

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE STUDY SESSION
BOARD OF PARK COMMISSIONERS**

January 24, 2021

The Champaign Park District Board of Commissioners held a Study Session on Wednesday, January 24, 2021 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Special Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The six individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address: <https://us02web.zoom.us/j/84640042351?pwd=QXNsZ3BNck9FNjJBRDVmTnITaFBOUT09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, January 24, 2022 to the Executive Director of the Park District at: joe.deluce@champaignparks.org. There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: President Kevin J. Miller, Commissioners Barbara J. Kuhl and Jane L. Solon, Joseph DeLuce, Executive Director, and Jarrod Scheunemann, Director of Administrative Services/Secretary.

Present electronically: Vice President Craig W. Hays and Attorney Guy C. Hall.

Excused absence: Commissioner Timothy P. McMahon and Treasurer Brenda Timmons were absent with prior notice.

Staff present in-person: Heather Miller, Director of Human Resources.

Staff present electronically: Andrea Wallace, Director of Finance, Chelsea Norton, Director of Marketing and Communications, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, and Steven Bentz, Director of the Virginia Theatre.

Jean Flood from the League of Women Voters also attended the meeting electronically.

Call to Order

President Miller called the meeting to order at 5:30 p.m.

Comments from the Public

None.

New Business

1. Approval of Health Insurance Rates for 2022-2023

Ms. Miller presented the report. She stated that staff recommends approval of the health insurance rates for 2022/2023. The plan was approved by the Benefits Advisory Committee and the Champaign City Council on January 18, 2022.

Discussion and clarifications ensued related to the overall budgetary impact, point of service option, and employee plan selection and qualifications.

Commissioner Kuhl made a motion to approve the health insurance rates for 2022/2023. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President Hays – yes; Commissioner Kuhl – yes; and President Miller – yes. The motion passed 4-0.

Discussion

1. FYE23 Capital Budget and the 2023-2032 Capital Improvement Plan

Mr. Olson reported that the capital improvement plan (CIP) had been presented to the Board as a discussion item during the January 12, 2022 Regular Board meeting. Staff requested the Board to continue discussion about the CIP with focus on determining consensus regarding the reoccurring annual general maintenance items.

Vice President Hays requested more information about the annual repair schedule for Parkland Way and the timeline for release of state and federal infrastructure grant dollars. Mr. Olson responded that the annual reoccurring expenses that were itemized for Parkland Way are one-to-one replacements of the worst sections of road.

Mr. DeLuce added that at one time the City had been willing to assume ownership of Parkland Way if the road met the City's street standards. He noted that the Board would need to allocate considerable resources to upgrade Parkland Way to meet these standards.

Commissioner Kuhl requested staff organize a meeting to address Parkland Way with the City and Parkland College. Discussion ensued.

Discussion and clarifications ensued regarding the CIP estimates and timelines for roofing, playgrounds, and sculptures.

2. FY23-FY25 Strategic Plan

Mr. Scheunemann presented the report. He reported that revisions had been made to the plan per previous Board discussions. Mr. Scheunemann requested that the Board review and discuss the mission statement, vision statement, values statements, and two of the five strategic priorities: customer & community focus and financial strength.

Discussion ensued regarding community engagement, the development of diverse programming, customer retention, safety, internal processes, PayCom concerns, grants, and Parks Foundation goals.

Mr. Scheunemann noted that the remaining strategic priorities would be presented to the Board for discussion at future meetings prior to a request for Board approval of the strategic plan.

Comments from Commissioners

Commissioner Solon requested staff notify Board members when Martens Center change orders are initiated. She also requested exhibits for each change order request to better understand the history and context of each request.

Commissioner Kuhl responded that it is important for the Board to set a strategic plan goal to evaluate and communicate its needs to determine the most efficient and effective manner for the Board and staff to work together.

Adjourn

There being no further business to come before the Board, Vice President Hays made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; President Miller – yes; Vice President Hays – yes; and Commissioner Solon – yes. The motion passed 4-0 and the meeting was adjourned at 6:50 p.m.

Approved

Kevin J. Miller, President

Jarrod Scheunemann, Secretary