

**CHAMPAIGN PARK DISTRICT
MINUTES OF COMMITTEE & REGULAR MEETING
BOARD OF COMMISSIONERS
SEPTEMBER 13, 2023**

The Champaign Park District Board of Commissioners held a Decennial Committee on Local Government Efficiency meeting on Wednesday, September 13, 2023, at 6:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present: President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Director of Administrative Services/Board Secretary, Attorney Guy Hall, and Committee Members Brian Davidson and Amy Durukan.

Excused with prior notice duly given: Vice President Timothy P. McMahon

Staff Present: Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, and Jimmy Gleason, Director of Revenue Facilities.

Jeanette Donaldson also attended the meeting.

Call to Order

President Hays called the meeting to order at 6:00 p.m.

Public Comments

None.

Discussion

The committee meeting proceeded with introductions and an overview of the Decennial Committees on Local Government Efficiency Act (50 ILCS 70/1 et seq). Staff reviewed the requirements of the Act and the opportunities it presented for the Park District. The content, format, filing, and utilization of the required reporting were discussed. Commissioner Kuhl shared concerns about the staff time and resources needed to complete the report. The committee addressed the content for the subsequent meetings to include a draft of the report at the next meeting and approval of the report at the third meeting. The second Decennial Committee on Local Government Efficiency meeting is tentatively scheduled for November 8, 2023, at 6:00 p.m. and the third meeting is tentatively scheduled for January 10, 2024, at 6:00 p.m.

There being no further business to come before the committee, Commissioner Solon made a motion to adjourn the Efficiency Committee meeting. The motion was seconded by Commissioner Somers. The motion was unanimously approved to adjourn at 6:45 p.m.

Approved:

Craig W. Hays, Chair & President

Jarrod Scheunemann, Secretary

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held Regular Board Meeting on Wednesday, September 13, 2023, immediately following the Decennial Committee on Local Government Efficiency meeting at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present: President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Director of Administrative Services/Board Secretary, and Attorney Guy Hall.

Excused with prior notice duly given: Vice President Timothy P. McMahon

Staff Present: Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, and Jimmy Gleason, Director of Revenue Facilities.

Jeanette Donaldson, Amy Durukan, and Chris Nunes from Broken Compass also attended the meeting.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Public Comments

None.

Communications

None.

Treasurer's Report

Ms. Wallace presented the Treasurer's Report for the month of September 2023 and informed the Board of real estate taxes received. There being no questions or comments from the Board, Commissioner Solon made a motion to accept the Treasurer's Report for the month of September 2023. The motion was seconded by Commissioner Somers. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; President Hays – yes; Commissioner Solon – yes; and Commissioner Somers – yes. The motion passed 4-0.

Executive Director's Report

General Announcements

Ms. Sandquist shared several updates including a grant award that had been applied for by arborist, Jean Burrige to add forty-three (43) trees to Dodds Park; comments from a disc golfer who is appreciative of the Dodds Park course; as well as reminders about the upcoming West Side Park Arts Festival, Hedge Park groundbreaking on October 10th, and IAPD legal symposium on November 2nd.

Commissioner Solon requested more information about why special events are being hosted at flagship parks. Ms. Sandquist responded that a majority of the special events focused on delivery to neighborhood parks through the jazz and movies in the park programs.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann thanked the Park Board for its support of the Ties and Tennies Gala. He commended the efforts of Laura Auteberry, Development Director, Chelsea Norton, Director of

Marketing and Development, the Parks Foundation Directors, gala volunteers such as A.J. Thoma and Tina Davis, and staff who supported the silent auction by creatively entering several items for bid. One hundred and seventy-one (171) people are registered to attend the gala.

Report of Officers

Attorney's Report

Mr. Hall reported that he has been working on several routine matters for the Park District including the sale of vacant land no longer needed, necessary, or useful for park purposes and uses and several easement requests.

President's Report

President Hays noted that the search for a new Treasurer is ongoing. He thanked Commissioner Somers and staff for attending the Skelton Park groundbreaking and stated he is looking forward to the improvements at that park. He requested a report regarding the agreed upon procedures for the agreement with Unit 4 School District to share annual expenses for the Spalding Park baseball field as well as quarterly committee meetings. President Hays also shared the benefits of and requested more information about the availability of NARCAN, its deployment by trained individuals, and PDRMA's opinion on its use by Park District staff.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, August 9, 2023
2. Approval of Minutes of the Executive Session, August 9, 2023
3. Approval of Minutes of the Study Session, August 23, 2023
4. Approval of a Resolution Appointing Michael Lindemann to the Board of Directors of the Champaign Parks Foundation to a Two-Year Term That Expires in 2025
5. Approval of Ratification of Lease Agreement with Illinois Central Railroad for the Greenbelt Bikeway
6. Approval of Bid for Operations Facility and Prairie Farm Roofing Projects
7. Approval of FY24 Vehicle Purchases
8. Approval of Subscription Agreement with BS&A

Commissioner Somers made a motion to approve the Consent Agenda with removal of number five (5) "Approval of Ratification of Lease Agreement with Illinois Central Railroad for the Greenbelt Bikeway" for separate discussion. The motion was seconded by Commissioner Solon. Upon roll call vote, the vote was as follows: Commissioner Somers – yes; President Hays – yes; Commissioner Kuhl – yes; and Commissioner Solon – yes. The motion passed 4-0.

1. Approval of Ratification of Lease Agreement with Illinois Central Railroad for the Greenbelt Bikeway

The Commissioners reviewed the Park District's agreement policy and procedures with staff. They shared concerns regarding the length of the current agreement because of the Park District's investment in trail infrastructure in the leased location. Staff were requested to reach out to the railroad to seek a minimum of a ten-year extension to the agreement.

Commissioner Kuhl made a motion to approve ratification of the lease agreement with Illinois Central Railroad and to request an immediate ten-year extension to the current agreement. The motion was seconded by Commissioner Solon. The motion passed 4-0.

New Business

1. Approval of Disbursements

Commissioner Solon made a motion to approve the list of disbursements for the period beginning August 10, 2023, and ending September 13, 2023. The motion was seconded by Commissioner Somers. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Somers – yes; Vice President Hays – yes; and Commissioner Kuhl - yes. The motion passed 4-0.

2. Approval of a Resolution Initiating the 2023 General Obligation Bond Issue

Ms. Wallace presented the report. She stated that staff recommended the approval of a resolution stating the Park District's need and intent to issue \$1,295,700 of General Obligation Bonds for FYE2024.

Commissioner Solon made a motion to approve a resolution stating the Park District's need and intent to issue \$1,295,700 of General Obligation Bonds for FYE2024. The motion was seconded by Commissioner Somers. The motion passed 4-0.

3. Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue

Commissioner Solon made a motion to approve a resolution to set a Public Hearing for Wednesday, October 11, 2023, at 7:00 p.m. at the Bresnan Meeting Center, to discuss the issuance of \$1,295,700 of General Obligation Bonds. Commissioner Somers seconded the motion. The motion passed 4-0.

4. Approval of Easement with i3 Broadband at Thompson Park

i3 Broadband has inquired about Ameren's easement at Thompson Park in relation to this easement. Attorney Hall and staff recommend the Board table the easement until the extraneous matters are resolved.

Commissioner Somers made a motion to table the easement with i3 Broadband at Thompson Park. The motion was seconded by Commissioner Kuhl. The motion passed 4-0.

5. Approval of Quote from Broken Compass for Strategic Visioning

Ms. Sandquist presented a quote from Broken Compass for a visioning project. Mr. Nunes shared his depth and breadth of parks and recreation experience as well as examples of recent consulting and education activities. Ms. Sandquist added the Mr. Nunes is a respected speaker at the IPRA and NRPA conferences.

Discussion and clarifications ensued regarding the three (3) visioning options and pricing as presented in the quotation and the consultant's capacity to complete the project.

Commissioner Solon made a motion to approve an agreement with Broken Compass for a total amount of \$11,400 and authorize the Executive Director to execute the agreement. The motion was seconded by Commissioner Somers. The motion passed 3-1.

Commissioner Kuhl is supportive of strategic visioning; however, she preferred to select and proceed with a smaller package or option one (1) within the quote to determine if all parties work well together before moving forward with a larger scope of work.

6. Approval of the Park District FY25 Facility Fee Schedule

Mr. Gleason reported that several adjustments have been made to the fee schedule to reflect the Board's input from the last meeting's discussion. This included adjustments to the Martens Center gymnasium rental fees and membership fees, the elimination of hourly rates for the John Street pickleball court complex, and Sholem Aquatic Center fees.

Commissioner Somers made a motion to approve the Park District's FY25 Facility Fee Schedule. The motion was seconded by Commissioner Kuhl and thereafter unanimously passed.

Comments from Commissioners

None.

Executive Session

Commissioner Solon moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Commissioner Someres. The motion passed 4-0. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(5) regarding the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in an open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Somers. The motion passed 4-0 and the meeting was adjourned at 8:19 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary