

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
August 10, 2022**

The Champaign Park District Board of Commissioners held the Special Board Meeting on Wednesday, August 10, 2022 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Special Board Meeting was held pursuant to published notice duly given. President Miller presided over the meeting. The eight individuals identified below were physically present at the meeting. Citizens were given the opportunity to participate in the teleconference at the web address:

<https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, August 10, 2022 to be sent to the Executive Director of the Park District at: joe.deluce@champaignparks.org. There were no email comments or questions submitted by citizens for consideration by the Board.

Present in person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, Timothy P. McMahon, and Attorney Guy C. Hall.

Chuck Balling and Barbara Cremin from GovHR USA were also in-person attendees.

Call to Order

President Miller called the meeting to order at 5:30 p.m.

Comments from the Public

None.

Executive Session

Vice President Hays moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Commissioner McMahon. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Vice President Hays – yes; Commissioner McMahon – yes; Commissioner Solon – yes; and President Miller – yes. The motion passed 5-0. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

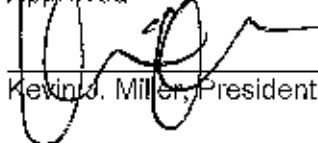
Return to Special Meeting

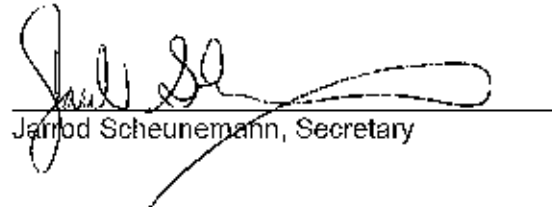
Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board at the Special Meeting, Commissioner McMahon made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Commissioner Kuhl – yes; President Miller – yes; and Commissioner Solon – yes. The motion passed 5-0 and the meeting was adjourned at 6:52 p.m.

Approved


Kevin J. Miller, President


Jarrod Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
August 10, 2022**

The Champaign Park District Board of Commissioners held the Regular Board Meeting on Wednesday, August 10, 2022 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Miller's determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given. President Miller presided over the meeting. The twelve individuals identified below were physically present at the meeting. Citizens were given the opportunity to participate in the teleconference at the web address: <https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Miller during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, August 10, 2022 to be sent to the Executive Director of the Park District at: joe.deluce@champaignparks.org. There were no email comments or questions submitted by citizens for consideration by the Board.

Present in person: President Kevin J. Miller, Vice President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. McMahon, Attorney Guy C. Hall, Joseph C. DeLuce, Executive Director, and Jarrod Scheunemann, Secretary and Director of Administrative Services.

Excused as absent with prior notice duly given: Treasurer Brenda Timmons.

Staff present in person: Heather Miller, Director of Human Resources and Jimmy Gleason, Director of Revenue Facilities.

Staff present electronically: Andrew Weiss, Director of Planning and Steven Bentz, Director of the Virginia Theatre.

Rabbi Dovid Tiechtel and Will Kyles were also in-person meeting attendees.

Jean Flood, a representative from the League of Women's Voters, and Julia Cronin also attended the meeting electronically.

Call to Order

President Miller called the meeting to order at 7:00 p.m.

Presentation

Rabbi Tiechtel presented about Washington Park. He leads the Illini Chabad, which is located near the south side of Washington Park. He requested improvements to Washington Park, such as new courts, pathways, and lighting. Rabbi Tiechtel asked the Board to consider the installation of a playground and offered to assist with the fundraising efforts.

Mr. DeLuce stated that staff will assist Rabbi Tiechtel with concepts and costs.

Mr. Will Kyles presented on behalf of the Champaign County Black Chamber. He resides in the Douglass Park neighborhood and thanked the Board for recent improvements to Douglass Park. Mr. Kyles explained his interest in the Champaign Park District supporting local black/minority-owned businesses in connection with project opportunities.

The Board thanked Mr. Kyles for his presentation.

Comments from the Public

Ms. Julia Cronin addressed the Board regarding path width at West Side Park. She noted that individuals who require mobility aides such as wheelchairs, are not currently able to pass each other safely on the pathways within West Side Park. She asked the Board to consider widening the paths to a minimum of 66”.

Communications

None

Treasurer’s Report

Mr. Scheunemann presented the Treasurer’s Report noting the month of July 2022 included three payrolls. He stated the Park District’s finances had been reviewed and were found to be in appropriate order.

Commissioner Hays made a motion to accept the Treasurer’s Report for the month of July 2022. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Vice President Hays – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; and President Miller – yes. The motion passed 5-0.

Executive Director’s Report

General Announcements

Mr. DeLuce reported Keeva Keeling, Administrative Assistant in the Finance Department, unexpectedly passed away this week and staff mourn her loss. Mr. DeLuce stated he will inform the Board about upcoming arrangements.

Mr. DeLuce congratulated Jameel Jones, Director of Recreation, on the birth of his baby.

Mr. DeLuce requested the Commissioners review their calendars to determine if they are available on September 30, October 1, or October 2 for a potential Martens Center opening event.

Commissioner Solon requested more information about repouring cracked exterior concrete at the Martens Center. Mr. DeLuce responded that Broeren Russo is working with Mid-Illinois Concrete to address the issues.

President Miller requested staff address the turf at Human Kinetics Park and a broken latch on the Futsal court gate. Mr. DeLuce noted that staff were waiting for cooler temperatures to finalize turf work at the park and staff will address the latch.

Commissioner Solon shared her appreciation for the plants within Human Kinetics Park’s community garden. Mr. Weiss responded that Katie Hicks and he have been caring for the gardens.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann reported that the Foundation is investigating locations and available Thursday evenings in September 2023 for its gala fundraiser. Mr. DeLuce added that marketing staff from Carle have shown interest in joining the Parks Foundation board. He noted that two open Directors seats are available.

Report of Officers

Attorney’s Report

Attorney Hall reported that he is addressing routine ongoing matters. He noted work regarding the Parks Foundation by-laws and resolution.

President's Report

None.

Consent Agenda

President Miller stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, July 13, 2022
2. Approval of Minutes of the Executive Session Minutes, July 13, 2022
3. Approval of Minutes of the Special Board Meeting, July 27, 2022
4. Approval of Minutes of the Executive Session, July 27, 2022
5. Approval of Updates to Board Policy Manual
 - a. Auditing Services Policy
 - b. Designation of Depositories Policy
 - c. Economizing Purchases and Resources Policy
 - d. Emergency Appropriations Policy
 - e. Payment of Bills Policy

Commissioner Kuhl made a motion to approve the Consent Agenda. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner McMahon – yes; Commissioner Solon – yes; Vice President Hays – yes; President Miller – yes; and Commissioner Kuhl - yes. The motion passed 5-0.

New Business

1. Approval of Disbursements

Vice President Hays made a motion to approve the list of disbursements for the period beginning July 13, 2022 and ending August 9, 2022. The motion was seconded by Commissioner McMahon. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President Hays – yes; Commissioner Kuhl – yes; President Miller – yes; and Commissioner McMahon - yes. The motion passed 5-0.

2. Approval of Adoption of Ordinance No. 661: Annexing Territory

Mr. DeLuce reported that staff recommends approval of Ordinance No. 661 annexing territory pursuant to petition (3602 W. Curtis Road, Champaign; 407 Wallace Avenue, Champaign; and A Portion of 401 Gerty Drive and a portion of 200 St. Mary's Road, Champaign).

Commissioner Solon requested more information about why the City has chosen to annex University property when there is no perceived tax revenue. Attorney Hall responded that the Park District approves the City's annexations to maintain a coterminous boundary with the City. Discussion ensued.

Staff is to investigate the City's annexation of a portion of 401 Gerty Drive and a portion of 200 St. Mary's Road, Champaign and report back at a future meeting.

Vice President Hays made a motion to table approval of adopting Ordinance No. 661: annexing territory pursuant to petition (3602 W. Curtis Road, Champaign; 407 Wallace Avenue, Champaign; and a Portion of 401 Gerty Drive and a Portion of 200 St. Mary's Road, Champaign). The motion was seconded by Commissioner McMahon. Upon roll call, the vote was as follows: Commissioner McMahon – yes; President Miller – yes; Vice President Hays – yes; Commissioner Kuhl – yes; and Commissioner Solon – yes. The motion passed 5-0.

Comments from Commissioners

Vice President Hays noted the length of the Martens Center punch list and its progress. He is impressed with the building and encouraged other Board members to visit and review and note any areas of concern.

Executive Session

Vice President Hays moved pursuant to the bases set forth below to convene into Executive Session. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner McMahon – yes; President Miller – yes; Vice President Hays – yes; Commissioner Kuhl – yes; and Commissioner Solon - yes. The motion passed 5-0. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(6) The setting of a price for sale or lease of property owned by the public body and (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Executive Session Action Item

1. Approval to Make Available for Public Viewing Certain Executive Session Minutes

Vice President Hays made a motion to table making available for public viewing minutes from Executive Session meetings: December 13, 2017; August 11, 2021; August 25, 2021; January 12, 2022; March 9, 2022; March 23, 2022; April 13, 2022; April 27, 2022; and May 11, 2022. The motion was seconded by Commissioner McMahon. Upon roll call, the vote was as follows: President Miller – yes; Vice President Hays – yes; Commissioner McMahon – yes; Commissioner Kuhl – yes; and Commissioner Solon - yes. The motion passed 5-0.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Vice President Hays. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Commissioner McMahon – yes; President Miller – yes; and Vice President Hays - yes. The motion passed 5-0 and the meeting was adjourned at 8:40 p.m.

Approved

Kevin J. Miller, President

Jarrod Scheunemann, Secretary