

**CHAMPAIGN PARK DISTRICT
MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
JULY 12, 2023**

The Champaign Park District Board of Commissioners held a Regular Meeting on Wednesday, July 12, 2023 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Jarrod Scheunemann, Director of Administrative Services/Board Secretary, and Attorney Guy Hall.

Excused with prior notice duly given: Sarah Sandquist, Executive Director.

Staff Present: Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Heather Miller, Director of Human Resources, Jimmy Gleason, Director of Revenue Facilities, Steven Bentz, Director of the Virginia Theatre, and David Galvin, Leonhard Recreation Center Manager.

Jean Flood from the League of Women Voters also attended the meeting.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Public Comments

Ms. Flood thanked the Park Board and staff for their transparency, communication, and fiscal responsibility. She commended the Park District for the development of the Martens Center and for its role in providing activities and opportunities for underserved populations. Ms. Flood thanked the Park District for providing a variety of parks, recreation facilities, programs, and events that enhance the quality of life in the area.

President Hays thanked Ms. Flood and the League of Women Voters for engaging with the Park District and presented her with a token of appreciation for her involvement.

Communications

None.

Treasurer's Report

Ms. Wallace presented the Treasurer's Report for the month of June 2023. She noted that the first property tax installment has been received and that interest rates continue to rise. Ms. Wallace reported that a majority of the Park District's interest-bearing accounts have been addressed to match the current market rates.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of June 2023. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Executive Director's Report

General Announcements

Mr. Olson presented the report for Ms. Sandquist. He reminded the Board about several upcoming events including Senator Faraci and Senator Rose's visit to the CUSR Center to present awards and certificates to the Special Olympics athletes as well as the Back 2 School America school kit volunteer event on July 22nd at the Martens Center.

Mr. Olson noted that bid opening for the Skelton Park project was held on July 11th and recommendations for acceptance will be considered by the Board at the August 9th, 2023 Regular Board meeting. A public hearing regarding the 2023 ADA Transition Plan Update will be held immediately prior to that same Regular Board meeting.

Mr. Olson asked whether the Board would prefer to receive Regular Board meeting financial information in paper or electronic format. The Board came to consensus to receive electronic financial materials and forgo receiving printed copies at the meeting. He also addressed matters related to distinguished agency accreditation status.

Mr. Olson commended staff for their resiliency after recent air quality and power outage issues caused internal programming and facility adjustments as well as major clean-up efforts following a storm event.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann reported that Foundation Directors have secured over \$32,000 in sponsorships for the gala to be held on September 14, 2023. He encouraged the Park Board to purchase and sell tickets to the event. Mr. Scheunemann noted the Foundation will recommend the Park Board approve a new Director at the next Regular Board meeting.

Report of Officers

Attorney's Report

Mr. Hall reported that he has been working on several matters for the Park District including the sale of vacant land no longer needed, necessary, or useful for park purposes and uses.

President's Report

President Hays highlighted a recent tour of the Martens Center with Senator Faraci and Congresswoman Budzinski. He thanked Commissioner Solon and Commissioner Somers for attending.

President Hays stated that staff would be working with Attorney Hall to finalize an agreement outlining Parkland College's payment terms for its portion of the expenses for the Regional Planning Commission Parkland Way traffic study.

President Hays noted that the search for a new Treasurer is ongoing.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, June 12, 2023
2. Approval of Minutes of the Executive Session, June 12, 2023
3. Approval of Minutes of the Study Session, June 28, 2023
4. Approval of Minutes of the Executive Session, June 28, 2023

Commissioner Solon made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Somers. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; President Hays – yes; Commissioner Somers – yes; Vice President McMahon – yes; and Commissioner Solon – yes. The motion passed 5-0.

New Business

1. Approval of Disbursements

Commissioner Kuhl made a motion to approve the list of disbursements for the period beginning June 15, 2023 and ending July 12, 2023. The motion was seconded by Commissioner Somers. Upon roll call vote, the vote was as follows: Vice President McMahon – yes; President Hays – yes; Commissioner Somers – yes; Commissioner Solon – yes; and Commissioner Kuhl - yes. The motion passed 5-0.

2. Consideration of and/or Approval of Intergovernmental Agreement with the City of Champaign for Hedge Park

Attorney Hall stated that a draft of the intergovernmental agreement has been circulated. He received comments from the Board and staff. Attorney Hall anticipated he would receive comments from the City in the near future. Staff recommended tabling the intergovernmental agreement with the City of Champaign for Hedge Park.

Commissioner Solon made a motion to table an intergovernmental agreement with the City of Champaign for Hedge Park. The motion was seconded by Vice President McMahon. The motion passed 5-0.

3. Approval of Agreement with Regional Planning Commission for Traffic Study on Parkland Way

Mr. Olson reported that the Champaign County Regional Planning Commission has worked with the Park District in the past and staff were pleased with the outcomes. He noted that Parkland College has agreed to pay for half of the study's expenses and a separate intergovernmental agreement will be prepared to outline the terms.

Commissioner Solon made a motion to approve the agreement with Champaign County Regional Planning Commission for a total cost of \$14,050.00 and authorize the Executive Director to enter into the agreement. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

4. Approval of Renewal of Ticketing Software Agreement at the Virginia Theatre

Mr. Bentz presented the report. He reported that the Virginia Theatre has been utilizing Accesso ticketing software by ShoWare for the last three years. Staff are satisfied with its product and service. After an extensive search and review of other ticketing software vendors, staff recommend the Board approve of an amendment to the current agreement between the Champaign Park District and VisionOne, Inc. dba Accesso for use of its ShoWare cloud-based ticketing software at the Virginia Theatre for a further period of three (3) years beginning December 9, 2023.

Commissioner Kuhl made a motion to approve an amendment to the current agreement between the Champaign Park District and VisionOne, Inc. dba Accesso for use of its ShoWare cloud-based ticketing software at the Virginia Theatre for a period of three (3) years beginning December 9, 2023. The motion was seconded by Commissioner Somers. The motion passed 5-0.

5. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions and Disaster-Related Remote Participation for Regular and Special Meetings

Staff recommends approval of a resolution authorizing, approving, and ordering the destruction of the verbatim audio records of the following closed session and disaster-related remote participation Regular and Special meetings: July 14, 2021 (Disaster), July 14, 2021, July 28, 2021, August 11, 2021 (Disaster), August 11, 2021, August 25, 2021 (Disaster), August 25, 2021, September 9, 2021 (Disaster), September 22, 2021 (Disaster), October 13, 2021 Study Session (Disaster), October 13, 2021 Regular Meeting (Disaster), October 27, 2021 (Disaster), November

10, 2021 (Disaster), and December 8, 2021 (Disaster).

Commissioner Solon made a motion to approve a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session and disaster-related remote participation Regular and Special meetings: July 14, 2021 (Disaster), July 14, 2021, July 28, 2021, August 11, 2021 (Disaster), August 11, 2021, August 25, 2021 (Disaster), August 25, 2021, September 9, 2021 (Disaster), September 22, 2021 (Disaster), October 13, 2021 Study Session (Disaster), October 13, 2021 Regular Meeting (Disaster), October 27, 2021 (Disaster), November 10, 2021 (Disaster), and December 8, 2021 (Disaster).. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Discussion

None.

Comments from Commissioners

Commissioner Solon enjoyed participating with staff in the 4th of July Parade. She thanked staff for their effort to continually improving the Park District's trailer, music, and candy each year. Commissioner Solon shared her appreciation to staff for their clean-up efforts after the recent storm, especially at Hessel Park.

President Hays has witnessed increased visibility of the Park District's advertising campaigns and thanked staff for their efforts.

Executive Session

Vice President McMahon moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Commissioner Solon. The motion passed 5-0. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(2) collective negotiating matters involving the public body and (21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Executive Session Action Item

1. Approval of Releasing Executive Session Minutes for Public Review

Commissioner Solon made a motion to make available for public viewing certain minutes from Executive Session meetings: January 25, 2016, January 12, 2022, March 9, 2022, September 14, 2022, September 28, 2022, November 9, 2022, January 11, 2022, and February 8, 2022. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Adjourn

There being no further business to come before the Board, Vice President McMahon made a motion to adjourn the meeting. The motion was seconded by Commissioner Somers. The motion passed 5-0 and the meeting was adjourned at 7:55 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary