

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
August 11, 2021**

The Champaign Park District Board of Commissioners held the Regular Board Meeting on Wednesday, August 11, 2021 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The twelve individuals identified below were physically present at the meeting. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVYKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, August 11, 2021 to be sent to the Executive Director of the Park District at: joe.deluce@champaignparks.org. There were no email comments or questions submitted by citizens for consideration by the Board.

Present in person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioner Barbara J. Kuhl, Treasurer Brenda Timmons, Joseph C. DeLuce, Executive Director, and Jarrod Scheunemann, Secretary and Assistant to the Executive Director.

Present electronically: Commissioners Jane L. Solon, Timothy P. McMahon, and Attorney Guy C. Hall.

Staff present in person: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Tammy Hoggatt, Director of HR, Risk and IT, and Steven Bentz, Director of the Virginia Theatre.

Staff present electronically: Dan Olson, Director of Operations.

Neil Strack and Brian Kesler from Architectural Expressions were present in-person at the meeting.

Jean Flood, a representative from the League of Women's Voters, Don Block, Hal, and Chris Rogan also attended the meeting electronically.

Call to Order

President Miller called the meeting to order at 7:00 p.m.

Presentation

Mr. Strack from Architectural Expressions presented pickleball complex site plans for three potential locations. These site plans included new options for pickleball courts at Zahnd Park or Seaman Field (Centennial Park), as well as an option of refurbishing existing tennis courts into pickleball courts at Parkland College. The total number of courts and upgraded amenities varied by location. Mr. Strack also shared cost estimates and a pros/cons list for each location as prepared by his firm and Park District staff.

Discussion and clarifications ensued related to site drainage, access to restrooms, parking, and pickleball court size regulations.

Comments from the Public

Mr. Don Block commented that Zahnd Park had originally been the preferred location of the pickleball players who had been surveyed in Champaign. He noted that off-street parking and access to restrooms were key priorities. After reviewing the potential site plans, Mr. Block noted that the Champaign pickleball players now prioritized a pickleball complex at the Seaman Field location if parking is included in the first phase of the project.

Mr. Chris Rogan stated that Seaman Field was the preferred location for a new pickleball complex. He commented that off-street, accessible parking is a priority for the complex.

Neil Strack, Brian Kesler, Don Block, Hal, and Chris Rogan departed the meeting at 7:37 p.m.

Communications

President Miller called attention to the communications, which had been distributed to the Board members by email.

Treasurer's Report

Treasurer Timmons presented the Treasurer's Report noting revenue and expenses for the month of July 2021. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Commissioner Kuhl requested more information about the deposit insurance and allocated collateral for reserve funds. Ms. Wallace responded that she will investigate and report on the fund.

Commissioner Hays made a motion to accept the Treasurer's Report for the month of July 2021. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Commissioner McMahon – yes; Vice President Hays – yes; President Miller – yes; and Commissioner Solon – yes. The motion passed 5-0.

Executive Director's Report

General Announcements

Mr. DeLuce reported that staff members are organizing an event to commemorate the installation of the last beam at the Martens Center. At the event, the Board and key stakeholders will be invited to sign the beam before it is installed. Staff members are working with Broeren Russo to coordinate the date and time of the event.

Mr. DeLuce invited the Board to participate in a strategic planning exercise on Wednesday, October 13, 2021, at 5:30 p.m. prior to its Regular Meeting at 7:00 p.m.

Mr. DeLuce also made the Board aware that staff is planning an induction ceremony for the Olympic Tribute in October, 2021. Potential inductees include Justin Spring and Michelle Bartsch-Hackley.

Committee and Liaison Reports

Champaign Parks Foundation

President Miller reported that the Foundation is investigating an event to precede the showing of the Bat at the Virginia Theatre in December. He also notified the Board that the Foundation will engage in a training session in September.

Report of Officers

Attorney's Report

Attorney Hall reported that he is addressing routine ongoing matters. He highlighted various items related to the revision of an Intergovernmental Agreement with Unit 4 related to the Spalding Park tennis courts refurbishment/addition.

President's Report

None.

Consent Agenda

President Miller stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, July 14, 2021
2. Approval of Minutes of the Executive Session Minutes, July 14, 2021
3. Approval of Minutes of the Special Board Meeting, July 28, 2021
4. Approval of Minutes of the Executive Session, July 28, 2021
5. Approval of a Resolution Ratifying Change Order No 4 for the Martens Center Construction
6. Approval of a Resolution Authorizing Change Order No 6 for the Martens Center Construction

Commissioner Kuhl made a motion to approve the Consent Agenda. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Commissioner Solon – yes; Vice President Hays – yes; President Miller – yes; and Commissioner Kuhl - yes. The motion passed 5-0.

New Business

1. Approval of Disbursements

Commissioner Kuhl made a motion to approve the list of disbursements for the period beginning July 14, 2021 and ending August 11, 2021. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Vice President Hays – yes; Commissioner Kuhl – yes; Commissioner Solon – yes; Commissioner McMahon – yes; and President Miller – yes. The motion passed 5-0.

2. Approval of Agreement for Paper Recycling and Shredding Services

Mr. Wallace presented the report. She stated that the Board is reviewing this agreement due to its three (3) year terms. Ms. Wallace highlighted the benefits and cost savings related to the agreement.

Commissioner Solon made a motion authorizing the Executive Director to execute a 3-year agreement with Midwest Fiber/Confidential On-Site Paper Shredding (COPS) for facility paper shredding services with an option to renew for one additional 3-year term. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; President Miller – yes; Vice President Hays – yes; Commissioner Solon – yes; and Commissioner McMahon – yes. The motion passed 5-0.

3. Approval of Application for National Endowment for the Arts (NEA) Grant for the Virginia Theatre

Mr. Bentz reported that funding from the American Rescue Plan is earmarked for distribution through the National Endowment for the Arts grant program. No local match is required and grant awards can be applied broadly to cover expenses such as artist fees, operations, and marketing.

Commissioner Kuhl requested clarification about the terms of payment for the grant award. Mr. Bentz responded that the Park District would be reimbursed for expenses.

Vice President Hays made a motion to authorize staff to apply for the American Rescue Plan Grant in the amount of \$150,000.00 from the National Endowment for the Arts in support of house-presented events at the Virginia Theatre. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President Hays – yes; Commissioner Kuhl – yes; President Miller – yes; and Commissioner McMahon – yes. The motion passed 5-0.

Comments from Commissioners

Commissioner McMahon shared that his spouse had played tennis at Hessel Park and she noted that the park was well maintained.

Commissioner Kuhl requested recommendations from staff regarding the potential development of a pickleball complex including the recommended number of courts, desired amenities, and programming options. Discussion ensued.

Commissioner Kuhl also requested that staff investigate the Park District's request for funding from the City and County related to the American Rescue Plan.

Executive Session

Commissioner Kuhl moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Vice President Hays – yes; President Miller – yes; Commissioner Solon – yes; and Commissioner Kuhl - yes. The motion passed 5-0. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Vice President Hays made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President Hays – yes; Commissioner McMahon – yes; President Miller – yes; and Commissioner Kuhl - yes. The motion passed 5-0 and the meeting was adjourned at 8:35 p.m.

Approved

Kevin J. Miller, President

Jarrod Scheunemann, Secretary