



AGENDA

SPECIAL BOARD MEETING REMOTE MEETING HELD VIA TELECONFERENCE

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

(As permitted by Governor Pritzker's Executive Order 2020-07, 2020-33, 2020-39, 2020-44, and Public Act 101-0640)

Citizens may participate in the zoom meeting by going to the following web address:

<https://us02web.zoom.us/j/85482935175?pwd=YS9tcGIEWjNvK1IPZIBOeEsxNE03Zz09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 854 8293 5175

Password: 094510

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 854 8293 5175, followed by the # symbol

Password: 094510, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, January 27, 2021, and sent to joe.deluce@champaignparks.org.

Wednesday, January 27, 2021

6:00 p.m.

A. CALL TO ORDER

B. PRESENTATIONS

1. Clark Dietz – Greenbelt Bikeway Connection

C. COMMENTS FROM THE PUBLIC

D. NEW BUSINESS

1. Approval of Agreement for Professional Services for the Greenbelt Bikeway Connection
Staff recommends entering into Greenbelt Bikeway Trail Connection Final Engineering Phase Professional Services Agreement with Clark-Dietz upon final review of agreement terms by Park District Legal Counsel. **(Roll Call Vote)**
2. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions
Staff recommends approval of a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session meetings: February 13, 2019; April 10, 2019; April 24, 2019; May 8, 2019; June 12, 2019; June 26, 2019; and July 10, 2019. **(Roll Call Vote)**

3. Approval of Renaming the Bicentennial Center to Champaign-Urbana Special Recreation Center
Staff recommends that the Board approve the following option for renaming the Bicentennial Center: "Champaign-Urbana Special Recreation Center" and include [CPD & UPD Logos] as it is a joint program for the cities of Champaign and Urbana. **(Roll Call Vote)**

E. DISCUSSION ITEMS

1. 2020 Park Report Card Report
2. Updates to Board Policy Manual
 - a. Cooperation Policy
 - b. Comprehensive Year-Round Recreation Policy
 - c. Program Statistics Policy
3. New Policy & Procedure
 - a. Telecommuting Policy and Procedure

F. COMMENTS FROM COMMISSIONERS

G. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Par. 120/2 (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. **(Roll Call Vote)**

H. RETURN TO REGULAR MEETING

I. EXECUTIVE SESSION ACTION ITEM

1. Approval to Make Available for Public Viewing Executive Session Minutes **(Roll Call Vote)**

J. ADJOURN



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: January 22, 2021

SUBJECT: Greenbelt Bikeway Trail Connection Final Engineering Phase Proposal

Background

In 2016 the Park District hired Clark-Dietz Engineers to investigate and advise a solution to the Greenway Bikeway Trail disconnect between Heritage Park to the north and Kaufman Park to the south—the portion beneath eastbound I-72 overpass—and to coordinate the work with Illinois Department of Transportation (IDOT) and Canadian National Railway (CN). The Park District, Clark-Dietz, and IDOT pursued an "at grade" rail crossing solution with CN, but after a few attempts was unsuccessful at securing one. Thereafter a solution to use the IDOT right-of-way and the existing CN trail underpass was determined after consideration from Illinois Department of Natural Resources (IDNR) and IDOT. The attached Clark-Dietz Professional Services Agreement details the final engineering services phase to bring the project to fruition.

Prior Board Action

March 14, 2018 Regular Board Meeting—Board approved 2019 Capital Budget for schematic design and preliminary engineering.

March 13, 2019 Regular Board Meeting—Board approved resolution to apply for \$200,000 Bicycle Path Grant through IDNR. (Grant awarded; agreement in effect March 3, 2020.)

April 22, 2020 Special Board Meeting—Board approved FYE 21 Capital Budget.

Budget Impact

Greenbelt Bikeway Trail Connection (Project #19006) is \$735,500 which includes \$124,730 carryover of Heritage Park Phase 1 (Project #170021) "savings". *Timeline*—the aim is to have construction complete by February 2022.

Recommendation

Staff recommends entering into Greenbelt Bikeway Trail Connection Final Engineering Phase Professional Services Agreement with Clark-Dietz upon final review of agreement terms by Park District Attorney.

Prepared by:

Andrew Weiss
Director of Planning

Reviewed by:

Joe DeLuce
Executive Director



November 29, 2020

Andrew Weiss
Champaign Park District
706 Kenwood Road
Champaign, Illinois 61821

Re: Professional Services Proposal – Final Design Engineering
Greenbelt Bikeway Trail Connection

Dear Mr. Andrew Weiss:

On behalf of Clark Dietz we are pleased to submit this proposal for professional engineering services on the above referenced project. If you find this proposal to be acceptable, we will provide an acceptable Engineering Services Agreement between the Champaign Park District (Client) and Clark Dietz, Inc. (Engineer) for the proposed services.

Project Understanding

The Champaign Park District would like to develop a new Greenbelt Bikeway Trail Connection between Kaufman Park and Heritage Park and to replace the deficient tunnel connection under Interstate 72. Since 2016, the Champaign Park District and Clark Dietz have completed an exhaustive study of feasible alternatives, facilitated numerous project stakeholder engagements, and secured funding via an IDNR Bicycle Path Grant. The result of these efforts has yielded a proposed trail connection located along the east side of the CN Railroad (CNRR) and within the anticipated CNRR lease agreement. To maintain the required railroad clearance the pathway is proposed to pass in between the existing I-72 overpass pier and bridge abutment. This will require reconstruction of the bridge cone slope wall and retaining wall to accommodate the pathway. See attached exhibit for additional information.

The purpose of this proposal would be to prepare final plans and specifications for the proposed improvements in accordance with IDOT and CNRR coordination efforts to date. Also included is the assistance with the advertisement and bidding of the project. The following is a detailed summary of the proposed scope of services:

Scope of Services

1. Updated Topography Survey (assume 1 trip)
2. Utilities Coordination (JULIE Design Locate)
3. Permit application with the Illinois Department of Transportation
4. EcoCAT and special waste database search
5. Plan and bridge coordination with the Illinois Department of Transportation
6. Plan coordination with the CN Railroad
7. Geotechnical sub to gather three soil borings
8. Final Design of New Pathway Location
9. Structural Design for New Slope Wall and accompanying retaining wall
10. Preliminary Bridge Design & Hydraulic Report submittal to Illinois Department of Transportation

11. Type, Size and Location submittal to Illinois Department of Transportation
12. Preparation of Plans and Specifications
13. Preparation of Plan Quantities
14. Preparation of Bidding Documents

Items excluded from scope but can be added if necessary:

1. Environmental Survey Request (ESR) – Not anticipated
2. Preliminary Environmental Site Assessment (PESA) – Not anticipated
3. Preliminary Site Investigation (PSI) – Not anticipated
4. ROW and/or Easement Plats – *this item is assumed to be included with CNRR Lease Agreement and any other easements necessary will be administered by the District's attorney.*
5. Advertising for Bid – *this item is assumed to be handled by the District.*
6. Bid Opening – *this item is assumed to be handled by the District.*
7. Shop Drawing Reviews and Approval – *not included at this time.*
8. Construction Observation/Inspections - *not included at this time.*

Client Responsibilities

- Public Coordination
- Department of Natural Resources Coordination
- IDOT and CNRR Legal Agreements
- Advertisement for Bids
- Contractor Procurement
- Construction Coordination

Schedule

We are prepared to begin work upon acceptance of this proposal/contract. We anticipate the project to be bid in calendar year 2021. Actual bid date is highly dependent on securing the necessary Environmental Clearances which could take between six (6) and twelve (12) months.

Compensation

For the work as described herein, Champaign Park District shall compensate Clark Dietz, Inc. on an hourly basis using the attached general billing rates and schedule of project related expenses. That cost will not exceed an amount of **\$49,590.00** which approximately 33% or \$16,800.00 can be attributed to IDOT related scope of services.

We appreciate opportunity to serve Champaign Park District. If you have any questions regarding this proposal, please contact Adam Groves at (217) 373-8938.

Sincerely,
Clark Dietz, Inc.



Adam Groves, P.E.
Transportation Team Lead
E-mail: adam.groves@clarkdietz.com

Clark Dietz
Estimated Fee

**Champaign Park District
Greenbelt Bikeway Trail Connection
Champaign, Illinois
Phase II Plans, Specifications and Estimates**

Project Element	TOTAL HOURS	TOTAL SALARY	EXPENSES	OUTSIDE SERVICES ⁽¹⁾	TOTAL	PERCENT OF TOTAL
A. Studies Reports Permits (ENVR)	16	\$2,385.00	\$75.00	\$0.00	\$2,460.00	5.0%
B. Data Collection and Survey (DATA)	14	\$1,935.00	\$225.00	\$10,000.00	\$12,160.00	24.5%
C. Preliminary Design (PRLM)	97	\$15,565.00	\$305.00	\$0.00	\$15,870.00	32.0%
D. Final Design (FNL)	95	\$14,910.00	\$405.00	\$0.00	\$15,315.00	30.9%
E. Public Informational Meeting (PIM)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
F. Public Involvement (PUB)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
G. Land Acquisition (ROW)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
H. Bidding and Contract Documents (BID)	13	\$1,970.00	\$300.00	\$0.00	\$2,270.00	4.6%
I. Construction Observation (CON)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
J. Office Support (OFF)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
K. Record Drawings (ASBT)	0	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
L. Coordination and Administration (ADMN)	9	\$1,440.00	\$75.00	\$0.00	\$1,515.00	3.1%
TOTAL ELEMENTS A. THRU L.	244	\$38,205.00	\$1,385.00	\$10,000.00	\$49,590.00	100.0%

Note :

(1) IDOT required geotechnical soil borings. Selected services assumed not-to-exceed \$10,000 which includes RR right of way access fees (see applicable portions of MET proposal).

- Project will require IDOT Permit.
- Project will require Lease Agreement with Railroad. Assumes Park District Legal Counsel will finalize.
- Project will require Intergovernmental Agreement with IDOT. Assumes Park District Legal Counsel will finalize.
- No public meetings or public involvement anticipated.
- Easements and ROW not anticipated or included.
- Extension of the projects beyond the identified project areas shall be considered an additional service.
- Assumes Park District to handle DNR coordination.
- Assumes no RR and Environmental fees required for design.
- Assumes no Right of Entry, Insurance certification, or Flagger will be needed for design.
- Construction Observation not provided.
- Approximately \$16,800 attributed to IDOT coordination, submittals and permit approval (see detailed scope).

**Champaign Park District
Greenbelt Bikeway Trail Connection
Champaign, Illinois
Phase II Plans, Specifications and Estimates**

Project Element	Project Director \$195.00	Project Manager \$175.00	Structural Engineer \$175.00	Technician \$140.00	PLS Designer \$155.00	Field Engineer \$125.00	Elec/Envr Engineer \$155.00	Clerical \$90.00	Total Hours	Total Salary
C. Preliminary Design (PRLM)										
1. Base sheets setup (Approximately 14 sheets total: Cover, General Notes, Quantities, Typical Sections, Removals, Plan and Profile, Details and Cross sections).		1				4			5	\$675.00
2. General notes (1 sheet).		1	1			1			3	\$475.00
3. Existing and proposed typical sections (1 sheet).			1			2			3	\$425.00
4. Set vertical and horizontal alignments.				2					2	\$280.00
5. Removals (1 sheet).						2			2	\$250.00
6. Pathway plan and profile (1"=20', Approx 350' or 1 sheet).		1	6	1		4			12	\$1,865.00
7. Review existing IDOT structure plans.			3						3	\$525.00
8. Preliminary structural analysis & design options.			10						10	\$1,750.00
9. Evaluate bridge stability for construction.			8						8	\$1,400.00
10. Retaining Wall & Slopewall layout.			8			2			10	\$1,650.00
11. Slopewall drainage design			4						4	\$700.00
12. Geotechnical Data.			2						2	\$350.00
13. Standard details (2 sheets).		1	6			4			11	\$1,725.00
14. Cross sections (every 50' @ 4/sheet = 2 sheets).				2		2			4	\$530.00
15. Quality assurance and quality control.		2							2	\$350.00
16. Preliminary Bridge Design & Hydraulic Report (IDOT submittal)		1	6						7	\$1,225.00
17. Incorporate Review Comments (RR, IDOT, CPD, Internal).		1	2			1			4	\$650.00
18. Design coordination.		1	1			1			3	\$475.00
19. Preliminary plan package for Client review.		1						1	2	\$265.00
Total Hours - Element C.	0	10	58	5	0	23	0	1	97	
Total Salaries - Element C.	\$0.00	\$1,750.00	\$10,150.00	\$700.00	\$0.00	\$2,875.00	\$0.00	\$90.00		\$15,565.00

Note:

- C. Detailed drainage studies are not included in scope.
- C. Pathway lighting not included in scope.
- C7-9. IDOT related scoping item as a result of preliminary coordination.
- C12. IDOT related scoping item as a result of preliminary coordination.
- C.16 IDOT Required submittal include TS&L, soil information, and preliminary plans
- C.19. The preliminary plan submittal is approximately 50% complete includes a minimum of typical sections, plan & profile, and cross sections.

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D. Final Design (FNL)										
1. Finalize base sheets.						1			1	\$125.00
2. General notes.		1	2			1			4	\$650.00
3. Finalize structural analysis and design.			12						12	\$2,100.00
4. Finalize plan and annotation.			8			2			10	\$1,650.00
5. Staging plan (1"=20', Approx 500' or 0 sheets).									0	\$0.00
6. Storm water pollution prevention plan (1"=20', Approx 500' or 0 sheets).									0	\$0.00
7. Reinforcing details (1 sheets).			8			2			10	\$1,650.00
8. Slopewall details (1 sheets).			8			4			12	\$1,900.00
9. Sidewalk ramp detail sheets (1"=5', 2 sidewalk ramps or 1 sheets).		1				6			7	\$925.00
10. Other Detail sheets (1 sheets).			1			4			5	\$675.00
11. Cross section annotation.						2			2	\$250.00
12. Quantity calculations (1 sheet).		1	2			4			7	\$1,025.00
13. Special provisions and contract document preparation.		3	4			1			8	\$1,350.00
14. Cost and time estimates.			1	1					2	\$315.00
15. Quality assurance and quality control.	2								2	\$390.00
16. Incorporate Review Comments (RR, IDOT, CPD, Internal).			2			2			4	\$600.00
17. Design coordination.		1	1			1			3	\$475.00
18. Final package submittal to Client.		2	1			1		2	6	\$830.00
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Total Hours - Element D.	2	9	50	1	0	31	0	2	95	
Total Salaries - Element D.	\$390.00	\$1,575.00	\$8,750.00	\$140.00	\$0.00	\$3,875.00	\$0.00	\$180.00		\$14,910.00
Note: D.9. Limited elevations with removal limits will be provided for ADA compliance.										
D.10. IDOT related scoping item as a result of preliminary coordination.										
E. Public Informational Meeting (PIM)										
1. Facility arrangement.									0	\$0.00
2. Exhibit preparation.									0	\$0.00
3. Prepare informational handout.									0	\$0.00
4. Prepare public notice.									0	\$0.00
5. Meeting setup & attendance for 1 meeting.									0	\$0.00
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Total Hours - Element E.	0	0	0	0	0	0	0	0	0	
Total Salaries - Element E.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Note: E. Not included in scope.										

**Champaign Park District
Greenbelt Bikeway Trail Connection
Champaign, Illinois
Phase II Plans, Specifications and Estimates**

Project Element	Project Director \$195.00	Project Manager \$175.00	Structural Engineer \$175.00	Technician \$140.00	PLS Designer \$155.00	Field Engineer \$125.00	Elec/Envr Engineer \$155.00	Clerical \$90.00	Total Hours	Total Salary
H. Bidding and Contract Documents (BID)										
1. Prepare advertisement data.		1	1					1	3	\$440.00
2. Prepare electronic plan documents for distribution.						1		1	2	\$215.00
3. Prequalification evaluation of bidders.		1							1	\$175.00
4. Address bidders questions. Issue clarifications and addenda.		1	1						2	\$350.00
5. Attend pre-bid conference.									0	\$0.00
6. Attend bid opening.									0	\$0.00
7. Review bid tabs, prepare tabulation of bids and advise Client for concurrence of apparent low bidder.		1	1						2	\$350.00
8. Client coordination and administration.		1	1					1	3	\$440.00
		Total Hours - Element H. 13								
		Total Salaries - Element H. \$1,970.00								
Note:										
H.1. Client shall pay for any advertisement costs.										
H.5. Pre-bid conference not included in scope of services.										
H.6. Bid opening to be held by Park District.										
I. Construction Observation (CON)										
1. Prepare agenda and attend preconstruction meeting including meeting minutes.									0	\$0.00
2. Project plan and specification review and project setup. (2 weeks)									0	\$0.00
3. Review of shop drawings and other product submittals.									0	\$0.00
4. Video of site prior to the start of construction to document existing conditions.									0	\$0.00
5. Full-time observation and documentation for 1 person from 5/24/2020 to 7/2/2020 (6 weeks at 55 hours/week).									0	\$0.00
6. Part-time observation and documentation for 1 person from 5/24/2020 to 10/1/2020 (19 weeks at 0 hours/week).									0	\$0.00
7. Weekly progress and contractor meetings. (6 weeks)									0	\$0.00
8. Project closeout. (3 weeks)									0	\$0.00
9. Construction coordination and clerical duties. (6 weeks)									0	\$0.00
		Total Hours - Element I. 0								
		Total Salaries - Element I. \$0.00								
Note:										
I.5. Overtime premiums are included in the project expenses.										

**Champaign Park District
Greenbelt Bikeway Trail Connection
Champaign, Illinois
Phase II Plans, Specifications and Estimates**

Project Element	Project Director \$195.00	Project Manager \$175.00	Structural Engineer \$175.00	Technician \$140.00	PLS Designer \$155.00	Field Engineer \$125.00	Elec/Envr Engineer \$155.00	Clerical \$90.00	Total Hours	Total Salary	
J. Office Support (OFF)											
1. Consult with City Representative and Resident Engineer on a "will call" basis regarding interpretations of the plans and specifications, change orders for design revisions due to changes or unanticipated field conditions, meetings, and various requests for service.		0	0						0	\$0.00	
	Total Hours - Element J.									0	
	Total Salaries - Element J.									\$0.00	\$0.00
Note: J.											
K. Record Drawings (ASBT)											
1. Prepare record drawings from mark-ups provided by the RE and submit to Client.		0	0			0			0	\$0.00	
	Total Hours - Element K.									0	
	Total Salaries - Element K.									\$0.00	\$0.00
Note: K.											
L. Coordination and Administration (ADMN)											
1. Organization and setup of project work plan and files.		1						1	2	\$265.00	
2. Prepare for and conduct project kickoff meeting & meeting minutes.		1	1			1			3	\$475.00	
3. Client and interagency coordination meetings (assume 2).		2							2	\$350.00	
4. General project administration (assume 2 months).		1							1	\$175.00	
5. Progress verification and invoice preparation (assume 2 months).		1							1	\$175.00	
6. Subconsultant coordination and invoice reviews (assume 0 months).									0	\$0.00	
	Total Hours - Element L.									9	
	Total Salaries - Element L.									\$0.00	\$1,440.00
Note: L.2,3 Meetings to be held at Clark Dietz.											
TOTAL ELEMENTS A. THRU L.											
TOTAL HOURS - ELEMENTS A. THRU L.	2	33	113	16	4	64	5	7	244		
TOTAL SALARIES - ELEMENTS A. THRU L.	\$390.00	\$5,775.00	\$19,775.00	\$2,240.00	\$620.00	\$8,000.00	\$775.00	\$630.00		\$38,205.00	
TOTAL AVERAGE SALARY - ELEMENTS A. THRU L.										\$156.58	

Clark Dietz
Estimated Expenses

**Champaign Park District
Greenbelt Bikeway Trail Connection
Champaign, Illinois
Phase II Plans, Specifications and Estimates**

Project Element	Mileage	Meals	Hotel	Reproduction	Phone/Fax	Postage	Misc. ⁽¹⁾	CAD	Totals
A. Studies Reports Permits (ENVR)	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$25.00	\$0.00	\$75.00
B. Data Collection and Survey (DATA)	\$25.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$225.00
C. Preliminary Design (PRLM)	\$25.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$180.00	\$305.00
D. Final Design (FNL)	\$25.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$180.00	\$405.00
E. Public Informational Meeting (PIM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F. Public Involvement (PUB)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G. Land Acquisition (ROW)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H. Bidding and Contract Documents (BID)	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
I. Construction Observation (CON)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J. Office Support (OFF)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
K. Record Drawings (ASBT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
L. Coordination and Administration (ADMN)	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$0.00	\$0.00	\$75.00
TOTAL ELEMENTS A. THRU L.	\$100.00	\$0.00	\$0.00	\$750.00	\$25.00	\$25.00	\$125.00	\$360.00	\$1,385.00

Note :

- (1) ECOCAT Application Fee assumed at \$25.00
- (1) Miscellaneous Expenses, Survey Supplies and GPS Equipment assumed at \$100.00



**ESTIMATED SUMMARY OF EXPECTED COSTS
PRELIMINARY ENVIRONMENTAL SITE ASSESSMENT (PESA), AND
PRELIMINARY SITE INVESTIGATION (PSI)**

Mr. Adam Groves
Clark Dietz
125 W. Church St.
Champaign, IL 61820

Date: November 3, 2020
MET Proposal No.: 20217

Project Location: Greenbelt Trail Improvements
Interstate 72 at Kaufman Lake
Champaign, Champaign County, Illinois

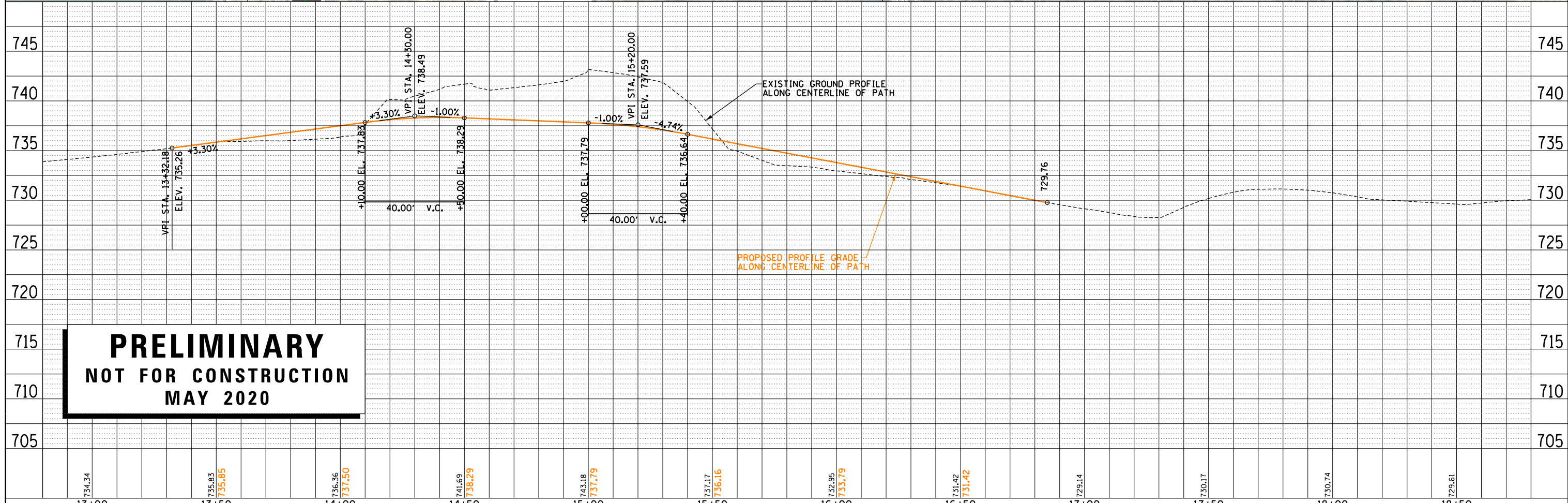
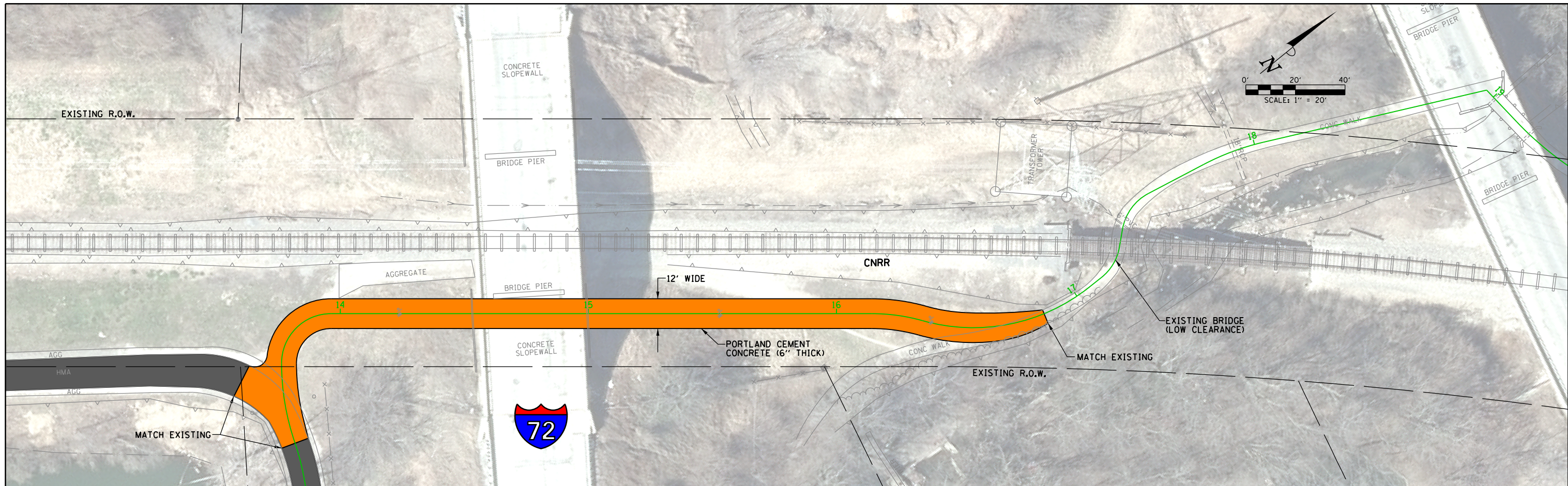
	<u>Total</u>
I. PESA	
1. Site Visit & Inspection	\$500.00
2. Setting Research	\$500.00
3. Historical Research	\$750.00
4. Environmental Database Review	\$500.00
5. Report Writing	\$750.00
	<hr/>
TOTAL ESTIMATED PESA COSTS:	\$3,000.00
II. PSI	
1. Drill Rig - Decontamination, Mobilization, Drilling <i>[3 soil borings, each to a depth of 10 feet]</i>	\$1,750.00
2. Rail Road Flagger and Underground Utility Locate	\$2,000.00
3. Staff Geologist - Soil Screening, Classification, Sampling	\$750.00
4. Laboratory Analytical Testing <i>[3 samples, each tested for VOCs, SVOCs, RCRA Metals & pH]</i>	\$2,250.00
5. Report - Site Maps, Boring Logs, Analytical Tables, Recommendations	\$2,250.00
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TOTAL ESTIMATED PSI COSTS:	\$9,000.00
III. CN RAILROAD ALLOWANCES	
1. Right of Entry: Application Completion & Additional Insurance	\$5,000.00
	<hr/>
TOTAL ESTIMATED CN RR COSTS:	\$5,000.00
TOTAL BUDGET ESTIMATE:	\$17,000.00

Michael C. Heaton - Environmental Department Manager

Daniel E. Tappendorf, P.E. - President

PLAN	SURVEYED	BY	DATE
	PLOTTED		
	CHECKED		
	RT. OF WAY CHECKED		
	CADD FILE NAME		
	NO.		

PROFILE	SURVEYED	BY	DATE
	PLOTTED		
	CHECKED		
	STRUCTURE NOTATIONS CHKD		
	NO.		



PRELIMINARY
NOT FOR CONSTRUCTION
MAY 2020

FILE NAME = P:\C1170020_CPD - Greenbelt Bikeway Trail Connection\Plans\sheet\blkepp01.dgn	DESIGNED - J.L.B.	REVISD -	STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION	GREENBELT BIKEWAY TRAIL CONNECTION PLAN AND PROFILE	F.A.U. RTE.	SECTION	COUNTY	TOTAL SHEETS	SHEET NO.	
PLOT DATE = 5/28/2020 11:17:32 PM	DRAWN - J.L.B.	REVISD -			CHAMPAIGN					
	CHECKED - S.M.W.	REVISD -			CONTRACT NO.					
	DATE - MAY 2020	REVISD -			SCALE : 1"=20'		SHEET NO. 1 OF 1 SHEETS	STA. 13+00.00 TO STA. 18+50.00	FED. ROAD DIST. NO.	ILLINOIS



**CHAMPAIGN PARK DISTRICT
RESOLUTION**

WHEREAS, the Champaign Park District, is a municipal corporation located in Champaign County, Illinois, and is a park district organized and operating pursuant to the provisions of the Park District Code (70 ILCS 1205/1-1, et seq.); and

WHEREAS, there exists an Illinois law known as the Open Meetings Act (Act) 5 ILCS 120/1.02, et seq.), which provides in part for the recording of minutes and verbatim records of closed meetings in the form of audio or video recording; and

WHEREAS, in compliance with the Act, the Champaign Park District has audio recorded closed session meetings; and

WHEREAS, the Act permits public bodies such as the Champaign Park District to destroy the verbatim audio records of closed meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act no less than eighteen (18) months after completion of recorded meeting, but only after:

1. The Park District Board of Commissioners approves of the destruction of a particular recording; and
2. The Park District Board of Commissioners approves the written minutes of the closed meeting; and

WHEREAS, at least eighteen (18) months have passed since the minutes of the verbatim audio recording of the closed meeting(s) set forth in Section 1 of this Resolution were completed, and the Champaign Park District has approved the written minutes for each such meeting(s) or portions thereof; and

WHEREAS, the Champaign Park District may order the destruction of the verbatim recordings even if it continues to withhold the approved written minutes of the closed session until some later period of time.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Champaign Park District as follows:

Section 1: Based upon the recitals set forth in the preamble to this Resolution, the Champaign Park District hereby authorizes, approves, and orders the destruction of the verbatim audio records of the following closed session meetings: February 13, 2019; April 10, 2019; April 24, 2019; May 8, 2019; June 12, 2019; June 26, 2019; and July 10, 2019.

Approved this 27th day of January 2021.

CHAMPAIGN PARK DISTRICT

By: _____
Craig W. Hays, President

Attest:

By: _____
Jarrod Scheunemann, Secretary



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director
DATE: January 21, 2021
SUBJECT: Renaming the Bicentennial Center

Introduction

In June of 2014, The Champaign Park District Board of Commissioners approved renaming the Old Leonhard Recreation Center to The Cage @ the Bicentennial Center. This community partner utilized the facility in a manner that benefitted residents of the Champaign Park District by providing baseball conditioning and training to interested players, local clubs and teams. The lease of the facility by The Cage ended in 2020 as the District decided to make upgrades to the facility to house our Champaign-Urbana Special Recreation Division.

The Board Policy states:

The Park District Board of Commissioners (Board) shall select names for new parks, buildings, facilities, ball fields, athletic fields, roads, pathways, trails, and other amenities, or when appropriate, change the name(s) of existing parks, buildings, facilities, ball fields, athletic fields, roads, pathways, trails, and other amenities of the Champaign Park District (Park District) in accordance with these guidelines or as otherwise determined by the Board. The Board is the final authority for any naming and/or renaming decision.

The key highlights of the policy are that the Board of Commissioners is responsible for choosing a name using one of the following qualifiers:

- Geographic location of a facility
- Outstanding feature
- Adjoining subdivision
- Individual, group or historical event
- Contribution for acquisition/development
- Exceptional service in the Park District's interest

The policy also states, among other stipulations, that:

1. A permanent name shall be assigned as soon as possible.
2. Duplication of other places or facility names in the District shall not be considered.

Prior Board Action

In June of 2014, The Champaign Park District Board of Commissioners approved renaming the Old Leonhard Recreation Center to The Cage @ the Bicentennial Center.

Recommendation

Staff recommends that the Board approve the following option for renaming the Bicentennial Center:

- 1) "Champaign-Urbana Special Recreation Center" and include [CPD & UPD Logos] as it is a joint program for the cities of Champaign and Urbana.

Reviewed by:

Joe DeLuce, CPRP
Executive Director

Prepared by:

Jameel Jones, CGSP
Director of Recreation



Methods

- Study participants: Park Board Members, Staff, Foundation Board Members, Community Members, and U of I Students.
- Over 30 participants!
- 5 individuals visited every park in the study – 43 locations.
- 2020 Study did not include:
 - Bristol (under construction).
 - HK, Spalding, & Wisegraver (prepping for const.).
 - Several mini-parks.



Scoring Observations

- Litter and overflowing trash receptacles may have influenced scores.
- Flower beds, drinking fountains, and restrooms: If >50% responded, the grades were included.
- Tested splitting signage into two categories.
- Response was consistent and different.
 - Control group provided consistency.
 - Some focused on specific amenities such as trees, turf, play, etc.



Study Comparatives

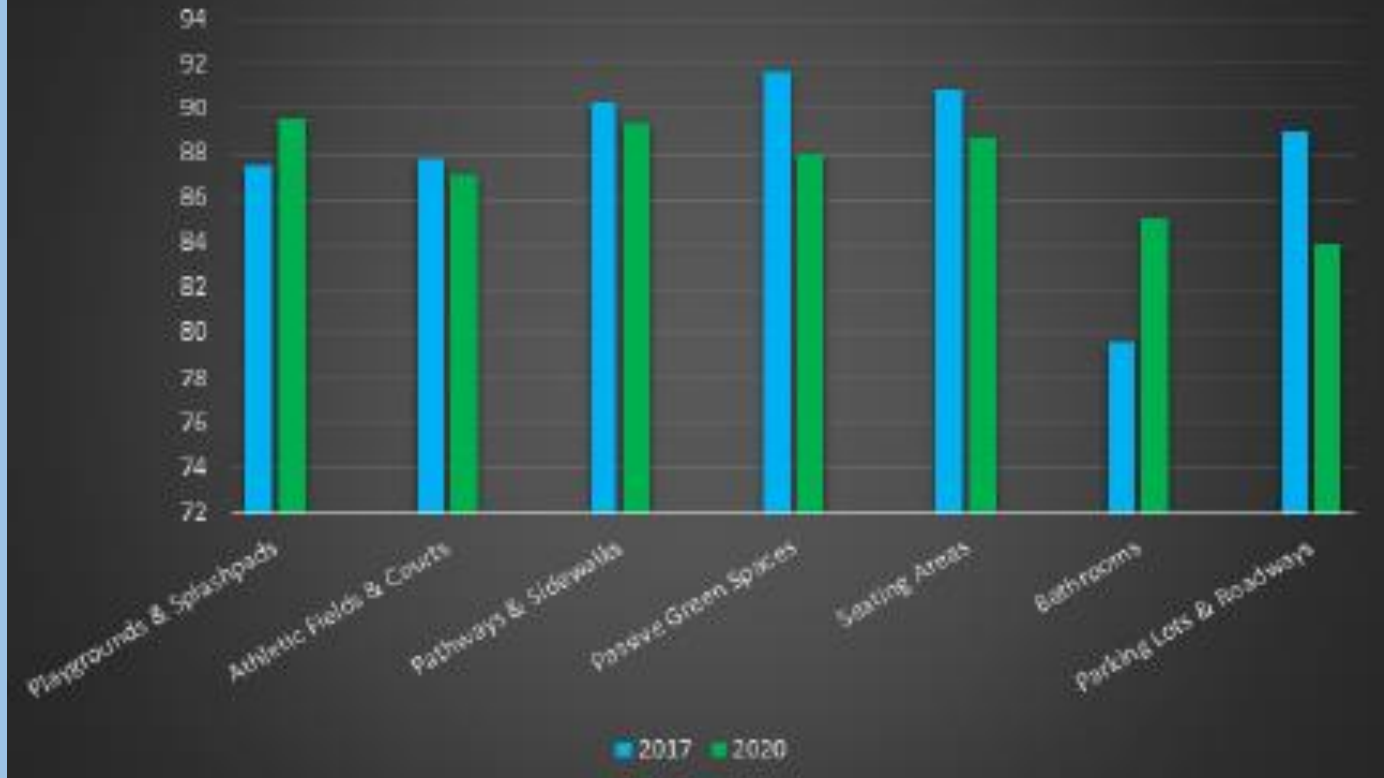
- 7 park grades improved
- 24 declined
- 8 were within +/- 1%

2017 Overall Score: 90.59%

2020 Overall Score: 88.26%



Park Feature Grades





Potential Considerations

- Several parks may benefit from additional planning.
 - Urban Forestry
 - Open Space & Natural Areas
- Shade was recommended for several playgrounds.
- Mowing / tree base care varied by park.
- The introduction or expansion of trending recreation amenities were noted.
- More high profile events for non-flagship parks (i.e. Winter Nights at Porter Park).
- Potential for Environmental Education.
- Green practices to save \$\$\$ and secure grants!

Next Steps

- Operations addressed immediate concerns.
- Checked with participants for clarification.
- Routine maintenance items were addressed immediately.
- Noted items that were updated in fall.
- Compared with CIP and ADA Transition Plan.
- Created a list for future consideration.
- Review how data and metrics are used.
- Continue longitudinal studies to benchmark park scores.





Questions? Comments?





CHAMPAIGN PARK DISTRICT 2020

PARK REPORT CARD



CHAMPAIGN
PARK DISTRICT



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Hazel Park.....	33	West Side Park.....	21
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Can't find a park? Sites that were currently under development or scheduled for restoration were not reviewed by study participants (Bristol, Human Kinetics, Spalding, and Wisegarver Parks).

WHY GRADE OUR PARKS?

For over 100 years, the local parks in Champaign have created an authentic connection between residents and this unique and special community. This connection has been fostered through the use and enjoyment of a variety of recreational amenities that have allowed park users to experience a myriad of benefits relating to multiple dimensions of health and well-being. In the 2017 Attitude & Interest Survey, 76% of respondents indicated that they or a member of their household had visited a park during the past year. Recently, the Champaign-Urbana Public Health District had researched area park usage due to the COVID-19 pandemic. They found that park usage was up 87% in the county! Not only is this study important to compare how expanded use has impacted the parks, but also to provide additional resources for the Park District Board of Commissioners and staff to enhance stewardship efforts and plan for the future.

This Park Report Card is an effort to objectively and quantitatively measure the character and condition of park infrastructure and its maintenance in order to ensure the highest level of service and return on investment for the residents of Champaign. Additionally, the Park Report Card allows the Champaign Park District to:

- Communicate priorities internally among employees, as well as externally to the Board of Commissioners, the Parks Foundation, and the public;

- Learn how the Park District's present state compares to past performance and future goals;
- Measure the impact of park infrastructure investments and park maintenance efforts;
- Demonstrate progress towards meeting its mission, goals, and objectives;
- Provide direction for allocation of funds, staff, and other resources;
- Offer transparency and accountability to the public.

The Park Report Card is intended to help the Champaign Park District advance the following strategic initiatives:

1. Provide safe, distinctive, and well-maintained parks, facilities, programs, and trails.
2. Develop facility, park, and trail plans that align resources with community needs.
3. Deliver innovative and customer-focused programming that promotes active and healthy living and wellness.
4. Provide park and facility users with a safe environment.
5. Maintain our current standards while striving for excellence by providing outstanding leadership and visions for future improvement.
6. Build a responsive, financially sustainable District by aligning resources to community needs.

The overall system grade is included as a key metric in the Park District's performance measurement program. Additionally, the information contained in this report should help guide the following: capital improvement plans, park master plans, and park maintenance standards and procedures.



◆ HOW ARE THE PARKS GRADED?

The overarching goal of the Champaign Park District's 2020 Park Report Card is to evaluate and measure its park's:

- Availability and accessibility to the public,
- Condition and maintenance,
- Surface quality of grounds, parking, fields and courts,
- Cleanliness,
- And safety.



Study participants were given the following guiding objectives:

OBJECTIVE #1: Evaluate the state of Champaign Park District parks – look around, test out, shake, jump, run, enjoy! The parks are meant to be used and loved, so try everything out for yourself. The information you learn by doing this is especially helpful when considering safety and accessibility of structures and fields.

ACTION ITEMS:

- Consider the park's availability and accessibility to the public. Consider the public's availability and accessibility to the specific amenities at the park.
- Consider the functionality and maintenance of the park and its features.
- Consider the surface quality of the grounds, fields, parking lots, and courts.
- Consider the overall cleanliness and safety of the park and its features.

OBJECTIVE #2: Consider the big picture – think about the parks as part of a larger whole. Consider the layout, amenities, parking options, age of users, lawns and plantings, state of fields, etc.

ACTION ITEMS:

- Consider the types of facilities at the park. Note if there should be more or different kinds of facilities/amenities at that park.
- Consider the accessibility to the park. Note if there should be more availability for multi-modal circulation.
- Avoid overly focusing on easily cleaned or picked up aspects of the parks.

◆ METHODS

Six groups consisting of Park District Commissioners, staff, and residents were organized to visit and assess roughly eight parks per group (33 total participants). Staff and volunteer engagement in this study saved the Park District an estimated \$40,000 in consulting fees to complete the same work! Park sites were randomly assigned to ensure that participants were able to experience the breadth of park types, geographic differences, and variety of amenities throughout the Park District. One group of five participants served as a quasi-control group by visiting and assessing every park included in this study. Park sites that were currently under development or scheduled for restoration were not reviewed by study participants (Bristol, Human Kinetics, Spalding, and Wisegarver Parks).

The following park sites were graded between August 8 and September 30, 2020:

- Beardsley Park
- Bian Park
- Centennial Park
- Champaign Park District
- Clark Park
- Commissioners Park
- Davidson Park
- Dodds Park
- Douglass Park
- Eisner Park
- Firefighter's Park
- Garden Hills Park
- Glenn Park
- Hallbeck Park
- Hazel Park
- Henry Michael Park
- Heritage Park
- Hessel Park
- Johnston Park
- Kaufman Park
- Mattis Park
- Mayfair Park
- McCollum Park
- Meadows Square Park
- Millage Park
- Morrissey Park
- Mullikin Park
- Noel Park
- Robert C. Porter Family Park
- Powell Park
- Robeson Park
- Robeson Meadows West Park
- Robeson Meadows West Detention
- Scott Park
- Skelton Park
- Sunset Ridge Park
- Toalson Park
- Trevett-Finch Park
- Turnberry Ridge Park
- Washington Park
- Wesley Park
- West Side Park
- Zahnd Park

◆ GRADING OBJECTIVITY

Study participants were given a basic grading system based on standard scholastic letter grades to assess the parks. Use of this basic grading scale, supported by written comments and constructive feedback established the scoring system and narrative for this report.

GRADING SCALE: Grade each item in the boxes provided on your Park Scorecard on a scale of 0-100. These scores will be translated into standard scholastic letter grades as follows:

90-92 = A-; 93-96 = A; 97-100 = A+;
80-82 = B-; 83-86 = B; 87-89 = B+;
70-72 = C-; 73-76 = C; 77-79 = C+;
60-62 = D-; 63-66 = D; 67-69 = D+; 0-59 = F.

Grades were calculated to the hundredth percentile and rounded to the nearest whole number for the final score.

Study participants were also given a supplemental grading criterion guide to review and employ in their assessment. This guide can be found in Appendix A online at <https://champaignparks.com/about-us/evaluation-planning/>

◆ FACTORS THAT POTENTIALLY INFLUENCED GRADING

The benefits of parks, open space, recreational activities, athletic events, and natural environments have been well-documented (Gies, 2006). Study participants graded the parks and amenities on criteria related to these benefits that are realized through clean and safe park environments and high-quality recreation experiences. Each park's comprehensive score was an average of the total scores for all of the park's features. When translated into a letter grade, these scores provide a simple metric for observing the state of the parks and in theory, enhanced benefits for the users of parks with higher grades.

Increased Use, Trash, and Litter

In 2020, the pandemic isolated many people to their homes, neighborhoods, and local communities. This afforded residents with limited options for activities except for visiting local parks. This brought

many first-time visitors to Champaign parks and also increased the overall use, which resulted in more trash and litter in the parks. International scholars and psychologists have been trying to understand why littering was prevalent in parks during the pandemic. Past research noted that a number of factors influence one's choice to litter. These factors include

an individual's value of the space, the justification of littering in a space that already has litter present, and added strain on waste management services due to higher use patterns (Wilson, 2020). Park District staff also speculate that "Good Samaritans" who would normally pick up litter and dispose of it, were more reluctant to touch litter due to fear of contracting the COVID-19 virus.

Litter and overflowing trash receptacles were noted in the hand-written observations of almost every park location in the 2020 Park Scorecard Study. Research has shown that the presence of litter can dim the psychological benefits of natural environments or park sites (Wyles et al, 2016), and it is presumed that the pervasiveness of litter negatively impacted how the reviewers scored the parks and amenities in the 2020 study, which may help explain slightly lower grades when compared to the 2017 study results.

Closed or Limited Amenities

Due to pandemic protocol recommended by the Champaign-Urbana Public Health Department, public restrooms and drinking fountains remained closed for 2020. Additionally, pandemic restrictions significantly limited landscaping and arborist maintenance throughout the parks.

Reviewers were asked to consider these limitations when rating these amenities. Specifically, study participants were asked to rate drinking fountains and restrooms on outward appearance only and the non-planted flower beds based on cleanliness and the presence of weeds. Despite this direction, some of the reviewers chose to forgo rating these amenities altogether. Due to this fact, the data analysts chose to forgo calculating a comprehensive score for an amenity if less than 50% of the study participants did not provide a grade. Additionally, the grade for that amenity was not included in the overall park score.



The ratings for restrooms significantly improved when comparing the 2017 study to the 2020 results. The interior condition of a restroom can play an important role in a visitor's experience and due to the fact that reviewers were unable to enter closed restrooms, it is noted that the comparative data is possibly skewed for this park amenity.

New Variables

In 2017, the grading for signage within the parks was inclusive of all signs; such as entrance, regulatory, interpretive, wayfinding, etc. The 2020 study pilot tested splitting signage into two categories; primary or entrance signage and secondary (all other signs). This change focused attention on signage that may have been overlooked by reviewers in the past. However, it also added an additional variable, which may have caused slight variances in comparative data as well.

FINDINGS

2017 Results

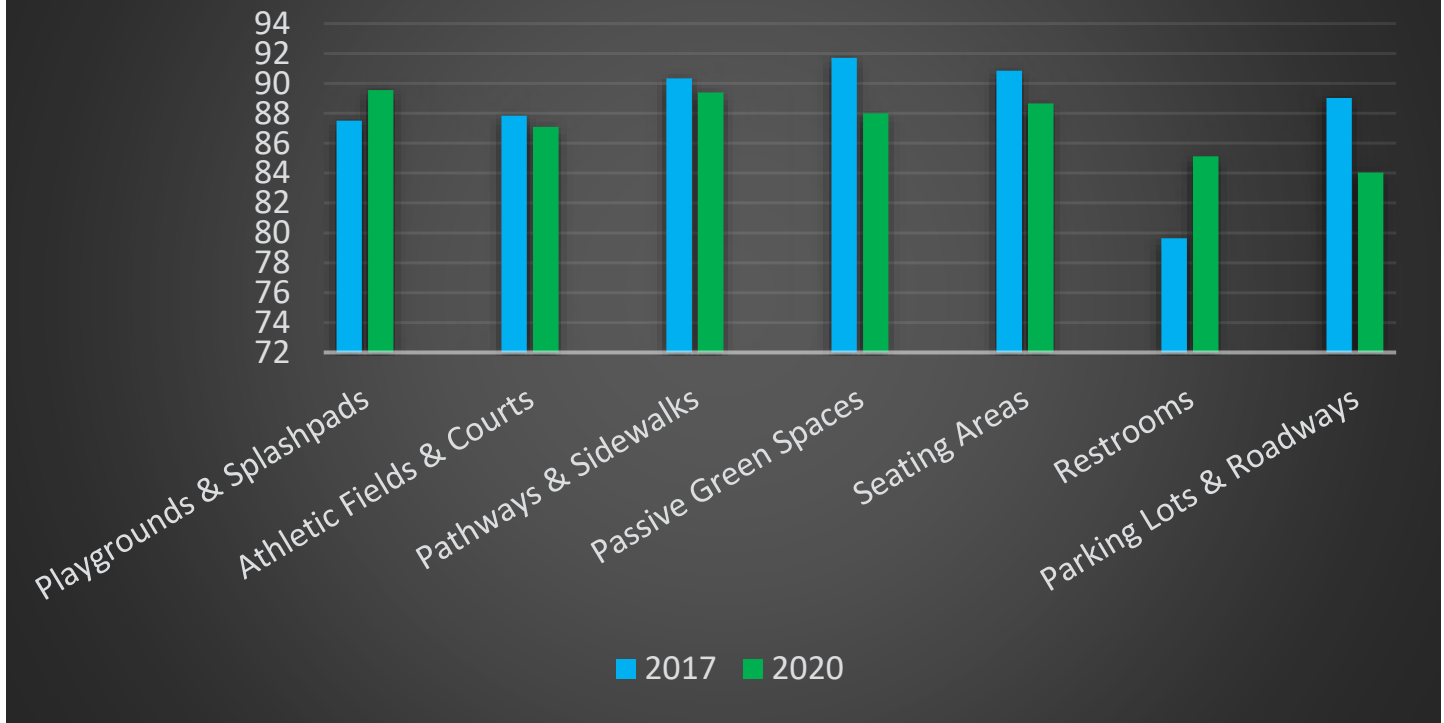
In the first year of this report, Park District parks generally fared well, with the park system receiving a score of an "A-" at 90.59% out of 100%. The highest score with a 97.72% was Mullikin Park and Washington Park received the lowest score with 74.59%, a difference of 23.03 points.

2020 Results

The 2020 study established the first report card benchmarks for the Champaign park system. The average combined score for all parks declined slightly from 2017 to 2020 (88.26% out of 100%). When compared to 2017's results, eight (8) park ratings improved, twenty-five (25) park scores slightly declined, eight (8) park ratings differed by less than one (1) percent, and two (2) new parks were opened. The highest score with a 93.59% was Glenn Park and Washington received the lowest score for the second study in a row with 75.37%.

OVERALL SCORES	2017	2020	▲ ▼
Centennial Park	87.44	84.20	▼
Dodds Park	91.25	88.22	▼
Douglass Park	91.65	86.02	▼
Hessel Park	88.30	85.51	▼
West Side Park	88.07	90.06	▲
Beardsley Park	90.03	88.60	▼
Bian Park	81.00	89.77	▲
Champaign Bark District			▼
Clark Park	94.43	83.86	▼
Commissioners Park	N/A	87.07	New*
Davidson Park	96.24	89.97	▼
Eisner Park	91.57	87.75	▼
Firefighter's Park	92.68	87.67	▼
Garden Hills Park	88.69	89.84	▲
Glenn Park	93.95	93.59	⊗
Hallbeck Park	91.48	85.42	▼
Hazel Park	86.29	88.21	▲
Henry Michael Park	N/A	91.50	New*
Heritage Park	91.24	85.60	▼
Johnston Park	91.91	89.88	▼
Kaufman Lake	89.40	89.16	⊗
Mattis Park	94.45	89.68	▼
Mayfair Park	86.73	89.58	▲
McCollum Park	95.39	87.50	▼
Meadows Square Park	97.33	85.32	▼
Millage Park	83.54	87.83	▲
Morrissey Park	92.45	90.92	▼
Mullikin Park	97.72	90.34	▼
Noel Park	81.08	88.65	▲
Powell Park	95.00	92.23	▼
Porter Park	95.42	90.91	▼
Robeson Park	90.00	89.89	⊗
Robeson Meadows West Park	90.75	89.21	▼
Robeson Meadows West Detention	93.76	79.53	▼
Scott Park	92.90	90.22	⊗
Skelton Park	90.15	86.60	▼
Sunset Ridge Park	94.11	93.36	⊗
Toalson Park	94.77	90.43	▼
Trevett -Finch Park	92.38	91.11	▼
Turnberry Ridge Park	89.76	88.96	⊗
Washington Park	74.69	75.37	⊗
Wesley Park	86.52	87.53	▲
Zahnd Park	93.00	91.02	▼
AVERAGE SCORE ALL PARKS	90.59	88.26	▼

Park Feature Grades



◆ PARK FEATURE ANALYSIS

All of the major park amenities received a “B” or “B+” comprehensive score in 2020. All scores were slightly lower than the overall park feature grades in 2017, with the exception of a marked improvement in playgrounds and splashpads, possibly due to playground improvements at West Side Park and playground and splashpad upgrades at Hessel Park in the last three years. Parking lots and roadways declined the most out of all categories, due in part to the inclusion of Parkland Way in the 2020 study. As previously mentioned, COVID-19 possibly influenced these outcomes through increased park use, related litter, and pandemic staffing restrictions.

General Observations and Priorities

The Champaign Park District system includes a broad variety of parks and amenities. The reviewers frequently commented that the parks were “well-maintained,” “beautiful,” and “a great resource for its neighborhood or community.” Not many communities

the size of Champaign maintain the number of parks (62) or acreage (700) that the Champaign Park District manages. To sustain excellence in its care and stewardship of parks during the pandemic, speaks to the dedication of the Operations team despite risks to their own health and safety. Parks and the staff who maintain them have always been essential. Who would have guessed that a pandemic would make this point clearer than ever before?

Visioning Task Force

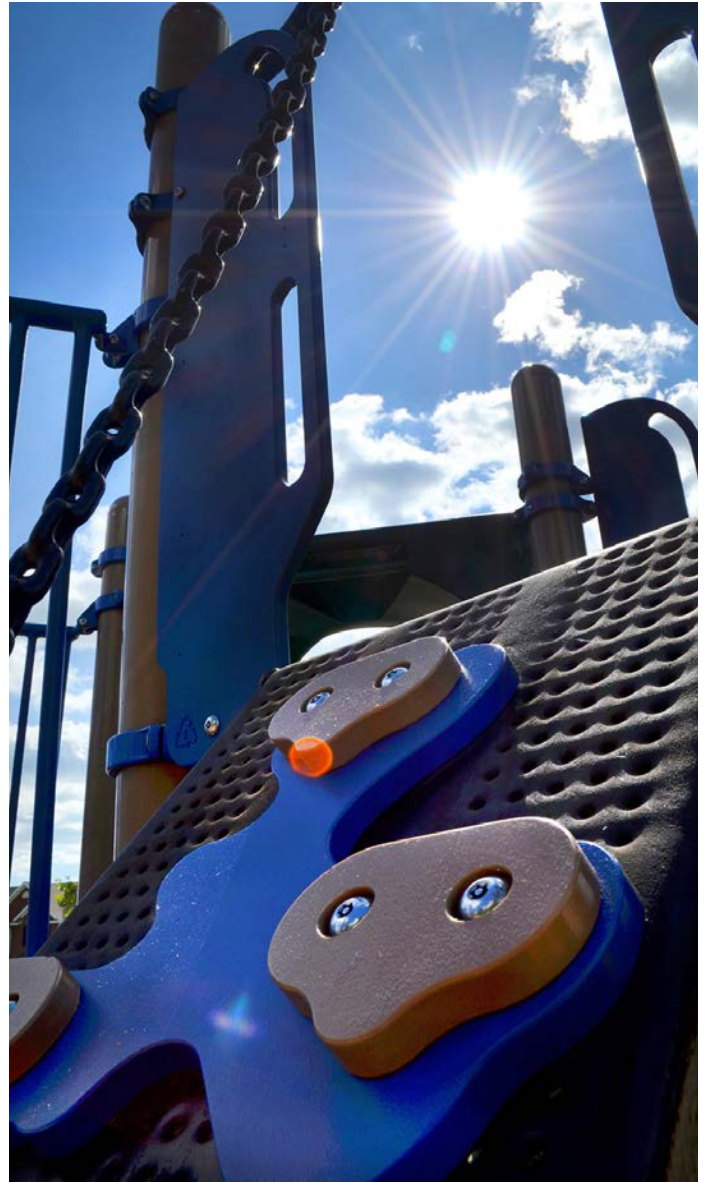
Five parks (Centennial, Dodds, Douglass, Hessel, and West Side) in the system are celebrated as signature or flagship parks for the Park District. Several other community or neighborhood parks within the system could receive the same honor or recognition. In fact, many of the Champaign parks would be signature parks in other communities. However, several parks and open space areas possess a very similar look and feel. Neighborhoods and recreational needs vary by region within Champaign and it may be important to investigate and engage in planning for a number of spaces within the park system. Efforts by this

visioning task force could include recommendations related to playground shade and seating, trending activities, marketing, green practices, and mowing / tree base care.

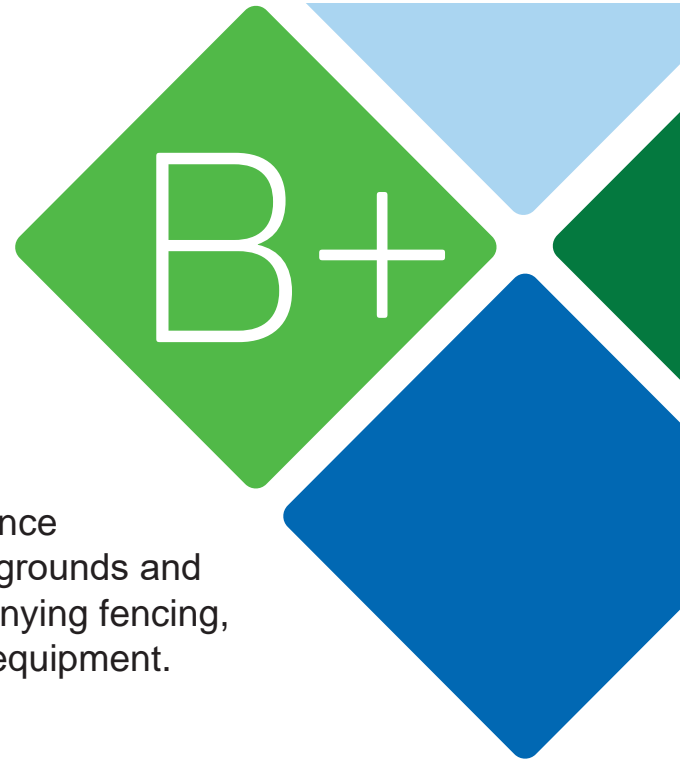
Next Steps

A preliminary presentation of the report card results was developed and shared with staff. After the presentation, operations immediately addressed any potential liabilities that had been identified. Next, staff engaged study participants to clarify any comments that were unclear. Routine maintenance items such as trash overflow, turf issues, litter, branches on ground, etc. were addressed immediately and cataloged for the 2021 season. Then, staff reviewed the results to notate items that had been fixed or updated in the fall season or were already included in the Capital Improvement Plan or the ADA Transition Plan. Finally, all other items were placed on a list for staff to consider and possibly request approval from the Park Board for the next budget cycle or Capital Improvement Plan.

Additionally, Park District staff should review the information in this report to make improvements to the infrastructure and maintenance of parks receiving comments and scores at 80 or below. A more specific list of recommendations based on park evaluation results is included later in the report. It should be noted that maintaining all parks at the “A” level may require significant capital investments (the park receiving the highest score was also the park that was most recently renovated) and on-going maintenance to bring them up to and keep them at this level.



PLAYGROUNDS & SPLASHPADS

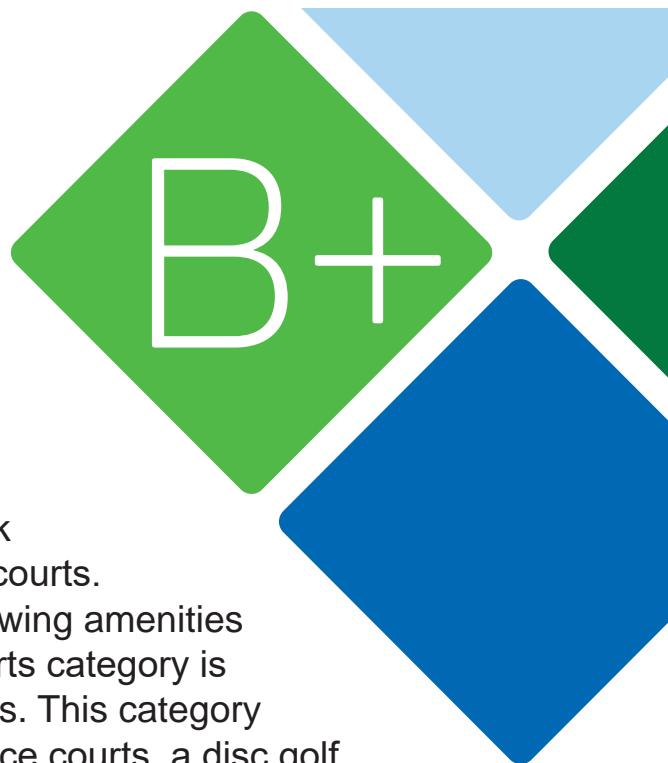


Playgrounds are signature amenities of most parks, and splashpads have rapidly become an important part of children’s weekly summer activities. In order to maintain excellence in these offerings, reviewers observed all playgrounds and splashpads in a park, as well as any accompanying fencing, seating, lighting, landscaping, and other play equipment.

The playgrounds and splashpads overall score increased to 89.55% in 2020 from 87.50% in 2017. The scores were led by the newly replaced playgrounds at Hessel Park and West Side Park, and newly developed sites at Commissioners Park and Henry Michael Park. The splashpad at Hessel Park was also replaced and received excellent scores from study participants. Reviewers noted aging equipment at several parks and suggested prioritizing the replacement of playgrounds at those sites.



ATHLETIC FIELDS & COURTS



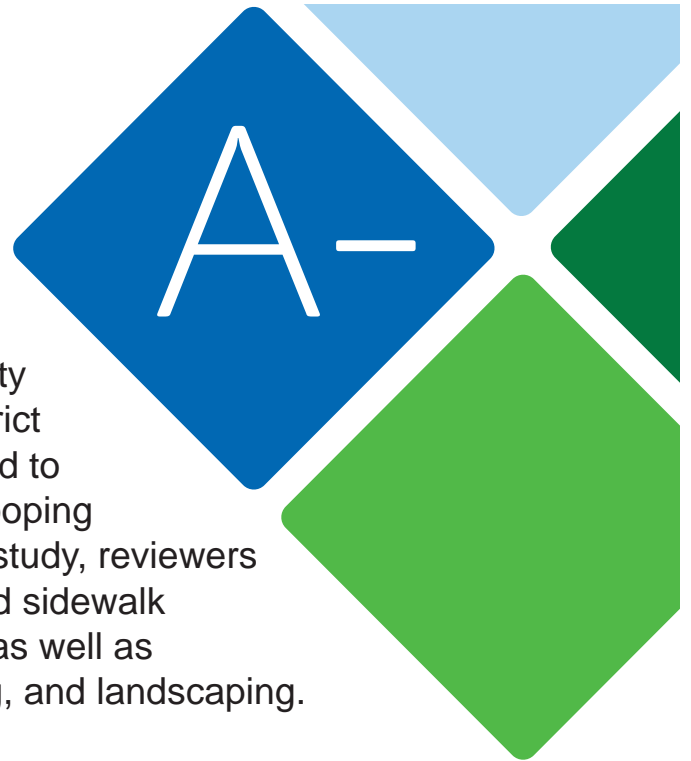
Recreational and competitive sport are cornerstones of youth development, physical health, tourism, and fun in Champaign. These benefits would not be possible without the Park District's attractive and high-quality fields and courts.

Therefore, a comprehensive score for the following amenities classified in the outdoor athletic fields and courts category is important for maintaining longitudinal standards. This category includes baseball fields, basketball courts, bocce courts, a disc golf course, a football field, horseshoe pits, outdoor fitness stations, pickleball courts, soccer fields, sled hills, softball fields, tennis courts, and volleyball courts.

The district-wide athletic fields and courts' comprehensive score slightly declined from 2017 to 2020. Its overall rating stayed relatively the same when comparing 2017's score of 87.50% to 2020's score of 87.10%. In the last three years, a number of tennis and basketball courts were refurbished, which aided in the Park District maintaining its B+ average for these amenities. Reviewers' commentaries noted the need to repair several nets throughout the district, but they found the turf and court surfaces in good condition. In the 2017 Park Scorecard Report, study participants recommended improving or removing horseshoe pits across the Park District and this recommendation remains a priority for 2020 study participants. The expansion of disc golf and stand-alone pickleball courts were also prioritized by reviewers.



PATHWAYS & SIDEWALKS



Pathways ranked as the top recreational priority for residents in a recent Champaign Park District community survey. The Park District responded to this need by adding miles of connective and looping pathways throughout the community. For this study, reviewers observed all walking and bicycle pathways and sidewalk conditions in and immediately around a park, as well as connectivity, adjacent fencing, seating, lighting, and landscaping.

Pathways and sidewalks received an almost identical overall score in both studies - 89.40% in 2020 and 90.33% in 2017. In-between studies, connective trails completed loops and joined amenities in several parks, such as Garden Hills, Noel, and Zahnd. In the 2020 study, reviewers requested continued emphasis on the priority of trail and amenity connectivity in several parks with pathways throughout the District. Study participants also found the surface condition of trails and sidewalks to be in very good condition with the exception of weedy and cracked sidewalks surrounding Washington, McCollum, and Meadows Square Parks. Additionally, a report card study of the Park District's 30+ miles of trails and pathways may be warranted in the future, due to some pathways and properties existing outside of this study's park locations.



PASSIVE GREEN SPACES



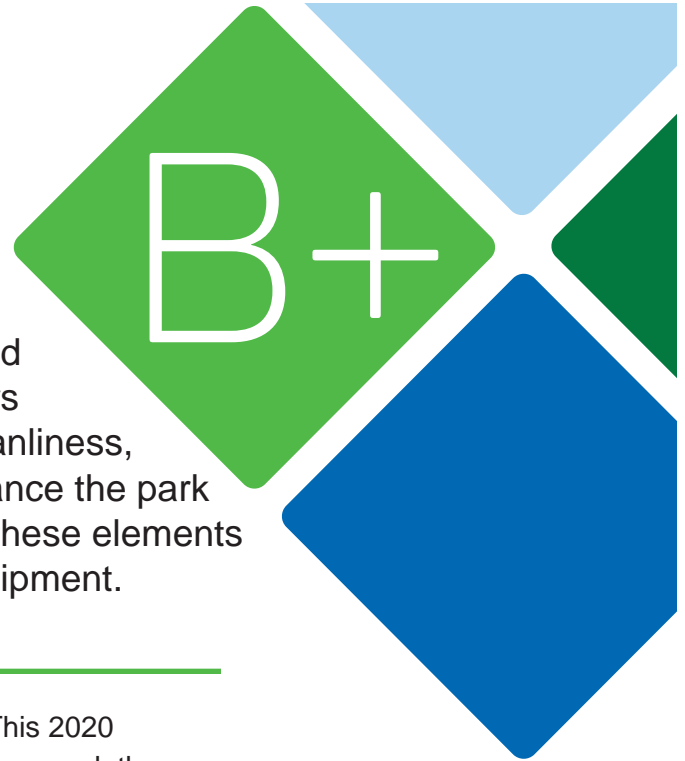
Research on the benefits of green space has been led by the local Landscape and Human Health Laboratory at the University of Illinois. Its findings support the notion that green spaces help communities flourish by offering public, natural features such as trees, grasses, and flowers that can have an impact on well-being, crime, attention, self-control, and learning (<http://lhhl.illinois.edu/>, 2020). These critical benefits are realized throughout the Champaign Park District's sixty-two (62) park locations. All passive green spaces were graded on the qualities of trees, lawns, gardens, natural areas, and landscaping, including accompanying fencing, lighting, and flower beds.



The passive green spaces overall score decreased slightly with an 88.00% from 91.71% in 2017. The slight decrease might be influenced by the flower bed ratings. Many flower beds were not planted because of reduced staffing due to the pandemic. A majority of the reviewers still chose to rate many of the flower beds on overall condition despite the absence of flowers (i.e. weeds present). Many reviewers also specialized or focused on specific passive green space amenities in their comments, such as trees or natural areas. These comments indicate a thorough review of each amenity, which may point to more critical scoring.

SEATING AREAS

Designated sitting areas such as pavilions, benches, bleachers, picnic tables, shelters, and amphitheaters extend the length of time visitors spend enjoying a park. Proper placement, cleanliness, integrity, and accessibility of sitting areas enhance the park experience for all users. Reviewers surveyed these elements as well as lighting, landscaping, and other equipment.



The comprehensive score for seating areas was 88.65%. This 2020 rating was slightly lower than the 2017 score of 90.84%. In general, the pavilions and shelters received excellent scores with a few exceptions, such as Rotary Shelter at Centennial Park. However, this rating was prior to roof replacement in the fall of 2020. Additionally, reviewers in 2017 and 2020 both agreed that the Douglass Park Amphitheatre needed updates and better seating, which will be addressed in the Capital Improvement Plan for FY20-21.



DRINKING FOUNTAINS

Due to pandemic recommendations from the Champaign-Urbana Public Health Department, all drinking fountains in the parks remained closed for 2020.

A number of the 2020 Park Scorecard participants rated the drinking fountains on appearance and other items. However, due to the inability to test the drinking fountain's functional purpose, many reviewers chose to forgo scoring these amenities. This inconsistency in scoring did not produce a valid overall score and therefore, the drinking fountains remain unrated for the 2020 Park Scorecard.



RESTROOMS

Due to pandemic recommendations from the Champaign-Urbana Public Health Department, all public restrooms in the parks remained closed for 2020. Several parks did have porta-potties available for use, but the inconsistency of scoring for the portable toilets did not allow for a comprehensive score.

The 2020 study participants rated the restrooms strictly on outward appearance and combined this category's score with their ratings of available portable toilets. Unfortunately, this changed the variables between 2017 and 2020 for this category and did not allow this study to compare its overall score with the previous study's overall score.

PARKING LOTS & ROADWAYS



Access to parking can be a factor in park use and park classification. Neighborhood parks typically do not have parking lots and are sometimes exclusively used by those within walking distance. Community parks can be fewer in number, but greater in size and amenities. The draw of a community park's unique features correlates with the need for on-site parking. As an important part of the Champaign Park District's park system, study participants reviewed the District's parking lots, roadways, and its accompanying equipment, fencing, lighting, bollards, and landscaping to benchmark these enhancements.

The parking lots and roadways score declined in the last three years from 89.02% in 2017 to 84.03% in 2020. Many of the parking lots received an excellent rating. The surface was noted to be very good and adequate size for many parks. However, reviewers were most critical of surface of Parkland Way, and suggested upgrades to the parking lots at Heritage Park, the horseshoe pit / bocce court parking lot at Centennial Park, and the Champaign Bark District.



CENTENNIAL PARK

Classification: Community Park, Flagship Park

- Address: 2200 W. Kirby Avenue
- Acreage: 70

AMENITIES: Rotary Pavilion, Sled Hill, Outdoor Tennis Center, Ballfields, Playground, Sports Fields



Centennial Park is a hub of recreational activity in every season. It is home to Leonhard Recreation Center, Sholem Aquatic Center, Champaign-Urbana Special Recreation, Prairie Farm, several ballfields, a soccer field, large pavilion, playground, and sledding hill.

For the 2020 Park Scorecard Study, Centennial Park received an overall score of 84.20%, which was slightly lower than its 2017 rating (87.44%). Reviewers were most critical of the bocce courts and horseshoe pits in their scoring and comments.

CENTENNIAL	2017	2020
DRINKING FOUNTAINS		
Prairie Farm	92.60	N/A
Soccer Field	91.14	N/A
Rotary Shelter	85.57	N/A
Lindsay Tennis Center (2)	92.14	N/A
Dexter Field	89.57	N/A
Seaman Field	88.57	N/A
RESTROOMS		
South Baseball Fields	72.50	N/A
Dexter Field	72.50	N/A
PARKING LOTS		
South Baseball Fields	85.00	79.00
Bocce Court/ Horseshoe Pits	77.14	74.71
Sholem East	90.57	90.00
Sholem North	86.43	88.00
Leonhard Recreation Center	94.29	90.71
Dexter Field	85.57	81.00
Bresnan Meeting Center	92.14	86.57
Prairie Farm	100.00	N/A
Sholem Staff	80.00	N/A

CENTENNIAL	2017	2020
ATHLETIC FIELDS AND COURTS		
South Baseball Fields (3)	86.00	81.57
Horseshoe Pits	81.43	60.43
Bocce Courts	83.43	71.57
Sled Hill	86.00	88.29
Soccer Field	84.29	89.14
Lindsay Tennis Center	95.33	83.86
Dexter Softball Field	91.86	91.14
Seaman Field	79.14	76.43
Lacrosse Field	88.29	N/A
PLAYGROUNDS/SPLASHPADS		
Playgrounds	95.29	89.14
PATHS AND SIDEWALKS		
Internal Paths	83.14	86.60
Sidewalks	78.14	82.57
PASSIVE GREEN SPACES		
Lawn	91.86	88.86
Planting Beds	94.40	87.33
Lindsey Gardens	93.67	81.14
Trees	94.86	88.83
SEATING AREAS		
Benches	86.67	87.29
Picnic Tables	89.50	87.00



DODDS PARK

Classification: Community Park, Flagship Park

- Address: 1501 N. Mattis Avenue
- Acreage: 104



DODDS PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
3-Plex Softball	93.83	90.50
4-Plex Softball	97.17	92.88
Disc Golf Course	94.17	94.00
Soccer Complex	89.83	90.63
PLAYGROUNDS/SPLASHPADS		
4-Plex Playground	90.90	78.00
PATHS AND SIDEWALKS		
Internal Paths	92.17	90.63
Sidewalks	90.67	88.86
PASSIVE GREEN SPACES		
Lawn	89.17	92.13
Planting Beds	93.60	92.00
Natural Areas	91.00	86.86
Trees	91.67	90.25
SEATING AREAS		
Benches	88.00	87.00
Picnic Tables	87.83	86.63
DRINKING FOUNTAINS		
3-Plex Softball	90.00	84.00
4-Plex Softball	92.50	90.00
Soccer Complex	92.50	88.75
RESTROOMS		
3-Plex Softball	73.00	78.13
4-Plex Softball	93.60	88.86
Soccer Complex	92.40	89.63
PARKING LOTS / ROADWAYS		
3-Plex Softball	93.83	88.75
4-Plex Softball	95.67	90.63
Soccer Complex	92.50	89.83
Worker's Memorial Parking	89.17	87.50
Parkland Way Road	N/A	65.00
SIGNAGE		
Primary Signs	N/A	90.38
Secondary Signs	N/A	87.33

AMENITIES:

2 Tournament-Quality Softball Complexes, 11 Soccer Fields, Greenbelt Bikeway Trail, Disc Golf Course, Community Gardens, Monument, Sculpture



Dodds Park is a regional destination for a variety of individual and team sports as well as contemplative recreational opportunities. Overall, Dodds Park received a very good score of 88.22%, which was very close to its grade in 2017 (91.25%). Study participants commented on the need to fix Parkland Way. Several reviewers also suggested field lighting upgrades to LED, upgrades to ballfield fencing, and restroom renovations.

DOUGLASS PARK

Classification: Community Park, Flagship Park

- Address: 501 E. Eureka Street
- Acreage: 15.5

AMENITIES: Pavilion, Grill, Playground, Splashpad, 2 Basketball Courts, 2 Baseball Fields, Fitness Trail, Horseshoe Pit, Sculpture



DOUGLASS PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Softball Field	92.14	77.14
Baseball Field	88.86	75.86
Basketball Courts	92.14	84.43
Horse Shoe Pits	84.29	72.17
Sled Hill	90.29	87.57
Exercise Equipment (3)	97.86	89.14
PLAYGROUNDS/SPLASHPADS		
Playground	98.57	88.00
Splash Pad	98.57	89.50
PATHS AND SIDEWALKS		
Internal Paths	98.57	94.00
Sidewalks	90.00	89.29
PASSIVE GREEN SPACES		
Lawn	90.00	86.33
Planting Beds	90.83	82.60
Trees	93.57	85.20
SEATING AREAS		
Benches	95.71	89.43
Picnic Tables	85.83	88.29
Pavilion	95.71	88.33
Amphitheatre	71.80	78.57
DRINKING FOUNTAINS		
Softball Field	91.43	87.50
Basketball Court	93.57	90.00
PARKING LOTS		
West Parking Lot	89.86	85.00
Annex Parking Circle	88.57	87.00
SIGNAGE		
Primary Signs	N/A	89.14
Secondary Signs	N/A	84.33

At nearly 90 years old, Douglass Park is an anchor of the community. It is home to a community center, library, senior center, well-known and well-attended special events, and a myriad of recreational activities.

Douglass Park received a comprehensive score of 86.02%, which was similar to its overall rating in 2017 (91.65%). Reviewers commented on the need to upgrade the amphitheater, remove several trees, and complete infield maintenance at the ballfields.



HESEL PARK

Classification: Community Park, Flagship Park

- **Address: 1400 Grandview Drive**
- **Acreage: 22.2**

AMENITIES: Splashpad, Playground, Pavilion, 4 Picnic Shelters, Pathways, Sculpture, Arboretum



HESEL PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Tennis Courts (Inc. Pickle Ball)	85.43	91.71
Volleyball Courts	88.57	85.00
Ballfield Backstop	87.14	85.43
PLAYGROUNDS/SPLASHPADS		
Playground	73.67	90.57
Splash Pad	69.17	90.29
PATHS AND SIDEWALKS		
Internal Paths	97.57	96.00
Sidewalks	84.71	91.14
PASSIVE GREEN SPACES		
Lawn	89.14	88.57
Planting Beds	94.86	92.71
Trees	94.14	91.71
SEATING AREAS		
Benches	92.86	90.29
Picnic Tables	90.83	87.00
Small Picnic Shelters (4)	90.43	87.86
Mark Foutch Pavilion	93.57	83.57
DRINKING FOUNTAINS		
North Fountain	94.57	85.00
West Fountain	91.57	83.75
South East Fountain	91.86	83.75
RESTROOMS		
Restrooms	73.57	93.33
PARKING LOTS		
North Parking Circle	85.43	83.71
West Edge Parking	90.00	82.43
East Edge Parking	89.29	82.00
SIGNAGE		
Primary Signage	N/A	90.57
Secondary Signage	N/A	82.17

Hessel Park is one of the Champaign Park District's oldest and most loved park sites. A wide variety of tall trees accent and shade diverse recreation opportunities throughout the park. Recent upgrades to the playground, restrooms, and splashpad has increased use, especially during the pandemic closures of the public aquatic centers.

Hessel Park received an 85.51% for its 2020 Park Scorecard Study comprehensive grade. This overall rating was slightly below its score in 2017 (88.30%). Reviewers suggested ADA parking pads at trailheads, new trash receptacle solutions at pavilions, and line maintenance at the volleyball court.



WEST SIDE PARK

Classification: Community Park, Flagship Park

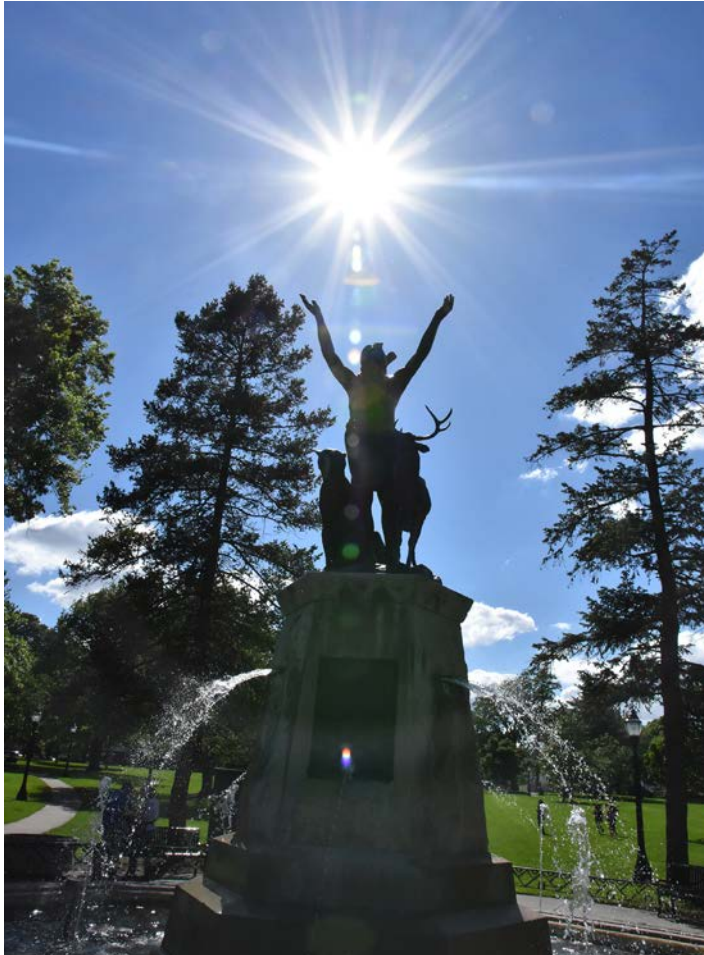
- **Address:** 400 W. University Avenue
- **Acreage:** 13.9 Acres

AMENITIES: Playground, Sculptures, Pathways, Iconic Fountain



This park is steeped in Champaign’s history; acting as a stage for our country’s most famous politicians, such as Teddy Roosevelt and Abraham Lincoln. It’s emblematic 100-year-old sculpture and fountain, “Prayer for Rain,” is a magnetic focal point for the park and its pathways. Additionally, West Side Park is home to some of Champaign’s premiere outdoor community-wide special events.

West Side Park’s overall score increased to 90.06% in 2020 from 88.07% in 2017, which appears to be correlated with the installation of a new playground. Reviewers suggested the repair of several benches, weeding by the sculptures, and maintenance to the bandstand and pathways.



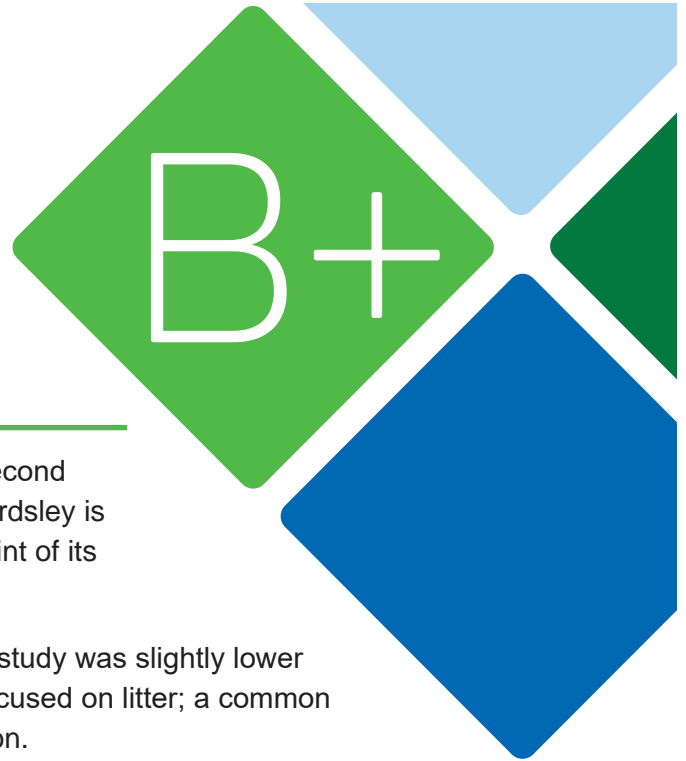
WESTSIDE PARK	2017	2020
PLAYGROUNDS/ SPLASHPADS		
Playground	80.00	97.57
Swing Set	87.86	89.29
PATHS AND SIDEWALKS		
Internal Paths	88.14	88.00
Sidewalks	85.67	86.71
PASSIVE GREEN SPACES		
Lawn	91.14	90.43
Planting Beds	92.86	88.33
Trees	95.00	89.00
SEATING AREAS		
Benches	90.57	86.00
Picnic Tables	84.00	86.17
DRINKING FOUNTAINS		
North East Fountain	86.40	88.75
South West Fountain	82.50	88.75
SIGNAGE		
Primary Signage	N/A	91.43
Secondary Signage	N/A	88.67

BEARDSLEY PARK

Classification: Neighborhood Park

- Address: 1006 N. Walnut Street
- Acreage: 2.4 Acres

AMENITIES: Basketball Court, Playground



At nearly 150 years old, Beardsley Park is Champaign’s second oldest park. Tucked away on the north side of the city, Beardsley is unknown to most of the community, but remains a focal point of its neighborhood.

Beardsley Park’s overall rating of 88.6% (B+) for the 2020 study was slightly lower than 2017’s score of 90.03% or an A-. Reviewer’s notes focused on litter; a common concern due to pandemic-related increases in park visitation.



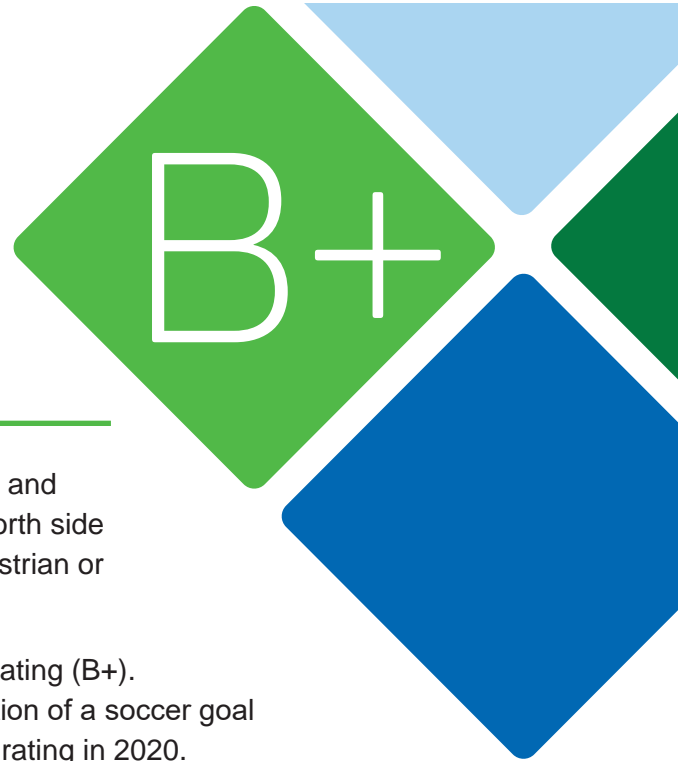
BEARDSLEY PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	100.00	93.45
Backstop	93.33	89.09
PLAYGROUNDS/SPLASHPADS		
Playground	80.67	91.73
Primary Signage	N/A	87.20
Secondary Signage	N/A	90.00
PATHS AND SIDEWALKS		
Internal Paths	87.33	88.91
Sidewalks	85.67	85.20
PASSIVE GREEN SPACES		
Lawn	89.44	88.45
Planting Beds	93.33	N/A
Trees	91.67	91.09
SEATING AREAS		
Benches	90.67	86.71
Picnic Tables	82.50	89.27
DRINKING FOUNTAINS		
Fountain	86.67	N/A

BIAN PARK

Classification: Open Space

- Address: 3401 W. Kirby Avenue
- Acreage: 4.3

AMENITIES: Soccer Goal



Bian Park is a large green space with several mature trees and a steeply-walled drainage ditch running the length of the north side of the park. It is almost exclusively accessible to only pedestrian or bicycle traffic from its surrounding neighborhood.

Overall, Bian Park received a good score with an 89.77% rating (B+). Its score improved from 2017's rating of 81.00%. The addition of a soccer goal and improved signage could account for the higher overall rating in 2020. Commentary included appreciation for the green space and interest in a master plan for this park.



BIAN PARK	2017	2020
ATHLETIC FIELDS		
Soccer Goal	N/A	93.13
PASSIVE SPACES		
Lawn	93.33	93.75
Trees	93.33	93.33
SIGNAGE		
Primary Signage	74.67	90.63
Secondary Signs	N/A	91.00
SEATING		
Picnic Tables	74.67	79.44

CHAMPAIGN BARK DISTRICT

Classification: Special Use

- **Address: 5001 W. Windsor Avenue**
- **Acreage: 7.0**

AMENITIES: Fenced for dogs to run off-leash, Membership required



The Champaign Bark District is the product of a number of unique intergovernmental partnerships. The property is leased from the Urbana-Champaign Sanitary District, and members have access to both Champaign and Urbana’s dog parks. Membership in 2020 grew exponentially due to the pandemic and the introduction of a new key FOB entry system, which has mitigated nuisance dog issues the park.

The Champaign Bark District (Dog Park) received a lower grade at 83.86% when compared with 2017’s grade (94.43%). More than half of the respondents did not observe or grade paths or sidewalks, which may have lowered the overall score.

The study participants noted high use patterns for this park and suggested paving the parking area.



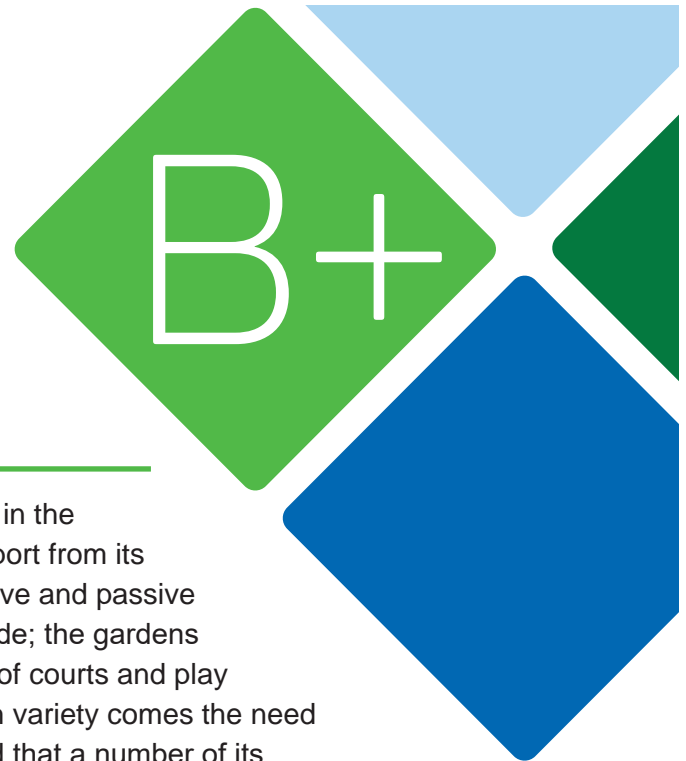
CHAMPAIGN BARK DISTRICT	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	100.00	N/A
Sidewalks	99.33	N/A
SIGNAGE		
Signs	92.25	65.00
PASSIVE GREEN SPACES		
Lawn	94.75	89.29
Trees	92.50	87.63
SEATING AREAS		
Benches	92.25	89.17
Picnic Tables	92.25	88.33
DRINKING FOUNTAINS		
Fountain	97.50	N/A

CLARK PARK

Classification: Neighborhood Park

- Address: 900 S. McKinley Avenue
- Acreage: 4.0

AMENITIES: Playground, Basketball Court, Tennis Courts



Clark Park is one of the most beloved neighborhood parks in the Champaign Park District system, due in part to strong support from its neighborhood association. It includes a combination of active and passive recreation opportunities. The mature trees offer ample shade; the gardens and fountain provide contemplative coves; and the variety of courts and play structures present many opportunities for sport or fun. With variety comes the need for higher financial investment and study participants noted that a number of its amenities may need upgrades due to age. However, dedicated neighbors may support various projects with their time and money. Clark Park’s overall grade for 2020 (87.00%) was improved when compared to 2017 (86.52%).



CLARK PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Tennis Courts	94.67	90.86
Basketball Court	83.33	87.43
Ga-ga Ball Pit	79.67	86.00
Backstop	90.00	N/A
PLAYGROUNDS/SPLASHPADS		
Playground	86.67	85.00
PATHS AND SIDEWALKS		
Internal Paths	90.00	85.00
Sidewalks	90.00	88.75
SIGNAGE		
Primary Signage	93.33	93.86
Secondary Signage	N/A	88.80
PASSIVE GREEN SPACES		
Lawn	91.33	91.38
Planting Beds	95.00	N/A
Trees	89.67	93.38
Rock Garden	80.00	91.88
Fraker Fountain	84.67	86.88
Rain Garden	93.33	81.86
SEATING AREAS		
Benches	91.67	89.71
Picnic Tables	85.00	92.29
DRINKING FOUNTAINS		
Fountain	56.67	N/A

COMMISSIONERS PARK

Classification: Neighborhood Park

- Address: 902 Glen Abbey Drive
- Acreage: 20

AMENITIES: Playground, Basketball Court



Commissioners Park was a recent addition to the Park District in 2019. The new development offers open space, a half court basketball court, playground with sand play, a small shelter, and soccer field. The park received a combined score of 87.07 or B+.



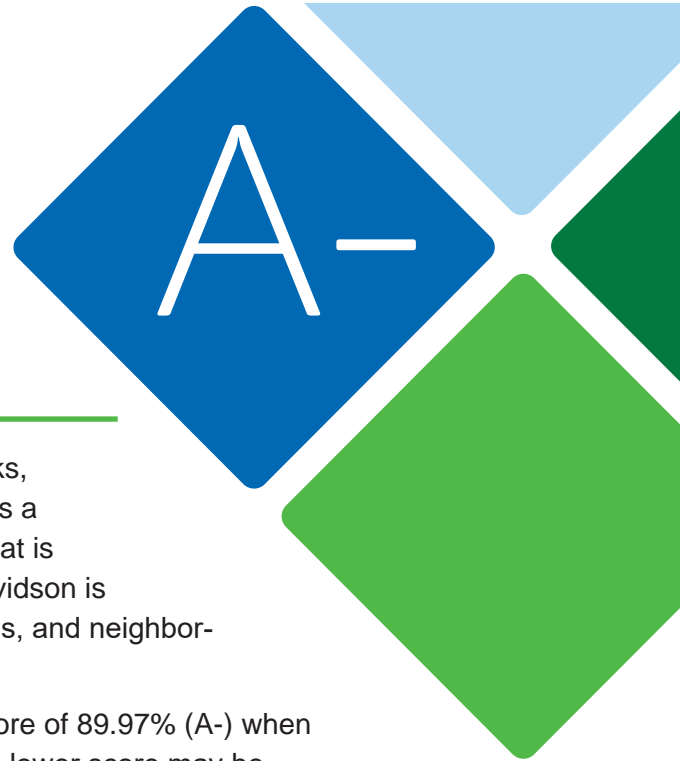
COMMISSIONERS PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Field	N/A	86.43
Basketball Court	N/A	93.29
PLAYGROUNDS/SPLASHPADS		
Playground	N/A	94.00
PATHS AND SIDEWALKS		
Internal Paths	N/A	96.86
Sidewalks	N/A	96.33
SIGNAGE		
Primary Signage	N/A	90.43
Secondary Signage	N/A	87.86
PASSIVE GREEN SPACES		
Lawn	N/A	84.71
Trees	N/A	88.57
Shelter	N/A	93.38
SEATING AREAS		
Benches	N/A	95.43
Picnic Tables	N/A	91.86

DAVIDSON PARK

Classification: Neighborhood Park

- Address: 1108 W. Church Street
- Acreage: 1.3

AMENITIES: Playground



A model for all Champaign Park District neighborhood parks, Davidson Park was aptly described by study participants as a “beautiful and worthwhile public space, and a great park that is well-cared for (by the park district and neighborhood).” Davidson is known for its off-the-beaten path playground, towering trees, and neighborhood gatherings.

The park scored slightly lower in 2020 with a very good score of 89.97% (A-) when compared to 2017’s overall grade of 96.24% or an A+. The lower score may be attributed to the addition of “secondary signage” as a category and the park receiving a lower than average score in this area.



DAVIDSON PARK	2017	2020
PLAYGROUNDS/SPLASHPADS		
Playground	93.25	89.33
PATHS AND SIDEWALKS		
Internal Paths	90.00	92.86
Sidewalks	93.33	92.14
SIGNAGE		
Primary Signage	100.00	92.78
Secondary Signage	N/A	79.88
PASSIVE GREEN SPACES		
Lawn	100.00	90.00
Planting Beds	97.25	N/A
Trees	100.00	92.89
SEATING AREAS		
Benches	97.50	89.78
Picnic Tables	91.00	90.67

EISNER PARK

Classification: Neighborhood Park

- Address: 1301 W. Church Street
- Acreage: 4.9

AMENITIES: Fully-Accessible Playground, Basketball and Tennis Courts, Hays Recreation Center



Eisner Park includes many unique “active recreation” features including a fully-accessible playground, a highly-used basketball court, Hays Recreation Center, a shuffleboard court, and turf tennis courts. It is also home to a baseball field and batting cage for the local Little League.

Eisner Park received a good score of 87.75% which was slightly lower than the 2017 comprehensive score of 91.57%. The parking lot received a one-and-a-half letter downgrade when compared to the 2017 study, which may account for the slight decline in the park’s overall score. Study participants commented on the need to connect amenities and existing pathways with new trail.

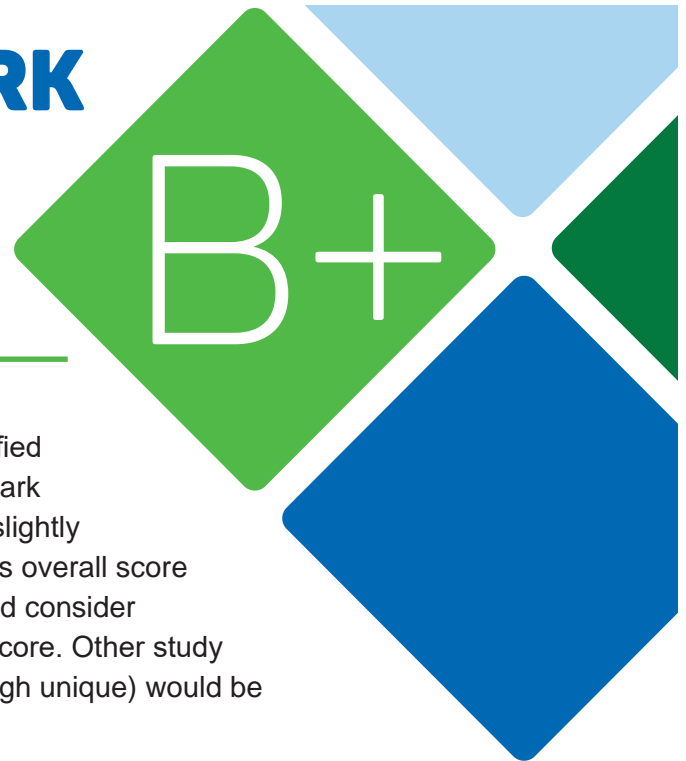


EISNER PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	96.00	93.33
Baseball Field	85.75	90.22
Shuffleboard Court	73.25	87.78
Tennis Court	93.75	86.00
PLAYGROUNDS/SPLASHPADS		
Playground	100.00	95.44
PATHS AND SIDEWALKS		
Internal Paths	94.00	87.00
Sidewalks	86.25	80.89
SIGNAGE		
Primary Signs	96.33	92.13
Secondary Signs	N/A	91.63
PASSIVE GREEN SPACES		
Lawn	93.50	87.56
Planting Beds	98.75	84.63
Trees	98.75	89.13
SEATING AREAS		
Benches	85.75	88.00
Picnic Tables	92.50	88.50
DRINKING FOUNTAINS		
Fountain	89.67	88.57
PARKING LOT		
Hays Center	90.00	74.11

FIREFIGHTER'S PARK

Classification: Mini-Park

- Address: 305 S. Randolph Street
- Acreage: 0.25



Firefighter's Park is a small, hidden oasis in downtown Champaign. This passive recreation space could be classified as a mini-park, parklette, pocket park, or vesty park. The Park includes flower islands, paths, and benches. It received a slightly lower comprehensive rating (87.67%) when compared to its overall score in 2020 (92.68%). Reviewers noted that Park District should consider replacing the park's benches, which impacted the overall score. Other study participants observed that the cobblestone pathways (though unique) would be harder for wheelchair-users to navigate.



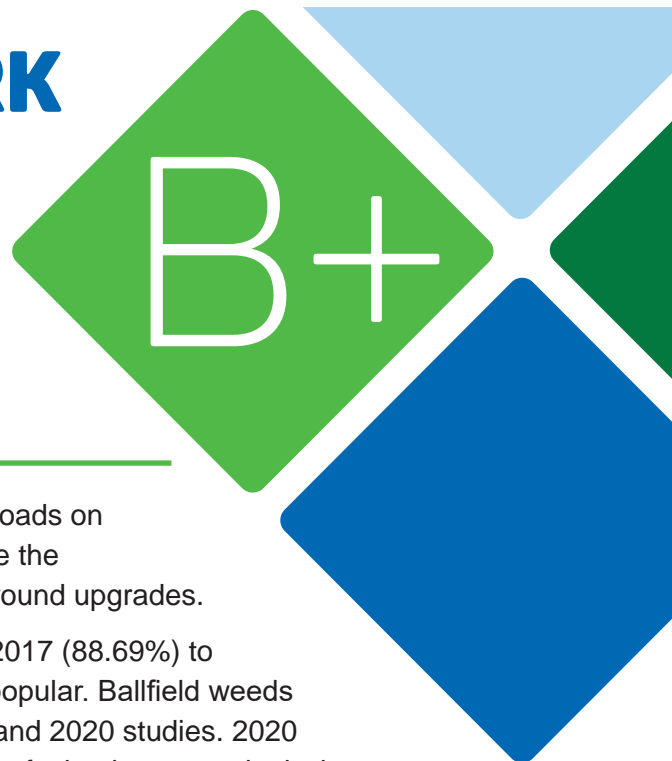
FIREFIGHTER'S PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	90.00	89.00
Sidewalks	92.25	88.57
Signs	87.25	91.43
PASSIVE GREEN SPACES		
Lawn	94.50	85.14
Planting Beds	97.50	87.38
Trees	94.75	90.17
SEATING AREAS		
Benches	92.50	79.33

GARDEN HILLS PARK

Classification: School Park

- **Address:** 1701 Bloomington Road
- **Acreage:** 4.5

AMENITIES: Playground, Pathways, Soccer Field, Ballfield



Garden Hills Park is a highly visible park near two arterial roads on the north side of Champaign. Recent improvements include the “Born Learning Trail,” a looping trail connection, and playground upgrades.

Garden Hills Park maintained its overall grade of B+ from 2017 (88.69%) to 2020 (89.84%). This park has new internal paths that are popular. Ballfield weeds and playground litter were noted by reviewers in the 2017 and 2020 studies. 2020 study participants also noted poured-in-place playground surfacing issues and missing playground equipment pieces.



GARDEN HILLS PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Goals	84.67	91.50
Ballfield	72.00	79.83
PLAYGROUNDS/SPLASHPADS		
Playground	90.00	87.67
PATHS AND SIDEWALKS		
Internal Paths	100.00	96.60
Sidewalks	95.00	91.00
Signs	93.33	90.83
PASSIVE GREEN SPACES		
Lawn	78.00	91.67
Planting Beds	91.67	N/A
Trees	93.00	93.50
SEATING AREAS		
Benches	95.00	91.67
Picnic Tables	86.67	87.17
DRINKING FOUNTAINS		
Fountain	93.33	N/A

GLENN PARK

Classification: Neighborhood Park & Special Use

- **Address: 400 N. Mattis Avenue**
- **Acreage: 2.4**

AMENITIES: Shelter, Playground, Paths, Basketball Court, Waterfall, Pond, Natural Area



Despite being almost 100 years old, Glenn Park still shines as a crown jewel of the Champaign Parks system due to recent investments from the Park District and City of Champaign. The park includes the perfect combination of natural areas and play spaces for quiet contemplation and meditation; family gatherings and picnics; and physical activity such as walking, basketball, and playground fun.

Glenn Park’s 2020 score of 93.59% was almost identical to 2017’s grade of 93.95%. Raters commented on the need for flower beds around the park signs, tree maintenance, more frequent garbage pick-up, and basketball hoop net repair.



GLENN PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	96.67	92.80
PLAYGROUNDS/SPLASHPADS		
Playground	100.00	94.63
PATHS AND SIDEWALKS		
Internal Paths	93.00	97.25
Sidewalks	90.00	95.25
Signs	94.75	92.86
PASSIVE GREEN SPACES		
Lawn	94.75	90.88
Planting Beds	94.75	91.43
Trees	92.25	93.63
SEATING AREAS		
Benches	93.33	93.75
Picnic Tables	92.25	93.5
PARKING LOTS		
Playground		
Parking	88.50	93.13

HALLBECK PARK

Classification: Open Space

- Address: 2748 S. Duncan Road
- Acreage: 6.1

AMENITIES: Shelter, Rain Garden, Path



Hallbeck Park is one of the Champaign Park District's largest stand-alone open space areas. This linear green space includes a small shelter and pathway with visibly rolling topography. Hallbeck Park received a solid score of 85.42% in 2020. This score was slightly lower than 2017's rating (91.48%). A majority of the reviewers saw potential in this undeveloped space, including the addition of trees, natural areas, and a looping path.



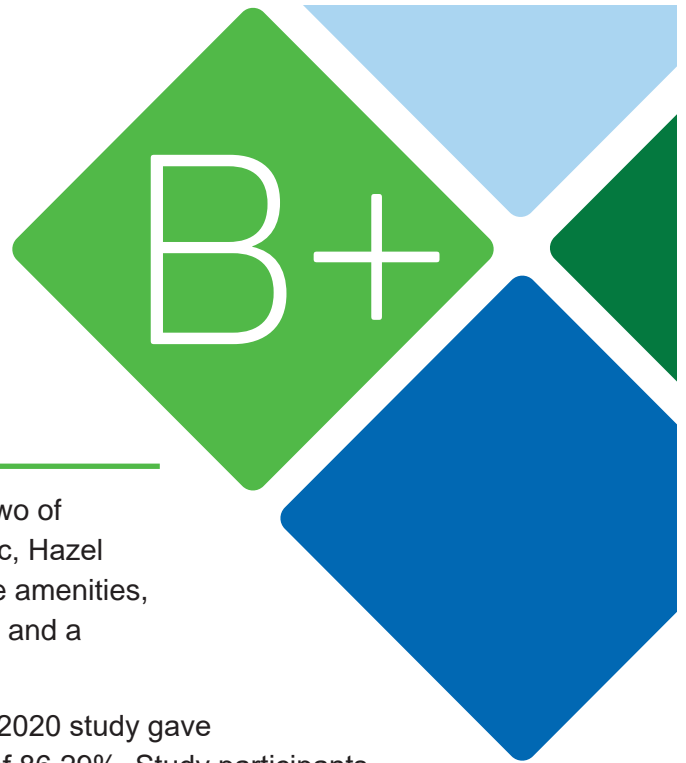
HALLBECK PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	96.00	80.89
Sidewalks	93.33	84.50
Signs	67.33	88.30
PASSIVE GREEN SPACES		
Lawn	90.00	88.64
Rain Garden	N/A	82.00
Trees	81.67	88.50
SEATING AREAS		
Benches	95.00	87.33
Picnic Tables	90.00	75.86

HAZEL PARK

Classification: Neighborhood Park

- Address: 1209 N. Neil Street
- Acreage: 5.0

AMENITIES: Playground, Basketball Court, Pathways



Hazel Park is an unmistakable landmark resting between two of Champaign’s busiest streets. Despite the surrounding traffic, Hazel is a quiet neighborhood park that includes several marquee amenities, such as a full court basketball court, playground, sculpture, and a distinguished entrance sign.

Overall, Hazel Park’s score improved. Reviewers from the 2020 study gave Hazel Park an 88.21%, which is higher than 2017’s score of 86.29%. Study participants recommended upgrades to the park benches and improved trail/neighborhood connectivity.



HAZEL PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	79.33	92.57
Backstop	93.00	89.67
Soccer Goals	86.00	87.57
PLAYGROUNDS/SPLASHPADS		
Playground	95.00	90.00
PATHS AND SIDEWALKS		
Internal Paths	95.00	83.00
Sidewalks	81.00	85.43
Signs	93.50	94.57
PASSIVE GREEN SPACES		
Lawn	88.50	89.43
Planting Beds	84.75	88.57
Trees	87.25	90.00
SEATING AREAS		
Benches	77.00	82.14
Picnic Tables	79.67	85.00
DRINKING FOUNTAINS		
Fountain	91.00	87.50

HENRY MICHAEL PARK

Classification: Neighborhood Park

- Address: 3802 Freedom Boulevard
- Acreage: 2.3

AMENITIES: Playground, Half-Court Basketball



Henry Michael Park is one of Champaign Park District's newest additions that is centrally located within one of the city's newest neighborhoods. The park is home to a colorful playground that stands as a beacon of vibrancy and potential for the future of this space.

Henry Michael Park received a very good score of 91.50%. Several reviewers suggested adding trees and native plants to the landscaping of this park.



HENRY MICHAEL PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	N/A	94.29
PLAYGROUNDS & SPLASHPADS		
Playground	N/A	94.00
PASSIVE GREEN SPACES		
Trees	N/A	85.43
Lawn	N/A	82.29
SEATING AREAS		
Benches	92.25	87.00
Picnic Tables	95.00	87.88
PARKING LOTS		
Parking Lot	78.25	65.56

HERITAGE PARK

Classification: Community Park, Greenway

- Address: 2101 W. Bradley Avenue
- Acreage: 41.6

AMENITIES: Pond, Looping Interior Path, Bicycle Thru-Way



Nestled between Dodds Park and Kaufman Lake, Heritage Park ties together one of the largest green space corridors within either Champaign or Urbana. Passive recreation dominates this landscape, which is largely covered by a pond that is wrapped in trail. A partnership with the City of Champaign to stabilize the pond’s shoreline was recently concluded in 2020.

Heritage Park received a very good score of 85.60% with a previous comprehensive rating of 91.24%. This park underwent serious renovation in the last three years and a large portion of the shoreline will take a number of years for the native aquatic plants to take hold. Respondents focused on similar issues when compared to the 2017 study, including needing bollards replaced and paving the lot. Study participants also recommended general maintenance upgrades to the lawn, trees, picnic tables, and benches. A naturalist study might be warranted in the space to highlight and promote wildlife viewing and environmental education.



HERITAGE PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	93.75	91.56
Sidewalks	93.75	90.00
Signs	91.25	89.11
PASSIVE GREEN SPACES		
Lawn	93.25	82.78
Planting Beds	94.75	N/A
Trees	94.75	88.89
Natural Areas	87.00	89.13
SEATING AREAS		
Benches	92.25	87.00
Picnic Tables	95.00	87.88
PARKING LOTS		
Parking Lot	78.25	65.56

JOHNSTON PARK

Classification: Neighborhood Park

- Address: 701 Goldenview Drive
- Acreage: 15.1

AMENITIES: Playground, Pathways



Originally formed in 1982, Johnston Park tripled in size through a generous donation ten years later. Older generations recall youth using the expansive field for daily pick-up football games. Today the large green space offers enjoyable and safe pathways for its neighbors. Johnston Park appropriately functions within its “neighborhood” classification; however, its size and reach could warrant more attention.

Overall Johnston Park received a very good score of 89.88%, which was very close to its rating in 2017 (91.91%). Study participants remarked that this park was beautiful, ample, and very well maintained. A variety of upgrades were noted by the respondents, including disc golf.



JOHNSTON PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Field	84.50	89.78
Ballfield	77.00	84.78
PLAYGROUNDS/SPLASHPADS		
Playground	92.50	85.44
PATHS AND SIDEWALKS		
Internal Paths	96.25	93.33
Sidewalks	98.33	91.11
Signs	95.00	89.33
PASSIVE GREEN SPACES		
Lawn	93.50	93.11
Planting Beds	93.75	N/A
Trees	96.50	90.56
SEATING AREAS		
Benches	95.00	89.89
Picnic Tables	95.00	91.25
DRINKING FOUNTAINS		
Fountain	94.50	92.17

KAUFMAN LAKE

Classification: Special Use, Lake

- Address: 2702 W. Springfield Avenue
- Acreage: 29.1

AMENITIES: Pathways, Accessible Fishing Pier, Boathouse, Fire Pit



Local public lakes are an extravagance in central Illinois and Kaufman Lake is an enjoyable indulgence for many residents hoping to snag a fish, find a nice view for their picnic, take a short paddle, or race their remote-controlled boat. The recent addition of a walking trail around the lake is also a draw for runners, bikers, and walkers alike.

Kaufman Lake received a good score of 89.16%, which was almost identical to its score in 2017 (89.40%). Graffiti and litter were concerns shared by the reviewers. A number of respondents mentioned opportunities to increase the use and visibility of the Greenbelt Bikeway connection.



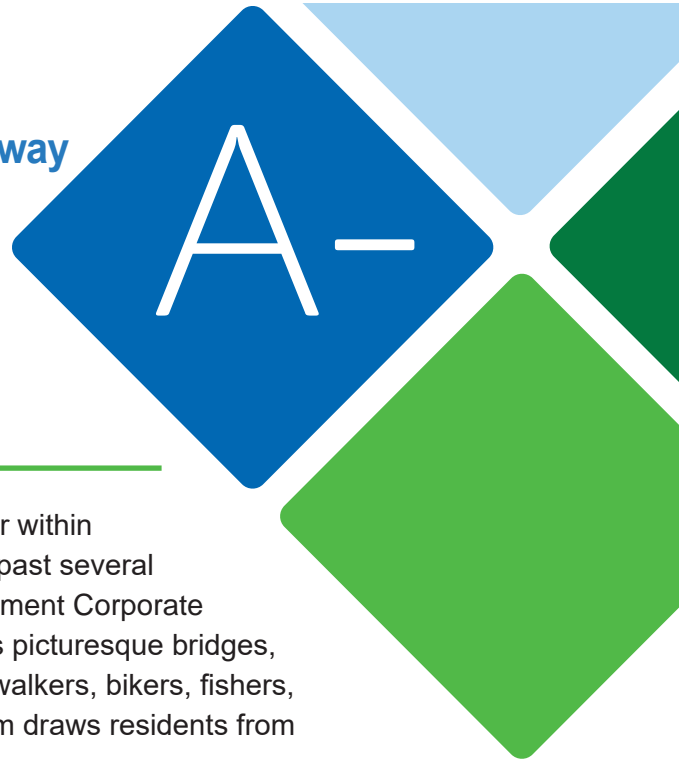
KAUFMAN PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Accessible Fishing Pier	93.33	92.91
Wooden Fishing Pier	67.50	89.50
PATHS AND SIDEWALKS		
Internal Paths	94.67	89.36
Sidewalks	91.67	90.45
SIGNAGE		
Primary Signage	80.00	93.18
Secondary Signage	N/A	86.60
PASSIVE GREEN SPACES		
Lawn	95.00	85.91
Planting Beds	100.00	89.18
Trees	90.00	88.73
SEATING AREAS		
Benches	81.67	85.55
Picnic Tables	83.33	87.91
DRINKING FOUNTAINS		
Fountain	94.00	90.33
RESTROOMS		
Boathouse	80.00	86.18
PARKING LOTS		
West Parking Lot	96.67	91.00
East Parking Lot	96.67	91.91

MATTIS PARK

Classification: Neighborhood Park, Greenway

- Address: 601 Devonshire Drive
- Acreage: 22.3

AMENITIES: Pathways, Picnic Shelters, Sculptures, Lake



Mattis Park is the heart of another significant green corridor within Champaign. The Boulware Trail flows through Mattis Park past several beautifully landscaped detention ponds in the Fox Development Corporate Business Park and out to Harlan Moore Park. Mattis Park’s picturesque bridges, shelters, sculptures, gardens, and shores are a haven for walkers, bikers, fishers, and a variety of birds. The safety of its off-street trail system draws residents from nearby neighborhoods that lack sidewalks.

Mattis Park received a good score of 89.68% from the 2020 study participants. This rating was very close to its score in 2017 (94.45%). Raters noted the need for general weeding, overflowing trash receptacles, and geese feces as potential concerns. Many respondents described the park as beautiful, peaceful, and well-used.



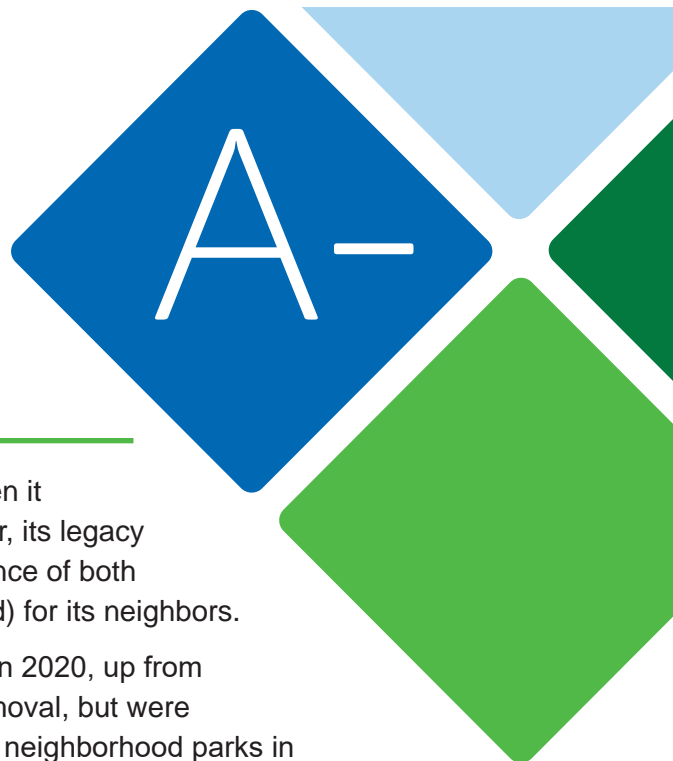
MATTIS PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	98.75	91.33
Sidewalks	96.25	89.75
SIGNAGE		
Primary Signage	90.00	92.22
Secondary Signage	N/A	88.13
PASSIVE GREEN SPACES		
Lawn	99.50	90.78
Planting Beds	88.25	89.11
Gardens	91.00	91.67
Trees	97.50	88.13
SEATING AREAS		
Benches	95.00	90.89
Picnic Tables	89.50	85.56
Pavilions	98.75	90.89

MAYFAIR PARK

Classification: Neighborhood Park

- Address: 1507 Maywood Drive
- Acreage: 2.1

AMENITIES: Pathways, Playground



The Mayfair Park District was seemingly lost to history when it merged with the Champaign Park District in 1957. However, its legacy lives on through Mayfair Park, which has the unique presence of both a circulation (Pathways) and destination space (playground) for its neighbors.

Mayfair Park’s comprehensive grade improved to 89.58% in 2020, up from 86.73% in 2017. Reviewers noted a need for dead tree removal, but were otherwise hard-pressed to find issues with “one of the best neighborhood parks in the system.”



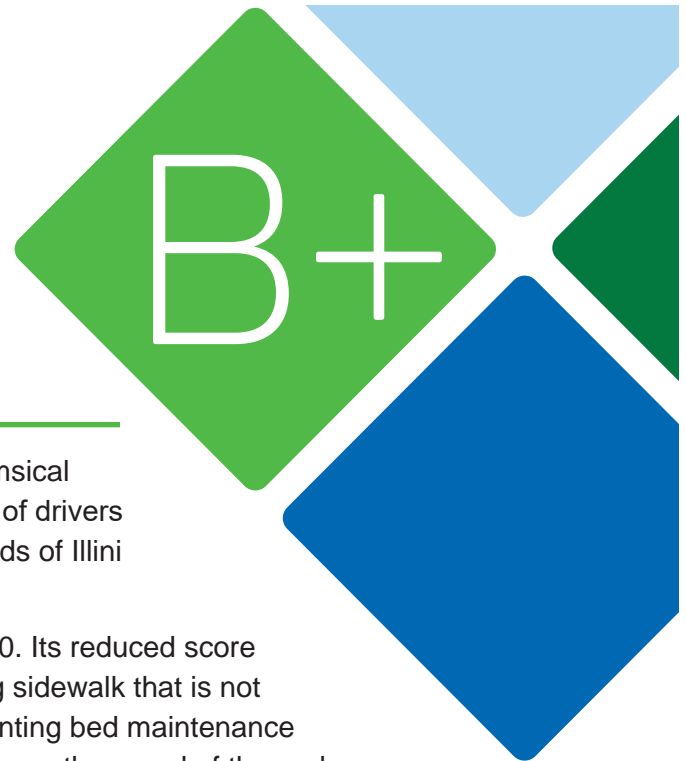
MAYFAIR PARK	2017	2020
PLAYGROUNDS/SPLASHPADS		
Playground	86.67	89.33
PATHS AND SIDEWALKS		
Internal Paths	90.00	87.00
Sidewalks	86.67	87.00
SIGNAGE		
Primary Signage	70.00	91.50
Secondary Signage	N/A	90.00
PASSIVE GREEN SPACES		
Lawn	91.67	93.33
Trees	90.00	90.83
SEATING AREAS		
Benches	93.33	92.50
Picnic Tables	80.00	90.83
DRINKING FOUNTAINS		
Fountain	93.33	90.00

McCOLLUM PARK

Classification: Open Space

- Address: 1060 S. Neil Street
- Acreage: 0.9

AMENITIES: Artisan Flower Beds



McCollum Park consists of a small copse carpeted by whimsical flower islands. This space brightens the day for thousands of drivers making their way to work or is a warm welcome to thousands of Illini sport fans.

McCollum Park dropped one letter grade from 2017 to 2020. Its reduced score of 87.68 can be attributed, in part, to an unkempt bordering sidewalk that is not maintained by the Park District; reduced plantings, and planting bed maintenance needed for the north side of Hosier Memorial Garden at the southern end of the park.



MCCOLLUM PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	88.00	85.00
Sidewalks	93.75	81.67
Signs	95.00	88.67
PASSIVE GREEN SPACES		
Lawn	96.25	88.00
Planting Beds	98.75	92.44
Trees	98.75	89.63

MEADOWS SQUARE PARK

Classification: Mini-Park

- Address: 2502 Meadow Square Lane
- Acreage: 1

AMENITIES: Picnic Tables, Benches



West Champaign is interconnected by a web of Champaign Park District trails. Meadows Square Park is a quiet, shady stop with a drinking fountain on one of these trails, Robeson Meadows West.

Meadows Square Park dropped more than 10% in scoring from 2017 (97.33%) to 2020 (85.32%). Raters were critical about the undulating sidewalks surrounding the park, the rusty and worn benches, the need for dog waste stations, and tree maintenance.



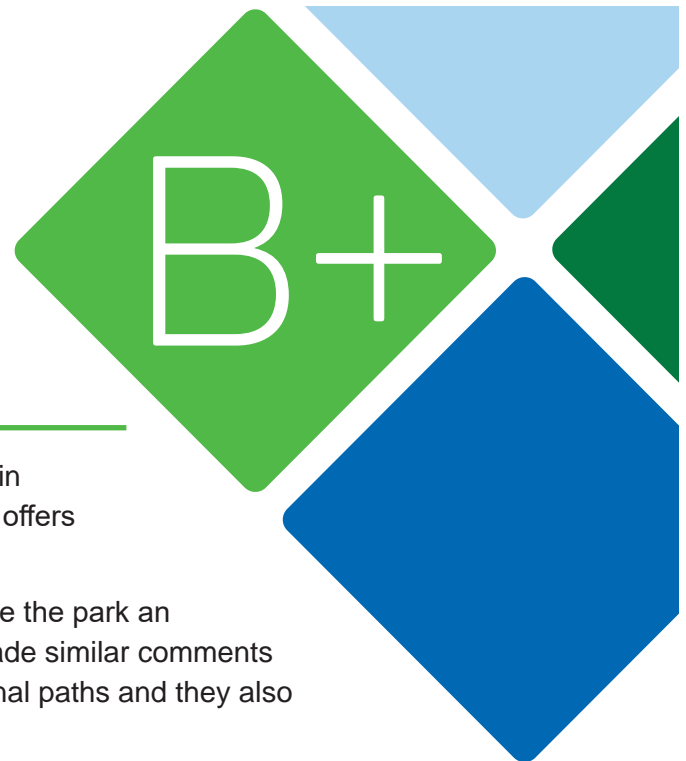
MEADOWS SQUARE PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	96.67	N/A
Sidewalks	92.50	81.11
Signs	N/A	92.50
PASSIVE GREEN SPACES		
Lawn	100.00	89.50
Planting Beds	100.00	82.14
Trees	100.00	86.20
SEATING AREAS		
Benches	89.33	75.00
Picnic Tables	100.00	88.75
DRINKING FOUNTAINS		
Fountain	100.00	88.75

MILLAGE PARK

Classification: Neighborhood Park

- Address: 2802 Cherry Creek Road
- Acreage: 2.5

AMENITIES: Playground, Small Pavilion



One of two land donations to the Champaign Park system in Southwest Champaign from Joseph Hallbeck, Millage Park offers valuable open space and a variety of play features.

Millage's score improved to 87.3% in 2020. Reviewers gave the park an overall rating of 83.54% in 2017. The study participants made similar comments in both years. They suggested adding bike racks and internal paths and they also recommended updating the playground.



MILLAGE PARK	2017	2020
PLAYGROUNDS/SPLASHPADS		
Playground	84.67	84.29
PATHS AND SIDEWALKS		
Internal Paths	90.00	85.00
Sidewalks	84.50	84.17
SIGNAGE		
Primary Signs	78.00	91.71
Secondary Signs	N/A	90.00
PASSIVE GREEN SPACES		
Lawn	91.33	90.71
Trees	89.67	84.00
SEATING AREAS		
Benches	82.50	90.00
Picnic Tables	76.33	91.00
Pavilion	81.33	87.86
DRINKING FOUNTAINS		
Fountain	81.33	87.83

MORRISSEY PARK

Classification: Neighborhood/Community Park

- Address: 1209 Harrington Drive
- Acreage: 19.0

AMENITIES: Playground, Sculptures, Pathways, Tennis Courts



Morrissey Park is quite possibly the perfect public space due to its nice balance of recreation activities for all ages. Its size and offerings draw residents from the entire community, but its accessibility and connectivity make Morrissey Park a frequent visit for neighbors.

Overall, Morrissey Park received a very good score at 90.92%, which was very similar to its score in 2017 (92.45%). Respondents suggested lighting the tennis courts, adding another access point to the playground, restrooms, a dog station on the north side of the park, and recycle bins next to every garbage can.



MORRISSEY PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Field	87.67	90.30
Tennis Courts	97.33	96.36
Ballfield	80.00	80.45
PLAYGROUNDS/SPLASHPADS		
Playground	86.33	91.82
PATHS AND SIDEWALKS		
Internal Paths	96.33	94.36
Sidewalks	91.67	93.45
SIGNAGE		
Primary Signs	93.33	91.00
Secondary Signs	N/A	91.13
PASSIVE GREEN SPACES		
Lawn	93.33	92.64
Planting Beds	93.33	81.67
Trees	99.33	92.80
SEATING AREAS		
Benches	96.67	93.27
Picnic Tables	90.00	91.36
DRINKING FOUNTAINS		
Fountain	91.67	90.67

MULLIKIN PARK

Classification: Neighborhood Park

- Address: 2110 Mullikin Drive
- Acreage: 3.30

AMENITIES: Playground, Basketball Court



Even though Mullikin Park is the smallest member of the Southwest Champaign park and trail ecosystem, it serves its purpose well, offering a variety of recreation amenities within walking distance of a densely populated neighborhood.

Mullikin Park received a very good score of 90.34%, which was slightly lower than its 2020 rating (97.72%). The reviewers noted a need for uniform signage, connectivity to the pipeline trail, and significant tree base damage from mowers or weed trimmers.



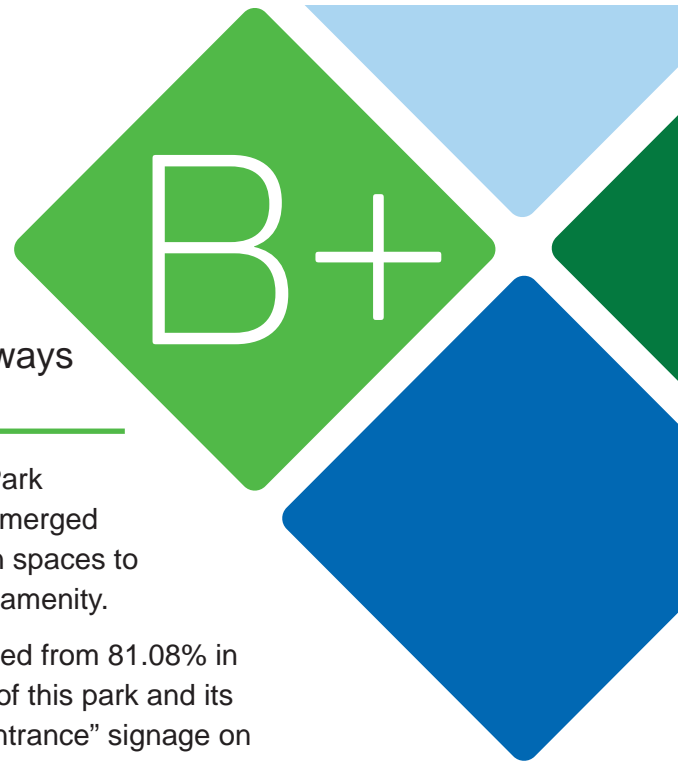
MULLIKIN PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	100.00	88.20
PLAYGROUNDS/SPLASHPADS		
Playground	98.75	87.80
PATHS AND SIDEWALKS		
Internal Paths	96.67	93.50
Sidewalks	95.00	93.00
SIGNAGE		
Primary Signs	100.00	92.60
Secondary Signs	N/A	91.40
PASSIVE GREEN SPACES		
Lawn	98.75	87.75
Planting Beds	98.75	85.71
Trees	100.00	88.20
SEATING AREAS		
Benches	97.50	92.20
Picnic Tables	97.50	91.50
Pavilion	97.25	90.00
DRINKING FOUNTAINS		
Fountain	93.00	N/A
Grill	100.00	N/A

NOEL PARK

Classification: Neighborhood Park

- Address: 1110A Sterling Drive
- Acreage: 10.8

AMENITIES: Playground, Soccer Field, Pathways



One of the largest neighborhood parks in Champaign, Noel Park contains an expansive green space necklaced by recently merged pathways. Tall trees border park boundaries and recreation spaces to transition users from neighborhood to park and amenity to amenity.

Noel Park received a good score of 88.65%, which increased from 81.08% in 2017. Reviewers suggested ways to increase the visibility of this park and its looping trail to the community through signage, such as “entrance” signage on Windsor Road or Galen Avenue or a map highlighting the trail surrounding the park.



NOEL PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Field	81.33	88.33
Ballfield	78.00	84.00
PLAYGROUNDS/SPLASHPADS		
Playground	86.33	94.17
PATHS AND SIDEWALKS		
Internal Paths	60.00	90.00
Sidewalks	69.50	90.00
SIGNAGE		
Primary Signs	81.33	88.33
Secondary Signs	N/A	89.00
PASSIVE GREEN SPACES		
Lawn	80.00	88.00
Trees	92.00	90.83
SEATING AREAS		
Benches	90.00	86.67
Picnic Tables	81.33	89.17

ROBERT C. PORTER FAMILY PARK

Classification: Community Park

- Address: 2310 Rising Road
- Acreage: 38.2

AMENITIES: Playground, Fishing Docks, Natural Areas, Sculpture, Pathways



Porter Park contains many endearing elements; a unique playground and play structures, decorative prairie, pathways, tranquil pond, and interpretive signage. When combined with the nearby Pipeline Trail and Champaign Bark District, Porter Park is a cornerstone in the newest recreation ecosystem in Southwest Champaign.

Overall Robert C. Porter Family Park received a very good score with a 90.91%, which was slightly lower than its 2017 rating (95.42%). One reviewer overheard a couple chatting while they were enjoying a sunset walk on Porter Park’s extensive internal trails. Looking across the native prairie decked in flowers and bathed in sunset light one partner said to the other, “This is my favorite spot in all of Champaign.” Raters also noted the need to review amenity accessibility within the park and the median area landscaping in the parking lot.



PORTER PARK	2017	2020
PLAYGROUNDS/SPLASHPADS		
Playground	98.75	96.63
PATHS AND SIDEWALKS		
Internal Paths	96.33	95.13
SIGNAGE		
Primary Signs	97.50	91.71
Secondary Signs	N/A	84.50
PASSIVE GREEN SPACES		
Lawn	92.00	94.00
Planting Beds	87.25	89.00
Native Areas	97.25	97.14
Trees	94.50	95.63
SEATING AREAS		
Benches	95.00	85.00
Picnic Tables	95.00	90.71
Pavilion	100.00	93.29
PARKING LOTS		
Parking Lot	96.25	82.00

POWELL PARK

Classification: Neighborhood Park

- Address: 3212 Clayton Road
- Acreage: 8.0

AMENITIES: Playground, Pathways, Shelter, Basketball Court



Powell Park is a quiet oasis in West Champaign. It's small enough to feel accessible, but large enough to let go of the stressors of the day with every step toward the nicely spaced and ample amenities.

Powell Park's score (92.23%) was slightly lower than its 2020 rating of 95.00%. The reviewers noted that the park was well cared for, clean and inviting.



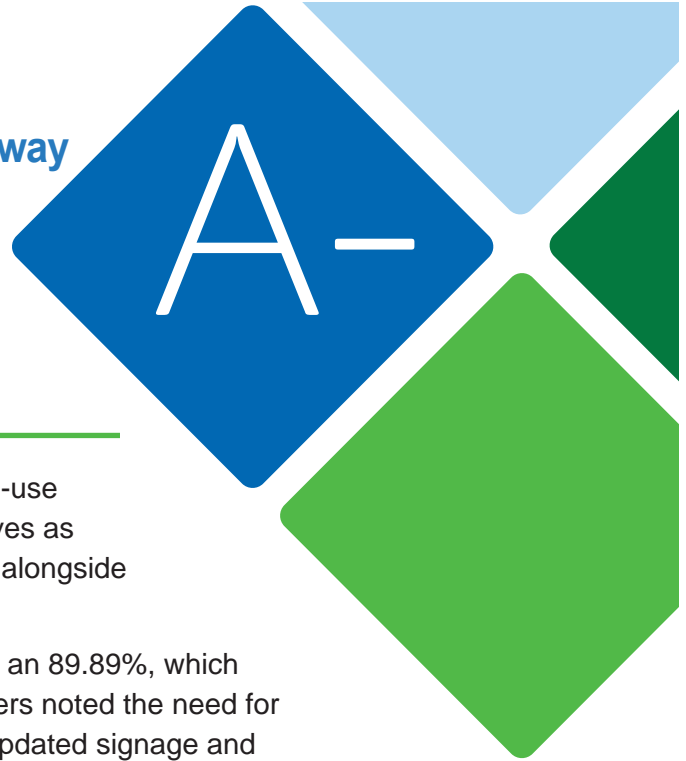
POWELL PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	96.67	91.67
PLAYGROUNDS/SPLASHPADS		
Playground	93.50	93.89
PATHS AND SIDEWALKS		
Internal Paths	98.75	90.33
Sidewalks	98.75	91.00
SIGNAGE		
Primary Signs	92.00	91.00
Secondary Signs	N/A	90.78
PASSIVE GREEN SPACES		
Lawn	98.75	94.00
Planting Beds	97.50	N/A
Trees	98.75	94.78
SEATING AREAS		
Benches	95.00	93.78
Picnic Tables	80.75	89.11
Pavilion	N/A	94.13
DRINKING FOUNTAINS		
Fountain	95.00	93.50

ROBESON PARK

Classification: Neighborhood Park, Greenway

- Address: 1984 S. Duncan Road
- Acreage: 24.1

AMENITIES: Playground, Pathways



This linear park is a hub of activity for sport, play, and multi-use trails. The Phinney Branch Creek bisects the park and serves as an attractive “backyard” to many homes near the park and alongside the Robeson Trail.

In the 2020 Park Scorecard Study, Robeson Park received an 89.89%, which was almost identical to its score in 2017 (90.00%). The raters noted the need for playground updates, greater access to picnic tables, and updated signage and wayfinding for the Roby Trail. One respondent stated, “The neighborhood is lucky to have this park!”



ROBESON PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Soccer Field	96.67	92.86
PLAYGROUNDS/SPLASHPADS		
Playground	83.33	83.13
PATHS AND SIDEWALKS		
Internal Paths	85.00	89.86
Sidewalks	92.50	87.14
SIGNAGE		
Primary Signs	88.33	91.71
Secondary Signs	N/A	81.25
PASSIVE GREEN SPACES		
Lawn	95.00	91.43
Planting Beds	90.00	89.00
Trees	91.67	92.29
SEATING AREAS		
Benches	88.33	89.57
Picnic Tables	86.67	89.50
DRINKING FOUNTAINS		
Fountain	91.67	92.50

ROBESON MEADOWS WEST PARK

Classification: Neighborhood Park

- Address: 2865 S. Duncan Road
- Acreage: 2.0

AMENITIES: Playground



Drivers who enter the Robeson Meadows West neighborhood from Duncan Road are ceremonially greeted by this park space complete with decorative entrance signage and formal garden.

Robeson Meadows West Park received a very similar rating (89.21%) in 2020 compared to the 2017 study results (90.75%). Reviewers observed a need for tree trimming near the entrance garden and an additional Park District “entrance” sign.



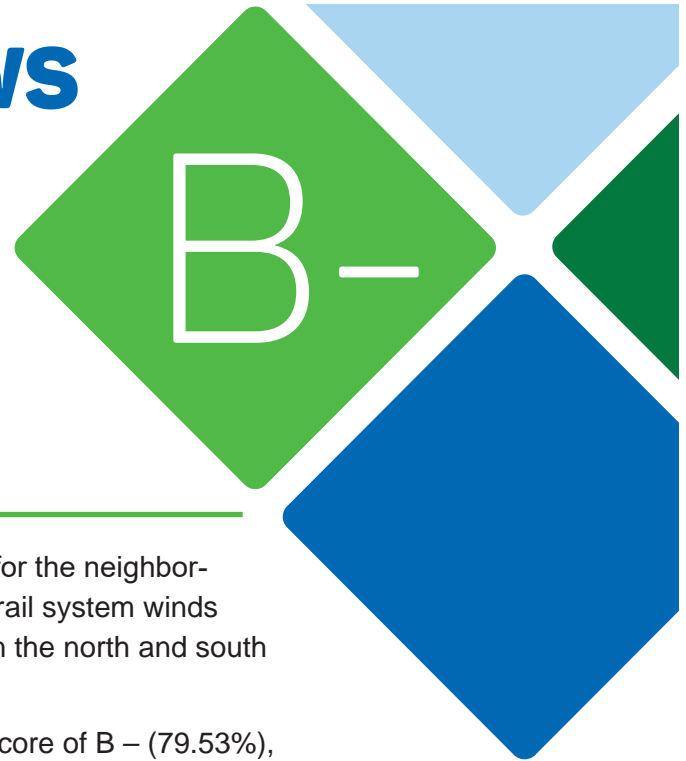
ROBESON MEADOWS WEST PARK		
	2017	2020
PLAYGROUNDS/SPLASHPADS		
Playground	89.25	86.67
PATHS AND SIDEWALKS		
Sidewalks	90.00	90.63
SIGNAGE		
Primary Signs	N/A	92.78
Secondary Signs	N/A	91.71
PASSIVE GREEN SPACES		
Lawn	96.25	89.44
Planting Beds	91.25	81.83
Trees	96.25	84.89
SEATING AREAS		
Benches	87.50	91.56
Picnic Tables	88.75	91.11
DRINKING FOUNTAINS		
Fountain	82.50	90.00

ROBESON MEADOWS WEST DETENTION

Classification: Open Space, Pathway

- Address: 3401 W. Windsor Road
- Acreage: 19.5

AMENITIES: Pathways



This large green space serves as a buffer to Interstate 57 for the neighborhood on its east side. One of the longest pathways in the trail system winds through the park and connects with a neighborhood trail on the north and south ends of the green space.

Robeson Meadows West Detention received an average score of B – (79.53%), which dropped one letter grade when compared to 2017’s (93.76%) rating or an A-. Reviewers were critical of the lack of signage, access, and trailside benches. Overall, the study participants saw potential in this space through minor developments such as disc golf, dog stations, and increased emphasis on natural area development.



ROBESON MEADOWS WEST DETENTION	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	90.00	87.88
Signs	90.00	33.00
PASSIVE GREEN SPACES		
Lawn	95.00	85.89
Native Areas	N/A	81.25
Trees	95.00	89.22

SCOTT PARK

Classification: Neighborhood/Community Park

- Address: 207 E. Springfield Avenue
- Acreage: 3.9

AMENITIES: Pathways, Playground Natural Area, Basketball Court



Located in the heart of the University of Illinois Campus, Scott Park is a popular destination for students and community members. Recent high-rise developments, coupled with elegant landscape design gives this park a distinctly urban feel. Recent water detention renovations by the City of Champaign combined with restoration efforts in Scott Park have led a to renaissance of the Midtown region.

2020 reviewers of Scott Park gave it an overall grade of 90.22%, which was very close to its score in 2017 (92.90%). Reviewers suggested increasing the visibility of park sculpture, repainting the basketball court lines, and litter/ trash removal. Study participants appreciated the number of amenities in the park’s dense area, the instructive rain garden, and wide pathways.



SCOTT PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	95.00	85.45
PLAYGROUNDS/SPLASHPADS		
Playground	88.33	91.70
PATHS AND SIDEWALKS		
Internal Paths	95.67	92.73
Sidewalks	94.00	93.18
SIGNAGE		
Primary Signs	92.33	91.18
Secondary Signs	N/A	89.30
PASSIVE GREEN SPACES		
Lawn	92.33	89.64
Planting Beds	88.33	84.50
Natural Areas	97.33	88.45
Trees	86.67	88.64
SEATING AREAS		
Benches	94.00	92.73
Picnic Tables	90.67	91.45
Pavilion	95.67	92.50
DRINKING FOUNTAINS		
Fountain	97.33	91.50

SKELTON PARK

Classification: Mini-Park

- Address: 101 E. Washington Street
- Acreage: 0.3

AMENITIES: Arboretum, Flower Bed, Bench



This pocket park anchors a busy corner in Northeast Champaign. Historic investments from local Rotary groups have established a diverse grove of trees in Skelton Park. Pending development of the Boneyard Creek by the City of Champaign will connect this space by trail to other parts of the community.

The 2020 study participants gave Skelton Park an overall grade of 86.60%. This percentage was slightly lower than its score in 2017 (90.15%). Several reviewers encouraged increased native plantings, the removal of a dead tree, and tree base care.



SKELTON PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	96.00	86.90
Sidewalks	89.00	86.45
Signs	97.33	89.18
PASSIVE GREEN SPACES		
Lawn	88.33	87.45
Planting Beds	86.67	85.50
Trees	80.00	85.36
SEATING AREAS		
Benches	95.67	85.82

SUNSET RIDGE PARK

Classification: Neighborhood/Community Park

- **Address:** 4102 Boulder Ridge Drive
- **Acreage:** 19.4

AMENITIES: Playground, Natural Area, Skate Park, Tennis Court, Sled Hill



SUNSET RIDGE PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	91.67	94.78
Tennis Court	96.67	91.67
Soccer Field	93.33	95.00
Backstop	91.67	93.14
Skate Park	93.33	97.67
Sled Hill	91.67	93.13
PLAYGROUNDS/SPLASH PADS		
Playground	96.67	95.56
PATHS AND SIDEWALKS		
Internal Paths	98.33	98.33
Sidewalks	96.67	96.25
SIGNAGE		
Entrance Signs	96.67	88.13
Secondary Signs	N/A	82.67
PASSIVE GREEN SPACES		
Lawn	86.67	93.89
Planting Beds	85.00	91.67
Natural Areas	95.67	94.56
Trees	96.00	92.22
SEATING AREAS		
Benches	96.67	94.44
Picnic Tables	95.00	93.33
Pavilion	95.00	94.22
DRINKING FOUNTAINS		
Fountain	95.67	94.50
PARKING LOT		
Parking Lot	90.00	87.63

Sunset Ridge Park embodies the best of central Illinois' natural features; ornamental, wet prairie and sweeping sunsets. The park is also home to a popular playground, basketball court, pathway, and skate park.

Sunset Ridge Park received a very good score of 93.36%, which was almost identical to its score in 2017 (94.11%). Reviewers comments noted the following: "One of our favorite parks," "Beautiful and well-maintained," and "A beautiful place that is loved. Thanks for taking care of it." Some suggested updating the placement of signage and lighting to increase visibility of this community asset.

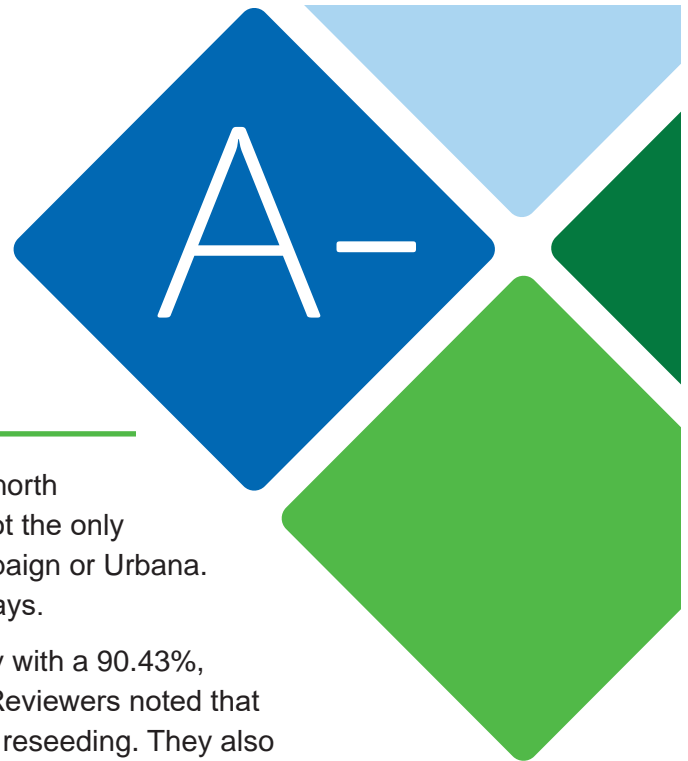


TOALSON PARK

Classification: Neighborhood Park

- Address: 502 Bardeen Lane
- Acreage: 7.7

AMENITIES: Playground, Basketball Court



Toalson Park is situated in a neighborhood that is directly north of Champaign’s shopping district. It is one of very few, if not the only green space that is located north of Interstate 74 in Champaign or Urbana. The park offers a basketball court, playground, and pathways.

Toalson Park received a very good score in the 2020 study with a 90.43%, which was slightly lower than 2017’s average of 94.77%. Reviewers noted that the east lawn of the park needed attention for grading and reseeding. They also recommended painting lines on the basketball court and replacing the net.



TOALSON PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	93.50	84.44
PLAYGROUNDS/SPLASH PADS		
Playground	95.00	88.56
PATHS AND SIDEWALKS		
Internal Paths	95.00	95.78
Sidewalks	95.00	94.44
SIGNAGE		
Primary Signs	95.00	93.00
Secondary Signs	N/A	92.67
PASSIVE GREEN SPACES		
Lawn	92.50	88.33
Planting Beds	97.50	82.14
Trees	95.00	91.00
SEATING AREAS		
Benches	95.00	92.13
Picnic Tables	93.75	88.25
Pavilion	97.50	91.89
DRINKING FOUNTAINS		
Fountain	92.50	91.25

TREVETT-FINCH PARK

Classification: Mini-Park

- Address: 903 W. University Avenue
- Acreage: 0.53

AMENITIES: Iconic Tree, Pathways, Benches



The Champaign Park District is known for its signature pine tree logo, but its residents are also fond of another iconic tree located in Trevett-Finch Park. This whimsical and sprawling Osage Orange is a living monument to the past history of Champaign and also an alluring natural playscape for passing children.

Trevett-Finch Park received a very good score with a 91.11%, which was very close to its rating in 2017 (92.38%). Reviewers noted the need to replace the interpretive signage glass and also requested turf maintenance. Additional commentary included phrases such as, “perfectly proportioned,” and “quaint and well-manicured.”



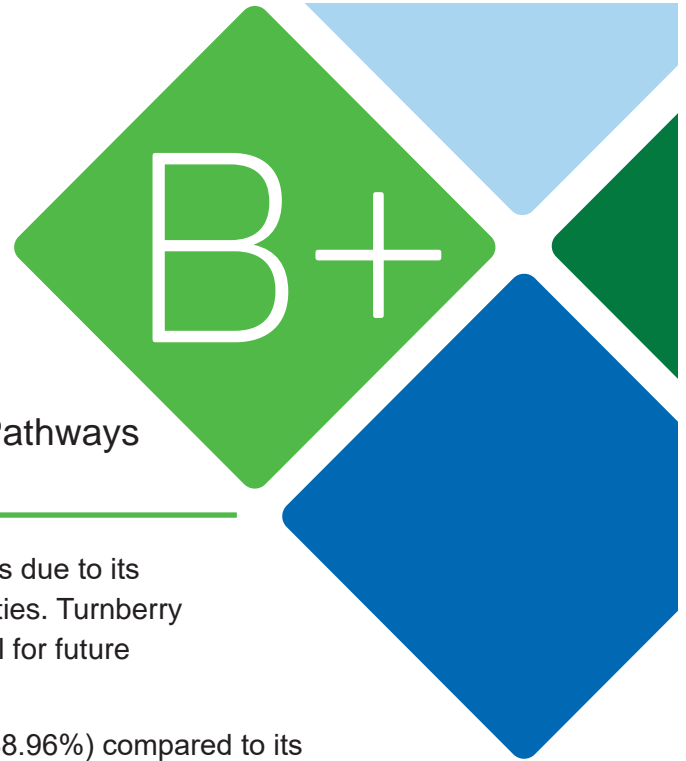
TREVETT-FINCH PARK	2017	2020
PATHS AND SIDEWALKS		
Internal Paths	90.00	89.82
Sidewalks	88.33	88.27
Signs	96.67	94.73
PASSIVE GREEN SPACES		
Lawn	90.00	88.91
Planting Beds	91.67	86.70
Trees	98.33	97.27
SEATING AREAS		
Benches	91.67	91.70

TURNBERRY RIDGE PARK

Classification: Neighborhood Park

- Address: 910 Cobblefield Road
- Acreage: 6.1

AMENITIES: Playground, Basketball Court, Pathways



At first glance, this park appears to be much larger than it is due to its expansive green space and variety of recreation opportunities. Turnberry Ridge Park is a mid-sized neighborhood park with potential for future recreation development.

Turnberry Ridge Park's score decreased slightly in 2020 (88.96%) compared to its overall rating in 2017 (89.76%). Study respondents noted the ample green spaces and trail system. Reviewers recommended adding more trees to increase shade and tennis and/or pickleball court additions.



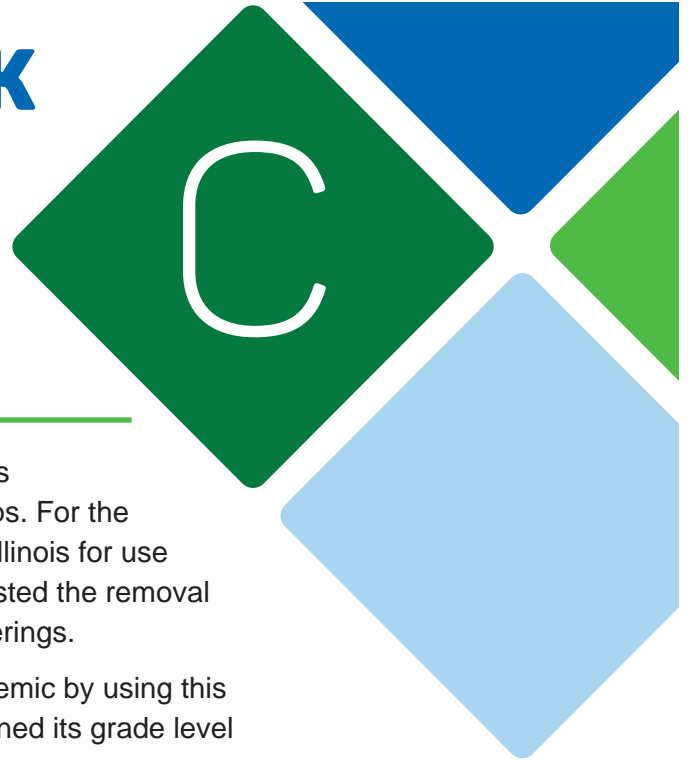
TURNBERRY RIDGE PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	90.00	89.50
PLAYGROUNDS/SPLASH PADS		
Playground	87.50	83.86
PATHS AND SIDEWALKS		
Internal Paths	86.67	89.57
Sidewalks	88.33	89.57
Signs	85.00	87.20
PASSIVE GREEN SPACES		
Lawn	92.50	88.63
Planting Beds	88.75	N/A
Trees	88.75	90.63
SEATING AREAS		
Benches	92.50	90.00
Picnic Tables	90.00	89.38
Pavilion	93.50	90.00
DRINKING FOUNTAINS		
Fountain	92.50	N/A

WASHINGTON PARK

Classification: Special Use

- Address: 245 E. Chalmers Street
- Acreage: 3.8

AMENITIES: Basketball Court, Picnic Tables



This park is located in the middle of the University of Illinois campus and is heavily used by students and student groups. For the fall of 2020, this site had been rented by the University of Illinois for use as a COVID-19 testing location. The University also requested the removal of nets on the sport courts to discourage large group gatherings.

Despite partnering with the University to mitigate the pandemic by using this space for COVID-19 testing site, Washington Park maintained its grade level (75.37%) when compared to 2017 (74.69%).

Reviewers were critical of the sidewalks surrounding the park, noting heaves, cracks, and lack of curb cuts, which made the sidewalks unusable for individuals with disabilities. Additional study participants comments centered on maintenance to the sand volleyball court and several trees.



WASHINGTON PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	80.00	62.50
Volleyball Courts (Sand)	67.50	55.71
PATHS AND SIDEWALKS		
Internal Paths	65.00	78.33
Sidewalks	67.50	66.43
Signs	81.25	90.00
PASSIVE GREEN SPACES		
Lawn	77.50	83.57
Planting Beds	77.50	N/A
Trees	78.75	84.29
SEATING AREAS		
Benches	77.50	N/A
Picnic Tables	78.33	83.33

WESLEY PARK

Classification: Neighborhood Park

- Address: 915 N. Third Street
- Acreage: 2.8

AMENITIES: Playground, Basketball Court



Wesley Park is tucked away on the north side of Champaign, functionally providing useful recreation opportunities to its neighbors who live within walking distance. Future development of the Boneyard Creek and trail by the City of Champaign will connect Wesley Park in new and unique ways.

Wesley Park received a good score with an 87.53% or a B. This overall rating slightly increased when compared to the 2017 study results (86.52%). All reviewers noted the need to upgrade the aging playground.



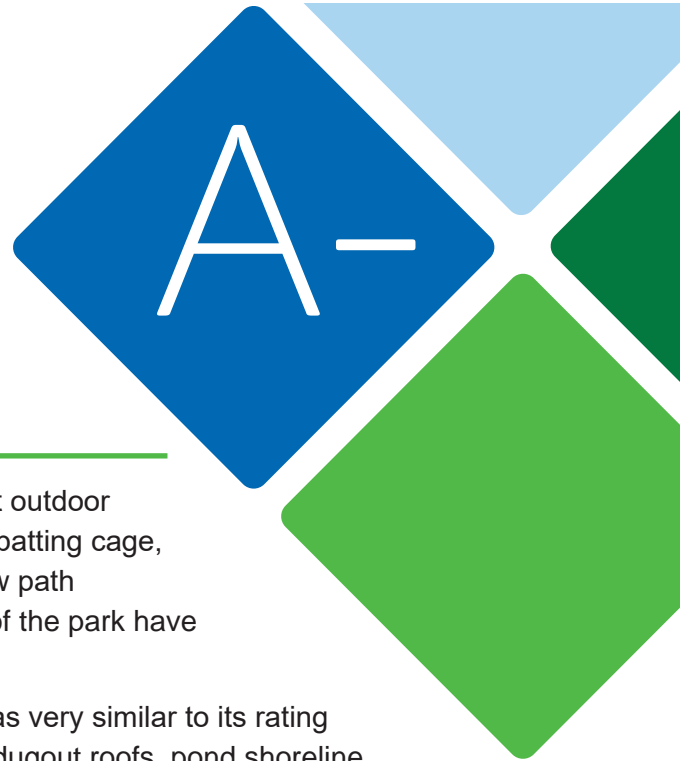
WESLEY PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
Basketball Court	95.00	91.00
PLAYGROUNDS/SPLASH PADS		
Playground	83.33	79.00
PATHS AND SIDEWALKS		
Internal Paths	93.50	N/A
Sidewalks	83.50	86.40
Signs	94.00	89.20
PASSIVE GREEN SPACES		
Lawn	81.67	90.00
Planting Beds	75.00	N/A
Trees	91.67	90.80
SEATING AREAS		
Benches	91.67	89.40
Picnic Tables	78.33	89.00

ZAHND PARK

Classification: Community Park

- Address: 2502 S. Staley Road
- Acreage: 20.6

AMENITIES: Playground, Ball Fields, Batting Cage, Pathways, Football Field



Zahnd Park is one of the Champaign Park District’s largest outdoor sports complexes featuring two ball fields, concessions, a batting cage, and the only public regulation football field in the area. New path connections to the Carle development immediately south of the park have created the largest looping trail in the region.

Zahnd Park’s overall score of 91.02% in the 2020 study was very similar to its rating in 2017. (93.00%). Raters recommended upgrades to the dugout roofs, pond shoreline plant maintenance, and replacement of the sports field’s guidelines signage.



ZAHND PARK	2017	2020
ATHLETIC FIELDS AND COURTS		
North Ballfield	100.00	93.64
South Ballfield	100.00	94.09
Football Field	91.67	92.55
PLAYGROUNDS/SPLASH PADS		
Playground	92.50	88.64
PATHS AND SIDEWALKS		
Internal Paths	90.00	95.73
Sidewalks	95.00	92.82
SIGNAGE		
Primary Signs	91.00	91.73
Secondary Signs	N/A	87.78
PASSIVE GREEN SPACES		
Lawn	92.33	92.09
Planting Beds	91.67	87.40
Trees	97.67	93.18
SEATING AREAS		
Benches	95.00	88.75
Picnic Tables	92.00	89.82
Pavilion	88.33	88.45
DRINKING FOUNTAINS		
Fountain	95.00	87.50
RESTROOMS		
Concessions	83.33	91.09

◆ APPENDIX A: SUPPLEMENTAL GRADING CRITERIA GUIDE FOR REFERENCE ONLY!

However, if study participants desire more specific criteria to grade each amenity, a supplemental guide gleaned from Environmental Assessment of Public Recreation Spaces Direct Observation Tool (2008) is also included: https://activelivingresearch.org/sites/activelivingresearch.org/files/EAPRS_Tool_0.pdf

This supplemental guide on park amenity grading criteria is not intended for the study participants to spend an exorbitant amount of time extensively assessing park amenities. Instead, please use the guide as a reference to review potential aspects to grade for each amenity and what to consider for each amenity to rate its availability, accessibility, functionality, maintenance, cleanliness, and quality.

Amenity	Aspect	Considerations
Benches	Cleanliness	Consider human-made litter or graffiti; include underneath benches.
Benches	Comfort	Must include ability to sit with back and head comfortably positioned.
Benches	Condition	Is the bench structurally sound? Secured to the ground?
Benches	Coverage / shade	Consider coverage across the bench(es) throughout the day.
Benches	Proximity to other amenities	Are benches facing and near other amenities and are they appropriately spaced?
Drinking Fountains (Currently Closed due to Pandemic)	Condition	Consider consistency and height of water flow, if water is contained within the fountain & if leftover water drains or pools in water fountain after use. A = completely functional; water flows consistently and at proper drinking height (not too high, not too low), water flow contained within the fountain & leftover water drains away. C = functional but may have some flaws (i.e., not flow consistently, water height being too low or too high, water flows outside of fountain, leftover water pools in fountain instead of draining away. F = not functional or has an extreme flaw that makes the water fountain difficult to function properly and thus use (i.e., water flow so low that it is not possible to use).
Drinking Fountains	Water Taste / Cleanliness	Discolored? Consider coldness as well. (Currently Closed due to Pandemic)
Drinking Fountains	Accessibility	Accessible to young child or individuals with disabilities?
Disc Golf Course*	Tee Pad	Consider visible weeds, cracks, or holes in the concrete.
Disc Golf Course*	Signage -Visibility	Able to completely see and read sign from proximity of representative amenity, no tree branches or objects obscuring sign.
Disc Golf Course*	Signage - Condition	Consider legibility, absence of graffiti that affects function of the sign.
Disc Golf Course*	Hole Baskets	Consider if the hole numbers are legible, and the structural condition of the baskets.
*Disc Golf only available at Dodds Park.		

Amenity	Aspect	Considerations
Outdoor Fitness Equipment*	Cleanliness	Are human-made litter or graffiti present?
Outdoor Fitness Equipment*	Condition	Is the equipment in working order? Are there visible chips, cracks, or flaws?
Outdoor Fitness Equipment*	Signage - Condition	Consider legibility, absence of graffiti that affects function of the sign.
*Outdoor Fitness Equipment only available at Douglass Park.		
Athletic Fields / Courts	Cleanliness	Are human-made litter or graffiti present?
Athletic Fields / Courts	Components Present	Nets, plates/bases, etc.
Athletic Fields / Courts	Components Condition	Are there holes in nets? Is equipment broken or functional? Is rust or wear and tear present?
Athletic Fields / Courts	Drainage	Is standing water visible on the court or field?
Athletic Fields / Courts	Functional Drinking Fountain	Is a functional drinking fountain present? (Currently Closed due to Pandemic)
Athletic Fields / Courts	Ground / Surface Condition	Consider weeds and patches of grass where dirt should be OR dirt where grass should be -- piles of leaves or rocks that inhibit playing -- continuous surface or easy to trip on -- hard-packed and uncomfortable to fall on.
Athletic Fields / Courts	Lighting	Are lights present at the field, court, or near-by parking lot?
Athletic Fields / Courts	Parking Proximity	Is adequate and accessible parking available?
Athletic Fields / Courts Perimeter Are line or fencing present to set the boundaries of the court or field? What are the conditions of the striping and fencing?		
Athletic Fields / Courts	Restroom / Concessions / Vending Proximity	Are there options for restrooms, food, or beverages within a short walking distance?
Athletic Fields / Courts	Seating Availability	Is seating available for fans?
Athletic Fields / Courts	Trash Cans Available	Are trash receptacles available? Do they appear to have been maintained?

Amenity	Aspect	Considerations
Decorative Fountain	Water Quality	Consider algae, water weeds, cleanliness & color of water ◦ Also consider man-made litter either within the fountain or outside the structure.
Decorative Fountain	Condition	Are all fountains functional?
Decorative Fountain	Seating	Is seating available and facing the fountain?
Decorative Fountain	Lighting	Are lights present to light the fountain at night?
Decorative Fountain	Signage	Consider legibility, absence of graffiti that affects function of the sign.
Gardens	Primary or Interpretive Signage	Consider legibility, absence of graffiti that affects function of the sign.
Gardens	Condition	Are weeds present? Pathways between beds maintained?
Gardens	Cleanliness	Are human-made litter or graffiti present?
Lawns	Cleanliness	Free of human-made litter?
Lawns	Ground / Surface Condition	Consider weeds and patches of grass where dirt should be OR dirt where grass should be -- piles of leaves, or sticks, or rocks that inhibit playing -- continuous surface or easy to trip on -- hard-packed and uncomfortable to fall on.
Natural Areas / Lakes / Ponds	Cleanliness	Free of human-made litter?
Natural Areas / Lakes / Ponds	Primary or Interpretive Signage	Consider legibility, absence of graffiti that affects function of the sign.
Natural Areas / Lakes / Ponds	Piers / Fishing Areas	Consider cleanliness and condition.
Natural Areas / Lakes / Ponds	Native Species of Flora Present?	
Natural Areas / Lakes / Ponds	Wildlife Present?	
Parking Lot	Cleanliness	Consider broken glass, moderate amount of human-made litter / debris, and innocent graffiti
Parking Lot	Condition	Consider continuity of the surface, pot holes
Parking Lot	Accessible Parking	Availability?
Parking Lot	Parking space / spot markings	Are the parking space lines visible?
Picnic Tables	Cleanliness	Absent of human-made litter and graffiti?
Picnic Tables	Proximity to other amenities	Consider coverage across the bench(es) throughout the day
Picnic Tables	Coverage / shade	Are benches facing and near other amenities and are they appropriately spaced?

Amenity	Aspect	Considerations
Pits*	Cleanliness	Free of human-made litter?
Pits*	Signage	Consider legibility, absence of graffiti that affects function of the sign
Pits*	Seating	Availability?
Pits*	Condition	Functionality and quality of the pit related to the sport or game?
*Horseshoe (Douglass Park), Bocce (Centennial Park), or Gaga (Clark Park).		
Planting Beds	Condition	Plants alive; mulched; weeded?
Planting Beds	Cleanliness	Consider human-made litter.
Playgrounds	Bike Racks	Present? Operational condition?
Playgrounds	Openness / Visibility / Line of Sight	Are all areas of the playground visible from the seating areas?
Playgrounds	Parking proximity	Is adequate and accessible parking available?
Playgrounds	Seating	Are seats facing the play area?
Playgrounds	Restrooms / Porta-potties	Are open restrooms close by?
Playgrounds	Coverage / Shade	This rating is assessing whether the children using the play set would have the opportunity to be in the shade. Do not determine coverage based on the structure's ability to protect from inclement weather – focus on providing shade.
Playgrounds	Separate play sets for different age groups	Is play equipment available for different age groups? Is the playground intended for a certain age group?
Playgrounds	Separation from traffic (parking lots and roads)	Are playing children protected from vehicular traffic?
Playgrounds	Separation from all other active areas	Are playing children protected from pedestrian or bicycle traffic? Are playing children protected from errant sports equipment (i.e. foul ball) or moving athletes?
Playgrounds	Ground surface material	Consider condition, cleanliness, levelness, accessibility.
Playgrounds	Include Essential Elements of Play	Does the playground offer swinging, spinning, climbing, sliding, balancing, and brachiating (overhead climbing)? Other?
Playgrounds	Trash Cans Available	Are trash receptacles available? Do they appear to have been maintained?
Restrooms & Concessions*	Condition	Consider the roof, walls, etc.
Restrooms & Concessions*	Cleanliness	Is human-made litter or graffiti present?
*Please rate only the exterior of the building at this time.		
Roadways*	Condition	Is the surface material continuous or are many, a moderate number, or few potholes and cracks exist?
Roadways*	Lighting	Any artificial lighting specific for roadway?
Roadways*	Posted speed limits	Are speed limits visible and legible?
*At Dodds Park Only – Parkland Way		

Amenity	Aspect	Considerations
Designated Skate Park or Skate Area*	Surface Condition	Is the surface continuous or are holes and cracks present?
Designated Skate Park or Skate Area*	Cleanliness	Human-made litter present?
Designated Skate Park or Skate Area*	Structure - Condition	Are the surfaces of the bowls, streetscapes, half pipes, ledges, rails, or ramps cracked, broken, or in disrepair?
Designated Skate Park or Skate Area*	Parking Proximity	Is adequate and accessible parking available?
Designated Skate Park or Skate Area*	Seating Availability	Is seating available and facing the designated skate area?
Designated Skate Park or Skate Area*	Functional Drinking Fountain	Is a functional drinking fountain present? (Currently Closed due to Pandemic)
Designated Skate Park or Skate Area*	Covered / Shaded	Are shaded areas available?
Designated Skate Park or Skate Area*	Trash Cans Available	Are trash receptacles available? Do they appear to have been maintained?
*Sunset Ridge Park Only for this Study.		
Shelter / Pavilion	Cleanliness	Consider man-made litter, excessive spider webs, leaves or other natural debris.
Shelter / Pavilion	Condition	Consider structural condition (i.e., damaged roof, support beams)
Shelter / Pavilion	Parking Proximity	Is adequate and accessible parking available?
Shelter / Pavilion	Condition - Grills	Are the grills clean and functional?
Shelter / Pavilion	Plug-in for electric	Are plugs available?
Shelter / Pavilion	Reservable	Can the shelter be rented and is it obvious how to rent the shelter?
Shelter / Pavilion	Trash Cans Available	Are trash receptacles available? Do they appear to have been maintained?
Shelter / Pavilion	Path Linkage	Is the shelter accessible by hard surfaced walkways from the parking lot or pathways?

Amenity	Aspect	Considerations
Sidewalks (adjacent to park; not in park)	Condition	Consider holes, cracks, etc. A trail where a person must be overly mindful of where they are walking would receive an “F” rating.
Sidewalks (adjacent to park; not in park)	Width	<2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults).
Sidewalks (adjacent to park; not in park)	Cleanliness	Human-made litter, not mud, rocks, twigs, etc.
Sidewalks (adjacent to park; not in park)	Linkage to path in park	Are the surrounding sidewalks linked to the Park’s pathways or trails?
Sidewalks (adjacent to park; not in park)	Crosswalks into parks	Do safety features exist for pedestrians to cross roadways that are adjacent to the park?
Sidewalks (adjacent to park; not in park)	Obstructions	It is what happens on top of or above the surface (surface condition is rated above); do not consider small twigs, small rocks or small areas of mud. Is progress hindered?
Signage	Visibility	Able to completely see and read sign from proximity of representative amenity, no tree branches or objects obscuring sign.
Signage	Condition	Consider legibility, absence of graffiti that affects function of the sign.
Splash Pad	Openness / Visibility	Are all areas of the splash pad visible from the seating areas?
Splash Pad	Parking proximity	Is adequate and accessible parking available?
Splash Pad	Seating	Is seating available and facing the play area
Splash Pad	Coverage / Shade	This rating is assessing whether the children using the play set would have the opportunity to be in the shade. Do not determine coverage based on the structure’s ability to protect from inclement weather – focus on providing shade.
Splash Pad	Separate play sets for different age groups	Is appropriate play equipment marked and available for different age groups? Is the playground intended for a certain age group?
Splash Pad	Separation from traffic	Are playing children protected from vehicular traffic?
Splash Pad	Separation - other active areas	Are playing children protected from pedestrian or bicycle traffic? Are playing children protected from errant sports equipment (i.e. foul ball) or moving athletes?
Splash Pad	Ground surface	Condition, cleanliness, levelness, accessibility
Splash Pad	Drainage	Is there standing water?
Splash Pad	Condition	Are all features functioning properly?

Amenity	Aspect	Considerations
Trails	Condition	Consider holes, cracks, etc. A trail where a person must be overly mindful of where they are walking would receive an “F” rating.
Trails	Width	<2 ft (1 adult); 2-5 ft (2 adults; sidewalk width); >5 ft (>3 adults).
Trails	Cleanliness	Human-made litter, not mud, rocks, twigs, etc.
Trails	Trash Cans	Any < 25 feet from trail, Are they maintained?
Trails	Clear	It is what happens on top of or above the surface (surface condition is rated above); do not consider small twigs, small rocks or small areas of mud. Is progress hindered?
Trails	Coverage/Shade	Consider the entire length of the trail, but not width.
Trails	Access points	Are trailheads accessible from the parking lot and surrounding neighborhoods?
Trails	Proximity to parking	Consider entrances for both walkers, cyclists, and wheelchairs/strollers.
Trails	Animal Waste Cleanup	Boxes offering bags to clean up after pets.
Trails	Operational drinking fountain	Needs to be <100 ft from trail by the walking route one could take from trail to drinking fountain (Currently Closed due to Pandemic) (e.g., does not count if have to walk around fence), in sight of trail
Trails	Seating	Consider availability, comfort, cleanliness, and condition.

Citations:

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Comprehensive Year-Round Recreation Policy

The Champaign Park District (Park District) makes every effort to provide our-its community with programs and services that are balanced, customer-driven, and conceptually sound. The Champaign Park District's mission is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts. The services and programs provided by the Champaign Park District have been developed to support our mission. -Determining what programs and services are provided has been done in a professional and systematic manner.

The Champaign-Park District's Recreation Programs shall be based on:

- Conceptual foundations of play, recreation, and leisure
- Meeting the recreational physical and mental health needs of our residents
- Year-round programs and services
- Community opportunities
- Agency philosophy and goals
- Experiences desirable for our participants

Planning, community research, outreach to targeted groups, benchmarking, evaluations, and other methods of customer feedback ensure that the programs offered meet community needs and develop the physical, mental, social, and environmental well-being of the participant. We-The Park District collaborates with many public and private entities to provide these programs and services including educational institutions, the business community, non-profit agencies, and community users.

Quality recreation programs provide participants with a wide range of benefits that are linked to physical, mental, social, and/or spiritual development and well-being. They give individuals the opportunity to play, learn, grow, and socialize. Among the positive benefits attached to these types of programs are better overall physical and mental health, both-physically-and-psychologically, improved fitness, improved self-esteem and self reliance, increased energy, reduced stress, better sleep patterns, a sense of social belonging, and creating a balance between work and play.

The Champaign-Park District provides a wide-range of healthy recreation opportunities. Staff coordinates a number of initiatives and programs serving special populations, including people with disabilities, ethnic groups, and seniors. Additionally, permits are scheduled and facilitated for athletic fields and facilities used by a variety of sports organizations, schools, and athletic associations.

Diversity in programs is essential in order to meet the needs and desires of the community. Understanding that recreation is much more than sports and games, our-the Park District's programming staff has assembled programs that include a wide range of leisure, cultural, educational, and fitness activities. Age interests, costs, locations, and special needs are also taken into consideration when planning programs.

Approved by Board of Commissioners _____ June 8, 2011
Revised by Board of Commissioners _____ February 10, 2021

Craig W. Hays, President

Joseph C. DeLuce, Executive Director

Commented [DO1]: I think this whole policy needs a rewrite to integrate several of the paragraphs that say the same thing throughout the document. Including the bullet point list which leaves off items that are said elsewhere in the document. Most everything is there, it just needs continuity.

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Commented [JWS2]: Underrepresented populations?

Commented [DO3]: This paragraph would be better placed directly after the bulleted list of items that is shall be based on. Some of it is also repetitious to the "Planning..." paragraph and could be integrated together.

Commented [DO4]: This paragraph is also repetitious to other paragraphs and could be integrated.

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Comprehensive Year Round Recreation Policy

The Champaign Park District (Park District) ~~makes every effort~~ strives to provide ~~its~~ the community with programs and services that are balanced, ~~customer-driven~~ resident-oriented, and conceptually sound. The Park District's mission is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts. The services and programs provided by the Park District have been developed to support ~~its~~ this mission. Determining what programs and services are provided has been ~~done~~ achieved in a professional and systematic manner. Planning, community research, outreach to targeted groups, benchmarking, evaluations, and other methods of ~~customer~~ resident feedback ensure that the programs offered meet community needs.

The Park District's Recreation Programs shall be ~~based on~~ established to promote:

- Conceptual foundations of play, learning, socializing, recreation, and leisure;
- Meeting the recreational, physical, spiritual, social, mental, and environmental health and well-being needs of its residents;
- Community opportunities;
- Parks and recreation trends;
- Opportunities for participants to:
 - Improve ~~their~~ fitness, self-esteem and self-reliance;
 - Increase energy, reduce stress, and realize better sleep patterns;
 - Find-Develop a sense of social belonging; and
 - Create a balance between work and play.
- Agency philosophy and goals;
- Experiences desirable for ~~our~~ participants;
- Serving special populations, including people with ~~disabilities~~ special needs, underrepresented populations, ethnic groups, and older adults; and
- ~~Permits that are s~~ Scheduled ing and ~~facilitated~~ ing for use of athletic fields and facilities ~~used~~ by a variety of ~~sports~~ organizations, schools, ~~athletic~~ associations, and community partners (~~i.e. for example~~, Rocket Club, Special Events, and Coalition at Prairie Farm).

The Park District provides a wide-range of healthy recreation opportunities. Diversity in ~~programs~~ programming is essential in order to meet the needs and ~~desires~~ interests of the community. The Park District collaborates with many public and private entities to provide these programs and services, including educational institutions, ~~the business~~ es community, non-profit agencies, and community users. Staff has ~~assembled~~ developed programs that include a wide range of leisure, cultural, educational, and fitness activities, which also take into consideration suitable locations and applicable costs. ~~Age interests, costs, locations, and special needs are also taken into consideration when planning programs.~~

Approved by Board of Commissioners
Revised by the Board of Commissioners
Revised by Board of Commissioners

June 8, 2011
May 26, 2016
February 10, 2021

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



Comprehensive Year-Round Recreation Policy

The Champaign Park District (Park District) strives to provide the community with programs and services that are balanced, resident-oriented, and conceptually sound. The Park District's mission is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts. The services and programs provided by the Park District have been developed to support this mission. Determining what programs and services are provided has been achieved in a professional and systematic manner. Planning, community research, outreach to targeted groups, benchmarking, evaluations, and other methods of resident feedback ensure that the programs offered meet community needs.

The Park District's Recreation Programs shall be established to promote:

- Conceptual foundations of play, learning, socializing, recreation, and leisure;
- Meeting the recreational, physical, spiritual, social, mental, and environmental health and well-being needs of its residents;
- Community opportunities;
- Parks and recreation trends;
- Opportunities for participants to:
 - Improve fitness, self-esteem and self-reliance;
 - Increase energy, reduce stress, and realize better sleep patterns;
 - Develop a sense of social belonging; and
 - Create a balance between work and play.
- Agency philosophy and goals;
- Experiences desirable for participants;
- Serving special populations, including people with special needs, underrepresented populations, ethnic groups, and older adults; and
- Scheduling and facilitating use of athletic fields and facilities by a variety of organizations, schools, associations, and community partners (for example, Rocket Club, Special Events, and Coalition at Prairie Farm).

The Park District provides a wide-range of healthy recreation opportunities. Diversity in programming is essential in order to meet the needs and interests of the community. The Park District collaborates with many public and private entities to provide these programs and services, including educational institutions, businesses, non-profit agencies, and community users. Staff has developed programs that include a wide range of leisure, cultural, educational, and fitness activities, which also take into consideration suitable locations and applicable costs.

Approved by Board of Commissioners
Revised by the Board of Commissioners
Revised by Board of Commissioners

June 8, 2011
May 26, 2016
February 10, 2021

Craig W. Hays, President

Joseph C. DeLuca, Executive Director



Cooperation Policy

It shall be the policy of the Champaign Park District (Park District) to cooperate with community businesses and organizations, public and private, for the purpose of providing parks, recreation, and cultural arts opportunities to the citizens of the Park District; providing provided that, the following criteria as determined by the Executive Director are met:

1. The basic-essential purpose of the program is to provide parks, recreation, and cultural arts.
2. The program is consistent with the legal purposes of the Park District.
3. The program is available to all citizens of the Park District, except for restrictions due to the nature of the program (preschool, senior citizens, ete-and the like).
4. The program does not interfere or conflict with other Park District programs.

In most instances, where written agreements are to be formed, including circumstances where such agreements are primarily for the benefit of such other businesses or organizations, the Park District shall be reimbursed for the fees (including attorney fees), costs, and expenses incurred in forming such cooperative agreements. The waiver of any such fees, costs, and expenses shall be within the discretion of the Board and may be delegated to the Executive Director on a case by case basis.

Approved by Board of Commissioners	September 11, 1980
Revised by Board of Commissioners	July 14, 1999
Revised by Board of Commissioners	September 14, 2005
Revised by Board of Commissioners	June 8, 2011
Revised by Board of Commissioners	May 11, 2016

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



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1. The essential purpose of the program is to provide parks, recreation, and cultural arts.
2. The program is consistent with the legal purposes of the Park District.
3. The program is available to all citizens of the Park District, except for restrictions due to the nature of the program (preschool, senior citizens, and the like).
4. The program does not interfere or conflict with other Park District programs.

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Revised by Board of Commissioners	June 8, 2011
Revised by Board of Commissioners	May 11, 2016

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



Program Statistics Policy

In order to ensure that the Champaign Park District (Park District) is fulfilling its purpose and meeting the ~~recreational~~ needs of ~~its-the~~ community, the respective departments ~~will~~shall maintain and review seasonal participation reports and year-end unique participation reports.

Within the Recreation Department, the Program Managers are responsible for submitting monthly reports ~~regarding~~en participation numbers for programs and facility usage to the Director of Recreation. ~~The Director of Recreation will compile the statistics and provide Park District staff with~~Staff reports ~~en~~regarding monthly participation numbers for programs and facilities (Hays Recreation Center, Douglass Community Center, Douglass Center Annex, Springer Cultural Center, Special Events, and Volunteers) ~~shall be prepared and submitted to the Director of Recreation by the 5th day of each month.~~

Within the Revenue Facilities Department, the Program/Facility Managers are responsible for submitting monthly reports ~~en~~regarding participation numbers for programs and facility usage to the Director of Revenue Facilities. Staff reports on monthly participation numbers for programs and facilities (Leonhard Recreation Center, Sholem Aquatics Center, Prairie Farm, Bark District, Pavilion and Shelter rentals, Dodds Tennis Center, Dodds sports complexes, and ball fields) shall be prepared and submitted to the Director of Revenue Facilities by the 5th day of each month.

Within the Virginia Theatre Department, the Managers/Coordinators are responsible for submitting monthly reports ~~en~~regarding facility rentals, ticket sales, concessions sales, and attendance numbers ~~at~~for all of the theatre's public and private events. Staff reports shall be prepared and submitted to the Theatre Director by the 5th day of each month.

Revised-Approved by Board of Commissioners	October 24, 2005
Revised by Board of Commissioners	June 8, 2011
Revised by Board of Commissioners	May 25, 2016
<u>Revised by Board of Commissioners</u>	<u>February, 10, 2021</u>

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



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Approved by Board of Commissioners	October 24, 2005
Revised by Board of Commissioners	June 8, 2011
Revised by Board of Commissioners	May 25, 2016
Revised by Board of Commissioners	February, 10, 2021

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



Telecommuting

The Champaign Park District (District) and its Board of Commissioners (Board) considers telecommuting to be a viable alternative work arrangement in cases where deemed appropriate by the Board and Executive Director (Director) and individual, job, and supervisor characteristics are suited to such an arrangement. Telecommuting allows an employee to work at home, on the road, or in a satellite location for part or all of their workweek. Telecommuting is a voluntary work alternative that shall be appropriate for some employees and some jobs, but not all. It is not an entitlement, or a District-wide benefit, and it in no way changes the terms and conditions of employment with the District.

Department Heads and Supervisors shall assess each employee's primary responsibilities to determine which job duties can effectively be performed remotely and which duties need to be completed at District facilities. All employees are expected to be available to perform the essential functions of their roles and maintain availability during normal business hours, working their regularly scheduled hours.

The Department Head, Supervisor, and the employee shall agree upon any terms regarding telecommuting and draft telecommuting agreement shall be prepared and presented for review by the Director. If approved by the Director, all parties shall sign the agreement, and an agreed upon trial period shall commence. If an employee's job duties can be performed remotely, employees must continue to adhere to all District policies, including safety, technology, data privacy, security, and confidentiality policies. **Non-exempt** employees should accurately record their hours worked remotely in the District's time keeping system, and include any breaks throughout the day.

Ad Hoc Circumstances

Temporary telecommuting arrangements may be approved for circumstances such as inclement weather, special projects, business travel or ~~a~~ in a federal, state or local disaster declaration/emergency, executive order, or official declared pandemic. These arrangements are approved on an as-needed basis only, with no expectation of ongoing continuance.

Other informal, short-term arrangements may be made for employees on intermittent family or medical leave to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.

All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business needs of the Park District.

Returning On-Site Protocol

Several considerations shall be investigated as staff return after a District-wide facility closure to the public. First, the District will attempt to provide a reasonable accommodation for vulnerable employees, and allow for continued work from home options. Further, if necessary to limit building capacity, staggered work schedules shall be developed. Finally, if circumstances require an alternative work schedule, the District shall work to accommodate those employees.

Approved by Board of Commissioners XXXX XX, 2021

Craig W. Hays, President

Joseph C. DeLuce, Executive Director



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Approved by Board of Commissioners

February 10, 2021

Craig W. Hays, President

Joseph C. DeLuce, Executive Director

Telecommuting ~~Policy~~Procedure

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Designation

Telecommuting allows employees to work at home or in a satellite location for all or part of their workweek. The Champaign Park District (Park District) considers telecommuting to be a viable, short term, and flexible work option during National, State, or Locally declared emergencies or when both the employee and the job are suited to such an arrangement. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement, ~~it~~ is not a Park District wide benefit, and ~~it in no way does not in any manner whatsoever~~ changes the terms and conditions of employment with the Champaign Park District.

Scope

Telecommuting can be informal, such as working from home for a short-term project, or a more formal, set schedule of working away from the office on a regular basis. Either an employee or a supervisor can suggest telecommuting as a possible work arrangement as long as it ~~would~~ does not impact the employee's productivity or adversely affect the efficient operation of the Park District and the following ~~conditions~~ criteria are met:

1. Telecommuting work arrangement is no longer than 90 days, unless otherwise specified by a declared emergency;
2. Telecommuting does not adversely affect departmental assignments/projects, customer relations or other departments;
3. There is adequate and suitable work available for the employee to perform at home ~~with~~ out ~~re~~ supervision;
4. The position is appropriate for a telecommuting arrangement; and
5. The employee has maintained a good work record prior to making his/her request to telecommute (for example, no excessive or unexcused absences and no corrective action within the last six months of employment).

Any telecommuting arrangement made shall be on a trial basis and may be discontinued at will and at any time at the request of either the ~~telecommuter~~ telecommuting employee or the Park District. Every effort shall be made to provide ample notice of such change to accommodate commuting, child care, and other issues that may arise from the termination of a telecommuting arrangement. ~~There~~ However, there may be instances, ~~however,~~ when no notice is possible.

Eligibility

Employees requesting telecommuting arrangements (outside ad hoc arrangements mentioned below) must be employed with the Park District for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record, unless in the case of ~~declared~~ temporary immediate emergency.

Before entering into any telecommuting agreement, the employee, their direct supervisor and Department Head, with the assistance of the ~~H~~ uman ~~R~~ esources department, shall evaluate the suitability of such an arrangement, reviewing the following ~~areas~~ subjects:

- Employee suitability. The needs and work habits of the employee shall be compared to traits customarily recognized as appropriate for successful ~~telecommuter~~ telecommuting employees. See exhibit A for those traits.
- Job responsibilities. The job responsibilities shall be ~~discussed~~ addressed to determine if the job is appropriate for a telecommuting arrangement.

- Equipment needs, workspace design considerations and scheduling issues. ~~Review~~ There will be an analysis of the physical workspace needs and the appropriate location for the telework as well as any equipment that may be needed. ~~Develop a~~ work schedule that suits the needs of the Park District and works for the employee will be developed.
- Tax and other legal implications. The employee must determine any tax or legal implications under IRS, state and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.

If the employee, supervisor, Department Head and the ~~H~~uman ~~R~~esources department agrees on the findings, a draft telecommuting agreement (see example in Exhibit B) shall be prepared and presented for review by the Executive Director. If approved by the Executive Director, all parties shall sign the agreement, and an agreed upon trial period shall commence.

Evaluation of ~~telecommuter-employee~~ performance during the trial period shall include regular interaction by phone and e-mail between the employee and their direct supervisor, ~~and as well as~~ suitable weekly face-to-face meetings to discuss work progress and problems. At the end of the trial period, the employee and their direct supervisor shall each complete an evaluation of the arrangement and make recommendations for continuance or modifications. This evaluation shall be given to the Department Head for review. If the Department Head is satisfied with the arrangement after considering the evaluations, the telecommuting arrangement shall continue for the duration of the agreement. Evaluation of telecommuter performance beyond the trial period shall be consistent with that received by employees working at Park District facilities in both content and frequency.

An appropriate level of communication between the ~~telecommuter-employee~~ and their direct supervisor shall be agreed to as part of the discussion process and shall be more formal during the trial period. After conclusion of the trial period, the manager and ~~telecommuter-employee~~ shall communicate at a level consistent with employees working at their normal facility or in a manner and frequency that is appropriate for the job and the individuals involved.

Equipment

On a case-by-case basis, the Park District shall determine, with information supplied by the employee and their supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each telecommuting arrangement. The Information Technology Director shall serve as resource in this matter. Equipment supplied by the Park District shall be maintained by the Park District. Equipment supplied by the employee, if deemed appropriate by the Park District, shall be maintained by the employee. The Champaign Park District accepts no responsibility for damage or repairs to employee-owned equipment. The Park District reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the Park District is to be used for business purposes only. The ~~telecommuter-employee must shall~~ sign an inventory of all Park District property received and agree to take appropriate action to protect the items from damage or theft. Upon termination of employment, all ~~company Park District~~ property shall be returned to ~~the company~~, unless other arrangements have been made.

The Park District shall supply the employee with appropriate office supplies (pens, paper, ~~etc and~~ the like) as deemed necessary and shall also reimburse the employee for business-related expenses, such as shipping costs, that are reasonably incurred in carrying out the employee's job and pre-approved by their direct supervisor.

The employee shall establish an appropriate work environment within his or her home for work purposes. The Park District shall not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.

Security

Consistent with the Park District's expectations of information security for employees working at ~~our~~its facilities, telecommuting employees shall be expected to ensure the protection of proprietary Park District and patron information accessible from their home office. ~~Steps-Such~~procedures may include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and ~~the-work~~ environment.

Safety

~~Employees-Telecommuting employees~~ are expected to maintain their home workspace in a safe manner, free from safety hazards. The Park District's Risk Manager shall provide each ~~formal telecommuter~~such employee with a safety checklist that must be completed at least twice per year. Injuries sustained by the employee in a home office location and in conjunction with his or her regular work duties are generally covered by the Park District's workers' compensation policy. Telecommuting employees are responsible for notifying their supervisor and Risk Manager of such injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her home worksite.

Telecommuting is not designed to be a replacement for appropriate child care. Although an individual employee's schedule may be modified to accommodate child care needs, the focus of the arrangement must remain on job performance and meeting business demands. Prospective ~~telecommuters-telecommuting employees~~ are encouraged to discuss expectations of telecommuting with family members prior to entering an agreement.

Time Worked

Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act shall be required to accurately record all hours worked using the Champaign Park District's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the ~~telecommuter's-applicable~~ supervisor. Failure to comply with this requirement may result in the immediate termination of the telecommuting agreement.

Ad Hoc Arrangements

Temporary telecommuting arrangements may be approved for circumstances such as temporary immediate emergency, inclement weather, special projects, business travel or ~~a~~in-a federal, state or local disaster declaration/emergency, executive order, or official declared pandemic. These arrangements are approved on an as-needed basis only, with no expectation of ~~ongoing continuances~~such circumstances continuing indefinitely.

Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.

All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business needs of the ~~organization~~Park District.

Amended, 2021

~~Exhibit A~~

Commonly Recognized Traits of a Successful Telecommuter

Self-Motivated

Strong Time Management Skills

Strong Communication Skills

Highly Organized

Pays Attention to Details

Independent

Self-Disciplined

Highly Responsive

Tech Savvy

Resourceful

Assertive

~~Loves Structure~~

Previous Experience Working from Home

Amended, 2021

~~Exhibit B (available in separate document)~~

Telecommuting Agreement

Employee Information

Name: _____ Hire date: _____

Job title: _____

Department: _____

Employee Classification FT1 FT2 PT1 PT2

FLSA status: Exempt Nonexempt

This telecommuting agreement shall begin and end on the following dates:

Start date: _____ End date: _____

Work location: _____

Employee schedule: _____

The employee agrees to the following conditions:

- The employee shall remain accessible and productive during scheduled work hours or ~~per~~ according to approval of modified work schedule specified ~~hereinabove~~ in this agreement.
- Nonexempt employees shall record all hours worked and meal periods taken in accordance with regular timekeeping practices.
- Nonexempt employees shall obtain supervisor approval prior to working unscheduled overtime hours.
- The employee shall report to the Park District's facilities as necessary upon Supervisor's directive ~~from their supervisor~~ and for all scheduled staff meetings/trainings.
- The employee shall communicate regularly with their supervisor and co-workers, ~~which to~~ includes a weekly written activity report ~~of activities~~ or other agreed upon tracking method ~~of tracking~~.
- The employee shall frequently check and respond to their Park District voice mail ~~every two hours~~ and email ~~every hour~~ during work hours.
- The employee shall comply with all Park District rules, policies, practices and instructions that ~~would~~ apply when if the employee ~~were is~~ working at a Park District facility.

- The employee shall maintain satisfactory performance standards.
- The employee shall make arrangements for regular dependent care and understands that telecommuting is not a substitute for dependent care. In a federal, state or local disaster declaration/emergency, executive order, or official declared pandemic, exceptions may be made for employees with caregiving responsibilities.
- The employee shall maintain a safe and secure work environment at all times.
- The employee shall allow the Risk Manager to have access to the telecommuting location for purposes of assessing safety and security, upon reasonable notice.
- The employee acknowledges that violation of this telecommuting agreement shall result in discipline up to and including termination (for example, engaging in personal activities when scheduled to work from home).
- The employee shall report work-related injuries to their manager as soon as practicable and follow Park District reporting procedures.

The Park District shall provide the following equipment: _____

The employee shall provide the following equipment: _____

The employee [understands and](#) agrees that Park District equipment shall not be used by anyone other than the employee and only for business-related work. The employee shall not make any changes to security or administrative settings on Park District equipment. The employee understands that all tools and resources provided by the ~~company~~[Park District](#) shall remain the property of the ~~company~~[Park District](#) at all times. Employee shall comply with [Information Technology \(IT\)](#) procedures and directives regarding remote interconnectivity to Park District's network via a Virtual Private Network ("VPN") and other Park District approved internet communication systems.

The employee agrees to protect ~~company~~[Park District](#) tools and resources from theft or damage and to report theft or damage to his or her manager immediately.

The employee agrees to comply with Park District policies and expectations regarding information security. The employee shall be expected to ensure the protection of proprietary ~~company~~[Park District](#) and ~~customer~~[patron](#) information accessible from their home offices.

The Park District shall reimburse employee for the following budgeted expenses that are not typically available from Park District inventory:

Employee shall submit expense reports with attached receipts in accordance with the Park District expense reimbursement policy.

The employee understands that all terms and conditions of employment with the ~~company~~[Park District](#) remain unchanged, except those specifically addressed in this agreement.

The employee understands that the Park District retains the right to modify this agreement on a temporary or permanent basis for any reason at any time. Employee [acknowledges](#) [understands](#) and agrees that nothing in this Agreement changes Employee's at will status, and that this Agreement is not a promise or guarantee of continued employment or employment for any specific duration.

The employee agrees to return ~~company~~[Park District](#) equipment and documents within five [\(5\)](#) days of termination of employment.

Employee signature: _____ Date: _____

Dept. Head signature: _____ Date: _____

Exec. Director signature: _____ Date: _____

Human Resources signature: _____ Date: _____

[Amended](#) _____, 2021

Telecommuting Procedure

Designation

Telecommuting allows employees to work at home or in a satellite location for all or part of their workweek. The Champaign Park District (Park District) considers telecommuting to be a viable, short term, and flexible work option during National, State, or Locally declared emergencies or when both the employee and the job are suited to such an arrangement. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement, is not a Park District wide benefit, and does not in any manner whatsoever change the terms and conditions of employment with the Champaign Park District.

Scope

Telecommuting can be informal, such as working from home for a short-term project, or a more formal, set schedule of working away from the office on a regular basis. Either an employee or a supervisor can suggest telecommuting as a possible work arrangement as long as it does not impact the employee's productivity or adversely affect the efficient operation of the Park District and the following criteria are met:

1. Telecommuting work arrangement is no longer than 90 days, unless otherwise specified by a declared emergency;
2. Telecommuting does not adversely affect departmental assignments/projects, customer relations or other departments;
3. There is adequate and suitable work available for the employee to perform at home without supervision;
4. The position is appropriate for a telecommuting arrangement; and
5. The employee has maintained a good work record prior to making his/her request to telecommute (for example, no excessive or unexcused absences and no corrective action within the last six months of employment).

Any telecommuting arrangement made shall be on a trial basis and may be discontinued at will and at any time at the request of either the telecommuting employee or the Park District. Every effort shall be made to provide ample notice of such change to accommodate commuting, child care, and other issues that may arise from the termination of a telecommuting arrangement. However, there may be instances when no notice is possible.

Eligibility

Employees requesting telecommuting arrangements (outside ad hoc arrangements mentioned below) must be employed with the Park District for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record, unless in the case of temporary immediate emergency.

Before entering into any telecommuting agreement, the employee, their direct supervisor and Department Head, with the assistance of the Human Resources department, shall evaluate the suitability of such an arrangement, reviewing the following subjects:

- Employee suitability. The needs and work habits of the employee shall be compared to traits customarily recognized as appropriate for successful telecommuting employees. See exhibit A for those traits.
- Job responsibilities. The job responsibilities shall be addressed to determine if the job is appropriate for a telecommuting arrangement.

- Equipment needs, workspace design considerations and scheduling issues. There will be an analysis of the physical workspace needs and the appropriate location for the telework as well as any equipment that may be needed. A work schedule that suits the needs of the Park District and works for the employee will be developed.
- Tax and other legal implications. The employee must determine any tax or legal implications under IRS, state and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.

If the employee, supervisor, Department Head and the Human Resources department agrees on the findings, a draft telecommuting agreement (see example in Exhibit B) shall be prepared and presented for review by the Executive Director. If approved by the Executive Director, all parties shall sign the agreement, and an agreed upon trial period shall commence.

Evaluation of employee performance during the trial period shall include regular interaction by phone and e-mail between the employee and their direct supervisor, as well as suitable weekly face-to-face meetings to discuss work progress and problems. At the end of the trial period, the employee and their direct supervisor shall each complete an evaluation of the arrangement and make recommendations for continuance or modifications. This evaluation shall be given to the Department Head for review. If the Department Head is satisfied with the arrangement after considering the evaluations, the telecommuting arrangement shall continue for the duration of the agreement. Evaluation of telecommuter performance beyond the trial period shall be consistent with that received by employees working at Park District facilities in both content and frequency.

An appropriate level of communication between the employee and their direct supervisor shall be agreed to as part of the discussion process and shall be more formal during the trial period. After conclusion of the trial period, the manager and employee shall communicate at a level consistent with employees working at their normal facility or in a manner and frequency that is appropriate for the job and the individuals involved.

Equipment

On a case-by-case basis, the Park District shall determine, with information supplied by the employee and their supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each telecommuting arrangement. The Information Technology Director shall serve as resource in this matter. Equipment supplied by the Park District shall be maintained by the Park District. Equipment supplied by the employee, if deemed appropriate by the Park District, shall be maintained by the employee. The Champaign Park District accepts no responsibility for damage or repairs to employee-owned equipment. The Park District reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the Park District is to be used for business purposes only. The employee shall sign an inventory of all Park District property received and agree to take appropriate action to protect the items from damage or theft. Upon termination of employment, all Park District property shall be returned to it, unless other arrangements have been made.

The Park District shall supply the employee with appropriate office supplies (pens, paper, and the like) as deemed necessary and shall also reimburse the employee for business-related expenses, such as shipping costs, that are reasonably incurred in carrying out the employee's job and pre-approved by their direct supervisor.

The employee shall establish an appropriate work environment within his or her home for work purposes. The Park District shall not be responsible for costs associated with the setup of the

employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.

Security

Consistent with the Park District's expectations of information security for employees working at its facilities, telecommuting employees shall be expected to ensure the protection of proprietary Park District and patron information accessible from their home office. Such procedures may include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and work environment.

Safety

Telecommuting employees are expected to maintain their home workspace in a safe manner, free from safety hazards. The Park District's Risk Manager shall provide each such employee with a safety checklist that must be completed at least twice per year. Injuries sustained by the employee in a home office location and in conjunction with his or her regular work duties are generally covered by the Park District's workers' compensation policy. Telecommuting employees are responsible for notifying their supervisor and Risk Manager of such injuries as soon as practicable. The employee is liable for any injuries sustained by visitors to his or her home worksite.

Telecommuting is not designed to be a replacement for appropriate child care. Although an individual employee's schedule may be modified to accommodate child care needs, the focus of the arrangement must remain on job performance and meeting business demands. Prospective telecommuting employees are encouraged to discuss expectations of telecommuting with family members prior to entering an agreement.

Time Worked

Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act shall be required to accurately record all hours worked using the Champaign Park District's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the applicable supervisor. Failure to comply with this requirement may result in the immediate termination of the telecommuting agreement.

Ad Hoc Arrangements

Temporary telecommuting arrangements may be approved for circumstances such as, temporary immediate emergency, inclement weather, special projects, business travel or a federal, state or local disaster declaration/emergency, executive order, or official declared pandemic. These arrangements are approved on an as-needed basis only, with no expectation of such circumstances continuing indefinitely.

Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.

All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business needs of the Park District.

Amended _____, 2021

Commonly Recognized Traits of a Successful Telecommuter

Self-Motivated

Strong Time Management Skills

Strong Communication Skills

Highly Organized

Pays Attention to Details

Independent

Self-Disciplined

Highly Responsive

Tech Savvy

Resourceful

Assertive

Previous Experience Working from Home

Amended _____, 2021

Telecommuting Agreement

Employee Information

Name: _____ Hire date: _____

Job title: _____

Department: _____

Employee Classification FT1 FT2 PT1 PT2

FLSA status: Exempt Nonexempt

This telecommuting agreement shall begin and end on the following dates:

Start date: _____ End date: _____

Work location: _____

Employee schedule: _____

The employee agrees to the following conditions:

- The employee shall remain accessible and productive during scheduled work hours or according to a modified work schedule specified in this agreement.
- Nonexempt employees shall record all hours worked and meal periods taken in accordance with regular timekeeping practices.
- Nonexempt employees shall obtain supervisor approval prior to working unscheduled overtime hours.
- The employee shall report to the Park District's facilities as necessary upon Supervisor's directive and for all scheduled staff meetings/trainings.
- The employee shall communicate regularly with their supervisor and co-workers, to include a weekly written activity report or other agreed upon tracking method.
- The employee shall frequently check and respond to their Park District voice mail and email during work hours.
- The employee shall comply with all Park District rules, policies, practices and instructions that apply when the employee is working at a Park District facility.
- The employee shall maintain satisfactory performance standards.
- The employee shall make arrangements for regular dependent care and understands that telecommuting is not a substitute for dependent care. In a federal, state or local disaster declaration/emergency, executive order, or official declared pandemic, exceptions may be made for employees with caregiving responsibilities.
- The employee shall maintain a safe and secure work environment at all times.
- The employee shall allow the Risk Manager to have access to the telecommuting location for purposes of assessing safety and security, upon reasonable notice.

- The employee acknowledges that violation of this telecommuting agreement shall result in discipline up to and including termination (for example, engaging in personal activities when scheduled to work from home).
- The employee shall report work-related injuries to their manager as soon as practicable and follow Park District reporting procedures.

The Park District shall provide the following equipment: _____

The employee shall provide the following equipment: _____

The employee understands and agrees that Park District equipment shall not be used by anyone other than the employee and only for business-related work. The employee shall not make any changes to security or administrative settings on Park District equipment. The employee understands that all tools and resources provided by the Park District shall remain the property of the Park District at all times. Employee shall comply with Information Technology (IT) procedures and directives regarding remote interconnectivity to Park District's network via a Virtual Private Network ("VPN") and other Park District approved internet communication systems.

The employee agrees to protect Park District tools and resources from theft or damage and to report theft or damage to his or her manager immediately.

The employee agrees to comply with Park District policies and expectations regarding information security. The employee shall be expected to ensure the protection of proprietary Park District and patron information accessible from their home offices.

The Park District shall reimburse employee for the following budgeted expenses that are not typically available from Park District inventory:

Employee shall submit expense reports with attached receipts in accordance with the Park District expense reimbursement policy.

The employee understands that all terms and conditions of employment with the Park District remain unchanged, except those specifically addressed in this agreement.

The employee understands that the Park District retains the right to modify this agreement on a temporary or permanent basis for any reason at any time. Employee understands and agrees that nothing in this Agreement changes Employee's at will status, and that this Agreement is not a promise or guarantee of continued employment or employment for any specific duration.

The employee agrees to return Park District equipment and documents within five (5) days of termination of employment.

Employee signature: _____ Date: _____

Dept. Head signature: _____ Date: _____

Exec. Director signature: _____ Date: _____

Human Resources signature: _____ Date: _____

Amended _____, 2021