



**AGENDA**  
**REGULAR BOARD MEETING**  
**Bresnan Meeting Center**  
**706 Kenwood Rd., Champaign**  
**AND VIA TELECONFERENCE**

The President of the Board of Commissioners has determined that requiring in-person attendance at a meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.  
*(As permitted by Public Act 101-0640)*

**However, citizens may choose to participate in person, or they may attend via Zoom by going to the following web address:**

<https://us02web.zoom.us/j/86949973253?pwd=djlHUmwvcFpZak9EZzZrU0pBaEtEQT09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 869 4997 3253

Password: 123607

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 869 4997 3253, followed by the # symbol

Password: 123607, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. If attending by Zoom, to facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by noon on Wednesday, January 11, 2023, and sent to [sarah.sandquist@champaignparks.org](mailto:sarah.sandquist@champaignparks.org).

**Wednesday, January 11, 2023**  
**7:00 p.m.**

**A. CALL TO ORDER**

**B. COMMENTS FROM THE PUBLIC:** *Comments must be limited to not more than three (3) minutes.*

**C. COMMUNICATIONS**

**D. TREASURER'S REPORT**

1. Acceptance of the Treasurer's Report for the Month of December 2022 **(Roll Call Vote)**

**E. EXECUTIVE DIRECTOR'S REPORT**

1. General Announcements

**COMMITTEE REPORT**

1. Champaign Parks Foundation

## F. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

## G. CONSENT AGENDA

*All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. (Roll Call Vote)*

1. Approval of Minutes of the Joint CPD/UPD Board Meeting, December 1, 2022
2. Approval of Minutes of the Regular Board Meeting, December 14, 2022

## H. OLD BUSINESS

1. Approval of Updates to the Purchasing Policy and Procedures **(Roll Call Vote)**

## I. NEW BUSINESS

1. Approval of Disbursements.  
Staff recommends approval of disbursements for the period beginning December 14, 2022 and ending January 10, 2023. **(Roll Call Vote)**
2. Approval of Board Policy Manual.  
Staff recommends approval of the Board Policy Manual as submitted. **(Roll Call Vote)**
3. Approval of a Resolution Adopting the Revisions and Amendments to the Employee Policies and Procedures Manual.  
Staff recommends approval of the resolution adopting the revisions and amendments to the Employment Policy and Procedures Manual, a copy which is attached to the resolution. **(Roll Call Vote)**
4. Approval of Bids for the HVAC System at Hays Community Center.  
Staff recommends approval of accepting the lowest bid that meets all required specifications from A&R Mechanical Contractors, Urbana, IL, at the bid amount of \$21,100.78, and requests the Board to authorize the Executive Director to enter into the agreement. **(Roll Call Vote)**
5. Approval of Bid for Tree Removal.  
Staff recommends approval of accepting the lowest responsible bid from Kaboom Rigging and Heavy Equipment Operating Services, LLC in the amount of \$34,100 and to authorize the Executive Director to enter into an agreement for this work. **(Roll Call Vote)**
6. Approval of Bid for Flooring for the Operations Building.  
Staff recommends approval of awarding this bid, including the alternate amount, to the lowest bidder that meets all required specifications, HPL Construction/Flooring Oasis, at the total bid amount of \$35,902 and requests the Board to authorize the Executive Director to enter into the agreement. **(Roll Call Vote)**
7. Approval of Temporary Construction Easement for the Illinois Department of Transportation (IDOT) at Kaufman Park to Replace I-10 Copper Slough Bridge.  
Staff recommends passing the resolution to move forward with a temporary construction easement at Kaufman Park pending IDNR approval. **(Roll Call Vote)**

8. Approval of Full-Time, Part-Time, and Seasonal Wages and Classifications for FY23 and FY24.  
**(Roll Call Vote)**
  
9. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions and Disaster-Related Remote Participation for Regular and Special Meetings.  
Staff recommends approval of a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session and disaster-related remote participation Regular and Special meetings: January 27, 2021 (Disaster), January 27, 2021, February 10, 2021 (Disaster), February 24, 2021 (Disaster), March 10, 2021 (Disaster), March 24, 2021 (Disaster), April 14, 2021 (Disaster), April 28, 2021 (Disaster), May 12, 2021 (Disaster), May 26, 2021 (Disaster), June 9, 2021 (Disaster), June 23, 2021 (Disaster). **(Roll Call Vote)**
  
10. Approval of the FYE24 Capital Budget and the 2024-2033 Capital Improvement Plan  
Staff recommends approval of the FYE24 Capital Budget and 2024-2033 Capital Improvement Plan. **(Roll Call Vote)**

**J. DISCUSSION ITEMS**

1. Park District – 2<sup>nd</sup> quarter financial report
2. Foundation – 2<sup>nd</sup> quarter financial report

**K. COMMENTS FROM COMMISSIONERS**

**L. EXECUTIVE SESSION**

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Par. 120/2 (c)(6) The setting of a price for sale of lease of property owned by the public body, (c)(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. **(Roll Call Vote)**

**M. RETURN TO REGULAR MEETING**

**N. EXECUTIVE SESSION ACTION ITEM**

1. Approval to Make Available for Public Viewing Executive Session Minutes **(Roll Call Vote)**

**O. ADJOURN**