



## AGENDA

### SPECIAL BOARD MEETING REMOTE MEETING HELD VIA TELECONFERENCE

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster. (As permitted by Governor Pritzker's Executive Order 2020-07, 2021-05, and Public Act 101-0640)

**Citizens may participate in the zoom meeting by going to the following web address:**

<https://us02web.zoom.us/j/85482935175?pwd=YS9tcGIEWjNvK1IPZIBOeEszNE03Zz09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 854 8293 5175

Password: 094510

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 854 8293 5175, followed by the # symbol

Password: 094510, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, April 28, 2021, and sent to [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org).

**Wednesday, April 28, 2021  
5:30 p.m.**

#### A. CALL TO ORDER

**B. COMMENTS FROM THE PUBLIC:** *Comments must be limited to not more than three (3) minutes.*

#### C. NEW BUSINESS

1. Approval of a Resolution Establishing Authority for the Executive Director to Execute Change Orders  
Staff recommends approval of a resolution establishing the Executive Director's authority to execute contracts including change orders, amendments, and/or time extensions as it relates to specific projects approved by the Board for FYE22. **(Roll Call Vote)**
2. Approval of Bid for Replacing the HVAC System at the Virginia Theatre  
Staff recommends the awarding of this bid to the lowest bidder that meets all required specifications, Reliable Plumbing and Heating Company, Champaign, IL, at the total bid amount, including both alternates, of \$1,053,050.00 and requests the Board to authorize the Executive Director to enter into a contractual agreement for this work. **(Roll Call Vote)**
3. Approval of Merit Increase and Salary Class Adjustment  
Staff recommends approval of a merit increase of 2.5% or 3.0% for qualified full-time employees. Staff also recommends the Park Board approve the increases in classifications. **(Roll Call Vote)**

## Special Board Meeting

April 28, 2021

Page 2

4. Approval of the Park District FY22 Facility Fee Schedule  
Staff recommends approval of the Facility Fee Schedule for May 1, 2021 through April 30, 2022.  
**(Roll Call Vote)**
5. Approval of IGA with Champaign County Clerk for Election Boxes  
Staff recommends the Park Board approve the extension of the IGA with the County Clerk's office for the placement of ballot boxes in Centennial and Douglass Parks. **(Roll Call Vote)**
6. Approval of Accepting Contingency Request for Flooring at the CUSR Center  
Staff recommends accepting the Contingency Use for the flooring and allowing the Executive Director to enter into an agreement to complete the work for the total amount of \$12,396.00. **(Roll Call Vote)**

### D. DISCUSSION ITEMS

1. Board Policy Manual Updates
  - a. Family and Medical Leave Act Policy
  - b. Recording and Disposal of Closed Session Minutes Policy

### E. COMMENTS FROM COMMISSIONERS

### F. ADJOURN