENUES	189,023.00	180,168.20	185,696.15	0.00	3,326.85	98.24	5.86
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	189,023.00	180,168.20	185,696.15	0.00	3,326.85	98.24	5.86
BEG. FUND BALANCE	786,461.93	786,461.93	786,461.93				
END FUND BALANCE	975,484.93	966,630.13	972,158.08				

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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 25 - PARK DEVELOPMENT FUND							
INTEREST INCOME	18,900.00	5,768.96	12,084.16	0.00	6,815.84	63.94	86.77
TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	100,000.00	0.00	0.00	100.00	0.00
TOTAL REVENUES	118,900.00	105,768.96	112,084.16	0.00	6,815.84	94.27	7.46
CAPITAL OUTLAY	415,500.00	207,750.00	0.00	0.00	415,500.00	0.00	0.00
TOTAL EXPENDITURES	415,500.00	207,750.00	0.00	0.00	415,500.00	0.00	0.00
Fund 25 - PARK DEVELOPMENT FUND:							
TOTAL REVENUES	118,900.00	105,768.96	112,084.16	0.00	6,815.84	94.27	7.46
TOTAL EXPENDITURES	415,500.00	207,750.00	0.00	0.00	415,500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(296,600.00)	(101,981.04)	112,084.16	0.00	(408,684.16)	37.79	2.47
BEG. FUND BALANCE	907,932.07	907,932.07	907,932.07				
END FUND BALANCE	611,332.07	805,951.03	1,020,016.23				

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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20	BUDGET	YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT	PREV YEAR
	ORIGINAL	YEAR-TO-DATE					YTD BALANCE
	BUDGET	THRU 10/31/19	10/31/2019	YEAR-TO-DATE	BALANCE	USED	% BDGT
							USED
Fund 26 - TRAILS AND PATHWAYS FUND							
INTEREST INCOME	4,800.00	1,281.04	4,035.42	0.00	764.58	84.07	102.62
TRANSFERS FROM OTHER FUNDS	100,000.00	100,000.00	100,000.00	0.00	0.00	100.00	0.00
TOTAL REVENUES	104,800.00	101,281.04	104,035.42	0.00	764.58	99.27	2.01
CAPITAL OUTLAY	248,500.00	124,249.98	53,500.00	0.00	195,000.00	21.53	0.00
TOTAL EXPENDITURES	248,500.00	124,249.98	53,500.00	0.00	195,000.00	21.53	0.00
Fund 26 - TRAILS AND PATHWAYS FUND:							
TOTAL REVENUES	104,800.00	101,281.04	104,035.42	0.00	764.58	99.27	2.01
TOTAL EXPENDITURES	248,500.00	124,249.98	53,500.00	0.00	195,000.00	21.53	0.00
NET OF REVENUES & EXPENDITURES	(143,700.00)	(22,968.94)	50,535.42	0.00	(194,235.42)	35.17	4.23
BEG. FUND BALANCE	307,485.99	307,485.99	307,485.99				
END FUND BALANCE	163,785.99	284,517.05	358,021.41				

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ATTACHMENT B -
 Breakout by Fund

ACCOUNT DESCRIPTION	2019-20 ORIGINAL BUDGET	BUDGET YEAR-TO-DATE THRU 10/31/19	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED	PREV YEAR % BDGT USED
Fund 27 - HUMAN KINETICS PARK IMPROVEMENT FUND							
CONTRIBUTIONS/SPONSORSHIPS	904,164.00	226,041.00	500,000.00	0.00	404,164.00	55.30	0.00
CAPITAL GRANTS	137,500.00	137,500.00	200,000.00	0.00	(62,500.00)	145.45	0.00
INTEREST INCOME	0.00	0.00	23,913.09	0.00	(23,913.09)	100.00	0.00
TRANSFERS FROM OTHER FUNDS	150,000.00	150,000.00	150,000.00	0.00	0.00	100.00	0.00
TOTAL REVENUES	1,191,664.00	513,541.00	873,913.09	0.00	317,750.91	73.34	0.00
CONTRACTUAL	71,200.00	35,600.33	11,008.00	0.00	60,192.00	15.46	0.00
CAPITAL OUTLAY	1,120,464.00	0.00	395,015.38	0.00	725,448.62	35.25	0.01
TOTAL EXPENDITURES	1,191,664.00	35,600.33	406,023.38	0.00	785,640.62	34.07	0.01
Fund 27 - HUMAN KINETICS PARK IMPROVEM							
TOTAL REVENUES	1,191,664.00	513,541.00	873,913.09	0.00	317,750.91	73.34	0.00
TOTAL EXPENDITURES	1,191,664.00	35,600.33	406,023.38	0.00	785,640.62	34.07	0.01
NET OF REVENUES & EXPENDITURES	0.00	477,940.67	467,889.71	0.00	(467,889.71)	100.00	0.00
BEG. FUND BALANCE	1,996,655.30	1,996,655.30	1,996,655.30				
END FUND BALANCE	1,996,655.30	2,474,595.97	2,464,545.01				
TOTAL REVENUES - ALL FUNDS	24,376,267.00	19,969,589.58	20,474,111.87	(2,951.00)	3,905,106.13	83.98	66.78
TOTAL EXPENDITURES - ALL FUNDS	26,842,032.00	15,932,112.33	14,594,040.38	1,390,522.94	10,857,468.68	59.55	32.97
NET OF REVENUES & EXPENDITURES	(2,465,765.00)	4,037,477.25	5,880,071.49	(1,393,473.94)	(6,952,362.55)	181.96	341.45
BEG. FUND BALANCE - ALL FUNDS	23,811,898.40	23,811,898.40	23,811,898.40				
END FUND BALANCE - ALL FUNDS	21,346,133.40	27,849,375.65	29,691,969.89				

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20		ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019		
Fund 01 - GENERAL					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	6,255,272.00	5,781,364.78	0.00	473,907.22
	TOTAL EXPENDITURES	4,339,978.00	3,384,728.22	19,230.30	936,019.48
	Net - Dept 01-001 - ADMINISTRATION	1,915,294.00	2,396,636.56	(19,230.30)	(462,112.26)
Dept 10-006 - PUBLIC AFFAIRS - VOLUNTEERS					
	TOTAL EXPENDITURES	6,749.00	1,548.72	0.00	5,200.28
	Net - Dept 10-006 - PUBLIC AFFAIRS - VOLUNTEERS	(6,749.00)	(1,548.72)	0.00	(5,200.28)
Dept 10-069 - PUBLIC AFFAIRS - MARKETING					
	TOTAL EXPENDITURES	145,589.00	68,036.61	7,270.00	70,282.39
	Net - Dept 10-069 - PUBLIC AFFAIRS - MARKETING	(145,589.00)	(68,036.61)	(7,270.00)	(70,282.39)
Dept 20-001 - OPERATIONS - ADMINISTRATION					
	TOTAL REVENUES	6,000.00	160.00	0.00	5,840.00
	TOTAL EXPENDITURES	286,881.00	113,408.59	10,212.54	163,259.87
	Net - Dept 20-001 - OPERATIONS - ADMINISTRATION	(280,881.00)	(113,248.59)	(10,212.54)	(157,419.87)
Dept 20-070 - ADMINISTRATION - SAFETY					
	TOTAL EXPENDITURES	21,229.00	7,886.78	98.75	13,243.47
	Net - Dept 20-070 - ADMINISTRATION - SAFETY	(21,229.00)	(7,886.78)	(98.75)	(13,243.47)
Dept 20-071 - OPERATIONS - LANDSCAPE MAINTENANCE					
	TOTAL REVENUES	3,500.00	0.00	0.00	3,500.00
	TOTAL EXPENDITURES	627,815.00	355,832.56	5,008.00	266,974.44
	Net - Dept 20-071 - OPERATIONS - LANDSCAPE MAINTENANCE	(624,315.00)	(355,832.56)	(5,008.00)	(263,474.44)
Dept 20-072 - OPERATIONS - FACILITIES & EQUIPMENT					
	TOTAL EXPENDITURES	468,985.00	220,825.54	590.00	247,569.46
	Net - Dept 20-072 - OPERATIONS - FACILITIES & EQUIPMENT	(468,985.00)	(220,825.54)	(590.00)	(247,569.46)
Dept 20-073 - OPERATIONS - PARK MAINTENANCE					
	TOTAL REVENUES	270.00	0.00	0.00	270.00
	TOTAL EXPENDITURES	170,778.00	88,863.71	1,512.19	80,402.10
	Net - Dept 20-073 - OPERATIONS - PARK MAINTENANCE	(170,508.00)	(88,863.71)	(1,512.19)	(80,132.10)
Dept 20-074 - OPERATIONS - FLOWER ISLANDS					
	TOTAL REVENUES	112,000.00	112,083.18	0.00	(83.18)
	TOTAL EXPENDITURES	175,469.00	109,737.79	2,736.05	62,995.16
	Net - Dept 20-074 - OPERATIONS - FLOWER ISLANDS	(63,469.00)	2,345.39	(2,736.05)	(63,078.34)
Dept 20-075 - OPERATIONS - PARK FLOWERS					
	TOTAL REVENUES	4,294.00	0.00	0.00	4,294.00
	TOTAL EXPENDITURES	298,894.00	166,967.24	2,736.05	129,190.71
	Net - Dept 20-075 - OPERATIONS - PARK FLOWERS	(294,600.00)	(166,967.24)	(2,736.05)	(124,896.71)
Dept 20-079 - OPERATIONS - SPECIAL PROJECTS					
	TOTAL EXPENDITURES	183,325.00	64,546.95	24,958.40	93,819.65
	Net - Dept 20-079 - OPERATIONS - SPECIAL PROJECTS	(183,325.00)	(64,546.95)	(24,958.40)	(93,819.65)
Dept 20-080 - OPERATIONS - NATURAL AREAS					
	TOTAL EXPENDITURES	113,238.00	56,641.76	0.00	56,596.24
	Net - Dept 20-080 - OPERATIONS - NATURAL AREAS	(113,238.00)	(56,641.76)	0.00	(56,596.24)
Dept 20-300 - PLANNING - PLANNING & DEVELOPMENT					
	TOTAL EXPENDITURES	233,546.00	86,656.26	34,953.79	111,935.95
	Net - Dept 20-300 - PLANNING - PLANNING & DEVELOPMENT	(233,546.00)	(86,656.26)	(34,953.79)	(111,935.95)
Dept 30-077 - FACILITIES - SKATE PARK					
	TOTAL EXPENDITURES	105.00	0.00	0.00	105.00
	Net - Dept 30-077 - FACILITIES - SKATE PARK	(105.00)	0.00	0.00	(105.00)
Dept 30-091 - FACILITIES - SPALDING PARK					
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	(1,386.80)	0.00	1,386.80
	Net - Dept 30-091 - FACILITIES - SPALDING PARK	0.00	1,386.80	0.00	(1,386.80)
Dept 30-098 - FACILITIES - DOUGLASS BRANCH LIBRARY					
	TOTAL REVENUES	830.00	90.00	0.00	740.00
	TOTAL EXPENDITURES	13,714.00	987.30	0.00	12,726.70
	Net - Dept 30-098 - FACILITIES - DOUGLASS BRANCH LIBRARY	(12,884.00)	(897.30)	0.00	(11,986.70)
Dept 60-096 - OTHER PROGRAMS - EDDIE ALBERT GARDENS					
	TOTAL REVENUES	5,069.00	4,705.00	0.00	364.00
	TOTAL EXPENDITURES	2,378.00	2,112.11	0.00	265.89
	Net - Dept 60-096 - OTHER PROGRAMS - EDDIE ALBERT GARDENS	2,691.00	2,592.89	0.00	98.11
	TOTAL REVENUES	6,387,235.00	5,898,402.96	0.00	488,832.04
	TOTAL EXPENDITURES	7,088,673.00	4,727,393.34	109,306.07	2,251,973.59
	NET OF REVENUES & EXPENDITURES	(701,438.00)	1,171,009.62	(109,306.07)	(1,763,141.55)

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20			
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 02 - RECREATION					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	2,292,310.00	2,103,129.51	0.00	189,180.49
	TOTAL EXPENDITURES	807,040.00	576,580.02	0.00	230,459.98
	Net - Dept 01-001 - ADMINISTRATION	1,485,270.00	1,526,549.49	0.00	(41,279.49)
Dept 30-020 - FACILITIES - DOUGLASS ANNEX					
	TOTAL REVENUES	3,240.00	2,107.50	0.00	1,132.50
	TOTAL EXPENDITURES	12,940.00	5,023.56	180.00	7,736.44
	Net - Dept 30-020 - FACILITIES - DOUGLASS ANNEX	(9,700.00)	(2,916.06)	(180.00)	(6,603.94)
Dept 30-021 - FACILITIES - HAYS CENTER					
	TOTAL REVENUES	21,630.00	1,735.00	0.00	19,895.00
	TOTAL EXPENDITURES	28,731.00	11,247.71	90.00	17,393.29
	Net - Dept 30-021 - FACILITIES - HAYS CENTER	(7,101.00)	(9,512.71)	(90.00)	2,501.71
Dept 30-076 - FACILITIES - BALL FIELDS					
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	328,331.00	173,773.46	252.00	154,305.54
	Net - Dept 30-076 - FACILITIES - BALL FIELDS	(328,331.00)	(173,773.46)	(252.00)	(154,305.54)
Dept 30-091 - FACILITIES - SPALDING PARK					
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
	Net - Dept 30-091 - FACILITIES - SPALDING PARK	0.00	0.00	0.00	0.00
Dept 30-092 - FACILITIES - DOUGLASS COMMUNITY CENTER					
	TOTAL REVENUES	10,390.00	6,455.50	0.00	3,934.50
	TOTAL EXPENDITURES	171,793.00	79,297.08	180.00	92,315.92
	Net - Dept 30-092 - FACILITIES - DOUGLASS COMMUNITY CENTER	(161,403.00)	(72,841.58)	(180.00)	(88,381.42)
Dept 30-093 - FACILITIES - BICENTENNIAL CENTER					
	TOTAL REVENUES	19,670.00	11,473.63	0.00	8,196.37
	TOTAL EXPENDITURES	0.00	(1,642.90)	90.00	1,552.90
	Net - Dept 30-093 - FACILITIES - BICENTENNIAL CENTER	19,670.00	13,116.53	(90.00)	6,643.47
Dept 30-094 - FACILITIES - KAUFMAN LAKE					
	TOTAL REVENUES	1,520.00	1,690.00	0.00	(170.00)
	TOTAL EXPENDITURES	6,876.00	2,214.52	0.00	4,661.48
	Net - Dept 30-094 - FACILITIES - KAUFMAN LAKE	(5,356.00)	(524.52)	0.00	(4,831.48)
Dept 30-097 - FACILITIES - BMC/PAVILION RENTAL					
	TOTAL REVENUES	12,570.00	12,730.00	0.00	(160.00)
	Net - Dept 30-097 - FACILITIES - BMC/PAVILION RENTAL	12,570.00	12,730.00	0.00	(160.00)
Dept 30-155 - FACILITIES - DOG PARK					
	TOTAL REVENUES	14,570.00	5,876.00	0.00	8,694.00
	TOTAL EXPENDITURES	5,900.00	1,791.23	0.00	4,108.77
	Net - Dept 30-155 - FACILITIES - DOG PARK	8,670.00	4,084.77	0.00	4,585.23
Dept 30-160 - FACILITIES - LEONARD RECREATION CENTER					
	TOTAL REVENUES	183,930.00	109,416.20	0.00	74,513.80
	TOTAL EXPENDITURES	351,556.00	170,993.68	180.00	180,382.32
	Net - Dept 30-160 - FACILITIES - LEONARD RECREATION CENTER	(167,626.00)	(61,577.48)	(180.00)	(105,868.52)
Dept 40-025 - SPORTS PROGRAMS - DODDS TENNIS CENTER					
	TOTAL REVENUES	271,695.00	122,743.87	0.00	148,951.13
	TOTAL EXPENDITURES	288,655.00	109,433.10	16,482.50	162,739.40
	Net - Dept 40-025 - SPORTS PROGRAMS - DODDS TENNIS CENTER	(16,960.00)	13,310.77	(16,482.50)	(13,788.27)
Dept 40-065 - SPORTS PROGRAMS - FITNESS EVENTS					
	TOTAL REVENUES	13,590.00	6,950.44	0.00	6,639.56
	TOTAL EXPENDITURES	19,500.00	9,053.24	0.00	10,446.76
	Net - Dept 40-065 - SPORTS PROGRAMS - FITNESS EVENTS	(5,910.00)	(2,102.80)	0.00	(3,807.20)
Dept 40-081 - SPORTS PROGRAMS - ADULT BASKETBALL					
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
	Net - Dept 40-081 - SPORTS PROGRAMS - ADULT BASKETBALL	0.00	0.00	0.00	0.00
Dept 40-082 - SPORTS PROGRAMS - ADULT SOFTBALL					
	TOTAL REVENUES	82,930.00	75,358.75	0.00	7,571.25
	TOTAL EXPENDITURES	75,500.00	46,605.73	0.00	28,894.27
	Net - Dept 40-082 - SPORTS PROGRAMS - ADULT SOFTBALL	7,430.00	28,753.02	0.00	(21,323.02)
Dept 40-083 - SPORTS PROGRAMS - ADULT VOLLEYBALL					
	TOTAL REVENUES	16,480.00	9,295.00	0.00	7,185.00
	TOTAL EXPENDITURES	15,660.00	4,536.27	0.00	11,123.73
	Net - Dept 40-083 - SPORTS PROGRAMS - ADULT VOLLEYBALL	820.00	4,758.73	0.00	(3,938.73)
Dept 40-085 - SPORTS PROGRAMS - YOUTH BASKETBALL					
	TOTAL REVENUES	19,550.00	0.00	0.00	19,550.00
	TOTAL EXPENDITURES	20,650.00	3,702.30	0.00	16,947.70
	Net - Dept 40-085 - SPORTS PROGRAMS - YOUTH BASKETBALL	(1,100.00)	(3,702.30)	0.00	2,602.30
Dept 40-086 - SPORTS PROGRAMS - YOUTH SOFTBALL					
	TOTAL REVENUES	7,780.00	3,008.50	0.00	4,771.50
	TOTAL EXPENDITURES	8,600.00	4,070.61	0.00	4,529.39
	Net - Dept 40-086 - SPORTS PROGRAMS - YOUTH SOFTBALL	(820.00)	(1,062.11)	0.00	242.11
Dept 40-088 - SPORTS PROGRAMS - YOUTH SOCCER					
	TOTAL REVENUES	32,730.00	14,684.00	0.00	18,046.00
	TOTAL EXPENDITURES	32,790.00	13,381.98	0.00	19,408.02
	Net - Dept 40-088 - SPORTS PROGRAMS - YOUTH SOCCER	(60.00)	1,302.02	0.00	(1,362.02)

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 50.27

ATTACHMENT C -
 Totals by Program

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20 ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 02 - RECREATION					
Dept 40-150 - SPORTS PROGRAMS - GROUP FITNESS PROGRAMS					
	TOTAL REVENUES	29,870.00	16,939.00	0.00	12,931.00
	TOTAL EXPENDITURES	17,950.00	8,720.73	0.00	9,229.27
	Net - Dept 40-150 - SPORTS PROGRAMS - GROUP FITNESS PROGRAM	11,920.00	8,218.27	0.00	3,701.73
Dept 40-154 - SPORTS PROGRAMS - SPRINGER FITNESS					
	TOTAL REVENUES	5,200.00	671.00	0.00	4,529.00
	TOTAL EXPENDITURES	3,100.00	1,070.77	0.00	2,029.23
	Net - Dept 40-154 - SPORTS PROGRAMS - SPRINGER FITNESS	2,100.00	(399.77)	0.00	2,499.77
Dept 40-195 - SPORTS PROGRAMS-MOTOR SKILLS DEVELOPMENT					
	TOTAL REVENUES	19,900.00	14,641.70	0.00	5,258.30
	TOTAL EXPENDITURES	6,900.00	3,730.61	0.00	3,169.39
	Net - Dept 40-195 - SPORTS PROGRAMS-MOTOR SKILLS DEVELOPMEN	13,000.00	10,911.09	0.00	2,088.91
Dept 40-196 - SPORTS PROGRAMS - SPORTS CAMPS					
	TOTAL REVENUES	5,940.00	5,389.13	0.00	550.87
	TOTAL EXPENDITURES	4,240.00	2,441.11	0.00	1,798.89
	Net - Dept 40-196 - SPORTS PROGRAMS - SPORTS CAMPS	1,700.00	2,948.02	0.00	(1,248.02)
Dept 40-197 - SPORTS PROGRAMS - DODDS SOCCER RENTALS					
	TOTAL REVENUES	19,130.00	4,808.72	0.00	14,321.28
	TOTAL EXPENDITURES	5,800.00	2,367.21	0.00	3,432.79
	Net - Dept 40-197 - SPORTS PROGRAMS - DODDS SOCCER RENTALS	13,330.00	2,441.51	0.00	10,888.49
Dept 40-198 - SPORTS PROGRAMS - BALL FIELD RENTAL					
	TOTAL REVENUES	46,980.00	36,666.25	0.00	10,313.75
	TOTAL EXPENDITURES	23,280.00	13,280.32	0.00	9,999.68
	Net - Dept 40-198 - SPORTS PROGRAMS - BALL FIELD RENTAL	23,700.00	23,385.93	0.00	314.07
Dept 40-200 - SPORTS PROGRAMS - YOUTH VOLLEYBALL					
	TOTAL REVENUES	3,990.00	7,754.70	0.00	(3,764.70)
	TOTAL EXPENDITURES	3,560.00	1,415.82	0.00	2,144.18
	Net - Dept 40-200 - SPORTS PROGRAMS - YOUTH VOLLEYBALL	430.00	6,338.88	0.00	(5,908.88)
Dept 40-202 - SPORTS PROGRAMS - ADULT SOCCER					
	TOTAL REVENUES	3,563.00	(1,818.00)	0.00	5,381.00
	TOTAL EXPENDITURES	11,913.00	3,733.79	0.00	8,179.21
	Net - Dept 40-202 - SPORTS PROGRAMS - ADULT SOCCER	(8,350.00)	(5,551.79)	0.00	(2,798.21)
Dept 40-203 - SPORTS PROGRAMS-DOUGLASS YOUTH					
	TOTAL REVENUES	19,250.00	4,882.00	0.00	14,368.00
	TOTAL EXPENDITURES	16,347.00	1,421.49	0.00	14,925.51
	Net - Dept 40-203 - SPORTS PROGRAMS-DOUGLASS YOUTH	2,903.00	3,460.51	0.00	(557.51)
Dept 40-204 - SPORTS PROGRAMS-DOUGLASS ADULT					
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	1,130.00	0.00	0.00	1,130.00
	Net - Dept 40-204 - SPORTS PROGRAMS-DOUGLASS ADULT	(1,130.00)	0.00	0.00	(1,130.00)
Dept 50-004 - AFTERSCHOOL/DAYCAMP-DOUGLASS AFTERSCHOOL					
	TOTAL REVENUES	22,660.00	9,989.00	0.00	12,671.00
	TOTAL EXPENDITURES	30,274.00	10,979.24	0.00	19,294.76
	Net - Dept 50-004 - AFTERSCHOOL/DAYCAMP-DOUGLASS AFTERSCHOC	(7,614.00)	(990.24)	0.00	(6,623.76)
Dept 50-005 - AFTERSCHOOL/DAYCAMP-GIRLS EXPLORE					
	TOTAL REVENUES	20,150.00	16,162.50	0.00	3,987.50
	TOTAL EXPENDITURES	24,915.00	15,230.18	0.00	9,684.82
	Net - Dept 50-005 - AFTERSCHOOL/DAYCAMP-GIRLS EXPLORE	(4,765.00)	932.32	0.00	(5,697.32)
Dept 50-006 - AFTERSCHOOL/DAYCAMP-DOUGLASS SCHOOL OUT					
	TOTAL REVENUES	2,700.00	817.50	0.00	1,882.50
	TOTAL EXPENDITURES	10,331.00	2,711.92	0.00	7,619.08
	Net - Dept 50-006 - AFTERSCHOOL/DAYCAMP-DOUGLASS SCHOOL OUT	(7,631.00)	(1,894.42)	0.00	(5,736.58)
Dept 50-009 - AFTERSCHOOL/DAYCAMP - TEEN CAMP					
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	1,032.78	0.00	(1,032.78)
	Net - Dept 50-009 - AFTERSCHOOL/DAYCAMP - TEEN CAMP	0.00	(1,032.78)	0.00	1,032.78
Dept 50-011 - AFTERSCHOOL/DAYCAMP-BUSYBEES/SWINGSETTER					
	TOTAL REVENUES	135,710.00	60,755.84	0.00	74,954.16
	TOTAL EXPENDITURES	92,990.00	39,249.76	0.00	53,740.24
	Net - Dept 50-011 - AFTERSCHOOL/DAYCAMP-BUSYBEES/SWINGSETTI	42,720.00	21,506.08	0.00	21,213.92
Dept 50-012 - AFTERSCHOOL/DAYCAMP-LEONHARD DAY CAMP					
	TOTAL REVENUES	176,770.00	163,429.70	0.00	13,340.30
	TOTAL EXPENDITURES	179,420.00	157,155.69	0.00	22,264.31
	Net - Dept 50-012 - AFTERSCHOOL/DAYCAMP-LEONHARD DAY CAMP	(2,650.00)	6,274.01	0.00	(8,924.01)
Dept 50-013 - AFTERSCHOOL/DAYCAMP-DOUGLASS DAY CAMP					
	TOTAL REVENUES	54,860.00	50,511.50	0.00	4,348.50
	TOTAL EXPENDITURES	65,934.00	54,797.90	0.00	11,136.10
	Net - Dept 50-013 - AFTERSCHOOL/DAYCAMP-DOUGLASS DAY CAMP	(11,074.00)	(4,286.40)	0.00	(6,787.60)
Dept 50-016 - AFTERSCHOOL/DAYCAMP-COMMUNITY MATTERS GR					
	TOTAL REVENUES	1,480.00	0.00	0.00	1,480.00
	TOTAL EXPENDITURES	5,410.00	1,045.47	0.00	4,364.53
	Net - Dept 50-016 - AFTERSCHOOL/DAYCAMP-COMMUNITY MATTERS ((3,930.00)	(1,045.47)	0.00	(2,884.53)
Dept 50-017 - AFTERSCHOOL/DAYCAMP-LEONHARD AFTERSCHOOL					
	TOTAL REVENUES	57,313.00	23,897.50	0.00	33,415.50
	TOTAL EXPENDITURES	56,370.00	18,170.72	0.00	38,199.28
	Net - Dept 50-017 - AFTERSCHOOL/DAYCAMP-LEONHARD AFTERSCHOC	943.00	5,726.78	0.00	(4,783.78)

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20			
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 02 - RECREATION					
Dept 50-144 - AFTERSCHOOL/DAYCAMP-PRESCHOOL CLASS					
	TOTAL REVENUES	6,700.00	3,661.50	0.00	3,038.50
	TOTAL EXPENDITURES	7,950.00	2,051.71	0.00	5,898.29
	Net - Dept 50-144 - AFTERSCHOOL/DAYCAMP-PRESCHOOL CLASS	(1,250.00)	1,609.79	0.00	(2,859.79)
Dept 60-026 - OTHER PROGRAMS - SHOLEM SWIM TEAM					
	TOTAL REVENUES	28,200.00	19,866.50	0.00	8,333.50
	TOTAL EXPENDITURES	27,630.00	21,047.01	0.00	6,582.99
	Net - Dept 60-026 - OTHER PROGRAMS - SHOLEM SWIM TEAM	570.00	(1,180.51)	0.00	1,750.51
Dept 60-130 - OTHER PROGRAMS - DOUGLASS SENIORS					
	TOTAL REVENUES	48,050.00	32,492.00	0.00	15,558.00
	TOTAL EXPENDITURES	100,990.00	60,375.66	500.00	40,114.34
	Net - Dept 60-130 - OTHER PROGRAMS - DOUGLASS SENIORS	(52,940.00)	(27,883.66)	(500.00)	(24,556.34)
Dept 60-131 - OTHER PROGRAMS - HAYS SENIORS					
	TOTAL REVENUES	5,250.00	2,416.00	0.00	2,834.00
	TOTAL EXPENDITURES	17,960.00	6,880.19	0.00	11,079.81
	Net - Dept 60-131 - OTHER PROGRAMS - HAYS SENIORS	(12,710.00)	(4,464.19)	0.00	(8,245.81)
Dept 60-241 - OTHER PROGRAMS - SCHOOLS DAY OUT					
	TOTAL REVENUES	10,820.00	3,158.00	0.00	7,662.00
	TOTAL EXPENDITURES	15,370.00	4,881.29	0.00	10,488.71
	Net - Dept 60-241 - OTHER PROGRAMS - SCHOOLS DAY OUT	(4,550.00)	(1,723.29)	0.00	(2,826.71)
Dept 65-123 - TEEN - TEENS IN ACTION					
	TOTAL REVENUES	800.00	0.00	0.00	800.00
	TOTAL EXPENDITURES	9,565.00	2,097.44	0.00	7,467.56
	Net - Dept 65-123 - TEEN - TEENS IN ACTION	(8,765.00)	(2,097.44)	0.00	(6,667.56)
Dept 68-092 - SPECIAL EVENTS-DOUGLASS COMMUNITY CENTER					
	TOTAL REVENUES	0.00	750.00	0.00	(750.00)
	TOTAL EXPENDITURES	10,514.00	2,860.08	459.99	7,193.93
	Net - Dept 68-092 - SPECIAL EVENTS-DOUGLASS COMMUNITY CENTR	(10,514.00)	(2,110.08)	(459.99)	(7,943.93)
Dept 69-024 - CONCESSIONS - SHOLEM AQUATIC CENTER					
	TOTAL REVENUES	90,340.00	75,282.50	0.00	15,057.50
	TOTAL EXPENDITURES	82,400.00	73,164.21	0.00	9,235.79
	Net - Dept 69-024 - CONCESSIONS - SHOLEM AQUATIC CENTER	7,940.00	2,118.29	0.00	5,821.71
Dept 69-041 - CONCESSIONS - YOUTH BASEBALL/ZAHND PARK					
	TOTAL REVENUES	500.00	0.00	0.00	500.00
	TOTAL EXPENDITURES	1,145.00	715.73	0.00	429.27
	Net - Dept 69-041 - CONCESSIONS - YOUTH BASEBALL/ZAHND PAR	(645.00)	(715.73)	0.00	70.73
Dept 69-080 - CONCESSIONS - DODDS PARK					
	TOTAL REVENUES	34,380.00	23,087.70	0.00	11,292.30
	TOTAL EXPENDITURES	36,213.00	21,544.19	0.00	14,668.81
	Net - Dept 69-080 - CONCESSIONS - DODDS PARK	(1,833.00)	1,543.51	0.00	(3,376.51)
Dept 69-088 - CONCESSIONS - DODDS SOCCER COMPLEX					
	TOTAL REVENUES	500.00	239.12	0.00	260.88
	TOTAL EXPENDITURES	2,800.00	844.81	0.00	1,955.19
	Net - Dept 69-088 - CONCESSIONS - DODDS SOCCER COMPLEX	(2,300.00)	(605.69)	0.00	(1,694.31)
Dept 70-022 - POOLS AND AQUATICS - SHOLEM POOL					
	TOTAL REVENUES	493,760.00	398,504.46	0.00	95,255.54
	TOTAL EXPENDITURES	644,277.00	465,191.46	220.00	178,865.54
	Net - Dept 70-022 - POOLS AND AQUATICS - SHOLEM POOL	(150,517.00)	(66,687.00)	(220.00)	(83,610.00)
	TOTAL REVENUES	4,349,351.00	3,461,609.72	0.00	887,741.28
	TOTAL EXPENDITURES	3,691,200.00	2,210,270.88	18,634.49	1,462,294.63
	NET OF REVENUES & EXPENDITURES	658,151.00	1,251,338.84	(18,634.49)	(574,553.35)
Fund 03 - MUSEUM					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	1,744,833.00	1,584,216.48	0.00	160,616.52
	TOTAL EXPENDITURES	538,166.00	381,440.37	0.00	156,725.63
	Net - Dept 01-001 - ADMINISTRATION	1,206,667.00	1,202,776.11	0.00	3,890.89
Dept 15-014 - CULTURAL ARTS - BACH'S LUNCH					
	TOTAL REVENUES	1,150.00	99.00	0.00	1,051.00
	TOTAL EXPENDITURES	3,755.00	1,472.80	190.24	2,091.96
	Net - Dept 15-014 - CULTURAL ARTS - BACH'S LUNCH	(2,605.00)	(1,373.80)	(190.24)	(1,040.96)
Dept 15-015 - CULTURAL ARTS - YOUTH THEATRE					
	TOTAL REVENUES	92,978.00	40,621.79	0.00	52,356.21
	TOTAL EXPENDITURES	82,415.00	43,264.63	5,083.06	34,067.31
	Net - Dept 15-015 - CULTURAL ARTS - YOUTH THEATRE	10,563.00	(2,642.84)	(5,083.06)	18,288.90
Dept 15-031 - CULTURAL ARTS - TASTE OF CU					
	TOTAL REVENUES	77,153.00	81,966.15	0.00	(4,813.15)
	TOTAL EXPENDITURES	81,735.00	85,957.27	300.00	(4,522.27)
	Net - Dept 15-031 - CULTURAL ARTS - TASTE OF CU	(4,582.00)	(3,991.12)	(300.00)	(290.88)
Dept 15-032 - CULTURAL ARTS - SUMMER CONCERTS					
	TOTAL REVENUES	4,130.00	3,500.00	0.00	630.00
	TOTAL EXPENDITURES	14,129.00	12,116.02	200.00	1,812.98
	Net - Dept 15-032 - CULTURAL ARTS - SUMMER CONCERTS	(9,999.00)	(8,616.02)	(200.00)	(1,182.98)
Dept 15-036 - CULTURAL ARTS - ART EXHIBITION SERIES					
	TOTAL REVENUES	2,463.00	1,690.00	0.00	773.00

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20			
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 03 - MUSEUM					
	TOTAL EXPENDITURES	11,670.00	3,195.89	0.00	8,474.11
	Net - Dept 15-036 - CULTURAL ARTS - ART EXHIBITION SERIES	(9,207.00)	(1,505.89)	0.00	(7,701.11)
	Dept 15-038 - CULTURAL ARTS - BALLET PROGRAMS				
	TOTAL REVENUES	91,605.00	45,996.00	0.00	45,609.00
	TOTAL EXPENDITURES	78,209.00	38,501.77	0.00	39,707.23
	Net - Dept 15-038 - CULTURAL ARTS - BALLET PROGRAMS	13,396.00	7,494.23	0.00	5,901.77
	Dept 15-067 - CULTURAL ARTS-FLANNEL FEST (FEST ARTS)				
	TOTAL REVENUES	628.00	4,292.00	0.00	(3,664.00)
	TOTAL EXPENDITURES	7,840.00	14,413.15	0.00	(6,573.15)
	Net - Dept 15-067 - CULTURAL ARTS-FLANNEL FEST (FEST ARTS)	(7,212.00)	(10,121.15)	0.00	2,909.15
	Dept 15-068 - CULTURAL ARTS - SPECIAL EVENTS				
	TOTAL REVENUES	2,328.00	50.00	0.00	2,278.00
	TOTAL EXPENDITURES	62,131.00	25,910.74	0.00	36,220.26
	Net - Dept 15-068 - CULTURAL ARTS - SPECIAL EVENTS	(59,803.00)	(25,860.74)	0.00	(33,942.26)
	Dept 15-078 - CULTURAL ARTS - VIRGINIA THEATRE RENTALS				
	TOTAL REVENUES	173,443.00	279,603.33	0.00	(106,160.33)
	TOTAL EXPENDITURES	204,276.00	84,927.57	2,197.75	117,150.68
	Net - Dept 15-078 - CULTURAL ARTS - VIRGINIA THEATRE RENTAL	(30,833.00)	194,675.76	(2,197.75)	(223,311.01)
	Dept 15-140 - CULTURAL ARTS - IRISH DANCE				
	TOTAL REVENUES	8,593.00	2,930.75	0.00	5,662.25
	TOTAL EXPENDITURES	6,458.00	1,354.68	0.00	5,103.32
	Net - Dept 15-140 - CULTURAL ARTS - IRISH DANCE	2,135.00	1,576.07	0.00	558.93
	Dept 15-141 - CULTURAL ARTS - DANCE PERFORMANCE				
	TOTAL REVENUES	6,440.00	5,583.00	0.00	857.00
	TOTAL EXPENDITURES	25,383.00	2,471.33	0.00	22,911.67
	Net - Dept 15-141 - CULTURAL ARTS - DANCE PERFORMANCE	(18,943.00)	3,111.67	0.00	(22,054.67)
	Dept 15-143 - CULTURAL ARTS - CULTURAL ARTS PROGRAM				
	TOTAL REVENUES	24,440.00	20,027.50	0.00	4,412.50
	TOTAL EXPENDITURES	29,204.00	15,035.69	0.00	14,168.31
	Net - Dept 15-143 - CULTURAL ARTS - CULTURAL ARTS PROGRAM	(4,764.00)	4,991.81	0.00	(9,755.81)
	Dept 15-146 - CULTURAL ARTS-OTHER DANCE PROGRAMS				
	TOTAL REVENUES	8,530.00	9,289.50	0.00	(759.50)
	TOTAL EXPENDITURES	3,234.00	2,625.64	0.00	608.36
	Net - Dept 15-146 - CULTURAL ARTS-OTHER DANCE PROGRAMS	5,296.00	6,663.86	0.00	(1,367.86)
	Dept 15-170 - CULTURAL ARTS - CU DAYS				
	TOTAL REVENUES	3,650.00	3,257.00	0.00	393.00
	TOTAL EXPENDITURES	9,364.00	15,235.18	0.00	(5,871.18)
	Net - Dept 15-170 - CULTURAL ARTS - CU DAYS	(5,714.00)	(11,978.18)	0.00	6,264.18
	Dept 15-172 - CULTURAL ARTS - DADDY DAUGHTER DANCE				
	TOTAL REVENUES	16,310.00	0.00	0.00	16,310.00
	TOTAL EXPENDITURES	19,198.00	1,548.72	0.00	17,649.28
	Net - Dept 15-172 - CULTURAL ARTS - DADDY DAUGHTER DANCE	(2,888.00)	(1,548.72)	0.00	(1,339.28)
	Dept 15-173 - CULTURAL ARTS - EGG HUNTS				
	TOTAL REVENUES	2,009.00	0.00	0.00	2,009.00
	TOTAL EXPENDITURES	8,096.00	1,548.65	0.00	6,547.35
	Net - Dept 15-173 - CULTURAL ARTS - EGG HUNTS	(6,087.00)	(1,548.65)	0.00	(4,538.35)
	Dept 15-174 - CULTURAL ARTS - HALLOWEEN FUNFEST				
	TOTAL EXPENDITURES	4,708.00	2,869.45	0.00	1,838.55
	Net - Dept 15-174 - CULTURAL ARTS - HALLOWEEN FUNFEST	(4,708.00)	(2,869.45)	0.00	(1,838.55)
	Dept 15-177 - CULTURAL ARTS - STREETFEST (MUSIC FEST)				
	TOTAL REVENUES	10,040.00	2,564.90	0.00	7,475.10
	TOTAL EXPENDITURES	17,988.00	18,902.57	500.00	(1,414.57)
	Net - Dept 15-177 - CULTURAL ARTS - STREETFEST (MUSIC FEST)	(7,948.00)	(16,337.67)	(500.00)	8,889.67
	Dept 30-019 - FACILITIES - POTTERY/CLAY STUDIO				
	TOTAL REVENUES	37,211.00	26,600.00	0.00	10,611.00
	TOTAL EXPENDITURES	37,862.00	24,001.86	0.00	13,860.14
	Net - Dept 30-019 - FACILITIES - POTTERY/CLAY STUDIO	(651.00)	2,598.14	0.00	(3,249.14)
	Dept 30-020 - FACILITIES - DOUGLASS ANNEX				
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
	Net - Dept 30-020 - FACILITIES - DOUGLASS ANNEX	0.00	0.00	0.00	0.00
	Dept 30-030 - FACILITIES - SPRINGER CULTURAL CENTER				
	TOTAL REVENUES	492.00	672.50	0.00	(180.50)
	TOTAL EXPENDITURES	218,329.00	93,208.48	553.10	124,567.42
	Net - Dept 30-030 - FACILITIES - SPRINGER CULTURAL CENTER	(217,837.00)	(92,535.98)	(553.10)	(124,747.92)
	Dept 30-078 - FACILITIES - VIRGINIA THEATRE				
	TOTAL REVENUES	5,716.00	8,139.65	(2,951.00)	527.35
	TOTAL EXPENDITURES	461,743.00	193,408.00	1,335.00	267,000.00
	Net - Dept 30-078 - FACILITIES - VIRGINIA THEATRE	(456,027.00)	(185,268.35)	(4,286.00)	(266,472.65)
	Dept 30-095 - FACILITIES - PRAIRIE FARM				
	TOTAL REVENUES	13,421.00	10,343.83	0.00	3,077.17
	TOTAL EXPENDITURES	111,047.00	88,345.68	0.00	22,701.32
	Net - Dept 30-095 - FACILITIES - PRAIRIE FARM	(97,626.00)	(78,001.85)	0.00	(19,624.15)
	Dept 50-033 - AFTERSCHOOL/DAYCAMP-ART SMART KIDS				
	TOTAL REVENUES	11,742.00	5,567.50	0.00	6,174.50

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20 ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 03 - MUSEUM					
	TOTAL EXPENDITURES	6,634.00	3,773.75	0.00	2,860.25
	Net - Dept 50-033 - AFTERSCHOOL/DAYCAMP-ART SMART KIDS	5,108.00	1,793.75	0.00	3,314.25
	Dept 50-034 - AFTERSCHOOL/DAYCAMP-CREATIVE KIDS				
	TOTAL REVENUES	88,920.00	80,712.97	0.00	8,207.03
	TOTAL EXPENDITURES	68,376.00	54,416.83	0.00	13,959.17
	Net - Dept 50-034 - AFTERSCHOOL/DAYCAMP-CREATIVE KIDS	20,544.00	26,296.14	0.00	(5,752.14)
	Dept 60-078 - VT - VIRGINIA THEATRE FILMS				
	TOTAL REVENUES	45,365.00	14,807.73	0.00	30,557.27
	TOTAL EXPENDITURES	51,620.00	21,253.00	519.00	29,848.00
	Net - Dept 60-078 - VT - VIRGINIA THEATRE FILMS	(6,255.00)	(6,445.27)	(519.00)	709.27
	Dept 60-099 - OTHER PROGRAMS - SHOWMOBILE				
	TOTAL REVENUES	12,705.00	3,675.00	0.00	9,030.00
	TOTAL EXPENDITURES	8,163.00	4,569.92	0.00	3,593.08
	Net - Dept 60-099 - OTHER PROGRAMS - SHOWMOBILE	4,542.00	(894.92)	0.00	5,436.92
	Dept 68-078 - VT - HOUSE EVENTS				
	TOTAL REVENUES	434,840.00	96,527.97	0.00	338,312.03
	TOTAL EXPENDITURES	453,670.00	117,337.37	42,425.50	293,907.13
	Net - Dept 68-078 - VT - HOUSE EVENTS	(18,830.00)	(20,809.40)	(42,425.50)	44,404.90
	Dept 69-078 - CONCESSIONS - VIRGINIA THEATRE				
	TOTAL REVENUES	110,210.00	46,334.77	0.00	63,875.23
	TOTAL EXPENDITURES	68,430.00	29,340.80	0.00	39,089.20
	Net - Dept 69-078 - CONCESSIONS - VIRGINIA THEATRE	41,780.00	16,993.97	0.00	24,786.03
	TOTAL REVENUES	3,031,345.00	2,379,069.32	(2,951.00)	655,226.68
	TOTAL EXPENDITURES	2,693,833.00	1,382,447.81	53,303.65	1,258,081.54
	NET OF REVENUES & EXPENDITURES	337,512.00	996,621.51	(56,254.65)	(602,854.86)
Fund 04 - LIABILITY INSURANCE					
	Dept 01-001 - ADMINISTRATION				
	TOTAL REVENUES	346,746.00	328,632.27	0.00	18,113.73
	TOTAL EXPENDITURES	392,774.00	131,081.75	58,990.15	202,702.10
	Net - Dept 01-001 - ADMINISTRATION	(46,028.00)	197,550.52	(58,990.15)	(184,588.37)
	TOTAL REVENUES	346,746.00	328,632.27	0.00	18,113.73
	TOTAL EXPENDITURES	392,774.00	131,081.75	58,990.15	202,702.10
	NET OF REVENUES & EXPENDITURES	(46,028.00)	197,550.52	(58,990.15)	(184,588.37)
Fund 06 - IMRF FUND					
	Dept 01-001 - ADMINISTRATION				
	TOTAL REVENUES	317,500.00	302,008.72	0.00	15,491.28
	TOTAL EXPENDITURES	294,000.00	113,437.13	0.00	180,562.87
	Net - Dept 01-001 - ADMINISTRATION	23,500.00	188,571.59	0.00	(165,071.59)
	TOTAL REVENUES	317,500.00	302,008.72	0.00	15,491.28
	TOTAL EXPENDITURES	294,000.00	113,437.13	0.00	180,562.87
	NET OF REVENUES & EXPENDITURES	23,500.00	188,571.59	0.00	(165,071.59)
Fund 08 - AUDIT FUND					
	Dept 01-001 - ADMINISTRATION				
	TOTAL REVENUES	22,380.00	22,281.77	0.00	98.23
	TOTAL EXPENDITURES	24,300.00	22,300.00	2,000.00	0.00
	Net - Dept 01-001 - ADMINISTRATION	(1,920.00)	(18.23)	(2,000.00)	98.23
	TOTAL REVENUES	22,380.00	22,281.77	0.00	98.23
	TOTAL EXPENDITURES	24,300.00	22,300.00	2,000.00	0.00
	NET OF REVENUES & EXPENDITURES	(1,920.00)	(18.23)	(2,000.00)	98.23
Fund 09 - PAVING AND LIGHTING FUND					
	Dept 01-001 - ADMINISTRATION				
	TOTAL REVENUES	90,000.00	87,325.30	0.00	2,674.70
	TOTAL EXPENDITURES	88,000.00	53,519.34	0.00	34,480.66
	Net - Dept 01-001 - ADMINISTRATION	2,000.00	33,805.96	0.00	(31,805.96)
	TOTAL REVENUES	90,000.00	87,325.30	0.00	2,674.70
	TOTAL EXPENDITURES	88,000.00	53,519.34	0.00	34,480.66
	NET OF REVENUES & EXPENDITURES	2,000.00	33,805.96	0.00	(31,805.96)
Fund 11 - ACTIVITY AND AFFILIATES FUND					
	Dept 80-001 - AFFILLIATES - ADMINISTRATION				
	TOTAL REVENUES	9,429.00	6,550.44	0.00	2,878.56
	TOTAL EXPENDITURES	20,044.00	15,813.58	0.00	4,230.42
	Net - Dept 80-001 - AFFILLIATES - ADMINISTRATION	(10,615.00)	(9,263.14)	0.00	(1,351.86)
	TOTAL REVENUES	9,429.00	6,550.44	0.00	2,878.56
	TOTAL EXPENDITURES	20,044.00	15,813.58	0.00	4,230.42

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 50.27

ATTACHMENT C -
 Totals by Program

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20 ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 11 - ACTIVITY AND AFFILIATES FUND					
NET OF REVENUES & EXPENDITURES		(10,615.00)	(9,263.14)	0.00	(1,351.86)
Fund 12 - SPECIAL DONATIONS FUND					
Dept 01-001 - ADMINISTRATION					
TOTAL REVENUES		65,400.00	20,165.26	0.00	45,234.74
TOTAL EXPENDITURES		65,400.00	39,657.55	0.00	25,742.45
Net - Dept 01-001 - ADMINISTRATION		0.00	(19,492.29)	0.00	19,492.29
TOTAL REVENUES		65,400.00	20,165.26	0.00	45,234.74
TOTAL EXPENDITURES		65,400.00	39,657.55	0.00	25,742.45
NET OF REVENUES & EXPENDITURES		0.00	(19,492.29)	0.00	19,492.29
Fund 14 - SOCIAL SECURITY FUND					
Dept 01-001 - ADMINISTRATION					
TOTAL REVENUES		350,700.00	330,224.29	0.00	20,475.71
TOTAL EXPENDITURES		417,150.00	234,950.38	0.00	182,199.62
Net - Dept 01-001 - ADMINISTRATION		(66,450.00)	95,273.91	0.00	(161,723.91)
TOTAL REVENUES		350,700.00	330,224.29	0.00	20,475.71
TOTAL EXPENDITURES		417,150.00	234,950.38	0.00	182,199.62
NET OF REVENUES & EXPENDITURES		(66,450.00)	95,273.91	0.00	(161,723.91)
Fund 15 - SPECIAL RECREATION FUND					
Dept 25-001 - CUSR - ADMINISTRATION					
TOTAL REVENUES		996,080.00	862,082.71	0.00	133,997.29
TOTAL EXPENDITURES		1,459,267.00	430,699.27	23,568.59	1,004,999.14
Net - Dept 25-001 - CUSR - ADMINISTRATION		(463,187.00)	431,383.44	(23,568.59)	(871,001.85)
Dept 25-050 - CUSR - DAYS OUT PROGRAMS					
TOTAL REVENUES		3,708.00	404.00	0.00	3,304.00
TOTAL EXPENDITURES		6,400.00	36.25	0.00	6,363.75
Net - Dept 25-050 - CUSR - DAYS OUT PROGRAMS		(2,692.00)	367.75	0.00	(3,059.75)
Dept 25-051 - CUSR - TEEN/CAMP SPIRIT					
TOTAL REVENUES		26,270.00	20,902.00	0.00	5,368.00
TOTAL EXPENDITURES		65,300.00	53,783.43	0.00	11,516.57
Net - Dept 25-051 - CUSR - TEEN/CAMP SPIRIT		(39,030.00)	(32,881.43)	0.00	(6,148.57)
Dept 25-052 - CUSR - TRANSPORTATION					
TOTAL REVENUES		8,960.00	4,664.00	0.00	4,296.00
TOTAL EXPENDITURES		14,040.00	5,606.02	0.00	8,433.98
Net - Dept 25-052 - CUSR - TRANSPORTATION		(5,080.00)	(942.02)	0.00	(4,137.98)
Dept 25-054 - CUSR - YOUTH/TEEN PROGRAMS					
TOTAL REVENUES		5,970.00	4,034.00	0.00	1,936.00
TOTAL EXPENDITURES		5,540.00	3,535.46	0.00	2,004.54
Net - Dept 25-054 - CUSR - YOUTH/TEEN PROGRAMS		430.00	498.54	0.00	(68.54)
Dept 25-056 - CUSR - SPECIAL EVENTS					
TOTAL REVENUES		7,923.00	12,939.40	0.00	(5,016.40)
TOTAL EXPENDITURES		8,393.00	4,229.75	0.00	4,163.25
Net - Dept 25-056 - CUSR - SPECIAL EVENTS		(470.00)	8,709.65	0.00	(9,179.65)
Dept 25-058 - CUSR - DANCE					
TOTAL REVENUES		6,910.00	1,442.50	0.00	5,467.50
TOTAL EXPENDITURES		3,930.00	1,192.27	150.00	2,587.73
Net - Dept 25-058 - CUSR - DANCE		2,980.00	250.23	(150.00)	2,879.77
Dept 25-059 - CUSR - ADULT PROGRAMS					
TOTAL REVENUES		20,700.00	11,941.00	0.00	8,759.00
TOTAL EXPENDITURES		31,145.00	12,343.92	500.00	18,301.08
Net - Dept 25-059 - CUSR - ADULT PROGRAMS		(10,445.00)	(402.92)	(500.00)	(9,542.08)
Dept 25-060 - CUSR - AFTERSCHOOL PROGRAM					
TOTAL REVENUES		23,690.00	14,578.50	0.00	9,111.50
TOTAL EXPENDITURES		53,460.00	21,195.75	0.00	32,264.25
Net - Dept 25-060 - CUSR - AFTERSCHOOL PROGRAM		(29,770.00)	(6,617.25)	0.00	(23,152.75)
Dept 25-061 - CUSR - OVERNIGHT TRIPS					
TOTAL REVENUES		12,130.00	6,510.00	0.00	5,620.00
TOTAL EXPENDITURES		14,270.00	8,398.47	0.00	5,871.53
Net - Dept 25-061 - CUSR - OVERNIGHT TRIPS		(2,140.00)	(1,888.47)	0.00	(251.53)
Dept 25-062 - CUSR - SPECIAL OLYMPICS					
TOTAL REVENUES		19,000.00	7,359.00	0.00	11,641.00
TOTAL EXPENDITURES		30,952.00	11,801.37	0.00	19,150.63
Net - Dept 25-062 - CUSR - SPECIAL OLYMPICS		(11,952.00)	(4,442.37)	0.00	(7,509.63)
Dept 25-063 - CUSR - SPORTS & FITNESS					
TOTAL REVENUES		3,940.00	1,715.50	0.00	2,224.50
TOTAL EXPENDITURES		2,115.00	56.78	0.00	2,058.22
Net - Dept 25-063 - CUSR - SPORTS & FITNESS		1,825.00	1,658.72	0.00	166.28
Dept 25-064 - CUSR - FOR KIDS ONLY CAMP					
TOTAL REVENUES		17,200.00	13,534.00	0.00	3,666.00
TOTAL EXPENDITURES		67,120.00	48,296.31	0.00	18,823.69
Net - Dept 25-064 - CUSR - FOR KIDS ONLY CAMP		(49,920.00)	(34,762.31)	0.00	(15,157.69)

GL NUMBER	DEPARTMENT DESCRIPTION	2019-20			
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019	ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
Fund 15 - SPECIAL RECREATION FUND					
Dept 25-091 - CUSR - SPALDING RECREATION CENTER					
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
	Net - Dept 25-091 - CUSR - SPALDING RECREATION CENTER	0.00	0.00	0.00	0.00
TOTAL REVENUES 1,152,481.00 962,106.61 0.00 190,374.39					
TOTAL EXPENDITURES 1,761,932.00 601,175.05 24,218.59 1,136,538.36					
NET OF REVENUES & EXPENDITURES (609,451.00) 360,931.56 (24,218.59) (946,163.97)					
Fund 16 - CAPITAL IMPROVEMENTS FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	4,259,213.00	3,161,673.40	0.00	1,097,539.60
	TOTAL EXPENDITURES	6,145,992.00	3,128,010.45	759,101.09	2,258,880.46
	Net - Dept 01-001 - ADMINISTRATION	(1,886,779.00)	33,662.95	(759,101.09)	(1,161,340.86)
TOTAL REVENUES 4,259,213.00 3,161,673.40 0.00 1,097,539.60					
TOTAL EXPENDITURES 6,145,992.00 3,128,010.45 759,101.09 2,258,880.46					
NET OF REVENUES & EXPENDITURES (1,886,779.00) 33,662.95 (759,101.09) (1,161,340.86)					
Fund 19 - POLICE PROTECTION					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	24,600.00	22,959.01	0.00	1,640.99
	TOTAL EXPENDITURES	18,540.00	15,862.04	0.00	2,677.96
	Net - Dept 01-001 - ADMINISTRATION	6,060.00	7,096.97	0.00	(1,036.97)
TOTAL REVENUES 24,600.00 22,959.01 0.00 1,640.99					
TOTAL EXPENDITURES 18,540.00 15,862.04 0.00 2,677.96					
NET OF REVENUES & EXPENDITURES 6,060.00 7,096.97 0.00 (1,036.97)					
Fund 21 - BOND AMORTIZATION FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	1,167,900.00	1,096,245.88	0.00	71,654.12
	TOTAL EXPENDITURES	1,167,900.00	1,104,122.28	0.00	63,777.72
	Net - Dept 01-001 - ADMINISTRATION	0.00	(7,876.40)	0.00	7,876.40
TOTAL REVENUES 1,167,900.00 1,096,245.88 0.00 71,654.12					
TOTAL EXPENDITURES 1,167,900.00 1,104,122.28 0.00 63,777.72					
NET OF REVENUES & EXPENDITURES 0.00 (7,876.40) 0.00 7,876.40					
Fund 22 - BOND PROCEEDS FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	1,197,600.00	1,119,128.10	0.00	78,471.90
	TOTAL EXPENDITURES	1,116,630.00	354,475.42	364,968.90	397,185.68
	Net - Dept 01-001 - ADMINISTRATION	80,970.00	764,652.68	(364,968.90)	(318,713.78)
TOTAL REVENUES 1,197,600.00 1,119,128.10 0.00 78,471.90					
TOTAL EXPENDITURES 1,116,630.00 354,475.42 364,968.90 397,185.68					
NET OF REVENUES & EXPENDITURES 80,970.00 764,652.68 (364,968.90) (318,713.78)					
Fund 24 - LAND ACQUISITION FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	189,023.00	185,696.15	0.00	3,326.85
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
	Net - Dept 01-001 - ADMINISTRATION	189,023.00	185,696.15	0.00	3,326.85
TOTAL REVENUES 189,023.00 185,696.15 0.00 3,326.85					
TOTAL EXPENDITURES 0.00 0.00 0.00 0.00					
NET OF REVENUES & EXPENDITURES 189,023.00 185,696.15 0.00 3,326.85					
Fund 25 - PARK DEVELOPMENT FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	118,900.00	112,084.16	0.00	6,815.84
	TOTAL EXPENDITURES	415,500.00	0.00	0.00	415,500.00
	Net - Dept 01-001 - ADMINISTRATION	(296,600.00)	112,084.16	0.00	(408,684.16)
Dept 25-001 - ADMINISTRATION					
	TOTAL REVENUES	0.00	0.00	0.00	0.00
	Net - Dept 25-001 - ADMINISTRATION	0.00	0.00	0.00	0.00
TOTAL REVENUES 118,900.00 112,084.16 0.00 6,815.84					
TOTAL EXPENDITURES 415,500.00 0.00 0.00 415,500.00					
NET OF REVENUES & EXPENDITURES (296,600.00) 112,084.16 0.00 (408,684.16)					
Fund 26 - TRAILS AND PATHWAYS FUND					
Dept 01-001 - ADMINISTRATION					

REVENUE AND EXPENDITURE REPORT FOR CHAMPAIGN PARK DISTRICT
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 50.27

ATTACHMENT C -
 Totals by Program

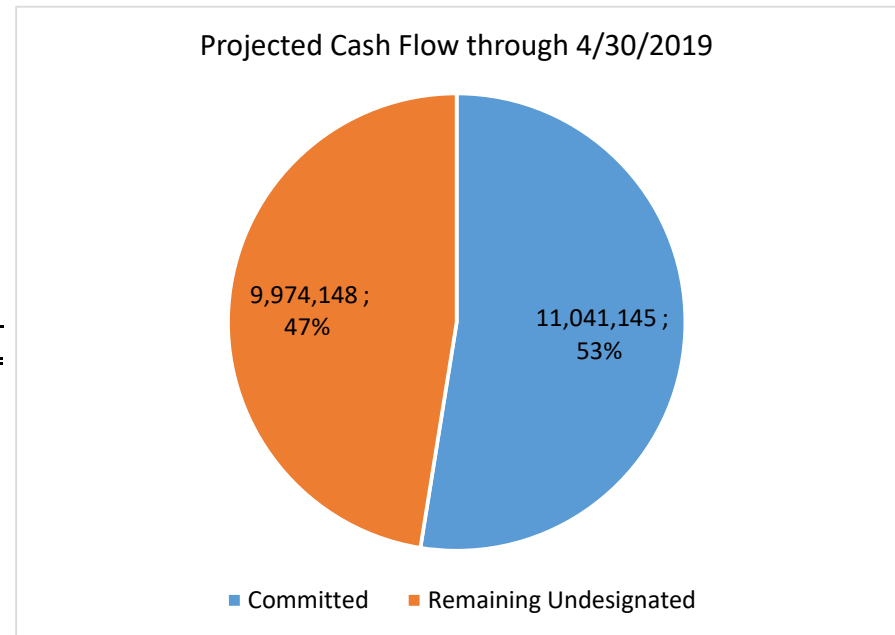
GL NUMBER	DEPARTMENT DESCRIPTION	2019-20		ENCUMBERED YEAR-TO-DATE	AVAILABLE BALANCE
		ORIGINAL BUDGET	YTD BALANCE 10/31/2019		
Fund 26 - TRAILS AND PATHWAYS FUND					
	TOTAL REVENUES	104,800.00	104,035.42	0.00	764.58
	TOTAL EXPENDITURES	248,500.00	53,500.00	0.00	195,000.00
	Net - Dept 01-001 - ADMINISTRATION	<u>(143,700.00)</u>	<u>50,535.42</u>	<u>0.00</u>	<u>(194,235.42)</u>
	TOTAL REVENUES	104,800.00	104,035.42	0.00	764.58
	TOTAL EXPENDITURES	248,500.00	53,500.00	0.00	195,000.00
	NET OF REVENUES & EXPENDITURES	<u>(143,700.00)</u>	<u>50,535.42</u>	<u>0.00</u>	<u>(194,235.42)</u>
Fund 27 - HUMAN KINETICS PARK IMPROVEMENT FUND					
Dept 01-001 - ADMINISTRATION					
	TOTAL REVENUES	1,041,664.00	723,913.09	0.00	317,750.91
	TOTAL EXPENDITURES	1,191,664.00	406,023.38	0.00	785,640.62
	Net - Dept 01-001 - ADMINISTRATION	<u>(150,000.00)</u>	<u>317,889.71</u>	<u>0.00</u>	<u>(467,889.71)</u>
Dept 30-161 - FACILITIES-MARTENS CENTER					
	TOTAL REVENUES	150,000.00	150,000.00	0.00	0.00
	Net - Dept 30-161 - FACILITIES-MARTENS CENTER	<u>150,000.00</u>	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTAL REVENUES	1,191,664.00	873,913.09	0.00	317,750.91
	TOTAL EXPENDITURES	1,191,664.00	406,023.38	0.00	785,640.62
	NET OF REVENUES & EXPENDITURES	<u>0.00</u>	<u>467,889.71</u>	<u>0.00</u>	<u>(467,889.71)</u>
TOTAL REVENUES - ALL FUNDS					
		24,376,267.00	20,474,111.87	(2,951.00)	3,905,106.13
TOTAL EXPENDITURES - ALL FUNDS					
		26,842,032.00	14,594,040.38	1,390,522.94	10,857,468.68
NET OF REVENUES & EXPENDITURES					
		<u>(2,465,765.00)</u>	<u>5,880,071.49</u>	<u>(1,393,473.94)</u>	<u>(6,952,362.55)</u>

Champaign Park District
 Projected Cash Flow Through 4/30/20

Cash/Investments, 4/30/2020 Budgeted		\$21,015,293
Less:		
120-day reserve	3,334,917	
Martens Center Fund	2,142,001	
Martens Center Start-Up Funds	300,000	
Capital Project Funds	3,064,433	
Legal/Payroll Restrictions	2,199,794	(11,041,145)
Excess Funds Remaining		<u>\$9,974,148</u>

ATTACHMENT D

Projected Cash Flow through 4/30/2019



Above calculation excludes current-year projected surplus/deficit

Overall Martens Center & Human Kinetics Park Summary

AS OF 1/23/2020

Pledges

Martens	4,400,000.00	
CPD Portion	2,400,000.00	
Grants Awarded	522,500.00	
Others (pledge form on file)	<u>1,683,000.00</u>	
Total Pledged	9,005,500.00	
Less Discount on pledges outstanding, est.	(25,918.97)	calculated annually for audit

Construction Draws

Prior period	\$	533,899.90
Current approved	\$	<u>50,569.01</u>
Total paid on project	\$	584,468.91

Pledged Funds received

Park District funds	2,000,000.00
Martens	4,043,832.96
Grant Funds Received in Advance	200,000.00
Others (pledge form on file)	<u>815,004.00</u>
Pledged Funds Received	<u>7,058,836.96</u>

Funds available BEFORE commitments 8,586,287.37

- proof - s/b \$0

\$1,920,744.07 Pledges/Grants Outstanding

Investment Earnings, net of fees	\$	70,826.49
Funds Received - Not Pledges		89,376.51
Interest Earned - non-investment		\$30,972.25

Total Funds committed to date	\$	1,056,173.80
Funds remaining AFTER commitments	\$	<u>7,530,113.57</u>

Donor/Grant Restricted for:

Outdoor Amenities	\$	789,798.23
Land/Building	\$	113,894.24
Building	\$	6,626,421.10

- proof - s/b \$0

Overall Martens Center & Human Kinetics Park Summary

Overall Martens Center & Human Kinetics Park Summary							Total PAID	Balance Outstanding
	F = Foundation D=District	Notes:	Description	Approved bid	Prior Payments	Current Request		
Building	D		Details on separate schedule	\$ 841,036.95	\$ 97,317.34	\$ 40,417.70	\$ 137,735.04	\$ 703,301.91
Land	D	\$113,894.24 to be reallocated once grant funds received	Details on separate schedule	\$ 408,605.76	\$ 408,605.76	\$ -	\$ 408,605.76	\$ -
Outdoor Improvements	D		Details on separate schedule	\$ 71,000.00	\$ -	\$ 9,235.80	\$ 9,235.80	\$ 61,764.20
							\$ -	\$ -
Fundraising	F			\$ 320,000.00	\$ 27,976.80	\$ 915.51	\$ 28,892.31	\$ 291,107.69
							\$ -	\$ -
							\$ -	\$ -
							\$ -	\$ -
Project Total				\$ 1,640,642.71	\$ 533,899.90	\$ 50,569.01	\$ 584,468.91	\$ 1,056,173.80
							\$ 555,576.60	
			District	\$ 1,320,642.71	\$ 505,923.10	\$ 49,653.50		\$ -
			Foundation	\$ 320,000.00	\$ 27,976.80	\$ 915.51	\$ 28,892.31	\$ -

- proof - s/b \$0



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 6, 2020

SUBJECT: Discussion of the 2021-2026 Capital Improvement Plan

Background

Annually staff present a six year capital improvement plan to the Board for consideration and approval. This year, given the amount of carryover from the FYE2020 budget year, Staff determined we need to finish the existing projects and review the already proposed FYE2021 plan for any changes.

The prior year capital improvement plan (CIP) 2020-2025 was the starting point for staff's review. Any changes from the 2020-2025 CIP have been documented in red. The detail is shown in Appendix A. Any formal approval by the Board will be completed at a later date, tentatively scheduled for the March regular meeting. Appendix B details out the specifics of projects by year on the six-year schedule to provide additional information.

Total projects funded from new revenues in FY21 are \$1,310,268. The capital projects carried over from the current fiscal year is \$3,396,138. Total capital expenditures requested for FY21 is \$10,110,406. Of this an estimated \$4,000,000 is for the construction of Martens Center, which the amount is subject to change. This amount will be covered by donations received and being held by the Champaign Parks Foundation.

Draft

Prior Board Action

February 8, 2017 - Board approved \$1,132,560 from reserves to fund Heritage Park Phase 1 as part of capital budget. Funds remaining after the project are to be allocated towards the Greenbelt Bikeway project..

Budget Impact

Proposed FYE2021 capital projects of \$10,110,406, with \$3,396,138 carrying over from FYE2020 as outlined in Appendix A will be included in the following year budget once approved. Some of the carryover includes projects that came in under budget in prior year, but those funds have been re-allocated to FYE2021 projects.

Recommended Action

For discussion purposes only. 2021-2026 Capital Improvement Plan is tentatively scheduled for the March 13, 2020 Board meeting, but this date is flexible.

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA
Director of Finance

Joe DeLuce, CPRP
Executive Director



CHAMPAIGN
PARK DISTRICT

Draft
Capital Improvement Plan
For Fiscal Years Ended April 30
2021-2026

PRESENTED TO BOARD: February 12, 2020

Approved by Board of Commissioners: *tentatively set for March 11, 2020*

Champaign Park District 2021-2026 Capital Improvement Plan

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CHAMPAIGN PARK DISTRICT
2021-2026 Capital Improvement Plan

2/7/2020 9:40 last updated

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Project Name	2020 amount carried over to FYE21	ORIGINAL Amount proposed fye21 in 2020-2025 CIP	Amount included in FYE2021 Capital Budget	Amount included in FYE2021 Operating Budget	Adjusted Project Total for 2021	2022	2023	2024	2025	2026	Delayed to Future Years	Totals All Years	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
ADA General Projects	270,000	315,000	293,000	22,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ 315,000	\$ -	\$ 1,890,000	Addressing accessibility issues in parks & facilities. Reduced to cover the amount of ADA funds used in the operating budget for portable toilets. Increased from prior year when contract re-bid.	Annual funds allocated each year from CUSR property tax levy specific to ADA. Of this amount, \$22,000 will be placed in the operating budget to cover the portable toilet rentals.
Amphitheatre Replacement at Douglass Park		0	0	15,000	15,000	-	-	-	-	-	-	15,000	Replacement of existing wood retaining wall seating and grading. Reduced from \$150,000. Remove and replace with same wood timbers as exists. Removed \$75,000 from FYE2022.	Replace with concrete seating, retaining walls, increase grading of the South side. No impact on operating budget. Remove and replace existing timbers due to age and condition.
Bark District Shade Structures			15,000	100	15,100	20,000						35,100	Install shade structures at the Champaign Bark District.	Frequent patron requests for this as the trees are newly planted and slow growing. Installation to be completed by operations staff. Staff are also looking into potential sponsorships to support this or any other development within the park.
Carry Over Heritage Phase 1 - any "savings" will be applied to the Greenbelt Connection link - reduced from \$1,132,560 approved by Board (Project #170021)	124,730		107,930	16,800	124,730							124,730	Site preparation and earthwork around perimeter of lake, utilities, hardscape including a concrete path, stone jetties and weir wall; also to include boardwalk and woodland platform with footbridges, and partial landscaping.	Budgeted for in FY17, but carried over into FY18. This project will be funded from excess funds (fund 16). Projecting a savings of \$432,560 to be applied to the Greenbelt Connection Path project if authorized by Board. Carried over \$733,500 for construction plus \$24,000 in construction management fees to SmithGroup JJR out of the operating budget for FY20. Contract approved by the Board in FYE2019. Everything complete except for final landscaping and plantings to be completed in the Spring. Balance carried over in event not completed by 4-30-2020 along with construction administration fees for operating budget.

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Carry Over Project #180002 ADA General Projects - Zahnd Pathway	72,024		72,024	-	72,024							72,024	Zahnd Park Pathway for ADA accessibility.	Carryover Project #180002 originally planned for completion in FYE2018 and completed in FY20. The remaining funds of \$72,024 will carry-over to be used towards the path extension at Zahnd Park or the remodeling of the BiCentennial Center for CUSR future location.
CARRY OVER Project #190003 CUSR New Location Space	236,614	0	800,000	87,500	887,500	-	-	-	-			887,500	Remodel of BiCentennial Center for new CUSR location space	Operating funds of \$41,193 expended to date for the prior three fiscal years include a cost estimate, schematic designs, and feasibility study. Additional one-time operating funds included for FYE2021 budget are \$80,000 for estimated construction management and \$7,500 for material testing or other professional services. apital funds expended to date include A&E of \$24,193 with a new capital budget amount for FYE2021 of \$800,000 - which includes carryover of the prior year remaining funds of \$308,638 (\$236,614 and \$72,024 from Zahnd path). Impact on operating budget will include an increase for utilities, alarm system monitoring, phone (\$50/month and internet (\$170/month) services to start.
Carry Over Project #190006 Greenbelt Bikeway Connection Path	735,500	-	715,500	20,000	735,500	-	-	-				735,500	FY19-Design A/E. Schematic design work is in progress during FY18 with additional information being gathered by all parties involved with this project.	Apply \$432,560 "savings" from Heritage Park Phase 1 revised that has been previously set aside towards this project. If approved, it would be best to formally "commit" the funds via a resolution such that when the grant application process rolls around (August/September) we are ready to begin.
Communication Radios			15,110	-	15,110							15,110	Communication radios for VT, special events and operations.	Current radio systems used (excluding the push to talk radios) are meant for residential use. This purchase would be professional quality and maintained in the IT office and checked out as needed.

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Contingency - 5% of 'new' revenues	35,000	45,000	45,000		45,000	86,000	78,000	60,000	57,000		-	326,000	Contingency for unexpected expenditures related to capital items - Calculated at 5% of the total capital by year.	To allow for unexpected expenditures that may arise during the year either beyond our control or that become a necessity to be addressed within the fiscal year. There is no known impact on the operating budget at this time.
Dodds 3-Plex Renovation Restroom/Office Building	9,200	150,000	137,000	10,500	147,500	-	-	-			-	147,500	Dodds 3plex bathroom & concessions building. FY21 is scheduled for the design work and construction. Reduced to \$130,000 by Ex. Dir based on facility study conducted by outside firm plus additional fees for design work (\$7,000).	The building is in disrepair and needs to be replaced. When it rains, both bathrooms are completely covered with water which makes it a hazard to enter the bathroom as the floors are concrete so it becomes very slippery. The walls of this facility have moved off its foundation. Reduction in repairs within the operating budget as a result of this upgrade. Operating budget will include \$10,500 to cover construction management (\$5,000) and other professional services if required.
Dodds Park Fencing			48,000	100	48,100	32,100	-	-	-	-	-	80,200	Replacement fencing at Dodds 3-plex alley-ways in FYE21 and Dodds 4-plex overhangs in FYE2022	Scope of projected reduced from \$200,000. 3 Plex Alleyways: The alleyways in between each fields currently have 4' fencing and not 8' like the other fields at the 4 Plex. Additionally, the fencing is heaving and needs posts reset as is. With that we plan to replace the fencing in the alleyways to solve the heaving and height for safety purposes. Per the quote it will cost \$48,000 with \$100 in operating budget for bid notice.. 4 Plex Backstop Overhangs: Adding the 5' overhangs to the current backstop will allow us to continue to offer baseball rentals/tournament safely at the 4 plex as well as Zahnd. The cost is \$7,962 per overhang for a total of \$31,848. We will not add the overhangs to the 3 Plex due to the full backstops needing to be replaced in order for overhangs to be added. Budgeted \$32,000 plus \$100 in operating budget to cover the bid notice.

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Equipment Replacement - Rolling	0	15,000	15,000	0	15,000	45,000	15,000	80,000	100,000	50,000	-	305,000	Replacement of rolling equipment (excludes vehicles).	To maintain existing equipment period replacements are required. The specific details by year are denoted in the Equipment schedule as part of Appendix B in the CIP document for 2020-2025.
Facilities - General Flooring		36,100	30,000	14,000	44,000	-	25,000	-	20,100		-	89,100	General Flooring Replacement throughout the Park District.	Refer to the replacement schedule for General Flooring in Appendix B of the CIP document for more details. For the other years, the amount falls below the capitalization threshold and thus is included in the operating budgets. It should be noted that FYE2021 includes an additional \$14,000 in Museum Administration operating budget for Virginia Theatre Flooring, and \$18,000 in Museum Administration operating budget for FYE2022 for Springer.
Facilities - HVAC Replacements			130,000	100	130,100	335,000	25,000	25,000	25,000	25,000		565,100	HVAC Replacements FYE20 Springer, FYE2021 \$280,000 VT and \$55,000 for Douglass Community Ctr	Due to aging equipment throughout the District, a plan has been implemented to prepare for upcoming HVAC replacements.
Fitness on Demand at Leonhard			12,000	3,000	15,000							15,000	Installation of Wellbeats Fitness on Demand system in the group fitness room and costs to purchase organization units for existing equipment.	This would add another selling point for memberships. Members could attend pre-scheduled fitness on demand classes. The impact to the operating budget would increase \$3,000 annually for the \$250 monthly fee billed to the Park District for use of the system.
Fitness Equipment Replacement (Ellipticals)						19,500						19,500	Replacement of 3 elliptical machines.	The average life cycle of a commercial elliptical is 8 years. The 3 ellipticals are now nearing 6 years and showing signs of age.
Flower Staging Area (Operations)		0	33,300	7,000	40,300	-	-	-			-	40,300	Replacement of wooden units which are beginning to deteriorate and need repair. These are not part of the proposed operations expansion project. Add shade cloth system as well for \$7,000 estimate.	Partial replacement of wooden structures due to failures; replacement of shade cloths. These structures can be relocated if necessary pending outcome of shop expansion. No expected impact on operating budget. Moved from 2022 to 2021 as shop expansion project is now complete.

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LRC Utility Access Drive off of Kenwood Rd.		0	40,000	2,600	42,600	-	-	-			-	42,600	Provide paved access to west mechanical rooms.	Addition of service drive off of Kenwood Road. "Tufftrack" type grass paver drive, curb cut onto Kenwood Road, and improved landscape area for summer day camps. Operating expenditures will include \$2,600 for Professional Fees (\$2,500) and \$100 for bid notice. Poured concrete surfaces allowing vehicular access to LRC mechanical rooms, thus reducing damage and subsequent turf and planting repairs. Staff efficiencies to have a positive impact on the operating budget. Budget increased from \$25,000 to \$40,000.
Martens Center estimate only		4,000,000	4,000,000		4,000,000	5,279,536						9,279,536	Martens Center Capital Dev.	construction of Martens Center - estimate only as fundraising is not finalized at this point
Martens Center Outdoor Park Improvements (OSLAD Grant with 50% match) awarded February 2019	129,000	800,000	704,000	25,000	729,000							729,000	Outdoor Park Improvements at Martens Center. Projected to spend \$71,000 under existing A&E contract by 4/30/20.	Park District awarded a \$400,000 OSLAD Grant from IDNR in FYE2019. This grant requires a 50% match. Those matching dollars will be taken out of the Park Development Fund. Operating budget includes an estimate of \$25,000 for construction administration and any other professional services.
Outdoor Basketball Court Replacement	47,000	50,000	50,000	100	50,100	160,000	50,000	-	110,000	50,000	-	420,100	Refurbishment or total replacement of hardcourt surfacing for basketball courts.	Follows replacement schedule. See Appendix B for details by year. Also, Project #19PM03 of \$47,000 is included as a carry-over from prior year for Clark Park \$47,000 (plus added \$3,000) rolls to FYE2022.
Outdoor Lighting	15,400	180,000	180,000	100	180,100	50,000	175,000	-	300,000	60,000		765,100	Outdoor Lighting Replacements at various Parks. FYE2025 has a plan to convert lights to LED, but no cost estimate was provided by Staff.	Replace outdoor lighting as needed while converting to LED lights. See Appendix B for details by year. FYE2021 costs do not factor in any potential rebate that may be available. The installation of the LED lights are estimated to save the Park District 60% annually on electric costs.
Parking Lot Refurbishment							240,000		160,000	140,000		540,000	Refurbishment of parking lots as determined by the Parking Lot Condition Assessment	

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Parks - Parkland Way replacement of sections			100,000		100,000		100,000		100,000			300,000	Replace sections of Parkland Way.	Replaces twenty-four (11x15 ft2) road panels per year. Minimal if any impact to operating budget for repairs until all sections are replaced.
Parks - Seal Coating/Line Striping Parking Lots		42,300	0	12,300	12,300	46,000	55,000	30,100	32,100	-	-	175,500	Recurring maintenance and repairs exceed \$20,000 therefore included in capital.	Recurring maintenance - estimated. May decrease as we move to concrete surfaces. See Appendix B for details by year. Amount reduced from \$42,300 to \$12,300 and put into operating budget for FYE2021.
Playground Replacement	45,000	110,000	110,000	100	110,000	100,000	220,000	160,000	200,000	200,000	-	990,000	Playground Replacements	See Appendix B for details by year.
Prairie Farm Development	15,000			15,000	15,000	430,100						445,100	Schematic design work for Prairie Farm Development.	In FYE2018 \$35,000 was set aside from the program budget in Museum Fund to cover this work. Rolled over \$15,000 to match the planned expenditures, leaving \$20,000 to be used out of carryover in future years.
RISK_Risk Management Improvements & Updates Partial rollover of \$30,000 from Project #190009 in FYE2019.	27,130	35,000	62,130	0	62,130	35,000	35,000	35,000			-	167,130	Security camera equipment & wiring installation/upgrades (Tort Fund). Of the total project \$27,130 is carryover from the prior year. Also includes controlled access for the Park District to provide better security entering facilities to be implemented gradually.	Security cameras to be added to both inside and outside of parks and facilities as noted on each request sheet. In addition this fund is for Tort Liability projects that are currently unforeseen. To continue with upgrades to all parks and facilities. FY2021 marks the beginning of the first replacement of the cameras which will be upgraded every three years.
Roof Replacements at various facilities		464,000	0	15,300	15,300	600,000	28,000	150,000	85,000		-	878,300	FY20 Virginia Theatre (VT) Added \$230,000 to include tuckpointing work plus an additional roof section so that everything above the roofline is repaired at same time. FY21 Dodds Tennis Center Delayed to FY22 to get better estimate of scope of project	All replacements based upon replacement schedule, to address defects and deficiencies. Impact to operating budget is a decrease in the unexpected repairs, as a more planned approach is taken. An additional amount will be added to the operating budget for \$100 in legal publication notices to cover the bid notice.
Sholem - Lazy River / Splash Painting							58,000					58,000	Repainting of lazy river and splash areas.	This is done on an as-needed basis. Last painted a portion of the pool in the summer 2015 at a cost of \$79,450.

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Sholem Mechanical Replacements			50,000	100	50,100								Replacement of 3 filter baskets sections.	
Sholem Shade Cloth Replacement		0			-	20,000	-	-			-	20,000	Replacement of existing deteriorating shade structures as needed	This is an annual request by patrons at the end of year surveys conducted. Last shades purchased were in October 2007. No impact on operating budget.
Spalding Park Design & Construction, Paths, Lighting and Playground Replacement (Partial grant funded)	415,500	0	668,000	26,100	694,100	-	-	-	-		-	694,100	Delayed project from FYE2019 for lighting, paths and playground replacement, which was originally purchased in 1996 and has been in need of replacement, but put on hold. Spent \$24,500 on the partial path from parking lot to dugout; balance to occur in FYE2021.	Excess funds earmarked from the Park Development Fund balance of \$809,000. Also propose to add pour-in-place surfacing at this park. Operating budget contains \$26,100 for construction management and professional fees. The Park District did receive an OSLAD grant for \$347,000 to assist with this project.
Sports - Scoreboard Replacement(s)		16,000	16,000		16,000	-	11,000	-	-	-		27,000	Scoreboard Replacements at various facilities/Parks to include 2 scoreboards at Zahnd Park (FY21) and 2 scoreboards for Douglass Gym (FY23)	Update and replace scoreboards by facility rather than by individual scoreboard. This new process for replacement will ensure all facilities have the same electronic equipment. Previously staff only replaced one scoreboard per year, and repaired the existing as needed. Refer to Appendix B for details by year.
Sports - Soccer Goal Replacements - Dodds Soccer		14,000	14,000		14,000	14,000	14,000	-	-	-	-	42,000	Replace various size goals at Dodds Soccer fields based on condition at time or replacement	Periodic replacement of goals due to wear and tear/aging. See Appendix B for details by year.
Telephone System Replacement		100,000			-	100,000						100,000	Complete replacement of phone system and equipment for all facilities. Project moved out one year to FYE2022	Current phone system is no longer supported and replacement phones/equipment is no longer manufactured. As the District adds another facility it is necessary to replace the phone system District Wide. the cost includes equipment, software and wiring.
Tennis Center Backdrop Replacement		0			-	10,000	12,000	-			-	22,000	Replacement of backdrops and court dividers.	Replacement of backdrops on south side and court dividers. Some of backdrops are torn, different colors, and in need of updating. No impact on operating budget.

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Tennis Center Court Fans (2)		14,000	14,000	0	14,000	-	-	-			-	14,000	Replacement of under-sized units. Used the \$70,000 originally slated for these fans for the lighting replacement. Then modified the type of fans to replace with smaller ones once the lighting is switched out from halogen to LED.	Replacement of units to allow for increased air flow for patrons. When comparing to installing air conditioning, staff does not see an increase in revenue to justify the cost of installation of units and monthly utilities. Many of the summer programs continue to be held outdoors for various reasons and would continue despite having AC at the TC; thus the fans should be sufficient.
Tennis Center Shed Replacement		0			-----	-----	-----	-----			-----	-----	Replace existing "garage". Deleted item - not needed per operations	Provide for better storage options, which are limited currently. No impact on operating budget.
Tennis Court Improvement/ Replacement	254,000	85,000	589,000	100	589,100	-	100,000	70,000	150,000	300,000	-	1,209,100	Outdoor tennis court replacements either via refurbishment or total renovation. FY20 amount of \$320,000 includes fencing. FY2023 increased from 22K to \$100K, FY2025 increased by \$105,000 for Hessel	Recurring expenditure at different locations. Addresses court cracks/stripping or total renovation due to age and replacement schedule, and extends the time before a total replacement is warranted. See Appendix B for details by year. Rolled over \$118,000 to finish up Morrissey courts in the spring, and the balance of \$136,000 to be applied to Lindsay Tennis court improvements in FYE2021.
Toalson Park Sidewalk & Earthwork Carry Over from FYE2019 Project #190014	34,540		34,440	100	34,540							34,540	Rolled over balance of project to complete in FYE2021.	No operating costs to the District once installed as the maintenance would revert to the City of Champaign.
Trail and Park Path Additions	195,000	81,500	145,000	100	145,000	81,500	300,000	52,000	264,000		-	842,500	Annual addition/updates to trails and park paths. Flipped amount originally budgeted for FYE2022 to FYE2021 to allow for application of an ITEP grant through the department of transportation to perhaps cover the North Champaign Trail project. Next grant cycle will not be open until next year.	The trails plan developed internally by the planning department, in conjunction with discussions with Regional Planning Commission address the locations identified. No impact on operating budget. Carryover \$195,000 which will partially be used for the Greenbelt bridge replacement with balance to roll towards FYE21 project(s).

CHAMPAIGN PARK DISTRICT
2021-2026 Capital Improvement Plan

2/7/2020 9:40 last updated

DRAFT - FOR DISCUSSION PURPOSES ONLY

Data has changed from the Board Approved 2020-2025 CIP Document that was approved 3-13-2019

Project Name	2020 amount carried over to FYE21	ORIGINAL Amount proposed fye21 in 2020-2025 CIP	Amount included in FYE2021 Capital Budget	Amount included in FYE2021 Operating Budget	Adjusted Project Total for 2021	2022	2023	2024	2025	2026	Delayed to Future Years	Totals All Years	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Vehicle Replacement (entire District)		120,000	80,000	100	80,100	150,000	193,000	180,000	178,000	80,000	-	861,100	Vehicle Replacement(s)	Replacement Scheduled. Replacement of aging vehicles per schedule. See Appendix B for details by year.
Virginia Theatre (VT) Lighting Improvements		400,000											Computer controlled programmable moving lights for live shows moved up from "delayed" as more detailed information provided and price estimate increased from \$50,000 to \$100,000. Staff are working on a grant to help offset the costs which would require a 50% match as well. Grant funds received and project completed in June 2019. Removed \$100,000.	The current theatrical lighting package at the Virginia Theatre provides a very basic "4 color wash" of the stage, augmented by two follow spotlights and a small number of special effect lighting fixtures. The field of theatrical lighting has changed substantially in the last ten years - mainly in the areas of LED and computer controlled "intelligent" lighting - and staff recommends the following enhancements to the Virginia's lighting inventory to bring the facility up to a basic minimum standard for professional theatrical lighting.
Virginia Theatre (VT) Orchestra Pit Cover		0			-	-	-	-			100,000	100,000	Custom-designed solid wood cover for the orchestra pit	To cover the orchestra pit when not in use to facilitate providing additional space on the stage, as well as prevent falling into the open space. Delayed to future years as there needs to be a more precise estimate of the costs given this is a historic theatre. In addition if a safety issue, then should be presented to the safety committee. This project will be re-evaluated in the 2021 review of capital projects and possibly moved up.
Virginia Theatre Garbage Can Replacements			19,472	0	19,472							19,472	Replacement of garbage and recycling receptacles within the Virginia Theatre.	

CHAMPAIGN PARK DISTRICT
2021-2026 Capital Improvement Plan

2/7/2020 9:40 last updated

DRAFT - FOR DISCUSSION PURPOSES ONLY

Data has changed from the Board Approved 2020-2025 CIP Document that was approved 3-13-2019

Project Name	2020 amount carried over to FYE21	ORIGINAL Amount proposed fye21 in 2020-2025 CIP	Amount included in FYE2021 Capital Budget	Amount included in FYE2021 Operating Budget	Adjusted Project Total for 2021	2022	2023	2024	2025	2026	Delayed to Future Years	Totals All Years	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Virginia Theatre Masonry Restoration the remainder of facility not completed in FYE2020		360,000			-	-	360,000					360,000	Masonry resoration work of remainder of Virginia Theatre exterior. Projected delayed to FYE2023.	The Virginia's aging brick exterior has not been fully restored during the Park District's restoration of the building, and, according to architects from Bailey Edward, some of the repairs the previous owners made to the exterior brick work are contributing to the deterioration and leakage we've experienced at the facility. Aside from tuckpointing completed as part of roof replacement in FYE2020, the architects and Staff further recommend a separate project to tuck-point the Virginia's entire exterior—any areas not being addressed during the roof renovation project.
Virginia Theatre re-wiring of network			30,000		30,000							30,000	Run new network wiring at the VT.	The network wiring at the VT has been patched together for many years. The quality of the network is substandard as there are too many switches in the building. This improvement would modernize the wiring and reduce the number of switches to improve speed and quality of the network.

CHAMPAIGN PARK DISTRICT
2021-2026 Capital Improvement Plan

2/7/2020 9:40 last updated

DRAFT - FOR DISCUSSION PURPOSES ONLY

Data has changed from the Board Approved 2020-2025 CIP Document that was approved 3-13-2019

Project Name	2020 amount carried over to FYE21	ORIGINAL Amount proposed fye21 in 2020-2025 CIP	Amount included in FYE2021 Capital Budget	Amount included in FYE2021 Operating Budget	Adjusted Project Total for 2021	2022	2023	2024	2025	2026	Delayed to Future Years	Totals All Years	DESCRIPTION OF PROJECT	JUSTIFICATION and Impact on Operating Budget
Virginia Theatre Sound System (grant funds of \$750,000)	735,500	0	735,500	0	735,500	-	-	-	-	-	-	735,500	Complete phase 1 only of the proposed 4-phase project. The entire project is to purchase & install a new sound system for the Virginia Theatre, include fill speakers throughout the auditorium, add the support system for new linear speakers, new sound board and controls.	Currently rent equipment at approximately \$4,000 per event which will continue even by completing phase 1, just will improve the sound quality within the theatre. Per meeting on 11/19/18 project is scheduled to roll over into FYE2020 as we wait for the notice of grant funding by the State - in early 2019. Total grant award is estimated at \$750,000 without a match requirement. This will also require a special agreed-upon-procures engagement from CPA firm at an estimate of \$2,900 in operating budget.
	3,396,138	7,132,900	10,110,406	293,200	10,403,406	7,928,736	2,409,000	1,157,100	2,096,200	1,220,000	100,000	25,264,342		
Less Grant Funds (See details below)					(1,697,000)							(1,697,000)		
Less Carry-over from FYE2020					(3,396,138)	(2,000,000)						(5,396,138)		
Less Funds from Foundation					(4,000,000)	(3,279,536)						(7,279,536)		
NEW revenues					\$ 1,310,268	\$ 2,649,200	\$ 2,409,000	\$ 1,157,100	\$ 2,096,200	\$ 1,220,000	\$ 100,000	\$ 10,891,668		

PROJECTS OVER \$500,000 = separate board discussion

Dodds 3/4 Plex Infield Turf \$ 175,000 per field, a total of 7 fields
 Dodds 4-plex Outdoor Lighting Replacement \$ 570,000 replace halogen light fixtures only to LED

Details of Grants Awarded and included in FYE2021 totals above:

OSLAD Human Kinetics Park \$ 400,000 grant expires 4-15-2021, 50% matching requirement; Park District has received \$200,000 advanced grant funding in FYE2020 and earning interest on funds.
 OSLAD Spalding Park \$ 347,000 grant awarded but no contract received to execute as of this date, will be 50% matching requirement
 IDNR IL Bicycle Program Grant (Greenbelt) \$ 200,000 grant expires 3-31-2022, 50% matching requirement
 IDNR Public Museum Grant (VT Sound) \$ 750,000 grant expires 4-1-2021, 100% reimbursement grant
 Total grants awarded through 2/6/2020 \$ 1,697,000

**Capital_2021-4-Champaign Bark District
PROJECT REQUEST SUMMARY**

Bark District Shade Structures

Request for Fiscal Year Ended: 2021 Champaign Bark District

\$35,000.00

TOTAL SCORE	4
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	2
Other Criteria	1

Total Costs for both Capital & Operating Budgets

*FYE21 15,000
FYE22 20,000*

see below

Detailed Description of Project

Install shade structures at Champaign Bark District. Frequent request of patrons. Trees have been planted but are slow growing due to tough site conditions. To be installed by Staff.

Board Priority (if applicable)

8.2.4 Maintain quality of existing

Strategic Goal (if applicable)

SG6-Recreation

6.3.1 Prioritize capital needs for facilities and programming. Implement non-capital improvement budget.

PROJECT REQUEST SUMMARY

Communication Radios

Request for Fiscal Year Ended: 2021

Bresnan

\$15,110.00

TOTAL SCORE	3	Total Costs for both Capital & Operating Budgets
New Construction/Equipment/Etc.	0	
Maintain Existing	1	
Statutory/Legal Requirement	0	
Safety/Risk Mitigation	0	
Board Approved Documents/Plans	2	see below
Other Criteria	0	

Detailed Description of Project

Radios for VT, Special Events, Sholem and Ops are used daily and the current radios do not work well and are meant for residential use. The proposed radios are professional quality and other than the VT radio's would be held in the IT office and checked out throughout the District rather than held in many areas.

Board Priority (if applicable)

8.3 Maintain the Virginia Theatre facility while producing quality programs and events

Strategic Goal (if applicable)

SG3-HR, Risk & Technology

3.2.2 Implement technology and creative solutions to mitigate risk in facilities and parks.

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: December 1, 2019
SUBJECT: Rolling Equipment Replacement Plan

Rolling equipment is evaluated annually for future replacement.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Pool Mowers	Utility Tractor and attachments (\$30,000) Pull behind mower (\$15,000)	Utility Tractor and attachments	Wood Chipper (\$25,000) Ballfield Mower (\$55,000)	Backhoe	Wide Area Mower
Total Amt.	\$15,000	\$45,000	\$15,000	\$80,000	\$100,000	\$50,000
Notes to Business Office	Replacements	Replace JD 1445 tractor with mower and blade Replace Land Pride pull behind mower	Replacement of Kubota BX2230 utility tractor and blade	Replacement of Vermeer Wood Chipper. Replacement of Toro Ballfield Mower	Replacement	Replace Toro Groundsmaster 4000

Additional plan notes:

- This replacement plan is for non-vehicular rolling equipment.
- Details on equipment can be found within the capital equipment inventory.

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: January 15, 2020 (Original November 20, 2019)
SUBJECT: Recurring Maintenance - Facilities

Each year the District has several recurring maintenance needs, especially in areas of high use. As the totals vary by year, the line item will appear in the capital budget if it is \$20,000 or more; otherwise line item to be part of the **operating budget** for the specific facility.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Painting	\$35,000	\$30,000	\$40,000	\$20,100	\$20,100	\$15,000
Flooring	Hays (\$30,000) VT (\$14,000)	Springer \$18,000	Operations \$25,000	--	Springer \$20,100	Leonhard Upper Classroom
HVAC	Springer \$130,000	VT \$280,000* Douglass CC \$55,000	\$25,000	\$25,000	\$25,000	\$25,000
Notes to Business Office	Increased flooring amount from previous year.	*VT is an approximate cost as of 1/11/20 Douglass costs are only work on the air handler.	Increased flooring amount by \$10,000 to do carpet and tile.	--	--	--

Notes:

- Priorities will be assessed twice a year and results from Facility and Parks Report Cards will be considered.
- Projects include in-house work as well as contracted work.
- Painting funds will be used for interior and exterior projects.
- Flooring priorities 20/21: Hays hall and office carpet and VT Conference, box office, office under stairs; FY 21/22: Springer rooms 106 and 107; FY 22/23: Operations carpet areas; FY 23/24: None; FY 24/25: Springer stair tread and lower hallway tile; FY 25/26: Leonhard upper classroom.
- All general flooring projects above are replacements of current flooring.
- Recurring HVAC requests are a new addition in FY 20/21. It will be used for heating, cooling, and air handling.
- The above facilities request does not include items for the Bicentennial Center renovation which will be budgeted separately.

ATTACHMENT B

PROJECT REQUEST SUMMARY

Fitness on Demand at Leonhard

Request for Fiscal Year Ended: 2021

Leonhard

\$15,000.00

TOTAL SCORE		3	Total Costs for both Capital & Operating Budgets
New Construction/Equipment/Etc.	1		Capital \$12,000 & Operating \$3,000
Maintain Existing	0		
Statutory/Legal Requirement	0		
Safety/Risk Mitigation	0		
Board Approved Documents/Plans	2	see below	
Other Criteria	0		

Detailed Description of Project

One of the strategic goals is to offer virtual/video fitness opportunities at various recreation centers. This proposal would be for the installation of a Wellbeats Fitness on Demand system in the group fitness room at Leonhard. Along with the installation we would need to create better storage systems such as a wall organization unit to properly store and organize the equipment necessary in the room and not in the storage closet. By adding this to the Leonhard Center it would be another selling point/advantage of memberships. Members would be able to attend pre-scheduled fitness on demand classes in the group fitness room as an alternative to the weight room, walking track, and gym. We could even schedule parent/tots classes. In addition to pre-scheduled classes members could utilize the fitness on demand and select their own classes when we did not have pre-scheduled activities/classes/rentals. This will help us in spreading membership out in the building and continuing to grow membership as well.

Not only will this help with membership sales, but it will also be a source of fitness programming for our day camp and afterschool, helping improve the health and wellness of our participants, meeting another strategic goal.

Board Priority (if applicable)

8.2 Plan and develop capital projects

Strategic Goal (if applicable)

SG6-Recreation

6.4.1 Add video fitness related programs at various recreation centers to provide more opportunities for fitness.

PROJECT REQUEST SUMMARY

Leonhard Elliptical Replacement

Request for Fiscal Year Ended: **2022**

Leonhard

\$19,500.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	3
New Construction/Equipment/Etc.	0
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	2
Other Criteria	0

see below

Detailed Description of Project

The average life cycle of a commercial elliptical is 8 years. Our three ellipticals are well used and showing signs of age. It is important that we keep up on equipment replacement and stay current with machines for our growing membership. This proposal is to replace all 3 treadmills.

Board Priority (if applicable)

8.2.4 Maintain quality of existing facilities, parks and trails.

Strategic Goal (if applicable)

SG6-Recreation

6.3.2 Update necessary equipment for all programs and associated facilities

MEMORANDUM

TO: Joe DeLuca and Andrea Wallace
FROM: Daniel Olson
DATE: January 16, 2020
SUBJECT: Non-Rolling Equipment Plan



Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Flower Staging Area (\$40,300) CNC Router (\$9,000)	--	--	--	--	--
Total Amt.	\$49,300	--	--	--	--	--
Notes to Business Office	Moving forward Flower Staging area and adding \$7,000 to previous cost for shade structures. CNC is new addition for sign making.	--	--	--	--	--

Draft

Additional plan notes:
 • None

ATTACHMENT B

PROJECT REQUEST SUMMARY

LRC Service Drive

Request for Fiscal Year Ended: **2021**

LRC

\$42,600.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	8
New Construction/Equipment/Etc.	1
Maintain Existing	0
Statutory/Legal Requirement	6
Safety/Risk Mitigation	1
Board Approved Documents/Plans	0
Other Criteria	0

Detailed Description of Project

This is the the service drive off of Kenwood Road. "TuffTrack" type grass paver drive, curb cut onto Kenwood Road, and improved landscape area for summer day camps.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

0

0

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: November 19, 2019
SUBJECT: Outdoor Basketball Court Replacement Plan

The District has a variety of asphalt and concrete basketball courts. Courts vary in size and number of goals.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	*Centennial (\$50,000)	Douglass Resurface (\$110,000) Clark (\$50,000)	Powell (1 court)	--	Muliken (1/2 court) Turnberry Ridge (1/2 court)	Scott Park (1 court)
Total Amt.	\$50,000	\$160,000	\$50,000	--	\$110,000	\$50,000
Notes for Business Office.	New full size. Quote from Duce. Added money for fencing. Will remove goal from Dexter parking lot. Request to use roll over from Clark court.	--	--	--	--	--

Additional plan notes:

- Joe has requested we get a quote for an asphalt instead of concrete court in 2019 (FYE2019).
- Clark Park put on hold to plan bigger area that includes playground, tennis, ADA, etc.
- Washington Court put on hold by Executive Director for park planning (winter 2020).
- Detention Basin court can be removed as per decision of the Executive Director (winter 2019).

ATTACHMENT B

Outdoor Basketball Court Surfaces

The following is the suggested replacement schedule for the district's outdoor basketball court surfaces. Each project will include removal of the existing surface, excavation of sub-grade, installation of a new concrete surface, court striping, and new poles, backboards and rims. Barring unforeseen circumstances, each new surface should last 20 years.

<u>Location</u>	<u>Last Reconstruction</u>	<u>Capital Plan Year</u>
Clark Park (1 court)	1990/91	2018/19
Washington Park (1 court)	1988/89	2019/20
Detention Basin (1 court)	1992/93	2019/20
Powell Park (1 court)	1993/94	2020/21
Mulliken Park (1/2 court)	2006/07	2026/27
Turnberry Ridge Park (1/2 court)	2006/07	2026/27
Scott Park (1 court)	2009/10	2029/30
Toalson Park (1/2 court)	2009/10	2029/30
Sunset Ridge Park (1 court)	2011/12	2031/32
HK Park (1 court)	2014/15	2034/35
Eisner Park (1 court)	2014/15	2034/35
Glenn Park (1/2 court)	2014/15	2034/35
Wesley Park (2 courts)	2015/16	2035/36
Beardsley Park (1 court)	2016/17	2036/37
Douglass Park (2 courts)		
Hazel Park (1 court concrete)	2017 (actual year)	2037/38
Commissioners Park (1/2 court concrete)	2019	
Henry Michael Park (1/2 court concrete)	2019	
Spalding (1 court concrete)	2019	

Draft

Centennial Park (located on Dexter Field parking lot; to be moved as off as part of park master plan)

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuca and Andrea Wallace
FROM: Bret Johnson and Dan Olson
DATE: December 15, 2019
SUBJECT: Outdoor Lighting Replacement Plan

All projects listed below are replacements of existing lighting. We submit the following replacement plan for the budget.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Dodds Soccer additional lighting for 3 middle fields. Four poles needed (\$180,000) *Dodds 4-plex all four fields (\$570,000)	Hessel Tennis, Volleyball, & Pickleball Courts	Dexter Field Replacement of existing wooden poles and HID fixtures	--	Zahnd baseball fields (2)	Spalding Tennis
Total Amt.	\$750,000	\$50,000	\$175,000	--	\$300,000	\$60,000
Notes to Business Office	Joe requested to put Dodds 4 plex and Dodds soccer on same year to see which one would be better accepted. *Quote received from Musco Lighting 2/3/20					

Additional plan notes:

- This replacement plan includes LED lighting on outdoor athletic sites only.

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: Updated Feb. 4, 2020 (Original October 30, 2019)
SUBJECT: Parking Lot Refurbishment Plan

Asphalt parking lot life expectancy is 20 to 25 years dependent upon use and maintenance. Routine maintenance includes sealcoating and crack filling which will be paid for from the Sealcoating and Striping capital budget line. Concrete parking lots generally have a 20 to 30 year lifespan dependent on use and weather conditions. This plan is new for FY 20/21.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	None Requested	None Requested	Centennial Lot L – Prairie Farm West. Expand lot and start over new. Centennial Lot M – Prairie Farm East Mill and new asphalt.	None Requested	Hessel A – Pavilion Horseshoe. Milled and Back to asphalt	Centennial A – Operations North Lot. West strip only shared access with fire dept. Change from asphalt to HD concrete.
Total Amt.		--	\$240,000	--	\$160,000	\$140,000
Notes to Business Office						

Additional plan notes:

- Priority areas were determined by the Parking Lot Condition Assessment.
- Sealcoating and striping allotted in different capital budget line.

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: November 20, 2019
SUBJECT: Recurring Maintenance - Parks

Each year the District has several recurring maintenance needs, especially in areas of high use. Item included in **operating budget**.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Concrete	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Roadway	Patch \$6,000 Replace \$100,000	Patch \$6,000 Replace \$--	Patch \$6,000 Replace \$100,000	Patch \$6,000 Replace \$--	Patch \$8,000 Replace \$100,000	Patch \$10,000 Replace \$--
Sealcoat and Striping	\$12,300	\$46,000	\$55,000	\$30,100	\$32,100	\$15,000
Playground Surfacing	\$35,000	\$36,000	\$37,000	\$38,110	\$39,300	\$40,200
Park Amenities	\$40,000	\$30,000	\$40,000	\$20,000	\$22,000	\$22,000
Park Signs	\$6,000	--	--	--	--	--
Notes for Business Office	Reduced sealcoating by \$30K	Park sign budget merged into Park Amenities here on out.				

Notes:

- Priorities will be assessed twice a year and results from Facility and Parks Report Cards will be considered.
- Projects include in-house work as well as contracted work.
- All line items above address safety issues.
- General concrete will add, improve, or repair sidewalks, paths, parking areas, shelter flooring, hard courts, stairwells, and trails.
- ADA projects and repairs will be funded through the ADA budget line.
- Roadway Replacement is for Parkland way based on quote from Cross (Jan. 8, 2020). Replaces twenty-four (approx. 11 X 15 ft²) road panels per budget year noted.
- Prayer for Rain general maintenance was removed beginning FY 20/21 and added as needed in future years.
- Park Amenities include but are not limited to, benches, waste and recycling receptacles, signs, pet waste stations, picnic tables, water fountains, etc.

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: November 10, 2019
SUBJECT: Playground Replacement Plan

The District owns 33 playgrounds, many with multiple features. Our replacement rotation has been over 20 years per playground for the past several years. This plan begins a process to get us closer to replacement every 20 years. One or two playgrounds will need to be replaced each year to keep up with the need. Each project will include removal of the existing structure, excavation of site, installation of a new structure, and installation of the chosen surfacing. Playground replacement priorities will be evaluated each year and timing of replacement may be changed.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Clark Spalding Bristol ¹	Robeson	Zahnd Turnberry Wesley ¹	Millage Davidson	Johnston Mayfair	Robeson M. West Mullikin
Total Amt.	\$110,000	\$100,000	\$220,000	\$160,000	\$200,000	\$200,000
Notes to Business Office	Spalding rollover waiting for grant.	Same as previous plan.	Want to add PIP to Zahnd.	Same as previous.	Same as previous.	New budget year.

Additional plan notes:

1. Bristol and Wesley costs not shown as City will finance replacements with Boneyard Creek improvements.
2. Prairie Farm may be added to this list when master plan is initiated. But currently would be slated for replacement in 2026/27 or later.
3. It has been agreed that one or two small pieces could be added to Dodds as needed on this schedule (not shown).

ATTACHMENT B

Outdoor Playground Structures Inventory

Yellow indicates it is on above CIP

<u>Install Year</u>	<u>Location</u>	<u>Surface</u>
1996	Spalding	Fibar
1998	Clark	Fibar
1999	Zahnd	Fibar
2000	Robeson	Fibar
2000	Bristol	Fibar
2001	Millage	Fibar
2002	Johnston	Fibar
2002	Mayfair	Fibar
2003	Wesley	Fibar
2003	Davidson	Fibar
2003	Turnberry Ridge	Fibar
2004	Robeson M. West	Fibar
2005	Mullikin	Fibar
2007	Prairie Farm	Fibar
2007	Centennial	Poured in Place
2009	Scott	Fibar
2009	Toalson	Fibar
2010	Hazel	Fibar
2010	Dodds	Fibar
2011	Garden Hills	Poured in Place
2011	Sunset Ridge	Fibar
2011	Porter	Fibar and PIP
2014	Eisner	Poured in Place
2014	Douglass	Poured in Place
2014	Powell	Fibar
2014	Glenn	Fibar
2016	Hessel	Fibar and PIP
2017	Beardsley	Fibar
2018	West Side	Fibar and PIP
2018 (FA)	Commissioners	Fibar
2019 (SP)	Henry Michael	Fibar
2019 (SU)	Noel	Fibar
2019 (FA)	Morrissey	Fibar

ATTACHMENT B



Capital_2021-5-Prairie Farm

PROJECT REQUEST SUMMARY

Prairie Farm Development

Request for Fiscal Year Ended: 2021

Prairie Farm

\$445,100.00

TOTAL SCORE	5
New Construction/Equipment/Etc.	1
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	2

Total Costs for both Capital & Operating Budgets

FYE21 \$15,000
 FE22 \$430,100

see below

Detailed Description of Project

Improvements from the 2020 Prairie Farm Masterplan (contingent upon approval).
 \$35,000 was allotted in FYE 2019 CIP for pavilion/restrooms. FYE2021 scope includes site work, barn, playground (staff install), fencing, and play area.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG5-Planning

5.1.1 Master plan to fix/improve infrastructure at Prairie Farm. Common consensus on direction for the Farm with logical funding scope.

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: February 5, 2020 (Original December 1, 2019)
SUBJECT: Roofing Replacement Plan

Roofing projects have been a priority for the District for the past few years. In 2015, Garland began a review of roofing conditions throughout the District and developed a five year plan for replacement priorities. This Capital Project Plan would complete Garland’s recommendations in 2021. Amounts \$20,000 and over are included in the capital budget, while anything below that is included under operating budgets for specific facility or park.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Dodds Tennis Center Garage (\$5,500) Rotary Shelter (\$8,000) Douglass Little League Concession (\$1,800)	Operations Building existing prior to construction (\$150,000) Dodds Tennis Center (\$450,000)	Prairie Farm Trolley and Craft Barns.	Douglass Annex	Zahnd concession. Dodds 4-plex concession. Dodd's 3-plex concession if not new building by that time.	--
Total Amount	\$15,300	\$600,000	\$28,000	\$150,000	\$85,000	--
Notes to Business Office	Rotary Shelter at Centennial Park possibly get financial support.	--	--	--	--	--

Additional plan notes:

1. Joe and Andrea have approved (\$5,000) using money saved from the Dodds Tennis Center Lighting Project to use for a DTC roof and wall inspection in this year (2019/2020)

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuca and Andrea Wallace
FROM: Daniel Olson
DATE: November 10, 2019
SUBJECT: Sholem Mechanical Improvements Plan

Funding is needed for replacement and improvement of mechanical equipment associated with the filter building at Sholem. The requested components are necessary for the health and safety of visitors. Item included in the **operating budget** for Sholem.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Requested	*Three Filter Basket Sections Replacement (\$50,000) General Maintenance (\$25,000)	Body Slide Reseal (\$20,000) General Maintenance (\$25,000) Shade Cloth Replace (\$20,000)	General Maintenance (\$25,000) Lazy *River/Splash Painting (\$26,000) Intake Cover Replacements (\$7,000)	Raft Slide Reseal (\$20,100) General Maintenance (\$25,000)	General Maintenance (\$25,000)	Body Slide Reseal (\$22,000) Splash Intake Covers (\$2,600) General Maintenance (\$25,000)
Total Amt.	\$75,000	\$65,000	\$58,000	\$50,100	\$25,000	\$49,600
Notes to Business Office	*Placeholder Cost as of 1/11/20 Joe requested \$25,000 be added each year as general maintenance.	--	*Placeholder cost as of 1/11/20 Intake cover replacements = 166 total for Baby, Activity and Lazy River. Quote from Spear.	--	--	Possible larger regrout renovation in this year, but not requested in amount.

Additional plan notes:

1. Dropping routine maintenance grouting and will add larger project at later date.
2. Water slides need to be recoated periodically to combat deterioration due to use, water and the elements.
3. The Virginia Graeme Baker Act of 2008 mandates the installation and regularly schedule replacement of pool drain covers in order to prevent entrapment.
4. Baby pool, activity pool and lazy river have mandatory 7 year intake cover replacements. Last replaced spring 2016. Total covers = 166.
5. Splash pool has a mandatory 15 year replacement. Last replaced in 2012. Total covers = 3.

ATTACHMENT B

PROJECT REQUEST SUMMARY

Spalding Park OSLAD

Request for Fiscal Year Ended: **2021**

Spalding Park

\$694,100.00

Total Costs for both Capital & Operating Budgets

TOTAL SCORE	8
New Construction/Equipment/Etc.	1
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	5

see below

Detailed Description of Project

Increased from \$415,000 to account for expanded scope in OSLAD grant. OSLAD scope includes concrete pathway, path lighting, playground replacement (fibar), pavilion, fitness stations). To be installed by a contractor. \$347,000 to be reimbursed by IDNR ~~if grant is awarded~~. Previous project numbers: 190012, 190013.

Board Priority (if applicable)

8.1.4 Complete paths, lights and new

Strategic Goal (if applicable)

0

0

MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: November 20, 2019
SUBJECT: Recurring Maintenance - Sports

Each year the District has several recurring maintenance needs, especially in areas of high use. As the totals vary by year, the line item will appear in the capital budget if it is \$20,000 or more; otherwise line item to be part of the operating budget for the specific park or facility.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Sports Field Mix	\$10,000	\$20,000	\$20,000	\$10,000	\$10,000	\$12,000
Fencing	\$25,000	\$25,000	\$25,000	\$25,000	\$15,000	\$15,000
Scoreboards	Zahnd (2) \$16,000	Martens (2) \$11,000 HK (2) \$16,000 Included under separate projects	Douglass Gym (2) \$11,000	--	--	--
Soccer Goal Replacement	Dodds \$14,000	Dodds \$14,000	Dodds \$14,000	--	--	--

Notes:

- Projects include in-house work as well as contracted work.
- Sports field mix purchase includes infield and warning track mixes. Dexter most likely a priority in 2022.
- Fencing projects listed above are replacements of existing fencing.
- Human Kinetics neighbor fencing is not currently included in the above requests. Joe requested that we wait to see where in the development of Martens and HK that fencing may fit. An estimate of \$25,000 will be needed for HK neighbor fencing.
- Fencing priority projects in the plan include, but are not limited to: Zahnd Little League field, Dodds 3-plex, Douglass north neighbor fence.
- Little League fields (with the exception of Zahnd) are not shown in this plan as fencing, scoreboards and field mix on those fields are the responsibility of Little League. Joe will discuss Little League field scoreboards with LL as a plan for the near future at Centennial LL fields needs to be discussed.
- Current boards at CUSR facility (Bicentennial Center) to be evaluated for use by CUSR staff and added at a later date if needed.

ATTACHMENT B

MEMORANDUM



TO: Joe DeLuca and Andrea Wallace
FROM: Daniel Olson
DATE: November 20, 2019
SUBJECT: Tennis Court Replacement Plan

The District owns 25 outdoor tennis/pickle ball courts over eight different parks and six indoor courts. Two types of improvements are considered. REFURBISHMENTS include crack filling, rectifying ponding issues, color-coating and line striping. Barring any unforeseen circumstances, REFURBISHMENTS should last eight years. RENOVATIONS are larger projects that include removal of existing, excavation of sub-grade, installation of new court, surface finish, striping and net poles. Barring unforeseen circumstances, each RENOVATION should last 25 years with proper REFURBISHMENTS. Courts should have a maximum of three REFURBISHMENTS before RENOVATION is necessary. Parentheses denote number of courts.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	Lindsay refurb. (8) \$85,000 \$136,000 \$250,000	--	Clark refurb. (2)	Sunset Ridge Refurb (1)	Hessel refurb. (4)	Dodds Tennis Center (6)
Total Amt.	\$471,000	--	\$100,000	70,000	\$150,000	\$300,000
Notes for Business Office	Morrissey Overlay cost \$183,200 Leaving \$136,800 to be carried over from 2020. Still needs additional \$250,000 additional monies. Will need gates replaced for ADA.	--	--	--	--	Indoor court surfacing

Additional plan notes:

- Replacement of lighting, fencing and other infrastructure will be considered at time of RENOVATION, but may be budgeted separately unless noted.
- Power washing on Spalding Courts will be completed in Spring 2020. If not to Joe's satisfaction, he is requesting repainting of courts. Those costs not shown.

ATTACHMENT B

**Champaign Park District
Tennis Court Inventory**

<u>Location (# of courts)</u>	<u>Last Renovated</u>	<u>Last Refurbished</u>	<u>FY Refurb/Renov</u>
Sunset Ridge Park (1)	2011/12 (new)	N/A	19/20 Refurb.
Eisner Park (1 synth)	1990/91	2008/09	On hold by Ex. Dir.
Centennial Park (Lindsey) (8)	1997/98	2006/07 2013/14	20/21 Refurb.
Clark Park (2)	1996/97	2014/15	21/22 Refurb.
Hessel Park (4)	2004/05	2016/17	24/25 Refurb.
Hessel Park Pickle Ball (1)			TBD
Spalding Park (4)	1995/96	2008/09 2016/17	On hold by Ex. Dir. Renov. (Unit 4 Agreement)
Morrissey Park (4)	1994/95	2008/09 2015/16 2020	22/23 Refurb.

ATTACHMENT B

2021-2026 Trail and Park Path Additions Schedule

FYE	Trail/Park	Cost Estimate	Project	Justification
2021	Greenbelt Bikeway	\$195,000	Bridge replacement between Heritage and Kaufman Parks.	Continual maintenance/safety concerns. Maximize current improvements of Greenbelt Bikeway Connection Path project. Will require coordination with IDOT/Rail. Professional services will be needed.
2021	Greenbelt Bikeway	\$50,000	Crosswalk improvement to connect Heritage Park and Dodds Park across W Bradley Ave	Recommendation of CPD <i>Trails 5 Year Action Plan</i> to improve safety of the pedestrian crossing. Will require coordination with City of Champaign. Professional services will be needed.
2021	Greenbelt Bikeway	\$65,000	Crosswalk improvement to connect Kaufman Park and O'Malleys Alley Trail across W Springfield Ave	Recommendation of CPD <i>Trails 5 Year Action Plan</i> to improve safety of the pedestrian crossing. Will require coordination with IDOT. Professional services will be needed.
2022	North Champaign Trail	\$81,500	Installation of trail connection from the North Champaign Trail west of Gordan Food Service	Connection was never completed from documentation created in 1997. Recommended in the <i>2011 Champaign Trails Plan</i> . An additional \$2,000 will be added to the operating budget for professional fees related to the project.
2023	Lower Copper Slough Greenway Trail	\$300,000	Installation of bridge crossing Copper Slough to connect the Pipeline Trail and Porter Family Park.	Proposed initially in 2012 to improve connectivity to Porter Family Park. Recommended in the <i>2011 Champaign Trails Plan</i> . Preliminary design documents complete. Professional services for final construction documents and permitting will be needed.
2024	Powell Park	\$52,000	Installation of internal path connection between existing pathway system to existing residential walk.	Recommendation of <i>CPD Internal Paths Study</i> to increase access to Powell Park which is limited due to lack of frontage. Professional services will not be needed.
2025	Dodds Park	\$264,000	Internal paths to connect Greenbelt Bikeway, soccer fields, and existing parking.	Recommendation of CPD Internal Paths Study to increase accessibility to soccer fields and existing parking. Should be coordinated with prospective Dodds soccer fields improvements.
Total		\$1,007,500		

Notes:

1. In order to maximize professional services hours and increase the chance for a competitive bid, the bridge replacement project between Heritage and Kaufman Park in the Greenbelt Bikeway could be combined with the existing scope of the Greenbelt Bikeway Connection Path project, which is also currently scheduled for FYE 2020.



MEMORANDUM



TO: Joe DeLuce and Andrea Wallace
FROM: Daniel Olson
DATE: December. 1, 2019
SUBJECT: District-wide Vehicle Replacement Plan

The following is the suggested replacement schedule for the district’s fleet vehicles. Barring unforeseen circumstances, fleet vehicles are replaced every 10 to 12 years, based upon age, repair history, mileage and appearance. The vehicle fleet is evaluated twice a year and changes to priorities may occur.

Fiscal Yr.	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Request	#21 Van (A) #62 Truck (O)	#55 Bucket Trk. (O) #39 Truck (O) #48 Truck (O)	#25 Mini Bus (R) #38 Truck (O) #65 Truck (O) #47 Truck (O) #67 Truck (O)	#23 Box Truck (R) #27 Truck (O) #35 Truck (O) #18 Truck (O) #52 Truck (O)	#45 Stake Bed (O) #31 SUV (R) #12 Truck (O) #68 Truck (O)	#16 SUV (R) #29 Truck (O)
Total Amt.	\$80,000	\$150,000	\$193,000	\$180,000	\$178,000	\$80,000
Notes to Business Office	Administration van to be replaced with SUV.					

Additional plan notes:

- All vehicles listed above are replacements.
- The large MTD bus replacement is not shown on this plan and will warrant a separate agreement led by Executive Director.
- Although specific vehicles are suggested for replacement, the entire fleet will be evaluated twice a year and changes will be made based on need.
- For specific vehicle make and model, please refer to Vehicle Inventory.

ATTACHMENT B

PROJECT REQUEST SUMMARY

Virginia Garbage Can Project

Request for Fiscal Year Ended: **2021**

Virgina Theatre

\$19,472.00

TOTAL SCORE	1	Total Costs for both Capital & Operating Budgets
New Construction/Equipment/Etc.	0	
Maintain Existing	1	
Statutory/Legal Requirement	0	
Safety/Risk Mitigation	0	
Board Approved Documents/Plans	0	
Other Criteria	0	

Detailed Description of Project

Purchase a new set of garbage cans and recyclable cans for the public spaces at the Virginia Theatre, per the following estimate:

20 EACH AL35SVN 35 GALLON ALUMINUM SERIES RECEPTACLE, SILVER VEIN: \$452.00 EACH
 16 EACH 18RTSVN-1H EMOTICAN, 1-HOLE OPENING SILVER VEIN: \$316.000 EACH
 16 EACH 18RTSVN-2H EMOTICAN, 2-HOLE OPENING, SILVER VEIN: \$336.00 EACH

Minimum order quantity of 24 units on the Emotican. Can be any combination of 1 or 2 hole units.

Quoted quantities must be ordered at one time to receive quoted pricing. A change in quantity requires a new quote.

These items are made to order and are considered special, therefore the order cannot be cancelled and the units are not subject for return. Standard return policy does not apply.

All orders are reviewed by the accounting department at WITT prior to being processed and production begins. Based on the review a down payment up to payment in full may be required.

Freight is included based upon these quantities.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

0

PROJECT REQUEST SUMMARY

Network Rewiring

Request for Fiscal Year Ended: **2021**

Virginia Theatre

\$30,000.00

TOTAL SCORE	3	Total Costs for both Capital & Operating Budgets
New Construction/Equipment/Etc.	0	
Maintain Existing	1	
Statutory/Legal Requirement	0	
Safety/Risk Mitigation	0	
Board Approved Documents/Plans	2	see below
Other Criteria	0	

Detailed Description of Project

The network wiring at the VT has been patched together for many years. The quality of the network is substandard as there are too many switches in the building, this would modernize the wiring and reduce the number of switches to improve the speed and quality of the network.

Board Priority (if applicable)

8.3 Maintain the Virginia Theatre facility while producing quality programs and events

Strategic Goal (if applicable)

SG3-HR, Risk & Technology

3.3.1 Maintain and enhance connectivity and technological solutions to employees and customers.

#N/A

PROJECT REQUEST SUMMARY

Dodds 3/4 Plex Infield Turf

Request for Fiscal Year Ended: #N/A

Dodds 3/4 Plex

\$1,205,000.00

TOTAL SCORE	2
New Construction/Equipment/Etc.	0
Maintain Existing	1
Statutory/Legal Requirement	0
Safety/Risk Mitigation	0
Board Approved Documents/Plans	1
Other Criteria	0

Total Costs for both Capital & Operating Budgets

see below

Detailed Description of Project

The industry is changing and ball fields are increasingly being converted to turf fields. In fact Rantoul will be adding a large turf field complex in the near future, which will impact our tournament rentals. Turf is appealing because it cuts down on the rain out potential significantly for rentals/tournaments. It would also significantly cut down on rain outs for our leagues, which is always a major complaint. Additionally, there may be saving from on employee wages, materials needed compared to field mix, etc.

Please note this submission includes a quote on 7 infields being turfed and purchasing necessary field care equipment, but does not include potential irrigation changes needed.

Board Priority (if applicable)

0

Strategic Goal (if applicable)

SG6-Recreation

6.3.1 Prioritize capital needs for facilities and programming. Implement non-capital improvement budget.