



**AGENDA  
REGULAR BOARD MEETING  
REMOTE MEETING HELD VIA TELECONFERENCE**

*(As permitted by Governor Pritzker's Executive Order 2020-07, 2020-33, 2020-39, 2020-44, and Public Act 101-0640)*

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

**Citizens may participate in the zoom meeting by going to the following web address:**

<https://us02web.zoom.us/j/84904946682?pwd=b0dtNHNmelpYit1cTg1cXdISXRUZz09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 849 0494 6682

Password: 938149

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 849 0494 6682, followed by the # symbol

Password: 938149, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, March 10, 2021, and sent to [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org).

**Wednesday, March 10, 2021  
7:00 P.M.**

**A. CALL TO ORDER**

**B. COMMENTS FROM THE PUBLIC:** *Comments must be limited to not more than three (3) minutes.*

**C. COMMUNICATIONS**

**D. TREASURER'S REPORT**

1. Consideration of Acceptance of the Treasurer's Report for the Month of February 2021

**E. EXECUTIVE DIRECTOR'S REPORT**

1. Introduction of Interns
2. General Announcements

**F. COMMITTEE AND LIAISON REPORTS**

1. Champaign Parks Foundation

**G. REPORT OF OFFICERS**

1. Attorney's Report
2. President's Report

**H. CONSENT AGENDA**

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Minutes of the Regular Board Meeting, February 10, 2021
2. Approval of Minutes of the Special Board Meeting, February 24, 2021
3. Updates to Board Policy Manual
  - A. Community Input Policy
  - B. Comprehensive Assessment Policy
  - C. Program & Facilities Evaluations Policy
  - D. Scholarship Policy

**I. NEW BUSINESS**

1. Approval of Disbursements as of February 12, 2020  
Staff recommends approval of disbursements for the period beginning February 12, 2020 and ending March 10, 2020. **(Roll Call Vote)**
2. Approval of an Agreement with Developmental Services Center for the Park Walkers Program  
Staff recommends that the Board approve the agreement, with requested changes, and authorize the Executive Director to execute the agreement with DSC for an amount not to exceed \$20,000 for the 2021 and 2022 fiscal years. **(Roll Call Vote)**
3. Approval of Bid for Virginia Theatre Stage Microphones  
Staff recommends that the Board accept the Virginia Theatre Stage Microphone bid and authorize the Executive Director to enter into an agreement with the lowest responsible bidder, Clearwing Systems Integration, in the amount of \$32,820.00 for the Base Bid plus \$6,976.50 for the Alternate Bid. **(Roll Call Vote)**
4. Approval of Bid for Supplementary Loud Speakers at the Virginia Theatre  
Staff recommends that the Board accept the Virginia Theatre Supplementary Loudspeaker bid and authorize the Executive Director to enter into an agreement with the lowest responsible bidder, KnoxArray, LLC, in the amount of \$28,050.00 for the Base Bid. **(Roll Call Vote)**
5. Approval to Convert Remaining Five (5) FT2 Positions to Five (5) FT1 Positions  
Staff recommends the Park Board approve converting the five (5) remaining full-time 2 positions into full-time 1 status. Option 1 is our preferred option but option two helps us keep the current staff employed as they have the same benefits as all of the full-time staff. **(Roll Call Vote)**

**J. OLD BUSINESS**

1. Approval of Renaming of the Bicentennial Center  
Staff recommends that the Board approve the following option for renaming the Bicentennial Center: "Champaign-Urbana Special Recreation Center" and include [CPD & UPD Logos] as it is a joint program for the cities of Champaign and Urbana. **(Roll Call Vote)**

**K. DISCUSSION ITEMS**

1. Park District FY21 Facility Fee Schedule for May 1, 2021 through April 30, 2022
2. FYE21 Capital Budget and the 2022-2027 Capital Improvement Plan

**L. COMMENTS FROM COMMISSIONERS**

**M. ADJOURN**

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**February 10, 2021**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, February 10, 2021 at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Hays' determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given.

President Hays presided over the meeting. The four individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Hays during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, February 10, 2021 to be sent to the Executive Director of the Park District at:

[joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: Joseph DeLuce, Executive Director,

Present electronically: President Craig W. Hays, Vice President Kevin J. Miller, Commissioners Jane L. Solon, Timothy P. McMahon, and Barbara J. Kuhl; Treasurer Brenda Timmons, Attorney Guy C. Hall, and Jarrod Scheunemann, Secretary and Assistant to the Executive Director.

Staff present in-person: Tammy Hoggatt, Director of HR, Risk and IT, and Stacey Cornell, Tennis and Sports Concessions Manager

Staff present electronically: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Steven Bentz, Director of the Virginia Theatre, Bret Johnson, Assistant Director of Operations, Nathan Massey, Special Projects Supervisor, and Justice Miller, Sports Manager.

**Call to Order**

President Hays called the meeting to order at 7:00 p.m.

**Comments from the Public**

None.

**Communications**

None.

**Treasurer's Report**

Treasurer Timmons presented the Treasurer's Report noting revenue and expenses for the month of January 2021. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of January 2021. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as

follows: President Hays – yes; Vice President Miller – yes; Commissioner Solon – yes; and Commissioner Kuhl – yes. The motion passed 4-0.

## **Executive Director's Report**

### General Announcements

Mr. DeLuce reported that staff started using the Paycom payroll system on 2/8/21. He noted that the \$120,000 grant payment from the Land, Water, and Conservation Fund for the Human Kinetics Park project had been received. Mr. DeLuce also stated that staff were investigating dates for a groundbreaking ceremony for the Martens Center project.

## **Committee and Liaison Reports**

### Champaign Parks Foundation

Vice President Miller presented the report. He stated that the Foundation was investigating a mail campaign to solicit donations for the scholarship fund and a shoe drive to support the Boys and Girls Club.

Commissioner Kuhl asked for an update on discussions with Jimmy Johns to renew its scholarship commitment. Vice President Miller responded that an extension has not been negotiated. Ms. Wallace added that staff are attempting to connect with new contacts and leadership at Jimmy Johns.

## **Report of Officers**

### Attorney's Report

Attorney Hall reported that he had been working on a number of matters for the Park District, including Board policy updates to reflect recent modifications to privacy regulations.

### President's Report

President Hays reported on his continued engagement with resident pickleball players in Champaign. He commented that an updated pickleball plan will be presented by staff at the next Board meeting.

## **Consent Agenda**

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion and if discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Study Session, January 6, 2021
2. Approval of Minutes of the Regular Board Meeting, January 13, 2021
3. Approval of the Minutes of the Study Session, January 27, 2021
4. Approval of the Minutes of the Executive Session, January 27, 2021
5. Accepting the low, responsible bid for the Sholem Aquatic Center hair and lint strainer replacements that meet all specifications from United Mechanical, in the amount of \$47,480 and authorizing the Executive Director to enter into a contract for this work.
6. Approval of Updates to Board Policy Manual
  - A. Cooperation Policy
  - B. Comprehensive Year-Round Recreation Policy
  - C. Program Statistics Policy



Commissioner Kuhl made a motion to approve the Consent Agenda. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Vice President Miller – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; and President Hays – yes. The motion passed 4-0.

## **New Business**

### 1. Approval of Disbursements as of January 13, 2021

Staff recommended approval of disbursements for the period beginning January 13, 2021 and ending February 10, 2021. Several questions had been asked and answered.

Vice President Miller made a motion to approve the list of disbursements for the period beginning January 13, 2021 and ending February 10, 2021. The motion was seconded by Commissioner Solon. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Vice President Miller – yes; and President Hays – yes. The motion passed 4-0.

Commissioner McMahon electronically joined the meeting at 7:10 p.m.

### 2. Approval to Apply for the FY22 Illinois Arts Council Grant

Mr. Jones presented the report. He indicated that Board action would approve the Park District's annual application for the Illinois Arts Council Grant.

Commissioner Kuhl requested clarification on the maximum grant award. Mr. Jones responded that the grant award is determined through a scoring system.

Commissioner Solon made a motion to authorize the Executive Director to submit a GOS (General Operating Support) grant application to the Illinois Arts Council to assist with cultural arts programming as identified in the grant proposal. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Vice President Miller – yes; President Hays – yes; Commissioner McMahon – yes; Commissioner Kuhl – yes; and Commissioner Solon – yes. The motion passed 5-0.

### 3. Approval of a Resolution and Authorization to file the Abatement Certificate for Series 2013A Bond

Mr. Wallace reported that staff recommend that the Board approve a resolution and authorize staff to file the Abatement Certificate for Series 2013A Bond totaling \$533,250.

Commissioner Solon made a motion to approve a resolution and to authorize staff to file the Abatement Certificate for Series 2013A Bond. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Commissioner McMahon – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; President Hays - yes; and Vice President Miller – yes. The motion passed 5-0.

### 4. Approval of Quote for Porter Athletic Equipment for Martens Center from H2I Group

Mr. DeLuce presented the report. He noted that the Park District had worked with H2I Group to furnish equipment at the Leonhard Center and that staff were satisfied with its work. Mr. DeLuce highlighted the Park District's utilization of the government cooperative, Sourcewell Purchasing to purchase the equipment.

Commissioner Solon asked for clarification on delivery dates and storage of the equipment. Mr. DeLuce responded that H2I will ship the equipment when the Park District is ready to receive and install the equipment.

Commissioner Kuhl made a motion to accept the proposal from H2I Group, in the total amount of \$51,411.17 and authorize the Executive Director to proceed with this purchase. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; President Hays – yes; Vice President Miller - yes; Commissioner McMahon – yes; and Commissioner Kuhl – yes. The motion passed 5-0.

5. Approval of Quote for Heart Technologies for the Martens Center

Ms. Hoggatt presented the report. She noted that Heart Technologies equipment had been implemented for access control throughout the District and that its technology would be an important part of regulating entry into the Martens Center and regulating access throughout the building.

Vice President Miller made a motion to accept the proposal from Heart Technologies, in the total amount of \$30,514.94 and authorize the Executive Director to enter into an agreement for the work. The motion was seconded by Commissioner McMahon. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Commissioner McMahon - yes; Vice President – yes; and President Hays - yes. The motion passed 5-0.

6. Approval of Bids for the Re-lamping of Field Lighting at the Dodds Softball Complex (4-Plex)

Mr. Olson reported that this bid covers the installation of new LED lights at the Dodds Park 4-Plex softball fields. He noted that this bid did not include the cost for the lights.

Commissioner Kuhl asked a question to clarify the funding source of the new lights. Mr. Olson responded that staff were working with Ms. Wallace to reallocate funds in the budget.

Commissioner Solon made a motion to approve accept the low, responsible bid that meets all specifications and authorized the Executive Director to enter into a contract with Tom Davis Electric, Inc. at the bid price of \$28,086.00. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: President Hays – yes; Vice President Miller – yes; Commissioner McMahon – yes; Commissioner Kuhl – yes; and Commissioner Solon - yes. The motion passed 5-0.

## **Discussion Items**

1. FYE22 Capital Budget and the 2022-2027 Capital Improvement Plan

Mr. DeLuce stated that the capital budget and capital improvement plan are still a work in progress. He presented a draft to the Board to extend the amount of time the it has to review potential capital expenditures.

Ms. Wallace reported that the reserves were still variable due to potential Martens Center expenses. She projected excess funds of \$11.9 million at the end of April.

Commissioner Solon requested clarification on the budget for the Martens Center. Ms. Wallace responded that \$4 million dollars for the project would be allocated from the Parks Foundation. Discussion ensued.

Mr. DeLuce highlighted several capital projects that would carry over to the next fiscal year from this year.

Mr. Weiss presented a report on the trail and park path requests. He noted that the North Champaign Trail extension is the only projected trail project for the next fiscal year and that the Park District has applied for an Illinois Transportation Enhancement Project grant to support this work. Discussion ensued.

Ms. Hoggatt presented a report on the Park District's capital needs related to technology. She requested the re-networking of three buildings and the funds to network the Martens Center. Ms. Hoggatt also highlighted the plan to replace the District's phone system in the near future.

Mr. Olson reported on several potential projects, including the Springer Cultural Center, overhangs, backstops, and fencing at the Dodds Park softball field 4-Plex and fencing at Douglass Park.

Commissioner Solon requested clarification on the location of the fence at Douglass Park. Discussion ensued.

Mr. Olson highlighted aspects of the flower staging area project, a number of smaller equipment purchases, a floor cleaner for the Bicentennial Center, and basketball court resurfacing at Washington Park.

Commissioner Solon asked if the University of Illinois would continue to use Washington Park for its COVID-19 testing. Mr. Olson responded that they had found other locations and would not be using the park again.

Mr. Gleason presented a report on the dog park. He highlighted the success of controlled access and its role in doubling membership to 841 dog members. Mr. Gleason noted that revenue had increased to \$30,000, with margins nearing \$10,000 to \$12,000 in the last year. Due to this success, several upgrades were suggested to add shade structures, a concrete parking lot, and ADA entryways with pathways throughout the park. Mr. Gleason noted that play and agility features would be purchased with donations through the Foundation.

President Hays noted that the park lacks shade and usage volume had increased parking lot maintenance issues.

Commissioner Kuhl asked when the lease of the land for the dog park was up for renewal with the Urbana-Champaign Sanitary District. Mr. Hall responded that he and staff were working on a 30-year lease with the Sanitary District and that the current lease extends to 2028.

Discussion and clarifications about the proposed dog park amenities ensued.

Mr. Gleason presented a report on adding artificial turf infields at Dodds Park. He noted that artificial turf is rapidly becoming the standard to reduce rainouts and game day maintenance during game, program, league, and tournament transitions. Mr. Gleason stated that artificial turf infields would expand playable time, lengthen the softball season, and expand internal and external tournaments. He also highlighted equipment needs, expectations for the lifespan of the artificial turf, and related warranties.

Commissioner Solon asked for more details about the differences in equipment needs between natural and artificial turf. Mr. Gleason responded that a groomer, decompaction equipment, a sweeper, and several other machines would be needed.

Commissioner Kuhl requested more information on the projected impact of the new sports complex in Rantoul. Mr. Gleason responded that the Rantoul Complex had not yet publicly released its fees schedule.

Commissioner Solon requested more information on the cost recovery of the current ballfield complex at Dodds Park and whether artificial turf will reduce expenses. Mr. Gleason responded that staff did not expect to reduce maintenance time, but does expect revenues to increase with the installation of artificial turf. Discussion ensued.

Commissioner Kuhl requested clarification on the schedule for approval of the capital budget and plan. Mr. DeLuce responded that staff will seek approval at the second meeting in March.

Commissioner Kuhl asked about recent capital improvements at the Lindsay Tennis Center and clarified the timeline for projects at that location.

**Comments from Commissioners**

Commissioner Kuhl commented that she had received compliments about Jimmy at the Leonhard Recreation Center and asked for him to be recognized for his service.

**Adjourn**

There being no further business to come before the Board, Commissioner McMahon made a motion to adjourn the meeting. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner McMahon – yes; Vice President Miller - yes; President Hays – yes; and Commissioner Solon - yes. The motion passed 5-0 and the meeting was adjourned at 7:55 p.m.

Approved:

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Craig W. Hays, President

\_\_\_\_\_  
Jarrod Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**February 24, 2021**

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, February 24, 2021 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Hays' determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Special Board Meeting occurred pursuant to published notice duly given. President Hays presided over the meeting. The four individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address: <https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Hays during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, February 24, 2021 to the Executive Director of the Park District at: [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in person: President Craig W. Hays, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Assistant to the Executive Director / Secretary.

Present electronically: Vice President Kevin J. Miller, Commissioners Barbara J. Kuhl, Jane L. Solon, Attorney Guy C. Hall, and Treasurer Brenda Timmons.

Staff present in person: Tammy Hoggatt, Director of HR, Risk and IT.

Staff present electronically: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Dan Olson, Director of Operations, Jimmy Gleason, Director of Revenue Facilities, Bret Johnson, Assistant Director of Operations, Erin Dietmeier, Horticulture and Natural Areas Supervisor, Nathan Massey, Special Projects Supervisor, and Justice Miller, Sports Manager.

### **Call to Order**

President Hays called the meeting to order at 5:30 p.m.

### **Comments from the Public**

None.

### **New Business**

#### 1. Approval of Quote for the Purchase of a Router

Mr. Olson presented the report. He reported that staff recommended accepting the low quote that meets all specifications from Axiom, in the amount of \$9,154, to replace the Park District's 43-year-old router. Discussion ensued.

Vice President Miller made a motion to accept the low quote that meets all specifications from Axiom, in the amount of \$9,154. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: President Hays – yes; Vice President Miller – yes; Commissioner Kuhl - yes. The motion passed 3-0.

## 2. Approval of Change Order for Machine Roomless Traction Elevator for the Martens Center

Mr. Weiss reported that staff recommended the Board consider a change order request from Broeren Russo to upgrade the elevator system for the Martens Center. He noted that the upgrade would provide more space for storage and a reduction in the size of the control panel.

Commissioner Solon virtually joined the meeting at 5:35 p.m.

Commissioner Kuhl asked if project expenses could be reduced in another area to offset this increase. Commissioner Solon added that the elevator at the Leonhard Recreation Center has been effective and it is the same, lower cost elevator that was included in the original design of the Martens Center. Discussion ensued.

Mr. Weiss commented that the Virginia Theatre successfully utilized the machine roomless traction elevator and that it could be a premium upgrade at minimal cost for the Martens Center. Discussion ensued.

Vice President Miller asked if the annual maintenance or service agreements differed in price between the two elevators. Mr. Weiss responded that upgrading to the roomless traction elevator would not realize a reduction in maintenance costs. Discussion ensued.

Commissioner Solon made a motion to reject the change order for the machine roomless traction elevator for the Martens Center. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Vice President Miller – yes; and President Hays – yes. The motion passed 4-0.

### **Discussion**

#### 1. FYE21 Capital Budget and the 2022-2027 Capital Improvement Plan

Mr. Gleason presented a report on upgrading to turf infields at the ballfields in Dodds Park. He noted that the ballfields at Dodds Park generated \$60,000 in margins in 2019 from concessions, leagues, tournaments, and rentals fees. Mr. Gleason noted that amount did not include ballfield maintenance expenses. He projected that the addition of turf infields would generate enough revenue to cover the cost of turf installation in twelve (12) years by expanding the playing seasons, tournaments, concession sales, and rentals. Mr. Gleason commented that the Park District should not expect to reduce maintenance costs when installing turf infields. By comparison, he added that Rantoul's alcohol policy could also impact future participation numbers. Discussion ensued.

Commissioner Solon requested comparative information about local softball league fees. Mr. Gleason responded that the numbers were difficult to compare due to variance in length of seasons.

Commissioner Kuhl requested clarification on the lifespan of turf fields. Mr. Gleason responded that the artificial turf infields were expected to last ten (10) to twelve (12) years depending upon frequency of use.

Mr. DeLuce commented that staff recommended updating the infields at the Dodds Park 4-plex by fall of 2021 and also recommended evaluating the first year of operations before converting the 3-plex infields to artificial turf as well. Discussion and clarifications ensued about the potential construction and programming timeline.

President Hays stated that the Park District should delay this project to collect more information on competition and expenses and to determine where the Park District can best serve the needs of the local softball community. Discussion ensued.

Erin Dietmeier, Horticulture and Natural Areas Supervisor virtually joined the meeting at 6:05 p.m.

Commissioners Kuhl and Solon noted that the Park District has a substantial list of costly capital projects to which staff is committed. Discussion ensued.

The Commissioners agreed to delay the discussion on the installation of turf infields at Dodds Park until the next fiscal year.

Mr. DeLuce presented a report on potential updates to the tennis courts at Spalding Park. MSA Professional Services provided an estimate of \$600,000 to \$864,000 to resurface the four tennis courts and add two additional courts. Mr. DeLuce asked the Board for direction about pursuing an agreement with Unit 4 to complete the project or whether the Park District should proceed with resurfacing the tennis courts.

Commissioner Kuhl requested clarification on Unit 4's original referendum commitment for the tennis courts at Spalding Park. Mr. DeLuce responded that Unit 4 had planned to build eight tennis courts at Spalding Park. He noted that he has been working with Unit 4 to determine a cost sharing solution.

Commissioner Kuhl asked about costs associated with resurfacing the four tennis courts and the expected lifespan of the tennis court surfaces. Mr. DeLuce responded that MSA had estimated re-milling costs for the court surfaces to be \$50,000, not including painting expenses. Mr. Olson responded that tennis courts surfaces can be expected to last 20-25 years.

Commissioner Kuhl inquired if the Spalding Park tennis courts could be converted into pickleball courts. Mr. DeLuce responded that other options would be considered at future meetings. Discussion ensued.

The Commissioners asked Mr. DeLuce to negotiate terms with Unit 4 for the renovation of the tennis courts at Spalding Park.

Mr. DeLuce reported that staff members were working on cost estimates for stand-alone pickleball courts options at Dodds, Hessel, and Zahnd Parks. He anticipated the Board would address this topic at the next Regular Board meeting. Discussion ensued.

Ms. Hoggatt presented a report on the Park District's technology needs. Staff requested the Board approve \$50,000 in the FY22 capital budget to maintain the Park District's computers, laptops, servers, and networks. She highlighted the need to purchase three copiers at \$10,000 and \$35,000 in network upgrades at Bresnan Meeting Center, Douglass Community Center, and Douglass Annex. Ms. Hoggatt also noted that the current Toshiba phone system had reached an age that servicing and licensing would no longer be available. She reported that staff is investigating new options. Discussion ensued.

President Hays noted the importance of funding the Park District's technology in light of the pandemic. Commissioner Kuhl asked questions to clarify the process of selecting the next phone system provider. Discussion ensued.

Mr. Gleason reported that Dog Park membership tripled in 2020 and added 104 new members in the first two months of 2021. Staff recommended investing more resources into the dog park as a result of the increased interest. Mr. Gleason stated that staff recommended adding shade structures and fencing to rotate points of entry at the dog park. Discussion ensued.

Mr. DeLuce commented that staff would revise the dog park section of the capital budget and plan for the Board to consider at a future meeting.

2. 3<sup>rd</sup> Quarter Strategic Plan Updates

Mr. DeLuce reported that staff had provided progress reports for each Department's goals. There were no questions from the Board about the Strategic Plan updates.

Commissioner Solon requested modifications to the capital budget and plan. Mr. DeLuce responded that the requested changes will be made for the next Board meeting.

3. Updates to the Board Policy Manual

Mr. Scheunemann presented the report. He stated that the review of Board policies occurs every five (5) years and is standard operating procedure. Mr. Scheunemann requested the Board discuss several policy updates as well as new research presented by Mr. Olson for the Naming Rights Policy. Discussion and revision requests ensued.

**Comments from Commissioners**

Commissioner Solon thanked staff for their efforts to keep the parking lots, sidewalks, and paths clear and safe after a recent snow event. The other Commissioners concurred.

Mr. DeLuce requested the Board consider potential dates for a groundbreaking ceremony at the Martens Center. He also requested the Board determine if they would like to meet on March 24, 2021. Discussion ensued and these items were deferred.

**Adjourn**

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: President Hays – yes; Vice President Miller – yes; Commissioner Solon – yes; and Commissioner Kuhl – yes. The motion passed 4-0 and the meeting was adjourned at 7:11 p.m.

Approved

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Craig W. Hays, President

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Jarrod Scheunemann, Secretary





It is the policy of the Champaign Park District Board of Commissioners (Board) ~~of the Park District~~ to encourage citizen interest and participation in the affairs of the Champaign Park District (Park District) and it therefore provides an opportunity for citizens to ~~give their input~~ address matters of interest at ~~all~~ Board ~~Monthly~~ Meetings. The Park District ~~will also make every effort to~~ solicit citizen input regarding development of recreation programs, facilities, and parks. In addition, ~~t~~The Board ~~also may~~ also create advisory committees for special programs, facilities, or opportunities. Furthermore, ~~T~~the Board may also appoint Commissioner liaisons to community groups.

~~Approved by Board action~~ Approved by Board of Commissioners

August 11, 1999

Revised by Board of Commissioners

September 14, 2005

Revised by Board of Commissioners

June 8, 2011

Revised by Board of Commissioners

May 25, 2016

Revised by Board of Commissioners

March 10, 2021

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director



It is the policy of the Champaign Park District Board of Commissioners (Board) to encourage citizen interest and participation in the affairs of the Champaign Park District (Park District) and it therefore provides an opportunity for citizens to address matters of interest at Board Meetings. The Park District also solicits citizen input regarding development of recreation programs, facilities, and parks. In addition, the Board may also create advisory committees for special programs, facilities, or opportunities. Furthermore, the Board may also appoint Commissioner liaisons to community groups.

Approved by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners

August 11, 1999  
September 14, 2005  
June 8, 2011  
May 25, 2016  
March 10, 2021

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director



## Comprehensive Assessment Policy

The Champaign Park District (Park District) ~~is always re-evaluating~~ regularly evaluates and ~~assessing~~ assesses the ~~leisure parks, recreation, and cultural arts~~ needs of ~~its the Park District~~ residents. The Champaign Park District Board of Commissioners (Board) will review the changing needs of the community by conducting a comprehensive assessment study at least once every ten (10) years to assist in determining the direction of the Park District ~~offerings~~ programs, activities, and events. The study will ~~include~~ assess the economic conditions, population ~~shifts~~ changes, and ~~changing health and wellness, conservation, and~~ social equity needs of the community.

Approved by <del>Board Action</del> <u>Board of Commissioners</u>	August 11, 1999
Revised by Board of Commissioners	September 14, 2005
Revised by Board of Commissioners	June 8, 2011
Revised by Board of Commissioners	May 25, 2016
<u>Revised by Board of Commissioners</u>	<u>March 10, 2021</u>

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director



## **Comprehensive Assessment Policy**

The Champaign Park District (Park District) regularly evaluates and assesses the parks, recreation, and cultural arts needs of its residents. The Champaign Park District Board of Commissioners (Board) will review the changing needs of the community by conducting a comprehensive assessment study at least once every ten (10) years to assist in determining the direction of the Park District programs, activities, and events. The study will assess the economic conditions, population changes, and health and wellness, conservation, and social equity needs of the community.

Approved by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners

August 11, 1999  
September 14, 2005  
June 8, 2011  
May 25, 2016  
March 10, 2021

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director



**Program & Facilities Evaluations Policy**

In order to fulfill the Champaign Park District's (Park District's) purpose of providing quality programs, activities, and events for the community, ~~the recreation department~~ each department will shall conduct written program evaluations for ~~all its~~ programs, activities and events.

Staff ~~will shall~~ seek and receive input from participants, ~~and/or their~~ parents, ~~and/or guardians where applicable in order to assess~~ of all programs, activities, and events through evaluations. Each program coordinator ~~will shall~~ add their comments and suggestions ~~to the~~ regarding such evaluations. The evaluations ~~will shall~~ be reviewed by the supervising program manager and forwarded to their respective Department Head. Director of Recreation.

All facilities that require fees, paid tickets, or memberships for entry shall conduct an annual evaluation to seek and receive input from users and members. Facility managers shall add comments and suggestions to the evaluations. The evaluations will be reviewed by the facilities' respective Department Heads.

~~All Individual~~ program evaluations are to be submitted to the Department Head ~~Director of Recreation~~ at the end of each seasonal program brochure period (fall, winter/spring and summer). The evaluations must be submitted within two-three (3) weeks ~~of the end of each program brochure period and summarized in each period report~~ of the conclusion of the program, activity, or event.

Approved by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners

August 11, 1999  
November 9, 2005  
June 8, 2011  
August 10, 2016  
March 10, 2021

\_\_\_\_\_  
Craig W. Hays, President

\_\_\_\_\_  
Joseph C. DeLuce, Executive Director



**Program & Facilities Evaluations Policy**

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Staff shall seek and receive input from participants, their parents, and/or guardians where applicable in order to assess all programs, activities, and events through evaluations. Each program coordinator shall add their comments and suggestions regarding such evaluations. The evaluations shall be reviewed by the supervising program manager and forwarded to their respective Department Head.

All facilities that require fees, paid tickets, or memberships for entry shall conduct an annual evaluation to seek and receive input from users and members. Facility managers shall add comments and suggestions to the evaluations. The evaluations will be reviewed by the facilities' respective Department Heads.

Individual program evaluations are to be submitted to the Department Head at the end of each seasonal program brochure period (fall, winter/spring and summer). The evaluations must be submitted within three (3) weeks of the conclusion of the program, activity, or event.

Approved by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners  
Revised by Board of Commissioners

August 11, 1999  
November 9, 2005  
June 8, 2011  
August 10, 2016  
March 10, 2021

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director



The Champaign Park District (Park District) strives to provide quality parks and recreation to all residents of Champaign, regardless of ability to pay. To achieve this, the Park District provides a limited number of scholarships to reduce or waive certain fees and charges for Champaign Park District residents to participate in Park District programs, activities, or events.

To be eligible under this policy, the Park District must receive a completed Scholarship Application along with a program-registration form prior to the deadline for registration or start of program, activity, or event. Applicants must be a resident of the Champaign Park District, submit a current utility bill, Illinois driver's license or identification card, and provide verification of household income by submitting the first two pages of the most recent Federal Income Tax Return form. If total household income is equal to or less than the amounts listed on the income scale below, residents may be eligible for discounts on programs offered by the Park District (trips excluded). Household means a group of related or non-related individuals living as one economic unit and sharing living expenses, such as rent, clothes, food, medical, and utility bills.

Illinois Department of Human Services – Income Guidelines – 1/27/2021

Number of People in Your Household	Maximum Gross Monthly Income	Maximum Gross Monthly Income (Age 60 and Over or Disabled)
1	\$ 1,755	\$ 2,127
2	\$ 2,371	\$ 2,873
3	\$ 2,987	\$ 3,620
4	\$ 3,603	\$ 4,367
5	\$ 4,219	\$ 5,113
6	\$ 4,835	\$ 5,860
7	\$ 5,451	\$ 6,607
8	\$ 6,067	\$ 7,353
9	\$ 6,683	\$ 8,100
10	\$ 7,299	\$ 8,847
Each additional person add	\$ 616	\$ 747

Confidential applications can be made to the Assistant Finance Director for partial or full financial assistance. If it is determined that a hardship exists which prevents an applicable resident from paying the program-applicable fee, the applicant will-shall be granted a fee reduction in fee.

The Park District reserves the right to limit the dollar amount of scholarships awarded to an individual or family during the applicable program season. Individuals who do not reside in Champaign are not eligible for financial assistance.

Approved by Board of Commissioners  
 Revised by Board of Commissioners  
 Revised by Board of Commissioners  
 Revised by Board of Commissioners

August 11, 1999  
 June 8, 2011  
 July 13, 2016  
 March 10, 2021

\_\_\_\_\_  
 Craig W. Hays, President

\_\_\_\_\_  
 Joseph C. DeLuce, Executive Director



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To be eligible under this policy, the Park District must receive a completed Scholarship Application along with a registration form prior to the deadline for registration or start of program, activity, or event. Applicants must be a resident of the Park District, submit a current utility bill, Illinois driver's license or identification card, and provide verification of household income by submitting the first two pages of the most recent Federal Income Tax Return form. If total household income is equal to or less than the amounts listed on the income scale below, residents may be eligible for discounts on programs offered by the Park District (trips excluded). Household means a group of related or non-related individuals living as one economic unit and sharing living expenses, such as rent, clothes, food, medical, and utility bills.

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The Park District reserves the right to limit the dollar amount of scholarships awarded to an individual or family during the applicable program season. Individuals who do not reside in Champaign are not eligible for financial assistance.

Approved by Board of Commissioners  
 Revised by Board of Commissioners  
 Revised by Board of Commissioners  
 Revised by Board of Commissioners

August 11, 1999  
 June 8, 2011  
 July 13, 2016  
 March 10, 2021

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Craig W. Hays, President

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Joseph C. DeLuce, Executive Director





## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** March 10, 2021

**SUBJECT:** Agreement with Developmental Services Center for “Park Walkers”

### Background

The Champaign Park District (Park District) contracts with Developmental Services Center (DSC) for “park walkers” to pick up trash in Centennial Park, Clark Park, Douglass Park, Glenn Park, Kaufman Lake, Spalding Park, Scott Park, Westside Park, Eisner Park, Garden Hills Park, Washington Park, Citizen’s Park, Davidson Park, Hazel Park, Heritage Park, Spalding Detention, and Wesley Park. The current agreement expired October 31, 2020. The Park District and DSC has had an agreement for “park walkers” for many years. This has been a very beneficial working relationship for the Park District and DSC.

Proposed changes to the agreement are as follows:

- Renew the agreement for two (2) years.
- DSC has requested an increase in the hourly pay rate over the two (2) year term. Staff recommends the Park District reimburse DSC at the base rate of \$14.98 per hour in 2021 (6% increase) and \$16.33 per hour in 2022 (9% increase), with the total sum payable not to exceed \$20,000 for each fiscal year.
- Term of the agreement to begin April 1, 2021 and expire October 31, 2022.

### Past Pay Rates

Year	Hourly Rate	Total Payable Sum Not to Exceed (FY)	Actual Total Paid (FY)
2011	\$10.62	\$15,000	\$11,947.69
2012	\$10.94	\$15,500	\$11,957.23
2013	\$11.27	\$15,500	\$11,814.33
2014	\$11.61	\$15,500	\$12,100.41
2015	\$12.19	\$17,000	\$16,561.34
2016	\$12.56	\$17,000	\$17,445.61
2017	\$12.94	\$20,000	\$17,008.23
2018	\$13.33	\$20,000	\$12,632.31
2019	\$13.73	\$20,000	\$13,524.72
2020	\$14.14	\$20,000	\$10,496.31 (COVID-19)

### Prior Board Action

The Board approved the previous two (2) year agreement on April 10, 2019.

Budget Impact

\$20,000 has been requested in the FY20/21 park maintenance operating budget for the services by DSC employees.

Recommended Action

Staff recommends that the Board approve the agreement, with requested changes, and authorize the Executive Director to execute the agreement with DSC for an amount not to exceed \$20,000 for the 2021 and 2022 fiscal years.

Prepared by:  
Bret Johnson  
Assistant Director of Operations

Reviewed by:  
Dan Olson  
Director of Operations

## AGREEMENT

THIS AGREEMENT made and effective this ~~1<sup>st</sup> day~~<sup>7<sup>th</sup></sup> of April, ~~2021~~<sup>19</sup>, by and between the Champaign Park District, a municipal corporation (hereinafter referred to as, "Park District"), whose principal address is 706 Kenwood Road, Champaign, Illinois, and Developmental Services Center, an Illinois not-for-profit corporation (hereinafter referred to as, "DSC"), with a principal office located at 1304 W. Bradley, Champaign, Illinois.

Formatted: Superscript

WITNESSETH:

In consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

Section 1 – General Purpose: The purpose of this Agreement is for the Park District to receive independent contractor services from DSC employees to pick up trash at various park locations, and for DSC to receive compensation for the efforts of those employees who shall then be paid by DSC.

Section 2 – Term: This Agreement shall be effective April ~~15, 2021~~<sup>15, 2019</sup> through October 31, ~~2020~~<sup>2019</sup>. This Agreement may be terminated at any time without notice upon express written consent of both Parties, or for default as otherwise provided for herein; provided that either Party may otherwise and without cause terminate this Agreement upon ten (10) days written notice.

Section 3 – DSC Responsibilities:

DSC is to undertake the responsibilities as follows:

A. It shall provide its employees at Park District locations for part-time, temporary park walker positions. The park locations and frequency of services are set forth on Exhibit "A" which is attached hereto, made a part hereof and incorporated by reference herein. Additional tasks consistent with the abilities of the DSC employees may be undertaken from time to time as the Parties determine.

B. It is understood that DSC workers may "job share", or combine their efforts in order to complete the assigned tasks.

C. As the employer, DSC shall be responsible for payment of all wages and benefits of its employees, and shall make all deductions, withdrawals and payments on behalf its employees for federal, state, local taxes and social security benefits. Furthermore, DSC shall indemnify and hold harmless the Park District from any obligations for any such amounts.

D. It shall be responsible for providing worker's compensation coverage for its employees.

E. It shall comply with federal and state labor, wage and hour requirements, including any and all worker productivity documentation and payment information as required by law and regulations thereunder.

F. It shall submit to Park District a monthly billing statement identifying the names of DSC employees, dates of service and hours worked. DSC shall include in the billing information staff labor hours; provided that DSC shall not bill the Park District for staff training or supervision time in any manner whatsoever.

G. It shall provide a working supervisor who will be responsible for management and training of workers, arranging for substitute or replacement workers as needed. DSC shall also provide staff substitutes in the event of the absence of a supervisor.

H. It shall provide crews to work Monday through Friday according to schedules, weather permitting.

I. It shall have its supervisor communicate with designated Park District personnel regarding walking procedures, requirements, priorities and quality control standards as determined by Park District.

J. It shall assure that its employees in every manner respect the confidentiality of Park District operations and procedures.

#### Section 4 – Park District Responsibilities:

Park District is to undertake the responsibilities as follows:

A. Park District shall communicate its expectations and criteria to DSC relating to park walking procedures, safety and quality control methods and standards.

B. Park District shall reimburse DSC at the base rate of \$~~14,983.73~~ per hour in 20~~21~~<sup>19</sup> for the services agreed upon and provided hereunder, with the total sum payable for 20~~21~~<sup>19</sup> not to exceed \$20,000.00. Park District shall reimburse DSC at the base rate of \$~~16,334.44~~ per hour in 20~~20~~<sup>20</sup> for the services agreed upon and provided hereunder, with the total sum payable for 20~~20~~<sup>20</sup> not to exceed \$20,000.00.

C. Park District shall assure that its employees in every manner respect the confidentiality of DSC operations and procedures.

Section 5 – Insurance: DSC shall keep in full force and effect at all times during this Agreement a comprehensive general liability insurance policy, with contractual liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate together with property damage insurance of not less than \$1,000,000. All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and shall be reasonably satisfactory to Park District. All insurance coverage provided by DSC shall be primary insurance as to Park District. Any insurance or self-insurance maintained by Park District shall be in excess of DSC' insurance and shall not contribute with it. The Park District, its commissioners, officers, employees, agents, representatives, and volunteers shall be covered as additional insured's under the general liability coverage which shall contain no special limitation on the scope of protection afforded to the additional insured's, and shall contain appropriate extensions or riders necessary to assure coverage. The policy shall not be cancelled or amended without at least ten (10) days prior written notice having been given to the Park District. Cancellation of any such coverage without a substitute policy containing the required coverage's being put in force, shall be grounds for the Park District to immediately terminate this Agreement with no further rights afforded DSC. At its option, Park District may continue such insurance at its cost and obtain reimbursement and repayment thereof from DSC.

In such event, DSC shall pay the amount due within ten (10) days of payment by Park District. The Parties acknowledge that DSC may from time to time change insurers; provided that, the Park District shall be provided with a certificate of such insurance otherwise conforming to and in compliance with the terms hereof, promptly upon such change.

DSC shall maintain in effect at its sole expense the following insurance applicable to the work performed hereunder:

- (a) Workers' Compensation:
  - State Statutory
  - Applicable Federal Statutory
  - Must show policy number on certificate of insurance if workman's compensation is provided.
- (b) Comprehensive General Liability:
  - General Liability: 1,000,000 each occurrence (including completed operation and products liability)
  - Property Damage: \$1,000,000 each occurrence
  - General Aggregate: \$2,000,000 or a combined single limit of \$2,000,000
  - Property damage liability insurance will provide Explosion, Collapse and underground coverages where applicable.
- (c) Contractual Liability (Hold Harmless Coverage):
  - Bodily Injury: \$1,000,000
  - Property Damage: \$1,000,000 each occurrence
  - Annual Aggregate: \$2,000,000 each occurrence
- (c) Comprehensive Automobile Liability:
  - Bodily Injury: \$1,000,000 Per Person and \$1,000,000 Per AcDSCent
  - Property Damage: \$500,000 each occurrence or combined single limit of \$500,000
- (d) Umbrella Liability:
  - \$5,000,000 each occurrence

The [Park District, its Commissioners, officers, employees, agents, representatives, and volunteers](#) ~~Park District, Commissioners, its officers, agents and employees~~ are to be covered and named as additional insureds under the General Liability coverage and shall contain no special limitation on the scope of protection afforded to the additional insureds. The policy and/or coverage shall also contain a "contractual liability" clause.

Prior to beginning work, DSC shall furnish the Park District with certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for 30 days written notice to Park District prior to cancellation or material change of any insurance referred to therein. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from the evidence that is provided shall not be construed as a waiver of ~~DSC's~~ [obligation](#) ~~DSC's obligation~~ to maintain such insurance.

All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and satisfactory to the Park District at its sole discretion. All insurance coverage

provided by the DSC shall be primary coverage as to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the DSC's and shall not contribute to it.

Section 6 – Mutual Hold Harmless and Indemnification: Park District shall indemnify, defend and hold harmless DSC and any of its trustees, directors, officers, employees, agents and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorney fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against DSC that arises solely from an act, failure or omission on the part of Park District, or any of its commissioners, officers, employees, agents, representatives, and volunteers in carrying out the terms of this Agreement.

DSC shall indemnify, defend and hold harmless Park District and any of its commissioners, directors, officers, employees, agents, representatives, and volunteers from and against any and all liability, loss, costs, causes of actions, demands, attorney's fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure or omission on the part of DSC or any of its trustees, directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement.

Section 7 – Independent Contractors: DSC acknowledges and agrees that DSC is not an employee of the Park District, is not entitled to any benefits or protections afforded employees of the Park District, nor bound by any obligations of employees of the Park District. Nevertheless, DSC will not act contrary to the policies of the Park District. DSC understands and fully agrees that DSC will not be insured under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District, and that any injury or property damage in connection with the work performed will be DSC's sole responsibility and not that of the Park District. It is also understood that DSC is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and, therefore, DSC will be solely responsible for DSC's own acts or omissions, and those of DSC's employees and agents, if any. The Park District will not in any manner whatsoever be obligated to defend, indemnify or hold harmless DSC, or DSC's employees and agents, if any, in matters of liability.

DSC acknowledges and agrees that DSC is solely responsible to pay all applicable federal, state and local income and withholding tax obligations or contributions imposed pursuant to Social Security, unemployment insurance and worker's compensation insurance on behalf of DSC and those employees and agents, if any, employed by DSC.

Section 8– Default: In the event that either Party fails or refuses to comply with the terms of this Agreement, and cure such default within fifteen (15) days of written notice as provided for herein, then the other Party shall have the right to terminate this Agreement.

Section 9 – Severability: In the event any one or more of the provisions contained in this Agreement shall be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall, therefore, remain in effect.

Section 10 – Assignment - Binding Effect: Neither Party nor any subsidiary, successor, partner, employee, agent or affiliate shall assign or delegate any of their rights or responsibilities under this Agreement without the prior written consent of the other Party.

Section 11 – Waiver: Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section 12 – Entire Agreement and Amendment: This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and DSC, and may be changed, modified or amended only by mutual written agreement executed by Park District and DSC.

Section 13 – Counterparts: This Agreement shall be executed in duplicate each of which shall be deemed to be an original.

Section 14 – Notice: All notices required under this Agreement shall be in writing and shall be deemed to be given on the date they were sent by certified mail, return receipt requested to the address for the respective Party stated below. In addition, any such notice shall also be sent by first class regular U.S. mail.

Champaign Park District  
Attn: Joe DeLuce  
Executive Director  
706 Kenwood Rd.  
Champaign, IL 61821

Developmental Services Center  
Attn: Danielle Matthews  
CEO  
1304 W. Bradley  
Champaign, IL 61821

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District

Developmental Services Center

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

EXHIBIT "A"

2021~~19~~/220 PARKS

**Frequent** (2 to 3 times per week)

Centennial (M-F during the months of June, July, & August), Clark, Douglass (Mondays) Glenn, Kaufman Lake, Spalding (south of baseball field and tennis courts and north of railroad tracks, Scott, Westside (Mondays)

**Less Frequent** (1 to 2 times per week)

Eisner, Garden Hills, Washington

**As Needed** (at least once per week)

Citizen's Park, Davidson, Hazel, Heritage, Spalding Detention (north of ball field, across tracks), Wesley





## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director  
**DATE:** March 10, 2021  
**SUBJECT:** Virginia Theatre Stage Microphone Bid

### Background

On January 5, 2021, the project to install a new line-array sound system at the Virginia Theatre was concluded. On January 26, 2021, the Champaign Park District received the last invoice from the project's general contractor, Grunloh Construction (via BLDD Architects), with payment approved at the February 10, 2021, meeting of the Park Board. With that final payment to Grunloh Construction, \$65,546.00 still remains in fully reimbursable expenses from the \$750,000.00 originally allotted the project by the State of Illinois Department of Natural Resources (IDNR) Public Museum Capital Grant. The deadline for completion of the entire Virginia Theatre sound project is July 30, 2021.

In January, 2021, theatre staff consulted with BLDD Architects, Threshold Acoustics, and local sound engineers and vendors on various supplementary purchases to fulfill the original design plan for improved sound at the Virginia. Among these was a package of standard stage microphones for use by performers, to include both wireless headset microphones and also handheld microphones and instrument microphones.

The Virginia has in its current inventory only a small number of handheld microphones in poor condition, along with a set of aging wireless headset microphones, many of which were rendered obsolete when the FCC altered the allowable frequencies for such devices. For these reasons, the Park District's original IDNR grant application for a sound upgrade at the Virginia included mention of stage microphones.

### Prior Board Action

On January 2, 2014, the Board authorized staff to apply for an IDNR Public Museum Capital Grant in the amount of \$750,000, with no local match required, to purchase and install a new sound system at the Virginia Theatre.

On April 22, 2020, the Board authorized the Executive Director to enter into a contract with Grunloh Construction, Inc., in the amount of \$577,000 for the project's Base Bid to purchase and install a new line-array sound system at the Virginia Theatre, plus \$54,000 for Bid Alternate #3 for a new audio mixing console system.

### Bid Results

An invitation to bid was published in *The News-Gazette* on February 12, 2021, and bids were then opened and read aloud on Monday, March 1, 2021, at 1:00 P.M. The bid documents released by the Park District requested that bidders offer pricing for the Base project plus one Alternate, as described below:

**Base Bid:** Wireless Headset Microphones

**Alternate:** General Purpose Microphones

Seven (7) bids were received, and the results are as follows:

<b>Bidder</b>	<b>Base Bid</b>	<b>Alternate Bid</b>
Lemke's Sound Production, Champaign, IL	\$38,569.00	\$8,331.90
Clearwing Systems Integration, Milwaukee, WI	\$32,820.00	\$6,976.50
C.V. Lloyde AudioVisual, Urbana, IL	\$34,449.27	\$7,017.47
Protolight, Des Plaines, IL	\$33,605.00	\$7,490.00
Mid-America Sound Corporation, Greenfield, IN	\$36,951.11	\$7,776.85
T.C. Furlong, Inc., Lake Forest, IL	\$32,865.26	\$7,347.11
KnoxArray, LLC, Champaign, IL	\$35,325.00	\$7,635.00

Budget Impact

Per the executed Public Museum Capital Grant agreement, IDNR will reimburse the Park District at 100% of \$750,000.00 for the Virginia Theatre sound system project, with no local match required. If approved, the Park District would cover all costs for the above Base Bid from the Museum Fund and would then be fully reimbursed by IDNR following the project's completion.

\$3,676.00 of the Alternate Bid expense would also be fully reimbursable by IDNR, with the remaining \$3,300.50 coming from the Virginia Theatre Non-Specific fund maintained by the Champaign Parks Foundation, pending approval by the Foundation Board at their meeting on Monday, March 8, 2021.

If approved by the Park Board, the total expense for the above Base Bid plus the Alternate would be:

\$32,820.00 Base Bid  
 \$6,976.50 Alternate Bid  
**\$39,796.50 TOTAL**

Recommended Action

Staff recommends that the Board accept the Virginia Theatre Stage Microphone bid and authorize the Executive Director to enter into an agreement with the lowest responsible bidder, Clearwing Systems Integration, in the amount of \$32,820.00 for the Base Bid plus \$6,976.50 for the Alternate Bid.

Prepared by:

Steven Bentz  
 Director, Virginia Theatre

Reviewed by:

Joe DeLuce, CPRP  
 Executive Director



## **REPORT TO PARK BOARD**

**FROM: Joe DeLuce, Executive Director**

**DATE: March 10, 2021**

**SUBJECT: Virginia Theatre Supplementary Loudspeakers Bid**

### Background

On January 5, 2021, the project to install a new line-array sound system at the Virginia Theatre was concluded. On January 26, 2021, the Champaign Park District received the last invoice from the project's general contractor, Grunloh Construction (via BLDD Architects), with payment approved at the February 10, 2021, meeting of the Park Board. With that final payment to Grunloh Construction, \$65,546.00 still remains in fully reimbursable expenses from the \$750,000.00 originally allotted the project by the State of Illinois Department of Natural Resources (IDNR) Public Museum Capital Grant. The deadline for completion of the entire Virginia Theatre sound project is July 30, 2021.

In January, 2021, theatre staff consulted with BLDD Architects, Threshold Acoustics, and local sound engineers and vendors on various supplementary purchases to fulfill the original design plan for improved sound at the Virginia. Among these was a plan to purchase and install four additional KARA II loudspeakers and a single LA4X amplifier to augment the Virginia Theatre's new sixteen cabinet (eight per side) line-array sound system

Threshold Acoustics' and BLDD Architects' original design plans for the Virginia Theatre sound project called for a new line-array system with a total of ten loudspeakers per side, or twenty in total. This number was reduced to eight loudspeakers per side (sixteen total) in the original project Bid announced March 1, 2020, with the remaining four loudspeakers bid as an Alternate as a cost-savings measure. That Alternate was not included in the final project when the Board approved the lowest responsible Base Bid on April 22, 2020.

With the finished project total falling well under budget, the Park District now has the funding available from the IDNR Public Museum Capital Grant to fulfill the original 10-loudspeaker-per-side design for the Virginia's sound system.

### Prior Board Action

On January 2, 2014, the Board authorized staff to apply for an IDNR Public Museum Capital Grant in the amount of \$750,000, with no local match required, to purchase and install a new sound system at the Virginia Theatre.

On April 22, 2020, the Board authorized the Executive Director to enter into a contract with Grunloh Construction, Inc., in the amount of \$577,000 for the project's Base Bid to purchase and install a new line-array sound system at the Virginia Theatre, plus \$54,000 for Bid Alternate #3 for a new audio mixing console system.

Bid Results

An invitation to bid was published in *The News-Gazette* on February 12, 2021, and bids were then opened and read aloud on Monday, March 1, 2021, at 1:00 P.M.

Three (3) bids were received, and the results are as follows:

<b>Bidder</b>	<b>Base Bid</b>
C.V. Lloyde AudioVisual, Urbana, IL	\$33,238.18
Mid-America Sound Corporation, Greenfield, IN	\$34,136.19
KnoxArray, LLC, Champaign, IL	\$28,050.00

Budget Impact

Per the executed Public Museum Capital Grant agreement, IDNR will reimburse the Park District at 100% of \$750,000.00 for the Virginia Theatre sound system project, with no local match required. If approved, the Park District would cover all costs for the above bid from the Museum Fund and would then be fully reimbursed by IDNR following project completion.

If approved by the Board, the total budget for the above Base Bid would be:

**\$28,050.00                      TOTAL**

Recommended Action

Staff recommends that the Board accept the Virginia Theatre Supplementary Loudspeaker bid and authorize the Executive Director to enter into an agreement with the lowest responsible bidder, KnoxArray, LLC, in the amount of \$28,050.00 for the Base Bid.

Prepared by:

Reviewed by:

Steven Bentz  
Director, Virginia Theatre

Joe DeLuce, CPRP  
Executive Director



## **REPORT TO PARK BOARD**

**FROM:** Joe DeLuce, Executive Director

**DATE:** March 10, 2021

**SUBJECT:** Full-time 2 positions

### Background

For many years, the Champaign Park District had positions that worked 30 plus hours per week but not full-time. In 2015, the Affordable Care Act changed the definition of full-time and the requirement to carry employees working 30 plus hours per week on health insurance. At that time, the Park District had 10 positions that qualified for this new status and a new category titled full-time 2 (FT2) was created. The requirement to offer health insurance to these positions left very little difference between a 40 hour per week full-time 1 (FT1) employee and a FT2 employee. Over the years, a number of full-time 2 positions have been converted to full-time 1 position or have been eliminated.

The differences between FT 1 and FT2 are the number of hours worked (FT1 40 hours and FT2 between 30 and 40 hours per week), FT2 employee are not offered dental or life insurance paid by the Park District and FT2 gets 1/2 the amount of leave time offered to an FT1. Additionally, Park District pays for 40% of dependent health insurance for FT1 employees, FT2 employees must pay for 100% of the dependent coverage.

As a result of the Park Board approving the use of Paycom software the Finance Department was able to restructure. The changes included the conversion of two FT2 positions and one FT1 position into 2 FT1 positions, thereby eliminating a FT2 position for a savings of \$33,000 per year. As a result of this change, the District now has only five (5) FT2 positions remaining. In addition, the District currently has 75 FT1.

### Option 1

Staff would like to propose converting the remaining five (5) FT2 positions to FT1 positions. The Park District staff then would be either full time or part-time status, which simplifies our system. All full-time staff would be treated equally and have the same benefits. The additional hours would help the Park District reduce part time hours and would assist in making up the increase in from the conversion to FT1 positions.

Staff believes the change would help efforts to keep staff from leaving the District for full time jobs that pay more and include more benefits. Three of the five full-time 2 positions below have recently been open in the past few months. The full time 1 status will also help attract more applicants to apply for any open position.

FT 2 Position	Current Hourly Rate	Current Hours Per Week	Proposed Hours Per Week	Additional Wages	Additional Taxes	Additional Benefits and IMRF	Total to bring position to FT1
Facility Coordinator LRC	\$16.87	36	40	\$3,508.96	\$268.44	\$619.05	\$4,396.44
Dance Director	\$15.50	36	40	\$3,224.00	\$246.64	\$601.66	\$4,072.30
Preschool Director	\$15.60	36	40	\$3,244.80	\$248.23	\$602.93	\$4,095.96
Youth Theatre Director	\$15.00	36	40	\$3,155.36	\$241.39	\$597.48	\$3,994.22
Sports Coordinator	\$18.50	36	40	\$3,848.00	\$294.38	\$678.86	\$4,821.24
<b>TOTAL ALL FT2 Positions</b>							<b>\$21,380.16</b>

**Option 2**

The second option would be to keep each of the five positions at 36 hours per week but make them full-time 1 with all the benefits associated with full-time 1 status including vacation days, sick days, option for family health care, dental and eye care. The only additional costs would be if one of these employees added family members to their health insurance and the additional cost for life insurance.

**Prior Board Action**

The Park Board recently approved converting two (2) FT2 positions in to one (1) FT1 with the approval of Paycom which left only five (5) FT2 positions. Overall 4 previous full-time 2 positions have been converted to full-time one positions and one full-time 2 position has been eliminated.

**Budget Impact**

**Option 1**

The annual budget would be increased by \$21,380.24 convert the five (5) FT2 staff to FT1 status, but the Park District could also reduce part-time staff by 20 hours per week or approximately 1,040 hours per year or (\$1,040 x \$11.00 per hour = \$11,440 per year) therefore, limiting the net increase by approximately \$9,940.16 per year.

**Option 2**

The payrates and annual pay would stay the same as their current pay, the only additional costs would be if one of the above staffs included family members to their health insurance and the additional cost for life insurance.

**Recommended Action**

Staff recommends the Park Board approve converting the five (5) remaining full-time 2 positions into full-time 1 status. Option 1 is our preferred option but option two helps us keep the current staff employed as they have the same benefits as all of the full-time staff.

Prepared by:

Reviewed by:

Tammy V. Hoggatt, SPHR, SHRM-SCP  
Director of Human Resources

Joe DeLuce, CPRP  
Executive Director



## **REPORT TO PARK BOARD**

**FROM:** Joe DeLuce, Executive Director  
**DATE:** March 10, 2021  
**SUBJECT:** Renaming the Bicentennial Center

### Introduction

In June of 2014, The Champaign Park District Board of Commissioners approved renaming the Old Leonhard Recreation Center to The Cage @ the Bicentennial Center. This community partner utilized the facility in a manner that benefitted residents of the Champaign Park District by providing baseball conditioning and training to interested players, local clubs and teams. The lease of the facility by The Cage ended in 2020 as the District decided to make upgrades to the facility to house our Champaign-Urbana Special Recreation Division.

The Board Policy states:

The Park District Board of Commissioners (Board) shall select names for new parks, buildings, facilities, ball fields, athletic fields, roads, pathways, trails, and other amenities, or when appropriate, change the name(s) of existing parks, buildings, facilities, ball fields, athletic fields, roads, pathways, trails, and other amenities of the Champaign Park District (Park District) in accordance with these guidelines or as otherwise determined by the Board. The Board is the final authority for any naming and/or renaming decision.

The key highlights of the policy are that the Board of Commissioners is responsible for choosing a name using one of the following qualifiers:

- Geographic location of a facility
- Outstanding feature
- Adjoining subdivision
- Individual, group or historical event
- Contribution for acquisition/development
- Exceptional service in the Park District's interest

The policy also states, among other stipulations, that:

1. A permanent name shall be assigned as soon as possible.
2. Duplication of other places or facility names in the District shall not be considered.

### Prior Board Action

In June of 2014, The Champaign Park District Board of Commissioners approved renaming the Old Leonhard Recreation Center to The Cage @ the Bicentennial Center.

At the January 27, 2021 Special Board Meeting, staff recommended the Board consider renaming the Bicentennial Center to the Champaign Urbana Special Recreation Center. The Board tabled its approval and asked staff to conduct research on related terminology.

Staff Research on the term “Special Recreation”

Grace Tissier, CUSR Manager reached out to the Illinois Special Recreation Association Superintendents to ask their thoughts on the use of the term “Special Recreation as appropriate terminology to the group. The group did not have much to share as this is not something that has been brought up at any of their agencies. Those that did comment shared that they did not see any issue with the terminology and would not recommend changing in order to maintain a clear depiction of our services in comparison to other organizations using the same terminology (SRA's, Special Olympics, Special Education, etc.) She also reached out to Special Olympics and they are not removing “Special” from their name.

Grace also reached out to Mike Mulvaney, Professor at Illinois State University, who had passed the question along to his Therapeutic Recreation colleagues and they recommend the term “Therapeutic Recreation”.

We also asked the CEO of the National Recreation and Park Association and the Executive Director for the Chicago Park District during the recreation IPRA/IAPD State Conference and they both voiced their thoughts that that is no issue using the terminology “Special Recreation”.

Recommendation

Staff recommends that the Board approve the following option for renaming the Bicentennial Center:

- 1) “Champaign-Urbana Special Recreation Center” and include [CPD & UPD Logos] as it is a joint program for the cities of Champaign and Urbana.

Prepared by:

Reviewed by:

Jameel Jones, CGSP  
Director of Recreation

Joe DeLuce, CPRP  
Executive Director





**Champaign Park District (CPD)**

**Fee Schedule**

**May 1, 2021 to April 30, 2022**

**Current Fees**

**Facility**

Bresnan Center  
 Douglass Annex  
 Douglass Annex Kitchen  
 Douglass Library  
 Douglass Library Kitchen  
 Douglass Gymnasium  
 Hays Center  
 Hays Center Kitchen  
 Kaufman Lake Boathouse  
 Kaufman Lake Fire Ring  
 Springer Cultural Center  
 Springer Cultural Center  
 Springer Cultural Kitchen  
 Leonhard Activity Room  
 Leonhard Gymnasium  
 Leonhard Gymnasium  
 Leonhard Gymnasium  
 Leonhard Group Fitness  
 Leonhard Party Room  
 Hayrack Ride Rental  
 Trolley Ride Rental

**Current/Proposed Fees**

**CPD Residents**

\$50 per hour  
 \$50 per hour  
 \$45 per hour  
 \$50 per hour  
 \$40 per hour  
 \$65 per hour  
 \$55 per hour  
 \$35 per hour  
 \$45 per hour  
 \$50 flat rate  
 \$50 per hour  
 \$35 per hour  
 \$45 per hour + room rental  
 \$55 per hour  
 \$125 per hour full gym /**\$140**  
 \$65 per hour half gym /**\$75**  
 \$35 per hour ¼ gym /**\$45**  
 \$35 per hour  
 \$55 per hour  
 \$80 for the first hour and \$55 for each additional hour  
 \$105 for the first hour and \$80 for each additional hour

**Current/Proposed Fees**

**Non-Profits**

\$40 per hour  
 \$40 per hour  
 \$35 per hour + room rental  
 \$40 per hour  
 \$35 + room rental  
 \$50 per hour (\$35 ½ gym  
 \$40 per hour  
 \$30 + room rental  
 \$35 per hour  
 \$40 flat rate  
 \$40 per hour  
 \$30 per add room  
 \$40 + room rental  
 \$45 per hour  
 \$95 per hour full gym /**\$110**  
 \$50 per hour half gym /**\$60**  
 \$25 per hour ¼ gym /**\$35**  
 \$25 per hour  
 \$40 per hour

**Facility**

West Side Park Gazebo  
 Hessel Pavilion  
 Centennial Pavilion  
 Douglass Pavilion  
**Bristol Park**  
 Porter Park Shelter  
 Hessel Small Shelters  
 Toalson Shelter  
 Sunset Ridge Park Shelter  
 Zahnd Park Shelter  
 Powell Park Shelter  
 Scott Park Shelter

**Current Fees/Proposed Fees**

**CPD Residents**

\$30 per hour  
 \$35 per hour  
 \$35 per hour  
 \$30 per hour  
**\$30 per hour**  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee  
 First come first serve or \$20 reservation fee

**Current Fees/Proposed Fees**

**Non-Profits**

\$25 per hour  
 \$30 per hour  
 \$30 per hour  
 \$25 per hour  
**\$25 per hour**

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**The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.**

Turnberry Ridge Shelter	First come first serve or \$20 reservation fee
Spalding Park Shelter	First come first serve or \$20 reservation fee
Mullikin Park Shelter	First come first serve or \$20 reservation fee
Millage Park Shelter	First come first serve or \$20 reservation fee
Mattis Park Shelters	First come first serve or \$20 reservation fee
Morrissey Park Shelter	First come first serve or \$20 reservation fee

- If an individual would like to make sure they have a smaller shelter in our parks they can pay a \$20 reservation fee or take a chance on a first come first serve opportunity. If they pay the \$20 reservation fee, they would receive a written permit that states the day and time they have the shelter reserved. Shelters are rented in two-hour increments. **Each additional hour after the minimum requirement for shelter rentals is \$10 per hour.**
- All non-residents pay 50% more for any rental.
- Urbana Residents are considered CPD Residents.
- ~~Site Supervisor~~ **Appropriate facility staff** is included in the rental for any indoor facility.
- University of Illinois is not subject to a damage deposit nor pre-payment.
- There is no damage deposit for shelter rentals, ~~except for the~~ **but is for the** West Side Park Gazebo and the Pavilions.

All Facility and Pavilion rentals have a two hour minimum + \$100 damage deposit for large rentals. (more than 30 people)

\$50 damage deposit for small party facility rentals. (less than 30 people). ~~Each additional hour after the minimum requirement for shelter rental is \$10 per hour.~~

Non-profit organizations with a 501(c)(3) status only designation will qualify for defined rates above. Those organizations are, but not limited to: Boys & Girls Club, Scouts, DSC, Family Service, Mental Health, NAACP, United Way Agencies, and the Urban League. A \$100 damage deposit is required for all rentals by non-profit organizations.

Governmental Agencies are provided free use of facilities when no staff is required to be on site. Agencies included: City of Champaign, Unit 4 Schools, CU Public Health, Champaign Public Library, MTD, and the CU Sanitary District, etc. Governmental agencies must provide a \$100 damage deposit on all rentals and may be charged additional fees depending on their requests. University of Illinois is not subject to a damage deposit nor pre-payment.

### **Portable Potty-House Unit Fees**

Acquiring portable potty-houses are the sole responsibility of permit holder and/or renter and must be approved by the Champaign Park District”.

### **Indoor Facilities Holiday Fees**

Double the costs of normal rates listed above; requires that staff are available. Holidays include New Year’s Eve, New Year’s Day, MLK Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Veteran’s Day, Thanksgiving Day, Friday following Thanksgiving, Christmas Eve and Christmas Day. Other days/dates that are deemed Holidays by the CPD will apply.

## Special Event Fees

Up to 25 persons per day	No Fee
Up to 200 persons per day	\$125
Up to 400 persons per day	\$225
Up to 800 persons per day	\$425
Over 1000 persons per day	\$525

Additional fees may be assessed for very large events to cover various logistics and Park District costs.

Staff costs will be charged to hold a special event in any Champaign Park District facility or park to individuals and groups charging fees to produce revenues (concert, fundraiser, charity events, etc.).

Tent Permit Fee - \$35 per tent per day

Groups and individuals must have a permit to erect a tent. Location of tent and/or tents must be approved by Director of Operations or Maintenance Supervisor. Placement locations for tents, porta-potties, stages, etc., must be approved by the Champaign Park District".

## Showmobile:

~~\$200 refundable deposit to reserve 50% of estimated rental total due at time of reservation~~

A deposit of 50% of the estimated rental total due at time of reservation (the deposit applies toward the rental)

\$550 rental fee for one day

\$100 for show mobile staff (this starts the moment the stage leaves the shop until it returns to the shop) If additional staff is requested, additional fees will apply.

Additional charges may be added if additional equipment is needed.

\$400/day for large generator

\$35/day for sound equipment

\$35/day Showmobile Theatrical Lighting

## Movie Truck Rentals:

Includes movie screen, projector, and sound equipment

\$30 deposit (subtracted from the rental fee)

\$65 rental fee

+\$20/hr staff fee

**As of January 2022**

Field Name	Practice Rate	Game Rate	Supervisor	Lights
Dexter	\$20/2hrs	\$40/2hrs	\$12/hr	\$15/hr
Dodds 3-Plex	\$50/2hr <b>\$25/2hrs</b>	\$90/2hr <b>\$70/2hrs</b>	\$12/hr	\$15/hr
Dodds 4-Plex	\$50/2hr	\$90/2hr	\$12/hr	\$15/hr
Zahnd Little League	\$20/2hr	\$50/2hr	\$12/hr	\$15/hr
Zahnd Pony	\$20/2hr	\$60/2hr	\$12/hr	\$15/hr
Seaman	\$35/2hr <b>\$15/2hrs</b>	\$80/2hr <b>\$40/2hrs</b>	N/A	N/A
<del>Dodds Soccer</del>	<del>\$40/2hr</del>	<del>\$80/2hr</del>	<del>\$12/hr</del>	<del>\$15/hr</del>
Dodds Soccer 11v11	\$20/hr	\$40/hr	\$12/hr	\$15/hr
Dodds Soccer 9v9 or 7v7	\$12.50/hr	\$25/hr.	\$12/hr	\$15/hr.
Dodds Soccer 4v4	\$7.50/hr	\$15/hr.	\$12/hr	\$15/hr.

Baseball/softball fields are rented out in 2-hour increments. Seamen and Dodds Soccer are rented in hour increments with a 2-hour minimum.

Tournament fees are provided per request or contractual agreements may have different fees per the agreement.

**Dodds Tennis Center Fees**

Memberships

Individual (Ages 18-54)	R/\$50 NR/\$75
Family (2-4 members)	R/\$80 NR/\$120
Each additional family member	R/\$10 NR/\$15
Senior (Ages 55+)	R/\$30 NR/\$45
Full-time Students	R/\$30 NR/\$45
Rental fee for all the courts/tennis facility	\$100 per hour <b>\$150 per hour</b>

Permanent Court Time

M-F	18-week fee
7-9a	\$270 / <b>\$306</b>
9a-5:30p	\$306 / <b>\$342</b>
5:30-10p	\$342 / <b>\$414</b>

Weekends	18-week fee
All times	\$306 / <b>\$342</b>

Random Court Time (As of September 2021) Proposed Proposed

Time: M-F, 7a-5:30p, Member fee:	\$19/hour	<b>\$21/hour</b>	Guest fee:	\$21/hour	<b>\$23/hour</b>
Time: M-F, 5:30-10p, Member fee:	\$21/hour	<b>\$25/hour</b>	Guest fee:	\$25/hour	<b>\$27/hour</b>
Time: Sa-Su, All day, Member fee:	\$19/hour	<b>\$21/hour</b>	Guest fee:	\$21/hour	<b>\$23/hour</b>

**Sholem Aquatic Center Fees (May 2021)**

Daily Admission Fees	(R/NR)	<u>Proposed May 2022</u>
Individual	\$8/\$12	\$9/\$13.50
3 & under	Free	
Twilight Rate	\$6/9	
Active/Retired Military	\$6/9	
Friday Rate	\$6/9	
5 Punch Card	\$35/\$52.50	\$40/\$60
10 Punch Card	\$70/\$105	\$80/\$120

**Season Pool Pass**

**Season Pool Pass (May 2022)**

	Sale Price		Regular	
	Valid through	<u>Proposed May 2022</u>	Fee (R/NR)	<u>Proposed May 2022</u>
Individuals	\$86/\$129	\$90/\$135	\$98/\$147	\$106/\$159
Family of 2-3	\$160/\$240	\$175/\$260	\$188/\$282	\$204/\$306
Family of 4	<del>\$195/\$292.5</del>		<del>\$223/\$334.50</del>	
Family of 5	<del>\$230/\$345</del>		<del>\$258/\$387</del>	
Add family members	\$35/\$52.50	\$40/60	\$35/\$52.5	\$40/\$60
Senior (Ages 55+)	\$66/\$99	\$73/\$110	\$78/\$117	\$86/\$129
Replacement Fob	\$5/\$5		\$5/5	

50% off all pool passes on or after **7/11/22**

After-Hours Rentals at Sholem Aquatic Center (2022 season)

- “Ultimate Beach Party” (full-facility rental). Fee (R/NR): \$420/\$630 per hour **\$500/\$750**
  - “Surf’s Up!” (limited to the river and the three slides). Fee (R/NR): \$290/435 per hour **\$350/\$525**
  - “Summer Nights” (limited to the main pool and lap lanes). Fee (R/NR): \$230/245 per hour **\$250/\$375**
- Each has a minimum two-hour rental.

**Leonhard Recreation Center Fees (As of January 1, 2022)**

Annual membership rates

Non-walking infants are free

Individual (R/NR)	\$96/\$144	<b>\$110/\$165</b>
Family of 2 or 3 (R/NR)	\$192/\$288	<b>\$220/\$330</b>
Each additional family member after 3 (R/NR)	\$40/\$60	<b>\$45/\$67.50</b>
Senior Age 55+ (R/NR)	\$76/\$114	<b>\$85/\$127.50</b>
Replacement Fob Fee (R/NR)	\$5 per family member	

Monthly Option for LRC Memberships

MEMBERSHIP TYPE	R	NR
Individual	\$11 <b>\$12</b>	\$16.50 <b>\$18</b>
Family of 2-3	\$22 <b>\$24</b>	\$33 <b>\$36</b>
Additional Family Member	\$5 <b>\$5.50</b>	\$7.50 <b>\$8.25</b>
Senior	\$9 <b>\$10</b>	\$13.50 <b>\$15</b>

### Daily Admission Fee (As of January 2021)

For those without a membership, there is a \$6/\$9 (R/NR)

Daily Admission Fee, but a \$5/\$7.50 rate for military.

The daily admission fee includes the use of the indoor playground, walking track, open gym, and weight room.

### **Program Tree Fees (As of January 2022)**

A donation of \$250 **\$275** to the Champaign Parks Foundation, covers the cost of the tree, the installation by staff, and the maintenance of the tree for the duration of its life. An additional donation of \$200 will purchase a 9 x 5 cast bronze plaque to personalize the tree in the park.

### **Flower Island Fees (New fees will take effect in August 2021 for Summer of 2022)**

Flower Islands \$14.05 per square foot, beginning in August 2021.

\*\$13 per square foot for summer of 2021

### **Eddie Albert Garden Plots Fees (Beginning August 2021 for Summer 2022)**

Date	Location	Plot Size	Fee (R/NR)
8/1/21-10/28/22	Dodds Park	11' x 3' Raised	N/A \$15/\$20
8/1/21-10/28/22	Dodds Park	20' x 20' plot	\$30/\$45 \$35/\$50
8/1/21-10/28/22	Dodds Park	20' x 30' plot	\$40/\$60 \$45/\$65
8/1/21-12/31/22	Dodds Park	20' x 20' plot	\$40/\$60 \$45/\$65

### **Dog Park Fees**

~~Membership is for one calendar year (January 1 to December 31).~~

~~Fees are not pro-rated, with exception to midseason discount.~~

**Memberships are good for one year from date of purchase**

Dog (Resident): \$38 **\$41**

One Dog (Non-resident): \$57 **\$61**

Each Additional Dog: \$6

**Initial/Replacement Fob: \$10**

**Monthly Trial/Visitor Pass: \$10**

~~August 1 – November 30 memberships are discounted half price.~~

**Urbana Dog Park members can receive a CPD Bark District Membership for \$10. CPD Dog Park members can receive a UPD membership add on for \$10 as well.**

## Virginia Theatre Fees

### **Public Events:**

	<b>Current, effective 5/1/20</b>	<b><u>Proposed for 5/1/21 forward</u></b>
Touring Commercial Attraction	\$4,250.00 FLAT	
Touring Commercial Attraction Rehearsal	\$1,050.00 FLAT	\$1,000.00 FLAT
Local Commercial Attraction	\$3,250.00 FLAT	
Local Commercial Attraction Rehearsal	\$850.00 FLAT	
Not-for-Profit Event*	\$2,250.00 FLAT	
Not-for-Profit Event Rehearsal*	\$550.00 FLAT	

### **Private Events:**

Lobby Meeting, 30 or fewer attending	\$50.00 FLAT (2 hour max, single lobby use, no outside catering or drink service allowed)
Lobby Meeting, 31-100 attending	\$250.00 FLAT (4 hour max, single lobby use, outside catering/non-alcoholic drink service allowed)
Meetings in auditorium	\$1,950.00 FLAT (incl. lobby and stage use)
Photo Shoots (no stage use)	\$75.00 FLAT (2 hour max)
Private Party/Reception, East Lobby	\$250.00 FLAT (4 hour max, single lobby use)
Private Party/Reception, Mezzanine Lobby	\$300.00 FLAT (4 hour max, single lobby use)
Private Party/Reception, Front-of-House	\$1,000.00 FLAT (4 hour max, auditorium not included)
Private party, Stage	\$1,500.00 FLAT (incl. lobby use)
Private Screening (film rights not included)	\$1,000.00 FLAT (parties of 100 or fewer, no public promotion or ticketing allowed)

### **Marketing Fee:**

\$250 FLAT (brochure, website listing, social media & eBlast marketing)

\*Note that touring attractions booked into the Virginia Theatre by 501(c)3 non-profits and governmental agencies will be billed at the Touring Commercial Attraction rate.

### **Ticketing Fees:**

Box Office Staffing Fee:	\$750.00 FLAT
Restoration (Facility) Fee:	\$1.00 Per Paid Admission—inside ticket face value
Credit Card Fee:	Patrons charged by venue “on top” of ticket face value
Ticketing Fee:	Patrons charged by venue “on top” of ticket face value

### **Technical Fees:**

Standard Technical Package:	\$500.00 FLAT (incl. house lighting—3 color wash and select “specials”—plus power tie ins, basic stage microphone package, light console, sound console, and digital snake) [no change]
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House Sound (L-Acoustics KARA II flown line array, 10 boxes per side plus fill speakers and subs):

Touring Commercial Attraction \$1,950.00 FLAT

Local Commercial Attraction \$950.00 FLAT

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The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

**Not-for-Profit Event\***

**\$500.00 FLAT**

**Intelligent Lighting:**

**\$45.00 FLAT (per Martin MAC Aura) or \$95.00 FLAT (per Martin MAC Quantum Profile) plus stagehand time**

**Projection Systems:**

**\$350.00 FLAT (includes either Christie 4K Digital or twin Norelco AA 35mm projectors) plus stagehand time [no change]**

**Theatrical Hazer:**

**\$50.00 FLAT plus haze fluid [no change]**

**Spot Light:**

**\$125.00 FLAT (per fixture – Robert Juliat Topaze model) plus stagehand time**

\*Note that touring attractions booked into the Virginia Theatre by 501(c)3 non-profits and governmental agencies will be billed at the Touring Commercial Attraction rate.

**STAGE HANDS**

The Virginia Theatre has an Agreement with I.A.T.S.E. Local No. 482 and will make final determinations on union stagehand requirements at the following rates:

	<u>Straight</u>	<u>Overtime</u> (After 8 hrs/Sundays/Holidays)
High Riggers	\$34.00	\$50.00
Truck Loaders	\$30.00	\$45.00
Stagehands/Wardrobe	\$24.00	\$34.00
Performance/Rehearsal	\$85.00	\$125.00

**Resident/Non Resident Fees**

Residents living within the boundaries of the Park District regularly support park facilities and programs through property taxes. People living within the Champaign and Urbana Park District boundaries pay the “resident (R)” fee. Persons residing outside these districts will pay 50% more than the resident rates – “non-resident (NR)”. Fees charged for programs are used to offset part of the costs for special instructors, facility costs and program supplies.

Non-resident fees at 50% for all programs over \$100. Any program costing over \$100 would have a maximum non-resident fee of \$50.

**Program Fees**

Program fees and concession fees are based on the Park District’s Revenue Policy. All programs and concession fees must be approved by the Executive Director.

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**The mission of the Champaign Park District is to enhance our community’s quality of life through positive experiences in parks, recreation, and cultural arts.**



2022-2027 ~~2021-2026~~-CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
ADA General Projects	293,000	22,000	-\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$1,890,000		Addressing accessibility issues in parks & facilities. Reduced to cover the amount of ADA funds used in the operating budget for portable toilets. Increased from prior year when contract re-bid.
Dog Park Improvements Bark District Shade Structures moved from 2021 to 2022	0	22,500	\$22,500 15,100	\$45,000 20,000	\$22,000				89,500 85,100	4	Install shade structures at the Champaign Bark District. Added amount to delayed column to represent future sidewalk/fence improvements to consider.
Bi-Centennial Project CARRY OVER Project #190003 CUSR New Location Space	95,000,800,000	5,000 87,500	100,000	-	-	-	-	-	887,500	1	Remodel of BiCentennial Center for new CUSR location space

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
<b>Carry Over Project #190006 Greenbelt Bikeway Trail #190006 Connection Path</b>	715,500	20,000	735,500	-	-	-	-	-	735,500	1	FY19-Design A/E- Schematic design-work is in progress during FY18 with additional information being gathered by all parties involved with this project.
<b>Contingency -5% of 'new' revenues</b>	50,000 45,000	-	50,000 86,000	-70,000 78,000	75,000 60,000	75,000 67,000	-75,000	-75,000	420,000 326,000		Contingency for unexpected expenditures related to capital items- Calculated at 5% of the total capital by year.
<b>Equipment Replacement - Rolling</b>	15,000	100	15,100 45,000	15,000	115,000 80,000	100,000	50,000	25,000	320,100 305,000	18	Replacement of rolling equipment (excludes vehicles).
<b>Rolled into Recurring Maintenance - Facilities - General Flooring</b>	30,000	14,000	-	25,000	-	20,100	-	-	89,100		General Flooring Replacement throughout the Park District.
<b>Rolled into Recurring Maintenance - Facilities - HVAC</b>	130,000	100	335,000	25,000	25,000	25,000	25,000	-	565,100		HVAC Replacements FYE20 Springer, FYE2021 \$280,000-VT and \$55,000 for

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
Replacements											Douglass Community Ctr
Fitness Equipment Replacement (Ellipticals)	-	-	19,500	-	-	-	-	-	19,500		Replacement of 3-elliptical machines.
Non-Rolling Equipment Plan Flower Staging Area (Operations)	33,300	17,000 7,000	-50,300 -	-	-				50,300 40,300	8	Replacement of wooden units which are beginning to deteriorate and need repair. These are not part of the proposed operations expansion project. Add shade cloth system as well for \$7,000 estimate.
Non-Recurring Projects	60,000	13,500	73,500	53,500					127,000	7	
LRC Utility Access Drive off of Kenwood Rd.	41,000 <del>40,000</del>	3,000 2,600	44,000 -	-	-				42,600	2	Provide paved access to west mechanical rooms.
Martens Center estimate only	4,000,000 <del>\$7,000,000</del>		7,000,000 5,279,536	4,082,107					9,279,536	1	Martens Center Capital Dev.

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
<del>Human Kinetics Park Martens Center Outdoor Park Improvements (OSLAD Grant with 50% match) awarded February 2019</del>	<del>375,000</del> <del>704,000</del>	25,000	400,000						400,000 729,000	1	Outdoor Park Improvements at Martens Center. Projected to spend \$71,000 under existing A&E contract by 4/30/20.
<del>Outdoor Basketball / Volleyball Court Replacement Plan</del>	50,000	100	<del>-50,100</del> 460,000	160,000 50,000	50,000 -	110,000	50,000	-99,000	519,100 420,400	9	Refurbishment or total replacement of hardcourt surfacing for basketball courts.
<del>Outdoor Sports Lighting Replacement Plan</del>	50,000	0	<del>480,100</del> 50,000	175,000 50,000	175,000	300,000	60,000	<del>450.00</del> 0	1,215.0 0 798,200	11	Outdoor Lighting Replacements at various Parks. FYE2025 has a plan to convert lights to LED, but no cost estimate was provided by Staff. FYE2024 is to relamp Dodds 4-Plex lights.
Parking Lot Refurbishment				240,000		160,000	140,000		540,000	12	Refurbishment of parking lots as determined by the Parking

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
											Lot-Condition Assessment
<u>Moved into Recurring Maintenance - Parks Parks - Parkland Way replacement of sections</u>	100,000	100		100,000	-	100,000	-	-	300,100		Replace sections of Parkland Way.
<u>Moved into Recurring Maintenance Parks Parks - Seal Coating/Line Striping Parking Lots</u>			46,000	55,000	30,100	32,100	-	-	175,500		Recurring maintenance and repairs exceed \$20,000 therefore included in capital.
<u>Playground Replacement</u>	200,000	100	200,100 100,000	200,000 220,000	200,000 160,000	200,000	200,000	-200,00 0	1,200.1 00 990,100	13	Playground Replacements
<u>Prairie Farm Development</u>	-	15,000	430,100	-	-	-	-	-	445,100		Schematic design work for Prairie Farm Development.
<u>Recurring Maintenance - Facilities</u>	1,260,000	53,000	1,313,000	90,000	71,100	65,200	59,000	45,200	1,643.5 00	15	
<u>Recurring Maintenance - Parks</u>	100,000	137,000	237,000	263,000	134,210	241,400	127,200	233,200	1,236.0 10	16	

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
<b>Recurring Maintenance – Sports</b>	0	45,000	45,000	75,000	35,000	39,000	27,000	38,000	259,000	17	
<b>RISK Risk Management Improvements &amp; Updates Partial rollover of \$27,130 from Project #190009 in FYE2019.</b>			35,000	35,000	35,000				167,130		Security camera equipment & wiring installation/upgrades (Tort Fund). Of the total project \$27,130 is carryover from the prior year. Also includes controlled access for the Park District to provide better security entering facilities to be implemented gradually and includes AED replacements for remaining 9 facilities.
<b>Roof Replacement Plans at various facilities</b>	0	0	0,600,000	28,000	178,000	100,000	45,000	15,000	338,000	19	-FY21 Dodds Tennis Center Delayed to FY22 to get better estimate of scope of project.

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
<b>Rolled into the Shoalem mechanical line below Shoalem - Lazy River / Splash Painting</b>	-	-	-	58,000	-	-	-	-	58,000	20	Repainting of lazy river and splash areas.
<b>Shoalem Mechanical Improvements Plan Replacements</b>	57,000	45,000	-102,000	-58,000	-50,100	-25,000	-49,600	-27,000	291,700 50,100	20	Replacement of 3 filter baskets sections.
<b>Rolled into shoalem mechanical line above Shoalem Shade Cloth Replacements</b>	-	-	20,000	-	-	-	-	-	20,000	20	Replacement of existing deteriorating shade structures as needed
<b>Spalding Park Improvements Design &amp; Construction, Paths, Lighting and Playground Replacement (Partial grant funded)</b>	668,000	26,100	694,100	-	-	-	-	-	694,100	1	Delayed project from FYE2019 for lighting, paths and playground replacement, which was originally purchased in 1996 and has been in need of replacement, but put on hold. Spent \$24,500 on the partial path from parking lot to

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Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
											dugout; balance to occur in FYE2024.
<u>Rolled into Recurring Maintenance Sports Scoreboard Replacement (s)</u>	16,000	-	-	11,000	-	-	-	-	27,000		Scoreboard Replacements at various facilities/Parks to include 2 scoreboards at Zahnd Park (FY21) and 2 scoreboards for Douglass Gym (FY23)
<u>Rolled into Recurring Maintenance Sports Soccer Goal Replacements - Dodds Soccer</u>	14,000	-	14,000	14,000	-	-	-	-	42,000		Replace various size goals at Dodds Soccer fields based on condition at time of replacement
<u>Technology Annual and Non-Recurring Projects Telephone System Replacement</u>	-	-95,000	95,000 100,000	-100,000					195,000 100,000		Complete replacement of phone system and equipment for all facilities. Project moved out one year to FYE2022
<u>Tennis Center Backdrop Replacement</u>	-	-	40,000	12,000	-	-	-	-	22,000		Replacement of backdrops and court dividers.

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Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
Tennis Center Ceiling Fans Court Fans (2)	14,000	0	-14,000	-	-	-	-	-	14,000	1	Replacement of under-sized units. Used the \$70,000 originally slated for these fans for the lighting replacement. Then modified the type of fans to replace with smaller ones once the lighting is switched out from halogen to LED.
Tennis Court Improvement / Replacement	481,000 589,000	100	481,100	100,000	70,000	150,000	300,000	30,000	1,131,100 1,209,400		Outdoor tennis court replacements either via refurbishment or total renovation. FY2021 will be a complete overlay to Lindsay Tennis Courts (8 in total). FY2023 increased from 22K to \$100K; FY2025 increased by \$105,000 for Hessel

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Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
Toalson Park Sidewalk & Earthwork Carry Over from FYE2019 Project #190014	34,440	100	34,540						34,540	2	Rolled over balance of project to complete in FYE2021.
Trail and Park Path Additions	50,000 <del>145,000</del>	100	50,100 <del>81,500</del>	300,000	80,000 <del>52,000</del>	80,000 <del>264,000</del>	80,000	150.00 <del>0</del>	740,100 <del>842,600</del>	26	Annual addition/updates to trails and park paths. Flipped amount originally budgeted for FYE2022 to FYE2021 to allow for application of an ITEP grant through the department of transportation to perhaps cover the North Champaign Trail project. Next grant cycle will not be open until next year.
Trailer Purchase for use with animals at Prairie Farm	6,000		6,000						6,000	2	

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MARKED UP VERSION FROM PRIOR YEAR 2021-2026 CIP

Project Name	Amount included in FYE2022 Capital Budget	Amount included in FYE2022 Operating Budget	2022	2023	2024	2025	2026	2027	-Totals All Years	Appendix B Project Details Refer to Page Number Below	Column will be deleted as Appendix B will have this information DESCRIPTION OF PROJECT
Vehicle Replacement (entire District)	99,000	100	99,100 450,000	98,000 493,000	160,000 180,000	180,000 478,000	178,000 80,000	-80,000	795,100 861,100	25	Vehicle Replacement(s)
Virginia Theatre (VT) Orchestra Pit Cover	-	-	-	-	-	-	-	-	400,000		Custom-designed solid wood cover for the orchestra pit
Virginia Theatre Tuckpointing & Fire Escape Masonry Restoration the remainder of facility not completed in FYE2020	150,000	-0	-150,000	360,000	-	-	-	-	150,000 360,000	1	Masonry resoration work of remainder of Virginia Theatre exterior. Projected delayed to FYE2023.
Virginia Theatre Wayfinding Signage Study		18,000	18,000						18,000	2	
	<u>11,954,770</u>	<u>525,300</u>	<u>12,480,070</u>	<u>7,189,607</u>	<u>1,770,410</u>	<u>2,725,600</u>	<u>1,790,800</u>	<u>1,817,400</u>	<u>27,773,857</u>		

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CIP 2022-2027 Funding Sources

CIP Expenditures by FYE

Funding Source	2022	2023	2024	2025	2026	2027	Totals All Years
Gen, Rec, Museum	\$495,800	\$475,000	\$306,210	\$417,400	\$291,200	\$408,200	\$2,393,810
04 Liability	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$210,000
09 Paving & Lightng	\$71,000	\$186,000	\$76,100	\$180,100	\$65,000	\$168,000	\$746,200
15 CUSR (ADA CPD only)	\$415,000	\$315,000	\$315,000	\$315,000	\$315,000	\$315,000	\$1,990,000
16 Capital Improvement	\$2,017,761	\$596,500	\$158,100	\$898,100	\$1,004,600	\$741,200	\$5,416,261
22 Bond Proceeds	\$1,124,300	\$1,200,000	\$800,000	\$800,000	\$0	\$0	\$3,924,300
24 Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25 Park Development	\$668,000	\$0	\$0	\$0	\$0	\$0	\$668,000
26 Trails and Pathways	\$50,000	\$300,000	\$80,000	\$80,000	\$80,000	\$150,000	\$740,000
27 Martens Center (includes Foundation) & HK Park	\$7,400,000	\$4,082,107	\$0	\$0	\$0	\$0	\$11,482,107
98 Foundation	\$203,209	\$0	\$0	\$0	\$0	\$0	\$203,209
	<u>\$12,480,070</u>	<u>\$7,189,607</u>	<u>\$1,770,410</u>	<u>\$2,725,600</u>	<u>\$1,790,800</u>	<u>\$1,817,400</u>	<u>\$27,773,887</u>

DISTRICT Sources of Funds

Rollover of Balances by Fund	Funds Available, 5/1/2021	Revenues	Expenditures	Projected Ending Fund Balance, 4/30/2022
Gen, Rec, Museum	\$11,981,068	\$825,300	-\$495,800	\$12,310,568
04 Liability	\$514,898		-\$35,000	\$479,898
09 Paving & Lightng	\$285,232	\$95,000	-\$71,000	\$309,232
15 CUSR (ADA CPD only)	\$786,704	\$415,000	-\$415,000	\$786,704
16 Capital Improvement	\$2,233,708	\$845,000	-\$2,017,761	\$1,060,947
22 Bond Proceeds	\$1,793,647	\$1,195,200	-\$1,124,300	\$1,864,547
24 Land Acquisition	\$1,136,941	\$100,000	\$0	\$1,236,941
25 Park Development	\$1,112,736	\$447,000	-\$668,000	\$891,736
26 Trails and Pathways	\$431,970	\$300,000	-\$50,000	\$681,970
27 Martens Center (includes Foundation) & HK Park	\$11,106,653	\$280,000	-\$7,400,000	\$3,986,653
98 Foundation	\$240,809		-\$203,209	\$37,600
	<u>\$31,624,366</u>	<u>\$4,502,500</u>	<u>-\$12,480,070</u>	<u>\$23,646,795</u>

\*District sources does include the Martens Center funds held at the Foundation in total

FOUNDATION Sources of Funds

Foundation Funding	Funds Assigned to 2022 Capital
Dog Park	\$3,209
Martens Center	\$4,726,869
Virginia Theatre	\$200,000
	<u>\$4,930,078</u>



CHAMPAIGN  
PARK DISTRICT

# Annual Capital Projects

## FY22-FY27







## Capital Projects FY22 Carryover Projects from FY 21

The following projects were approved in FY 21 and will not be completed by April 30, 2021, request is to move these projects to FY 22.

Carryover Projects	2020-21	2021-22	Description	Notes
Martens Center	\$3,000,000	\$7,000,000	40,000 sq. foot community center with a gym, innovation center, walking track, multi-purpose rooms, sound/video studio, group fitness rooms, kitchen, game room, and play room.	\$250,000 Capital Grant through the boys and girls club, LWCF grant and various donations. Waiting for the final approval for the \$250,000 Capital Grant. Received the \$120,000 LWCF Grant.
Human Kinetics Park	\$500,000	\$400,000	Development of a 10-acre park with sports fields, sport courts, playground, garden, shelter, water playground, and an 8-foot path.	OSLAD grant for \$400,000 and \$100,000 in donations and sponsorships. OSLAD grant deadline is May 2021.
Spalding Park Improvements		\$694,100	Improvements include lights, path, playground, shelter, and fitness equipment	\$347,000 OSLAD Grant, evaluating options on renovating he tennis courts. OSL:AD deadline is May 2022.
Lindsey Tennis Courts Improvements		471,000	Renovation of 8 tennis courts.	Used by both Unit 4 high schools and one of most used courts for open play and lessons
Bi-Centennial Project	\$700,000	\$100,000	Improvements to the old Leonhard Recreation Center for CUSR and other CPD programs.	\$100,000 Capital grant from the state through Scott Bennett. Waiting final approval from DCEO for \$100,000.
Greenway Bikeway Trail		\$735,500	Making the connection between Kaufman and Heritage Parks.	\$200,000 grant through the state bike path grant. Bike Path Grant deadline is May 2022.
Virginia Theatre HVAC		\$1,300,000	New HVAC system and life-safety improvements	\$750,000 Museum Grant Waiting final approval of the Museum Grant.
Virginia Theatre Tuckpointing & fire escape		\$150,000	East outside wall of the Virginia Theatre will be tuckpointed and the fire escape will be updated.	Project approved to be done while the VT is closed for COVID and construction
Flower Staging Area		\$40,300	Horticulture staff developing an improved staging area for flowers,	Project will help reduce costs of flowers as we can grow more of our own flowers.
Parkland Way Improvements		\$100,000	First phase of improving the condition of Parkland Way with new concrete.	\$100,000 towards the project every other year but we held off on the project in FY21
Tennis Center Ceiling Fans		\$14,000	Adding ceiling fans to the tennis court area.	Tennis Center does not have air conditioning.

Toalson Park Turf improvements		\$34,540	Additional leveling and improving the drainage in Toalson Park, also seeding the new improved area.	Removed the hill, now working towards an open play area that is level with good turf coverage.
Trailer purchase for use with animals at Prairie Farm		\$6,000	Purchase of trailer for use at Prairie Farm	Approved in FY20 but with pandemic, was carried over to FY21.
LRC Utility Access Drive off Kenwood Road		\$44,000	Provide paved access to west mechanical rooms by adding a service drive off of Kenwood Road.	Total project amount includes \$3,000 for professional fees.
Virginia Theatre Wayfinding Signage Study		\$18,000	Develop schematic designs for wayfinding signage at the theater to include signage options for the building's exterior, lobbies, restrooms, auditorium, and back stage areas.	Will include plans to address deficits in ADA signage throughout the building. Some portion of project may be covered by ADA funding.



## Technology Annual and Non-Recurring Projects

Non-Recurring Projects are those that are single projects that are new projects or not part of routine replacements. This also includes the annual funds set aside for technology hardware replacements. As the totals vary by project, the line item will appear in the capital budget if it is \$10,000 or more; otherwise line item to be part of the operating budget for the specific facility.

Item	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Notes
Technology	Replace existing server, Replacing computers, servers						
Server Phone System		New District wide phone system					
Copier Replacement	Replacing 3 copiers						
Network Upgrades	Updating the Network in Douglass Center, Douglass Annex and Bresnan	Network lines for new phone system					
<b>TOTALS</b>	<b>\$95,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Notes:

- Priorities will be assessed annually and results from Facility and Parks Report Cards will be considered.
- Projects include in-house work as well as contracted work.



## Capital Projects Dog Park Improvements Plan

With controlled access added dog park membership has rapidly increased and revenues have nearly tripled compared to the prior year. Additionally, we are about to extend our lease with the Sanitary District to a 30-year lease. Staff feel with the high usage and increased revenue upgrades are needed to the park.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Requested</b>	Dog Park Shade Structures with sidewalk access (Phase 1 - \$22,500)	Fencing with multiple entry points for rotation – replaces temp fencing (\$45,000)	Dog Park Shade Structures (Phase 2 - \$22,000)			
<b>Total Amt.</b>	\$22,500	\$45,000	\$22,000			
<b>Notes</b>	Shade structures with seating is frequent request of patrons. Trees have been planted but are slow growing due to tough site conditions. To be installed by Staff. Phase 1 includes 1 shade structure in each dog area with sidewalk.	Evaluate use of the dog park after the pandemic before adding additional features.	Phase 2 adds multiple small shade structures to cover more area in the large dog park area.		--	

Additional plan notes:

1. Staff plan to add agility/play features through the regular budget and or available foundation funds as well to add to the user experience.
2. Staff plan to plant additional trees and work on turf improvement, but proper pathways and fencing with rotating entry ways will improve turf conditions as well.



## Capital Projects

### Dodds Softball Complex – Artificial Turf Infields

Staff propose renovating the Dodds Softball complexes to include artificial turf infields. The industry is quickly changing and artificial turf is becoming the new norm. Collegiate and High School fields are rapidly replacing natural turf with artificial turf and private complexes and Park Districts are following suit. In fact, Unit 4 is transitioning to all turf fields starting with the recent turf field at Spalding and Unity High School converted their baseball and softball infields to turf in 2019. Many opt for full field conversions, but some choose to turf only the infields to reduce project costs. Staff recommend turfing the infields and maintaining natural grass outfields, starting the with 4 Plex and then adding the 3 Plex after a year of evaluation. Artificial turf infields would be advantageous for the Champaign Park District for the following reasons:

- Drastic reduction in rainouts for leagues, programs, rentals, and tournaments
- Capture previously lost revenue for canceled programs/rentals
- Increased revenue due to expansion of leagues, programs, rentals, and tournaments and reductions of cancellations
- Improved customer satisfaction in our leagues and programs as one of our top complaints is cancellations due to rain
- Turf expands the playable season start time from mid-April to early March allowing us to elongate leagues or add leagues and programs to better serve our community and increase revenue
- Allows the Park District to maintain a high level of excellence in facilities and programs/leagues
- Increases practice time, rental time, and program time as turf allows for continuous play due to less field preparation needs
- Local baseball/softball teams will be able to get onto fields in early March, which is always a high demand, but often not feasible for dirt infield
- Ability to program the fields all day, which is a major challenge with dirt infields and the necessary preparation and turn over time between same day programming
- In the summer time we can run day time programs/camps and turn around and offer night leagues
- Reduces the burden and time needed for field preparation, allowing staff to be utilized in other necessary capacities
- Reduction of overtime needs for the ball field crew
- Tournaments and rentals can be scheduled earlier with confidence as we have not typically scheduled April tournaments due to weather concerns
- Local travel baseball and softball teams will be able to play more regularly and stay local for tournaments as we host more tournaments
- Turf is more attractive to renters and tournament hosts due to the reduction in rainout/cancelation potential
- Without turf we will lose a part of the market share to Rantoul due to the desire to play on turf and the close proximity, resulting in a loss of tourism dollars to Champaign
- With turf we will not only be able to maintain our tournaments, but also expand tournaments during unplanned programming times
- Great test for future sites like Dodds Soccer

Staff received numerous estimates and project the following costs. It would be most cost effective to do all 7 fields at one time, saving \$65,000-75,000 according to quotes, but staff recognize the large commitment and propose we start with the 4 Plex first since it already has LED lights and then renovate the 3 Plex after evaluating the success and financial results of the 4 plex project.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Requested</b>		Dodds 4 Plex Infield Turf (\$700,000)  Turf Field Equipment (\$15,000)	Evaluate 4 plex success and financials	Dodds 3 Plex Infield Turf (\$550,000)		
<b>Total Amt.</b>		\$715,000		\$550,000		

Notes:

1. Rubber infill will need to be replaced about half way through the life cycle of the turf field (between year 6 and year 7) at \$5,000 per field for a total of \$20,000 in FY 27/28 or 28/29 for the 4 plex.
2. With the completion of the 4 plex field mix and chalk orders can be reduced by roughly \$5,000 per year.
3. Research shows that switching to turf will not decrease overall maintenance costs drastically, but will decrease maintenance time for staff, increase safety for players, and increase programming and revenue to offset renovation costs.
4. The infields would need to be replaced every 10-12 years, but comes with an 8-year warranty depending on the purchased product. Replacement costs are hard to predict due to forecasting costs 10-12 years out, but will be reduced due the infrastructure already being place. One reference we got said replacement costs would be 50-60% less than original construction.





## Capital Projects Non-Recurring Projects

Non-Recurring Projects are those that are single projects that are new projects or not part of routine replacements. As the totals vary by project, the line item will appear in the capital budget if it is \$20,000 or more; otherwise line item to be part of the operating budget for the specific facility.

Item	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Notes
<b>Springer Cultural Center Drainage</b>	Drainage Engineering Study/Plan \$6,000	Drainage Correction Construction \$Unknown					
<b>Dodds 4-Plex Fencing</b>	Overhangs /backstops \$60,000						
<b>Douglass Fencing</b>	Community Meeting	Neighbor chain link \$50,000					Pricing is very rough estimate
<b>Office Renovations</b>	Operations \$2,000 Hays \$2,000 Bresnan Server Room \$3,500						
<b>TOTALS</b>	<b>\$73,500</b>	<b>\$53,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Notes:

- Priorities will be assessed annually and results from Facility and Parks Report Cards will be considered.
- Projects include in-house work as well as contracted work.



## Capital Projects Non-Rolling Equipment Plan

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Flower Staging Area \$40,300 Hitch Mount Leaf Vac \$5,000 Floor Cleaner \$5,000	--	--	--	--	--
<b>Total Amt.</b>	\$50,300	--	--	--	--	--
<b>Notes to Business Office</b>	Flower Staging redlined from previous year. Floor cleaner is new for Bicentennial Center	--	--	--	--	--

Additional plan notes:

- None



## Capital Projects Outdoor Basketball/Volleyball Court Replacement Plan

The District has a variety of asphalt and concrete basketball courts. Courts vary in size and number of goals.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Washington Park (1 court)	Clark (1 court) \$50,000  Douglass Resurface 2 Courts (\$110,000)	Powell (1 court)	Muliken (1/2 court) Turnberry Ridge (1/2 court)	Scott Park (1 court)	Hessel Volleyball (2 courts)
<b>TOTALS</b>	\$50,000	\$160,000	\$50,000	\$110,000	\$50,000	\$99,000
<b>Notes for Business Office.</b>	JD added Washington	Clark originally budgeted in 19/20. Moved to 22/23		Moved Scott out to next year. Moved Muliken and Turnberry from previous year.	Moved Scott from previous year.	

Notes:

- Clark Park put on hold to plan bigger area that includes playground, tennis, ADA, etc.

## Outdoor Basketball Court Surfaces

The following is the suggested replacement schedule for the district's outdoor basketball court surfaces. Each project will include removal of the existing surface, excavation of sub-grade, installation of a new concrete surface, court striping, and new poles, backboards and rims. Barring unforeseen circumstances, each new surface should last 20 years.

<u>Location</u>	<u>Last Reconstruction</u>	<u>Capital Plan Year</u>
Clark Park (1 court)	1990/91	2018/19
Washington Park (1 court)	1988/89	2019/20 On hold by Exec. Director
Detention Basin (1 court)	1992/93	2019/20 On hold by Exec. Director
Powell Park (1 court)	1993/94	2020/21
Mulliken Park (1/2 court)	2006/07	2026/27
Turnberry Ridge Park (1/2 court)	2006/07	2026/27
Scott Park (1 court)	2009/10	2029/30
Toalson Park (1/2 court)	2009/10	2029/30
Sunset Ridge Park (1 court)	2011/12	2031/32
HK Park (1 court)	2014/15	2034/35
Eisner Park (1 court)	2014/15	2034/35
Glenn Park (1/2 court)	2014/15	2034/35
Wesley Park (2 courts)	2015/16	2035/36
Beardsley Park (1 court)	2016/17	2036/37
Douglass Park (2 courts)		
Hazel Park (1 court concrete)	2017 (actual year)	2037/38
Commissioners Park (1/2 court concrete)	2019	
Henry Michael Park (1/2 court concrete)	2019	
Spalding (1 court concrete)	2019	
Hessel Park Volleyball (2 courts)	Unk.	

Centennial Park (located on Dexter Field parking lot; to be moved as off as part of park master plan)



## Capital Projects Outdoor Sports Lighting Replacement Plan

All projects listed below are replacements of existing lighting. We submit the following replacement plan for the budget.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Hessel Tennis, VBall, & Pickleball Courts	Dexter Field Replacement of existing wooden poles and HID fixtures	Dodds Soccer Fields 7 and 10	Zahnd baseball fields (2)	Spalding Tennis	Dodd's 4-plex
<b>TOTALS</b>	\$50,000	\$175,000	\$180,000	\$300,000	\$60,000	\$450,000
<b>Notes to Business Office</b>	--	--	--	--	May be completed jointly with Unit 4	--

Additional plan notes:

- This replacement plan includes LED lighting on outdoor athletic sites only.





## Capital Projects Parking Lot Refurbishment Plan

Asphalt parking lot life expectancy is 20 to 25 years dependent upon use and maintenance. Routine maintenance includes sealcoating and crack filling which will be paid for from the Sealcoating and Striping capital budget line. Concrete parking lots generally have a 20 to 30 year lifespan dependent on use and weather conditions. This plan was newly added in FY 20/21.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	None Requested	Centennial Lot L – Prairie Farm West. Expand lot and start over new. Centennial Lot M – Prairie Farm East Mill and new asphalt.	See Dog Park Improvement Plan	Hessel A – Pavilion Horseshoe. Milled and Back to asphalt	Centennial A – Operations North Lot. West strip only shared access with fire dept. Change from asphalt to HD concrete.	--
<b>TOTALS</b>	\$0	\$240,000	\$0	\$160,000	\$140,000	\$0
<b>Notes to Business Office</b>						

Additional plan notes:

- Priority areas were determined by the Parking Lot Condition Assessment.
- Sealcoating and striping allotted in different capital budget line.



## Capital Projects Playground and Outdoor Exercise Equipment Replacement Plan

The District owns 33 playgrounds, many with multiple features, and two exercise trails/pods. Our replacement rotation has been greater than 20 years per playground for the past several years. This plan begins a process to get us closer to replacement every 20 years. One or two playgrounds will need to be replaced each year to keep up with the need. Each project will include removal of the existing structure, excavation of site, installation of a new structure, and installation of the chosen surfacing. Playground replacement priorities will be evaluated each year and timing of replacement may be changed.

	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Zahnd Robeson Spalding	Millage Wesley	Clark Johnston	Davidson Mayfair	Robeson Meadows West Turnberry	Mullikin Prairie Farm
<b>TOTALS</b>	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
<b>Notes to Business Office</b>	Spalding rollover grant paid. Zahnd moved forward two years	JD moved Clark out one year. JD moved Wesley up from 24/25.	JD moved Clark from previous year. JD moved Mayfair out one year.	JD moved Davidson from three years earlier. JD move Mayfair from previous year. JD moved Robeson out one year. JD moved Wesley forward to 22/23.	JD moved Mullikin out one year. JD moved Robeson MW from previous year.	JD Removed Hazel from plan. JD moved Mulikin from previous year.

**Notes:**

1. Spalding costs not shown as they will be covered in the grant.
2. It has been agreed that one or two small pieces could be added to Dodds as needed on this schedule (not shown).

## Outdoor Playground Structures Inventory

<u>Install Year</u>	<u>Location</u>	<u>Surface</u>
1996	Spalding	Fibar
1998	Clark	Fibar
1999	Zahnd	Fibar
2000	Robeson	Fibar
2001	Millage	Fibar
2002	Johnston	Fibar
2002	Mayfair	Fibar
2003	Wesley	Fibar
2003	Davidson	Fibar
2003	Turnberry Ridge	Fibar
2004	Robeson M. West	Fibar
2005	Mullikin	Fibar
2007	Prairie Farm	Fibar
2007	Centennial	Poured in Place
2009	Scott	Fibar
2009	Toalson	Fibar
2010	Hazel	Fibar
2010	Dodds	Fibar
2011	Garden Hills	Poured in Place
2011	Sunset Ridge	Fibar
2011	Porter	Fibar and PIP
2014	Eisner	Poured in Place
2014	Douglass Playground	Poured in Place
2014	Douglass Exercise Equip.	
2014	Powell	Fibar
2014	Glenn	Fibar
2016	Hessel	Fibar and PIP
2017	Beardsley	Fibar
2018	West Side	Fibar and PIP
2018 (FA)	Commissioners	Fibar
2019 (SP)	Henry Michael	Fibar
2019 (SU)	Noel	Fibar
2019 (FA)	Morrissey	Fibar
2020 (FA)	Bristol Playground	Fibar
2020 (FA)	Bristol Exercise Area	PIP





## Capital Projects Recurring Maintenance - Facilities

Each year the District has several recurring maintenance needs, especially in areas of high use. As the totals vary by year, the line item will appear in the capital budget if it is \$20,000 or more; otherwise line item to be part of the operating budget for the specific facility.

Item	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Painting</b>	\$30,000	\$40,000	\$20,100	\$20,100	\$15,000	\$15,000
<b>Flooring</b>	Springer Rms. 106 and 107 \$18,000 Bicentennial Foyer \$5,000	Operations tile hall and breakroom and office carpet \$25,000	Bicentennial Center two offices carpet \$26,000	Springer stair tread and lower hallway tile \$20,100	Leonhard Upper Classroom \$10,000 Springer Rm. 104 \$9,000	Bicentennial Center Epoxy in two locations \$12,000
<b>HVAC</b>	VT \$1,200,000 (\$750,00 grant) Douglass CC \$60,000	\$25,000 Hays	\$25,000	\$25,000	\$25,000	\$25,000
<b>Notes to Business Office</b>	Increased VT. Public Museum grant awarded. Increased Douglass costs. Cost is only for air handler. Added Bicentennial foyer carpet.	--	Added Bicentennial carpet two offices	--	Springer request submitted by Springer staff.	Added Bicentennial epoxy flooring two places.

**Notes:**

- Priorities will be assessed annually and results from Facility and Parks Report Cards will be considered.
- Projects include in-house work as well as contracted work.
- Painting funds will be used for interior and exterior projects.
- All general flooring projects above are replacements of current flooring.
- Recurring HVAC requests are a new addition in FY 20/21. It will be used for heating, cooling, and air handling.



## Capital Projects Recurring Maintenance - Parks

Each year the District has several recurring maintenance needs, especially in areas of high use.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/2027
<b>Concrete</b>	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
<b>Roadway</b>	Patch \$6,000 Replace \$100,000 rolled over/red lined from 20/21	Patch \$6,000 Replace \$100,000	Patch \$6,000	Patch \$8,000 Replace \$100,000	Patch \$10,000	Patch \$8,000 Replace \$100,000
<b>Sealcoat and Striping</b>	\$25,000 Kaufman	\$40,000	\$30,100	\$32,100	\$15,000	\$20,000
<b>Playground Surfacing</b>	\$36,000	\$37,000	\$38,110	\$39,300	\$40,200	\$40,200
<b>Park Amenities</b>	\$30,000	\$40,000	\$20,000	\$22,000	\$22,000	\$25,000
<b>Notes for Business Office</b>	Seal coating reduced from \$46,000. Park sign budget merged into Park Amenities here on out.	Seal coating reduced from \$55,000.	--	--	--	--

### Notes:

- Priorities will be assessed annually and results from Facility and Parks Report Cards and ADA Transition Plan will be considered.
- Projects include in-house work as well as contracted work.
- All line items above address safety issues.
- General concrete will add, improve, or repair sidewalks, paths, parking areas, shelter flooring, hard courts, stairwells, and trails.
- ADA projects and repairs will be funded through the ADA budget line.
- Roadway Replacement is for Parkland way based on quote from Cross (Jan. 8, 2020). Replaces twenty-four (approx. 11 X 15 ft<sup>2</sup>) road panels per budget year noted.
- Prayer for Rain general maintenance was removed beginning FY 20/21 and will be added as needed in future years.
- Park Amenities include but are not limited to, benches, waste and recycling receptacles, signs, pet waste stations, picnic tables, water fountains, etc.



## Capital Projects Recurring Maintenance - Sports

Each year the District has several recurring maintenance needs, especially in areas of high use. Total costs will vary by year, but projects over \$20,000 will appear separately on the Capital Improvement Plan.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Sports Field Mix</b>	\$20,000	\$20,000	\$10,000	\$10,000	\$12,000	\$12,000
<b>Fencing</b>	\$25,000	\$25,000	\$25,000	\$15,000	\$15,000	\$18,000
<b>Scoreboards</b>	--	Douglass Gym (2) \$11,000	--	--	--	--
<b>Soccer Goal Replacement</b>		Dodds \$14,000 Dodds Lacrosse \$5,000	--	Dodds \$14,000	--	Neighborhoods \$8,000
<b>Notes to Business Office</b>	--	--	--	--	--	--

**Notes:**

- Projects include in-house work as well as contracted work.
- Sports field mix purchase includes infield and warning track mixes. Dexter most likely a priority in 2022.
- Fencing listed above are replacements of existing fencing. See CIP for larger fencing projects.
- Little League fields (with the exception of Zahnd) are not shown in this plan as fencing, scoreboards and field mix on those fields are the responsibility of Little League. Joe will discuss Little League field scoreboards with LL as a plan for the near future at Centennial LL fields needs to be discussed.





## Capital Projects Rolling Equipment Replacement Plan

Rolling equipment is evaluated annually for future replacement. This replacement plan is for non-vehicular rolling equipment.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Pull behind mower \$15,000	Mower \$15,000	Utility Tractor and attachments \$35,000 Wood Chipper \$25,000 Ballfield Mower \$55,000	Backhoe	Wide Area Mower	Utility Tractor and attachments \$25,000
<b>Total Amt.</b>	\$15,000	\$15,000	\$115,000	\$100,000	\$50,000	\$25,000
<b>Notes to Business Office</b>	Replace Land Pride pull behind mower. Moved utility tractor two years later. Reduced from \$45,000.	Replace 2002 Kubota 2560. Added mower. Cost stayed same.	Replace JD 1445 tractor with mower and blade. Moved utility tractor from two years previous. Replacement of Vermeer wood chipper. Replacement of Toro ballfield mower. Increased from \$80,000	Replacement	Replace Toro Groundsmaster 4000	Replace 2007 Kubota 5000.

Additional plan notes:

- Details on equipment can be found within the capital equipment inventory.



## Capital Projects Roofing Replacement Plan

Roofing projects have been a priority for the District for the past few years. In 2015, Garland began a review of roofing conditions throughout the District and developed a five-year plan for replacement priorities. This Capital Project Plan would complete Garland's recommendations in 2021/22.

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>		Dodds Tennis Center \$???	Prairie Farm Trolley and Craft Barns \$28,000 Operations Building existing prior to construction \$150,000	Douglass Annex	Zahnd concession \$22,500  Dodds 4-plex concession \$22,500	Dodd's 3-plex concession if not new roof by that time.
<b>Total Amount</b>		\$???	\$178,000	\$100,000	\$45,000	\$15,000
<b>Notes to Business Office</b>		JD moved DTC from 21/22. Orig. Garland est. \$450,000. Evaluating the cost by a certified roof contractor		Decreased from \$150,000	Moved Dodds 3 plex out two years since holes are getting fixed with renovation. Decreased from \$85,000	--





## Capital Projects Sholem Mechanical Improvements Plan

Funding is needed for replacement and improvement of mechanical equipment associated with the filter building at Sholem. The requested components are necessary for the health and safety of visitors.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Requested</b>	Body Slide Reseal (\$20,000) General Maintenance (\$25,000) Shade Cloth Replace (\$20,000) Kiddie Pool Shade (\$37,000)	General Maintenance (\$25,000) Lazy *River/Splash Painting (\$26,000) Intake Cover Replacements (\$7,000)	Raft Slide Reseal (\$20,100) General Maintenance (\$25,000)	General Maintenance (\$25,000)	Body Slide Reseal (\$22,000) Splash Intake Covers (\$2,600) General Maintenance (\$25,000)	General Maintenance (\$25,000) Splash Pool Intake Covers (\$3,000)
<b>Total Amt.</b>	\$65,000	\$58,000	\$50,100	\$25,000	\$49,600	\$27,000
<b>Notes to Business Office</b>	--	*Placeholder cost as of 1/11/20  Intake cover replacements = 166 total for Baby, Activity and Lazy River. Quote from Spear.	--	--	Possible larger regrout renovation in this year, but not requested in amount.	

Additional plan notes:

1. Water slides need to be recoated periodically to combat deterioration due to use, water and the elements.
2. The Virginia Graeme Baker Act of 2008 mandates the installation and regularly schedule replacement of pool drain covers in order to prevent entrapment.
3. Baby pool, activity pool and lazy river have mandatory 7 year intake cover replacements. Last replaced spring 2016. Total covers = 166.

4. Splash pool has a mandatory 15 year replacement. Last replaced in 2012. Total covers = 3.



## Capital Projects Tennis Court Replacement Plan

The District owns 25 outdoor tennis/pickleball courts over eight different parks and six indoor courts. Two types of improvements are considered. REFURBISHMENTS include crack filling, rectifying ponding issues, color-coating and line striping. Barring any unforeseen circumstances, REFURBISHMENTS should last eight years. RENOVATIONS are larger projects that include removal of existing, excavation of sub-grade, installation of new court, surface finish, striping and net poles. Barring unforeseen circumstances, each RENOVATION should last 25 years with proper REFURBISHMENTS. Courts should have a maximum of three REFURBISHMENTS before RENOVATION is necessary. Parentheses denote number of courts.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	Lindsay renovation (8) Hessel Pickleball Court \$10,000	Clark refurb. (2)	Sunset Ridge Refurb (1)	Hessel refurb. (5)	Dodds Tennis Center (6)	Morrissey Court Warranty Work (4)
<b>TOTAL</b>	\$481,000	\$100,000	70,000	\$150,000	\$300,000	\$30,000
<b>Notes for Business Office</b>	Carried over from 20/21. Will need gates replaced for ADA.	--	--	--	Indoor court surfacing	--

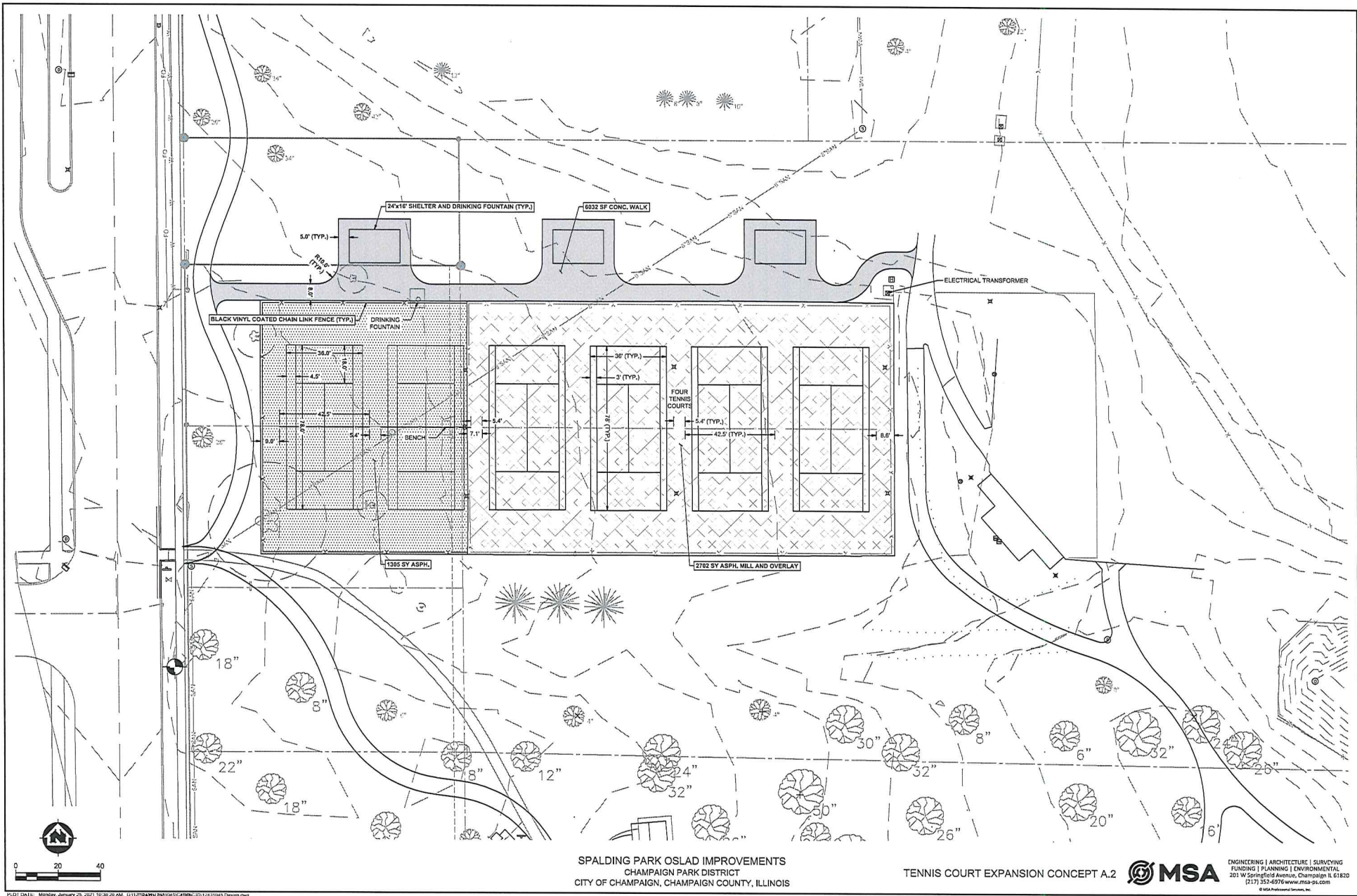
### Additional plan notes:

- Replacement of lighting, fencing and other infrastructure will be considered at time of RENOVATION, but may be budgeted separately unless noted.
- Hessel Pickleball court will be expanded into two (2) stand alone courts

**Champaign Park District  
Tennis Court Inventory**

<u>Location (# of courts)</u>	<u>Last Renovated</u>	<u>Last Refurbished</u>	<u>FY Refurb/Renov</u>
Sunset Ridge Park (1)	2011/12 (new)	N/A	19/20 Refurb.
Eisner Park (1 synth)	1990/91	2008/09	On hold by Ex. Dir.
Centennial Park (Lindsey) (8)	1997/98	2006/07 2013/14	20/21 Refurb.
Clark Park (2)	1996/97	2014/15	21/22 Refurb.
Hessel Park (4)	2004/05	2016/17	24/25 Refurb.
Hessel Park Pickle Ball (1)			TBD
Spalding Park (4)	1995/96	2008/09 2016/17	On hold by Ex. Dir. Renov. (Unit 4 Agreement)
Morrissey Park (4)	1994/95	2008/09 2015/16 2020	22/23 Refurb.





SPALDING PARK OSLAD IMPROVEMENTS  
 CHAMPAIGN PARK DISTRICT  
 CITY OF CHAMPAIGN, CHAMPAIGN COUNTY, ILLINOIS

TENNIS COURT EXPANSION CONCEPT A.2



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## Capital Projects District-wide Vehicle Replacement Plan

The following is the suggested replacement schedule for the district's fleet vehicles. Barring unforeseen circumstances, fleet vehicles are replaced every 12 to 15 years, based upon age, repair history, mileage and appearance. The vehicle fleet is evaluated twice a year and changes to priorities may occur.

Fiscal Yr.	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Request</b>	#55 Bucket Truck (O)	#67 Truck (O) #39 Truck (O) #48 Truck (O)	#25 Mini Bus (R) #38 Truck (O) #65 Truck (O) #47 Truck (O)	#23 Box Truck (R) #27 Truck (O) #35 Truck (O) #18 Truck (O) #52 Truck (O)	#45 Stake Bed (O) #31 SUV (R) #12 Truck (O) #68 Truck (O)	#16 SUV (R) #29 Truck (O)
<b>TOTALS</b>	\$99,000	\$98,000	\$160,000	\$180,000	\$178,000	\$80,000
<b>Notes to Business Office</b>	Moved two vehicles to next year. Reduced amount from \$150,000	Moved two vehicles from previous year. Moved four vehicles to next year.	Moved four vehicles from previous year. Moved five vehicles to next year.	Moved five vehicles from previous year. Moved four vehicles to next year.	Moved two vehicles to next year. Moved four from previous year.	Moved two vehicles from previous year.

### Additional plan notes:

- All vehicles listed above are replacements.
- Although specific vehicles are suggested for replacement, the entire fleet will be evaluated twice a year and changes will be made based on need.
- For specific vehicle make and model, please refer to Vehicle Inventory.





## Capital Projects Trail and Park Path Additions

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Trail/Park</b>	North Champaign Trail	Pipeline Trail / Porter Park	Greenbelt Bikeway	Greenbelt Bikeway	Powell Park	Hazel Park
<b>Project</b>	Construct final trail segment west of Gordon Food Service Store.	Installation of bridge over Copper Slough connecting the Pipeline Trail and Porter Park.	Crosswalk improvement to connect Heritage Park and Dodds Park across W Bradley Ave	Crosswalk improvement to connect Kaufman Park and O'Malley's Alley Trail across W Springfield Ave	Expansion of internal paths including linking existing connections to city sidewalks.	Expansion of internal paths linking to city sidewalks.
<b>Cost Estimate</b>	\$50,000	\$300,000	\$80,000	\$80,000	\$80,000	\$150,000
<b>Remarks</b>	Applied for IDOT ITEP Grant 2 Nov 2020. To date, notice of award has not been determined.	Applied for IDNR Bike Path Grant 16 Mar 2020. To date, notice of award has not been determined.	Recommendation of CPD <i>Trails 5 Year Action Plan</i> to improve safety of the street crossing. Will require City of Champaign coordination.	Recommendation of CPD <i>Trails 5 Year Action Plan</i> to improve safety of the street crossing. Will require IDOT coordination.	Recommendation of CPD <i>Internal Paths Study</i> to increase access to and within the park.	Recommendation of CPD <i>Internal Paths Study</i> to increase access to and within the park.