

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE PUBLIC HEARING AND REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

**August 9, 2023
PUBLIC HEARING**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, August 9, 2023 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, to discuss and receive public comments regarding the intent to adopt updates to the Champaign Park District's Americans With Disabilities Act (ADA) transition plan. A notice of Public Hearing was published in the News-Gazette on July 10, 2023.

Present in-person: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, Michael R. Somers, Sarah Sandquist, Executive Director and Attorney Guy C. Hall.

Staff present in-person: Andrea Wallace, Director of Finance, Steven Bentz, Director of the Virginia Theatre, Chelsea Norton, Director of Marketing & Development, Jimmy Gleason, Director of Revenue Facilities, Andrew Weiss, Director of Planning, Dan Olson, Director of Operations, Jimmy Gleason, Director of Revenue Facilities, Heather Miller, Director of Human Resources, Dan Olson, Director of Operations, and Joe Kearfott, Assistant Director of Administrative Services.

Jarrold Scheunemann, Secretary and Director of Administrative Services was an excused absence.

Open Public Hearing

President Hays opened the Public Hearing at 7:00 p.m. He indicated that the purpose of the hearing was to discuss and receive comments regarding the ADA transition plan for which notice had been published in the News-Gazette on July 10, 2023. President Hays called for public comments. There were no comments received.

Thereafter, Commissioner Kuhl moved to adjourn the Public Hearing. The motion was seconded by Commissioner Somers. The motion was unanimously approved to adjourn.

Approved:

Craig W. Hays, President

Guy C. Hall, Legal Counsel
(Acting Secretary)

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, August 9, 2023 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Director of Administrative Services/Board Secretary, and Attorney Guy C. Hall.

Staff present in-person: Andrea Wallace, Director of Finance, Steven Bentz, Director of the Virginia Theatre, Chelsea Norton, Director of Marketing & Development, Jimmy Gleason, Director of Revenue Facilities, Andrew Weiss, Director of Planning, Dan Olson, Director of Operations, Jimmy Gleason, Director of Revenue Facilities, Heather Miller, Director of Human Resources, and Dan Olson, Director of Operations.

Nyhart Representative, Nisha Sundi.

Call to Order

President Hays called the meeting to order at approximately 7:05 p.m.

Presentation

Nisha Sundi of Nyhart Actuarial Services presented the GASB Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions). Nyhart conducted the valuation for the Park District's 2022/2023 fiscal year. Ms. Sundi indicated that the report submitted presents a fair position of the funded status of the plan in accordance with the requirements. Various aspects of the report were addressed and the associated written report was provided to the commissioners. At the conclusion of the presentation the Board thanked Ms. Sundi for the presentation.

Public Comments

Several citizens attended the meeting and addressed the Board. The first comments were from Chad Smith who spoke with regard to the proposal for Hedge Park. Mr. Smith provided background about the population density in the Garden Hills area where the Hedge Park proposal has been developed. He noted an earlier effort by the City of Champaign with regard to a "pop-up" park. He encouraged the Board to approve an agreement with the City for development of the park. He thanked the Board at the conclusion of his remarks.

The second person to speak was Adani Sanchez who spoke regarding the publishing of Board meetings and recording them. Mr. Sanchez indicated that doing so would enhance the ability of citizens to be informed about the Park District's activities. Subsequently, Arisio Perez and Briana Barr spoke about the same subject and indicated their concurrence with the opinion previously expressed.

Communications

Communications were circulated, but none were discussed.

Treasurer's Report

Ms. Wallace presented the Treasurer's Report for the month of July and specifically addressed the amount of real estate tax revenue that has been received. After discussion, there was a motion by Commissioner Solon to accept the Treasurer's Report. The motion was seconded by Vice President McMahon and unanimously approved.

Executive Director's Report

General Announcements

Ms. Sandquist reported about the C-U Days at Douglass Park. The event was a success and there were approximately 85 vendors on hand for the Saturday portion of the event.

A distinguished agency review will be undertaken starting October 23, 2023. This will be an all day process. The Director of Recreation position has been posted. The position will be open for submission of applications until August 20, 2023.

The Ties and Tennes Gala has achieved \$35,000.00 in funding so far. The Youth Scholarship Program has been very successful.

Ms. Sandquist informed the Board that the Election Ballot Box located at Douglass Park has been the subject of discussions with the County Clerk. The plan is to move it to the Martens Center area.

Committee and Liaison Reports

CHAMPAIGN PARKS FOUNDATION

Ms. Norton reported regarding the status of the Ties and Tennes Gala scheduled for September 14, 2023. She indicated that the hope is to receive \$60,000.00 in sponsorships. She noted that progress continues.

Report of Officers

Attorney's Report

Mr. Hall reported regarding a number of pending matters that he has been working on for the Park District, primarily related to contractual matters.

President's Report

President Hays briefly addressed the effort to make people aware of the Martens Center and all that it has to offer. He also noted the Decennial Committee on government efficiency would be addressed soon, after Labor Day.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that items shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, July 12, 2023
2. Approval of Minutes of the Executive Session, July 12, 2023
3. Approval of Minutes of the Study Session, July 26, 2023
4. Approval of Minutes of the Executive Session, July 26, 2023
5. Approval of a Resolution appointing Cathy Rector to the Board of Directors of the Champaign Parks Foundation for a Two-Year Term that expires in 2025
6. Acceptance of GASB 75 Actuarial Valuation Report for fiscal year ending April 30, 2023
7. Approval of Ordinance No. 671: Annexing Territory
8. Approval of One-Year Agreement extension with RamClean for janitorial services at the Virginia Theatre
9. Approval of a One-Year extension of agreement to sell alcoholic beverages at the Virginia Theatre

After discussion, Commissioner Solon made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Somers. Upon roll call, the vote was as follows: Commissioner Somers - yes; Commissioner Solon – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl - yes. The motion passed 5-0.

Old Business

1. Hedge Park Intergovernmental Agreement.

President Hays addressed the proposed Hedge Park Intergovernmental Agreement. The consensus was that the Board is supportive of the project. Thereafter a motion to approve the Intergovernmental Agreement with the City of Champaign for Hedge Park was made by Commissioner Kuhl. The motion was seconded by Commissioner Solon and unanimously approved.

New Business

1. Approval of Disbursements.

Vice President McMahon made a motion to approval the list of disbursements for the period beginning July 13, 2023 and ending August 9, 2023.

Vice President McMahon made a motion to approve the list of disbursements for the period beginning July 13, 2023 and ending August 9, 2023. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Solon – yes; Vice President McMahon – yes; President Hays – yes; Commissioner Somers – yes; and Commissioner Kuhl - yes. The motion passed 5-0.

2. Approval of ADA Transition Plan Update.

President Hays addressed the ADA transition plan update. A motion was made by Commissioner Kuhl to approve adoption of the 2023 ADA transition plan update. The motion was seconded by Vice President McMahon and unanimously approved.

3. Approval of Board Meeting Format.

Electronic broadcasting of Park Board Meetings was addressed. Ms. Sandquist reported about the proposal. The methodology and costs associated were discussed. It was noted that the proposal would be for a six (6) month trial and that the associated cost would be approximately \$1,538.00 together with the "Owl" equipment. Vice President McMahon raised a technical issue which was responded to by Mr. Kearfott. Thereafter, there was a motion by Commissioner Kuhl to approve the meeting broadcasting proposal for a period of six (6) months. The motion was seconded by Commissioner Somers and unanimously approved.

4. Approval of Bid for Skelton Park Improvements

The Board discussed the cost overage and Experience Champaign-Urbana's willingness to pay those costs, currently anticipated to be \$32,000.00 over the original budgeted amount, which was \$460,000.00. The Board also addressed the bid recapitulation and explanation process. Thereafter, there was a motion to approve the base bid of \$492,000.00 for the Skelton Park Improvements and authorize the Executive Director to enter into an agreement with Duce Construction for the Skelton Park Improvements by Commissioner Solon. The motion was seconded by Vice President McMahon and unanimously approved.

5. Approval of Agreement with AMILIA for SmartRec Software as a service for a Three (3) Year Period.

The Board discussed the terms of the agreement. Following discussion, there was a motion Commissioner Solon to approve a three (3) year agreement with AMILIA with options for two (2) additional three (3) year terms at the same cost to the Park District. The motion was seconded by Commissioner Somers and unanimously approved.

6. Approval of Agreement with Heart Technologies for Various Access Control Projects. Ms. Sandquist reported regarding the Access Control proposal from Heart Technologies and suggested there may be other locations for which the Park District would benefit from a risk management standpoint. Discussion ensued. Thereafter, there was a motion by Commissioner Kuhl to approve the expenditure of \$115,305.00 for the Access Control equipment from Heart Technologies. The motion was seconded by Vice President McMahon and unanimously approved.

Comments from Commissioners

There was a brief discussion regarding the Ties and Tennies Gala set for September 14, 2023.

Executive Session

President Hays recited the criteria for the Board to consider convening into executive session. Commissioner Solon moved pursuant to the bases set forth below to convene into executive session. The motion was seconded by Commissioner Somers. The motion passed 5-0. The Board convened into executive session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(2) regarding collective bargaining matters involving the public body. After approval of the motion, the staff and public departed except for Ms. Sandquist, Mr. Bentz, and Ms. Miller. In addition, legal counsel remained at the meeting.

Return to Regular Meeting

Following the adjournment of the executive session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion seconded by Vice President McMahon. The motion passed 5-0 and the meeting was adjourned at 8:07 p.m.

Approved:

Craig W. Hays, President

Guy C. Hall, Legal Counsel
(Acting Secretary)