



AGENDA

SPECIAL BOARD MEETING REMOTE MEETING HELD VIA TELECONFERENCE

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

(As permitted by Public Act 101-0640)

Citizens may participate in the zoom meeting by going to the following web address:
<https://us02web.zoom.us/j/85889942842?pwd=TWdrNXUxS3NpbURPdmgd2xpMHBVUT09>

For online video access, please use the following Meeting ID and Password when prompted:
Meeting ID: 858 8994 2842
Passcode: 955382

Alternatively, the meeting may be accessed by telephone at:
1-312-626-6799, If prompted for the following items, please enter:
Meeting ID: 858 8994 2842, followed by the # symbol
Password: 955382, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, February 23, 2022, and sent to joe.deluce@champaignparks.org.

**Wednesday, February 23, 2022
5:30 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC

C. NEW BUSINESS

1. Approval of Agreement with British Soccer, a division of Challenger Sports Corporation
Staff recommends approval of a three-year soccer camp program agreement with Challenger Sports Corporation. **(Roll Call Vote)**
2. Approval of FY23-FY25 Mission, Vision, and Strategic Plan
Staff recommends approval of the 2022-2025 Champaign Park District Strategic Plan. **(Roll Call Vote)**
3. Approval of the Park District FY23 Facility Fee Schedule
Staff recommends approval of the Facility Fee Schedule for May 1, 2022 through April 30, 2023. **(Roll Call Vote)**
4. Approval of the FYE23 Capital Budget and the 2023-2032 Capital Improvement Plan
Staff recommends approval of the FYE23 Capital Budget and 2023-2032 Capital Improvement Plan. **(Roll Call Vote)**

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

5. Approval to Apply for Illinois Distinguished Agency Re-Accreditation

Staff recommends the Park Board direct staff to submit the application and \$600 fee to apply for the Illinois Distinguished Agency Re-Accreditation and also advise staff how the Board would prefer to be presented items for review. ***(Roll Call Vote)***

D. COMMENTS FROM COMMISSIONERS

E. ADJOURN



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 9, 2022

SUBJECT: Challenger Soccer Agreement

Background

The Champaign Park District (Park District) has successfully partnered with Challenger Sports Corporation (Challenger) to execute the Challenger British Soccer Camps since 2004. During the last three years, under the terms of the previous agreement, the camps provided opportunities for one hundred and forty-eight (148) youth soccer players to receive high level soccer instruction. Numbers were suppressed compared to the three hundred and fifty-four (354) registrants from 2016-2018 largely due to COVID-19 and cancelled sessions. Challenger provides the Park District with trained and qualified instructors for the program as well all necessary equipment including balls, t-shirts, participant jerseys, etc. Additionally, as part of the contract, the Park District receives competitive, locked-in rates for our youth soccer jerseys and various equipment as needed.

Prior Board Action

The Board approved a three-year contract with Challenger Sports Corporation at the September 12, 2018 Regular Board meeting.

Summary of Changes from Previous Agreement

The previous agreement was an Independent Contractor Agreement. Upon review, staff determined the need to transition the agreement to the Park District's standard agreement. With the transition, all key components were kept. Below is a highlight of the main changes:

- Challenger reformatted their camp offerings and camp prices
- The Park District's share of revenue per registration increased along with increased camp prices
- Challenger has the option to run one camp per summer, but up to two, compared to a guaranteed two camps per year previously
- The camp fees were capped at a maximum 5% increase per year compared to a 3% increase cap in previous years due to the potential for inflation
- Garment prices increased by \$0.15 per item
- Equipment costs increased by varying amounts depending on the item

Budget Impact

Over the past three years, the Park District has generated \$2,630 in total revenue from the partnership with Challenger. The previous 3-year contract with Challenger generated \$4,468 in total revenue. The majority of the expenses (i.e., instructors, equipment, participant shirts) will be subsumed by Challenger. The program expenses are minimal for the Park District all while providing an excellent service to residents. Additionally, this agreement offers competitive rates on garments and equipment saving the Park District on orders.

Recommended Action

Staff recommends renewing the Park District's agreement with Challenger Sports Corporation. and authorizing the Executive Director to enter into another three (3) year agreement to conclude in 2024. This contract will allow the Park District to continue to offer a high-quality summer camp for youth soccer enthusiasts as well as lock in rates for soccer garment and equipment purchases for Park District leagues. Staff recommends approval of the attached agreement with Challenger Sports Corporation..

Prepared by:

Reviewed by:

Jimmy Gleason
Director of Revenue Facilities

Joe DeLuce
Executive Director

**AGREEMENT BETWEEN
CHALLENGER SOCCER AND THE CHAMPAIGN PARK DISTRICT**

THIS AGREEMENT is made and entered into effective _____, ~~_____~~ 2022 by and between the Champaign Park District, an Illinois municipal corporation (hereinafter referred to as "Park District"), whose principal address is 706 Kenwood Road, Champaign, Illinois 61821, and British Soccer, a division of Challenger Sports Corporation (hereinafter referred to as "Challenger"), whose principal address is _____.

WITNESSETH:

In consideration of the mutual covenants and agreements set forth herein, the parties agree as follows:

Section 1 – General Purpose. The purpose of this Agreement between the Park District and Challenger is to provide the terms and conditions wherein Challenger will organize, ~~run~~ operate, and register participants for the Challenger Soccer Camps for the Park District, as well as provide garments and equipment at agreed upon rates. The Agreement defines responsibilities for each entity.

Section 2 – Term. This Agreement shall be in effect for a period commencing March 1, 2022 – Feb 28, 2024.

Section 3 – Challenger Responsibilities. Challenger shall:

- A. Conduct and undertake an instructional soccer camp on behalf of Park District. Each camp shall include five daily sessions Monday through Friday or as otherwise specified. Sessions shall run for 45 minutes, three hours, or six hours. In consideration for the services rendered by Challenger it shall pay Park District the following camp fee rates per ~~registrant~~ participants (per sessions length) for 2022. Should camp fees be increased in 2023 or 2024 the rate the Park District receives shall increase by the same percentage.

Tiny Tykes	45 minutes	\$10
Half Day	3 hours	\$15
Full Day	6 hours	\$25

- B. Set camp fees at the following rates (per session length) for 2022 and agree to an annual increase of no more than 5% per year in camp fee session rates for 2023 and 2024.

Tiny Tykes	45 minutes	\$109
Half Day	3 hours	\$150
Full Day	6 hours	\$225

- C. Remit payment within 30 days of receiving the Park District invoice following the conclusion of each camp.
- D. Conduct a minimum of one, up to two camps a year, on mutually agreed upon dates.
- E. Provide Park District with trained and qualified instructors, equipment and related services.

- F. Provide at least one qualified coach for ~~each~~ coaching group (12-16) ~~campers~~participants.
- G. Provide the Park District proof that all coaches are certified by _____ and have completed and passed ~~a~~required background checks.
- H. Register participants and collect fees, all registration numbers must be provided a minimum of 7 days in advance of camp.
- I. Provide a camp T-shirt and soccer ball to each participant that meets the registration deadline.
- J. Solicit and secure host families for the coaches, and in connection therewith provide all host families with a rebate of at least \$80 towards the cost of their camp fees.
- K. Serve as the vendor for the Park District's seasonal purchases of Challenger soccer jerseys. Challenger shall provide the items listed at the rates below for the term of this agreement.

Item	Colors	Youth Sizes	Adult Sizes
103 Prima Jersey*	Red & Blue	\$6.45/ea	\$6.95/ea
243 Dakota Shorts	Black	\$4.40/ea	\$4.80/ea
Premier Socks	Black	\$2.35/ea	\$2.35/ea

*103 Prima Jersey will have an additional charge of \$2.00/per jersey for number printing on back of jersey and \$3.10/per jersey for full chest single color logo printing.

- L. ~~Make available~~ Aadditional equipment for purchase from Challenger ~~will be available for purchase~~ at the following prices for the term of this agreement.

Cosmo Soccer Ball	\$6.00/ea	Size 3,4, or 5
Orbit Soccer Ball	\$7.50/ea	Size 3,4, or 5
Rage Soccer Ball	\$8.59/ea	Size 3,4, or 5
Pinnie (Scrimmage Vest)	\$4.20/ea	Per Item
Challenger Disc Cones	\$0.55/ea	Per Item

Section 4 – Champaign Park District Responsibilities. Park District shall:

- A. Submit invoices to Challenger at the conclusion of each camp session based upon compensation terms.
- B. Assure that Challenger shall not require ~~players~~participants to pay any additional fees in addition to registration fees ~~without~~unless such fees receive prior written approval from the Park District's Sports Manager or designee.
- C. Provide primary marketing support for the Challenger soccer camps, ~~specifically through~~ by utilizing the Park District program guide, posters/electronic advertisements at Park District facilities, and Park District social media.

D. Provide Challenger such facilities and support staff as may be reasonably necessary for it to ~~carry out its responsibilities~~perform the terms of this agreement.

Section 5 – Rules, Laws, and Ordinances. ~~Park District and Challenger shall comply with all applicable federal, state and local statutes, rules, regulations, ordinances, licenses, and permit requirements regarding the performance and carrying out the terms of this Agreement. Challenger shall comply with any and all applicable ordinances and permit procedures of the Park District in carrying out the terms of this Agreement.~~

Section 6 – Insurance. ~~Challenger shall keep in full force and effect at all times during this Agreement a comprehensive general liability insurance policy, with contractual liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate together with property damage insurance of not less than \$1,000,000. All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and shall be reasonably satisfactory to Park District. All insurance coverage provided by Challenger shall be primary insurance as to Park District. Any insurance or self-insurance maintained by Park District shall be in excess of Challengers' insurance and shall not contribute with it. The Park District, its commissioners, officers, employees, agents, representatives, and volunteers shall be covered as additional insured's under the general liability coverage which shall contain no special limitation on the scope of protection afforded to the additional insured's, and shall contain appropriate endorsements, extensions or riders necessary to assure coverage, together with such certificates of insurance which identify the required coverages. All liability insurance shall provide coverage on an "occurrence" basis and not on a "claims made" basis. The policy shall not be cancelled or amended without at least ten (10) days prior written notice having been given to the Park District. Cancellation of any such coverage without a substitute policy containing the required coverage's being put in force, shall be grounds for the Park District to immediately terminate this Agreement with no further rights afforded Challenger. At its option, Park District may continue such insurance at its cost and obtain reimbursement and repayment thereof from Challenger. In such event, Challenger shall pay the amount due within ten (10) days of payment by Park District. The Parties acknowledge that Challenger may from time to time change insurers; provided that, the Park District shall be provided with a certificate of such insurance otherwise conforming to and in compliance with the terms hereof, promptly upon such change. Challenger shall maintain worker's compensation insurance sufficient to satisfy all applicable state and/or federal laws.~~

~~Challenger shall keep in full force and effect at all times during this Agreement a comprehensive general liability insurance policy, with contractual liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate together with property damage insurance of not less than \$1,000,000. All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and shall be reasonably satisfactory to Park District. All insurance coverage provided by Challenger shall be primary insurance as to Park District. Any insurance or self-insurance maintained by Park District shall be in excess of Challenger s' insurance and shall not contribute with it. **The Park District, its commissioners, directors, officers, employees, agents, representatives, and volunteers shall be covered as additional insured's under the general liability coverage which shall contain no special limitation on the scope of protection afforded to the additional insured's, and shall contain appropriate extensions or riders necessary to assure coverage.** The policy shall not be cancelled or amended without at least ten (10) days prior written notice having been given to the Park District. Cancellation of any such coverage without a substitute policy containing the required coverage's being put in force, shall be grounds for the Park District to immediately terminate this Agreement with no further rights afforded Challenger. At its option, Park District may continue such insurance at its cost and obtain reimbursement and repayment thereof from Challenger. In such event, Challenger shall pay the amount due within ten (10) days of payment by Park District. The Parties acknowledge~~

~~that Challenger may from time to time change insurers; provided that, the Park District shall be provided with a certificate of such insurance otherwise conforming to and in compliance with the terms hereof, promptly upon such change.~~

~~Provide a certificate of such insurance as may be applicable from time to time, listed below, at the time Agreement is signed and annually thereafter. Note that all limits of liability for insurance shall be not less than the following amounts, and must be greater where required by other laws or regulations and must be insured on an "occurrence" basis and not on a "claims made" basis: Challenger shall maintain in effect at its sole expense the following insurance applicable to the work performed hereunder:~~

~~(a) — Workers' Compensation:~~

- ~~• State Statutory~~
- ~~• Applicable Federal Statutory~~

Must show policy number on certificate of insurance if workman's compensation is provided

~~(b) — Comprehensive General Liability:~~

~~General Liability: 1,000,000 each occurrence (including completed operation and products liability)~~

~~Property Damage: \$1,000,000 each occurrence~~

~~General Aggregate: \$2,000,000 or a combined single limit of \$2,000,000~~

~~Property damage liability insurance will provide Explosion, Collapse and underground coverages where applicable~~

~~(c) — Contractual Liability (Hold Harmless Coverage):~~

~~Bodily Injury: \$1,000,000~~

~~Property Damage: \$1,000,000 each occurrence~~

~~Annual Aggregate: \$2,000,000 each occurrence~~

~~(c) — Comprehensive Automobile Liability:~~

~~Bodily Injury: \$1,000,000 Per Person and \$1,000,000 Per Accident~~

~~Property Damage: \$500,000 each occurrence or combined single limit of \$500,000~~

~~(d) — Umbrella Liability:~~

~~\$5,000,000 each occurrence~~

~~The Park District, its commissioners, directors, officers, agents and employees are to be covered and named as additional insureds under the General Liability coverage and shall contain no special limitation on the scope of protection afforded to the additional insureds. The policy and/or coverage shall also contain a "contractual liability" clause.~~

~~Prior to beginning work, Challenger shall furnish the Park District with certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for 30 days written notice to Park District prior to cancellation or material change of any insurance referred to therein. Failure of the Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from the evidence that is provided shall not be construed as a waiver of Challenger's obligation to maintain such insurance.~~

~~All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and satisfactory to the Park District at its sole discretion. All insurance coverage provided by the Challenger shall be primary coverage as to the Park District. Any insurance or self insurance maintained by the Park District shall be excess of the Challenger's and shall not contribute to it.~~

Section 7 – Independent Contractors. Challenger acknowledges and agrees that Challenger is not an employee of the Park District, is not entitled to any benefits or protections afforded employees of the Park District, nor bound by any obligations of employees of the Park District. Nevertheless, Challenger will not act contrary to the policies of the Park District. Challenger understands and fully agrees that Challenger will not be insured under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District, and that any injury or property damage in connection with the work performed will be Challenger's sole responsibility and not that of the Park District. It is also understood that P Challenger is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and, therefore, Challenger will be solely responsible for Challenger's own acts or omissions, and those of Challenger's employees and agents, if any. The Park District will not in any manner whatsoever be obligated to defend, indemnify or hold harmless Challenger, or Challenger's employees and agents, if any, in matters of liability.

Challenger acknowledges and agrees that Challenger is solely responsible to pay all applicable federal, state and local income and withholding tax obligations or contributions imposed pursuant to Social Security, unemployment insurance and worker's compensation insurance on behalf of Challenger and those employees and agents, if any, employed by Challenger.

Section 8 – Control of Work. Challenger and its employees and agents shall at all times have sole control over the manner, means and methods of performing the work and services required by the Agreement according to their independent judgment; provided that, their conduct shall not be contrary to this Agreement and the policies and procedures of Park District. Furthermore, Challenger is solely responsible for the direction of such employees or agents. Challenger acknowledges that its employees and agents will devote sufficient time and effort as is necessary to carry out the terms of this Agreement in a professional manner in order to complete the classes offered.

Section 9 – Equipment and Expenses. Challenger shall be responsible for all expenses, including, without limitation, the provision of equipment and materials related to carrying out this Agreement unless otherwise stated herein.

Section 8-10 – Hold Harmless and Indemnification. Challenger shall indemnify, defend and hold harmless Park District and any of its commissioners, directors, officers, employees, agents, representatives, and volunteers from and against any and all liability, loss, costs, causes of actions, demands, attorney's fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure or omission on the part of Challenger or any of its trustees, directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement.

Section 9-11 – Default. In the event that either Party fails to comply with the terms of this Agreement, and cure such default within fifteen (15) days of written notice from the other Party, then the non-defaulting Party shall have the right to terminate this Agreement. Any such termination shall not terminate or affect the obligations or rights to enforce the same as they may have accrued prior to termination.

Section 40-12 – Termination. This Agreement may be terminated by either Party for "cause" by giving ten (10) days' notice to the other party in writing of such intention. For the purposes of this Paragraph, "termination for cause" is defined as termination for an intentional or a willful violation of any of the provisions of this Agreement by a party. The party seeking to terminate this Agreement for cause must specify in writing to the other party the nature of the "cause"

resulting in termination. Furthermore, this Agreement may be terminated “without cause” by either party giving the other at least thirty (30) days’ notice in writing of the intended termination date. This Agreement may be terminated at any time by mutual agreement of the Parties.

Section 13 – Representations and Warranties. Challenger represents and warrants that it and its employees and agents have the skills and knowledge necessary to perform the terms of this Agreement in a safe, proper, efficient, thorough and satisfactory manner and understand that Park District is relying on such representations in connection herewith.

Section 14 - Assignment. This Agreement shall not be assigned or delegated by a Party to any subsidiary, assignee, successor, partner, employee, agent or affiliate without the prior written consent of the other Party, which shall not be unreasonably withheld. If Park District permits the assignment of the services provided for hereunder at any one or more times, such assignment shall not be deemed permission to assign the performance of this Agreement at any other time or times.

Section 15 - Applicable Law and Venue. The Parties agree that the laws of the State of Illinois shall govern the terms of this Agreement. In the event of any claim or lawsuit regarding this Agreement, a state or federal court located in Champaign County, Illinois, shall be the appropriate venue for such claim or suit.

Section 16 - Miscellaneous. If the Park District and Challenger conclude that additional or alternative instructor(s) are necessary, Challenger will provide such instructor(s).

Section 17 - Severability. In the event any one or more of the provisions set forth in this Agreement shall be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall, therefore, remain in effect.

Section ~~14-18~~ – Assignment - Binding Effect. This Agreement shall not be assigned or delegated by a Party to any subsidiary, assignee, successor, partner, employee, agent or affiliate without the prior written consent of the other Party, which shall not be unreasonably withheld. If Park District permits the assignment of the services provided for hereunder at any one or more times, such assignment shall not be deemed permission to assign the performance of this Agreement at any other time or times. Neither party nor any subsidiary, successor, partner, employee, agent or affiliate shall assign or delegate any of their rights or responsibilities under this Agreement without the prior written consent of the other, which shall not be unreasonably withheld.

Section ~~12-19~~ – Waiver. Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section ~~13~~ – Entire Agreement and Amendment. This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and Challenger, and may be changed, modified or amended only by mutual written agreement or addendum executed by Park District and Challenger.

Section 14-20 – Counterparts. This Agreement shall be executed in any number of counterparts, each of which shall be deemed to be an original.

Section 15-21 – Notice. All notices required pursuant to this Agreement shall be in writing, and shall be deemed to have been given at the time they are mailed to the respective Party via certified mail, return receipt requested with an additional copy sent via U.S. first class mail at the address set forth below, or at such other place or address as the Parties shall provide to each other in writing.

<u>Champaign Park District</u>	<u>Challenger</u>
<u>Attn: Executive Director</u>	<u>Attn: _____</u>
<u>706 Kenwood Road</u>	<u>_____</u>
<u>Champaign, IL 61821</u>	<u>_____</u>

Section 16-22 – Force Majeure. ~~The Parties shall not be liable for, nor shall either of them be considered in breach of this Agreement due to, in whole or in part, any delay, failure or inability to perform the Services or other obligations under this Agreement as a result of a cause beyond its reasonable control, including, without limitation, any act of God or a public enemy or terrorist; any act, omission, or delay in action of any military, governmental, quasi-governmental, or regulatory authority or agency; any local, state, regional, or federal emergency; change in any law, rule, or regulation; any natural disaster or other like event; any epidemic or pandemic; any quarantine, self-quarantine, shelter-in-place, or like preventive measure issued or recommended by any governmental or quasi-governmental authority or agency; or any disruption or outage of communications, power or other utility. The time for performance required of the Parties (to the extent such delay, failure, or inability is reasonably curable by additional time) shall be extended by the period of such delay and in no event shall a Party be expected to expend or incur any additional costs or expenses beyond those reasonably anticipated at the commencement of this Agreement, nor shall the occurrence of the Force Majeure Event affect the obligation of a Party to pay money (or cause any third party to make payment of money on a Party's behalf) in a timely manner which matured prior to the occurrence of Force Majeure Event. The Parties shall not be liable to each other or any third party for any delay or failure in performing the obligations under this Agreement, or for any loss or damage resulting therefrom, due to causes beyond their control, including without limitation, acts of God, the public enemy, major equipment failures, pandemic, epidemic, inability to obtain materials or services, wars, explosions, accidents, riots, labor disputes, strikes, lockouts, civil commotion or insurrection, fires, quarantine, shelter-in-place order, pestilence, natural catastrophes or disasters (including without limitation, unusually severe weather), economic fluctuations, non-availability of electric power or other necessary energy sources, or legal or government laws, regulations, orders, requirements, or demands. In the event of a delay or failure caused by such circumstances, the date of delivery or performance shall be excused and extended not to exceed the duration of the failure or delay; provided that, the Party affected by such delay is using commercially reasonable efforts to mitigate or eliminate the cause of such delay or its effects. Each Party shall promptly notify the other in writing of any delay or failure in and the effect upon its performance as to time for anticipated resumption of performance of the obligations under this Agreement.~~

Champaign Park District	Challenger
Attn: Executive Director	Attn: _____
706 Kenwood Road	_____
Champaign, IL 61821	_____

Section 23 – Time of the Essence. Time is of the essence of this Agreement. It shall be binding upon the representatives, successors and permitted assigns of the Parties hereto.

Section 24 – Entire Agreement and Amendment. This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and Challenger, and may be changed, modified or amended only by mutual written agreement or addendum executed by Park District and Challenger.

IN WITNESS WHEREOF, the ~~parties~~ Parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District,
a municipal corporation

British Soccer,
a division of Challenger Sports Corporation

By: _____

By: _____

Name: _____
(print name)

Name: _____
(print name)

Title: _____

Title: _____

Date: _____

Date: _____

**AGREEMENT BETWEEN
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WITNESSETH:

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- C. Remit payment within 30 days of receiving the Park District invoice following the conclusion of each camp.
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- D. Provide Challenger such facilities and support staff as may be reasonably necessary for it to perform the terms of this agreement.

Section 5 – Rules, Laws, and Ordinances. Park District and Challenger shall comply with all applicable federal, state and local statutes, rules, regulations, ordinances, licenses, and permit requirements regarding the performance and carrying out the terms of this Agreement.

Section 6 – Insurance. Challenger shall keep in full force and effect at all times during this Agreement a comprehensive general liability insurance policy, with contractual liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate together with property damage insurance of not less than \$1,000,000. All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and shall be reasonably satisfactory to Park District. All insurance coverage provided by Challenger shall be primary insurance as to Park District. Any insurance or self-insurance maintained by Park District shall be in excess of Challengers' insurance and shall not contribute with it. The Park District, its commissioners, officers, employees, agents, representatives, and volunteers shall be covered as additional insured's under the general liability coverage which shall contain no special limitation on the scope of protection afforded to the additional insured's, and shall contain appropriate endorsements, extensions or riders necessary to assure coverage, together with such certificates of insurance which identify the required coverages. All liability insurance shall provide coverage on an "occurrence" basis and not on a "claims made" basis. The policy shall not be cancelled or amended without at least ten (10) days prior written notice having been given to the Park District. Cancellation of any such coverage without a substitute policy containing the required coverage's being put in force, shall be grounds for the Park District to immediately terminate this Agreement with no further rights afforded Challenger. At its option, Park District may continue such insurance at its cost and obtain reimbursement and repayment thereof from Challenger. In such event, Challenger shall pay the amount due within ten (10) days of payment by Park District. The Parties acknowledge that Challenger may from time to time change insurers; provided that, the Park District shall be provided with a certificate of such insurance otherwise conforming to and in compliance with the terms hereof, promptly upon such change. Challenger shall maintain worker's compensation insurance sufficient to satisfy all applicable state and/or federal laws.

Section 7 – Independent Contractors. Challenger acknowledges and agrees that Challenger is not an employee of the Park District, is not entitled to any benefits or protections afforded employees of the Park District, nor bound by any obligations of employees of the Park District. Nevertheless, Challenger will not act contrary to the policies of the Park District. Challenger understands and fully agrees that Challenger will not be insured under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District, and that any injury or property damage in connection with the work performed will be Challenger's sole responsibility and not that of the Park District. It is also understood that P Challenger is not protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and, therefore, Challenger will be solely responsible for Challenger's own acts or omissions, and those of Challenger's employees and agents, if any. The Park District will not in any manner whatsoever be obligated to defend, indemnify or hold harmless Challenger, or Challenger's employees and agents, if any, in matters of liability.

Challenger acknowledges and agrees that Challenger is solely responsible to pay all applicable federal, state and local income and withholding tax obligations or contributions imposed pursuant to Social Security, unemployment insurance and worker's compensation insurance on behalf of Challenger and those employees and agents, if any, employed by Challenger.

Section 8 – Control of Work. Challenger and its employees and agents shall at all times have sole control over the manner, means and methods of performing the work and services required

by the Agreement according to their independent judgment; provided that, their conduct shall not be contrary to this Agreement and the policies and procedures of Park District. Furthermore, Challenger is solely responsible for the direction of such employees or agents. Challenger acknowledges that its employees and agents will devote sufficient time and effort as is necessary to carry out the terms of this Agreement in a professional manner in order to complete the classes offered.

Section 9 – Equipment and Expenses. Challenger shall be responsible for all expenses, including, without limitation, the provision of equipment and materials related to carrying out this Agreement unless otherwise stated herein.

Section 10 – Hold Harmless and Indemnification. Challenger shall indemnify, defend and hold harmless Park District and any of its commissioners, directors, officers, employees, agents, representatives, and volunteers from and against any and all liability, loss, costs, causes of actions, demands, attorney’s fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against Park District that arises solely from an act, failure or omission on the part of Challenger or any of its trustees, directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement.

Section 11 – Default. In the event that either Party fails to comply with the terms of this Agreement, and cure such default within fifteen (15) days of written notice from the other Party, then the non-defaulting Party shall have the right to terminate this Agreement. Any such termination shall not terminate or affect the obligations or rights to enforce the same as they may have accrued prior to termination.

Section 12 – Termination. This Agreement may be terminated by either Party for “cause” by giving ten (10) days’ notice to the other party in writing of such intention. For the purposes of this Paragraph, “termination for cause” is defined as termination for an intentional or a willful violation of any of the provisions of this Agreement by a party. The party seeking to terminate this Agreement for cause must specify in writing to the other party the nature of the “cause” resulting in termination. Furthermore, this Agreement may be terminated “without cause” by either party giving the other at least thirty (30) days’ notice in writing of the intended termination date. This Agreement may be terminated at any time by mutual agreement of the Parties.

Section 13 – Representations and Warranties. Challenger represents and warrants that it and its employees and agents have the skills and knowledge necessary to perform the terms of this Agreement in a safe, proper, efficient, thorough and satisfactory manner and understand that Park District is relying on such representations in connection herewith.

Section 14 - Assignment. This Agreement shall not be assigned or delegated by a Party to any subsidiary, assignee, successor, partner, employee, agent or affiliate without the prior written consent of the other Party, which shall not be unreasonably withheld. If Park District permits the assignment of the services provided for hereunder at any one or more times, such assignment shall not be deemed permission to assign the performance of this Agreement at any other time or times.

Section 15 - Applicable Law and Venue. The Parties agree that the laws of the State of Illinois shall govern the terms of this Agreement. In the event of any claim or lawsuit regarding this Agreement, a state or federal court located in Champaign County, Illinois, shall be the appropriate venue for such claim or suit.

Section 16 - Miscellaneous. If the Park District and Challenger conclude that additional or alternative instructor(s) are necessary, Challenger will provide such instructor(s).

Section 17 - Severability. In the event any one or more of the provisions set forth in this Agreement shall be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement, and the validity, legality, or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall, therefore, remain in effect.

Section 18 – Assignment - Binding Effect. This Agreement shall not be assigned or delegated by a Party to any subsidiary, assignee, successor, partner, employee, agent or affiliate without the prior written consent of the other Party, which shall not be unreasonably withheld. If Park District permits the assignment of the services provided for hereunder at any one or more times, such assignment shall not be deemed permission to assign the performance of this Agreement at any other time or times.

Section 19 – Waiver. Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement, shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of the right or power at all or any other times.

Section 20 – Counterparts. This Agreement shall be executed in any number of counterparts, each of which shall be deemed to be an original.

Section 21 – Notice. All notices required pursuant to this Agreement shall be in writing, and shall be deemed to have been given at the time they are mailed to the respective Party via certified mail, return receipt requested with an additional copy sent via U.S. first class mail at the address set forth below, or at such other place or address as the Parties shall provide to each other in writing.

Champaign Park District
Attn: Executive Director
706 Kenwood Road
Champaign, IL 61821

Challenger
Attn: _____

Section 22 – Force Majeure. The Parties shall not be liable for, nor shall either of them be considered in breach of this Agreement due to, in whole or in part, any delay, failure or inability to perform the Services or other obligations under this Agreement as a result of a cause beyond its reasonable control, including, without limitation, any act of God or a public enemy or terrorist; any act, omission, or delay in action of any military, governmental, quasi-governmental, or regulatory authority or agency; any local, state, regional, or federal emergency; change in any law, rule, or regulation; any natural disaster or other like event; any epidemic or pandemic; any quarantine, self-quarantine, shelter-in-place, or like preventive measure issued or recommended by any governmental or quasi-governmental authority or agency; or any disruption or outage of communications, power or other utility. The time for performance required of the Parties (to the extent such delay, failure, or inability is reasonably curable by additional time) shall be extended by the period of such delay and in no event shall a Party be expected to expend or incur any additional costs or expenses beyond those reasonably anticipated at the commencement of this Agreement, nor shall the occurrence of the Force Majeure Event affect the obligation of a Party to pay money (or cause any third party to make payment of money on a Party's behalf) in a timely manner which matured prior to the occurrence of Force Majeure Event.

Section 23 – Time of the Essence. Time is of the essence of this Agreement. It shall be binding upon the representatives, successors and permitted assigns of the Parties hereto.

Section 24 – Entire Agreement and Amendment. This Agreement and any written addendum to it executed in writing by the Parties constitute(s) the entire contract between Park District and Challenger, and may be changed, modified or amended only by mutual written agreement or addendum executed by Park District and Challenger.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as the day and year first above written.

Champaign Park District,
a municipal corporation

British Soccer,
a division of Challenger Sports Corporation

By: _____

By: _____

Name: _____
(print name)

Name: _____
(print name)

Title: _____

Title: _____

Date: _____

Date: _____

**AGREEMENT FOR
INDEPENDENT CONTRACTOR SERVICES**

This Agreement is made and entered into effective this 1st day of October, 2018 by the **CHAMPAIGN PARK DISTRICT**, an Illinois municipal corporation, with the principal address of 706 Kenwood Road, Champaign, Illinois 61821 (hereinafter referred to as "**PARK DISTRICT**") and **BRITISH SOCCER**, a division of Challenger Sports Corporation, whose principal address is 8263 Flint, Lenexa, KS 66214 (hereinafter referred to as "**CHALLENGER**")

RECITALS

WHEREAS, PARK DISTRICT is a municipal corporation which owns Dodd's Park Soccer Complex;

WHEREAS, CHALLENGER is an organization experienced in and possessing equipment used to teach soccer rules and fundamentals to children; and

WHEREAS, PARK DISTRICT and **CHALLENGER** desire to enter into an Agreement whereby **CHALLENGER** will provide services to **PARK DISTRICT** as an independent contractor to provide trained and qualified instructor(s) to teach youth soccer camps to children registered through the Champaign Park District.

NOW, THEREFORE, and in consideration of the mutual promises, covenants and agreements herein set forth, **PARK DISTRICT** and **CHALLENGER** agree as follows:

1. **PROFESSIONAL SERVICES:** **CHALLENGER** shall provide **PARK DISTRICT** with trained and qualified instructor(s), equipment and related services. **CHALLENGER** acknowledges and agrees to devote such time as is necessary to produce the contracted for results.

The services to be provided by **CHALLENGER** shall include, without limitation, the following:

- a. Provide trained and qualified instructor(s) for each camp session.
- b. Provide all equipment necessary for the soccer camp.
- c. Provide promotional literature, posters, and operational and marketing support.
- d. Provide a soccer ball and t-shirt to each camper who registers.
- e. Serve as the vendor for the Champaign Park District's seasonal purchase(s) of Challenger jerseys pursuant to the terms set forth in Sections 5 and 6.
- f. Solicit and secure host families for the coaches, and in connection therewith provide all host families a rebate of at least \$80 towards the cost of their camp fees.
- g. At all times deal with Park District customers and patrons in a professional and courteous manner.
- h. Exercise appropriate good judgment in dealing with Park District safety matters, including, without limitation, adherence to Occupational Safety and Health Administration (OSHA) regulations and other pertinent federal and state laws and regulations, as well as Park District ordinances and policies.
- i. Provide at least one qualified coach for each coaching group (12-16) campers.
- j. Each camp shall include five daily sessions Monday through Friday or other as specified. Sessions shall run for one hour, one and a half hours, three hours, or six hours.
- k. Require that all coaches are certified and have completed background checks. Proof of completed background checks shall be provided to the Champaign Park District for all coaches.
- l. Register participants and collect fees. All registration numbers must be provided a minimum of 7 days in advance of camp.

The services to be provided by **PARK DISTRICT** shall include, without limitation, the following:

- a. Provide Challenger such facilities and support staff as may be necessary for it to carry out its responsibilities hereunder.
- b. Provide a site supervisor during camp sessions.
- c. Promote camp in the Park District's Program Brochure, website, and through the e-mail listserv.

PARK DISTRICT shall not solicit the services of any member of the **CHALLENGER** coaching staff for employment independent of **CHALLENGER** during the term of this Agreement.

2. **TIMING OF PERFORMANCE OF SERVICES.** **CHALLENGER** shall offer instruction for the following soccer camps:

Camp Weeks 2019
June (Dates TBD)
July (Dates TBD)

Camp Weeks 2020
June (Dates TBD)
July (Dates TBD)

Camp Weeks 2021
June (Dates TBD)
July (Dates TBD)

3. **WORK LOCATION.** All work performed by **CHALLENGER** hereunder shall take place in the **PARK DISTRICT's Dodds Park Soccer Complex, Bradley Avenue and Clayton Boulevard, Champaign, Illinois**. If the Dodds Park Soccer Complex is unavailable for any reason, **PARK DISTRICT** shall provide an outdoor soccer field or training area suitable for instructional purposes. Approximate requirements for such fields are one field per 30 campers.
4. **CONTROL OF WORK.** **CHALLENGER** and its employees and agents shall at all times have sole control over the manner, means and methods of performing the work and services required by the Agreement according to their independent judgment; provided that, their conduct shall not be contrary to this Agreement and the policies and procedures of **PARK DISTRICT**. Furthermore, **CHALLENGER** is solely responsible for the direction of such employees or agents. **CHALLENGER** acknowledges that its employees and agents will devote sufficient time and effort as is necessary to carry out the terms of this Agreement in a professional manner in order to complete the classes offered.
5. **GARMENTS.**
- 5.1 - Artwork – **PARK DISTRICT** must approve of any and all artwork before it is printed.
- 5.2 - Mistakes - Any and all garment related errors made by **CHALLENGER** are the responsibility of **CHALLENGER**. **PARK DISTRICT** is not required or obligated to accept or purchase such garments.
- 5.3 - Charges - Charges for screen applications, color changes, screen wash, fluorescent ink, opaque applications, price for XXL and larger, color separation/artwork or other charges shall be undertaken for each item as specified.
- 5.4 - Estimated Quantities – **CHALLENGER** understands and acknowledges that **PARK DISTRICT** may opt not to purchase items pursuant to this Agreement as a result of low, insufficient, or no enrollment in a program or activity for which the item was to be used.
- 5.5 - Transportation Charges - Merchandise shall not be shipped until it is ordered through purchase order by an authorized **PARK DISTRICT** staff representative. **PARK DISTRICT** is not required to accept merchandise shipped prior to order. All prices quoted by **CHALLENGER** must be F.O.B. to the **Park District, Champaign, Illinois**, with all delivery costs and charges included in the unit prices or excluded entirely.
- 5.6 - Timely Delivery - Time of delivery shall be no longer than 15 calendar days after order has been placed. If time of delivery exceeds that period, a discount of no less than 10% shall apply to the order. **PARK DISTRICT** reserves the right to cancel any orders, or part thereof, without obligation, if delivery is not made within the time(s) specified.
- 5.7 - Taxes - The Champaign Park District is exempt from any taxes imposed by State and/or Federal Government. Exemption certificates will be provided upon request.
- 5.8 - Modifications or Changes in Purchase Orders and Contracts – Modifications to this Agreement and any purchase orders or contracts shall not be binding upon the **PARK DISTRICT** unless made in writing by an authorized representative of the **PARK DISTRICT**.

5.9 - Variations of Specifications – **CHALLENGER** shall indicate any variances from garment specifications and/or conditions in any manner whatsoever. If variations are not identified prior to shipping, it will be understood that the product or service fully complies with the specifications.

6. **COMPENSATION.** **CHALLENGER** shall conduct and undertake an instructional soccer camp on behalf of **PARK DISTRICT**. Each camp shall include five daily sessions Monday through Friday or as otherwise specified. Sessions shall run for one hour, one and a half hours, three hours, or six hours. In consideration for the services rendered by **CHALLENGER** it shall pay **PARK DISTRICT** the following camp fee rates (per session length) for 2019:

First Kicks	1.0 hour	\$9
Mini Soccer	1.5 hours	\$9
Half Day	3.0 hours	\$12
Full Day	6.0 hours	\$17

Camp fees shall be set at the following rates (per session length) for 2019 through **CHALLENGER**:

First Kicks	1.0 hour	\$89
Mini Soccer	1.5 hours	\$95
Half Day	3.0 hours	\$125
Full Day	6.0 hours	\$183

CHALLENGER and **PARK DISTRICT** agree to an annual increase of no more than 3% per year in camp fee session rates for 2020 and 2021.

Pursuant to this Agreement, **CHALLENGER** shall serve as the **PARK DISTRICT'S** vendor for Challenger soccer jerseys, **PARK DISTRICT** shall pay **CHALLENGER** the below listed rates for the term of this Agreement.

	Colors	Youth Sizes	Adult Sizes
103 Pima Jersey	Red & Blue	\$6.30/ea	\$6.80/ea
243 Dakota Shorts	18 Black	\$4.25/ea	\$4.65/ea
308 Premiere Socks	Black	\$2.20/ea	\$2.20/ea

103 Pima Jersey will have an additional charge of \$1.75/per jersey for number printing on back of jersey and \$2.50/ per jersey for full chest single color logo printing.

CHALLENGER shall maintain the above stated prices for the full term of this Agreement.

Additional equipment from **CHALLENGER** will be available for purchase at the following prices:

Posse Soccer Ball	\$4.99	Size 3, 4, or 5
Cosmo Soccer Ball	\$6.00	Size 3, 4, or 5
Zuni Club Soccer Ball	\$7.25	Size 3, 4, or 5
Orbit Soccer Ball	\$7.50	Size 3, 4, or 5
Rage Soccer Ball	\$7.99	Size 3, 4, or 5
Pinnie (Scrimmage Vest)	\$3.50	Per Item
Challenger Disc Cones	\$0.50	Per Item

PARK DISTRICT shall submit invoices to **CHALLENGER** at the conclusion of each camp session based upon compensation terms. **CHALLENGER** shall remit payment within 30 days. **CHALLENGER** shall be responsible for all withholdings and reporting of wages and income to the federal and state authorities. **CHALLENGER** acknowledges and agrees that neither it nor any of its employees or agents are entitled to any benefits or protections afforded employees of **PARK DISTRICT**. **CHALLENGER** shall not hold out its employees or agents as employees of the **PARK DISTRICT** to the public, and further acknowledges that **CHALLENGER** will be responsible for paying any unemployment insurance and workers compensation insurance on behalf of it and any of its employees or agents. **CHALLENGER** shall be solely responsible for any employees' or agents' actions in performing the work

or services to be provided pursuant to the terms of this Agreement. **CHALLENGER** shall provide **PARK DISTRICT** with a Federal Employer Identification Number (FEIN) and social security number for any individual receiving payment to the extent required by law. **CHALLENGER** acknowledges that it shall be solely responsible for the acts or omissions of their employees or agents in performing the work or services pursuant to this Agreement. **PARK DISTRICT** shall issue a form 1099 to **CHALLENGER** reflecting compensation pursuant to the terms of this Agreement.

7. **TERM AND TERMINATION.** The term of this Agreement shall be from **October 1, 2018 to September 31, 2021.**

This Agreement may be terminated by either Party for "cause" by giving ten (10) days' notice to the other party in writing of such intention. For the purposes of this Paragraph, "termination for cause" is defined as termination for an intentional or a willful violation of any of the provisions of this Agreement by a party. The party seeking to terminate this Agreement for cause must specify in writing to the other party the nature of the "cause" resulting in termination. Furthermore, this Agreement may be terminated "without cause" by either party giving the other at least thirty (30) days' notice in writing of the intended termination date. This Agreement may be terminated at any time by mutual agreement of the Parties.

8. **COMPLIANCE WITH APPLICABLE LAWS, RULES AND REGULATIONS.** **PARK DISTRICT** and **CHALLENGER** shall comply with all applicable federal, state and local statutes, rules, regulations, ordinances and licenses regarding the performance and carrying out the terms of this Agreement.

9. **EQUIPMENT AND EXPENSES.** **CHALLENGER** shall be responsible for all expenses, including, without limitation, the provision of equipment and materials related to carrying out this Agreement unless otherwise stated herein.

10. **INSURANCE.** **Challenger** shall keep in full force and effect at all times during this Agreement a comprehensive general liability insurance policy, with contractual liability coverage, with minimum limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate together with property damage insurance of not less than \$1,000,000. All insurance carriers providing the coverage set forth herein shall have a rating of A as assigned by A.M. Best and Co. and shall be reasonably satisfactory to Park District. All insurance coverage provided by **Challenger** shall be primary insurance as to Park District. Any insurance or self-insurance maintained by **Park District** shall be in excess of **Challengers'** insurance and shall not contribute with it. The **Park District**, its commissioners, officers, employees, agents, representatives, and volunteers shall be covered as additional insured's under the general liability coverage which shall contain no special limitation on the scope of protection afforded to the additional insured's, and shall contain appropriate endorsements, extensions or riders necessary to assure coverage, together with such certificates of insurance which identify the required coverages. All liability insurance shall provide coverage on an "occurrence" basis and not on a "claims made" basis. The policy shall not be cancelled or amended without at least ten (10) days prior written notice having been given to the **Park District**. Cancellation of any such coverage without a substitute policy containing the required coverage's being put in force, shall be grounds for the **Park District** to immediately terminate this Agreement with no further rights afforded **Challenger**. At its option, **Park District** may continue such insurance at its cost and obtain reimbursement and repayment thereof from **Challenger**. In such event, **Challenger** shall pay the amount due within ten (10) days of payment by **Park District**. The Parties acknowledge that **Challenger** may from time to time change insurers; provided that, the **Park District** shall be provided with a certificate of such insurance otherwise conforming to and in compliance with the terms hereof, promptly upon such change. **CHALLENGER** shall maintain worker's compensation insurance sufficient to satisfy all applicable state and/or federal laws.

11. **INDEMNIFICATION.** **CHALLENGER** shall indemnify, save, defend, and hold harmless **PARK DISTRICT**, including its commissioners, officers, employees, representatives, agents, and volunteers (hereinafter collectively referred to as "**PARK DISTRICT**") from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, cost and expenses (including reasonable attorney and paralegal fees) for which **PARK DISTRICT** may become obligated or alleged to be liable

by reason of any accident, bodily injury or death of persons, civil or constitutional rights violation, or loss or damage to tangible property, arising directly or indirectly in connection with, under, or as a result of the acts, errors or omissions of **CHALLENGER** or any of its employees or agents.

12. **REPRESENTATIONS AND WARRANTIES.** **CHALLENGER** represents and warrants that it and its employees and agents have the skills and knowledge necessary to perform the terms of this Agreement in a safe, proper, efficient, thorough and satisfactory manner and understand that **PARK DISTRICT** is relying on such representations in connection herewith.
13. **ASSIGNMENT.** This Agreement shall not be assigned or delegated by a Party to any subsidiary, assignee, successor, partner, employee, agent or affiliate without the prior written consent of the other Party, which shall not be unreasonably withheld. If **PARK DISTRICT** permits the assignment of the services provided for hereunder at any one or more times, such assignment shall not be deemed permission to assign the performance of this Agreement at any other time or times.
14. **APPLICABLE LAW AND VENUE.** The Parties agree that the laws of the State of Illinois shall govern the terms of this Agreement. In the event of any claim or lawsuit regarding this Agreement, a state or federal court located in Champaign County, Illinois, shall be the appropriate venue for such claim or suit.
15. **MISCELLANEOUS.** If the **PARK DISTRICT** and **CHALLENGER** conclude that additional or alternative instructor(s) are necessary, **CHALLENGER** will provide such instructor(s).
16. **SEVERABILITY.** In the event one or more of the provisions contained in this Agreement shall be determined by the Court of law having appropriate jurisdiction to be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severed from this Agreement and the validity, legality or enforceability of the remaining provisions of this Agreement or any other application thereof shall not be affected or impaired thereby, and shall remain in effect.
17. **WAIVER.** Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement shall be deemed a waiver of that term, covenant or condition, nor shall a failure to insist upon strict compliance with any right or power at any one time or times be deemed a waiver or relinquishment of any such term, covenant, condition or right or power at any other time or times.
18. **COUNTERPARTS.** This Agreement shall be executed in any number of counterparts, each of which shall be deemed to be an original.
19. **NOTICE.** All notices required pursuant to this Agreement shall be in writing, and shall be deemed to have been given on the date and at the time they are sent by certified mail, return receipt requested, to the respective party at the addresses set forth below, or at such other place address as the parties shall provide to each other in writing. In addition, any such notice shall be sent by the first class regular U.S. Mail.

CHAMPAIGN PARK DISTRICT
Attention: Mr. Joe DeLuce
Executive Director
706 Kenwood Road
Champaign, IL 61821

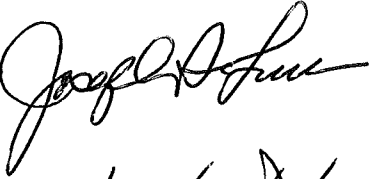
CHALLENGER
Attention: Tim Travers
Regional Director
1665 Quincy Avenue, #111
Naperville, IL 60540

20. **TIME OF THE ESSENCE.** Time is of the essence of this Agreement. It shall be binding upon the representatives, successors and permitted assigns of the parties hereto.
21. **ENTIRE AGREEMENT AND AMENDMENT.** This Agreement and any terms or specifications attached hereto or otherwise referred to herein constitute the entire agreement between the Parties pertaining to the subject matter hereof and supersede all prior or contemporaneous agreements and understandings either oral or written of the parties in connection herewith. No modification of this Agreement shall be effective unless made in writing, signed by both parties and dated after the date hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the day and year first above written.

CHAMPAIGN PARK DISTRICT,
A Municipal Corporation

BRITISH SOCCER,
A division of Challenger Sports Corporation

By: 

By: 

Name: *Joseph DeLuca*
(print name)

Name: *Tim Travers*
(print name)

Title: *Executive Director*

Title: *Regional Director*

Date: *9-12-18*

Date: *12 September 2018*

CHAMPAIGN PARK DISTRICT
**STRATEGIC
PLAN**

2022-2025



**MAKE.
CHANGE.
HAPPEN.**



**CHAMPAIGN
PARK DISTRICT**

Adopted by Board of Commissioners, January 2022

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INTRODUCTION

In the fall of 2021, the Champaign Park District (CPD) developed its next three-year strategic plan (2022-2025) to establish and communicate the agency's priorities and to identify action steps to focus energy and resources to realize these goals. Staff organized and orchestrated several techniques and methods to facilitate engagement and input to achieve the following objectives for the strategic planning process:

1. Situational analysis - Engage and involve Commissioners and staff to better understand the Park District's current environment.
2. Review and affirm vision, mission, values, and workplace culture statements.
3. Strategy map - Identify priorities, short-term and long-term goals, and action steps for the next three years.
4. Establish timeline and performance metrics to measure outcomes and align the Strategic Plan with the Comprehensive Plan, Capital Improvement Plan, Budget, and other important documents within the CPD operations portfolio.

PROFILE OF THE PARK DISTRICT

Parks, recreation, and cultural arts have always been a top priority of the residents of Champaign. Public open space even preceded the City's official founding in 1855 when land for the community's first park was identified in 1854. This 12.7-acre parcel was officially dedicated in 1859 as "White Park" in honor of the property owner's name (now called West Side Park) and predated the renaming of the City to "Champaign" when it acquired a city charter in 1860.

Resident support for public parks and recreation established dedicated taxpayer funding to enhance the quality of life for all citizens through positive experiences in parks, recreation, and cultural arts through the organization of a Township Park District in 1911 and its reorganization to a General Park District in 1955. The Champaign Park District is led by a Board of Commissioners (Board) composed of five elected officials who serve staggered six-year terms. The daily administrative functions of the Park District are the responsibility of the Executive Director who is hired by the Board.

In its 100+ year existence, the CPD has grown to better serve the needs of its more than 88,000 residents. The Park District maintains 64 park sites, totaling over 700 acres. Its staff manages thirteen unique recreation facilities, including several historic properties (the Virginia Theatre and Springer Cultural Center), an administrative center, Sholem Aquatic Center, a seasonal, replica, turn-of-the-century farm with animals, a tennis center, a boat house, and soon-to-be four recreation/community centers (Martens Center opening in 2022). These facilities and parks provide space for the Park District to offer approximately 1,500 programs each year; such as youth theatre, swim team/swim lessons, dance, fitness, visual arts, and a wide variety of sports.

CPD is also a member of Champaign Urbana Special Recreation and recently worked with its partner, the Urbana Park District, to open a recreation center entirely dedicated to meeting the recreation needs of individuals with disabilities.

EXECUTIVE SUMMARY & PRINCIPLES OF GOVERNANCE

Mission Statement:

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Vision Statement:

The Champaign Park District strives to be the leader in parks, recreation, and cultural arts by providing and promoting safe and outstanding experiences and facilities; generating outstanding value for all residents.

Strategic Priorities & Goals:

Customer & Community Focus	Financial Strength	Organizational Excellence	Staff Excellence	Quality Infrastructure Management
Engage the community	Efficiently align resources	Evaluate current partnerships and develop new partnerships	Attract and retain quality staff	Update and maintain our maintenance standards
Develop diverse programs for all residents	Maximize funding opportunities	Further develop a culture that helps employees excel	Lead, develop, and offering training to staff	Evaluate and develop future projects
Encourage customer loyalty	Ensure financial stewardship	Continue to strive to be innovative and creative	Create a welcoming and inclusive environment	Be a leader in sustainability
Ensure participant/user safety	Enhance the Parks Foundation	Board and staff working effectively and efficiently	Create a responsive staffing plan	Leverage technology Improve Trail System

Values:

1. *Staff Excellence*

- We look forward to coming to work and enjoy what we do.
- We support and value each other.
- We are willing to try new ideas and programs.
- We demonstrate professionalism in the workplace every day.
- We are likeable, courteous, easy to work with and deliver excellent customer service.
- We do not have to be told what to do; we take initiative to get things done.

2. *Stewardship*

- We conduct our business fairly, transparently, and with integrity.
- We are fiscally responsible to our residents.
- We strive to offer affordable programs, services and facilities for all residents
- We enhance natural resources and promote conservation and stewardship practices.
- We provide opportunities for health and wellness for our residents.
- We strive to provide equal access for all users to all of our parks, facilities, and programs.
- We value and reward employees who provide excellent customer service and stewardship of taxpayer resources.
- We care for the valuable resources we have in our people and places.

3. *Organizational Excellence*

- We know and respect our roles and responsibilities and work together to accomplish our goals.
- We encourage all residents to provide feedback about planning, designing, and programming for parks, recreation, and cultural arts.
- We promote staff development.
- We follow best practices in providing quality parks, recreation, and cultural arts.
- We assure safety through a comprehensive risk management program.
- We strive to effectively communicate with each other and the public.

4. *Innovation*

- We value employees who present creative and proactive solutions to challenges.
- We encourage doing things differently, progressively, creatively, and with an entrepreneurial spirit.
- We are adaptable and value our ability to anticipate, influence, and embrace change.

5. *Customer Service*

- We offer consistent, customer-focused service across the organization.
- We actively seek and value customer feedback.
- We care about our customers and team members.
- We provide exceptional support to our employees and patrons.

6. *Diversity, Equity & Inclusion*

- We provide quality parks, programs, and services that meet the diverse needs of all ages and abilities in our community.
- We embrace the diversity of our team.
- We value diversity in all its forms and actively seek people with different perspectives and experiences.
- We create a welcoming atmosphere for all residents and each other.
- We offer a variety of opportunities for everyone.
- We strive to improve access for all.

6. Collaboration

- We collaborate with other agencies and groups to create a unified community.
- We focus on building a better community every day.
- We work together to provide a safe environment for our staff and community.

PROCESS

Stage 1. Framework

At the outset of the project, CPD staff identified a strategic plan framework in order to define necessary action steps, direct staff, and set an accurate timeline to complete the plan. David Michael Moore, graphic facilitator, was hired as a consultant to lead several planning sessions with the Board and staff.

Stage 2. Implementation

One questionnaire and ten total planning sessions were organized to engage the Board and staff in the strategic planning process.

Staff-led questionnaire and planning sessions.

The questionnaire and six, foundational planning workshops were organized by the Administrative staff (Executive Director and Department Heads) to collect information from staff regarding CPD's mission, vision, values, and workplace culture statements and organizational strengths, weaknesses, opportunities, and threats (SWOT analysis). The survey was used to confidentially collect individual view points and to prepare the staff for larger group discussions. After the survey results were anonymously collected by the Department Head team, each Department Head organized and lead their own staff team's discussion about the aforementioned topics.

Human Resources, IT, Planning, Finance, Administration, Risk, and Marketing (HIPFARM), participated in a joint, in-person teambuilding workshop. Recreation, Revenue Facilities, and the Virginia Theatre held individual Department strategic planning sessions. The Operations Department divided its staff into groups and held three in-person sessions to allow more space for participants to share.

Results from the questionnaire and staff-led planning sessions were organized by theme to include in the strategic plan and also to inform the four graphic facilitator led planning sessions.

Graphic facilitator led planning sessions.

Four additional planning sessions were facilitated by David Michael Moore to review CPD workplace culture statements and determine the strategic plan's initiatives, goals, and action steps. The first two workshops included 37 staff members in management or supervisory roles. The administrative team was excluded from these discussions to allow for open dialogue. A report highlighting the results of the previous sessions was shared with the Board prior to the third workshop. This session included the Board, Executive Director, and Department Heads to engage with this group about the Park District's future strategies through the Balanced Scorecard approach.

The final culminating session with the administrative team ensued shortly thereafter to synthesize the results of the previous workshops. Four banners were created to represent the outcomes of the sessions (Figures 2 through 6).

Stage 3. Data Analysis

In this stage, Executive Director and the Assistant to the Executive Director reviewed the planning sessions reports and banners, consolidated themes, and systematically arranged the results to share with the administrative team for review and feedback.

Results – Review & Affirmation of Mission, Vision, & Values | SWOT Analysis.

MISSION

The Board and staff reviewed the mission statement and felt that it was relevant, positive, appropriate, and all-encompassing. A majority affirmed the current mission statement. Discussion included requests to expand the use of the term safety within the Park District's principles of governance, which was updated in the value statements.

VISION

A majority of staff also affirmed the current CPD vision statement. However, when engaged with the defining features of a vision statement, several staff agreed that it may be too similar to the mission statement and lacks an inspirational quality. Multiple recommendations for updating the vision statement were presented to the Board for review and comment.

VALUES

Overall, the Board and staff did not request any major updates to the Park District's value statements. Several minor value statement revisions were recommended and are reflected on page 4.

SWOT ANALYSIS

The SWOT matrix offers a methodology to facilitate connections between internal factors (strengths and weaknesses) and external factors (opportunities and threats), mitigate and plan for current and future challenges (weaknesses and threats), and leverage assets and favorable circumstances (strengths and opportunities) at the organizational, local, state, and national levels. Staff were requested to consider and respond to a series of questions to determine their internal and external perspectives. Their responses were compiled and synthesized within the SWOT analysis framework to identify and formulate strategic objectives and performance indicators for the Park District (see figure 1 on the next page).

Strengths	Weaknesses
Champaign Park District Brand	Internal communication
Community Partnerships	Keeping programs after their life span
CU Special Recreation/center	Teen programming
Desirable place to work	Competition for minimum wage employees
Development of staff	Staff turnover
Engaged Park Board	Staff training
Cultural Arts	Programs that support working parents
Excellent Staff	Salary compression
Financial position and stability	Interdepartmental relationships
Gold Medal Winning Agency	Staff cross training on systems/procedures
Illinois Accredited Agency	Staff pay not competitive
Infrastructure well maintained	
Intergovernmental collaboration	
Leadership and management	
New Community Centers	
Parks Foundation	
Parks, programs, and services	
Use of technology	
Opportunities	Threats
Advance equity and inclusion	Community safety
Foster new community partnerships	Competition for programs and services
Develop nature-based amenities and programs	Environmental concerns
Sponsorships	Homelessness
Enhance the variety of public input	Imbalanced partnerships
Leverage support from increased use of parks	Increased litter/trash in parks
Innovative programming	Increased maintenance without additional staff
Older adult programming	Instability of the State of Illinois
Mobile technology	Long-term impacts of COVID-19
Pickleball	Loss of Park District knowledge
Envision access for all	Minimum wage/Compression
Grow cultural of positivity and unity	Outside agencies/companies paying more
	Rising health care costs
	Technological attacks
	The public's sentiments about taxes and fees
	Vandalism

Figure 1. SWOT Analysis results

Stage 4. Workplace Culture Analysis

The graphic facilitator produced multiple banners to represent themes from his planning sessions with staff. These banners were reviewed by the Board and administrative team prior to their own planning sessions and were also utilized for comparative purposes. Overall, staff did not request updates to the main tenets of the Park District's workplace culture. However, several minor revisions occurred to more clearly define each belief. The revised workplace culture statements were then combined with the values statements.

Stage 5. Development of Priorities - Balanced Scorecard Approach

The Board and staff were asked to discuss the Park District's priorities during the planning sessions that were graphically facilitated. The Executive Director applied the Balanced Scorecard approach to clarify selection of priorities and shared five foundational initiatives for the facilitator to build upon. The Balanced Scorecard approach is a strategic management system that focuses the Park District in five main areas, Financial, Customer, Internal Processes, Learning and Growing, and Infrastructure. Each area is specifically defined through representative strategic objectives of the Park District, which are aligned with its mission, vision and values. The strategic objectives are the foundation for strategy mapping and developing SMART goals at the short-term (departmental level) and the long-term (agency) levels. Focus team members were asked to consider and build upon the following strategic objectives: Customer and Community Focused, Financial Strength, Organizational Excellence, Staff Excellence, and Quality Infrastructure Management.

Banners representing the results of planning sessions highlighting Board and administrative team priorities can be found in Appendix A. These banners were analyzed to formulate the strategic plan's initiatives, goals, action items, and ongoing efforts. Other Park District plans and budgets were consulted to craft practical and affordable applications and initiatives.

Stage 6: Board Discussion & Approval

In this stage, the public and Board are presented a draft of the 2022-2025 Champaign Park District Strategic Plan as a discussion item several Board Meetings. At this time, the Board will have the opportunity to provide feedback on the strategic plan. Requested revisions will be completed prior to the February, 2023 Special Board meeting, in which staff will seek approval of the strategic plan.

Stage 7: Implementation, Reporting, & Evaluation

The Board and staff will achieve its strategic plan outcomes through their shared management, time, and resources. Evaluative measures are also critical components of the plan's success. In order to meet these goals, staff will report plan progress to the Board on a quarterly basis. Additionally, the strategic plan goals should be enacted in concert with capital planning, budgeting, determining representative performance metrics and subsequent reporting, and any other feasibility studies or planning efforts.

2022-2025 Priorities, Goals, & Action Items

Prioritization instills clarity, provides focus, sets realistic expectations, establishes milestones, and motivates Board and staff members to achieve the desired outcomes in a timebound manner. The CPD strategic initiatives were grounded through a modified balanced scorecard approach concentrated on five diverse perspectives that will serve to unite the Park District’s Board, staff, and community: **customer**, **financial**, **organizational**, **learning and growing**, and **infrastructure**. Each priority is supported by goals and actions items that are critical components of the priority’s success.

Customer & Community Focus		
Engage the community		
<i>Community engagement implies frequent interaction with residents in a manner that best suits their preferred form of communication. The Park District should strive to reach as many people as possible to provide opportunities for residents to contribute to the decision-making process and build/improve relationships and capacity.</i>		
2022-2023	2023-2024	2024-2025
Determine and implement methods and best practices to receive, evaluate, and respond to community communications.	Develop and implement a plan to increase staff’s involvement with community service organizations.	Create opportunities for our residents to reach out to our Board members.
Develop diverse programs for all residents		
<i>The Park District should enhance current programs that provide opportunities to meet its community's diverse park, recreation, and cultural arts needs and also develop new programs and services to creatively reflect the vibrance and diversity of the community it serves.</i>		
2022-2023	2023-2024	2024-2025
Evaluate local language barriers and determine appropriate responses (i.e., bilingual staff, ESL programming, marketing and scholarship material translation).	Identify underserved populations and develop strategies to create opportunities for their participation in programs, facilities, and services.	Identify future opportunities for programs and services; based on demographic changes, performance of existing programs and services, and industry trends.
Identify new teen programming to support the efforts to reduce violence in the community.	Implement new programs and services that enhance the diversity of the offerings of the Park District.	Evaluate and build on community partnerships for diversity.

Encourage customer loyalty		
<i>The Park District will build trust and relationships with residents by prioritizing diversity and customer service. These efforts will impact retention, referrals, revenue, and repeat purchases.</i>		
2022-2023	2023-2024	2024-2025
Investigate the effectiveness of current retention efforts (i.e., messaging, targeted sales, segmentation), analyze registration experience, and survey repeat and non-returning customers.	Develop a customer loyalty program that includes a reward system to recognize, reward, and encourage extraordinary program service.	Create a team to evaluate current datasets and determine best system for engaging new customers and establish loyalty.
Ensure participant/user safety		
<i>The Park District is committed to providing safe parks and recreation and cultural arts experiences. Ensuring safety for participants, users, and staff is tantamount to success.</i>		
2022-2023	2023-2024	2024-2025
Utilize the safety committee to assess the safety of CPD parks and facilities and make recommendations.	Implement recommendations from interdepartmental safety evaluation team.	Track and provide supporting evidence of success or failure.

Financial Strength		
Efficiently align resources		
<i>The Park District should seek to improve all of its financial systems and internal processes to increase effectiveness and amplify efficiencies.</i>		
2022-2023	2023-2024	2024-2025
Align all rental operations under one set of uniform procedures, one central contact, and sales strategies.	Develop new budget manual and training.	Strive to achieve a 60/40 tax/revenue budget mix.
Develop and implement signage sponsorship program throughout the Park District.	Develop plan for funding long-term capital projects (i.e., Sholem Aquatic Center) and align grant requests to support these efforts.	Monitor and identify ways to optimize cost recovery (i.e., programs, services, and Virginia Theatre shows/events).
Maximize funding opportunities		
<i>The development of financial plans and processes support standards and best practices for budgeting to ensure future financial success.</i>		
2022-2023	2023-2024	2024-2025
Continue to capitalize on availability of grant opportunities.	Create a plan to study district-wide purchasing standards and policies.	Assess outside contractual services to enhance cost efficiencies.

Ensure financial stewardship		
<i>Financial stewardship represents the care, conservancy, planning, attention, upkeep, and management of the Park District's financial resources</i>		
2022-2023	2023-2024	2024-2025
Ensure PayCom and other software efficiently and effectively help staff complete necessary tasks.	Align bidding and selection of professional contractual services with the budgeting process and seasonal timing for projects.	When the current revenue bond has been remunerated, establish a fund that will reserve \$250,000 to \$500,000 per year for future large capital projects.
Enhance Parks Foundation		
<i>Efforts to enhance the Parks Foundation will advance Park District initiatives through private support and strategic partnerships</i>		
2022-2023	2023-2024	2024-2025
Align Parks Foundation goals, strategies, and efforts to support updated Park District plans.	Evaluate the effectiveness of the Parks Foundation to enhance current initiatives and test new strategies.	Implement and scale strategies and events to grow donor engagement and giving.

Organizational Excellence		
Evaluate current partnerships and develop new partnerships		
<i>Sustainable and equitable partnerships should foster mutually beneficial outcomes for each partner and most importantly, achieve desirable results for residents.</i>		
2022-2023	2023-2024	2024-2025
Evaluate all partnerships to make sure they are win-win.	Explore new partnerships with a variety of organizations that meet or compliment the mission of the Park District.	Create a cross-departmental team to evaluate the success of partnerships over the last two years.
Continue to strive to be innovative and creative		
<i>The Park District should focus on building a culture of growth that includes focuses on an environment in which everyone feels safe; is continuously learning; has an opportunity to participate in time-limited, innovative experimentation; and receives continuous feedback.</i>		
2022-2023	2023-2024	2024-2025
Develop a training program to foster creativity and innovation in CPD programs, parks, and services.	Create a method to reward staff for being innovative and creative.	Promote and celebrate staff efforts to be more creative and innovative.
Further develop a culture that helps employees excel		
<i>It has been the policy of the Park Board of Commissioners and the Executive Director to recognize that employees are the Park District's greatest resources and therefore are committed to invest resources to promote continued excellence in staff.</i>		
2022-2023	2023-2024	2024-2025
Develop training programs that focus on improving workplace culture.	Create programs to implement key takeaways from cultural standards trainings.	Effectively communicate successful outcomes of programs focused on improving culture.

Board and staff working effectively and efficiently

A strong and healthy Board-staff partnership positively contributes to the effectiveness and efficiencies of the Park District.

2022-2023

2023-2024

2024-2025

Evaluate how effectively and efficiently the Board and staff are working together.

Update technology hardware and software for Board members.

Develop Board specific yearly goals for the Executive Director and Department Heads.

Staff Excellence		
Lead, develop, and offer training to staff		
<i>The Park District currently offers a myriad of training and education opportunities. Staff will raise awareness of these opportunities and enhance its internal training program.</i>		
2022-2023	2023-2024	2024-2025
Develop and implement additional year-round training program for new employees.	Develop and implement a Supervisor's Management Training program for all supervisors.	Expand opportunities for staff to achieve certifications and attend conferences, trainings, and seminars related to their specific job functions.
Explore opportunities to expand benefits (non-healthcare) to part-time staff to incentivize part-time positions. (i.e., classes, activities).	Create a cross-departmental team to develop and implement a high-quality onboarding program.	Update training for part-time and seasonal staff.
Maximize the use of Paycom for training and onboarding.	Develop ongoing year-round training programs for staff.	Develop a leadership training program for staff.

Attract and retain quality staff		
<i>The job market has significantly fluctuated with the long-lasting effects of the pandemic and changes in state and federal wage regulations. A responsive program to help staff find advancement and mentorship within the Park District is an essential component for future success.</i>		
2022-2023	2023-2024	2024-2025
Develop a process to evaluate wages and benefits with other similar sized agencies in Central Illinois.	Establish a process for staff to advance within the Park District through training and education.	Establish a staff mentorship program.
Welcoming and inclusive environment		
<i>The Park District will continue its efforts to foster opportunities for staff members to embrace their similarities and celebrate their differences.</i>		
2022-2023	2023-2024	2024-2025
Follow up on Equity, Inclusion, and Diversity committee recommendations.	Celebrate and develop programs to make new staff feel welcome.	Continue to enhance opportunities to listen to staff input.
Create a responsive staffing plan		
<i>The Park District should continue to assess how to ensure the right people are in the right positions with the right tools to succeed.</i>		
2022-2023	2023-2024	2024-2025
Review and analyze labor allocations to evaluate the best use of CPD resources: staff time and taxpayer dollars.	Create a system to measure organizational and departmental performance.	Develop a process to measure employee satisfaction on an ongoing basis.

Quality Infrastructure Management		
Update and maintain our maintenance standards		
<i>The Park District should continue to maintain or enhance its current parks, open space, trails, facilities, playgrounds, and recreation amenities according to management best practices.</i>		
2022-2023	2023-2024	2024-2025
Evaluate current standards and update as needed.	Evaluate parks, facilities and amenities for improvements (i.e., report card assessments).	Develop a long-range plan for ongoing annual maintenance of facilities, parks and amenities.
Evaluate and develop future projects		
<i>The Park District should invest time and resources in feasibility and planning studies to establish a clear path for the future.</i>		
2022-2023	2023-2024	2024-2025
Finalize the plan for the future of Prairie Farm.	Evaluate sports fields, lights, turf, usage and make recommendations.	Evaluate adding a recreation center in NW Champaign.
Evaluate adding an outdoor adventure park (bike pump track, climbing boulders, RC vehicles, etc.).	Create a committee to evaluate and recommend land purchases for parks to the Board for review and prioritization.	Evaluate adding a nature center and environmental programs.
Evaluate the feasibility of the Champaign Park District taking a leadership role in establishing a children’s museum.	Evaluate establishing an outdoor ice-skating rink.	Evaluate potential improvements at Sholem Aquatic Center.

Be a leader in sustainability		
<i>Park District's capital improvements, maintenance, and operational practices should incorporate and encourage sustainable practices in terms of environmental, financial, and operational practices.</i>		
2022-2023	2023-2024	2024-2025
Monitor electricity, natural gas, water, and fuel consumption.	Track waste of recyclable materials and trash.	Investigate converting impervious surfaces to pervious paving materials.
Evaluate Park District recycling programs.	Evaluate solar energy for Park District energy needs.	Evaluate the conversion to electric vehicles/charging stations.
Leverage technology		
<i>The Park District should use technology to improve safety, services, communication, and operations.</i>		
2022-2023	2023-2024	2024-2025
Continue to add cameras throughout the Park District.	Continue to add WIFI throughout the parks and facilities.	Evaluate and implement new technologies to improve services (i.e. social media).
Evaluate options for a new phone system for the Park District.	Evaluate the effectiveness of the Park District APP's communication with residents.	Evaluate ticket software at the Virginia Theatre.
Evaluate various software for success: MainTrac, RecTrac, Purchasing software, etc.	Evaluate and update websites (i.e., CPD, CUSR, Virginia Theatre).	Evaluate the effectiveness of social media channels and investigate any new opportunities.

Improve trail system

Park District trails and paths continue to be the most requested amenities by residents.

2022-2023	2023-2024	2024-2025
Review and update 2017 Park District Trail Plan.	Establish timeline and budget for implementation based on updated trail plan.	Begin implementation of updated trail plan.

Champaign Park District's Ongoing Best Practice Efforts

Marketing & Public Relations

1. Expand recruitment efforts to specifically target groups
2. Continue involvement in the City planning meetings
3. Engage in the Champaign County First meetings
4. Be involved in the Metropolitan Intergovernmental Council Meeting
5. Be a member of the Champaign County Coalition group
6. Be involved in local community service organizations
7. Evaluate, manage, and refine partnership opportunities
8. Communicate, collaborate, and activate partnership efforts
9. Seek partners to deliver programs and services
10. Facilitate intergovernmental cooperation
11. Host meetings with various governmental groups to identify partner opportunities (programming, communication, and shared services)
12. Continue to build and cultivate strong working relationships at the staff level with the City, University, school districts, library, and other agencies
13. Investigate and implement community relations and marketing plan

Facility & Land Use Management

1. Continue to maintain parks and facilities at a level no less than the current standards
2. Ensure pathway quality, durability, connectivity, signage, and navigation
3. Enhance walking and biking amenities
4. Assess and pursue park, open space, trail, and recreation

- acquisition and development opportunities
5. Conduct turf, field, horticulture, tree, and natural area maintenance management schedule
6. Complete fleet maintenance schedule
7. Conduct playground safety schedule
8. Review and implement repair and replacement schedule
9. Investigate recycling or zero waste plan

Planning, Design & Development

1. Annually update the capital improvement plan
2. Update and implement plans, ADA transition plan, manuals
3. Align master plans with park system standards to achieve at least the minimum per 1,000 population standards
4. Develop and implement Park District historical and cultural resource management plan
5. Design parks with well-thought-out plans that offer a variety of elements that meet current trends
6. Design site plans and complete feasibility studies

Organization & Administration

1. Continue to monitor legislative initiatives on local governmental consolidation, property tax freezes, minimum wage increases, and unfunded mandates
2. Reinforce transparency
3. Identify and communicate operational efficiencies and effectiveness
4. Assess and incorporate trending and innovative recreation amenities and activities into future improvements
10. Evaluate Park District sustainability opportunities

11. Review policies, rules, regulations, and operational procedures
12. Coordinate and oversee operational and cooperation agreements
13. Oversee records retention procedures
14. Ensure compliance with OMA, FOIA, and other state statutes and laws

Programs & Services Management

1. Increase Park District participation levels
2. Create and support cultural arts opportunities
3. Integrate the arts into parks, facilities, and programs
4. Offer a comprehensive variety of programs and services in line with market trends that meet the needs and desires of the community

Human Resources & Professional Development

1. Hire and retain diverse staff
2. Evaluate and revise job descriptions as needed
3. Support employee training and development
4. Investigate and recommend options for various HR workforce functions, including but not limited to: compensation, health and wellness, performance evaluation, discipline, grievance, and recognition programs
5. Participate in CIRCLE educational workshops, seminar, and Board.
6. Participate in IPRA, NRPA, and their professional development organizations

Information Technology

1. Analyze information systems to ensure long-term use and standardization

2. Continue to enhance the Park District's security systems
3. Evaluate and update data management systems
4. Evaluate and update Park District's work order, work assignment, financial, ticketing, and registration systems

Parks Foundation

1. Expand outreach for scholarship opportunities
2. Identify and apply for grant funding

Evaluation, Assessment & Research

1. Complete park, trail, and facility report cards
2. Track progress in performance measurement reports
3. Apply for the NRPA Gold Medal Awards
4. Apply for GFOA award of excellence
5. Submit applications for the IAPD Best of the Best Awards Program
6. Submit entries to the IPRA/IAPD Conference annual Marketing Awards programs
7. Apply for awards, recognitions, and accreditations that validate and support results of the Park District's mission and strategic initiatives
8. Apply for IAPD/IPRA Illinois Distinguished Agency Accreditation
9. Investigate applying for NRPA's CAPRA Accreditation

Financial Management

1. Complete grant procedures
2. Oversee fiscal management, purchasing, and accounting procedures
3. Develop budgetary and capital planning guidelines
4. Develop recommendations for the budget and capital plans
5. Complete financial status reports and updates

6. Organizes procedures for inventory control of property, equipment, and other assets

Public Safety, Risk, & Security

1. Evaluate and update general safety and emergency management plans
2. Assesses safety needs of parks, trails, facilities, programs, and events
3. Investigate risk management plan and procedures
4. Oversee accident and incident report procedures

Appendix A: Planning Session Banners

FUN
Staff look forward to coming to work and enjoy what they do.

SUPPORTIVE
Staff support and care about each other like family and help make each other's job easier.

CREATIVE
Unafraid of failure, staff are willing to try new ideas and programs w/o risk.

PROFESSIONAL
As leaders in the parks and recreation field, staff demonstrate professionalism in the workplace every day.

PERSONABLE
Staff are likeable, courteous, easy to work with and deliver excellent customer service.

PROACTIVE
Staff do not have to be told what to do; they take initiative to get things done.

WORKPLACE CULTURE
 "It should be a place of enjoyment & fun" → LEADS TO TRUST
 "FORMING MEANINGFUL COMMUNITIES within departments and CPD as a whole."
 I feel supported by coworkers → TASKS SHARED → RESPECTING BOUNDARIES
 Family Friendly Atmosphere → COMFORTABLE
 "I feel fulfilled when I know management appreciates & recognizes the work I put in" → ACCOUNTABILITY "Closing the loop"
 EMPATHY
 COMMUNICATION: EMAIL, TIME OFF, SCHEDULES (Sharing)
 "BEING COMFORTABLE IN YOUR OWN SKIN IS VERY IMPORTANT. THE ABILITY TO BE YOURSELF AND BE ACCEPTED BRINGS FULFILLMENT IN LIFE!"
 "... my supervisor always makes time for open communication and provides me with feedback."
 KNOWING SOCIALLY I'M DOING RESPONSIBLE
 EDUCATED IN DIFFERENT FIELDS TO REACH OTHERS
 Representing the entire community

WELCOMING TO ALL
 feeling SAFE
 ALLOWS PEOPLE TO FOCUS ON WORK
 ORGANIZATIONAL EXCELLENCE
 CUSTOMER AND COMMUNITY FOCUSED
 FINANCIAL STRENGTH AND RESPONSIBILITY
 EMPowered AND PREPARED TEAM
 ORGANIZATIONAL

LAND PURCHASING
 Investment for the future
 Operations needs room to grow
 CAN BE PROFITABLE
 Sports Facilities
 Forsted Community Gardens
 CHAMPAIGN PARK DISTRICT
 GRAPHIC FACILITATION - SESSION II
 WEDNESDAY, SEPT. 29, 2021

INDOOR PAVILION @ PRAIRIE FARM
 RENTAL, STORAGE, RESTROOMS, SEASONAL
 YES, BUT NOT YEAR-ROUND
 MAINTAIN/IMPROVE EXISTING FACILITIES FIRST
 ADDING PERKS
 SCHOLARSHIPS FOR EMPLOYEES
 STAYING ON TOP OF COMPRESSION RATES
 DEGREES & EXPERIENCE
 time w/ the CPD
 LEARNING about others in CPD
 WHERE TO FIND THAT INFO
 NEED TO KNOW: Incentivize > Motivate
 MORE TRAINING Seasonal Staff (everyone)
 PROTOCOL for retaining staff
 ENVISION YOUR CAREER HERE
 CAREER PROGRESSION
 MOVING UP
 PROFESSIONAL DEVELOPMENT
 WELCOMING WHO ARE YOU?
 MEET & LEARN
 ONBOARDING PROCESS
 AMAZING PARKS & FLOWER BEDS
 GUIDES TO WHO TO TALK TO... WHO HAS THIS INFO?
 UPDATES to older facilities
 DEMOGRAPHICS w/ in CPD Programs (ATTENDANCE)
 POLL SURVEY Questionnaire
 OFFER more CULTURAL-SPECIFIC PROGRAMMING
 QUALITY & AFFORDABILITY
 WHO WE ARE BE THE EXAMPLE
 STAYING COMPETITIVE
 LEADING
 ART PROGRAMS are affordable!
 UP TO 50% SUCCESS
 SCHOLARSHIP KNOWLEDGE
 CONTINUE TO IMPROVE COMMUNICATION
 OTHER TYPES OF MUSEUMS TO PARTNER WITH?
 MAKE MULTI-USE
 PERFORMANCE SPACE, SPEAKERS, CONFERENCES
 STAFFING?
 INTERACTIVE SCIENCE, ART, CHILDREN'S MUSEUM
 WHY DID THE PREVIOUS MUSEUM CLOSE?
 HOW DO OTHER SIMILAR MUSEUMS FIND SUCCESS?
 CAN WE GIVE MORE TO THE COMMUNITY

FUN
Staff look forward to coming to work and enjoy what they do.

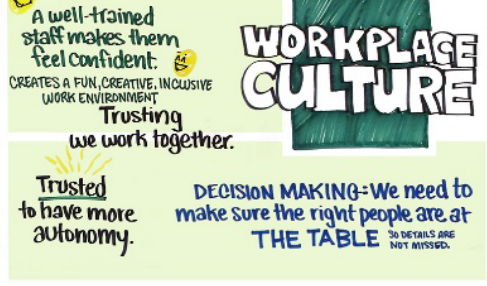
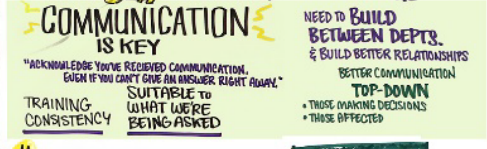
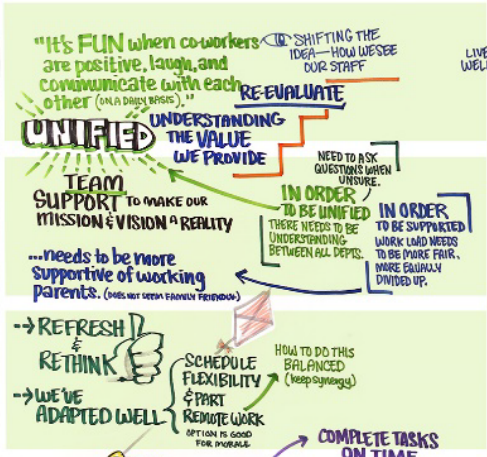
SUPPORTIVE
Staff support and care about each other like family and help make each others job easier.

CREATIVE
Unafraid of failure, staff are willing to try new ideas and programs w/o risk

PROFESSIONAL
As leaders in the parks and recreation field, staff demonstrate professionalism in the workplace every day.

PERSONABLE
Staff are likeable, courteous, easy to work with and deliver excellent customer service.

PROACTIVE
Staff do not have to be told what to do; they take initiative to get things done.



CHAMPAIGN PARK DISTRICT

GRAPHIC FACILITATION - SESSION I

Wednesday, Sept. 29, 2021





CHAMPAIGN PARK DISTRICT

STRATEGIC INITIATIVES

(CURRENTLY IN PROGRESS) for our 2022 strategic plan

MISSION STATEMENT

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

VISION STATEMENT

The vision of the Champaign Park District is to provide the community with parks, trails, facilities, and programs to promote their pursuit of wellness and healthy living.

VALUES STATEMENTS

- Stewardship
 - Organizational Excellence
 - Innovation
 - Customer Service
 - Equity & Inclusion
 - Collaboration
- EQUITY → ACTION**
DIVERSITY (working)
- PROMOTE** opportunities
equal access (over "provide")
- Consistent Working [Customer] Residents
- Filter for generic wording
- Both terms important
- expand (ages & ability) STRIVE Define Inclusive

CUSTOMER AND COMMUNITY FOCUS

BALANCED SCORECARD

TRUST

Programming Cultural, diverse REACHING NEW PEOPLE

new languages SUPPORTED & Culture understood

Flexibility with payment and registration immigration status

safe harbor GOALS MORE FOCUSED on safe locations encourage, welcome more younger visitors PARTNERING w/ OTHER ORGS

COMING - RETURNING CUSTOMERS

Best measurement "PULSE of the community" ENGAGING

Printed brochure needed?

INSPIRE VIBRANT language

FINANCIAL STRENGTH

BALANCED SCORECARD

STRIVE TO BREAK EVEN & RESPONSIBLE SPENDING

WHAT is CORE? Tax dollars

CORE PROGRAMMING FACILITIES CONCERTS

Update revenue policy

HOW WE SUBSIDIZE

100% Internal Process & Philosophy

75% 50%

EVALUATE COST/VALUE

BUDGETING OVER MULTIPLE YEARS

Planning for BIG Expenditures

- ROLLER
- YEAR-BY-YEAR RETOTALING

ORGANIZATIONAL EXCELLENCE

BALANCED SCORECARD

Metrics to evaluate program success & motivators (incentives) not just #

MEETING THESE STANDARDS

- is it worth it?
- reasons for low performance or participation

SCHEDULING CONFLICTS?

offer multiple times look at community competition (saturation)

HOW DO WE EVALUATE REQUESTS? IN ORDER TO ADOPT NEW AMENITIES

What's the next BIG IDEA? Pizzaz

STAFF EXCELLENCE

BALANCED SCORECARD

"Staff is doing great!"

Smart PARTNERSHIPS NEEDED

SPONSORS

SHOWN IN REGION

NEW OPPORTUNITIES

PRAIRIE FARM HILL CO. RAVENHILL

It's a HOME RUN!

VALUE COST EFFECTIVE + NAMING

LAND PURCHASING

CONSTRAINTS (or "what goes away")

QUALITY INFRASTRUCTURE MANAGEMENT

BALANCED SCORECARD

Maintenance (what we have)

old playground equipment POSSIBLE TO HELP OTHER COMMUNITIES?

Maintaining needs are costly

CHILDREN'S MUSEUM

FINANCIALLY FEASIBLE?

- Employees
- Ensure safety
- Cleaning

REVENUES DURING OUT OF PANDEMIC YEARS HOW TO BALANCE w/ NEW COMMITMENTS

places to add "safe" wording

TOP PRIORITY MISSION OR VISION OR VALUE

Safe POLICING or "safety"?

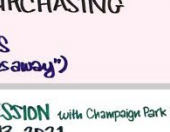
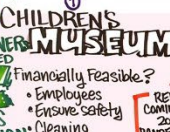
ensure grounds are safe WHAT IS IN OUR CONTROL TO PROVIDE OR PREVENT?

feeling safe

1. 2. 3. Assumed Priority/ Perceived Importance

very important (innovation) "Responsible Solutions" wording should

INSPIRE VIBRANT language

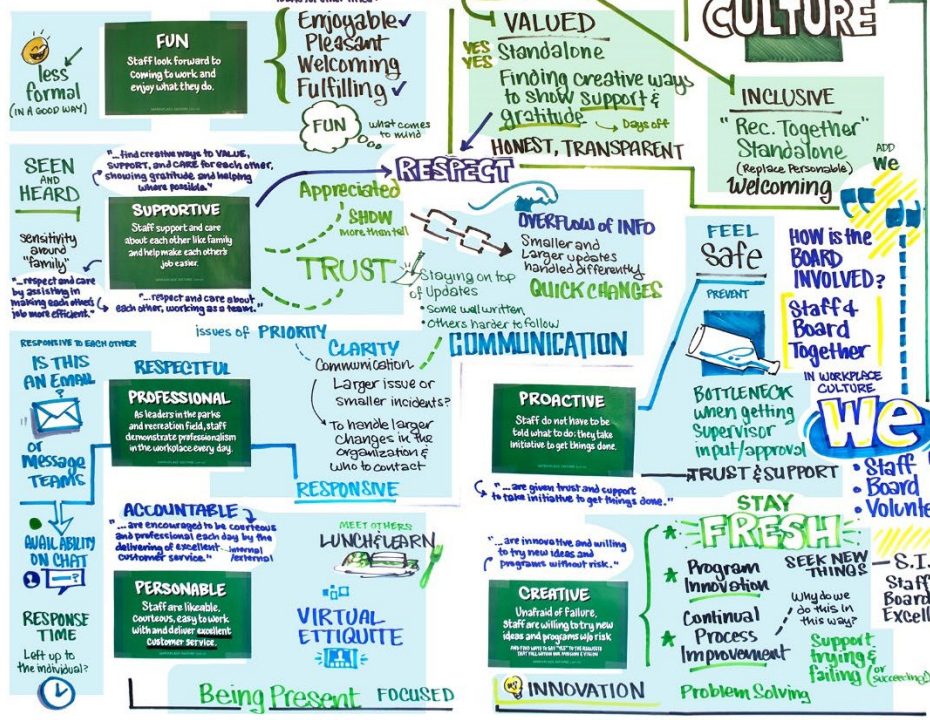


STRATEGIC PLANNING SESSION with Champaign Park District Board WEDNESDAY, OCTOBER 13, 2021

THURSDAY, OCTOBER 14, 2021
(replaces "mor")
IDEAS for other titles!

NEW

WORKPLACE CULTURE



STRATEGIC INITIATIVES

- SURVEY QUESTIONS REVIEW**
- + FOLLOW UP for "no"**
- How often to you participate (engage w/ CPD) **VISIT**
 - Safety → Comfort or PHYSICAL SAFETY
+ "Other" (also include comments difficult to use by itself. Could mean many things.)
- MORE DEMOGRAPHICS** + income? Trust? place @ end? (ul prefer not to say)
- ONLINE, PRINT, (ACCESSIBLE)**
be consistent w/ Spanish translation
how can we engage the community more?
- ARE you aware of... [x,y,z]
- How would you like to send comments/let us know
- 10. How to mention museum?**
Copies #7 (REMOVE #10)
- 7. Does turf belong here?** **OUTDOOR ICE rink**
HOW ABOUT?
- 11. + Cultural Arts** **IN LINE w/ OUR MISSION**
a separate question?
Accessibility w/ VIRGINIA
list potential obstacles
- SOCIAL EQUITY QUESTION** [N.R.P.A PILLARS]
- 12. Explain "Environmental Conservation"**
RETENTION/STAFFING
ADD: Have you considered applying for a job at CPD?
- ACCESSIBLE TO PEOPLE**

CUSTOMER & COMMUNITY FOCUS

- Engage the Community (MORE PUBLIC INPUT) (REACHING MORE PEOPLE)
- Diverse Offerings (PROGRAMS THAT REFLECT OUR RESIDENTS)
- Training on Cultural education (TO REACH MORE POPULATIONS) (TO BE WELCOMING)
- Encourage Customer loyalty (RETURNING VISITORS) (FLEXIBILITY)
- Improve Customer Service (WELCOMING) (COMFORTABLE)
- Safety
- Focus on our commitment to ensure safety

FINANCIAL STRENGTH

- Explore new payment options
- Create new budget manual (INTERNAL COMMUNICATION) (MORE EDUCATION & TRAINING)
- Expand our Sponsorships STANDARD/PLAN (GUIDANCE NEEDED)
- Address Deferred Maintenance (UPDATE PLAN)
- Support Growth with staff support (VALUE STAFF) (FAIRNESS, WORKLOAD) ADDRESS COMPRESSION

ORGANIZATIONAL EXCELLENCE

- Improve our Capital improvements process
- Improve internal Communication
- Evaluate Partnerships (SEE THE VALUE WE BRING) (COMMUNICATE TO STAFF) POSITIVE OUTLOOK

POTENTIAL GOALS

- Address Compression

BOARD AND STAFF EXCELLENCE

- Develop a culture of being valued (Staff & Board)
- Develop onboarding Expand on: System (training)
- Retaining & offering training opportunities
- Continuing education (EVERYONE WELCOME TO PARTICIPATE IN GROWTH)
- Creativity vs Overextending (CULTURE OF GROWTH)
- Create future-proof staffing plan ADDRESS COMPRESSION

QUALITY INFRASTRUCTURE MANAGEMENT

- Maintain our current parks, facilities, playgrounds (ACCORDING TO BEST PRACTICES)
- Development of future projects (NEW)
 - Feasibility
 - Planning
- Joint CPD-UPD Children's Museum (CURR AGREEMENT) ADA Accessible

CHAMPAIGN PARK DISTRICT

GRAPHIC FACILITATION FOR STRATEGIC PLANNING- THURSDAY, OCTOBER 14, 2021 PART II



Fee Schedule

May 1, 2022 to April 30, 2023

Facility	Fees - CPD Residents	Recommended	Non-Resident Fees
Bresnan Center	\$50 per hour	\$50 per hour	\$75 per hour
Douglass Annex	\$55 per hour	\$50 per hour	\$75 per hour
Douglass Annex Kitchen	\$50 per hour	\$50 per hour	\$75 per hour + room rental
Douglass Library	\$55 per hour	\$50 per hour	\$75 per hour
Douglass Library Kitchen	\$45 per hour	\$50 per hour	\$75 per hour + room rental
Douglass Gymnasium	\$65 per hour	\$50 per hour	\$75 per hour
Hays Center	\$60 per hour	\$50 per hour	\$75 per hour
Hays Center Kitchen	\$40 per hour	\$50 per hour	\$75 per hour + room rental
Kaufman Lake Fire Ring	\$50 flat rate	\$50 flat rate	\$75 flat rate
Springer Cultural Center	\$55 per hour	\$50 per hour	\$75 per hour
Springer Cultural Center	\$40 per hour per add'l room	\$50 per hour	\$75 per hour
Springer Cultural Kitchen	\$50 per hour + room rental	\$50 per hour	\$75 per hour
Leonhard Activity Room	\$55 per hour	\$50 per hour	\$75 per hour
Leonhard Gymnasium	\$140 per hour full gym	\$150 per hour	\$200 per hour
Leonhard Gymnasium	\$75 per hour half gym	\$80 per hour	\$120 per hour
Leonhard Gymnasium	\$45 per hour ¼ gym	\$50 per hour	\$75 per hour
Leonhard Group Fitness	\$35 per hour	\$40 per hour	\$60 per hour
Leonhard Party Room	\$55 per hour	\$60 per hour	\$90 per hour
Centennial Pavilion	\$35 per hour	\$40 per hour	\$60 per hour
Douglass Pavilion	\$30 per hour	\$30 per hour	\$45 per hour
Bristol Park	\$30 per hour	\$30 per hour	\$45 per hour
West Side Park Gazebo	\$30 per hour	\$30 per hour	\$45 per hour
Hessel Pavilion	\$35 per hour	\$40 per hour	\$60 per hour

Facility	Fees	Recommended	Non-Resident Fees
Porter Park Shelter	\$20	\$20	\$30
Hessel Park Small Shelters	\$20	\$20	\$30
Toalson Park Shelter	\$20	\$20	\$30
Sunset Ridge Park Shelter	\$20	\$20	\$30
Zahnd Park Shelter	\$20	\$20	\$30
Powell Park Shelter	\$20	\$20	\$30
Scott Park Shelter	\$20	\$20	\$30
Turnberry Ridge Park Shelter	\$20	\$20	\$30
Spalding Park Shelter	\$20	\$20	\$30
Mulikin Park Shelter	\$20	\$20	\$30
Millage Park Shelter	\$20	\$20	\$30
Mattis Park Shelters	\$20	\$20	\$30
Morrissey Park Shelter	\$20	\$20	\$30

Hayrack Ride \$85 for the first hour and \$60 for each additional hour for residents-

Trolley Ride \$110 for the first hour and \$85 for each additional hour for residents.

Proposed: Hayrack Ride and Trolley Ride Rental: \$100 for the first hour and \$75 for each additional hour for residents.

- Individuals or groups can reserve a smaller shelter in a CPD park for a \$20 reservation fee.
- A written permit is issued with the \$20 reservation fee, that states the day and time the shelter has been reserved. Shelters are rented in two-hour increments. Each additional hour beyond the minimum requirement for shelter rentals is \$10 per hour.
- If a shelter is not rented it will be able to be used by patrons on a first come basis.
- Urbana residents are considered CPD Residents.
- Appropriate facility staff are included in the rental for any indoor facility. **Additional fees may be charged for staffing rentals outside of normal operating hours.**
- There is no damage deposit for shelter rentals, except for the West Side Park Gazebo and the Pavilions.

All Facility and Pavilion rentals require a two-hour minimum plus a \$100 damage deposit for rentals larger than 30 individuals.

A \$50 damage deposit is required for smaller party facility rentals (less than 30 people).

Non-profit organizations with a 501(c)(3) status and governmental agencies will qualify for the resident rates above unless they provide a detailed request for a reduced fee to the Executive Director.

A \$100 damage deposit is required for all rentals by non-profit organizations and governmental agencies unless an agreement is developed with the organization or agency.

Portable Potty-House Unit Fees

Acquiring portable potty-houses is the sole responsibility of permit holder and/or renter. Renter(s) are required to use the Champaign Park District's approved vendors for this service.

Indoor Facilities Holiday Fees

Rental fees are twice the rate of normal fees listed above and requires that CPD staff availability. Holidays include New Year's Eve, New Year's Day, MLK Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, Thanksgiving Day, Friday following Thanksgiving, Christmas Eve and Christmas Day. Other days/dates that are deemed holidays by the CPD will also require holiday fee rates.

Park Use & Wedding Permits Rates

Up to 50 persons per day	\$50
Up to 100 persons per day	\$100
Up to 250 persons per day	\$250

Non-residents shall be required to pay an additional 50% more than residents.

Any event or wedding for over 250 persons will require a written proposal from the renter detailing the proposed event. The renter will work with staff to develop a detailed plan and cost estimate for the special event or wedding. The LRC Facility Coordinator will reach out to the following staff to begin and coordinate the process: The Director and Manager responsible for park being rented, Director of Operations and the Risk Manager will work with the Park District Rental Coordinator and with the renter to develop the event plan and specific fees.

Additional fees may be required for large events to provide for additional Park District logistical and operational expenses.

The only parks permitted for weddings or large outdoor events are West Side Park, Hessel Park, Centennial Park, Porter Park and Douglass Park as many of the parks do not have the amenities, services or space to host a wedding.

Special Use Items (Extra charges for specific park permit/pavilion/shelter needs)

Waste Management	\$75 for events larger than 100 people
Water Access	\$50
Picnic Tables	\$30 per table
Bounce Houses	\$50

Tent Permit Fee - \$35 ~~\$35~~ \$50 per tent, per day.

Groups and individuals must have a permit to erect a tent. Location of tent and/or tents must be approved by Director of Operations or Maintenance Supervisor. Placement locations for tents, porta-potties, stages, etc., must be approved by the Champaign Park District.

Showmobile:

A deposit of 50% of the estimated total rental fee is due at time of reservation. The deposit will apply toward the total rental fee.

\$600 rental fee per day ~~\$600~~ \$700.00 rental fee per day

\$150 flat fee for show mobile staff (These fees incur from moment the stage leaves the shop until it returns to the shop) ~~\$150~~ \$200.00 for show mobile staff

If additional staff are requested or required, additional fees will apply.

Additional charges may apply if additional equipment is required.

\$450 per day for large generator ~~\$450~~ \$550.00 per day for large generator

\$50per day for sound equipment ~~\$50~~ \$75.00 per day for sound equipment

\$50 per day for Showmobile Theatrical Lighting ~~\$50~~ \$75.00 per day for Showmobile Theatrical Lighting

Movie Truck Rentals:

Rental includes movie screen, projector, and sound equipment

\$30 deposit (applies toward the rental fee) ~~\$30~~ \$50.00 deposit (applies toward the rental fee)

\$65 rental fee per day ~~\$65~~ \$75.00 rental fee per day

+\$20 per hour staff fee ~~\$20~~ +\$25.00 per hour staff fee

Field Name	Practice Rate	Game Rate	Supervisor	Lights
Dexter	\$20/2hrs \$25/2hrs	\$40/2hrs \$55/2hrs	\$12/hr \$15/hr	\$15/hr
Zahnd Little League	\$20/2hrs \$25/2hrs	\$50/2hrs \$55/2hrs	\$12/hr \$15/hr	\$15/hr
Zahnd Pony	\$20/2hrs \$30/2hrs	\$60/2hrs \$66/2hrs	\$12/hr \$15/hr	\$15/hr
Dodds 3-Plex	\$25/2hrs \$30/2hrs	\$70/2hrs \$66/2hrs	\$12/hr \$15/hr	\$15/hr
Dodds 4-Plex	\$50/2hrs \$30/2hrs	\$90/2hrs \$76/2hrs	\$12/hr \$15/hr	\$15/hr
Seaman	\$15/2hr	\$40/2hr	N/A	N/A
Dodds Soccer 4v4	\$7.50/hr \$10/hr	\$15/hr \$18/hr	\$12/hr \$15/hr	\$15/hr.
Dodds Soccer 9v9 or 7v7	\$12.50/hr \$15/hr	\$25/hr \$28/hr	\$12/hr \$15/hr	\$15/hr.
Dodds Soccer 11v11	\$20/hr \$25/hr	\$40/hr \$44/hr	\$12/hr \$15/hr	\$15/hr

Baseball/softball fields require rentals in 2-hour increments. Dodds Soccer requires rentals in hour increments with a 2-hour minimum.

Tournament fees are provided per request. Contractual agreements may require different fees per the agreement.

Dodds Tennis Center Fees

Memberships	(Effective fall of 2022)
Individual (Ages 18-54)	R/\$50 NR/\$75 R/\$60 NR/\$90
Family (2-4 members)	R/\$80 NR/\$120 R/\$90 NR/\$135
Each additional family member	R/\$10 NR/\$15 R/\$10 NR/\$15
Senior (Ages 55+)	R/\$30 NR/\$45 R/\$40 NR/\$60
Full-time Students	R/\$30 NR/\$45 R/\$40 NR/\$60

Rental fee for all the courts/tennis facility \$150 per hour
Rental fee for all the courts/tennis facility \$175 per hour

Permanent Court Time

M-F	18-week fee	18-week fee
7:30-9a	\$306	\$324
9a-5:30p	\$342	\$360
5:30-10p	\$414	\$432
Weekends	18-week fee	
All times	\$342	\$360

Random Court Time (As of September 2022)

Time: M-F, 7:30 a-5:30p, Member fee: \$21/hour	\$22	Guest fee: \$23/hour	\$24
Time: M-F, 5:30-10p, Member fee: \$25/hour	\$26	Guest fee: \$27/hour	\$28
Time: Sa-Su, All day, Member fee: \$21/hour	\$22	Guest fee: \$23/hour	\$24

Sholem Aquatic Center Fees

May 2022-September 2022

<u>Daily Admission Fees</u>	<u>(R/NR)</u>
Individual	\$9/\$13.50
3 & under	Free
Twilight Rate	\$6/9
Active/Retired Military	\$6/9
Friday Rate	\$6/9
10 Punch Card	\$80/\$120

Season Pool Pass

Season Pool Pass

	<u>Sale Price</u>	<u>Regular</u>
	<u>Valid through April 30, 2022</u>	<u>Fee (R/NR)</u>
Individuals	\$90/\$135	\$106/\$159
Family of 2-3	\$175/\$260	\$204/\$306
Add family members	\$40/\$60	\$40/\$60
Senior (Ages 55+)	\$73/\$110	\$86/\$129
Replacement Fob	\$5/5	\$5/5

50% off all pool passes on or after **7/11/22**

After-Hours Rentals at Sholem Aquatic Center (2022 season)

- "Ultimate Beach Party" (full-facility rental). Fee (R/NR): \$500/\$750 per hour
- "Surf's Up!" (limited to the river and the three slides). Fee (R/NR): \$350/525 per hour
- "Summer Nights" (limited to the main pool and lap lanes). Fee (R/NR): \$250/375 per hour

Each requires a minimum two-hour rental.

Leonhard Recreation Center Fees

<u>Annual membership rates</u>	January 1, 2022	January 1, 2023
Non-walking infants are free		
Individual (R/NR)	\$110/\$165	\$120/\$180
Family of 2 or 3 (R/NR)	\$220/\$330	\$240/\$360
Each additional family member after 3 (R/NR)	\$45/\$67.50	\$50/\$75
Senior Age 55+ (R/NR)	\$85/\$127.50	\$90/\$135
Replacement Fob Fee (R/NR)	\$5 per family member	

Monthly Option for LRC Memberships

MEMBERSHIP TYPE	R	NR
Individual	\$12/\$14	\$18/\$21
Family of 2-3	\$24/\$26	\$36/\$39
Additional Family Member	\$5.50/\$6	\$8.25/\$9
Senior	\$10/\$11	\$15/\$16.50

Daily Admission Fee (As of January 2022)

For those without a membership, there is a \$6/\$9 (R/NR)

Daily Admission Fee, but a \$5/\$7.50 rate for military.

The daily admission fee includes the use of the indoor playground, walking track, open gym, and weight room.

Martens Center Fees (As of June 1, 2022)

Grand Opening Special Membership Fees

Non-walking infants are free		
Individual (R/NR)	\$60/\$90	
Family up to 3 (R/NR)	\$120/\$180	
Each additional family member after 3 (R/NR)	\$20/\$30	
Senior Age 55+ (R/NR)	\$50/\$75	
Replacement Fob Fee (R/NR)	\$5 per family member	

Monthly Option for Martens Center Memberships

MEMBERSHIP TYPE	R	NR
Individual	\$6	\$9
Family of 2-3	\$11	\$17
Additional Family Member	\$3	\$5
Senior	\$2	\$3

Daily Admission Fee (As of June 1, 2022)

For those without a membership, there is a \$2/\$3 (R/NR)

The daily admission fee includes the use of the indoor playground, walking track, open gym, innovation center, and weight room.

Program Tree Fees (As of January 2022)

A donation of \$275 to the Champaign Parks Foundation, includes the cost of the tree, the installation by staff, and tree maintenance its lifespan. An additional donation of \$200 will purchase a 9 x 5 cast bronze plaque to personalize the tree in the park.

Flower Island Fees (New fees will take effect in August 2021 for Summer of 2022)

Flower Islands \$14.05 per square foot, beginning in December 2021 through the summer of 2022.

Flower Islands \$15.00 per square foot, beginning in December of 2022 through the summer of 2023.

Eddie Albert Garden Plots Fees (Beginning December 2021 for Summer 2022) (Beginning December 2022 for Summer 2023)

Date	Location	Plot Size	Fee (R/NR)	Fee (R/NR)
8/1/21-10/28/22	Dodds Park	11' x 3' Raised	\$15/\$20	\$20/\$30
8/1/21-10/28/22	Dodds Park	20' x 20' plot	\$35/\$50	\$40/\$60
8/1/21-10/28/22	Dodds Park	20' x 30' plot	\$45/\$65	\$50/\$75
8/1/21-12/31/22	Dodds Park	20' x 20' plot	\$45/\$65	\$50/\$75

Dog Park Fees

Memberships are good for one year from date of purchase

Dog (Resident): \$41 **\$46 non-resident**

One Dog (Non-resident): \$61 **\$69 non-resident**

Each Additional Dog: \$6 **/\$9 non-resident**

Initial/Replacement Fob: \$10

Monthly Trial/Visitor Pass: \$10

Urbana Dog Park members can receive a CPD Bark District Membership for \$10

CPD Dog Park members can receive a UPD membership add on for \$10 as well

Virginia Theatre Fees

Public Events:	<u>Current, effective 5/1/21</u>	
Touring Commercial Attraction	\$4,250.00 FLAT	\$4,750.00 FLAT
Touring Commercial Attraction Rehearsal	\$1,000.00 FLAT	\$1,250.00 FLAT
Local Commercial Attraction	\$3,250.00 FLAT	\$3,650.00 FLAT
Local Commercial Attraction Rehearsal	\$850.00 FLAT	\$950.00 FLAT
Not-for-Profit Event*	\$2,250.00 FLAT	\$2,500.00 FLAT
Not-for-Profit Event Rehearsal*	\$550.00 FLAT	\$650.00 FLAT
Private Events:		
Lobby Meeting, 30 or fewer attending	\$50.00 FLAT (2 hour max, single lobby use, no outside catering or drink service allowed)	\$65.00 FLAT
Lobby Meeting, 31-100 attending	\$250.00 FLAT (4 hour max, single lobby use, outside catering/non-alcoholic drink service allowed)	\$275.00 FLAT
Meetings in auditorium	\$1,950.00 FLAT (incl. lobby and stage use)	\$2,250.00 FLAT
Photo Shoots (no stage use)	\$75.00 FLAT (2 hour max)	\$85.00 FLAT
Private Party/Reception, East Lobby	\$250.00 FLAT (4 hour max, single lobby use)	\$300.00 FLAT
Private Party/Reception, Mezzanine Lobby	\$300.00 FLAT (4 hour max, single lobby use)	\$350.00 FLAT
Private Party/Reception, Front-of-House	\$1,000.00 FLAT (4 hour max, auditorium not incl.)	\$1,250.00 FLAT
Private party, Stage	\$1,500.00 FLAT (incl. lobby use)	\$1,750.00 FLAT
Private Screening (film rights not included)	\$1,000.00 FLAT (parties of 100 or fewer, no public promotion or ticketing allowed)	\$1,250.00 FLAT
Marketing Fee:	\$250 FLAT (brochure, website listing, social media & eBlast marketing)	\$275.00 FLAT
*Note that touring attractions booked into the Virginia Theatre by 501(c)3 non-profits and governmental agencies will be billed at the Touring Commercial Attraction rate.		
Ticketing Fees:		
Box Office Staffing Fee:	\$750.00 FLAT	\$825.00 FLAT
Restoration (Facility) Fee:	\$1.00 Per Paid Admission—inside ticket face value	
Credit Card Fee:	Patrons charged by venue “on top” of ticket face value	
Ticketing Fee:	Patrons charged by venue “on top” of ticket face value	
Technical Fees:		
Standard Technical Package:	\$500.00 FLAT (incl. house lighting—3 color wash and select “specials”—plus power tie ins, basic stage microphone package, light console, sound console, and digital snake) [no change]	\$550.00 FLAT

House Sound (L-Acoustics KARA II flown line array, 10 boxes per side plus fill speakers and subs):

Touring Commercial Attraction	\$1,950.00 FLAT	\$2,150.00 FLAT
Local Commercial Attraction	\$950.00 FLAT	\$1,050.00 FLAT
Not-for-Profit Event*	\$500.00 FLAT	\$550.00 FLAT

Intelligent Lighting: \$45.00 FLAT (per Martin MAC Aura) or \$95.00 FLAT (per Martin MAC Quantum Profile) plus stagehand time **\$50.00 FLAT or \$110.00 FLAT**

Projection Systems: \$350.00 FLAT **\$395.00 FLAT** (includes *either* Christie 4K Digital or twin Norelco AA 35mm projectors) plus stagehand time [no change]

Theatrical Hazer: \$50.00 FLAT **\$55.00 FLAT** plus haze fluid [no change]

Spot Light: \$125.00 FLAT **\$140.00 FLAT** (per fixture – Robert Juliat Topaze model) plus stagehand time

*Note that touring attractions booked into the Virginia Theatre by 501(c)3 non-profits and governmental agencies will be billed at the Touring Commercial Attraction rate.

STAGE HANDS

The Virginia Theatre has an Agreement with I.A.T.S.E. Local No. 482 and will make final determinations on union stagehand requirements at the following rates:

	<u>Straight</u>	<u>Overtime</u> (After 8 hrs/Sundays/Holidays)
High Riggers	\$34.00 \$37.50	\$50.00 \$56.50
Truck Loaders	\$30.00 \$33.00	\$45.00 \$50.00
Stagehands/Wardrobe	\$24.00 \$26.50	\$34.00 \$40.00
Performance/Rehearsal	\$85.00 \$93.50	\$125.00 \$140.00

Resident/Non-Resident Fees

Residents living within the boundaries of the Park District regularly support park facilities and programs through property taxes. People living within the Champaign and Urbana Park District boundaries pay the “resident (R)” fee. Persons residing outside these districts will pay 50% to \$100% more than the resident rates – “non-resident (NR)”.

Program Fees

Program fees and concession fees are based on the Park District’s Comprehensive Revenue Policy. All programs and concession fees must be approved by the Executive Director.

Fees charged for programs are used to offset part of the costs for special instructors, facility costs and program supplies.

Program non-resident fees are 50% more than the resident fee but any program costing over \$100 will have a maximum non-resident fee of \$50.

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REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 23, 2022

SUBJECT: Approval of the FYE2023 Capital Budget and the 2023-2032 Capital Improvement Plan.

Background

- The *2023-2032 Capital Improvement Plan* (CIP) was presented for discussion at the January 12, 2022 Board meeting.
- The “Annual Projects and Purchases” section of the CIP had discussion and consensus on Jan. 24, 2022 Board meeting with Board direction to meet with Parkland College and the City/State regarding Parkland Way.
- February 9, 2022: the CIP was presented with emphasis on the new capital money being requested.
- The CIP is presented below in its original Jan. 12, 2022 form.

Prior Board Action

There has not been prior Board action for this Capital Budget year.

Budget Impact

A total of \$1,204,000 has been proposed for 2023 ANNUAL PROJECTS AND PURCHASES. This total does not include projects that may carry over from previous years.

Recommended Action

Staff request approval of the FYE2023 capital budget and the 2023-2032 CIP.

Prepared by:

Reviewed by:

Daniel Olson
Director of Operations

Joe DeLuce
Executive Director



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: January 5, 2022

SUBJECT: Discussion FYE2023 Capital Budget and 2023-2032 Capital Improvement Plan

Background

The Capital Improvement Plan (CIP) and subsequent budget that arises from it, provides the basis for control of expenditures for the acquisition of Park District assets, new construction and renovation of facilities, parks and equipment. The Board of Commissioners typically discusses capital as a first step in the overall budget process in order to make decisions on large expenditures.

The draft CIP projects list is structured differently from in the past. This structure was chosen in order to make the review and editing by the Executive Director and the Board much simpler, as well as making updates easier for the staff. Highlighting some of the differences:

- The CIP is a ten-year outlook. Previously a six year.
- We grouped annual expenditures together to provide you a view of the “cost of doing business”.
- Projects funded in whole or part from the Special Recreation Fund (ADA) or grant funding are noted with symbols.
- Projects that will require funding from the operational budget to complete the capital project are also noted with a symbol.

Process

Development of the CIP and Capital Budget began with facility and park tours and meeting with key staff that oversee those areas. A comprehensive projects list was developed from these meetings and requests from all staff. The projects list includes repairs and replacements but also includes new concepts and construction. Well over 400 projects were submitted for consideration and this list will be available to add to throughout the year. From the projects list, the below CIP was developed and then reviewed by the Executive Director.

Prior Board Action

No previous action or discussion.

Budget Impact

The draft capital budget for FYE2023 is \$1,878,000 as presented. An additional \$2,379,000 in carryover or multi-year projects that have been previously approved is also included.

Recommended Action

The Capital Budget and Capital Improvement Plan are presented for discussion only at this time. However, final Board approval of the CIP Plan and the Capital Budget would be ideal no later than March 9, 2022.

Prepared by:

Daniel Olson
Director of Operations

Reviewed by:

Joe DeLuce
Executive Director

Champaign Park District 2023 to 2032 Capital Improvement Plan

Updated January 7, 2022

* Denotes Special Recreation/ADA Funding in part or whole.

^ Denotes grant funding in part or whole.

~ Denotes project has architectural/design/engineering costs associated in an operating budget.

ANNUAL PROJECTS AND PURCHASES								
Project Name	Short Description	2023	2024	2025	2026	2027	2028	2029-2032
Annual Vehicle Purchase/Replacement	Three replacements. Replacement of new vehicles assessed quarterly.	\$ 95,000	\$ 185,000	\$ 180,000	\$ 150,000	\$ 170,000	\$ 150,000	\$ 13,000
Annual Rolling Stock Purchase/Replacement	Pull-behind mower replacement in 2023.	\$ 30,000	\$ 115,000	\$ 100,000	\$ 50,000	\$ 25,000	\$ 40,000	\$ 40,000
Annual Painting	Interior and exterior painting needs are evaluated multiple times per year. Painting done in-house.	\$ 40,000	\$ 20,100	\$ 20,100	\$ 15,000	\$ 15,000	\$ 12,000	\$ 12,000
Annual Concrete*	Replacement or new concrete for safety, accessibility, and edging.	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 45,000
Annual HVAC	Small HVAC replacements. Hays in 2023.	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Annual Flooring	General carpeting, tile, or epoxy, baseboard, etc. Operations break room, hall and offices in 2023.	\$ 25,000	0	\$ 20,100	\$ 19,000	\$ 12,000	\$ 12,000	\$ 12,000
Annual Asphalt Sealcoating and Striping	Maintenance on asphalt areas.	\$ 40,000	\$ 30,100	\$ 32,100	\$ 15,000	\$ 20,000	\$ 20,000	\$ 22,000
Annual Roadway~	Parkland Way repair and District patching.	\$ 106,000	\$ 106,000	\$ 108,000	\$ 110,000	\$ 108,000	\$ 108,000	\$ 3,000
Annual Park Amenities*	Benches, signs, water fountains, pet stations, trash and recycle bins, etc.	\$ 40,000	\$ 20,000	\$ 22,000	\$ 22,000	\$ 25,000	\$ 20,000	\$ 20,000
Annual Playground Surfacing*	Fibar Purchase and pour-in-place repair.	\$ 37,000	\$ 38,110	\$ 39,300	\$ 40,200	\$ 40,200	\$ 42,000	\$ 44,000
Annual Sports Field Mix	Infield mix and outfield/foul tracks warning areas.	\$ 15,000	\$ 10,000	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 15,000
Annual Fencing Replacement	Small fencing projects new and replacement.	\$ 25,000	\$ 25,000	\$ 15,000	\$ 15,000	\$ 18,000	\$ 10,000	\$ 10,000
Annual Playground Replacement*	Davidson Park in-house installation in 2023.	\$ 75,000	\$ 210,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 250,000	\$ 250,000
Annual Technology Replacement	Replacement and new servers, security cameras, computers, copiers, laptops, software, computer cameras, phones, etc.	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Annual Fitness/Weight Equipment Replacement/New	For 2023, LRC original treadmill replaced, two dumbbell benches replaced, rack for medicine ball, mat and dumbbell storage replacement.	\$ 14,000	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000	\$ 15,000
Annual Roofing Projects	General shingle and metal roof replacements. Dodds Tennis Center in 2023.	\$ 450,000	\$ 108,000	\$ 490,000	\$ 22,000	0	0	0
Annual Tables/Chairs/Furniture Replacement*	For 2023, LRC original tables and chairs from opening. 24 new tables. Old tables used in preschool/daycamp room replacing ones falling apart.	\$ 7,000	\$10,000	\$5,000	\$7,000	\$10,000	\$10,000	5000
Contingency	Unexpected expenditures related to capital items. Five percent of total capital.	\$ 70,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 85,000
Annual Project and Purchases Totals		\$ 1,204,000	\$ 1,112,310	\$ 1,486,600	\$ 922,200	\$ 900,200	\$ 921,000	\$ 686,000
Proposed Capital Projects 2023 to 2032								
Project Name	Short Description	2023	2024	2025	2026	2027	2028	2029-2032
Stormwater Drain Break Fountain Outflow West Side Park	Scope line. Address break/plug between Prayer for Rain and drop drain.	\$ 10,000	0	0	0	0	0	0
Band Shell Renovation West Side Park~	Design for cabling and iron exclusions by Architectural Expressions.	\$ 26,000	0	0	0	0	0	0
West Shop Back Gutters	Cut off rotted beams and add covers. Add gutters and downspouts with possible pop-ups done in house.	\$ 18,000	0	0	0	0	0	0
Robeson Meadows West ADA Walk and Fountain*	Entry sidewalk, fountain, etc. not to ADA standards.	\$ 24,000	0	0	0	0	0	0
Electric Power into Porter Family Park~	Dan has estimates from Illinois Power Engineers.	\$ 33,000	0	0	0	0	0	0
Facility Security Equipment with new company	Replace current security vendor and do limited upgrades.	\$ 55,000	0	0	0	0	0	0
Network Upgrades Douglass CC and Annex	Pushed out from 21/22 to trade with District-wide phones.	\$ 95,000	0	0	0	0	0	0
Outdoor Basketball Courts Resurface Douglass Park (2 courts)	Outdoor basketball courts are in bad shape.	\$ 110,000	0	0	0	0	0	0
East Lobby Renovation at Virginia Theatre^~	Only if grant is IDNR Public Museum Grant is approved.	\$ 200,000	0	0	0	0	0	0
Lindsay Garden Renovation	Includes plant renovation, expansion of path, ID placards.	\$ 10,000	0	0	0	0	0	0

Dodds ADA Crosswalks Construction*~	ADA compliance with sidewalk crossings throughout Dodds Park.	\$ 30,000	0	0	0	0	0	0	0
Carle at the Fields Trail Nodes*	Activity nodes along trail. New build in planning stages in agreement with Carle.	\$ 25,000	0	0	0	0	0	0	0
Equipment Purchases no outside installation fees									
Dog Park Agility Stations	Replacement of old handmade stations.	\$ 12,000	0	0	0	0	0	0	0
Outdoor Sports Goal Replacement	Dodds soccer goals. Dodds Lacrosse Goals.	\$ 15,000	0	0	0	0	0	0	0
Douglass CC Gym Scoreboards (2 boards)	Two boards replaced.	\$ 11,000	0	0	0	0	0	0	0
Carryover Projects from FY22									
Martens Center^~	Final Payment to contractor May or June 2022.	\$ 500,000							
Spalding Tennis Court renovations~	Remove, replace existing and add two. New fencing, lights, bleachers, etc.	\$ 335,000	0	0	0	0	0	0	0
Pickleball Complex Contracted Construction~	New complex on Seaman Field.	\$ 750,000	0	0	0	0	0	0	0
Leonhard Access Drive Construction~	Construction to install access drive to back of Leonhard.	\$ 44,000	0	0	0	0	0	0	0
Greenbelt Bikeway Trail^~	Connection between Heritage and Kaufman parks.	\$ 750,000	0	0	0	0	0	0	0
Project Name	Short Description								
Wayfinding Signs Design and Architectural Virginia Theatre*	Internal directional signage including ADA.	0	\$ 10,000	0	0	0	0	0	0
Outdoor Trashcan Replacement Sholem	Outdoor Trashcan Replacement Sholem.	0	\$ 20,000	0	0	0	0	0	0
Shade Structures Phase 2 Dog Park	Includes adding two additional shade areas without sidewalks to compliment the phase 1 ADA compliant shade with walkway.	0	\$ 22,000	0	0	0	0	0	0
Web Site Upgrade - CPD and CUSR*~	Periodic Upgrade to main website technologies, accessibility and mobility. Strategic Plan item for 23-24.	0	\$ 25,000	0	0	0	0	0	0
Shade Cloth Replacement at Sholem	Shade Cloth Replacement at Sholem.	0	\$ 28,000	0	0	0	0	0	0
Bus/Van/Car Pull-in on Sangamon Ave. CUSR*~	Would need to work directly with the city. Broeren Russo had a quick concept drawn. Will need engineering and city sign-offs.	0	\$ 42,000	0	0	0	0	0	0
Tennis Court Refurbish Sunset Ridge (1 court)	Surfacing.	0	\$ 70,000	0	0	0	0	0	0
Powell Park Path Additions*~	Expansion of internal paths including linking existing connections to city sidewalks.	0	\$ 80,000	0	0	0	0	0	0
Douglass CC Gym Basketball Risers Replacement	Four total baskets are movable. The north two are permanently attached to the wall. Old systems antiquated and not safe. Need keyed wall motorized access and fall safety harnesses. Four total to replace. Parts no longer available.	0	\$ 92,000	0	0	0	0	0	0
Stage Automation (Fly) Control Components Virginia~	Currently older Daktronics model. No longer supports technology and parts.	0	\$ 100,000	0	0	0	0	0	0
Lighting Dodds Soccer Fields 7 and 10	Uses two existing poles. Will need four other new poles.	0	\$ 180,000	0	0	0	0	0	0
Parking Lot renovation Hessel Lot A	Milling, replace, adding parking spots including ADA.	0	\$ 220,000	0	0	0	0	0	0
Pools Repainted (4 pools) Sholem	Estimate does not include blasting to concrete. Tnemec asked for quotes.	0	\$120,000+	0	0	0	0	0	0
Parking Lot renovation Lot L and M at Centennial	Lot L, Prairie Farm west, mill, expand parking spaces to the south, paint. Lot M, Prairie Farm east, mill, new asphalt, paint.	0	\$ 240,000	0	0	0	0	0	0
Project Name	Short Description								
Outdoor Sports Goal Replacement	Dodds soccer goals.	0	0	\$ 14,000	0	0	0	0	0
Lightboard (ION) for Virginia Theatre	Technology and parts no longer supported or available.	0	0	\$ 50,000	0	0	0	0	0
Tennis Court Refurbish Hessel (4 courts)	Surfacing.	0	0	\$ 150,000	0	0	0	0	0
Clark Park Renovation Construction*~	ADA sidewalks, basketball court, playground, sand play, tennis steps, etc.	0	0	\$ 250,000	0	0	0	0	0
Lighting Zahnd Baseball Fields (2 Fields)	Move to LED.	0	0	\$ 300,000	0	0	0	0	0
Lighting Dexter Field	Replaces wooden poles and fixtures to LED.	0	0	\$ 220,000					
Springer Flooding Construction~	Construction to fix Springer flooding.	0	0		0	0	0	0	0

Douglass CC Lift Access Construction*~	Construction for ADA access to gym and classroom.	0	0		0	0	0	0			
Project Name	Short Description										
S2 Lock Douglass Annex	Security and limited entry.	0	0	0	\$ 15,000	0	0	0			
S2 Lock Douglass Community Center	Security and limited entry.	0	0	0	\$ 20,000	0	0	0			
Interior Plaster and Painting Work	Wear, tear, humidity on plaster. Will need this amount every three years.	0	0	0	\$ 20,000	0	0	0			
Warranty Tennis Court Refurbish (4 courts)	Surfacing at Morrissey Park.	0	0	0	\$ 30,000	0	0	0			
Kitchen Remodel at Hays Construction*~	Construction to address ADA, aging equipment and cabinetry, rental use, etc.	0	0	0	\$ 80,000	0	0	0			
Hazel Park Path Extensions*~	Expansion and link to city sidewalks.	0	0	0	\$ 150,000	0	0	0			
Project Name	Short Description										
Basketball Court Replacement Powell (1 court)	Concrete court. May hold up longer.	0	0	0	0	\$ 60,000	0	0			
Tennis Court Renovation Eisner (1 court)	Asphalt, surfacing, fencing, posts, nets, etc.	0	0	0	0	\$ 65,000	0	0			
Douglass Park North Block Fencing Replacement	North section is need of fencing repair.	0	0	0	0	\$ 70,000	0	0			
Digital Projector Replacement Virginia~	Main projector and components.	0	0	0	0	\$ 200,000	0	0			
Project Name	Short Description										
Douglass Annex Kitchen Remodel*~	Upgrade cabinets and counter depths if possible. Maybe dishwasher. To meet public health and ADA, may need designer.	0	0	0	0	0	\$ 55,000	0			
Kitchen Remodel Springer (Instructional Kitchen)*~	Remodel to an instructional kitchen and new appliances and ADA.	0	0	0	0	0	\$ 68,000	0			
Project Name	Short Description										
TBD	TBD	0	0	0	0	0	0	0			
Project Totals					\$ 3,053,000	\$ 1,129,000	\$ 984,000	\$ 315,000	\$ 395,000	\$ 123,000	\$0



REPORT TO PARK BOARD

FROM: Joe DeLuce, Executive Director

DATE: February 17, 2022

SUBJECT: Illinois Distinguished Agency Accreditation Program

Background

The Champaign Park District participates in the Illinois Distinguished Agency program which is sponsored by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The goal of the Illinois Distinguished Accreditation program is to improve the delivery of recreation services to the residents of Illinois through a voluntary comprehensive evaluation process. The desired result is to improve the quality of life for Illinois residents and to recognize those agencies that provide this quality service.

The Champaign Park District went through the initial accreditation in 1999 and was recognized as a distinguished agency from 2000 to 2005; recertified from 2006-2011, 2012-2017, and 2018-2023. Now the Park District is preparing for the accreditation process for re-accreditation for 2024-2029.

The process to apply for re-accreditation requires an application and a self-evaluation that outlines evidence of compliance for a long list of standards which need to be met in order to be approved. This includes policies, ordinances, and manuals that require Board review and approval.

Prior Board Action

In order to meet the accreditation standards, the Board has participated in strategic planning and have periodically reviewed and renewed policies that were presented over the past few years.

Budget Impact

The application fee is \$600 and has been budgeted under code: 01-01-001-54291.

Recommended Action

Staff recommends the Park Board direct staff to submit the application and \$600 fee to apply for the Illinois Distinguished Agency Accreditation and also advise staff how the Board would prefer to be presented items for review.

Prepared by:

Reviewed by:

Jarrod Scheunemann
Director of Administrative Services

Joe DeLuce, CPRP
Executive Director