



**AGENDA  
PUBLIC HEARING FOLLOWED BY REGULAR BOARD MEETING  
REMOTE MEETING HELD VIA TELECONFERENCE**

*(As permitted by Public Act 101-0640)*

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

**Citizens may participate in the zoom meeting by going to the following web address:**

<https://us02web.zoom.us/j/84904946682?pwd=b0dtNHNmelpYit1cTg1cXdISXRUZz09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 849 0494 6682

Password: 938149

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 849 0494 6682, followed by the # symbol

Password: 938149, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, November 10, 2021, and sent to [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org).

**Wednesday, November 10, 2021  
7:00 p.m.**

**PUBLIC HEARING**

**A. OPEN PUBLIC HEARING**

The Public Hearing is to receive comments on the proposed Property Tax Levy for the year commencing May 1, 2022 and ending April 30, 2023. A notice of the proposed 2022-2023 Tax Levy was published on the Park District's website and in advance with *The News-Gazette*.

**B. PUBLIC COMMENTS REGARDING TAX LEVY**

**C. CLOSE THE PUBLIC HEARING**

**REGULAR MEETING**

**A. CALL TO ORDER**

**B. COMMENTS FROM THE PUBLIC**

**C. COMMUNICATIONS**

**D. TREASURER'S REPORT**

1. Consideration of Acceptance of the Treasurer's Report for the Month of October 2021.  
**(Roll Call Vote)**

**E. EXECUTIVE DIRECTOR'S REPORT**

1. General Announcements

**F. COMMITTEE REPORTS**

1. Champaign Parks Foundation

**G. REPORT OF OFFICERS**

1. Attorney's Report
2. President's Report

**H. CONSENT AGENDA**

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. **(Roll Call Vote)**

1. Approval of Minutes of the Study Session, October 13, 2021
2. Approval of Minutes of the Public Hearing and Regular Board Meeting, October 13, 2021
3. Approval of Minutes of the Special Board Meeting, October 27, 2021
4. Approval of Meeting Dates for 2022
5. Approval of inserting Craig Hays Delegate, Timothy McMahon as 1st Alternate, Joe DeLuce as 2nd Alternate and Jarrod Scheunemann as 3rd Alternate to serve as delegates to the Annual Business Meeting of the Illinois Association of Park Districts to be held on January 29, 2022 at 3:30 p.m.
6. Approval of payment of the 2020 bond issue in the amount of \$1,195,800 due by November 30, 2021
7. Approval of the low bid from INB Bank of 0.449% for the \$1,212,500 bond issue and to act as the bond registrar at no additional fee

**I. NEW BUSINESS**

1. Approval of Disbursements  
Staff recommends approval of disbursements for the period beginning October 13, 2021 and ending November 10, 2021. **(Roll Call Vote)**
2. Approval of Adoption of Ordinance No. 654: Tax Levy Ordinance  
Staff recommends adoption of Ordinance No. 654: An Ordinance to Levy Property Taxes in the amount not to exceed \$14,656,987.00 for fiscal year beginning May 1, 2022 and ending April 30, 2023. **(Roll Call Vote)**
3. Approval of Adoption of Ordinance No. 655: Bond Ordinance  
Staff recommends Adoption of AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PARK LIMITED BONDS, SERIES 2021, OF THE CHAMPAIGN PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH BONDS AND FOR THE LEVY OF DIRECT ANNUAL TAXES TO PAY SUCH BONDS, AND RELATED MATTERS.  
**(Roll Call Vote)**

4. Approval of Bids for 2021 Bedding Plants

Staff recommends accepting the bids and authorizing the Executive Director to execute contracts to purchase 2022 bedding plants for each order to the respective lowest responsible bidders as follows: Park Flower Program Order with 2,035 flats to Ropp's Flower Factory for a total of \$45,563 and Flower Island Order with 1,651 flats to Connie's Country Greenhouse for a total of \$43,313. The total cost of the two recommended orders for 2021 will be \$88,876 with funds allocated in the FY22-23 operating budget. ***(Roll Call Vote)***

**J. COMMENTS FROM COMMISSIONERS**

**K. ADJOURN**

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE STUDY SESSION  
BOARD OF PARK COMMISSIONERS**

**October 13, 2021**

The Champaign Park District Board of Commissioners held a Study Session on Wednesday, October 13, 2021 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Study Session occurred pursuant to published notice duly given. President Miller presided over the meeting. The sixteen individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/85482935175?pwd=YS9tcGIEWjNvK1lPZlBOeEsxNE03Zz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, October 13, 2021 to the Executive Director of the Park District at: [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioners Barbara J. Kuhl and Jane L. Solon, Treasurer Brenda Timmons, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Assistant to the Executive Director / Secretary.

Commissioner Timothy P. McMahon and Attorney Guy C. Hall were absent with excused notice.

Staff present in-person: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Chelsea Norton, Director of Marketing and Communication, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Tammy Hoggatt, Director of HR, Risk, and IT, and Steven Bentz, Director of the Virginia Theatre.

David Michael Moore, graphic facilitator was also present, in-person at the meeting.

Brian Holding and Kathy Aquino, Directors from the Parks Foundation, and an unidentified caller at 217-840-4587 attended the meeting electronically.

**Call to Order**

President Miller called the meeting to order at 5:30 p.m.

**Comments from the Public**

None.

**Strategic Planning Workshop**

Mr. DeLuce introduced graphic facilitator, David Michael Moore who led the strategic planning workshop.

Mr. Moore reviewed the results of previous planning workshops that had been held with staff. He highlighted staff affirmations of the Park District's mission, vision, values, and workplace culture and requested Commissioner feedback on the results. Discussion ensued to clarify several statements within the Park District's principles of management.

Mr. Moore posed several questions to facilitate discussion about the Park District's priorities for its next strategic plan. Discussion ensued regarding capitalizing on the opening of the Martens Center, partnerships, youth programming, community safety, customer loyalty, public input

mechanisms, program metrics and standards, staff compensation, inflation, wage increases, future park and facility maintenance costs, and trends.

The Commissioners thanked Mr. Moore for the workshop. Mr. Moore noted that he would finalize the graphic representation of the Board's session to share at a later date.

**Comments from Commissioners**

None.

**Adjourn**

There being no further business to come before the Board, Vice President Hays made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: President Miller – yes; Vice President Hays – yes; Commissioner Kuhl – yes; and Commissioner Solon - yes. The motion passed 4-0 and the meeting was adjourned at 6:59 p.m.

Approved

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Kevin J. Miller, President

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Jarrod Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE PUBLIC HEARING AND REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**October 13, 2021**

**PUBLIC HEARING**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, October 13, 2021 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and also online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent due to the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The fifteen individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the following web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, October 13, 2021 to be sent to the Executive Director of the Park District at: [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioners Barbara J. Kuhl and Jane L. Solon, Treasurer Brenda Timmons, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Assistant to the Executive Director / Secretary.

Commissioner Timothy P. McMahon and Attorney Guy C. Hall were absent with excused notice.

Staff present in-person: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Chelsea Norton, Director of Marketing and Communication, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Tammy Hoggatt, Director of HR, Risk, and IT, and Steven Bentz, Director of the Virginia Theatre.

**Open the Public Hearing**

President Miller opened the Public Hearing at 7:02 p.m.

**General Obligation Bonds**

President Miller stated that the purpose of the public hearing was to discuss and receive comments on the intent to issue \$1,212,500 in General Obligation Bonds. A notice of the public hearing was published in *The News-Gazette* on October 1, 2021 in compliance with state law.

**Public Comments**

President Miller called for comments from the public. There were no comments received.

**Close the Public Hearing**

Commissioner Kuhl made a motion to adjourn the Public Hearing. The motion was seconded by Vice President Hays. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Kuhl – yes; Vice President Hays – yes; and President Miller – yes. The motion passed 4-0. The Public Hearing was adjourned at 7:04 p.m.

**REGULAR BOARD MEETING**

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, October 13, 2021 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-

person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The fifteen individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, October 13, 2021 to be sent to the Executive Director of the Park District at: [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioners Barbara J. Kuhl and Jane L. Solon, Treasurer Brenda Timmons, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Assistant to the Executive Director / Secretary.

Commissioner Timothy P. McMahon and Attorney Guy C. Hall were absent with excused notice.

Staff present in-person: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Chelsea Norton, Director of Marketing and Communication, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Tammy Hoggatt, Director of HR, Risk, and IT, Steven Bentz, Director of the Virginia Theatre.

Bret Johnson, Assistant Director of Operations and Jean Flood of the League of Women Voters also attended the meeting electronically.

#### **Call to Order**

President Miller called the meeting to order at 7:04 p.m.

#### **Comments from the Public**

There were no comments from the public.

#### **Communications**

None.

#### **Treasurer's Report**

Treasurer Timmons presented the report. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Commissioner Kuhl requested an update on the technical difficulties that staff are experiencing with PayCom. Ms. Wallace responded that the number of manual overrides were decreasing and that staff are meeting with PayCom personnel to troubleshoot recent challenges. Discussion ensued regarding the costs and benefits of implementing the PayCom system.

Vice President Hays made a motion to accept the Treasurer's Report for the month of September 2021. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Vice President Hays – yes; President Miller – yes; Commissioner Kuhl – yes; and Commissioner Solon – yes. The motion passed 4-0.

#### **Executive Director's Report**

Mr. DeLuce reported that Jameel Jones and Recreation Department staff had received an Illinois Arts Council grant totaling \$15,950. He also requested the Board consider using a portion of its December Regular Board meeting for a Park District awards ceremony.

## **Committee and Liaison Reports**

### Champaign Parks Foundation

None.

## **Report of Officers**

### Attorney's Report

None.

### President's Report

None.

## **Consent Agenda**

President Miller stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and addressed separately.

1. Approval of Minutes of Regular Board Meeting, September 8, 2021
2. Approval of Minutes of the Special Board Meeting, September 22, 2021
3. Approval of Board Policy Manual Updates
  - a. Distribution of Employment Policies and Procedures Manual Policy
  - b. District Wide Strategic Plan Policy
  - c. District Wide Comprehensive Plan Policy
  - d. Employment of Certified/Professionally Trained Staff Policy
  - e. Environmental Policy

Commissioner Solon made a motion to approve the Consent Agenda. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; President Miller – yes; and Vice President Hays – yes. The motion passed 4-0.

## **New Business**

### 1. Approval of Disbursements

Staff recommended approval of the list of disbursements for the period beginning September 8, 2021 and ending October 13, 2021.

Commissioner Solon requested the age of vehicle number 25 and the office location of a contracted vendor. Discussion ensued.

Vice President Hays made a motion to approve the list of disbursements for the period beginning September 8, 2021 and ending October 13, 2021. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: President Miller – yes; Commissioner Kuhl – yes; Vice President Hays – yes; and Commissioner Solon – yes. The motion passed 4-0.

### 2. Approval to Solicit Bids for Issuance of General Obligation Bonds

Commissioner Kuhl made a motion to approve and confirm authorizing the Treasurer and Director of Finance to solicit bids for the issuance of \$1,212,500 in General Obligation Bonds for the purpose of paying debt service on certain outstanding obligations and for financing, as applicable, the maintenance, improvements and protection of lands, buildings and parks, including land acquisition, and related design, facilities, improvements and costs, as provided in a resolution adopted by the Board at its Regular Meeting held September 8, 2021. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Vice President Hays – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; and President Miller – yes. The motion passed 4-0.



### 3. Approval of Dumpster Service Bid

Mr. Olson presented the report. He noted that it had been three years since the last agreement had been signed for this service and that prices had increased during that time period.

Commissioner Solon asked if services and expenses had been reduced during the pandemic. Mr. Gleason confirmed that expenses had been cut due to closures at the Sholem Aquatics Center and Prairie Farm.

Commissioner Solon made a motion to approve accepting the lowest responsible base bid from Republic Services, in the bid amount of \$945.00 per month, and additional service rates for dumpsters in the bid amounts as follows: a 2-yard rolling dumpster at \$10.00 per lift, 20-yard roll off dumpster at \$295.00 per haul plus \$85.00 per ton that is over 3 tons, and ½ yard tote at \$6.00 per lift and also rejecting the alternate bid amount of \$180.00 for recyclable materials and authorizing the Executive Director to enter into a contract for this service. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: President Miller – yes; Commissioner Kuhl – yes; Commissioner Solon – yes, Vice President Hays - yes. The motion passed 4-0.

### 4. Approval of Professional Services Agreement with MSA for Spalding Tennis Courts

Mr. DeLuce presented the report. He noted that MSA's professional services agreement to design, bid, and oversee the renovation of the Spalding Park tennis courts had been reviewed by legal counsel. Bret Johnson has been chosen as the lead project manager and will work directly with MSA and Unit 4. Mr. DeLuce added that the Park District will pay 35% of the architect's expenses (\$24,986.50) and Unit 4 will pay 65% of the expenses (46,403.50) totaling \$71,390.

Commissioner Kuhl requested more information regarding recommended foul ball netting and drainage services that are included in the scope of work exhibit. Discussion ensued.

Commissioner Solon made a motion to approve the contract with MSA after striking "foul ball netting" from the scope of work exhibit, in the amount of \$71,390 and direct the Executive Director to execute the contract. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Vice President Hays – yes; President Miller – yes, and Commissioner Solon - yes. The motion passed 4-0.

### 5. Approval of Professional Services Agreement with Architectural Expressions for the Design of a Pickleball Complex

Mr. DeLuce reported that Architectural Expressions had been requested to provide a professional services agreement to develop the design and bid documents for a pickleball complex at Seaman Field in Centennial Park. He stated that legal counsel had reviewed the agreement. The project's total estimated construction cost is \$750,000. Compensation under the contract for the architect is \$67,500.

Discussion and clarifications ensued regarding the site location, parking, and impact to trees.

Commissioner Solon made a motion to approve the proposed agreement with AEX and direct the Executive Director to execute the contract to design a pickleball complex within Centennial Park and develop the bid documents for \$67,500. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: Commissioner Solon – yes; President Miller – yes; Commissioner Kuhl – yes, and President Hays - yes. The motion passed 4-0.

### 6. Approval of Adding a Full-Time Position in the Finance Department

Ms. Wallace presented the report. She highlighted each staff position in the finance department and explained the role of each staff member. Ms. Wallace stated that the Board had approved eliminating a generalist position from the finance department in January, 2021 in anticipation that the implementation of PayCom would offset work load. However, additional compliance standards and reporting requirements have increased the need to create a new position requiring an advanced skill set.

Discussion and clarifications ensued related to staff training, the roles of current staff within the finance

department, qualifications for the finance controller position, and the current job market.

Commissioner Solon made a motion to approve authorizing the Executive Director to add a full-time position for a Financial Controller and thereby increase the number of full-time staff from 80 to 81. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; President Miller – yes; Vice President Hays – yes, and Commissioner Solon - yes. The motion passed 4-0.

#### 7. Approval of Material Handling Site Lease Agreement with the City of Champaign

Mr. Olson reported that staff recommends the Board approve the Material Handling Lease Renewal between the City and the Park District for the purpose of a Park District material handling site. The lease agreement had been reviewed by the Park District's legal counsel and the City Attorney. Mr. Olson stated that the lease sunsets in five (5) years with an automatic renewal for three (3) additional five (5) year terms.

Commissioner Solon made a motion to approve the Material Handling Lease Renewal between the City and the Park District for the purpose of a Park District material handling site. The term of the renewal lease shall be for five (5) years, commencing November 20, 2021 and shall automatically renew for three (3) additional five (5) year terms unless earlier terminated as stated therein. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: President Miller – yes; Commissioner Solon – yes; President Hays – yes, and Commissioner Kuhl - yes. The motion passed 4-0.

### **Old Business**

#### 1. Approval of Recreational Trail Easement for Parker Glen Trail

President Miller stated that staff recommends the Park Board vote to approve the recreational trail easement for the 800-foot Parker Glen Trail that connects to the North Champaign Trail. He added that respondents to the 2017 community survey prioritized trails. President Miller noted that the Parker Glen Trail will connect to an existing Park District trail. He stated that the Park District needs to define how it will partner with the City on trail projects through its joint trail plan and that the 2011 joint trail plan needs to be revised and renewed.

Commissioner Solon has observed limited North Champaign Trail use patterns and noted the City's process for approving the installation of trails has varied.

Commissioner Kuhl supported the recreational easement if the 2011 joint trail plan was reviewed and revised to reflect current Park District priorities. However, she stated that maintenance of the trail should be the property developer's responsibility.

Vice President Hays did not support the easement due to its lack of priority within the trail and pathway system and overall maintenance cost. Discussion ensued.

Mr. DeLuce recommended the Board approve the easement and require the City and Park District review and revise the 2011 joint trail plan. Discussion ensued.

The approval of the recreational trail easement for Parker Glen Trail did not pass due to lack of motion.

### **Comments from Commissioners**

Commissioner Solon thanked staff for their efforts to safely reopen the Virginia Theatre in the pandemic and shared her appreciation for the Boz Scaggs reopening concert.

Vice President Hays also expressed his appreciation for the Boz Scaggs concert at the Virginia Theatre. He noted working with the Operations Department on several items and he shared his concern for staff who had witnessed an incident of violence at Centennial High School and offered his support and recommended help for staff if needed.

Commissioner Kuhl asked if staff had received a response to inquiries to the City related to the distribution of American Rescue Plan funds. Mr. DeLuce responded that staff had sent two letters to the City and County and had not yet received a response.

Commissioner Kuhl also requested more information on the status of the IDNR grant at HK Park. Mr. DeLuce responded that the project is considered substantially complete with a few minor tasks left to be completed. Commissioner Solon noted that grass seed is expected to increase in cost.

**Adjourn**

There being no further business to come before the Board, Vice President Hays made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Vice President Hays – yes; and President Miller – yes. The motion passed 4-0 and the meeting was adjourned at 8:03 p.m.

Approved

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Kevin J. Miller, President

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Jarrod Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**October 27, 2021**

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, October 27, 2021 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Special Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The nine individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, October 27, 2021 to the Executive Director of the Park District at: [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org). There were no email comments or questions submitted by citizens for consideration by the Board.

Present in person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioner Jane L. Solon, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Assistant to the Executive Director / Secretary.

Present electronically: Commissioner Timothy P. McMahon and Attorney Guy C. Hall.

Commissioner Barbara J. Kuhl and Treasurer Brenda Timmons were absent with excused prior notice.

Staff present in person: Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Jimmy Gleason, Director of Revenue Facilities, and Tammy Hoggatt, Director of HR, Risk and IT.

Staff present electronically: Steven Bentz, Director of the Virginia Theatre

Jean Flood from the League of Women's Voters also attended the meeting electronically.

**Call to Order**

President Miller called the meeting to order at 5:30 p.m.

**Comments from the Public**

None.

**New Business**

1. Approval of Bid to Add Backstop Overhangs at Dodds Park 4-plex

Mr. Olsen presented the report. He reported that the fencing at Dodds Park 4-plex ballfields had been examined by a fencing company. It recommended the Park District install backstop overhangs as an added safety feature for baseball programming and tournaments. Mr. Gleason added that the Park District has booked seven (7) baseball tournaments for 2022 and that the bid also includes the installation of a sunscreen on field number six (6) to protect pitchers from sunlight glare.

Commissioner Solon made a motion to approve awarding the bid to Main Street Construction in the amount of \$28,960.00 and authorize the Executive Director to enter into a contract for the work. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner McMahon – yes; President Miller – yes; Commissioner Solon – yes; and Vice President Hays - yes. The motion passed 4-0.

## 2. Approval of Bid for Robeson Park Playground Installation and ADA Compliant Sidewalk

Mr. Olson reported that key staff members who were qualified to install playgrounds had recently found other employment. He also noted that the Operations Department is short-staffed as a whole. The Board approved the purchase of the Robeson Park Playground equipment at its Regular Board meeting on April 14, 2021 and the playground equipment had been purchased and placed in Park District storage. Mr. Olson added that this bid does not include the installation of weed resistant fabric and fibar playground surfacing, finishing work, and inspection by the Park District's certified playground safety inspector.

Discussion and clarifications ensued regarding the Robeson Park playground renovation budget, cost comparatives between contracting for the playground's installation or completing the installation in-house with Park District staff, and future playground installation approval and bidding expectations.

Vice President Hays made a motion to approve awarding the bid to install the Robeson Park playground and ADA compliant sidewalk to Duce Construction Company in the amount of \$71,800.00, authorizing the Executive Director to enter into an agreement for the work, and requiring Park District staff to install the Zahnd Park playground equipment when appropriate. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Solon – yes; President Miller – yes; Vice President Hays – yes; and Commissioner McMahan – yes. The motion passed 4-0.

## 3. Approval of a Resolution Estimating Taxes to be Levied for FY22-23

Ms. Wallace presented the report. She stated that property tax appeals had increased by 56% from the previous year. She estimated that the maximum Equalized Assessed Valuation (EAV) would be \$2.048 billion. However, when calculating the appeals, Ms. Wallace estimated the EAV to be closer to \$2.013 billion. Ms. Wallace recommended capturing the limiting rate and the new growth of 5% to set the tax rate at 0.7279.

Mr. DeLuce added that if the Park District does not capture the new growth at this time, it will not be able to capture it in the future. Discussion and clarifications ensued.

President Miller requested clarification about the tax rate's implications for all property tax. Discussion ensued.

Vice President Hays asked if the Park District could set a not to exceed levy dollar amount due to potential appeals and possible delays in the final EAV calculation. Discussion ensued.

Commissioner McMahan supported scenarios two (S2) and three (S3) as described below:

- S2 - Based on estimated limited rate calculated by staff which allows for some the new growth added in current RY for new construction, enterprise zone or TIF's.
- S3 - Based on the new estimated EAV using the prior year tax rate. This does not maximize the benefit of the new construction EAV added in current year.

However, Commissioner McMahan was in favor of keeping the tax rate steady and was not in favor of consistent annual increases.

Vice President Hays and Commissioner Solon supported scenario two (S2) and scenario three (S3) with a not to exceed for the tax rate at 0.7279 and a not to exceed total amount of \$14,656,987.

Vice President Hays made a motion to approve the proposed Resolution determining the amount, exclusive of election costs, estimated to be necessary to be raised by taxes via the tax levy for fiscal year beginning May 1, 2022 and ending April 30, 2023 with a tax rate not to exceed 0.7297 and a total levy amount not to exceed \$14,656,987, or an amount authorized by law, and schedule a public hearing on the Tax Levy Ordinance for Wednesday, November 10, 2021 at 7:00 p.m. as required by the Truth in

Taxation Act. The motion was seconded by Commissioner McMahon. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President Hays – yes; President Miller – yes; and Commissioner McMahon – yes. The motion passed 4 -0.

**Comments from Commissioners**

Vice President Hays commented that he had received communications from the Robeson Family about the potential donation of a sculpture for Robeson Park and that family was pleased with their related correspondence with Park District staff. He requested notification on similar requests in the future.

Mr. DeLuce asked the Board to consider recommendations for honorary commissioner candidates for the awards ceremony at the December 8, 2021 Regular Board meeting.

**Adjourn**

There being no further business to come before the Board, Vice President Hays made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Vice President Hays – yes; President Miller – yes; and Commissioner Solon – yes. The motion passed 4-0 and the meeting was adjourned at 6:15 p.m.

Approved

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Kevin J. Miller, President

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Jarrod Scheunemann, Secretary



**REPORT TO PARK BOARD**

**FROM: Joe DeLuce, Executive Director**

**DATE: November 1, 2022**

**SUBJECT: Setting Dates and Times of Meetings in 2022**

Background

In accordance with the Open Meetings Act, notice of the schedule of regular and special meetings and study sessions must be approved at the beginning of each calendar or fiscal year and must state the regular dates, times and location of such meetings.

The Champaign Park District Board of Commissioners meets twice each month to conduct business affairs of the Park District. The Regular Board meetings are held on the second Wednesday of each month at 7:00 p.m. and Study Sessions are held on the fourth Wednesday of each month at 5:30 p.m., unless otherwise posted. All meetings are held at the Bresnan Meeting Center, 706 Kenwood Road, unless otherwise posted. From time to time special meetings or study sessions of the Board may be called to discuss special or emergency issues.

Prior Board Action

None.

Budget Impact

None.

Recommended Action

Staff recommends Board approval of the meeting dates attached for 2022. Please note we have recommended omission of the January study session due to IPRA/IAPD Soaring to New Heights Conference and the March study session due to spring break. Also, note that no study sessions are being proposed for November 2022 nor December 2022 due to the holidays.

Prepared by:

Reviewed by:

Jarrod Scheunemann  
Assistant to the Executive Director

Joe DeLuce  
Executive Director



**CHAMPAIGN PARK DISTRICT  
2022 Regular Board Meeting and Study Session Meeting Dates**

<b>REGULAR BOARD MEETINGS Wednesdays at 7 p.m.</b>	<b>STUDY SESSION MEETINGS Wednesdays at 5:30 p.m.</b>
January 12, 2022	*No meeting - IAPD/IPRA Conference
February 9, 2022	February 23, 2022
March 9, 2022	*No meeting – Spring break
April 13, 2022	April 27, 2022
**May 11, 2022	May 25, 2022
June 8, 2022	June 22, 2022
July 13, 2022	July 27, 2022
August 10, 2022	August 24, 2022
September 14, 2022	September 28, 2022
October 12, 2022	October 26, 2022
November 9, 2022	--
December 14, 2022	--

\*\*Annual Meeting immediately followed by the Regular Board Meeting



**CREDENTIALS CERTIFICATE**

This is to certify that at a meeting of the Governing Board of the  
Champaign Park District

\_\_\_\_\_ held at  
Bresnan Meeting Center on 11/10/2021 at 7:00 p.m.  
*(Location)* *(Name of Agency)* *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 29, 2021 at 3:30 p.m.:**

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	Craig Hays	Vice President	craig.hays@champaignparks.org
1st Alternate:	Tim McMahon	Commissioner	tim.mcmahon@champaignparks.org
2nd Alternate:	Joe DeLuce	Executive Director	joe.deluce@champaignparks.org
3rd Alternate:	Jarrod Scheunemann	Secretary	jarrod.scheunemann@champaignparks.org

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: \_\_\_\_\_  
Signed: \_\_\_\_\_  
*(President of Board)*

Attest: \_\_\_\_\_  
*(Board Secretary)*

Return this form to: Illinois Association of Park Districts  
211 East Monroe Street  
Springfield, IL 62701-1186  
Email: [iapd@ilparks.org](mailto:iapd@ilparks.org)



# CHAMPAIGN PARK DISTRICT

## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** November 4, 2021

**SUBJECT:** Approval to pay off 2020 General Obligation Bond

### Background

The general obligation (GO) limited bond is issued annually with the payment due in lump sum with interest on November 30. Estimated interest due for the 2020 GO bond is \$3,577.43 which is \$13,030 less than in the prior year. Interest is calculated through November 30. Final payout will be based on the final invoice received from CIBM Bank.

### Prior Board Action

Board approved the 2020 bond issue on November 10, 2020 in the amount of \$1,195,800 plus interest at 0.30%.

### Budget Impact

The bond payment plus interest is included in the FYE22 budget and will be paid out of property tax revenues.

### Recommended Action

Staff recommends that the Board approve payment of \$1,199,377.43 to CIBM Bank to pay off the 2020 bond issue. The payment for the \$1,195,800 bond issue plus interest is due no later than November 30, 2021.

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA  
Director of Finance

Joe DeLuce, CPRP  
Executive Director



## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** November 2, 2021

**SUBJECT:** Approval to Accept Bid to Issue the 2021 General Obligation Bond

### Background

As directed by the Board of Commissioners at the October 13, 2021 meeting, bids were solicited from sixteen local banks on October 14, 2021. Bids were due no later than 10:00 a.m. CST on October 29, 2021. The prior year GO Bond (2020) was awarded to CIBM Bank at an interest rate of 0.35%.

Bids were received from five (5) local banks for the purchase of \$1,212,500 General Obligation Bonds. These results were as follows:

<u>Bank</u>	<u>Interest Rate</u>	<u>Serve as Bond Registrar</u>	<u>If Yes, Fee Charged</u>
CIBM Bank	0.75%	Yes	\$ -
INB, N.A.	0.449%	Yes	\$ -
Commerce Bank	0.47%	Yes	\$ -
Heartland Bank	1.25%	Yes	\$ 500
Prospect Bank	0.79%	Yes	\$ 350

### Prior Board Action

September 8, 2021 – Board of Commissioners set the date for the public hearing and approved a resolution noting the intent to issue.

October 13, 2021 – Public Hearing held on the proposed bond issue.

October 13, 2021 – Board of Commissioners authorized the Treasurer and Director of Finance to solicit bids.

### Budget Impact

The legal fees and interest related to the 2021 bond issue is included in the FYE22 budget.

### Recommended Action

Staff recommends that the Board accept the low bid from INB, N.A. of 0.449% for the \$1,212,500 bond issue and to act as the bond registrar at no additional fee.

Prepared by:

Andrea N. Wallace, CPA  
Director of Finance

Reviewed by:

Joe DeLuce, CPRP  
Executive Director

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**The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.**



## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** November 2, 2021

**SUBJECT:** Adoption of Ordinance No. 654: An Ordinance to Levy Property Taxes in the amount of \$14,656,987 for Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023

### Background

Each year, the Board is required to pass a Resolution setting the tax levy for the following fiscal year (FY) 2023. Following the approval of the Resolution, staff published Notice of Public Hearing which is scheduled to run in *The News-Gazette* on November 3, 2021. As the total levy did not exceed 105% of the prior year extension, a Truth in Taxation notice was not required. Although the request does not exceed 105% of the prior year extension requiring a Truth in Taxation notice, the District continued to set the date for the public hearing on its intent to adopt such an increased tax levy for the November 10, 2021 Board meeting and then will adopt an Ordinance on the tax levy to file with the Champaign County Clerk. The Ordinance must be filed no later than the last Tuesday in December.

### Prior Board Action

On October 27, 2021, the Board adopted a Resolution setting the estimated tax levy for FY2023 at a total amount not to exceed \$14,656,987.00 and set the public hearing for November 10, 2021.

### Budget Impact

The estimated levy approved will be incorporated into the fiscal year ended April 30, 2023 budget.

### Recommended Action

Staff recommends adoption of Ordinance No. 654: An Ordinance to Levy Property Taxes in the amount not to exceed \$14,656,987.00 for fiscal year beginning May 1, 2022 and ending April 30, 2023. **(ROLL CALL VOTE REQUIRED)**

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA  
Director of Finance

Joe DeLuce, CPRP  
Executive Director

## TAX LEVY ORDINANCE NO. 654

### AN ORDINANCE TO LEVY THE ANNUAL TAX FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE CHAMPAIGN PARK DISTRICT,  
CHAMPAIGN COUNTY, ILLINOIS AS FOLLOWS:

Pursuant to authority vested in them by the Park District Code, Article Five, the Commissioners of the Champaign Park District in meeting assembled do hereby find and declare that there will be required to be raised by general taxation in the amounts hereinafter set forth to be levied upon all of the taxable property in said Champaign Park District, in order to meet and defray all the necessary expenses and liabilities of the Champaign Park District as required by statute or voted by the people for uses and purposes as follows, to wit:

FUND	CLASSIFICATION	2022-23 LEVY
Fund 01 - GENERAL CORPORATE		
	SALARIES AND WAGES	\$ 2,550,000
	FRINGE BENEFITS	430,000
	CONTRACTUAL	750,000
	COMMODITIES/SUPPLIES	340,000
	UTILITIES	200,000
	ROUTINE/PERIODIC MAINTENANCE	232,000
	TRANSFERS TO OTHER FUNDS FOR CAPITAL OUTLAY	2,495,437
	<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 01 GENERAL CORPORATE</b>	<b>6,997,437</b>
Fund 02 - RECREATION		
	SALARIES AND WAGES	1,620,000
	FRINGE BENEFITS	106,895
	CONTRACTUAL	180,000
	COMMODITIES/SUPPLIES	235,000
	UTILITIES	240,000
	ROUTINE/PERIODIC MAINTENANCE	164,421
	<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 02 RECREATION</b>	<b>2,546,316</b>
Fund 03 - MUSEUM		
	SALARIES AND WAGES	900,000
	FRINGE BENEFITS	100,000
	CONTRACTUAL	550,000
	COMMODITIES/SUPPLIES	115,000
	UTILITIES	115,000
	ROUTINE/PERIODIC MAINTENANCE	50,000
	TRANSFERS TO OTHER FUNDS FOR CAPITAL	56,710
	<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 03 MUSEUM</b>	<b>1,886,710</b>

Fund 04 - LIABILITY INSURANCE	
SALARIES AND WAGES	56,000
FRINGE BENEFITS	14,000
CONTRACTUAL	3,500
COMMODITIES/SUPPLIES	6,000
INSURANCE	250,000
CAPITAL OUTLAY	38,041
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 04 LIABILITY INSURANCE</b>	<b><u>367,541</u></b>
Fund 06 - IMRF FUND	
FRINGE BENEFITS	200,000
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 06 IMRF</b>	<b><u>200,000</u></b>
Fund 08 - AUDIT FUND	
CONTRACTUAL	26,545
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 08 AUDIT</b>	<b><u>26,545</u></b>
Fund 09 - PAVING AND LIGHTING FUND	
ROUTINE/PERIODIC MAINTENANCE	100,675
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 09 PAVING AND LIGHTING</b>	<b><u>100,675</u></b>
Fund 14 - SOCIAL SECURITY FUND	
FRINGE BENEFITS	418,588
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 14 SOCIAL SECURITY</b>	<b><u>418,588</u></b>
Fund 15 - SPECIAL RECREATION FUND	
SALARIES AND WAGES	308,900
FRINGE BENEFITS	27,100
CONTRACTUAL	60,000
COMMODITIES/SUPPLIES	20,000
UTILITIES	25,000
INSURANCE	12,000
ROUTINE/PERIODIC MAINTENANCE	25,000
CAPITAL OUTLAY	327,401
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 15 SPECIAL RECREATION</b>	<b><u>805,401</u></b>
Fund 19 - POLICE PROTECTION	
CONTRACTUAL	76,000
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 19 POLICE PROTECTION</b>	<b><u>76,000</u></b>
Fund 21 - BOND AMORTIZATION FUND	
TRANSFERS TO OTHER FUNDS	1,231,774
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - FUND 21 BOND AMORTIZATION</b>	<b><u>1,231,774</u></b>

**TAX LEVY SUMMARY**

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The following are the total taxes to be levied for:

Fund 01 - GENERAL	\$ 6,997,437
Fund 02 - RECREATION	2,546,316
Fund 03 - MUSEUM	1,886,710
Fund 04 - LIABILITY INSURANCE	367,541
Fund 06 - IMRF FUND	200,000
Fund 08 - AUDIT FUND	26,545
Fund 09 - PAVING AND LIGHTING FUND	100,675
Fund 14 - SOCIAL SECURITY FUND	418,588
Fund 15 - SPECIAL RECREATION FUND	805,401
Fund 19 - POLICE PROTECTION	76,000
Fund 21 - BOND AMORTIZATION FUND	1,231,774
<b>TOTAL AMOUNT IS HEREBY LEVIED AS - ALL FUNDS</b>	<u><u>\$ 14,656,987</u></u>

Making the aggregate not to exceed sum of Fourteen Million, Six Hundred Fifty-Six Thousand, Nine Hundred Eighty-Seven Dollars (\$14,656,987) to be raised by taxation and levied on all of the taxable property in said Park District for the fiscal year beginning May 1, 2022 and ending April 30, 2023, in order to meet and defray all necessary expenses and liabilities of the Park District as required by statute of voted by the people in accordance with law, provided that the levy of such amounts does not cause the property tax rate to exceed 0.7279. If the levy extension amount exceeds either the maximum amount of \$14,656,987 or produces a tax rate higher than 0.7279, then the amount to be levied and collected for all funds shall be reduced to an extension amount at or below \$14,656,987 or which produces the 0.7279 tax rate for all funds.

The Secretary of the Champaign Park District shall file with the County Clerk of the County of Champaign, State of Illinois, a certified copy of this Ordinance, no later than the last Tuesday of December 2021.

This Ordinance shall be in full force and effect immediately on and after its passage and approval.

Adopted this 10th day of November 2021, pursuant to a roll call vote as follows:

Ayes:

Absent:

Nays:

Abstain:

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Kevin J. Miller, President  
Board of Commissioners

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Jarrold Scheunemann, Secretary  
Board of Commissioners



## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** November 2, 2021

**SUBJECT: Adoption of Ordinance No. 655: An Ordinance Authorizing the Issuance of General Obligation Park Limited Bonds, Series 2021, of the Champaign Park District, Champaign County, Illinois and Providing the Details of Such Bonds and For the Levy of Direct Annual Taxes to Pay Such Bonds, and Related Matters**

### Background

Each year the Champaign Park District issues General Obligation Bonds in order to fund necessary improvements and repairs to Park District property and to make the payment of debt service on outstanding alternate revenue bonds issued to build Sholem Aquatic Center. Last year the Board authorized the issuance of \$1,195,800 of General Obligation Bonds. CPI increased 1.4% allowing the District the authority to add that percent to the prior year issuance thereby increasing the new bond issue to \$1,212,500. As a reminder, the interest rate for the 2020 bond issue was 0.35%.

### Prior Board Action

September 8, 2021 – the Board approved a resolution stating the Park District’s need and intent to issue \$1,212,500 of General Obligation Bonds for FYE22 and approved a resolution setting the public hearing for October 13, 2021.

October 13, 2021 – The Board authorized the Treasurer and Director of Finance to solicit bids, and public hearing on proposed bond issue was held.

### Budget Impact

The GO Bond issuance has been included in the FYE22 budget for payment on the alternate revenue bonds as well as capital improvement purchases.

### Recommended Action

Staff recommends adoption of Ordinance No. 655: An Ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2021, of the Champaign Park District, Champaign County, Illinois, and providing the details of such Bonds and for the levy of direct annual taxes to pay such bonds, and related matters.

Prepared by:

Reviewed by:

Andrea N. Wallace, CPA  
Director of Finance

Joe DeLuce, CPRP  
Executive Director



**ORDINANCE NO. 655**

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PARK LIMITED BONDS, SERIES 2021, OF THE CHAMPAIGN PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH BONDS AND FOR THE LEVY OF DIRECT ANNUAL TAXES TO PAY SUCH BONDS, AND RELATED MATTERS**

**WHEREAS**, the Board of Park Commissioners (sometimes herein, the “**Corporate Authorities**”) of the Champaign Park District, Champaign County, Illinois (the “**Issuer**”), has determined that it is advisable, necessary and in the Issuer’s best interests to provide for the maintenance, improvements, and protection of lands, buildings and parks, including land acquisition and related design, facilities, improvements and costs (the “**Project**”) (also including related costs and expenses and the payment of debt service (i.e., the “**Refunding**”) on certain outstanding obligations); and

**WHEREAS**, the Issuer is a park district and special district under the provisions of Section 8 of Article VII (Local Government) of the Constitution of the State of Illinois and has the applicable authority under The Park District Code (Section 1205/1-1 *et seq.* of Chapter 70 of the Illinois Compiled Statutes, as supplemented and amended, including by the Registered Bond Act, the Bond Replacement Act, the Bond Authorization Act, and the Local Government Debt Reform Act (including particularly, but without limitation, Section 15.01 concerning “**Limited Bonds**”), collectively, the “**Act**”); and

**WHEREAS**, pursuant to and in accordance with the Act and this ordinance, the Issuer is authorized to issue its General Obligation Park Limited Bonds, Series 2021, in the aggregate principal amount of \$1,212,500 (the “**Bonds**”) for the purpose of providing funds to pay the costs of the Project and related costs and expenses; and

**WHEREAS**, the Bonds so authorized shall be issued as “**limited bonds**” under the provisions of Section 15.01 of the Local Government Debt Reform Act of the State of Illinois, 30 ILCS 350/15.01, as amended (the “**Debt Reform Act**”), and as such it is not necessary to submit the proposition of the issuance of the Bonds to the voters of the Issuer for approval; and

**WHEREAS**, pursuant to and in accordance with the Bond Issue Notification Act, with the required notice having been duly published on October 1, 2021 in *The News-Gazette*, the Issuer on October 13, 2021 held, conducted and concluded the required public hearing; and

**WHEREAS**, pursuant to arrangements made on behalf of the Issuer, INB, National Association, Champaign, Illinois (including its assigns, the “**Purchaser**”) in response to the Issuer’s request for proposals has agreed by a letter term sheet (the “**Purchase Agreement**”) to purchase the Bonds; and

**WHEREAS**, for convenience of reference only this ordinance is divided into numbered sections with headings, which shall not define or limit the provisions hereof, as follows:

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**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE CHAMPAIGN PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, as follows:**

**Section 1. Authority and Purpose.** This ordinance is adopted pursuant to the Act for the purpose of financing the Project.

**Section 2. Authorization and Terms of Bonds.** For the purposes described above in Section 1, there is hereby allocated the sum of \$1,212,500, to be derived from the proceeds of the Bonds. For such purposes, Bonds of the Issuer shall be issued and sold in an aggregate principal amount of \$1,212,500, shall each be designated “**General Obligation Park Limited Bonds, Series 2021**”, and shall be issuable in the denominations of \$100.00 each or any authorized integral multiple thereof. The Bonds shall be numbered consecutively from 1 upwards in order of their issuance and may bear such identifying numbers or letters as shall be useful to facilitate the registration, transfer and exchange of the Bonds. Each Bond shall be dated as of the date of issuance thereof. The Bonds shall mature in the principal amount on November 30 in the year and bear interest at the rate percent per annum, as follows:

<u>Year</u>	<u>Principal Amount(\$)</u>	<u>Interest Rate (%)</u>
2022	1,212,500	0.449

Each Bond shall bear interest from its date, or from the most recent interest payment date to which interest has been paid, computed on the basis of a 360-day year consisting of twelve 30-day months, and payable in lawful money of the United States of America at maturity on November 30, 2022, at the rate percent per annum above set forth. The principal of and premium, if any, on the Bonds shall be payable in lawful money of the United States of America upon presentation and surrender thereof at the office of INB, National Association, Champaign, Illinois, the Paying Agent for the Bonds (including its successors, the “**Paying Agent**”). Interest on the Bonds shall be payable on each interest payment date to the registered owners of record appearing on the registration books maintained by INB, National Association, through its designated office in Champaign, Illinois, the Bond Registrar on behalf of the Issuer for such purpose (including its successors, the “**Bond Registrar**”), as of the close of business on the fifteenth (15th) day (whether or not a business day) of the calendar month of the interest payment date. Interest on the Bonds shall be paid by check or draft mailed to such registered owners at their addresses appearing on the registration books therefor. The Bond Registrar shall not be required to transfer or exchange any Bond during a period commencing the fifteenth (15th) day of the calendar month of each interest payment date and ending on such interest payment date.

The Bonds shall not be subject to optional call for redemption prior to their stated maturities.

**Section 3. Sale and Delivery.** All acts and things done by officers of the Issuer in connection with the sale of the Bonds shall be and they are hereby in all respects ratified, confirmed and approved. The sale of the Bonds to INB, National Association, Champaign, Illinois, as the Purchaser shall be and is hereby authorized and approved.

The President, Secretary, Treasurer and other officials of the Issuer are hereby authorized and directed to do and perform, or cause to be done or performed, for or on behalf of the Issuer each and every thing necessary for the issuance of the Bonds, including the due and proper execution, delivery and performance of this ordinance, the Purchase Agreement and all related and incidental agreements, certificates, receipts and opinions, upon payment of the full purchase price of the Bonds, an amount equal to 100% of par.

**Section 4. Execution and Authentication.** Each Bond shall be executed in the name of the Issuer by the manual or authorized facsimile signature of its President and the corporate seal of the Issuer, or a facsimile thereof, shall be thereunto affixed or otherwise reproduced thereon and attested by the manual or authorized facsimile signature of its Secretary and countersigned by the manual or authorized facsimile signature of its Treasurer.

In case any officer whose signature, or a facsimile of whose signature, shall appear on any Bond shall cease to hold such office before the issuance of such Bond, such Bond shall nevertheless be valid and sufficient for all purposes, the same as if the person whose signature, or a facsimile thereof, appears on such Bond had not ceased to hold such office. Any Bond may be signed, sealed or attested on behalf of the Issuer by any person who, on the date of such act, shall hold the proper office, notwithstanding that at the date of such Bond such person may not hold such office. No recourse shall be had for the payment of any Bonds against the President or any member of the Corporate Authorities or any officer or employee of the Issuer (past, present or future) who executes the Bonds, or on any other basis.

Each Bond shall bear thereon a certificate of authentication executed manually by the Bond Registrar. No Bond shall be entitled to any right or benefit under this ordinance or shall be valid or obligatory of any purpose until such certificate of authentication shall have been duly executed by the Bond Registrar. Such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

**Section 5. Transfer, Exchange and Registration.** The Bonds shall be negotiable, subject to the provisions for registration of transfer contained herein. Each Bond shall be transferable only upon the registration books maintained by the Bond Registrar on behalf of the Issuer for that purpose at the principal corporate trust office of the Bond Registrar, by the registered owner thereof in person or by such registered owner's attorney duly authorized in writing, upon surrender thereof together with a written instrument of transfer satisfactory to the Bond Registrar and duly executed by the registered owner or such registered owner's duly authorized attorney. Upon the surrender for transfer of any such Bond, the Issuer shall execute and the Bond Registrar shall authenticate and deliver a new Bond or Bonds registered in the name of the transferee, of the same aggregate principal amount, maturity and interest rate as the surrendered Bond. Bonds, upon surrender thereof at the office of the Bond Registrar, with a written instrument satisfactory to the Bond Registrar, duly executed by the registered owner or such registered owner's attorney duly authorized in writing, may be exchanged for an equal aggregate principal amount of Bonds of the same maturity and interest rate and of the denominations of \$100.00 each or any authorized integral multiple thereof, less previous retirements.

For every such exchange or registration of transfer of Bonds, the Issuer or the Bond Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. No other charge shall be made for the privilege of making such transfer or exchange. The provisions of the Bond Replacement Act shall govern the replacement of lost, destroyed or defaced Bonds.

The Issuer, the Bond Registrar and the Paying Agent may deem and treat the person in whose name any Bond shall be registered upon the registration books as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of, premium, if any, or interest thereon and for all other purposes whatsoever, and all such payments so made to any such registered owner or upon such registered owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the Issuer nor the Bond Registrar or the Paying Agent shall be affected by any notice to the contrary.

**Section 6. Bond Registrar and Paying Agent.** The Issuer covenants that it shall at all times retain a Bond Registrar and Paying Agent with respect to the Bonds and shall cause to be maintained at the corporate trust office of the Bond Registrar a place where Bonds may be presented for registration of transfer or exchange, that it will maintain at the designated corporate trust office of the Paying Agent a place where Bonds may be presented for payment, that it shall require that the Bond Registrar maintain proper registration books and that it shall require the Bond Registrar and Paying Agent to perform the other duties and obligations imposed upon them by this ordinance in a manner consistent with the standards, customs and practices concerning municipal securities. The Issuer may enter into appropriate agreements with the Registrar and Paying Agent in connection with the foregoing, including as follows (in any event (a) - (e) below shall apply to the Bond Registrar and Paying Agent):

(a) to act as Bond Registrar, authenticating agent, Paying Agent and transfer agent as provided herein;

(b) to maintain a list of registered owners of Bonds as set forth herein and to furnish such list to the Issuer upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the Issuer at least annually upon request a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the Issuer at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

The Bond Registrar and Paying Agent shall signify their acceptances of the duties and obligations imposed upon them by this ordinance. The Bond Registrar by executing the certificate of authentication on any Bond shall be deemed to have certified to the Issuer that it has all requisite power to accept, and has accepted, such duties and obligations not only with respect to the Bond so authenticated but with respect to all of the Bonds. The Bond Registrar and Paying Agent are the agents of the Issuer for such purposes and shall not be liable in connection with the performance of their respective duties, except for their own negligence or default. The Bond Registrar shall, however, be responsible for any representation in its certificate of authentication on the Bonds.

The Issuer may remove the Bond Registrar or Paying Agent at any time. In case at any time the Bond Registrar or Paying Agent shall resign or shall be removed or shall become incapable of acting, or shall be adjudged a bankrupt or insolvent, or if a receiver, liquidator or conservator of the Bond Registrar, or of its property, shall be appointed, or if any public officer shall take charge or control of the Bond Registrar or Paying Agent or of their respective properties or affairs, the Issuer covenants and agrees that it will thereupon appoint a successor Bond Registrar or Paying Agent, as the case may be. The Issuer shall mail or cause to be mailed notice of any such appointment made by it to each registered owner of Bonds within twenty (20) days after such appointment. Any Bond Registrar or Paying Agent appointed under the provisions of this Section 6 shall be a bank, trust company, national banking association or other qualified professional with respect to such matters, maintaining its office in the State of Illinois.

**Section 7. General Obligations/Limited Tax Bonds.** The Bonds shall be issued as “**limited bonds**” under the Act. The full faith and credit of the Issuer are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds. The Bonds shall be direct and general obligations of the Issuer, and the Issuer shall be obligated to levy ad valorem taxes upon all the taxable property in the Champaign Park District for the payment of the Bonds and the interest thereon, without limitation as to rate but limited as to amount. Although this Bond constitutes a general obligation of the Issuer and no limit exists on the rate of such direct annual tax, the amount of such tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the “**Law**”). The Law provides that the annual amount of the taxes to be extended to pay the Bonds and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the Issuer shall not exceed the debt service extension base (as defined in the Law) of the Issuer (the “**Base**”). No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the Issuer. The Issuer is authorized to issue from time to time additional limited bonds payable from the Base as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the Issuer’s limited bonds.

**Section 8. Form of Bonds.** Subject to the Purchaser accepting typewritten Bonds, as hereby provided, the Bonds shall be issued as fully registered Bonds conforming to the industry customs and practices of printing, including part on the front and part on the reverse of the certificates, as appropriate, the blanks to be appropriately completed when the Bonds are delivered; and the Bonds shall be prepared in compliance with the National Standard Specifications for Fully Registered Municipal Securities prepared by the American National Standards Institute and, with appropriate insertions and modifications, including in respect of the Policy and the Insurer, shall be in substantially the form, as follows (CUSIPs optional):

[The remainder of this page is intentionally left blank.]

**UNITED STATES OF AMERICA  
STATE OF ILLINOIS  
COUNTY OF CHAMPAIGN  
CHAMPAIGN PARK DISTRICT  
GENERAL OBLIGATION PARK LIMITED BOND  
SERIES 2021**

**REGISTERED NO.** \_\_\_\_\_

**REGISTERED \$** \_\_\_\_\_

**INTEREST RATE:**

**MATURITY DATE:**

**DATED DATE:**

**CUSIP:**

**Registered Owner:**

**Principal Amount:**

**KNOW ALL BY THESE PRESENTS** that the Champaign Park District, Champaign County, Illinois, a park district organized under the laws of the State of Illinois (the “**Issuer**”), acknowledges itself indebted and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, and to pay interest on such Principal Amount from the later of the Dated Date hereof or the most recent interest payment date to which interest has been paid, as the case may be, at the Interest Rate per annum set forth above, computed on the basis of a 360-day year consisting of twelve 30-day months and payable in lawful money of the United States of America on November 30, 2022, by check or draft mailed to the Registered Owner of record hereof as of the fifteenth (15th) day (whether or not a business day) of the calendar month of such interest payment date, at the address of such Registered Owner appearing on the registration books maintained for such purpose at the designated office of INB, National Association in Champaign, Illinois, as Bond Registrar (including its successors, the “**Bond Registrar**”). This Bond, as to principal and premium, if any, when due, will be payable in lawful money of the United States of America upon presentation and surrender of this Bond at the payment office of INB, National Association through its designated office in Champaign, Illinois, as Paying Agent (including its successors, the “**Paying Agent**”). The full faith and credit of the Issuer, including the power to levy taxes without limit as to rate but limited as to amount as “**limited bonds**” under Section 15.01 of the Local Government Debt Reform Act, are irrevocably pledged for the punctual payment of the principal of and interest on this Bond according to its terms.

This Bond is issued in the aggregate principal amount of \$1,212,500, which is authorized and issued under and pursuant to the Constitution and laws of the State of Illinois and pursuant to and in accordance with an authorizing ordinance adopted by the Board of Park Commissioners of the Issuer on November 10, 2021, and entitled: “An Ordinance Authorizing the Issuance of General Obligation Park Limited Bonds, Series 2021, of the Champaign Park District, Champaign County, Illinois, and Providing the Details of Such Bonds and for the Levy of Direct Annual Taxes To Pay Such Bonds, and Related Matters”. The Bonds are issued to finance the building, maintaining, improving and protecting the Issuer’s parks and boulevards and to pay debt service on certain outstanding obligations, and related costs and expenses.

The Bonds are not subject to optional redemption prior to their stated maturities.

This Bond is transferable only upon the registration books therefor by the Registered Owner hereof in person, or by such Registered Owner's attorney duly authorized in writing, upon surrender hereof at the office of the Bond Registrar in Champaign, Illinois, together with a written instrument of transfer satisfactory to the Bond Registrar duly executed by the Registered Owner or by such Registered Owner's duly authorized attorney, and thereupon a new registered Bond or Bonds, in the authorized denominations of \$100.00 or any authorized integral multiple thereof and of the same aggregate principal amount as this Bond, shall be issued to the transferee in exchange therefor. In like manner, this Bond may be exchanged for an equal aggregate principal amount of Bonds of any authorized denomination.

The Bond Registrar shall not be required to exchange or transfer any bond during the period from the 15<sup>th</sup> day of the calendar month of any interest payment date to such interest payment date. The Issuer or the Bond Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange of this bond. No other charge shall be made for the privilege of making such transfer or exchange. The Issuer and the Bond Registrar may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal, premium, if any, and interest due hereon and for all other purposes whatsoever and all such payments so made to such registered owner or upon such Registered Owner's order shall be valid and effectual to satisfy and discharge the liability upon this bond to the extent of the sum or sums so paid, and neither the Issuer nor the Bond Registrar, or the Paying Agent shall be affected by any notice to the contrary.

No recourse shall be had for the payment of any Bonds against the President, any member of the Board of Park Commissioners or any other officer or employee of the Issuer (past, present or future) who executes any Bonds, or on any other basis. The Issuer may remove the Bond Registrar or Paying Agent at any time and for any reason and appoint a successor.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been duly executed by the Bond Registrar.

The Issuer has designated the Bonds as **“qualified tax-exempt obligations”** under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist and be performed precedent to and in the issuance of this Bond in order to make it a legal, valid and binding general obligation of the Issuer have been done, exist and have been performed in regular and due time, form and manner as required by law, and that the series of Bonds of which this Bond is one, together with all other indebtedness of the Issuer, is within every debt or other limit prescribed by law.

**IN WITNESS WHEREOF**, the Champaign Park District, Champaign County, Illinois, by its Board of Park Commissioners has caused this Bond to be executed in its name and on its behalf by the manual or facsimile signature of its President, and its corporate seal, or a facsimile thereof, to be hereunto affixed or otherwise reproduced hereon and attested by the



manual or facsimile signature of its Secretary and countersigned by the manual or facsimile signature of its Treasurer, all as of the Dated Date set forth above.

**CHAMPAIGN PARK DISTRICT**

(SEAL)

Attest:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Countersigned:

\_\_\_\_\_  
Treasurer

**CERTIFICATE OF AUTHENTICATION**

Dated: \_\_\_\_\_

This Bond is one of the General Obligation Park Limited Bonds, Series 2021, described in the within mentioned ordinance.

**INB, NATIONAL ASSOCIATION,**  
Champaign, Illinois, as Bond Registrar

By \_\_\_\_\_  
Authorized Signer

**Bond Registrar** INB, National Association  
**and Paying Agent:** Champaign, Illinois

**ASSIGNMENT**

For value received the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
[Name, Address and Tax Identification Number of Assignee]  
the within Bond and hereby irrevocably constitutes and appoints \_\_\_\_\_  
\_\_\_\_\_  
attorney to transfer the within Bond on the books kept for  
registration thereof, with full power of substitution in the premises.

Dated \_\_\_\_\_

\_\_\_\_\_  
Signature

Signature Guarantee:  
\_\_\_\_\_

\_\_\_\_\_

Notice: The signature on this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

**Section 9. Levy and Extension of Taxes.** For the purpose of providing the money required to pay the interest on the Bonds when and as the same falls due and to pay and discharge the principal thereof as the same shall mature, there shall be levied upon all the taxable property within the Issuer, in each year while any of the Bonds shall be outstanding, a direct annual tax for the year 2021 sufficient for that purpose, in addition to all other taxes, and in the amount for such year, as follows:

**For the Year**

**A Tax Sufficient to Produce the Sum of:**

2021

\$1,217,944.13 for interest and principal

Interest or principal coming due at any time when there shall be insufficient funds on hand to pay the same shall be paid promptly when due from current funds on hand in advance of the collection of the taxes herein levied; and when such taxes shall have been collected, reimbursement shall be made to such fund or funds from which such advance was made in the amounts thus advanced.

After this ordinance becomes effective and before the issuance under this ordinance of any Bonds, a copy hereof certified by the Secretary, which certificate shall recite that this ordinance has been duly adopted, shall be filed with the County Clerk of Champaign County, Illinois, who is hereby directed to ascertain the rate per cent required to produce the aggregate tax hereinabove provided to be levied for the year 2021 and to extend the same for collection on the tax books in connection with other taxes levied in such year in and by the Issuer for general corporate purposes of the Issuer, and in such year such annual tax shall be levied and collected in like manner as taxes for general corporate purposes for such year are levied and collected and, when collected, such taxes shall be used solely for the purpose of paying the principal of and interest on the Bonds herein authorized as the same become due and payable or reimbursing the Issuer for any funds advanced therefor.

The Issuer covenants and agrees with the registered owners of the Bonds that so long as any of the Bonds remain outstanding, unless and to the extent funds are irrevocably on deposit in the Debt Service Fund established in Section 10 below, the Issuer will take no action or fail to take any action which in any way would adversely affect the ability of the Issuer to levy and collect the foregoing taxes, and the Issuer and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the Debt Service Fund established in Section 10 below to pay the principal of and interest on the Bonds.

**Section 10. Debt Service Fund.** Moneys derived from taxes herein levied are hereby directed to be set aside for the sole purpose of paying principal of and interest on the Bonds when and as the same come due. All of such moneys and all other moneys to be used for the payment of the principal of and interest on the Bonds shall be deposited in the “**Debt Service Fund**”, which is hereby established as a special fund of the Issuer and shall be administered as a bona fide debt service fund under the Internal Revenue Code of 1986, as amended. At the time of issuance of the Bonds accrued interest, if any, received upon the issuance of the Bonds shall be deposited in the Debt Service Fund, and applied to pay interest on the Bonds.

**Section 11. Bond Proceeds Fund.** All of the proceeds of the sale of the Bonds (exclusive of accrued interest as provided above in Section 10) shall be deposited in the “**Bond Proceeds Fund**”, which is hereby established as a special fund of the Issuer. Within such fund there shall be a “**Refunding Account**” related to holding Bond proceeds to pay principal of and interest on the Issuer’s General Obligation Refunding Bonds (Alternate Revenue Source), Series 2013A due on December 15, 2021, and a “**Project Account**” for any excess proceeds for the Project. Moneys in the Project Account of the Bond Proceeds Fund, upon appropriation by proceedings supplemental to this ordinance, shall be used for the purposes specified in Section 1 of this ordinance, including for the payment of costs of issuance of the Bonds.

**Section 12. Tax Covenants.** The Issuer hereby covenants and agrees to comply with all provisions and requirements of the Federal Tax Certificate, which is hereby approved in substantially the form of the Federal Tax Certificate set forth before the Corporate Authorities at this meeting, with such changes therein as shall be approved by the President of the Issuer and the Bond Compliance Officer (as defined therein), which officers are hereby authorized to execute the Federal Tax Certificate for and on behalf of the Issuer, such officers’ signatures thereon being conclusive evidence of their approval thereof.

**Section 13. Ordinance to Constitute a Contract and Severability.** The provisions of this ordinance shall constitute a contract between the Issuer and the registered owners of the Bonds. Any pledge made in this ordinance and the provisions, covenants and agreements herein set forth to be performed by or on behalf of the Issuer shall be for the equal benefit, protection and security of the registered owners of any and all of the Bonds. All of the Bonds, regardless of the time or times of their issuance, shall be of equal rank without preference, priority or distinction of any of the Bonds over any other thereof except as expressly provided in or pursuant to this ordinance. This ordinance and the Act shall constitute full authority for the issuance of the Bonds, and to the extent that the provisions of this ordinance conflict with the provisions of any other ordinance or resolution of the Issuer, the provisions of this ordinance shall control. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

**Section 14. Conflict and Repeal.** All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict, and this ordinance shall be in full force and effect forthwith upon its adoption.

**Section 15. Effective Date.** This ordinance shall become effective immediately upon its passage, approval and publication in pamphlet form, and prior to the issuance of the Bonds this ordinance shall be filed with the County Clerk of Champaign County, Illinois.

Upon motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, adopted this 10<sup>th</sup> day of November, 2021, by roll  
call vote as follows:

Ayes (names): \_\_\_\_\_

\_\_\_\_\_

Nays (names): \_\_\_\_\_

Absent (names): \_\_\_\_\_

(SEAL)

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

STATE OF ILLINOIS )  
THE COUNTY OF CHAMPAIGN ) SS.  
CHAMPAIGN PARK DISTRICT )

**CERTIFICATION OF ORDINANCE**

I, the undersigned, do hereby certify that I am the duly selected, qualified and acting Secretary of the Champaign Park District, Champaign County, Illinois (the “**Issuer**”), and as such official I am the keeper of the records and files of the Issuer and of its Board of Park Commissioners (the “**Corporate Authorities**”).

I do further certify that the foregoing constitutes a full, true and complete excerpt from the proceedings of the regular meeting of the Corporate Authorities held on the 10<sup>th</sup> day of November, 2021, insofar as same relates to the adoption of Ordinance No. 655, entitled:

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PARK LIMITED BONDS, SERIES 2021, OF THE CHAMPAIGN PARK DISTRICT, CHAMPAIGN COUNTY, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH BONDS AND FOR THE LEVY OF DIRECT ANNUAL TAXES TO PAY SUCH BONDS, AND RELATED MATTERS,**

a true, correct and complete copy of which ordinance (the “**Ordinance**”) as adopted at such meeting appears in the transcript or the minutes of such meeting and is hereto attached. The Ordinance was adopted and approved by the vote and on the date therein set forth.

I do further certify that the deliberations of the Corporate Authorities on the adoption of such Ordinance were taken openly, that the adoption of such Ordinance was duly moved and seconded, that the vote on the adoption of such Ordinance was taken openly and was preceded by a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that the agenda for the meeting was duly posted on the Park District website and at the Park District offices taped to a glass window or door with all pages continuously visible and readable at street level 24/7 at least 48 hours prior to the meeting, that such meeting was called and held in strict compliance with the provisions of the open meeting laws of the State of Illinois, as amended, and The Park District Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such open meeting laws and such Code and their procedural rules in the adoption of such Ordinance.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Champaign Park District, Champaign County, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Secretary

(SEAL)



## REPORT TO PARK BOARD

**FROM:** Joe DeLuce, Executive Director

**DATE:** November 2, 2021

**SUBJECT:** Bids for 2022 Bedding Plants

### Background

A bid request for the 2022 Bedding Plants was published in the *News Gazette*. Additionally, the bid packet was sent directly to several greenhouses and advertised on the Park District website. The bid packet specifies that we are seeking separate bids for the Park Flower Program and the Flower Island Program and that each program will be awarded to separate vendors.

Below is a comparison of the combined flower orders costs by year. Numbers in parentheses indicate difference *from previous year*.

YEAR	# OF FLATS	TOTAL COST	AVG COST/FLAT
2014	5,644 (N/A)	\$ 81,933.25 (N/A)	\$ 14.52 (N/A)
2015	5,590 (-54)	\$ 84,609.00 (\$ 2,675.75)	\$ 15.14 (4%)
2016	5,693 (103)	\$ 96,018.25 (\$ 11,409.25)	\$ 16.87 (11%)
2017	5,245 (-448)	\$ 94,575.00 (-\$ 1,443.25)	\$ 18.03 (7%)
2018	4,795 (-450)	\$ 93,655.40 (-\$ 919.60)	\$ 19.53 (8%)
2019	4,488 (-307)	\$ 92,619.50 (-\$ 1,035.90)	\$ 20.64 (6%)
2020	4,431 (-57)	\$ 93,962.00 (\$ 1,342.50)	\$ 21.21 (3%)
2021	3,928 (-503)	\$ 101,560.00 (\$ 7,598.00)	\$ 25.86 (22%)
2022	3,686 (-242)	\$ 88,876.00 (-\$ 12,684.00)	\$ 24.11 (-7%)

Two major changes were made in this year to reduce costs. First, we reduced the number of flats to be planted. Second, we drastically reduced the number of vegetatively propagated flats from 1,510 in 2021 to 704 in 2022. Plants grown by cuttings are typically more expensive because of materials and staff time.

### Prior Board Action

On April 28, 2021, the Board approved an increase to the Flower Island Fee from \$13.00 per square foot to \$14.05 per square foot for 2022.

### Bid Results

Bids were opened and read aloud on November 2nd. Two businesses submitted two bids each. One bid for the Park Flowers and one for the Flower Islands. The bid results are tabulated below.

Bidder	PARK FLOWER (2035 flats)	FLOWER ISLAND (1651 flats)
Ropp's Flower Factory, Gibson City, IL	<b>\$45,563.00</b>	\$36,423.00
Connie's Country Greenhouse, Latham, IL	\$56,748.00	<b>\$43,313.00</b>

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The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Budget Impact

Based on the recommended bids, the total cost of the two bedding plant orders for 2022 will be \$88,876.00 or \$24.11 per flat. This is a *decrease* of \$12,684 (7%) per flat over last year. Funds will be allocated in the FY 2022-2023 operating budget. The current fee for the Flower Island Program is \$14.05 per square foot.

Recommended Action

Staff recommends awarding the contract for each bid to the respective low bidders as follows:  
Park Flower Program bid for a total of \$45,563.00 to Ropp's Flower Factory and,  
Flower Island Program bid for a total of \$43,313.00 to Connie's Country Greenhouse.

Prepared by:

Reviewed by:

Daniel Olson  
Director of Operations

Erin Dietmeier  
Horticulture Supervisor