

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE PUBLIC HEARING AND REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

**October 11, 2023
PUBLIC HEARING**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, October 11, 2023 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, to discuss and receive public comments regarding the intent to discuss and receive public comments on the intent to issue \$1,295,700.00 in general obligation bonds. A notice of Public Hearing for this date and time was published in the *News-Gazette* on September 29, 2023.

Present in-person: Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, and Michael R. Somers. Present virtually as excused from physical presence due to personal illness Commissioner Jane L. Solon. Attorney Guy C. Hall attended in person.

Staff present in-person: Andrea Wallace, Director of Finance, and Heather Miller, Director of Human Resources.

Sarah Sandquist, Executive Director, and Jarrod Scheunemann, Secretary and Director of Administrative Services were excused absences.

Open Public Hearing

Vice President McMahon opened the Public Hearing at 7:00 p.m. He indicated that the purpose of the hearing was to discuss and receive public comments regarding the intent to issue \$1,295,700.00 in general obligation bonds. A notice of Public Hearing was published in the *News-Gazette* on September 29, 2023.

There was then a motion by Commissioner Somers to appoint Guy C. Hall as Secretary *pro tem* for the October 11, 2023 Public Hearing and Regular Board Meeting. The motion was seconded by Commissioner Solon and unanimously approved.

Thereafter, there were no public comments received regarding the intent to issue general obligation bonds.

There was then a motion by Commissioner Kuhl to close the Public Hearing. The motion was seconded by Commissioner Somers and unanimously approved.

Approved:

Timothy P. McMahon, Vice President

Guy C. Hall, Secretary *pro tem*

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, October 11, 2023 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. Vice President Timothy P. McMahon presided over the meeting.

Present in-person: Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, and Michael R. Somers. Present virtually as excused for physical presence due to personal illness Commissioner Jane L. Solon. Attorney Guy C. Hall attended in person.

Staff present in-person: Andrea Wallace, Director of Finance, and Heather Miller, Director of Human Resources.

Sarah Sandquist, Executive Director, and Jarrod Scheunemann, Secretary and Director of Administrative Services were excused absences.

Call to Order

Vice President McMahon called the meeting to order at approximately 7:05 p.m.

Public Comments

There were no comments from the public.

Communications

Communications were circulated by Ms. Wallace.

Treasurer's Report

Ms. Wallace presented the Treasurer's Report for the month of September 2023. She noted approximately \$5.8 million dollars in tax receipts. She also noted grant receipts in the approximate amount of \$900,000.00 for improvements to the Virginia Theatre and Spalding Park. Ms. Wallace indicated that expenditures are inline with what has been anticipated for the year and that revenues are close to exceeding what was anticipated. She also reported regarding improving interest rates on certificates of deposit and new CDs that have been acquired.

Commissioner Attendance

President Craig W. Hays attended the meeting virtually at 7:08 p.m. He had been excused from physical presence due to personal illness.

The Commissioners then inquired about real estate tax matters, specifically addressing the issue of tax assessments and complaint procedures through the county. These matters were addressed by Ms. Wallace and President Hays.

Following the discussion, Commissioner Solon moved to accept the Treasurer's Report. That motion was seconded by Commissioner Somers and unanimously approved.

Executive Director's Report

General Announcements

Ms. Wallace presented the Executive Director's Report in the absence of Ms. Sandquist. She reported that the Champaign Park District has been named a Gold Medal Winner at the National Parks and Recreation Association (NPRA) meeting. This is a substantial award for the Champaign Park District.

Committee and Liaison Reports

CHAMPAIGN PARKS FOUNDATION

Ms. Wallace indicated that there would be a report made at the November meeting.

Report of Officers

Attorney's Report

Mr. Hall reported that the Town Center Park transaction was set to be completed in the next couple of days. He also indicated that the BS&A Agreement has been resolved.

President's Report

There were congratulatory remarks regarding the Gold Medal designation from the National Parks and Recreation Association meeting.

Consent Agenda

Vice President McMahon stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, September 13, 2023
2. Approval of Minutes of the Executive Session, September 13, 2023
3. Approval of Ratification of BS&A Software as a Service Agreement

After consideration, Commissioner Kuhl made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Somers and unanimously approved.

New Business

1. Approval of Disbursements.

Commissioner Kuhl moved to approve the list of disbursements for the period beginning September 14, 2023 and ending October 11, 2023. The motion was seconded by Commissioner Somers. Upon roll call, the vote was as follows: Commissioner Somers – yes; President Hays – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; and Vice President McMahon – yes. The motion passed 5-0.

2. Approval of a Resolution to Terminate License Agreements with the City of Champaign.

The Park District has entered into intergovernmental license agreements with the City of Champaign in connection with the development of Hedge Park. Citizen's Park is a nearby area which has not been able to be utilized for park purposes and a determination has been made to terminate the agreements with the City of Champaign and return the control of the area to the City. A motion was made by Commissioner Somers to approve the resolution to terminate the license agreements with the City of Champaign regarding Citizen's Park. The motion was seconded by Commissioner Kuhl and unanimously approved. A copy of the resolution and accompanying letter will be transmitted to the City.

3. Approval of Soliciting Bids for the Issuance of General Obligation Bonds.

The staff has recommended that the Board approve authorizing the Treasurer and Director of Finance to solicit bids for the issuance of \$1,295,700 in General Obligation Bonds for the purpose of paying debt service on certain outstanding obligations and for the financing, as applicable, the maintenance, improvements and protection of the lands, buildings, and parks, including land acquisition, and related design, facilities, improvements and costs, as provided in a resolution adopted by the Board at its Regular Meeting held September 13, 2023. A motion to approve such action was made by Commissioner Kuhl, seconded by Commissioner Somers and unanimously approved.

4. Approval of Appointment of Treasurer

The staff recommended that the Board approve the appointment of Donna Lawson as Treasurer of the Champaign Park District. Ms. Lawson has previously served in that capacity. There was a motion by Commissioner Solon to appoint Donna Lawson as Treasurer of the Champaign Park District. The motion was seconded by Commissioner Kuhl and unanimously approved. Thereafter, the oath of office as Treasurer of the Champaign Park District was administered to Ms. Lawson by Mr. Hall.

5. Approval of Resolution to Authorize Updating Approved Signatory on Bank and Investment Accounts.

Staff recommended to the Board that it approve a resolution presented to add Treasurer Donna Lawson as an authorized signatory on bank and investment accounts held by the Park District. A motion to approve such resolution was made by Commissioner Solon. The motion was seconded by Commissioner Somers and unanimously approved.

Comments from Commissioners

Commissioner Somers indicated that he attended the groundbreaking for Hedge Park and noted that there were one hundred (100) or more people in attendance at this very successful event. There were no other comments from the Commissioners.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion seconded by Commissioner Somers and unanimously approved 5-0. The meeting was adjourned at 7:25 p.m.

Approved:

Timothy P. McMahon, Vice President

Guy C. Hall, Secretary *pro tem*