



**CHAMPAIGN
PARK DISTRICT**

**AGENDA
COMMITTEE MEETING IMMEDIATELY
FOLLOWED BY REGULAR BOARD MEETING
BRESNAN MEETING CENTER
706 Kenwood Road
Champaign, Illinois**

Citizens may livestream or listen to the committee meeting and/or Regular Board meeting by accessing the following web address or phone number:

<https://us02web.zoom.us/j/86949973253?pwd=djlHUmwvcFpZak9EZzZrU0pBaEtEQT09>

Public comment is not available through online video or telephone conference at this time. For those who are interested in sharing public comment, please join the meetings in-person at the address, time, and date listed above.

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 869 4997 3253

Passcode: 123607

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 869 4997 3253, followed by the # symbol

Password: 123607, followed by the # symbol

**DECENNIAL COMMITTEE MEETING
Wednesday, January 10, 2024
5:30 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC (*Comments limited to not more than three (3) minutes*)

C. NEW BUSINESS

1. Approval of Decennial Committee Report

Staff recommends approval of the Decennial Committee's summary report regarding increased accountability and efficiency. Upon approval staff shall submit the report to the County Board pursuant to PA 102-1088, section 25. [Link](#)

2. Approval of Minutes of the Decennial Committee Meeting, January 10, 2024 [Link](#)

D. CLOSE THE COMMITTEE MEETING

REGULAR BOARD MEETING (IMMEDIATELY FOLLOWING COMMITTEE MEETING)

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC: (*Comments must be limited to not more than three (3) minutes.*)

C. COMMUNICATIONS

D. TREASURER'S REPORT

1. Acceptance of the Treasurer's Report for the Month of December 2023.

E. EXECUTIVE DIRECTOR'S REPORT

1. General Announcements

COMMITTEE REPORT

1. Champaign Parks Foundation

F. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

G. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Joint CPD/UPD Board Meeting, December 7, 2023 [Link](#)
2. Approval of Minutes of the Study Session, December 11, 2023 [Link](#)
3. Approval of Minutes of the Public Hearing and Regular Board Meeting, December 13, 2023 [Link](#)
4. Approval of Minutes of the Executive Session, December 13, 2023
5. Approval of Purchase of a Compact Track Loader [Link](#)
6. Approval of Purchase of a Brush Chipper [Link](#)
7. Approval of Agreement with Developmental Services Center for Park Walkers and Janitorial Services.

H. NEW BUSINESS

1. Approval of Disbursements.
Staff recommends approval of disbursements for the period beginning December 14, 2023, and ending January 10, 2024. **(Roll Call Vote)**
2. Approval of 2024 Sports Official's Rates.
Staff recommends approval of updates to sports official's wage rates. [Link](#)
3. Approval Agreement with Intelligent Marking USA, Inc. dba Turf Tank
Staff recommends the Park Board approve the agreement, pending legal counsel review, and authorize the Executive Director to enter into a rental agreement with Intelligent Marking USA, Inc. dba Turf Tank for the use of one (1) GPS line marking robot in the total amount of \$17,700. [Link](#)
4. Approval of Bid for Douglass Park Improvements Project
Staff recommends approval of Dodds Company's bid, the lowest bidder meeting all required specifications; with a base bid amount of \$846,619. The staff also recommends approval of all six (6) alternate bids in the amount of \$281,398, for a total of \$1,128,017 and requests the Board authorize the Executive Director to enter into an agreement for this work. [Link](#)

5. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions and Disaster-Related Remote Participation for Regular and Special Meetings.
Staff recommends approval of a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session and disaster-related remote participation Regular and Special meetings: January 12, 2022 Regular (Disaster), January 12, 2022, January 24, 2022 Special (Disaster), February 9, 2022 Regular (Disaster), February 23, 2022 Special (Disaster), March 9, 2022 Regular (Disaster), March 9, 2022, March 23, 2022 Special (Disaster), March 23, 2022, April 12, 2022 Regular (Disaster), April 12, 2022, April 27, 2022, May 11, 2022 Regular (Disaster), May 11, 2022, May 25, 2022 Special (Disaster), May 25, 2022, June 8, 2022 Regular (Disaster), June 8, 2022, June 22, 2022 Special (Disaster), and June 22, 2022. [Link](#)
6. Bluebird Network Easement Request at Centennial Park [Link](#)

I. DISCUSSION ITEMS

1. Parkland Way Traffic Study Report, Champaign County Regional Planning Commission [Link](#)
2. Board Meeting Format [Link](#)
3. Potential Donation of Parcels to the Park District [Link](#)

J. COMMENTS FROM COMMISSIONERS

K. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS Par. 120/2 (c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and (c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

L. RETURN TO REGULAR MEETING

M. EXECUTIVE SESSION ACTION ITEMS

1. Approval to Make Available for Public Viewing Executive Session Minutes
2. Action if Any on Additional Matters Addressed in Executive Session

N. ADJOURN



CHAMPAIGN
PARK DISTRICT

Champaign Park District
**DECENNIAL
COMMITTEE
ON LOCAL
GOVERNMENT
EFFICIENCY
REPORT**

Approved by the Park District's
Decennial Committee on
Local Government Efficiency
On January 10, 2024

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PURPOSE

The Champaign Park District (“Park District”) formed its Decennial Committee on Local Government Efficiency on June 10, 2023, to study efficiencies and report recommendations regarding those efficiencies and increased accountability pursuant to 50 ILCS 70/1, et seq. (the “Committee”).

COMMITTEE MEMBERSHIP ♦

The Committee consisted of the following individuals:

- Craig W. Hays, President/Chair
- Timothy P. McMahon, Vice President
- Barbara J. Kuhl, Commissioner
- Jane L. Solon, Commissioner
- Michael R. Somers, Commissioner
- Amy A. Durukan, Resident Member
- Brian A. Davidson, Resident Member
- Sarah Sandquist, Executive Director
- Jarrod Scheunemann, Secretary, Deputy Executive Director

COMMITTEE MEETINGS ♦

The Committee met as follows:

Meeting Date	Meeting Time and Place
September 13, 2023	6:00 p.m., Bresnan Meeting Center
November 8, 2023	6:00 p.m., Bresnan Meeting Center
January 10, 2024	6:00 p.m., Bresnan Meeting Center

Minutes of these meetings are available on the Park District’s website (<https://champaignparks.com/board-meeting-minutes/>) or upon request at the Park District’s administrative office.



GENERAL OVERVIEW OF GOVERNING STATUTES, ORDINANCES, RULES, PROCEDURES, POWERS, JURISDICTION ♦

The Champaign Park District (Park District) was established as a Township Park District in 1911 and was reorganized by a referendum initiated and approved by the voters into a general Park District in 1955. All Illinois park districts, including the Park District, are governed by the Park District Code, 70 ILCS 1205/1 et seq.

Having a separate and distinct taxing body for parks, recreation, and conservation within the local community, which operates apart from general purpose governments, is extremely beneficial to the community for many reasons, as detailed further in this report.

- ♦ Elected, non-partisan, non-compensated board. The Park District is governed by a board of five commissioners. Commissioners must reside within the boundaries of the park district and are elected at the Consolidated Election in odd-numbered years. Pursuant to state law, commissioners are non-partisan and serve without compensation.
- ♦ Accessible and focused representation. Having a dedicated board to oversee these essential facilities, programs, and services provides



the community with increased access to their elected representatives and allows those elected representatives to remain focused solely on those facilities, programs, and services. This is contrasted with general purpose governments where elected representatives are responsible for broad oversight on a wide range of issues. This special purpose benefit is particularly advantageous when it comes to budget and finance oversight.

- ♦ Increased transparency. Having a dedicated unit of local government to provide park and recreation services also improves the relationship between the park district and its residents because of the transparency and openness related to the board and park district operations. Having detailed agenda and action items allows taxpayers to be better informed about the inner workings of their local government. When individual units of government are responsible for providing specified services like park districts, transparency is increased because action items and budget procedures are more detailed. Additionally, these items and budgetary decisions are subject to more scrutiny by locally elected officials than is the case with larger, multi-purpose governments with a multitude of departments.
- ♦ Protection of revenues. Because the Park District is a separate unit of local government, the revenues it generates can only be used for park district purposes. This assurance is contrasted with general purpose governments like cities, villages, and counties that provide a multitude of services such as fire, police, public works, economic development, etc., where revenues that are generated specifically for parks and recreation can be expended on these other services with limited, if any, input from voters.
- ♦ Protection of assets. Public parks and other real property owned by the park district is held in trust for the residents of the park district, and, subject to very limited exceptions, can only be sold or transferred if residents approve of the sale or transfer by a referendum. This is contrasted with general purpose units of government, which have authority to sell or dispose of property by a vote of the governing board.

LIST OF SHARED SERVICES AND PARTNERSHIPS

The Park District works diligently to provide the best possible programs, services, and facilities to our community at the least possible cost. One of the many ways the Park District achieves this goal is by partnering with neighboring park districts, school districts, other units of local government within or near the community, the State, non-profit organizations, and for-profit corporations. Below is a comprehensive list of the current partnerships, agreements, and other relationships that assist the Park District's mission of delivering the best possible services at the least possible cost to our community.

Membership in Special Recreation

The Park District is part of Champaign Urbana Special Recreation ("CUSR"). Special recreation associations are a form of intergovernmental cooperation among units of local government that are authorized under the Illinois Constitution, the Intergovernmental Cooperation Act, the Park District Code, and the Municipal Code. Their formation is rooted in a fundamental belief and recognition that "Recreation is for Everyone." They are shining examples of local government efficiency.

By partnering together, local communities are able to effectively and efficiently deliver more successful program opportunities to community members who have special needs. Furthermore, by participating in CUSR, the Park District cooperatively partners with Urbana Park District and networks with Champaign School District Unit #4 and Urbana School District Unit #116 to provide many more program opportunities for our community members who have special needs and offers a choice between participating in CUSR's programs or in programs that are provided by the Park District.

The Park District and CUSR also achieve efficiency by utilizing existing facilities that are owned and operated by the CUSR's members, including the Park District. Utilizing these existing facilities allows CUSR to deliver services to its member communities at a lower cost. Currently the Park District provides CUSR access to the following facilities for their program offerings:

- ◆ Providing the Community More with Less. The Park District does more with much fewer funding options. Unlike other units of local government that receive direct state funding, and income, sales, use, hotel/motel, motor fuel and other numerous taxes, the Park District's only tax revenues come from a modest portion of a resident's overall property tax bill. In fact, despite its limited funding options, the Park District share is only .007259 of the local tax bill. Additionally, only 65.67% of the revenue earned by the Park District is generated through property taxes. The remaining 34.33% is generated charges for services, interest income, and other revenue sources.

As part of good governance and implementing best practices in the management of day-to-day operations, the Park District has also adopted the following ordinances, rules, policies, and procedures:

- ◆ Board Policies and Procedures Manual with the following appendices:

- Administrative and Operations Procedures Manual
- General Conduct Ordinances and Use Regulations
- Personnel Policy and Employee Manual
- Safety Manual
- Transportation Manual
- Volunteer Manual
- Hazard/Crisis Communication Programs



- ◆ Park District Strategic Plan
- ◆ Special Recreation Strategic Plan
- ◆ Comprehensive Master Plan
- ◆ Park District Trails Plan
- ◆ Joint City and Park District Trails Plan
- ◆ Annual Capital Improvements Budget and Rolling Ten-Year Plan
- ◆ Other Reporting at www.champaignparks.com/about-us/open-government
 - Annual Budget
 - Annual Comprehensive Financial Report

- ◆ CUSR Center; In 2021, the Park District renovated its Bicentennial Center for CUSR to use for its administrative offices and programming/event space.
- ◆ Martens Center (Champaign)
- ◆ Leonhard Recreation Center (Champaign)
- ◆ Sholem Aquatic Center (Champaign)
- ◆ Douglass Community Center (Champaign)
- ◆ Prairie Farm (Champaign)
- ◆ Springer Cultural Center (Champaign)
- ◆ Virginia Theatre (Champaign)
- ◆ Phillips Recreation Center (Urbana)
- ◆ Brookens Gym (Urbana)
- ◆ Anita Purves Nature Center (Urbana)
- ◆ Crystal Lake Aquatic Center (Urbana)

CUSR also provides the support needed for participants with special needs who choose to register for the Park District programs or inclusive programming. CUSR collects information on the registered participant and determines what support is needed for that participant to be successful in this inclusive setting or the Park District program. This could include additional training of the supervisory staff, additional support staff, the use of adaptive equipment, behavior management, and/or other measures that will assist in the successful participation of this individual in the Park District program. Although success may not look the same for everyone, CUSR works with the Park District's staff to ensure the best possible results for all the participants in the program. The Park District's cost of providing these services would be much greater without its participation and partnership in CUSR.

In 2022-2023, CUSR successfully served 91 residents in 267 programs. The SRA also supported 15 participants in inclusive programs that were provided by the Park District.

The Park District is very proud of the ongoing collaboration with CUSR. By working cooperatively with other local governments, not only are we better able to collectively serve all citizens within our communities, including persons with disabilities, but we are able to do so in the most efficient and effective manner possible.

Other intergovernmental agreements with other park districts, forest preserve districts, conservation districts, or municipal recreation agencies

- ◆ Reciprocal agreement with Urbana Park District (1972) for residents of either District to have the opportunity to participate in programs and use the facilities of either District at the same fee schedule (when charged) as the residents of that District.



- ◆ The Park District has a partner resident agreement with the Urbana Park District to offer the same fees, regulations, and shared memberships for both agency's dog parks.
- ◆ Member of the Park District Risk Management Association (PDRMA), a risk pooling association that collectively and cost effectively serves the needs of 160 Illinois Park Districts.
- ◆ IPDALF - The Illinois Portfolio is a diversified, open-end, actively managed investment trust designed to address the short-term cash investment needs of Illinois public Investors, including park districts, forest preserve districts, conservation districts, joint recreational programs, and other public agencies. The Trust, through its various services, provides investors an opportunity to maximize their income potential while maintaining safety, liquidity, and yield as their primary investment objectives.

Intergovernmental agreements with other units of local government

◆ Champaign School District Unit #4

- Shared development and use of gymnasiums at Barkstall and Stratton Elementary Schools.
- Shared renovation and use of Spalding Park Baseball Field and Tennis Courts by the Park District and Champaign Central High School baseball and tennis teams.
- Priority rental of the Park District's Lindsay tennis courts and Morrissey Park tennis courts by Champaign Centennial High School tennis team.
- Several Park District facilities function as evacuation centers for schools during emergencies.



◆ **City of Champaign**

- Shared redevelopment costs for the Park District's Glenn Park to expand the park, add new amenities and create water detention basins for surrounding neighborhoods.
- Shared redevelopment costs for the Park District's Bristol Park to expand the park, add new amenities and create water detention basins for surrounding neighborhoods.
- Shared redevelopment costs for the City of Champaign's Skelton Park in partnership with Champaign County, Experience Champaign-Urbana, and the African American Heritage Trail.
- Management and maintenance of Hedge Park after the City of Champaign develops the park site and eight-acre detention basin in the Garden Hills neighborhood.
- Lease of facility to the Champaign Public Library for the Douglass Branch at Douglass Park.
- Subrecipient Agreement through the CommUnity Matters Program to provide summer youth program registrations and memberships for at risk youth.
- Agreement with the Champaign Police Department to hire officers for special event needs.
- Agreement to provide the Park District with shared space for its material handling needs.
- The Park District has supported several TIF districts to attract private development and support redevelopment projects in specific neighborhoods.
- The City and Park District share health insurance.
- The City is providing funds to renovate the Douglass Park ballfields and concession stands.
- Participate in the Community Coalition, which includes all branches of local government and law enforcement with a shared goal of eliminating gun violence.

◆ **Urbana and Champaign Sanitary District (UCSD)**

- UCSD leases space for the Park District to develop and manage a dog park program.



◆ **University of Illinois**

- The Park District has several agreements with departments and colleges within the University of Illinois for internships.
- An agreement with University of Illinois Extension defines the terms for it to offer various programs at Park District facilities.
- The University of Illinois created a public engagement program entitled, "Campus Community Compact." As part of the compact, the University of Illinois provides funding for two staff members to offer technology programs and training at the Martens Center Joe DeLuca Innovation Center.

◆ **County Clerk**

- The Park District provides space for two of the County's vote by mail election boxes.

◆ **Champaign-Urbana Mass Transit District (CUMTD)**

- The Park District receives a CUMTD bus to use for transporting program participants. CUMTD mechanics repair and maintain the bus on an as needed basis.

◆ **Champaign County Forest Preserve District (CCFPD)**

- CCFPD provides various environmental education programs at Park District facilities.



Intergovernmental agreements with the State of Illinois

- ◆ The Illinois Department of Natural Resources leads a joint fishery program in which it manages the sport fish populations at the Park District's Kaufman, Heritage, and Mattis lakes.
- ◆ Illinois Department of Central Management Services Joint Purchasing program to combine the buying power and streamline the bidding process for local and state governing bodies in Illinois.
- ◆ A cooperative purchasing agreement with Sourcewell that combines the buying power of and streamlines the bidding process for 50,000 units of local government and education.

Partnerships or agreements affiliate organizations that operate sports leagues, or recreation and cultural arts programs at Park District facilities and parks

- ◆ First String – facility and field use agreement, joint programming, sport clinics, and camps
- ◆ Little League – field use agreement
- ◆ Prime Time Volleyball – facility use agreement
- ◆ Point Fencing Club - facility use agreement
- ◆ Silver Sneakers – walking program for active adults
- ◆ Illinois Football Club – youth soccer program, leagues, clinics, and field use agreement
- ◆ Central Illinois Youth Football League - field use agreement
- ◆ Champaign County Table Tennis Club – facility use agreement
- ◆ Champaign Urbana Ballet – Theatre use agreement
- ◆ Champaign Urbana Theatre Company – Theatre use agreement

Partnerships or other interrelationships with non-profits

- ◆ The Park District provides jobs for individuals with disabilities through its partnership with the Developmental Services Center. Their staff clean parks and facilities throughout the Park District.
- ◆ The Park District provides jobs for individuals without addresses through its partnership with CU at Home. Their staff clean parks throughout the Park District.
- ◆ 40 North stewards the lease and purchase of sculptures that are placed throughout the Park District.
- ◆ The Don Moyer Boys and Girls Club has a license agreement with the Park District to utilize space for youth programming at the Martens Center.
- ◆ Project Read utilizes the Martens Center to offer tutoring services.
- ◆ The Park District uses the YMCA pool to train and certify its lifeguards.
- ◆ Carle Foundation Hospital and OSF Hospital offer mobile health clinics and educational programs at Park District facilities.

Partnerships with for profit organizations

- ◆ One Week Boutique rents the Leonhard Center two times each year to offer a community-wide consignment sale.
- ◆ Mowing, IT, and janitorial services are contracted throughout the Park District to reduce staffing and equipment costs.
- ◆ The Park District frequently contracts with fitness and program instructors to offer affordable and innovative programming.
- ◆ Champaign Urbana Pepsi Bottling Company provides beverage and snack vending machines at Park District facilities. In turn, Pepsi offers free products, sponsorships, and donates various equipment to support the Park District.

OTHER EXAMPLES OF EFFICIENT OPERATIONS ◆



Use of volunteers. One way in which the Park District reduces the burden on taxpayers is through the use of volunteers. Last year, 2041 individuals volunteered for 9022 hours of service to the Park District.

Youth employment. The Park District is a major employer of youth in the community. Last year, the Park District employed 222 youth. Not only is this an efficient way to deliver services, but youth employment serves as a valuable training tool for the future workforce.

Joint purchasing (if not listed above). The Park District participates in joint purchasing cooperatives pursuant to the Governmental Joint Purchasing Act (30 ILCS 525/0.01 et seq.) thereby saving taxpayer dollars through economies of scale. These include:

- ◆ Fitness equipment at the Leonhard and Martens Center.
- ◆ Playground equipment for several parks.
- ◆ Several trucks and vehicles.

Champaign Parks Foundation. Last year, the Foundation raised \$1,169,282 in private donations, which help alleviate the burden on taxpayers. The Foundation also supported the Park District by:

- ◆ Providing scholarships for residents who could not otherwise afford programs.
- ◆ Stewarding several grants to support CUSR theatre programming, tree plantings, and other programs.
- ◆ Volunteering at Park District events throughout the year.
- ◆ Partners with the Park District to offer a memorial tree and bench program.

Collaboration with other park districts on best practices. Because park districts are not in competition with one another, they are more willing than the private sector to share best practices. These best practices help to avoid unnecessary costs and deliver services more effectively and efficiently.

Reliance on Non-Tax Revenue. Unlike most local governments that rely on a wide range of sales, use, and income taxes, the Park District is not permitted to assess these types of taxes. Additionally, although the Park District is an economic engine for the community and generates much revenue for the state and our community in the form of hotel/motel, sales, and motor fuel taxes, our Park District does not receive any of these revenues. Also, unlike Illinois cities, villages, counties, and school districts that received billions of dollars in direct financial assistance from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan Act (ARPA), our Park District did not receive any such direct federal aid. Our Park District also does not receive state funding under the Local Government Distributive Fund (LGDF) or General State Aid (GSA) that these same cities, villages, counties, and school districts receive through the State budget.

Instead, the Park District provides all of the programs, facilities, and services to the community with a very modest amount of property taxes and from non-tax sources such as memberships, program registrations, and other user fees as well as private donations and grants.

TRANSPARENCY TO THE COMMUNITY ◆

The following information about the Park District may be obtained by citizens in the location listed.

Document	Location(s) Available
• Annual Tax Levy	Website, Administrative Offices
• Annual Budget and Appropriation Ordinance	Website, Administrative Offices
• Board Meeting Agenda and Minutes	Website, Administrative Offices
• Comptroller's Annual Finance Report (AFR)	Website, Administrative Offices
• Annual Audit	Website, Administrative Offices
• Conduct Ordinances	Website, Administrative Offices
• Comprehensive Master Plan	Website, Administrative Offices
• Strategic Plans	Website, Administrative Offices
• ADA Transition Plan	Website, Administrative Offices
• Community Survey Results	Website, Administrative Offices
• Municipal Directory of Information	Website, Administrative Offices
• Bids and Requests for Proposals	Website, Administrative Offices

The Park District offers residents many opportunities to provide feedback. These include:

- ◆ The board of commissioners meets twice each month. Residents may provide public comment at every meeting.
- ◆ The Park District's annual Budget and Appropriation Ordinance is available in tentative form at least 30 days prior to its adoption at an open meeting of the Park District board. Additionally, at least one public hearing is held prior to final action, and notice of the hearing is published in the newspaper at least one week prior to the hearing.
- ◆ The Park District's annual property tax levy is approved at an open meeting of the Park District board in accordance with the Open Meetings Act. The Park District follows all public notice and hearing requirements under the Truth in Taxation Law prior to the adoption of this annual tax levy. The Park District's annual levy is also subject to the limitations of the Property Tax Extension Limitation Law.
- ◆ Residents may contact or request information from the Park District by phone at 217-398-2550 or email at info@champaignparks.org.
- ◆ The Park District completed a community-wide survey in 2017. Facility (Sholem Aquatic Center, Dog Park, Recreation Center) and CUSR surveys and program evaluations are administered on a monthly and annual basis. Public forums are utilized for park and facility development projects as well.
- ◆ The Park District most recently held a public hearing and conducted a community survey regarding an update to its ADA Transition Plan.





DISTRICT AWARDS AND RECOGNITION ◆

The Park District's achievements have been recognized in numerous ways.

Illinois Distinguished Agency Accreditation (Reaccreditation achieved in 2023)

Staff completed a rigorous assessment process that resulted in the Park District receiving Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The accreditation process focuses on efficient and effective operational practices and the implementation of professional standards. The Park District has been accredited since 2000.



2023 National Gold Medal Award in Parks and Recreation

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), awarded this honor to the District at the NRPA Annual Conference on October 11, 2023, in Dallas, Texas. This is the Park District's fourth gold medal. CUSR also received a gold medal in 1996.



2021 Helen Doria Arts in the Park Award

The Arts in the Park Award recognizes agencies (park districts, forest preserves, conservation, recreation, and special recreation agencies) that support the arts and partner with artists and arts organizations to enhance the quality of life in their communities.

2018 Exceptional Workplace Award

The Park District was among nine Illinois park districts to be awarded the 2018 Exceptional Workplace Award from the Illinois Park and Recreation Association's Health and Wellness Committee. The applicants were scored on staff wellness programs, continuing education, team building, community involvement, environmental policy, risk management, and professionalism

BENEFITS AND SERVICES ◆

The Park District serves the entire community from the youngest child to the oldest adult and all ages in between. It does so in a variety of ways.

Facilities

The Park District offered the following facilities to the community last year:

Centennial Park, with Leonhard Recreation Center, CUSR Center, Sholem Aquatic Center, and Prairie Farm Complex (70 acres)

◆ Centennial Park

- Eight (8) Tennis Courts
- Eight (8) Pickleball Courts
- Baseball Field
- Playground
- Sledding Hill
- Soccer Field
- Horseshoe Pit and Bocce Courts

◆ Leonhard Recreation Center

- Indoor Track access during all open hours
- Weight/Cardio Room access during all open hours
- Indoor Playground access during all open hours
- Gymnasium access for basketball, pickleball and volleyball during designated open gym hours

◆ CUSR Center (Special Recreation Center)

- Two basketball courts
- Two sensory rooms
- Activity room

◆ Sholem Aquatic Center

- Sholem features a zero-depth pool with play-and-spray features, an 8-lane 25-yard lap pool, a kiddie pool with slide, a tube slide that'll send you into the lazy river, and concession stand.

◆ Prairie Farm

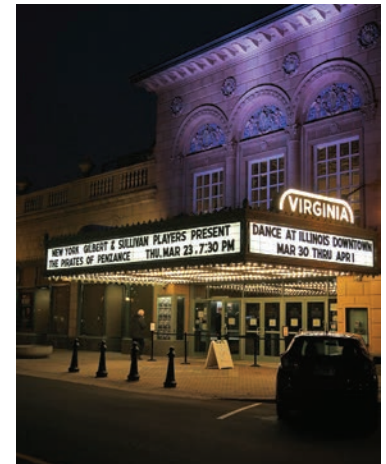
- Seasonal petting zoo featuring farm animals such as turkeys, sheep, goats, pigs, bunnies, calves, and koi fish.

Martens Center & Human Kinetics Park (9 acres)

- ◆ Gymnasium
- ◆ Three-lane Indoor Track (12 laps = 1 mile)
- ◆ Wellness Center
- ◆ Interactive Games
- ◆ Joe DeLuce Innovation Center
- ◆ Games Room
- ◆ Group Fitness Rooms
- ◆ Multi-Media, Art, Multi-Purpose, and Library/Resource Rooms
- ◆ Instructional Kitchen
- ◆ Changing Rooms
- ◆ Outdoor Futsal Court
- ◆ Outdoor Soccer Field
- ◆ Outdoor Volleyball Court
- ◆ Outdoor Basketball Court
- ◆ Community Gardens

Virginia Theatre

The historic, 1,463 seat, Virginia Theatre is available for rent by individuals, organizations, governmental agencies, schools, and businesses for dance and theatrical performances, concerts, film screenings, meetings, receptions, corporate events, conferences, parties and other public and private events.



Douglass Park (16 acres)

- ◆ Home to Douglass Community Center, Douglass Annex (Senior Center), and Douglass Branch Library
- ◆ Splash pad, open daily 10am-7pm between Memorial Day and Labor Day
- ◆ Playground with poured in place safety surface
- ◆ Fitness Trail (.74 mi) with outdoor exercise equipment (Ab Crunch/Leg Lift, Assisted Row/ Push-Up, Balance Steps, Cardio Stepper, Chest/ Back Press, Mobility Station, Plyometrics, Pull-Up/Dip, Squat Press, Stretching Station, Tai Chi Wheels)
- ◆ Pavilion (available for rent)
- ◆ 2 Baseball Fields
- ◆ 2 Basketball Courts



Dodds Park (104 Acres)

- ◆ 4-Plex tournament quality lighted softball complex with indoor concessions and restroom facilities.
- ◆ 3-Plex tournament quality lighted softball fields.
- ◆ 11 tournament quality outdoor soccer fields of various sizes for preschool through adult play.
- ◆ Eddie Albert Community Gardens
- ◆ 18-hole disc golf course (2 pin positions: A and B course depending on setup).
- ◆ “Tribute to Olympic and Paralympic Athletes” by Jeffery S. Poss
- ◆ “Champaign County Worker’s Memorial” by Local Chapter AFL-CIO made possible by a \$25,000 IL First grant in 2001
- ◆ Greenbelt Bikeway Trail
- ◆ Disc Golf Course

West Side Park (14 acres)

- ◆ Playground
- ◆ Walking paths
- ◆ “Capron Memorial Sculpture Garden” sculpture by William Fothergill
- ◆ “Double Dutch Jump for Joy” sculpture by Gary Bibbs
- ◆ “Fire and Police Memorial” sculpture by Brodin Studios
- ◆ “Lincoln Megalith” sculpture by Truman Jefferson
- ◆ “TJ” Strong
- ◆ “Prayer For Rain” sculpture by Edward Kemeys
- ◆ “Tootsie” sculpture by Dean Rose
- ◆ “Uppercutted” sculpture by Ted Sitting Crow Garner

Sixty (60) park sites totaling nearly seven hundred (700) acres, ranging in size from mini-parks, neighborhood parks, and community parks.

Nearly thirty-five (35) miles **multi-purpose trails** within parks and throughout the community.

- ◆ Additional recreational facilities include two senior centers, the Springer Cultural Arts Center, a six-court indoor tennis facility, 24 outdoor tennis courts, 25 softball and baseball fields, 22 soccer fields, six volleyball courts, 33 outdoor playgrounds, two skate parks, a dog park, 20 picnic shelters, four small lakes for fishing, and shared gymnasium space at two elementary schools.

Programs

The Park District offered the following programs last year. Registration numbers are also provided.

The Park District offered over 1,300 programs and activities to 12,000 participants in 2022. Programs and activities include but are not limited to athletics, group fitness, fitness events, music, dance, drama, day camps, cultural and performing arts, preschool and youth programs, swimming, tennis, senior programs, special events and trips.

Additional Services

The Park District provided the following additional services to the community.

- ◆ Temporary shelter for individuals without addresses during COVID-19.
- ◆ Various clothing, food, and supply drives to benefit local charities and food banks.
- ◆ Volunteer for various not-for-profits and charities.

Other Benefits

While the Park District is a special purpose district, its impact to the community is multi-faceted and far reaching. For example, the Park District’s parks, recreational programming, and other opportunities improve the community’s overall physical and mental health and wellness, thereby reducing health care costs. Before and after school and summer programs offer safe, convenient, and affordable childcare options for working families during critical times when school is not in session. These opportunities also help reduce juvenile crime. The Park District’s open space, prairie restorations, and water detention improve water quality and mitigate flooding. The Park District’s more than 7,000 trees have been measured for diameter at breast height (DBH) and when calculating their size and species-specific allometric equations, it is estimated that these trees sequester nearly 7.3 million lbs. of carbon in above and below ground biomass, i.e., trunks, limbs, and roots. This amount of carbon is equivalent to removing 26,000,000 lbs. of CO₂ from the atmosphere. Based on the current social cost of carbon (around \$51.27/ton of CO₂), this has saved the community roughly \$615,104.65.



RECOMMENDATIONS FOR INCREASED ACCOUNTABILITY AND EFFICIENCY

Intergovernmental Fees and Charges

One opportunity for efficiency would be the elimination of fees and charges assessed by other units of government. By way of example, below are amounts that other units of local government charge the Park District even though the Park District's taxpayers are also taxpayers of these other units of local government. Such fees and charges, and the bureaucracy that accompanies them, inhibit the park district's ability to deliver programs, facilities, and services at the least possible cost. The Park District routinely pays fees and charges on an annual basis for the following:

- ◆ Stormwater Management
- ◆ State and Local Liquor Licenses
- ◆ Elevator License and Inspection
- ◆ Fire Inspections
- ◆ Illinois State Police Background Checks
- ◆ Pool Permits
- ◆ Building Permits
- ◆ Police Protection Fees for Special Events
- ◆ Health Department Inspections

Examples of fees paid to other units of government include:

- ◆ City of Champaign building permit fee for the Martens Center construction: \$11,496
- ◆ Urbana Champaign Sanitary District sanitary fee for the Martens Center construction: \$29,500
- ◆ City of Champaign building permit fee for Operations yard expansion: \$1965
- ◆ City of Champaign building permit for Bicentennial Center renovation: \$3,696
- ◆ City of Champaign building permit fee for the Virginia Fire Escape and Masonry Repair project: \$1,925
- ◆ City of Champaign parking permit fees for Springer Cultural Center and Virginia Theatre – FY17 to FY24: \$9,374 per year.
- ◆ City of Champaign stormwater utility fee: \$15,090 per year.

Other units of local government should recognize that intergovernmental fees often lead to inefficiency in the expenditure of taxpayer dollars through extra bureaucracy and administrative costs. In many cases, the unit of government assessing the fee ultimately benefits from the project or event, meaning it can recoup its costs through the extra sales tax or other revenue that will be generated. Where such fees are absolutely necessary, general purpose units of government should offset the fee by crediting the park district for all benefits they will receive from a project, event, or property. For example, open space that is protected and maintained by the Park District helps mitigate stormwater management costs, so assessing stormwater management fees on the Park District not only leads to inefficiency, but it is also shortsighted.

Governmental units should be discouraged or prohibited from charging more than their out-of-pocket costs associated with the activities covered by a fee that is assessed to another unit of local government with the same taxpayers. Put another way, one unit of local government should not profit by taxing another. Eliminating local permit fees is a way to reduce administrative costs without impacting overall public revenue. Local government best serves the people when it cooperates and works together. Some communities recognize this and do not charge fees to other units. All communities should be encouraged to follow that model to receive the best results for local taxpayers and to promote governmental efficiency

Inefficiency of Other Governments

The Park District is also negatively impacted by the inefficiency of the state and other units of local government.

State grants are often overly complicated to apply for and staff at the state level are not routinely available to answer questions or provide guidance, which causes delays for the Park District attempting to apply for grant funds. Once grant funding is obtained, cumbersome and time-consuming reports are due on a monthly or quarterly basis.



Unfunded Mandates

Unfunded state mandates are another cost driver. While the Park District recognizes that there are benefits to some of these mandates, modifications could help alleviate some of the burden to the park district.

Non-resident FOIA Requests. Last year, the park district spent numerous hours in staff time and legal fees to fulfill FOIA requests. Often the individuals/businesses submitting the FOIA requests are from outside of the park district boundaries, and they appear to be serving a specific agenda, rather than assuring better local government.

Under current law, resident taxpayers end up footing the bill for these non-resident or commercial requests. In order to help alleviate the burden for these non-resident requests the law could be amended to: (1) add a requirement that non-residents identify/explain the purpose of the request for information; (2) add a time limit on how far back a non-resident can request information; (3) staff time and costs could be included in the amount that is reimbursable for non-resident and commercial requests; (4) move back the deadline for non-resident requests 10 business days so that the park district does not have to delay services to its residents in order to comply with a non-resident request.

Sunshine laws are supposed to protect taxpayers by allowing them to shed light on any issue that is not exempt from FOIA. However, local government can be burdened by having to drop everything to rearrange priorities to meet FOIA deadlines, particularly if it has limited resources. Since local residents ultimately bear the expense of complying with FOIA, treating resident and non-resident requests differently would be justified.

Criminal Background Checks. All park districts are statutorily required to conduct criminal background checks on all employees pursuant to Section 8-23 of the Park District Code. The background checks must be done through the Illinois State Police (ISP). Last year, the park district spent \$11,040 for criminal background checks. The Park District does not recommend eliminating this mandate because it is necessary to ensure the safety and well-being of children and other park district patrons. However, the State should explore ways in which it could improve the current system and make it less costly for park districts to comply with the law.

The mandate also raises the fundamental question as to why one layer of government is forced to charge its taxpayers to comply with a State mandate when the State made the determination to impose the mandate. Put another way, if the State has determined that criminal background checks are necessary for public safety, the State should assist with compliance.

The Park District recommends studying whether there can be a more efficient background check process implemented through the ISP to reduce the time and expense it takes for background checks. Another suggestion is for ISP to waive the fee for checks on minors or waive all fees for name checks. If there is a "hit" from a name check, the fee could be charged for the more costly fingerprint check. Since it is a state mandate, perhaps the fee structure for park districts should also be reviewed to determine whether the fee being charged exceeds the actual cost of doing the check and, if so, perhaps the ISP could consider reducing its cost to local governments.

Prevailing Wage. One way to reduce burden on local government staff is to limit the prevailing wage requirement to larger capital contracts. This would free up tracking of the paperwork on small repairs and projects. One reason for creating a threshold requirement is the cost of the administrative burden relative to the cost of the actual project. For example, eliminating prevailing wage on smaller projects, e.g., those less than \$50,000, will result in more local bids and decrease the overall cost for these smaller public works projects.

Newspaper Publication. The newspaper is no longer the most effective way to provide notice. Websites are cheaper and reach more people. Permitting the park district to post the information on its website in lieu of newspaper publications would reduce costs.

Dated: _____

[INSERT DATE FINAL REPORT APPROVED BY EFFICIENCY COMMITTEE]

Signed: _____

[CHAIR'S SIGNATURE]

Signed: _____

[SECRETARY'S SIGNATURE]

[SEAL]



CHAMPAIGN
PARK DISTRICT

**CHAMPAIGN PARK DISTRICT
MINUTES OF COMMITTEE MEETING
BOARD OF COMMISSIONERS
JANUARY 10, 2024**

The Champaign Park District held a Decennial Committee Meeting on Wednesday, January 10, 2024, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director/Board Secretary, Attorney Guy Hall, Treasurer Donna Lawson and Committee Members Amy Durukan, and Brian Davidson.

Staff Present: Andrea Wallace, Director of Finance, Dan Olson, Director of Operations and Planning, Heather Miller, Director of Human Resources, Jimmy Gleason, Director of Facilities, Bret Johnson, Assistant Director of Operations and Planning, and Joe Kearfott, Assistant Director of Facilities.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Public Comments

None.

New Business

1. Approval of Decennial Committee Report

President Hays reported that staff recommends approval of the Decennial Committee's summary report regarding increased accountability and efficiency. Upon approval staff shall submit the report to the County Board pursuant to PA 102-1088, section 25.

Commissioner Solon made a motion to approve the Decennial Committee summary report and authorizes staff to submit the report to the County Board. The motion was seconded by Commissioner Kuhl and was unanimously passed.

2. Approval of Minutes of the Decennial Committee Meeting, January 10, 2024

Commissioner Somers made a motion to approve the minutes of the Decennial Committee Meeting from January 10, 2024. Vice President McMahon seconded the motion was unanimously passed.

There being no further business to come before the committee, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion was unanimously approved to adjourn at 5:45 p.m.

Approved:

Craig W. Hays, Chair & President

Jarrod Scheunemann, Secretary



**CHAMPAIGN
PARK DISTRICT**



Urbana Park District



MINUTES

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS
MINUTES – CHAMPAIGN-URBANA SPECIAL RECREATION JOINT BOARD MEETING
THURSDAY, DECEMBER 7, 2023
5:30 PM**

The Champaign-Urbana Special Recreation (CUSR) Joint Board Meeting of the Urbana Park District Board of Commissioners and Champaign Park District Board of Commissioners was held Thursday, December 7, 2023 at the CUSR Center, 2212 Sangamon Dr., Champaign, at 5:30 pm. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes.

UPD COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Meredith Blumthal	X	
Commissioner Cedric Stratton	X	
Commissioner Roger Digges		X
Commissioner Laura Hastings	X	

CPD COMMISSIONERS	PRESENT	ABSENT
President Craig Hays	X	
Vice-President Timothy McMahon		X
Commissioner Jane Solon	X	
Commissioner Barbara Kuhl	X	
Commissioner Mike Somers	X	

Also present were:

- Tim Bartlett, Executive Director, UPD;
- Sarah Sandquist, Executive Director, CPD;
- Corky Emberson, Superintendent of Recreation, UPD;
- Jarrood Scheunemann, Deputy Executive Director;
- Dan Olson, Director of Operations & Planning;

Christina Mott, CUSR Manager/Inclusion Coordinator;
Nikiaya Brandon, Adult Programs & Events Coordinator, CUSR;
Tristan Elzy, Youth & Teen Coordinator, CUSR;
Amanda Carrington, CUSR Center Receptionist;
Cole Alvis, Athletics and Volunteer Coordinator;
Allison Jones served as Recorder.

A. CALL TO ORDER

President Hays called the meeting to order at 5:31 PM.

B. INTRODUCTIONS

1. Introduction of CUSR staff
2. Introduction of Board Members

Staff and Board members went around the room and introduced themselves.

C. PUBLIC COMMENTS

One Urbana resident commented on CUSR programming and community feedback.

D. PRESENTATIONS

1. ADA Projects

Tim Bartlett and Corky Emberson reviewed multiple ADA Transition Plan projects from the Urbana Park District. Director Bartlett reviewed the history of the ADA Transition plan with the UPD and how attitudes have shifted from simply removing physical barriers to a perspective of “universal access” for all. Corky Emberson highlighted several projects, including the updates at Blair Park and upcoming renovations at Meadowbrook Park Prairie Play.

Dan Olson reviewed CPD’s progress on their ADA Transition plan, including information on barriers removed. He noted a focus on improvements to playgrounds in the last few years. He also reviewed a collaboration with the City of Champaign for Hedge Park, including water retention, trails, and sports surfaces. Other upcoming projects include a possible pull-up/drop-off lane for the CUSR Center, and improvements to the accessible parking at Hessel Park. Jarrod Scheunemann provided information on the reformation of the CUSR Advisory Committee to get community feedback on the services and programs of CUSR. He noted that the CUSR Center is only one of a few in the state of Illinois dedicated to people with disabilities and is a truly innovated program. He also noted working with Illinois legislators to keep them up-to-date on the capital needs of the CUSR center, including a roofing project.

2. CUSR Year in Review

CUSR staff presented a slide show and videos of updates and re-caps of the last year of CUSR programming and events.

- Christina Mott presented information on Inclusion Services provided.
- Cole Alvis presented information on Mustang Athletics/Special Olympics and Volunteers.
- Tristan Elzy presented updates on Summer Youth Programs, Afterschool Programs, and Youth & Teen Programs.
- Nikiaya Brandon provided information on Adult Programs, Theater, Program & Special Event Information, and New Programs & Special Events.
- Amanda Carrington reviewed the Double Good Popcorn Fundraiser, the 11th Annual Cupcake 5K, the CUSR Advisory Committee, completed tasks from the 2023 Strategic Plan, and presented the annual recap video.

Board and staff discussed growth in CUSR program participation numbers, unmet needs in the community, and collaborations with other community stakeholders. The Board also requested

the presentation be e-mailed out for additional review.

E. NEW BUSINESS

1. Approval of setting December 5, 2024 at 5:30pm as the date and time for the next Joint Champaign & Urbana Park Districts Board Meeting.

COMMISSIONER SOLON MADE A MOTION WITH A SECOND BY COMMISSIONER KUHL TO APPROVE OF SETTING 12/5/2024 AT 5:30 PM FOR THE NEXT JOINT CUSR BOARD MEETING. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

F. COMMENTS FROM COMMISSIONERS AND STAFF - URBANA PARK DISTRICT

Commissioner Hastings thanked CUSR staff for all their hard work and expressed support for expanding the CUSR after school programming if possible. Board and staff discussed what would be required to make that a reality, including considerations such as staffing ratios, training staff, inclusion support, and maintaining noise levels for those with sensory needs. Board and staff also discussed community involvement in CUSR, such as the University of Illinois Kinesiology Program and Community Health Program, as well as the Parkland College Occupational Therapy students.

President Walker commented on the financial tension between supporting ADA compliant capital projects within the two Districts and directly supporting CUSR staffing and programming. The Boards agreed to continue the discussion on how best to balance both of those needs.

G. COMMENTS FROM COMMISSIONERS AND STAFF - CHAMPAIGN PARK DISTRICT

Commissioner Solon commended CUSR staff for their outstanding work and growth in program attendance.

H. ADJOURN

COMMISSIONER SOMERS MADE A MOTION WITH A SECOND BY COMMISSIONER SOLON TO ADJOURN THE MEETING. A ROLL CALL VOTE WAS TAKEN, ALL SAID "AYE."

The meeting was adjourned at 6:40 PM.

Approved:

Craig W. Hays, President

Jarrold Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE STUDY SESSION BOARD OF PARK COMMISSIONERS
December 11, 2023**

The Champaign Park District Board of Commissioners held a Study Session on Wednesday, December 11, 2023, at 5:30 p.m. at the Martens Center, 1515 N. Market St., Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present, In-Person: President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Sarah Sandquist, Executive Director, and Jarrod Scheunemann, Deputy Executive Director/Board Secretary.

Vice President Timothy P. McMahon, Attorney Guy C. Hall, and Treasurer Donna Lawson were absent and excused from attending the study session.

Chris Nunes from Broken Compass also attended the meeting to facilitate a strategic planning workshop.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Comments from the Public

None.

Discussion Items

1. Strategic Planning Workshop – Broken Compass, Chris Nunes

Ms. Sandquist introduced Mr. Nunes from Broken Compass and gave an overview of what to expect from the proposed workshop. Staff had previously reviewed the Park District's mission, vision, and values, communication, and new opportunities.

Commissioner Kuhl asked for more information about the staff who had participated in the previous session. Ms. Sandquist responded that approximately 20 staff had participated in the workshop, including employees from the recreation, facilities, finance, human resources, operations and planning, marketing, and administrative services departments.

Mr. Nunes reviewed communication with the Board. This process included determination of who the Board communicates with, their methodology for communication, and why it is important. The Board shared it values an array of interested parties, local hospitals, donors, and other key stakeholders. The Board values accurate, transparent, and timely communication through in-person and online opportunities as required by law and best practices. Communication is important to the Board to continue the Park District's excellent reputation, complete its fiduciary responsibilities, and provide parks, recreation, and cultural arts for all. Discussion ensued.

The Board analyzed what has changed in the last 10 years. It is focused on local demographics, types of recreation, youth physical activity, the rise of gaming and esports, challenges in safety and human behavior, and other evolving factors. Discussion ensued.

The Board then reviewed and affirmed the Park District's mission, vision, and values statements. Discussion ensued.

The workshop concluded with a discussion about current recreation trends and potential capital improvements. The Board highlighted pickleball, flingo, leisure activities (i.e., bocce, cornhole), and adventure playground as recent trends. Pottery, the Innovation Center, gardens, and business/financial literacy are viewed as current amenities and programs that the Park District can leverage for future growth. Discussion ensued.

Several other local communities have developed or are in the process of developing regional artificial turf sport complexes. The Board is unsure if this is the direction it should consider for the Park District's ballfields. A field house or natatorium with indoor artificial turf may be a unique, alternative opportunity. Alternative energy sources were also considered and discussed.

The Board discussed a plan for the Park District's reserve fund and an analysis of the Park District's facilities and complexes to determine if they are meeting the residents' needs and desires. Discussion ensued.

Comments from Commissioners

None.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Somers. The motion passed 4-0 and the meeting was adjourned at 8:19 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE PUBLIC HEARING AND REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

**December 13, 2023
PUBLIC HEARING**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, December 13, 2023, at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois to receive comments on the proposed Property Tax Levy for the year commencing May 1, 2024, and ending April 30, 2025. A notice of the proposed 2024-2025 Tax Levy was published on the Park District's website and on December 5, 2023, in *The News-Gazette*.

Present in person: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Jane L. Solon and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, Attorney Guy C. Hall, and Treasurer Donna Lawson.

Commissioner Barbara J. Kuhl was excused as absent.

Staff present in person: Andrea Wallace, Director of Finance, Chelsea Norton, Director of Communications and Development, Dan Olson, Director of Operations and Planning, Jimmy Gleason, Director of Facilities, Jeannie Robinson, Director of Recreation, Heather Miller, Director of Human Resources, Steven Bentz, Director of the Virginia Theatre, Bret Johnson, Assistant Director of Operations and Planning, Joe Kearfott, Assistant Director of Facilities, Aiesha Moore, Receptionist, Anthony Howell, Maintenance Specialist – Mechanic, Cameron Walls, Sports Coordinator, Christina Mott, CUSR Manager and Inclusion Coordinator, David Galvin, Membership Facilities Manager, Donny Holm, Aquatics and Tennis Coordinator, Ellie McGrew, Grounds Specialist – Arborist, Erin Dietmeier, Horticulture Supervisor, Jake Mott, Building Service Worker, Jimmy Hutchcraft, Maintenance Supervisor, Jean Cousett, Adult and Senior Coordinator, Justice Miller, Sports Manager, Kayla Campbell, Content Coordinator, Kenny Denton, Trash & Recycling Service Worker, Mary Howell, Receptionist, Misty Stocking, Guest Services Manager, Nikiaya Brandon, CUSR Adult and Events Coordinator, Ryan Hays, Aquatics and Tennis Manager, and Shannon Walter, Youth and Teen Program Manager, Abby Cohen, Virginia Theatre Concessionaire, and Tracy Ellzey, Leonhard Recreation Center Facility Supervisor.

Anita and Stu Broeren, Brian Holding, Kathy Aquino, Joe DeLuce, Michael Klitzing, Director of Carmel Clay Parks and Recreation, Scott Rice, Steve Holland and Brian Ames from the Ironwood Neighborhood Homeowners Association, and family members of outstanding employee and volunteer of the year award winners also attended the meeting.

Open the Public Hearing

President Hays opened the Public Hearing at 7:00 p.m. He stated that the purpose of the Public Hearing was to discuss and receive comments on the proposed Property Tax Levy for the year commencing May 1, 2024, and ending April 30, 2025. A notice of the proposed 2024-2025 Tax Levy was published in *The News-Gazette* on December 5, 2023, in compliance with State Law including the Truth in Taxation Act and on the Park District's website.

Comments from the Public

President Hays called for comments from the public. There were no comments received.

Adjourn

Commissioner Somers made a motion to adjourn the Public Hearing. The motion was seconded by Vice President McMahon. The motion passed 4-0. The Public Hearing was adjourned at 7:01 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, December 13, 2024, immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present in person: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Jane L. Solon and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, Attorney Guy C. Hall, and Treasurer Donna Lawson.

Commissioner Barbara J. Kuhl was excused as absent.

Staff present in person: Andrea Wallace, Director of Finance, Chelsea Norton, Director of Communications and Development, Dan Olson, Director of Operations and Planning, Jimmy Gleason, Director of Facilities, Jeannie Robinson, Director of Recreation, Heather Miller, Director of Human Resources, Steven Bentz, Director of the Virginia Theatre, Bret Johnson, Assistant Director of Operations and Planning, Joe Kearfott, Assistant Director of Facilities, Aiesha Moore, Receptionist, Anthony Howell, Maintenance Specialist – Mechanic, Cameron Walls, Sports Coordinator, Christina Mott, CUSR Manager and Inclusion Coordinator, David Galvin, Membership Facilities Manager, Donny Holm, Aquatics and Tennis Coordinator, Ellie McGrew, Grounds Specialist – Arborist, Erin Dietmeier, Horticulture Supervisor, Jake Mott, Building Service Worker, Jimmy Hutchcraft, Maintenance Supervisor, Jean Cousett, Adult and Senior Coordinator, Justice Miller, Sports Manager, Kayla Campbell, Content Coordinator, Kenny Denton, Trash & Recycling Service Worker, Mary Howell, Receptionist, Misty Stocking, Guest Services Manager, Nikiaya Brandon, CUSR Adult and Events Coordinator, Ryan Hays, Aquatics and Tennis Manager, and Shannon Walter, Youth and Teen Program Manager, Abby Cohen, Virginia Theatre Concessionaire, and Tracy Ellzey, Leonhard Recreation Center Facility Supervisor.

Anita and Stu Broeren, Brian Holding, Kathy Aquino, Joe DeLuce, Michael Klitzing, Director of Carmel Clay Parks and Recreation, Scott Rice, Steve Holland and Brian Ames from the Ironwood Neighborhood Homeowners Association, and family members of outstanding employee and volunteer of the year award winners also attended the meeting.

Call to Order

President Hays called the meeting to order at 7:02 p.m.

Presentation

Mr. Klitzing presented the National Gold Medal Award to the Champaign Park District on behalf of the American Academy for Park and Recreation Administration and the National Park and Recreation Association. Mr. Klitzing commended the Park District for receiving its fifth gold medal (when coupled with a gold medal win in 1996 by Champaign-Urbana Special Recreation). The Champaign Park District shares the honor of receiving most gold medals won by any agency since the inception of the award.

President Hays and Mr. Scheunemann presented the Champaign Park District's Honorary Commissioner Award to Anita Broeren for her service to the Park District in a variety of ways, including support of several monarch garden projects, eagle scout projects, fundraising, gifts, and connection to various partners throughout the community.

President Hays recognized Commissioner Kuhl for twenty (20) years of service and Vice President McMahon for ten (10) years of service. Ms. Sandquist honored a number of staff members who had achieved milestone anniversaries, including Mary Howell who has worked for the Park District for 25 years.

President Hays, Ms. Sandquist, and staff presented the Outstanding Employee Awards that are posthumously named in honor of Keeva Keeling whose work exemplified the Park District's values. The 2023 Keeva Keeling Outstanding Employee Award recipients are as follows: Abby Cohen, Virginia Theatre Concessionaire, Aiesha Moore, Receptionist, Cameron Walls, Sports Coordinator, Christina Mott, CUSR Manager and Inclusion Coordinator, Donny Holm, Aquatics and Tennis Coordinator, Ellie McGrew, Grounds Specialist – Arborist, Erin Dietmeier, Horticulture Supervisor, Jimmy Hutchcraft, Maintenance Supervisor, Jean Cousett, Justice Miller, Sports Manager, Adult and Senior Coordinator, Kayla Campbell, Content Coordinator, and Ryan Hays, Aquatics and Tennis Manager, and Tracy Ellzey, Leonhard Recreation Center Facility Supervisor.

Ms. Miller honored Scott Rice for his efforts as the Sports Volunteer of the Year Award. Ms. Sandquist presented Kathy Aquino with the Volunteer of the Year Award in honor of her efforts with the Parks Foundation.

Comments from the Public

Mr. Ames and Mr. Holland from the Ironwood Homeowners Association gave public comment regarding Mullikin Park. They requested the Park District investigate maintenance needs for the playground and invest in additional recreation amenities at the park.

The Board thanked Messrs. Ames and Holland for their comments. They requested staff follow up with the homeowner's association regarding the requests.

Communications

The Board received and circulated several holiday greeting cards.

Treasurer's Report

Treasurer Lawson presented the Treasurer's Report for the month of November 2023. She stated the Park District's finances had been reviewed and were found to be in appropriate order. Treasurer Lawson noted that the outstanding balance from the Illinois Department of Natural Resources OSLAD Grant for Human Kinetics Park has been received as well as a Carle Foundation Hospital pledge amount totaling \$100,000 for the Martens Center project. She also noted that the Park District is still anticipating the receipt of \$166,400 in real estate tax revenue.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of November 2023. The motion was seconded by Commissioner Somers. Upon roll call, the vote was as follows:

Commissioner Somers – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Solon - yes. The motion passed 4-0.

Executive Director’s Report

Ms. Sandquist thanked the Board for participating in a recent strategic planning session with Broken Compass. Staff continue to pursue the final steps to receive a DCEO grant at the Martens Center, and she anticipates the process will conclude expeditiously. Ms. Sandquist also highlighted several upcoming events and important dates.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann presented the report. He noted the Parks Foundation Board has formed a gala committee and has started planning the 2024 event.

Report of Officers

Attorney’s Report

Attorney Hall reported that he had been working on several routine matters for the Park District including several easements and an agreement with I.A.T.S.E Local 482.

President’s Report

President Hays shared about his visit with Ms. Sandquist and the Zahnd family to discuss a property matter.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion.

1. Approval of Minutes of the Decennial Committee Meeting, November 8, 2023.
2. Approval of Minutes of the Regular Board Meeting, November 8, 2023.
3. Approval of Minutes of the Executive Session, November 8, 2023.
4. Approval of Adoption of Ordinance No. 675: An Ordinance Defining Meetings and Adopting Procedures for Electronic Attendance at Meetings of the Champaign Park District.
5. Approval of a Resolution Appointing Cindy Steward to the Board of Directors for the Champaign Parks Foundation.

Vice McMahon made a motion to approve the Consent Agenda as presented. The motion was seconded by Commissioner Solon and unanimously approved.

New Business

1. Approval of Disbursements

Staff recommended approval of disbursements for the period beginning November 9, 2023, and ending December 13, 2023.

Vice President McMahon made a motion to approve the list of disbursements for the period beginning November 9, 2023, and ending December 13, 2023. The motion was seconded by Commissioner Somers. Upon roll call, the vote was as follows: Commissioner Solon – yes; President Hays – yes; Vice McMahon – yes; and Commissioner Somers - yes. The motion passed 4-0.

2. Approval of Adoption of Ordinance No. 674: Tax Levy Ordinance

Ms. Wallace reported that the Board passed a resolution at its Regular Board meeting on November 8, 2023, to give public notice and hold a public hearing on December 13, 2023 regarding its intent to adopt a tax levy. A public notice was posted in the News-Gazette and on the Park District's website.

Commissioner Somers made a motion to adopt Ordinance No. 674: An Ordinance to Levy Property Taxes in the amount not to exceed \$16,802,269.00 for fiscal year beginning May 1, 2024, and ending April 30, 2025. The motion was seconded by Vice President McMahon. Upon roll call, the vote was as follows: President Hays – yes; Commissioner Solon – yes; Vice President McMahon – yes; and Commissioner Somers – yes. The motion passed 4-0.

3. Approval of Agreement with GovHR USA for Classification and Compensation Study

Ms. Sandquist reported that \$75,000 has been budgeted in the capital improvement plan for this study. The two quotes have been received. Both estimates are significantly lower than what was budgeted. If the board chooses to approve the lowest quote, the project will begin in six weeks and has an expected completion date of 120 days.

Commissioner Solon made a motion to approve authorizing the Executive Director to enter into an agreement with GovHR for Classification and Compensation Study for a total amount of \$26,550.00. The motion was seconded by Commissioner Somers and unanimously approved.

4. Approval of Health Insurance Plan with Health Alliance

Ms. Miller presented the report. She reported that the Park District investigated several options for insurance providers, including separating from the City of Champaign's collective insurance program. The Park District had previously combined its health insurance with the City of Champaign to increase its bargaining power and lower expenses. Staff worked with InsureChampaign for dental, life, vision insurance and health insurance. InsureChampaign located two (2) health insurance estimates that will reduce expenses for the Park District and staff. Staff recommend the Board consider several options with Health Alliance as the provider and consider applying some of the savings to employee and family health insurance plans so the Park District and staff can realize decreases in insurance costs.

Vice President McMahon expressed his gratitude to staff for investigating multiple options that allowed all parties to reduce expenses.

Commissioner Solon made a motion to approve a health insurance plan with Health Alliance. The motion was seconded by Vice President McMahon. The motion passed 4-0.

5. Approval of Agreement with Quadiant, Inc. for Postage Machine

Commissioner Somers made a motion to approve authorizing the Executive Director to execute a three-year lease agreement with Quadiant, Inc. as well as purchase of a new postage machine, pending legal counsel review. The motion was seconded by Vice President McMahon and unanimously approved.

6. Approval of the FYE25 Capital Budget and the 2025-2034 Capital Improvement Plan

Mr. Olson reported that staff reduced the FYE25 Capital Budget to reflect a new total. He noted that the Douglass Park ballfields improvements project would rollover into the next fiscal year and the expenses are represented within the capital improvement plan.

Commissioner Somers made a motion to approve the FYE25 Capital Budget and 2025-2034 Capital Improvement Plan. Vice President McMahon seconded the motion. The motion passed 4-0.

7. Approval of an Agreement Between the Champaign Park District and I.A.T.S.E. Local 482
Commissioner Solon made a motion to approve an agreement between the Park District and Local #482 of the International Alliance of Theatrical State Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States and Canada for a three-year term, effective through August 1, 2025. The motion was seconded by Vice President McMahon. The motion passed 4-0.

Discussion Items

1. Annual Report for Summer Season Programs and Services

Ms. Sandquist presented an annual report regarding the Park District's summer programs and services. She highlighted the amount of scholarships that were distributed totaling \$58,312.50, the 21,000+ tickets sold for Virginia Theatre events, the 60,000+ visits to Sholem Aquatic Center, a 54% increase in CUSR summer youth program participation, and increases in the Leonhard Center, Springer Cultural Center, and Douglass Park summer youth program participation.

2. Champaign Parks Foundation – 2nd Quarter Financial Update

Ms. Wallace highlighted the Parks Foundation's year to date revenue at \$184,877 as compared to the prior year's total of \$321,188. Year to date expenses is \$109,373 compared to \$66,277 in the prior year. Notable grants and donations include a \$25,000 grant from FedEx and a \$20,000 donation for art in the parks.

3. Champaign Park District – 2nd Quarter Financial Update

Ms. Wallace reported that Park District finances are in alignment with budget expectations for the end of the second quarter. She noted increases to interest income, expectations to receive another property tax payment from the County Clerk, full time staff salary expenses are slightly under budget due to vacancies, water expenses are over budget and will need to be adjusted with a budget line transfer or amendment, as well as several capital projects and routine or periodic maintenance items.

Comments from Commissioners

Commissioner Solon shared her appreciation for the award ceremony and positive commentary about staff. She congratulated the award winners and thanked the staff for their efforts. She commended Shannon Walter and Bret Johnson for their distinguished service awards.

Vice President McMahon wished everyone a happy holiday season.

President Hays commented that he had registered a family member for a Sholem Aquatic Center pool pass and had experienced challenges with the registration software. He is looking forward to a new chapter with SmartRec.

Executive Session

Commissioner Solon moved pursuant to the bases set forth below to convene into Executive Session. The motion was seconded by Commissioner Somers and unanimously approved. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2 (c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in an open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Somers. The motion passed 4-0 and the meeting was adjourned at 9:32 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary



REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Compact Track Loader Purchase

Introduction

Staff is requesting Board approval to purchase a new Kubota compact track loader through the cooperative purchasing agreement with Sourcewell.

Currently, staff rents this machinery each time it's needed for a project. Regular uses will include: soil grading & pulverizing, playground installations, snow removal, mulch removal and replenishing at Prairie Farm, tree log handling, etc.

This piece of equipment will be a new addition to the Park District's equipment fleet, therefore, staff spent considerable time evaluating equal units made by Case, Caterpillar, and Bobcat.

Prior Board Action

The Park Board approved a resolution on October 14, 2020, authorizing the Park District to participate in cooperative purchasing agreements, including Sourcewell.

The Park Board approved the FYE24 Capital budget at the January 11, 2023 Regular Board meeting.

Budget Impact

\$145,000 was budgeted in the FYE24 Capital improvement plan. \$86,411 will be used for the purchase of another piece of equipment. The remaining balance of \$7,718 will be distributed from savings in other Capital projects.

Recommended Action

Staff recommends the waiver of the District's formal bidding process and approve this purchase through the cooperative purchasing agreement with Sourcewell for one (1) new Kubota compact track loader in the amount of \$66,307.86.

Prepared by:
Bret Johnson
Assistant Director of
Operations and Planning

Reviewed by:
Daniel Olson
Director of Operations and Planning



Utility Tractors & Mowers - 031121
 CE and AG - 040319
 Utility Vehicles 122220
 Arkansas 4600041718
 Delaware GSS-21673
 Mississippi (CE Only) 8200056371
 Mississippi 8200055841

SVL75-3HFWCC WEB QUOTE #2733735

Date: 12/27/2023 11:43:31 AM

-- Customer Information --

Buhr, Tommy
 Champaign Park District
 tommy.buhr@champaignparks.org
 217-819-3847

Quote Provided By
 BIRKEY'S FARM STORE, INC.
 JT Franey
 2202 SOUTH HIGH CROSS RD
 URBANA, IL 61802
 email: jfraney@birkeys.com
 phone: 2177141978

-- Standard Features --

-- Custom Options --



S Series

SVL75-3HFWCC

*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

Vertical Lift Path Loader Frame
 Standard Front Quick Coupler,
 Float Standard
 Hydraulic Quick Coupler Option
 Selector Loader Arm Self-
 Leveling
 Loader Boom Lock
 Open ROPS & Air Conditioned
 ROPS/FOPS Cab Models
 High Back, Adjustable, Vinyl,
 Suspension Seat
 2" Retractable Seat Belt and 2-
 Piece Seat Bar
 12V Electric Outlet
 19.2 gpm Auxiliary Hydraulics
 standard, 29.8 gpm Option
 Direct To Tank Return Line
 Rigid Mounted Undercarriage, 4
 Lower Track Rollers
 Rubber Tracks, 12.6" Standard,
 15" Optional
 Two Speed Travel System
 Automatic Wet Disk Parking
 Brake
 Kubota 4 Hydraulic Pump Load
 Sensing System
 2 Gear, 2 Variable
 Displacement Pumps
 Hydraulic Joystick Controls,
 Optional Multi-Functional Grips
 ISO Operating Pattern
 Hand And Foot Throttle
 Controls
 Electronic Travel Torque
 Management
 Automatic Glow Plugs
 7" Multifunction Touch Screen
 Integrated Rear Camera
 Keyless Start
 Self Bleed Fuel System
 2 Front and 2 Rear Working
 Lights
 Hour Meter, Engine
 Temperature and Fuel
 Gauges and Warning Lights
 Horn and Backup Alarm
 Lockable Fuel Cap
 Bolt On Grab Handles to enter
 machine

BASIC UNITS

SVL75-3, 15.8" Rubber Tracks,
 Open ROPS/FOPS Cab
 Hydraulic Quick Coupler
 High Flow Hydraulics & MF Grips
 14-Pin Coupler
 Cold-weather CCV Package
ENGINE
 V3307 Kubota CR-TE4, Tier 4
 Diesel Engine
 4 Cylinder, 4 Cycle, Turbo Charged
 74.3 Gross HP @ 2400 rpm

DIMENSIONS

Cab Height 81.8"
 Width (without attachment) 65.9"
 Width with wide track option
 (without attachment) 69.1"
 Length (without attachment) 112.0"
 Length of Track on Ground 56.5"

OPERATIONAL

DIMENSIONS
 Operating Weight*, SVL75H, 12.6"
 Rubber Tracks, Open
 ROPS/FOPS Cab, Mechanical
 Quick Coupler 9,190 lbs.
 Rated Operating Capacity (@ 35%
 of Tipping Load) 2,490 lbs.
 Rated Operating Capacity (ROC)
 @ 35% of Tipping Load complies
 with ISO 14397-1 and SAE J 818
 for crawler loaders
 Rated Operating Capacity (ROC)
 @ 50% of Tipping Load 3,557 lbs.
 Tipping Load 7,112 lbs.
 Auxiliary Hydraulics Flow 192/
 29.8 gpm
 Travel Speed (Low / High)
 5.6 / 8.6 mph
 Reach @ Maximum Height 39.6"
 Height to Hinge Pin 122.7"
 Ground Pressure (Standard Track)
 5.8 psi
 Ground Pressure (Wide Track) 4.7
 psi
 Traction Force 9,678 lbf.

* Includes operator's weight, 175 lbs.

SVL75-3HFWCC Base Price: \$80,018.00

(1) 74" Heavy Duty, Low Profile, Long Floor, Cutting Edge, Side Cutter, 19.2 cu-ft heaped capacity	\$2,578.00
AP-HD74LLC-74" Heavy Duty, Low Profile, Long Floor, Cutting Edge, Side Cutter, 19.2 cu-ft heaped capacity	
(1) AIR RIDE SEAT SUSPENSION KIT	\$683.00
S679-AIR RIDE SEAT SUSPENSION KIT	
(1) SVL75-3 TELEMATICS HARNESS	\$55.00
S6708-SVL75-3 TELEMATICS HARNESS	
(1) AT&T TELEMATICS MODEM	\$444.00
DCU6700-AT&T TELEMATICS MODEM	
Configured Price:	\$83,778.00
Sourcewell Discount:	(\$20,106.72)
SUBTOTAL:	\$63,671.28
Dealer Assembly:	\$205.33
Freight Cost:	\$831.25
PDI:	\$400.00
(Optional) ADD Reversing Fan Kit	\$1,200.00

Total Unit Price: \$66,307.86

Quantity Ordered: 1

Final Sales Price: \$66,307.86

Final pricing will be based upon pricing at the time of final delivery to Sourcewell members. Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.



REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Replacement Brush Chipper Purchase

Introduction

Staff is requesting Board approval to purchase a replacement Vermeer BC1500 brush chipper through the cooperative purchasing agreement with Sourcewell.

The District's existing Vermeer BC1500 unit was purchased in 2008 and currently has 3560 hours on it. That unit will be declared surplus and traded at the time of purchase, in the amount of \$8,000.

Prior Board Action

The Park Board approved a resolution on October 14, 2020, authorizing the Park District to participate in cooperative purchasing agreements, including Sourcewell.

The Park Board approved the FYE24 Capital budget at the January 11, 2023 Regular Board meeting.

Budget Impact

\$145,000 was budgeted in the FYE24 Capital Improvement Plan. \$66,308 will be used for the purchase of another piece of equipment. The remaining balance of \$7,719 will be distributed from savings in other Capital projects.

Recommended Action

Staff recommends the waiver of the District's formal bidding process and approve this purchase through the cooperative purchasing agreement with Sourcewell for one (1) new Vermeer BC1500 brush chipper in the amount of \$86,411.

Prepared by:
Bret Johnson
Assistant Director of
Operations and Planning

Reviewed by:
Daniel Olson
Director of Operations and Planning



120 E Martin Drive
Goodfield, IL 61742
309-965-3300
www.vermeermidwest.com

CONSUMER RETAIL PURCHASE ORDER AND SECURITY AGREEMENT

12/28/2023

Reference #: Q-23607-1
PO #:

Bill To:
CHAMPAIGN PARK DISTRICT
Bret Johnson
706 KENWOOD RD.
CHAMPAIGN, IL 61821
(217) 840-4810 XMPH

Ship To:
CHAMPAIGN PARK DISTRICT
Bret Johnson
706 KENWOOD RD.
CHAMPAIGN, IL 61821
(217) 840-4810 XMPH

1 New Vermeer BC1500 DOM. VALUE PACKAGE 130HP T4F - WINCH \$89,512.00

~ 031721-VRM Vermeer Source Well Number / #184643 Champaign Park District Source Well Number

Vermeer BC1500

Cummins QSF3.8L Turbo Diesel 130hp Tier 4 Final

~ 15" Drum Style Chipper 15" x 20" Throat Capacity

~ **Winch System**

~ Eco Idle Engine Control system~Automatically lowers engine RPM if material is not being chipped. Select from 60 seconds, 5 minutes or Off

~ Four sided square anvil/bedknife

~ Transport Length 179"

~ Width 86"

~ Height 104"

~ Fuel Tank 45gal

~ Hydraulic Tank 12gal

~ Patented Vermeer Smartfeed System~Monitors engine rpm which automatically stops and reverses feed rollers when engine droops and senses feed roller jams which responds by shifting material back and forth to reduce the need for manual feed bar manipulation

~ 52" x 32" Infeed Opening

~ Twin Vertical Helical Feed Wheel Rollers

~ 20" x 21" Each

~ 7,000lb Rubber Torsion Axle

~ LT 285/75R16 LR E

~ Electric Brakes with Breakaway switch

~ Low RPM Clutch Engagement System

~ 5" x 8" (12.7 cm x 20.3 cm) A8 double-sided knives

~ Upper and lower feed stop bar for safety~Bottom feed bar is strategically placed to make it possible for an operators leg to strike the bar and shut off the feed mechanism either intentionally or automatically in an emergency situation

~ Hydraulic Over Pressure Sensor

~ 1yr/1,000hr Vermeer Limited Equipment Warranty

~ 3yr/3,000hr Extended Limited Warranty on Drum Housing, Cutter Drums, Shaft and Ring~fetter hubs

1 Hydraulic Rotation & Deflection on discharge chute \$3,555.00

Initials: _____

Quote #:Q-23607

1 Used 2008 Vermeer Brush Chipper BC1500, 3560 hours, SN# 1VR2161V581001556

\$-8,000.00

Trading Chipper in "AS IS" Condition

Untaxed Machine	\$93,067.00
Trade	\$-8,000.00
Freight and Prep	\$1,344.00
Grand Total	\$86,411.00

Total Due	\$86,411.00

Note: Buyer certifies all Trade-Ins are free of encumbrances

Notice

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds thereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

Until the seller is paid in full for said equipment, buyer shall obtain insurance naming seller as "additional insured" covering all risk of loss, theft or damage on equipment and in the event of any such loss, the proceeds of said insurance shall be paid to and assigned to seller. The buyer shall immediately deliver to the seller, a certificate of insurance indicating the same.

Applicable items denoted below:

- Sold new with: 1 Year / 1,000 Hours Parts and Labor Standard Vermeer Limited Warranty

All warranty repairs made under this agreement must be made in dealer's shop and buyer is responsible for hauling equipment for repair. All warranty parts must be returned within 30 days. No warranty is given by the dealer for tires, batteries or accessories, and the buyer is fully responsible for repairs necessitated by accident, misuse or negligence. This warranty is not transferable.

In the event the equipment described herein is unavailable for any reason beyond the seller's control, the seller shall not be liable for any damages caused to the buyer.

If any sales, use, excise or other tax is not stated correctly herein or is changed by an applicable government authority and effective to this purchase, the amount due hereunder shall be adjusted accordingly.

The equipment purchased herein is hereby pledged to seller as security until the entire purchase has been paid, buyer authorizes seller to file a U.C.C.-1

Financing Statement against the buyer for said equipment, until paid in full.

The parties agree that this is the entire agreement and that no oral representation or agreement has been made which would modify this agreement or be a condition precedent or subsequent to the enforcement of this agreement and that this agreement may not be modified except by a writing signed by each of the parties.

I hereby agree

to the conditions of this order, expressed in the foregoing, constituting a purchase order contract. I hereby certify that I am 21 years of age or older and acknowledge receipt of a copy of this order. In order to secure buyer's obligations under this agreement and any extension, renewal or modification thereof, buyer hereby grants to dealer a security interest in all of the goods described herein, and all accessions and additions thereto and all proceeds thereof.

Notice to the buyer:

Do not sign this contract before you read it or if it contains blank spaces. You are entitled to a copy of the contract you sign. You have the right to pay in advance the unpaid balance of this contract.

Buyer's signature: _____ Date: _____
By signing this agreement the buyer agrees to above provisions

Salesman signature: _____ Date: _____

Initials: _____

Quote #:Q-23607



CHAMPAIGN PARK DISTRICT

REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: December 20, 2023

SUBJECT: Approval of 2024 Sports Official Rates

Background

Historically the sports officials' rates have been brought to the Board for approval with all PT/Seasonal wages and approval on an annual basis. However, the remainder of the wages will be presented to the Board at a later date. Staff are requesting approval of sports official rates at this time because the 2024 basketball games will begin in late January.

Prior Board Action

The officials' rates were last approved at the January 11, 2023, Regular Board meeting for the 2023 calendar year.

Budget Impact

Staff are seeking minimal adjustments to the 2024 officials' rates; all of which have been budgeted for in the current budget and future budget.

Recommended Action

Staff recommends approval of updates to sports officials wage rates prior to other 2024 wage adjustments in order to adjust official's pay prior to the first basketball games on January 20, 2024.

Prepared by:

Jimmy Gleason
Director of Facilities

Reviewed by:

Sarah Sandquist, CPRE
Executive Director

Position	Notes	2023 Rates	Proposed 2024 Rates
Sports			
Youth Soccer Official	No changes	7v7 - Unlicensed: \$20/game Licensed: \$30/game 9v9 - Unlicensed: \$25/game Licensed: \$35/game 11v11 - Unlicensed: AR- \$25/game CR- \$35/game 11v11 Licensed: AR - \$35/game CPR - \$45/game (7v7 & 9v9 - 2man crew, 11v11 - 3man crew)	7v7 - Unlicensed: \$20/game Licensed: \$30/game 9v9 - Unlicensed: \$25/game Licensed: \$35/game 11v11 - Unlicensed: AR- \$25/game CR- \$35/game 11v11 Licensed: AR - \$35/game CPR - \$45/game (7v7 & 9v9 - 2man crew, 11v11 - 3man crew)
Youth Softball Official	Increased \$5/game to keep up with local competition	Unlicensed: \$50/game Licensed: \$60/game	Unlicensed: \$55/game Licensed: \$65/game
Adult Softball Official	No changes	Unlicensed: \$30/game Licensed: \$32/game	Unlicensed: \$30/game Licensed: \$32/game
Youth Basketball Official	Only increased Unlicensed cross court to have a \$10 per game increase for 1 man vs. 2 man crews.	Unlicensed - Cross Court (1man) : \$35/game; Full Court (2man): \$30/game Licensed - Cross Court (1man) : \$50/game; Full Court (2man): \$40/game	Unlicensed - Cross Court (1man) : \$40/game; Full Court (2man): \$30/game Licensed - Cross Court (1man) : \$50/game; Full Court (2man): \$40/game
Adult Basketball Official	Bringing back adult league	N/A	Unlicensed - Full Court (2man): \$35/game Licensed - Full Court (2man): \$45/game



REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: GPS Line Marking Robot

Introduction

Staff is requesting Board approval to enter into a rental agreement for a GPS line marking robot, manufactured by Turf Tank. This unit will primarily be used for the layout and continuous painting of the 12 soccer fields at Dodds Park and the football field at Zahnd Park.

This technology not only promotes sustainability, but efficiency as well, allowing staff to focus on other field maintenance tasks while the robot lines the fields. The machine can paint a full-sized soccer field in roughly 30 minutes and use less than 2.5 gal of paint. Between the cost of aerosol paint and staff labor hours, the District is spending roughly \$20K per year to line just the fields at Dodds Park. The initial layout and lining of the fields in the spring takes nearly 100 labor hours and 40 cans of paint.

The pro package subscription includes the following: robot & GPS package, Android tablet, software updates, \$3,000 paint allotment, 3 batteries, warranty program, service kit, 4 paint containers, 2 maintenance and training visits, and a courtesy robot if ever needed.

This is a one (1) year agreement with an option to renew for five (5) additional years at the same rate.

Budget Impact

The annual subscription fee for the unit is \$16,000, which has been requested in the FYE 25 ballfields operating budget.

The subscription fee plus the initial installation fee (\$1,700) for the current FY 24 will be covered by savings in Johnston Park playground project (22-01-001-61508-240007).

Recommended Action

Staff recommends the Park Board approve the agreement, pending final legal counsel review, and authorize the Executive Director to enter into a rental agreement with Intelligent Marking USA, Inc. dba Turf Tank for the use of one (1) GPS line marking robot in the total amount of \$17,700.

Prepared by:
Bret Johnson
Assistant Director of Operations & Planning

Reviewed by:
Daniel Olson
Director of Operations & Planning



TURF TANK

Sub-Rental Agreement

CUSTOMER	Company Name		Country		Phone Number
	Billing Address		City	State	Zip
	PALLET DELIVERY Address (Estimated Weight: Up to 400lbs.)		City	State	Zip
					Rental Order Requisition Number
					Send Invoice to Attention of:

EQUIPMENT INFORMATION	Equipment Description	Model Number	Serial Number	Quantity	Description (Attach Separate Schedule A If Necessary)	New	Used

PAYMENT INFORMATION	Payment Frequency	Number of Payments	Rental Payment	Applicable Sales Tax	Total Rental Payment	Currency	Installation Fee	+
	Quarter Annual Other							1 st period Payment (Due at Install)
		+	+		=	Term (Months)	Other	+
		+	+		=	Total Payment	Total Payment	=
		+	+		=	Term	Enclosed	

TERMS AND CONDITIONS

- Sub-Rental Agreement:** _____ (name of Customer) (the "Customer" or "You") agree to rent from us (the "Sub-lessor") the equipment listed above and, on any schedule, attached to this Sub-Rental Agreement (the "Equipment"). Turf Tank ApS (the "Owner") holds full and unconditional title to the Equipment (see Section 2 below). The Owner has prior to this Sub-Rental Agreement rented the Equipment to the Sub-lessor on a separate rental agreement under which the Sub-lessor is entitled to sublease the Equipment on the Terms and Conditions stipulated in this Sub-Rental Agreement. This Sub-Rental Agreement is effective on the date that it is accepted and signed by us, and the term of this Sub-Rental Agreement begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. This agreement shall automatically renew for a term of twelve (12) months (an "Extended Term") unless either party notifies the other party that it wishes to terminate the agreement at least thirty (30) days prior to the expiration of the original term, and thirty (30) days prior to the expiration of any Extended Term. With each additional term, the existing warranty will remain in effect, and the parties agree that the payment hereunder shall be increased by three percent (3%) during each Extended Term. Payments are due upon receipt of invoices issued by Sub-lessor. If the Equipment is delivered prior to the Commencement Date, you agree to pay a prorated amount calculated as a per day rate utilizing the monthly amount hereunder divided by thirty (30). Any amendment or revision to this Agreement must be in writing and signed by both parties to be enforceable. In addition to rental payments, Customer agrees to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment, unless Customer is exempt from paying such taxes and charges by law. Any such applicable charges will be reflected on invoices issued by Sub-lessor.
- Title:** The Owner, Turf Tank ApS, a Danish private limited company validly incorporated under the laws of Denmark with company registration no. 36722436 and its registered address at Lansen 15 DK9230 Svenstrup J, has full and unconditional title to the Equipment. If this Sub-Rental Agreement is deemed to be a security agreement, you grant Sub-lessor – and ultimately the Owner – a security interest in the Equipment and any proceeds therefrom. By signing this Agreement, Customer authorizes Sub-lessor to sign and file Uniform Commercial Code ("UCC") financing statements on the Equipment.
- Equipment Use, Maintenance, Warranties and Data Access:** Sub-lessor hereby transfers to you any manufacturer warranties provided to us and/or the Owner. Said warranty coverage is set forth on Appendix B to this Agreement. Aside from items covered by the warranty, Customer is required at Customer's cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Rental Payments include the cost of maintenance and/or service provided by a third party, Customer agrees that neither Sub-lessor nor the Owner are responsible to provide the maintenance or service and Customer will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact Customer's obligation to pay all the Rental Payments when due. Customer hereby acknowledges and consents to the acquisition by Sub-Lessor of certain data utilized to operate the equipment. Customer agrees that Sub-Lessor may access such data and Sub-Lessor agrees that it will keep all such data strictly confidential and that it will only be used to maintain, repair, or service the Equipment.
- Assignment:** Customer agrees not to transfer, sell, sublease, assign, pledge, or encumber either the Equipment or any rights under this Sub-Rental Agreement without Sub-lessor's prior written consent. Customer agrees that Sub-lessor may sell, assign, or transfer this Sub-Rental Agreement and the new owner of this Agreement shall have the same rights and benefits Sub-lessor now has and shall not be required to perform any of Sub-lessor's obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us, the Owner or any third party.
- Risk of Loss:** Customer is responsible for all risks of loss or damage to the Equipment and if any loss occurs, Customer shall be required to satisfy all of its obligations under this Sub-Rental Agreement. Neither we nor the Owners are responsible for any losses or injuries caused by the Equipment, and you will reimburse us and/or the Owner and defend us and/or The Owner against any such claims.
- End of Sub-Rental Agreement:** At the end of the rental term, Customer shall return to Sub-lessor or the Owner, as directed by Sub-lessor, the Equipment in good working condition at Customer's cost.
- Default and Remedies:** Customer shall be deemed in default on this Sub-Rental Agreement if: a) you fail to pay a Rental Payment or any other amount when due; or b) you breach any other obligation under this Sub-Rental Agreement or any other (Rental or Sub-Rental) Agreement with us. If you are in default, we may: a) declare the entire balance of unpaid Rental Payments for the full term under the Sub-Rental Agreement immediately due and payable to us; b) sue you for and receive the total amount due under the Sub-Rental Agreement plus the Equipment's anticipated end of Sub-Rental Agreement fair market value (the "Residual") with future Rental Payments and the Residual discounted to the date of default at the lesser of (i) per annum rate equivalent to that of U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining term of the Sub-Rental Agreement, all as reasonably determined by us, or (ii) 3%, plus reasonable collection and legal cost; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and d) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of this Sub-Rental Agreement. If the Equipment is returned or repossessed, Sub-lessor shall take reasonable steps to mitigate losses caused by Customer's default. Such steps may include the sale or re-rent of the Equipment, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. Customer shall remain liable for any deficiency with any excess being retained by Sub-lessor.
- Attorney Fees and Miscellaneous:** Customer agrees that this Sub-Rental Agreement is a "Finance Lease" as defined in Article 2A of the UCC. You acknowledge we have given you the name of the Owner and agree that you may have rights under this contract with the Owner and you may contact the Owner for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. This Sub-Rental Agreement was made in Georgia (GA), is to be performed in IL and shall be governed in accordance with the laws of IL. Any action arising out of this Agreement shall be adjudicated in a court of competent jurisdiction in Champaign County, Illinois. Customer agrees that the Equipment will only be used for business purposes and not for personal, family or household use, and will not be moved from the above location or a location under the control of Customer, without our consent. We, or whoever we authorize hereto, may inspect the Equipment during the term of this Sub-Rental Agreement. You agree that a facsimile or electronic mail copy of this Sub-Rental Agreement with facsimile or electronic mail signatures may be treated as an original and will be admissible as evidence of this Sub-Rental Agreement. In the event that legal action is required due to a breach of this Agreement, the parties hereby agree that the prevailing party in such action shall be entitled to an award of reasonable attorney fees and costs associated with the same.
- This is one (1) year term that will auto renew for five (5) additional one (1) year terms.**

CUSTOMER GUARANTY & SIGNATURE	You agree that this is a non-cancellable Sub-Rental Agreement with the exception of Appendix A.			
	Full Legal Name	Title	Date	Signature

LESSEE ACCEPTANCE	Full Legal Name	Title	Date	Signature
-------------------	-----------------	-------	------	-----------

SUB-LESSOR	TURF TANK
	Turf Tank, 3330 Cobb Parkway NW, Suite 324-380, Acworth, GA 30101, USA.
	Rental Agreement Commencement Rental Agreement Number Date Accepted by



Turf Tank USA Inc.



Sub-Rental Agreement

Appendix to Sub-Rental Agreement on Turf Tank One autonomous line marking robot

Appendix (A) – Annual Appropriation Clause

You believe that funds can and will be obtained in amounts sufficient to make all Rental Payments during the Rental term in each fiscal year. If your official governing body does not allow you funds for the succeeding fiscal year to continue such payments under the Sub-Rental Agreement, you may terminate the Sub-Rental Agreement at end of the current fiscal year, by giving (90) days prior written notice to us. Upon termination of the Sub-Rental Agreement, you will be responsible for the payment due prior to the end of the 90-day notice period referred to above. Upon the occurrence of this event, you shall, at your cost and expense, both restore the Equipment to its original condition (excepting only reasonable wear and tear) and return it to us in accordance with the terms set forth in the Sub-Rental Agreement.

For the Customer:

For the Sublessor, Turf Tank USA Inc.

Title:

Sub-Rental Agreement Commencement Date

Full Legal Name:

Sub-Rental Agreement Number

Accepted by and Date:

Accepted by and Date:

Customer Signature:

Sublessor Signature:



Intelligent Marking USA, Inc. dba Turf Tank
 7878 Main Street Suite 2C
 La Vista, Nebraska 68128

BUSINESS CONTACT INFORMATION

Company Name		
DBA (if different)		
Invoice/AP Contact		
Invoice/AP Phone	Fax	Invoice/AP Email
Address		
City	State	ZIP Code
Are you sales tax exempt? ____ Yes ____ No	Tax Exempt#	
Purchase order Required? ____ Yes (Please attach) ____ No Purchase Order Number: _____		
Payment Options		
ACH Payment or Credit Card (Preferred Payment Method)	____ Yes ____ No <i>Option available via emailed invoice.</i>	*If ACH/CC is selected, you will be automatically enrolled in recurring auto payments after the first payment unless you opt out. Opt Out: ____ Yes ____ No
Check	____ Yes ____ No	<i>Send checks to address provided above</i>

1. All invoices are to be paid 30 days from the date of the invoice.

Please send a copy of your Tax Exempt Certificate/Letter (if applicable) to **emily.thuss@turftank.com**

Signature: _____

Printed Name: _____

Date: _____



TURF TANK®

[IL] Champaign Parks and Recreation – Pro Subscription

Quote created: March 8, 2023 Reference: 20230308-065851817

[IL] Champaign Parks and Recreation

706 Kenwood Road
Champaign, IL 61821
United States

Tommy Buhr

tommy.buhr@champaignparks.com
217.819.3847

Comments

Zach Grosenheider – Regional Territory Manager Turf Tank



Products & Services

US – Turf Tank Pro Package – Upfront Implementation Cost

1 x \$1,700.00

Includes:

- Configuration & Shipping of Robot
 - Secure Inventory & Lock in Installation Date
 - Product Training & Online Resources
-

US - Turf Tank Pro Package - Subscription1 x \$16,000.00 / year
for 1 year

Includes:

- GPS Paint Robot + GPS Package (Includes Android Tablet)
 - Continuous Software Improvements
 - Free Form Text Creation
 - Customized Logo Creation (Available Late 2022)
 - Standard Geometry Package
 - Extended Geometry Package
 - Paint: \$3,000 Allotment of Paint (White)
 - (3) Robot Batteries
 - Customer Support: 24/7 Monday-Sunday
 - Hardware Warranty Program: Full (Includes Consumables)
 - (1) Paint System Service Kit/per year: (Includes: 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set.)
 - (2) 5.5 Gallon Paint Container for Robot
 - (2) 2.5 Gallon Empty Paint Containers
 - Customized Robot Wrapping
 - (2) Maintenance & Training Visits/Per Year
 - Courtesy Robot (If necessary)
-

Annual subtotal	\$16,000.00
One-time subtotal	\$1,700.00
Total	\$17,700.00

Signature

Signature

Date

Printed name**This quote expires on February 29, 2024**

Purchase terms

<u>Invoice Type</u>	<u>Invoice Details</u>
Implementation Fee Invoice	Implementation Fee Invoice must be paid prior to the shipment and installation of the robot. The invoice for Implementation Fee should be available within 24 hours after the contract has been signed and returned. The invoice will be emailed to the billing contact on file and will be from billing@turftank.com .
First Invoice	First Invoice will be emailed and made available within 24 hours after the robot has been shipped. Payment will be due at the installation and training of the robot. The invoice will be emailed to the billing contact on file and will be from billing@turftank.com .

*****Sales Tax** is not included in the above quote. If you are not tax-exempt you will be subject to sales tax on your invoices. If you are tax-exempt, we will need to collect and validate your tax-exempt certificate.

Questions? Contact me



Zach Grosenheider

Regional Territory Manager

zach.grosenheider@turftank.com

+12173136960

Turf Tank

3330 Cobb Parkway NW Suite 324-380

Acworth GA 30101

United States

TURF TANK **TWO** WARRANTY

COMPONENT LIST - WARRANTY PARTS

	Basic	Plus	Pro
Control Unit	✓	✓	✓
Control Panel	✓	✓	✓
Harness	✓	✓	✓
Base Station	✓	✓	✓
Tablet	✓	✓	✓
Robot Chassis	✓	✓	✓
Sprayer Module	✓	✓	✓
Hub Motors	✓	✓	✓
Battery Box	✓	✓	✓
Actuator	✗	✗	✓
Safety Bumper - Front	✗	✗	✓
Safety Bumper - Rear	✗	✗	✓

Above Warranty does not cover breakdowns and general repairs directly caused by the owner/operator neglect, accidental damage, abuse or misuse, including inadequate cleaning and improper storage.

All components are only covered in year 1 of the warranty, coverage of components in followings years shown in above table.

- **Basic warranty** depending on subscription duration.
- **Plus warranty** depending on subscription duration.
- **Pro warranty** depending on subscription duration.



TURF TANK **TWO** SERVICE AGREEMENT

SERVICE COMPONENT LIST - WEAR AND TEAR PARTS

	Basic	Plus	Pro
Solenoid	✗	✗	✓
Pump	✗	✗	✓
Suction rod	✗	✗	✓
Hoses	✗	✗	✓
Disc	✗	✗	✓
Robot Battery	✗	✗	✓
Courtesy robot <i>(If necessary)</i>	✗	✗	✓

Basic & Plus Service Agreement: No service components covered

Basic & Plus Service Agreement: All extra wear and tear parts listed above will have 20% discount to listed price within 30 days of install date. Labor costs for changing the components will not be covered by the service agreement.

Pro Service Agreement: Customer will receive 1 "Service Kit" in the start of the subscription and will also receive 1 "Service Kit" listed below one time per year. Labor costs for changing the components will be covered.

Service Kit: Includes 1-Solenoid, 1-Pump, 1- Suction rod assembly, 1- tubing set. Available for separate purchase as well at discounted rate.





REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Douglass Park Improvements

Background

Staff has been working with Architectural Expressions on the design and subsequent construction documents for the Douglass Park concession building and baseball field project.

The general scope of work consists of a new 568 square foot restroom & concessions building along with a new baseball field. Six (6) alternate bid items were included in the bid package: drainage restoration on existing ballfield #1, new pavilion shelter adjacent to the new building, shade structures for the four (4) existing dugouts, replacement artificial turf and new access sidewalk for the existing batting cage, two (2) new sets of bleachers, and perimeter fencing around existing ballfield #2.

Prior Board Action

August 24, 2022, Special Board Meeting – The Park Board approved a resolution to apply for an OSLAD grant for the Douglass Park concession and baseball project (grant was not awarded).

December 14, 2022, Regular Board Meeting – The Park Board approved the Douglass Park concession and baseball project, contingent upon receipt of a \$300,000 anonymous donation.

January 11, 2023, Regular Board Meeting – The Park Board approved the Capital improvement plan for FYE24.

June 14, 2023, Regular Board Meeting – The Park Board approved the subrecipient agreement with the City of Champaign for the acceptance of grant funds in the amount of \$400,000 as a match to \$400,000 budgeted by the Park District.

June 14, 2023, Regular Board Meeting - The Park Board approved the professional services agreement with Architectural Expressions in the amount of \$68,859.

Bid Results

An invitation to bid was published in The News-Gazette on December 5, 2023. The bids were opened and read aloud on Wednesday, January 3, 2024. The bid results are attached.

Budget Impact

A total of \$1,100,000 was budgeted in the FYE24 Capital Improvement Plan (project # 240017) for improvements at Douglass Park in the following manner:

Champaign Park District FY24 Capital Budget	\$ 400,000
City of Champaign matching funds	+\$ 400,000
Anonymous 2022 donation	+\$ 300,000

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

In 2023, the Park District received an additional \$200,000 anonymous donation, that will be allocated to offset the remaining balance totaling \$28,017.

Recommended Action

Staff recommends approval of Dodds Company's bid, the lowest bidder meeting all required specifications; with a base bid amount of \$846,619. The staff also recommends approval of all six (6) alternate bids in the amount of \$281,398, for a total of \$1,128,017 and requests the Board authorize the Executive Director to enter into an agreement for this work.

Prepared by:

Bret Johnson
Assistant Director of Operations & Planning

Reviewed by:

Dan Olson
Director of Operations & Planning



CHAMPAIGN PARK DISTRICT RESOLUTION

WHEREAS, the Champaign Park District, is a municipal corporation located in Champaign County, Illinois, and is a park district organized and operating pursuant to the provisions of the Park District Code (70 ILCS 1205/1-1, et seq.); and

WHEREAS, there exists an Illinois law known as the Open Meetings Act (Act) (5 ILCS 120/1.02, et seq.), which provides in part for the recording of minutes and verbatim records of closed meetings in the form of audio or video recording; and

WHEREAS, an Illinois law known as the Public Act 101-0640 amended the Open Meetings Act (Act) (5 ILCS 120/1.02, et seq.), which provides in part for the recording of minutes and verbatim records of remote meetings in the form of audio or video recording when the President of the Park District Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster; and

WHEREAS, in compliance with the Open Meetings Act and amendments thereto, the Champaign Park District has audio recorded closed session meetings and remote meetings pursuant to COVID-19 disaster declaration; and

WHEREAS, the Open Meetings Act and amendments thereto permit public bodies such as the Champaign Park District to destroy the verbatim audio records of closed meetings without notification to or the approval of a Records Commission or the State Archivist under the Local Records Act no less than eighteen (18) months after completion of recorded meeting, but only after:

1. The Park District Board of Commissioners approves of the destruction of a particular recording; and
2. The Park District Board of Commissioners approves the written minutes of the closed or remote meeting; and

WHEREAS, at least eighteen (18) months have passed since the minutes of the verbatim audio recording of the closed or remote meeting(s) set forth in Section 1 of this Resolution were completed, and the Champaign Park District has approved the written minutes for each such meeting(s) or portions thereof; and

WHEREAS, the Champaign Park District may order the destruction of the verbatim recordings even if it continues to withhold the approved written minutes of the closed session until some later period of time.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Champaign Park District pursuant to Section 2.06 of the Open Meetings Act as follows:

Section 1: Based upon the recitals set forth in the preamble to this Resolution, the Champaign Park District hereby authorizes, approves, and orders the destruction of the verbatim audio records of the following closed session meetings: January 12, 2022 Regular (Disaster), January 12, 2022, January 24, 2022 Special (Disaster), February 9, 2022 Regular (Disaster), February 23, 2022 Special (Disaster), March 9, 2022 Regular (Disaster), March 9, 2022, March 23, 2022 Special (Disaster), March 23, 2022, April 12, 2022 Regular (Disaster), April 12, 2022, April 27, 2022, May 11, 2022 Regular (Disaster), May 11, 2022, May 25, 2022 Special (Disaster), May 25,

2022, June 8, 2022 Regular (Disaster), June 8, 2022, June 22, 2022 Special (Disaster), and June 22, 2022.

Approved this 10th day of January, 2024.

CHAMPAIGN PARK DISTRICT

By: _____
Craig W. Hays, President

Attest:

By: _____
Jarrod Scheunemann, Secretary



REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Bluebird Network Easement Request

Background

On November 17, 2023, staff received an easement request from Bluebird Network on behalf of Bluebird Network for the installation of a Point of Presence (POP) Site on the Champaign Park District's property in Champaign, Illinois.

Easement Request Details:

Purpose: The easement is sought for the establishment of a POP Site, which will serve as a distribution point for fiber service to the City of Champaign once operational.

Duration: Bluebird Network is requesting a perpetual permanent easement for the entire duration of use by the company.

Dimensions: The proposed site will measure 50 feet in both width and length.(2500 sq ft)

Compensation: Bluebird Network is willing to provide a lump sum one-time payment of \$30,000.00 in compensation for the easement.

Site Location: Proposed site is within Centennial Park on approximately John and Crescent St adjacent from the John St. pickleball courts.

Fencing and Privacy Slats: The proposed site will have an 8-foot-tall chain-link fence with black privacy slats, as depicted in the attached pictures. Bluebird Network is flexible regarding the color of the privacy slats and offers options such as Brown, White, and Green.

In review of the request, staff requested additional information from City of Champaign and Bluebird on intent to expand service to Champaign.

Additional Information from City of Champaign:

"Illinois Network Alliance has a license agreement with the City of Champaign to install fiber in City right-of-way. Looks like this company was purchased by Bluebird. We have issued permits to Illinois Network Alliance to install fiber and conduit within City right-of-way."

Additional Information from Bluebird Network:

"Currently, Bluebird owns 11.3 miles of fiber in the Champaign metro area. This fiber is mainly used to connect to the long-haul providers that we lease fiber from on paths connecting Chicago, Bloomington, Decatur, and Mattoon. Our proposed POP Site (Point of Presence) will allow us to use the space to regenerate and amplify optical signals that pass through on our leased long-haul fibers rather than leasing space from others to house the equipment. Once the POP is established, it would serve as a starting point to serve local customers and allow our sales team to attempt to win business and serve wholesale and enterprise customers. Bluebird sells wholesale services to other telecommunications carriers, enabling stronger cellular services, and companies that service residential customers. Additionally, we serve enterprise customers and community anchor institutions, selling them direct internet access and private network connectivity. Our future plans are sales driven and are usually limited to serving customers near enough to the existing network that the cost to construct can be borne by the competitive cost of the service."

Prior Board Action

None

Recommended Actions

Staff requests consensus and direction from the Board on desire to proceed with easement request, or to direct Executive Director to issue formal notification to Bluebird stating their request is denied.

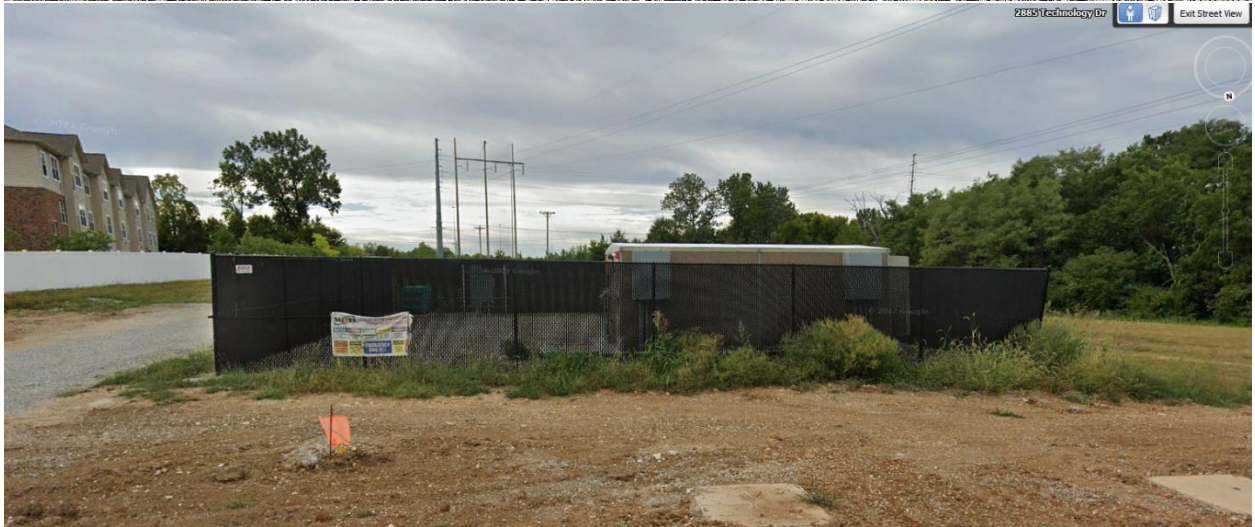
Prepared by:

Sarah Sandquist
Executive Director

Reviewed by:

Jarrold Scheunemann
Deputy Executive Director









REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Champaign County Regional Planning Commission Traffic Study Final Report

Background

To determine the true cost to updating Parkland Way to current standards and establish a percentage of shared usage of the road between Champaign Park District and Parkland College, staff solicited Champaign County Regional Planning Commission (CCRPC) to conduct a 45-day traffic study on the entire length of the road. The study was conducted while Parkland College was in session and the Park District had activities planned at Dodd's Park. Both the Mattis and Bradley entrances were considered. The traffic study is the first piece of information staff is gathering and is also engaging with Clark Dietz on an estimate of work required to bring the road up to current standards and an updated cost estimate.

Although currently a mostly private road, reconstruction of Parkland Way could be the catalyst for a transformative endeavor aimed at enhancing the city's infrastructure beyond a benefit of only the Park District and Parkland College. Reconstruction would be focused on improving safety, traffic flow, and overall accessibility. Beginning with meticulous planning and community input, the project addresses not only current traffic needs but also anticipates future demands.

Prior Board Action

Board approved agreement with Champaign County Regional Planning Commission for a total cost of \$14,050 at the July 7, 2023 Regular meeting.

Recommended Actions

After reviewing the final study, staff is seeking consensus and direction on the following items:

- Short and Long Term Level of support on updating Parkland Way
- Capacity for applying for grants and funding commitment.

Prepared by:

Sarah Sandquist
Executive Director

Reviewed by:

Jarrod Scheunemann
Deputy Executive Director

Parkland Way Traffic Study



December 2023



REPORT PREPARED FOR:



REPORT PREPARED BY:



PROJECT STAFF:

Rita Morocoima-Black, *CCRPC Planning & Community Development Director*

Gabriel Lewis, *CCRPC Planner III*

Sharif Ullah, *Lochmueller Group Senior Transportation Engineer*

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Introduction

Background

The Champaign County Regional Planning Commission received a request from the Champaign Park District and Parkland College to conduct a traffic study on Parkland Way from Mattis Avenue to Perimeter Road.

The reconstruction of Parkland Way is cited as a project proposed by the Champaign Park District in the [2007 Agenda of Champaign County Community Projects](#). Parkland Way is the only access to Parkland College from the north and relieves traffic buildup from the only other entrances at Bradley Avenue and Duncan Road. However, when this report was published in 2007, the road was falling into severe disrepair, and public buses and delivery trucks were no longer permitted on the road. This remains the case in 2023. If the road is closed to deterioration, Parkland College students and faculty would suffer as it would take longer to get to the college for class and work. The road needs to be brought up to City standards for transference before the City of Champaign can consider transference of ownership and maintenance.

Parkland Way Corridor

The Parkland Way corridor extends from Mattis Avenue to Perimeter Road. Parkland Way is approximately 0.7 miles long, with one lane per direction along the whole segment. As seen in **Figure 1**, the surrounding land use is open space and recreational. **Figure 2** shows the aerial view of the Parkland Way corridor (highlighted in yellow) in 2023. The annual average daily traffic (AADT) was around 1,800 vehicles/day in 2021. Pedestrian volumes and bicyclist volumes along Parkland Way are low but not negligible during regular weekdays. Also, there are no sidewalks along Parkland Way. There is no on-street parking available; however, there are three parking lots located on the side of the roadway that are accessible directly from Parkland Way. Street lighting is not present along Parkland Way.

Figure 1: Parkland Way looking west

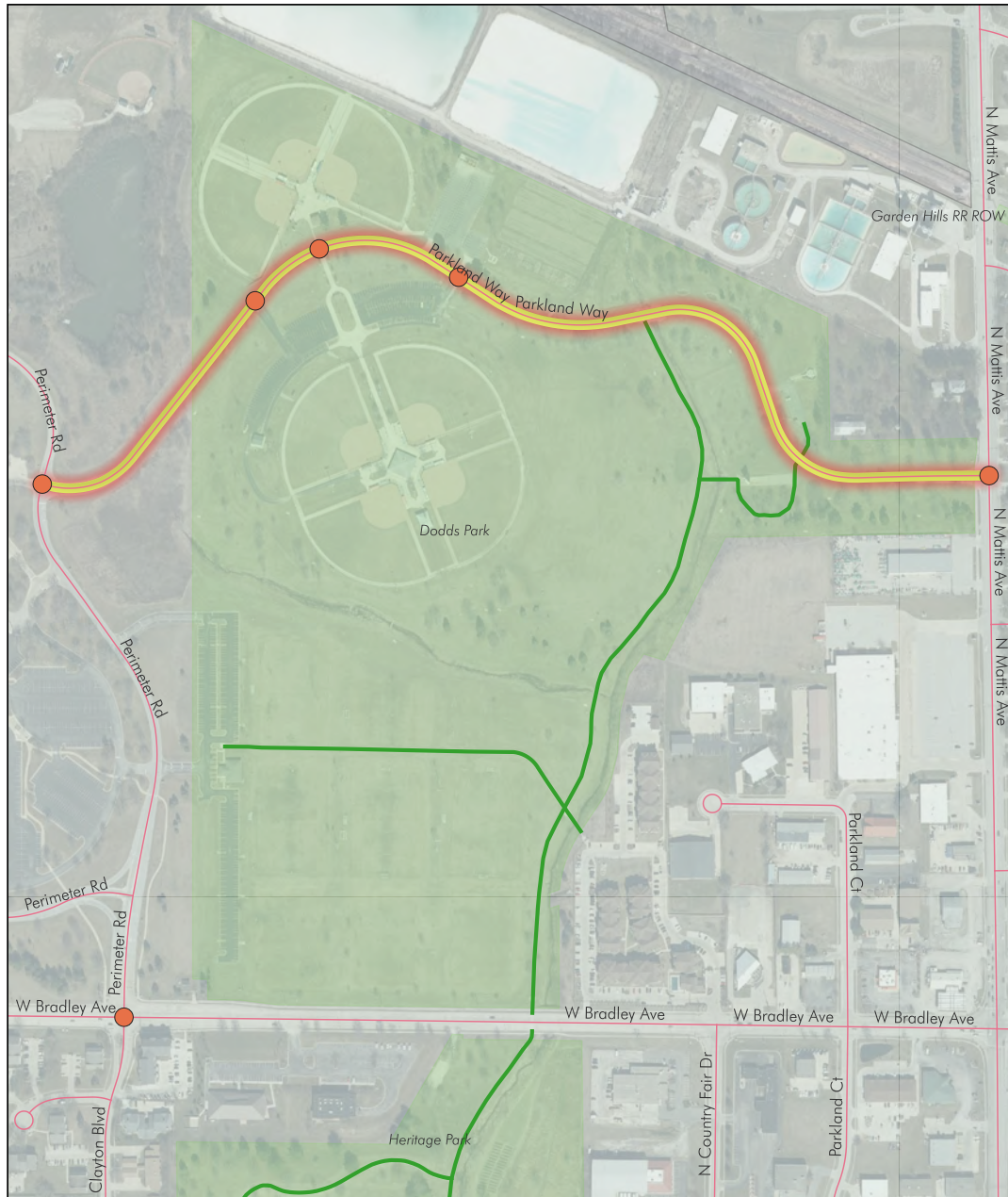


Study Objectives

The study objectives include:

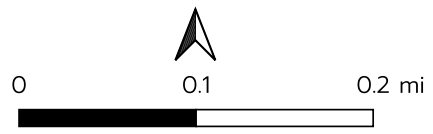
- Conducting an existing conditions analysis
- Conducting a traffic safety analysis
- Analyzing pedestrian and bicycle facilities needs
- Developing recommendations
- Creating an implementation plan

Figure 2: Aerial View of Parkland Way Study Area



Legend

- Traffic Count Locations (6)
- Streets
- Existing Trails
- Public Parks
- Champaign City Limits



Existing Conditions Analysis

The existing conditions analysis includes geometric and traffic operational condition analyses for the study corridor.

The Parkland Way corridor is a local road providing access to Champaign Park District and Parkland College facilities. The average width of the roadway closer to Mattis Avenue is 22 feet with 11-foot lanes in each direction, no shoulders/gutters, nor curbs. Just 500 feet east of the intersection of Parkland Way and Perimeter Road, the roadway width is 30 feet wide with 11-foot lanes and 3-foot gutters and curbs along the whole section. On-street parking is not allowed along the whole roadway section. No sidewalks exist on either side of the Parkland Way corridor. The Parkland Way corridor has concrete surface for most of its length except from approximately 500 feet east of Perimeter Road which has asphalt paved surface. **Figures 3** and **4** show the concrete and asphalt pavement surfaces along the Parkland Way corridor.

Figure 3: Parkland Way Concrete Pavement Surface



Figure 4: Parkland Way Asphalt Pavement Surface



Geometric Conditions

Intersections

The Parkland Way corridor includes two intersections. One is the Mattis Avenue and Parkland Way intersection which is a three-leg signalized intersection located at the east terminus of the corridor. Mattis Avenue has five lanes at this intersection: two lanes in each direction, and a continuous two-way left-turn lane. This left turn lane on the northbound approach provides access to Parkland Way. Mattis Avenue is a major arterial with a 18,600 annual average daily traffic (AADT) in 2022. The west leg of the intersection (Parkland Way) has one lane in each direction, plus an eastbound right turn lane at the intersection. The traffic signal has pedestrian activated push buttons, and there are also marked parallel crosswalks to allow pedestrians to cross Parkland Way and the north leg of Mattis Avenue at this intersection. However, the marked crosswalks are worn out and barely visible, particularly across Parkland Way.

Figure 5: Parkland Way eastbound at Mattis Avenue



The second intersection is the intersection of Perimeter Road and Parkland Way, which is located at the west terminus of the corridor. This is a 4-Way Stop intersection. The north leg of the intersection has a thru/left turn lane, the south leg has a thru/left turn lane and a right turn lane, and the east leg has a thru/left turn lane and a right turn lane. The west leg is the entrance to the Parkland Circle Drive that provides MTD buses access to the MTD bus stop and main entrance to Parkland College. There are no marked crosswalks at this intersection.

The other intersection that was analyzed as part of the study was the intersection of Bradley Avenue and Clayton Boulevard/Perimeter Road. This is a four-leg signalized intersection of a minor arterial (Bradley Avenue) with a local street (Clayton Boulevard/Perimeter Road). The intersection has two lanes in each direction on Bradley Avenue, with right and left turn lanes on the westbound approach, and a left turn lane on the eastbound approach. Clayton Boulevard has one lane in each direction, with a northbound thru/left turn lane, and a right turn lane at the intersection. Perimeter Road has two lanes in each direction, with a right turn lane, a thru/left turn lane, and a left turn lane at the intersection with Bradley Avenue. The traffic signal has pedestrian activated push buttons to allow pedestrians to safely cross the west, north and south legs of this intersection. The intersection has marked parallel crosswalks on the north, south and west legs. There are also MTD bus stops at the northeast, northwest, and southeast corners of the intersection.

Figure 6: Parkland Way westbound at Perimeter Road



Access Points

There are six access points along the 0.7 miles of Parkland Way between Mattis Avenue and Perimeter Road, as shown in **Figure 7**. Most of the access points are on the north side of the road, five to be exact: the driveway to a private residence at 1603 N. Mattis Avenue, the Olympic Tribute parking lot, a gravel entrance for Champaign Park District maintenance vehicles, and two entrances to the Dodds Park Softball Complex northeast parking lot. There are entrances to the Dodds Park Softball Complex southeast and southwest parking lots on the south side of the road. Only one access point is on both sides of the road (to the Dodds Park Softball Complex northeast and southeast parking lots), so almost no traffic is crossing Parkland Way. There are no access-related concerns for Parkland Way.

Figure 7: Parkland Way access locations map



Legend



Regulatory and Warning Signs

Five types of regulatory signs and two types of warning signs exist along Parkland Way, further explained in **Table 1**. **Figure 8** shows the locations of these signs, and are labeled by the Sign Designation given by the Manual on Uniform Traffic Control Devices (MUTCD).

Table 1: Parkland Way Regulatory and Warning Signs

MUTCD Sign Designation	Sign Name	Location(s)	Number of Signs
R1-1	Stop	At Perimeter Road	3
R1-5	Yield to Pedestrians	At the Dodds Park Softball Complex Crosswalk	2
R2-1	Speed Limit 20	Throughout the corridor	6
R10-6a	Stop Here on Red	At Mattis Avenue	1
R10-11b	No Turn on Red	At Mattis Avenue	1
W3-1	Stop Ahead	Approaching Perimeter Road	1
W11-2	Pedestrian Crossing	At the Greenbelt Bikeway Spur to the Olympic Tribute	2

Figure 8: Parkland Way sign locations map

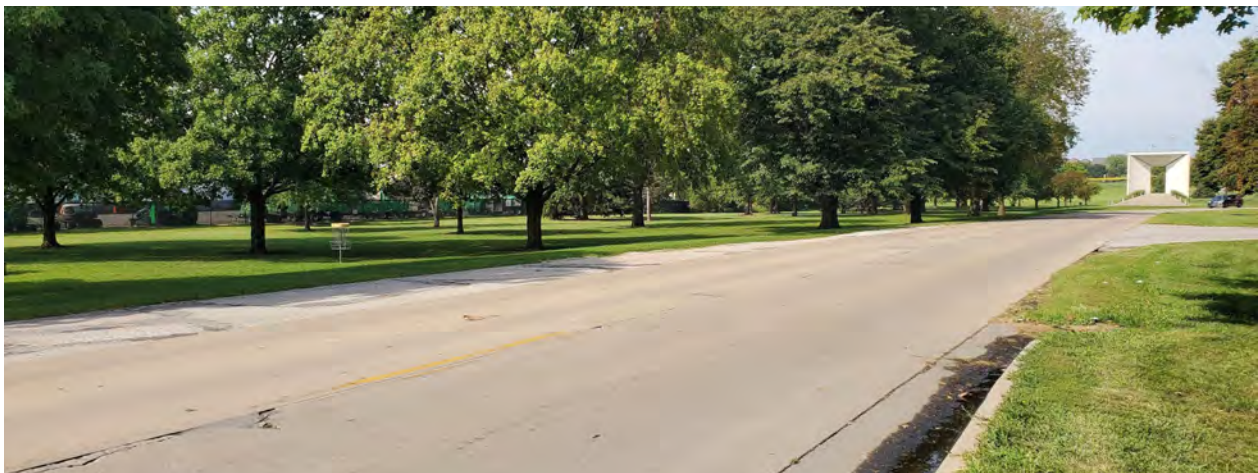


Curbs and Gutters

The majority of Parkland Way has no curbs, gutters, or shoulders. The concrete road surface has a narrow strip of gravel adjacent to it in some places, but the roadway edge primarily transitions to grass and/or drainage ditches.

The only two locations where Parkland Way has curbs and gutters are at its eastern terminus at Mattis Avenue (**Figures 5 and 9**), and the approximately westernmost 500 feet of asphalt roadway surface leading to Perimeter Road (**Figures 4 and 6**). Most of this western section lies on Parkland College property, whereas the remainder of the roadway is on Champaign Park District property.

Figure 9: Parkland Way roadway edge transition from curb and gutter to grass west of Mattis Avenue



Pedestrian and Bicycle Infrastructure

There are no sidewalks nor dedicated bicycle facilities on Parkland Way.

There are two marked continental crosswalks across Parkland Way: at the Greenbelt Bikeway Spur to the Olympic Tribute and its parking lot, and connecting the north and south sides of the Dodds Park Softball Complex. There are also pedestrian crossing signs posted on Parkland Way at these locations (**Table 1** and **Figure 8**).

Sidewalks exist on both sides of Mattis Avenue at Parkland Way. There are also pedestrian activated push buttons at the traffic signal, and marked parallel crosswalks on the north and west legs of the intersection. However, the marked crosswalks are worn out and barely visible, particularly across Parkland Way.

The Greenbelt Bikeway trail owned by the Champaign Park District ends at Parkland Way. From this north terminus, the Greenbelt Bikeway follows the Copper Slough approximately 1.1 miles through Dodds and Heritage Parks (**Figure 1**). However, this trail is only 6.5 feet wide, less than the minimum trail width of 8 feet recommended in the Champaign County Greenways & Trails Plan.

The Greenbelt Bikeway also has a Spur to the Olympic Tribute, that crosses Parkland Way to a parking lot on the north side of the road. This trail is only 5.4 feet wide.

Traffic Operational Conditions

The study corridor is a two-way local roadway with a 2021 AADT volume of 1,800 vehicles. The study corridor is a low volume corridor with an unsignalized intersection with Perimeter Road on its west terminus and a signalized intersection with Mattis Avenue on its east terminus. The intersection with Perimeter Road is a four-leg intersection with stop signs on all the approaches to the intersection.

Typical weekday peak hour capacity analysis for the study corridor intersections based on AM and PM peak hours of traffic data collected in August and September 2023 are shown in Table 2. Intersection capacity analysis was completed based on Highway Capacity Manual 2010 Levels-of-Service (LOS) criteria. Level-of-Service (LOS) is a qualitative measure describing operational conditions from "A" (best) to "F" (worst) within a traffic stream or at intersections, which is quantified for signalized and unsignalized intersections in terms of vehicle control delay.

Control delay is a component of delay that results from the type of traffic control at the intersection/ approach measure by comparison with the uncontrolled condition. It is the difference between the travel time that would have occurred in the absence of the intersection control, and the travel time that results because of the presence of the intersection control¹.

Table 2: Existing Levels-of-Service at Mattis Avenue and Parkland Way Intersection

Intersection	Approach	AM Peak		PM Peak	
		Control Delay (sec./veh)	LOS	Control Delay (sec./veh)	LOS
Eastbound	Left Turn	27.4	C	34.9	C
	Right Turn	26.5	C	31.8	C
Northbound	Left Turn	2.8	A	2.6	A
	Thru	2.8	A	3.6	A
Southbound	Thru	8.0	A	18.3	B
	Right Turn	8.6	A	18.3	B
Overall Intersection		6.3	A	12.3	B

Table 3: Existing Levels-of-Service at Bradley Avenue and Clayton Boulevard Intersection

Intersection	Approach	AM Peak		PM Peak	
		Control Delay (sec./veh)	LOS	Control Delay (sec./veh)	LOS
Eastbound	Left Turn	16.6	B	18.0	B
	Thru	41.0	D	30.5	C
	Right Turn	41.0	D	30.5	C
Westbound	Left Turn	15.6	B	19.0	B
	Thru	28.7	C	31.1	C
	Right Turn	9.7	A	3.9	A
Northbound	Left Turn	35.5	D	40.4	D
	Thru	12.6	B	14.7	B
	Right Turn	12.6	B	14.7	B
Southbound	Left Turn	22.2	C	28.8	C
	Thru	22.2	C	28.8	C
	Right Turn	22.2	C	28.8	C
Overall Intersection		28.0	C	24.9	C

As can be seen in **Tables 2** and **3**, the intersections of Mattis Avenue/Parkland Way and Bradley Avenue/Clayton Boulevard are experiencing moderate delays in their existing traffic flow during AM and PM peak hours.

Speed Study

The posted speed limit on Parkland Way is 20 miles per hour (mph). CCRPC staff set pneumatic road tubes on Tuesday, October 24, 2023, from 7:00 AM to 7:00 PM for collecting speed data on Parkland Way. CCRPC staff recorded real time speeds of 1,786 vehicles during this 12-hour period. The Metro-Count software calculated the 85% speed as 37.1 mph. In general, the 85% speed represents the speed at or below which drivers will feel comfortable and safe driving on a roadway segment.

Based on the data collected, it was determined that 98.6% of the drivers exceed the posted speed limit of 20 mph. The maximum vehicle speed recorded during the 12-hour period was 58.2 mph. **Appendix A** shows a detailed summary of the speed data collected.

Additionally, the tire tracks on Parkland Way visible in Figures 4 and 6 come from a vehicle speeding out of the Dodds Park Softball Complex southwest parking lot on a Saturday.

Traffic Distribution

Traffic counts were conducted at six locations in the study area, including five locations on Parkland Way (**Figure 1**). The counts were conducted on a weekday and a Saturday in Fall 2023, during a 12-hour period from 7:00 AM to 7:00 PM.

In order to assess the number of cars using Parkland Way to access Parkland College or Champaign Park District facilities at Dodds Park, the count location at Parkland Way and the Dodds Park Softball Complex southwest parking lot was used as the analysis location. This location just east of Perimeter Road is close to Parkland College, and is also on the western edge of Dodds Park.

During the weekday, 98% of cars driving on Parkland Way are accessing Parkland College, while 2% are accessing Dodds Park.

On the weekend, 27% of cars driving on Parkland Way are accessing Dodds Park at this location. The remaining 73% are either accessing Parkland College, or the Dodds Park parking lots on Perimeter Road.

Traffic Safety Conditions

Traffic safety analysis of the study corridor includes the most recent 10-year (2013 to 2022) crash data analysis.

Crash Data Analysis

Traffic crash data from 2013 to 2022 was analyzed for the study corridor. Crash data was obtained from the Illinois Department of Transportation (IDOT) Division of Traffic Safety. The data included total number of crashes, crash types, crash severity, roadway surface, and lighting conditions when crashes happened in order to identify existing safety issues along Parkland Way including its intersection with Mattis Avenue on its east terminus and Perimeter Road on its west terminus.

Apart from the Parkland Way Corridor, the intersection of Bradley Avenue and Clayton Boulevard is also included in the crash analysis. In total, one roadway segment (Parkland Way) and three intersections were analyzed in the safety study (**Figure 10**).

Figure 10: Parkland Way Roadway and Intersections Analyzed



Crash Trends

There were 42 reported crashes within the study area between 2013 and 2022. As can be seen in **Figure 11**, most of the crashes (74%) occurred at the Bradley Avenue/Clayton Boulevard and Parkland Way/Mattis Avenue intersections. **Figure 11** shows the total number of reported intersection crashes, segment crashes, and total crashes per year within the study area.

The highest total number of crashes occurred in 2013 (9 crashes), while the lowest number of crashes occurred in 2020 (1 crash). The total number of crashes initially showed a decreasing trend from 2013 to 2015. Subsequently, it fluctuated around 2 to 4 crashes annually during the period from 2015 to 2019. In 2020, the total number of crashes reached its lowest point. After 2020, the total number of crashes exhibited an increasing trend.

Figure 11: Traffic Crash Trends, 2013-2022



Table 4 indicates that all 31 intersection crashes occurred at the two signalized intersections of Bradley Avenue/Clayton Boulevard and Parkland Way/Mattis Avenue. More than 70% of the crashes happened at the intersection of Bradley Avenue and Clayton Boulevard.

Table 4: Intersection Crashes, 2013-2022

Intersection	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
Bradley Ave & Clayton Blvd	3	2	0	3	3	1	2	0	3	6	23
Parkland Way & Mattis Ave	3	0	1	0	0	2	0	1	1	0	8
Total Crashes	6	2	1	3	3	3	2	1	4	6	31

Table 5 shows the years in which the 11 segment crashes occurred along Parkland Way between 2013 and 2022.

Table 5: Parkland Way Crashes, 2013-2022

Segment	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
N Mattis Ave – Perimeter Rd	3	3	1	1	0	1	0	0	1	1	11
Total Crashes	3	3	1	1	0	1	0	0	1	1	11

Crash Types

Tables 6 and 7 shows the predominant crash types at each intersection within the study area from 2013 to 2022. As indicated, more than 70% of the crashes occurred at the intersection of Bradley Avenue and Clayton Boulevard. Additionally, front to rear and turning crashes are the most prevalent crash types at the intersection of Bradley Avenue and Clayton Boulevard, accounting for 52% and 35% of the total crashes, respectively. One pedestrian crash occurred at this intersection in 2021. During that pedestrian crash, a passenger vehicle collided with a man in a wheelchair while making a turn. This crash resulted in a C-injury to the man in the wheelchair.

For the intersection of Parkland Way and Mattis Avenue, turning crashes are the dominant crash type, accounting for 44% of the total crashes. Additionally, a pedalcyclist crash occurred at this intersection in 2013, in which a passenger car hit a cyclist while turning from Parkland Way to Mattis Avenue, causing a C-injury to the cyclist.

Table 6: Intersection Crash Types, 2013-2022

Intersection	Angle	Fixed Object	Front to Rear	Pedal-cyclist	Pedestrian	Sideswipe Same Direction	Turning	Total Crashes
Bradley Ave & Clayton Blvd	0	1	12	0	1	1	8	23
Parkland Way & Mattis Ave	1	1	1	1	0	0	4	8
Total Crashes	1	2	13	1	1	1	12	31

Front to rear crashes are the dominant crash type for segment crashes along Parkland Way, accounting for 36% of the total segment crashes.

Table 7: Parkland Way Crash Types, 2013-2022

Segment	Angle	Fixed Object	Front to Rear	Other Object	Parked Motor Vehicle	Turning	Total Crashes
N Mattis Ave – Perimeter Rd	1	1	4	1	2	2	11
Total Crashes	1	1	4	1	2	2	11

Crash Severity

The severity of a crash is determined by the most severe injury of a person in that crash. The crashes are classified in KABCO scale: ‘K’ represents a fatal crash; ‘A’ represents a crash that caused an incapacitating injury, also referred to as a serious injury; ‘B’ represents a crash that caused a non-incapacitating injury; ‘C’ represents a crash that caused a reported/not evident injury; and ‘O’ represents a crash with no indication of injury and that just resulted in property damage (PDO).

Tables 8 and **9** illustrate the severity levels of intersection and segment crashes within the study area. In 2016, a front to rear end crash occurred, resulting in an A-injury crash at the intersection of Bradley Avenue and Clayton Boulevard. This crash was the most severe within the study area between 2013 and 2022.

Table 8: Intersection Crash Severity, 2013-2022

Intersection	A-Injury Crash	B-Injury Crash	C-Injury Crash	Property Damage	Total Crashes
Bradley Ave & Clayton Blvd	1	2	5	15	23
Parkland Way & Mattis Ave	0	0	2	6	8
Total Crashes	1	2	7	21	31

Figure 12: Intersection Crashes, 2013-2022

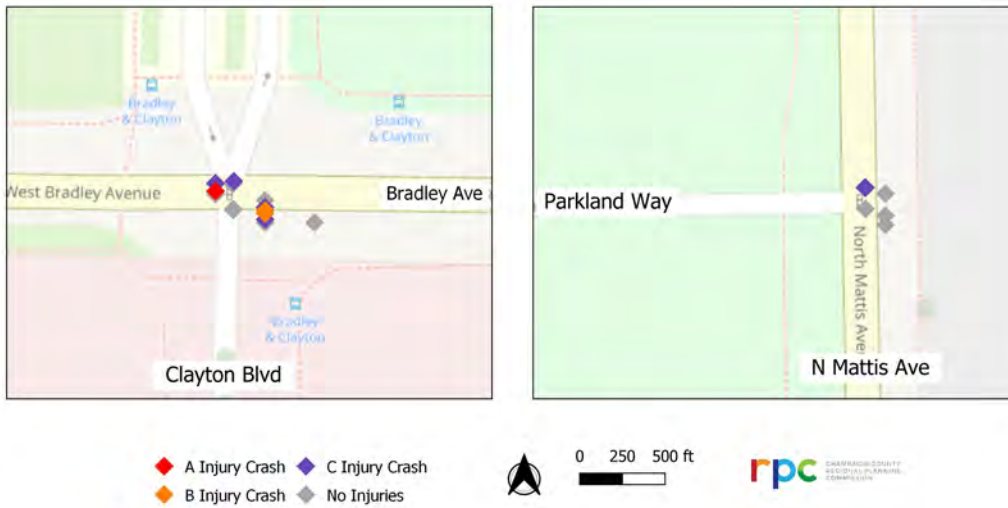


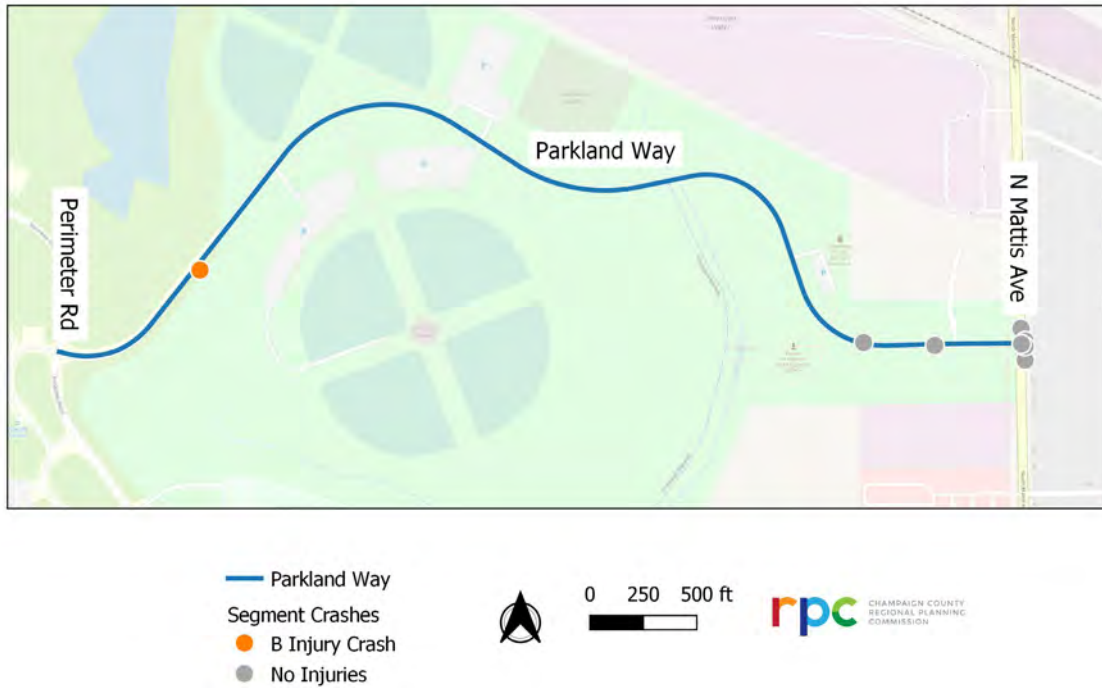
Table 9 displays traffic crash severity levels for the segment crashes along the corridor between 2013 and 2022. In **Figure 13**, although some segment crashes occurred near the intersection of Parkland Way and Mattis Avenue, these crashes were not related to the intersection, such as hitting a parked car or happening in the driveway. Therefore, these crashes are identified as segment crashes.

IDOT established the Safety Tier to evaluate the roadway safety performance and opportunity for improvements. The latest Safety Tier was updated in 2022, categorizing roadway segments into High, Medium, or Low designations. The previous Safety Tier, 2017 IDOT Safety Tier, includes a Critical/5 percent, High, Medium, Low or Minimal designation. The Parkland Way segment was identified as Low in the latest Safety Tiers, while it was categorized as Medium in the 2017 IDOT Safety Tier.

Table 9: Parkland Way Crash Severity, 2013-2022

Segment	B-Injury Crash	Property Damage	Total Crashes
N Mattis Ave – Perimeter Rd	1	10	11
Total Crashes	1	10	11

Figure 13: Parkland Way Segment Crashes, 2013-2022



Road Surface and Lighting Conditions

Tables 10 and 11 shows that 52% of the intersection crashes and 73% of segment crashes along this corridor within the study area occurred during dry road surface conditions. However, at the intersection of Bradley Avenue and Clayton Boulevard, 7 out of the 23 crashes occurred when the road surface was wet, or when ice, snow, or slush was present.

Table 10: Road Surface Conditions during Intersection Crashes, 2013-2022

Intersection	Dry	Snow or Slush	Wet	Total Crashes
Bradley Ave & Clayton Blvd	16	5	2	23
Parkland Way & Mattis Ave	7	1	0	8
Total Crashes	23	6	2	31

Table 11: Road Surface Conditions during Segment Crashes, 2013-2022

Segment	Dry	Snow or Slush	Wet	Total Crashes
N Mattis Ave – Perimeter Rd	8	2	1	11
Total Crashes	8	2	1	11

Tables 12 and 13 show that most of the intersection crashes (78%) and segment crashes (55%) occurred during daylight hours.

Table 12: Roadway Lighting Conditions during Intersection Crashes, 2013-2022

Intersection	Darkness	Darkness/ Lighted Road	Daylight	Total Crashes
Bradley Ave & Clayton Blvd	0	5	18	23
Parkland Way & Mattis Ave	1	0	7	8
Total Crashes	1	5	25	31

Table 13: Roadway Lighting Conditions during Segment Crashes, 2013-2022

Segment	Darkness	Darkness/ Lighted Road	Daylight	Dusk	Total Crashes
N Mattis Ave – Perimeter Rd	3	1	6	1	11
Total Crashes	3	1	6	1	11

Pedestrian and Bicycle Facilities Needs

Without any sidewalks or dedicated bicycle facilities on Parkland Way, pedestrians and bicyclists must share the roadway to traverse the corridor. This is occurring based on traffic observations (**Figures 14 and 15**), and traffic count data.

Figure 14: A person runs on Parkland Way while a car drives around them



Figure 15: A bicyclist on Parkland Way



Traffic counts were conducted at five locations on Parkland Way (Figure 1), from 7:00 AM to 7:00 PM on a weekday and a Saturday in Fall 2023. **Table 14** shows the total number of bicyclists and pedestrians at each location during each 12-hour period.

Table 14: Parkland Way Pedestrian and Bicycle Intersection Counts

Intersection	Weekday Pedestrians	Saturday Pedestrians	Weekday Bicyclists	Saturday Bicyclists
Parkland Way & Mattis Ave	26	19	16	17
Parkland Way & Dodds Softball Lot East	0	19	3	12
Parkland Way & Dodds Softball Complex Crosswalk	4	12	4	7
Parkland Way & Dodds Softball Lot West	1	40	3	8
Parkland Way & Perimeter Rd	16	30	11	10

Given the presence of pedestrians and bicyclists using Parkland Way, and that the 85th percentile vehicle speed is almost twice the posted speed limit (**Appendix A**), a pedestrian/bicycle facility separated from vehicles is needed on Parkland Way. The condition of some crosswalks and pedestrian signs in the corridor should also be improved to increase motorist visibility of pedestrians and bicyclists.

Findings

Four major findings arose based on the existing conditions analysis of Parkland Way:

- The geometric conditions show that the lack of sidewalks, bicycle facilities, curbs, and gutters on Parkland Way are a concern.
- There are no issues with traffic operations.
- There are some crashes along the corridor, but no major concerns.
- Speeding cars is a serious issue. The 85th percentile speed is almost twice the posted speed limit.

Recommendations

Based on a comprehensive evaluation of existing roadway geometric conditions, traffic operations, and multi-modal safety conditions, the study team has developed a set of recommendations for addressing the issues identified.

Safety Recommendations

The existing conditions analysis identified several road users' safety-related issues, including inadequate pedestrian and bicycle facilities and significantly higher traffic speeds than the posted speed limit. Such conditions could lead to severe crashes between pedestrians and automobiles and/or bicyclists and automobiles. The study team recommends the following safety measures for the study corridor.

Speed Limit Enforcement

The Champaign Park District and Parkland College should work together with Parkland College Public Safety and the Champaign Police Department to conduct speed enforcement along the study corridor on both weekdays and weekends.

The Champaign Park District should consider installing Dynamic Speed Monitoring Displays (DSMD) for speed management along the study corridor. Such devices have shown effectiveness in speed reduction and improving traffic safety.

Pedestrian and Bicycle Facilities – Parkland Way

The study corridor lacks sidewalks and dedicated bicycle facilities. As a result, pedestrians and bicyclists share the relatively narrow roadway with automobile traffic. Moreover, automobiles operate at significantly higher speeds than the posted speed limit.

A shared-use path should be constructed on the south side of Parkland Way for its entire length. This will separate non-motorized road users from automobile traffic. This facility will also be wide enough for pedestrians and bicyclists to share, and those traveling in opposite directions to safely pass each other.

When paired with the existing sidewalk on the west side of Mattis Avenue, a shared-use path on Parkland Way will also provide a safer facility for people who are traveling by foot or bike between the Champaign County workNet/Parkland College Community Education office on Mattis Avenue and the Parkland College main campus to the west.

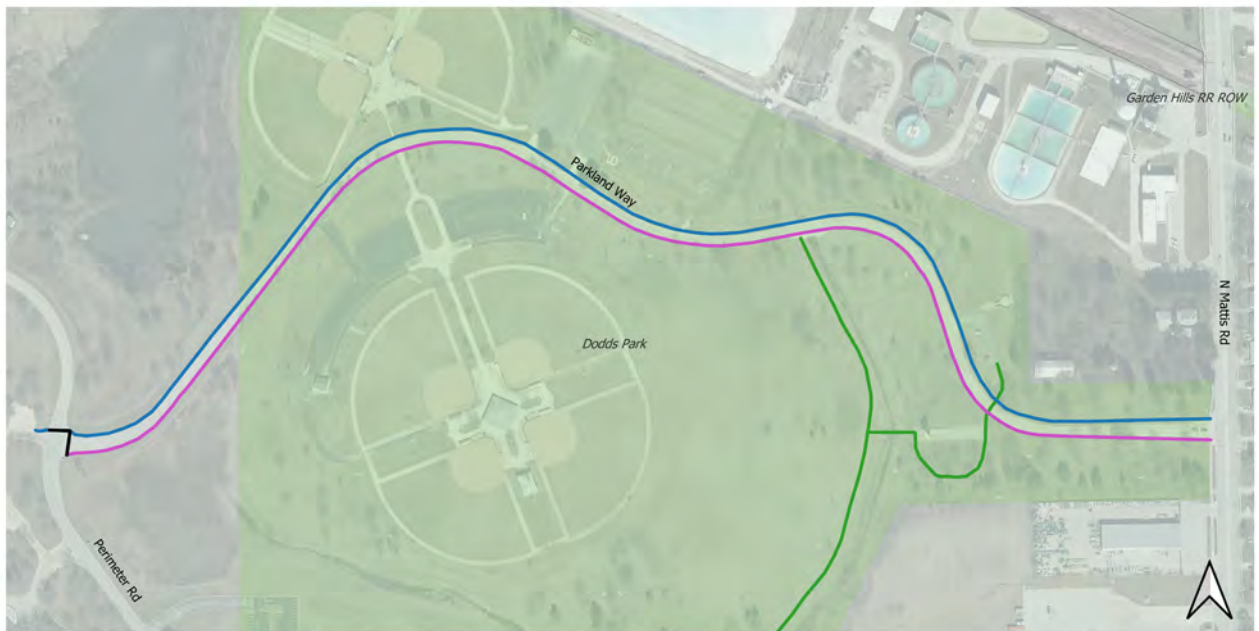
A sidewalk should also be built on the north side of Parkland Way to facilitate safer pedestrian travel. This sidewalk should be constructed from Mattis Avenue to the west side of the Parkland Way/Perimeter Road intersection, to connect it to the existing sidewalk and the main entrance of Parkland College.

Crosswalks should be striped on the north and east legs of the Parkland Way/Perimeter Road intersection, to connect the proposed shared-use path and sidewalk to the existing sidewalk west of this intersection.

Figure 16 shows the recommended pedestrian and bicycle facilities along Parkland Way.

Figure 16: Proposed Pedestrian and Bicycle Facilities along Parkland Way

Parkland Way Traffic Study - Proposed Pedestrian and Bicycle Facilities



- Proposed Facilities
- Shared-Use Path
 - Sidewalk
 - Crosswalk
- Existing Trails
- Public Parks
 - Champaign City Limits

0 250 500 ft



Pedestrian Facilities – Perimeter Road

On the southwest side of Dodds Park, there are parking lots between the soccer fields and Perimeter Road. However, when all parking spaces in these lots are in use, Dodds Park visitors must park in the Parkland College parking lots on the west side of Perimeter Road.

Figure 17 shows that an existing sidewalk runs from the Parkland College parking lots west of Perimeter Road, crosses Perimeter Road via a marked crosswalk, and continues on the east side of the crosswalk. However, from this point, the existing sidewalk continues south along Perimeter Road.

From the Perimeter Road crosswalk, it is recommended to construct a new east-west sidewalk and stripe a new crosswalk across the Dodds Park parking lot to the existing north-south sidewalk on the west side of the Dodds Park soccer fields. **Figure 17** shows the location of these recommendations.

Figure 17: Proposed Pedestrian Facilities near Perimeter Road

Parkland Way Traffic Study - Proposed Sidewalk



Existing Crosswalk Improvements

The marked parallel crosswalks on the north and west legs of the Parkland Way/Mattis Avenue intersection should be restriped, since they are currently worn out and barely visible. The Champaign Park District will be responsible for striping the crosswalk on the west leg, and they will need to work with IDOT to restripe the crosswalk on the north leg. Crosswalk restriping will improve motorist visibility of pedestrians and bicyclists.

The two mid-block continental crosswalks on Parkland Way were restriped in 2022. These crosswalk markings should be restriped in the future when they start to fade, to maintain crosswalk visibility.

The signs along Parkland Way at its two mid-block crosswalks are outdated, and should be replaced. At the Greenbelt Bikeway Spur crosswalk to the Olympic Tribute and its parking lot, the yellow crosswalk signs that read "PED XING" are no longer used as best practice nationally. At the Dodds Park Softball Complex crosswalk, the "Yield Here to Pedestrians" signs are outdated because Illinois state law requires motorists to stop for pedestrians in marked crosswalks.

It is recommended to replace these signs with the following fluorescent yellow-green pedestrian warning signs at both mid-block crosswalk locations. The MUTCD W11-2 (Pedestrian) and W16-7p (Downward Diagonal Arrow) signs as shown in **Figure 18** should be installed on both sides of the road at each crosswalk, and [MUTCD W11-2 \(Pedestrian\)](#) and W16-9p (Ahead) signs as shown in **Figure 19** should be installed on both sides of the road approaching each crosswalk.

Figure 18: Pedestrian Crossing Sign



Figure 19: Pedestrian Crossing Ahead Sign



Street Lights

It is recommended to install street lights along the entire length of Parkland Way. This will improve motorists' visibility of any pedestrians and bicyclists in the roadway at night and days with low light, since there are currently no separated pedestrian and bicycle facilities on Parkland Way. This increased visibility is important to reduce the likelihood of severe crashes between pedestrians and automobiles and/or bicyclists and automobiles, especially because that likelihood is already elevated due to motorists driving at significantly higher speeds than the posted speed limit.

Any street lights installed should use a design that focuses the light on the roadway, not up to the sky. This will prevent contributing to light pollution, and make efficient use of financial resources by only lighting the ground. More information about mitigating light pollution and examples of dark sky friendly street light designs can be found in the 2023 CCRPC report "[Planning to Mitigate Light Pollution.](#)"

Roadway Reconstruction

The study corridor does not meet the City of Champaign’s roadway design standards. This corridor needs to be completely rebuilt following the City of Champaign’s design standards. The Champaign Park District is currently responsible for maintenance of this corridor. The Champaign Park District should discuss with the City of Champaign Public Works Department a jurisdiction transfer to the City of Champaign once the roadway is rebuilt.

Upon roadway reconstruction, mini-roundabouts should be installed at the following four locations shown in **Figure 20**:

1. Parkland Way/Perimeter Road
2. Parkland Way/Dodds Park Softball Parking Lot West
3. Parkland Way/Dodds Park Softball Parking Lot East
4. Parkland Way/Olympic Tribute Parking Lot

Installing mini-roundabouts is a traffic calming measure to reduce motorist speeds on Parkland Way.

Additionally, it is recommended to close one of the entrances from the north side of Parkland Way to the Dodds Park Softball Parking Lot East.

Figure 20: Parkland Way Road Reconstruction Recommendations



Table 15 shows a high-level cost breakdown for the reconstruction of the study corridor.

Table 15: Parkland Way Roadway Reconstruction Cost Estimate

**Conceptual Estimate of Cost
Parkland Way (Perimeter Road to Mattis)**

Project Length	4400 LF	Date: 12-18-23
Number of Lanes	2	
Lane Width	12 LF	
Number of Intersections	4 Assumed to be Mini-roundabout	

ITEM	QUANTITY	UNIT	UNIT PRICE	COST
Removal	12730	SY	\$30.00	\$381,900.00
Earthwork	5140	CY	\$25.00	\$128,500.00
Pavement	11730	SY	\$120.00	\$1,407,600.00
Curb and Gutter	8800	LF	\$50.00	\$440,000.00
Aggregate Base	15420	SY	\$20.00	\$308,400.00
12' Shared-Use Path	5870	SY	\$75.00	\$440,250.00
Inlets/Manholes	44	EA	\$5,000.00	\$220,000.00
Storm Sewer Pipe	5060	LF	\$150.00	\$759,000.00
Splitter Islands	196	SY	\$120.00	\$23,520.00
Center Island	400	SY	\$140.00	\$56,000.00
Lightpole and Foundation	44	EA	\$6,000.00	\$264,000.00
Pull Box	8	EA	\$500.00	\$4,000.00
Conduit and Wire	4400	LF	\$20.00	\$88,000.00
Lighting Service/Controller	1	EA	\$25,000.00	\$25,000.00
Mobilization	1	LS	\$200,000.00	\$200,000.00
Traffic Control	1	LS	\$50,000.00	\$50,000.00
				\$4,796,170.00
Miscellaneous Items	15%			\$719,430.00
			Subtotal	\$5,515,600.00
			Inflation (5%x 2 years)	\$551,560.00
			Construction Total	\$6,067,160.00
			Survey and Engineering (10%)	\$606,720.00
			Project Total	\$6,673,880.00

Note: Engineering cost assumes local funding. Federal or State funding would increase engineering cost

Implementation Plan

Timeline

It would be preferable to implement all Parkland Way recommendations at the same time in order to avoid the frequency of traffic disruptions due to roadway improvements, and also in order to maximize any materials and labor efficiencies. Concurrency would minimize redundant work, such as repainting road surfaces that are resurfaced shortly thereafter, or resurfacing the roadway only for it to be torn up to install new infrastructure. However, the timeline for implementing individual components of the corridor improvement will be dependent on the availability of funding.

The top safety priority along Parkland Way is to enforce the speed limit considering that measured speeds were significantly higher than the posted speed limit. Although traffic levels and crash frequency are not currently an issue along Parkland Way, this could be a potential problem due to the lack of bicycle and pedestrian infrastructure along the whole roadway segment and the presence of recreational facilities that attract bicyclists and pedestrians and potentially increase roadway traffic volumes. This is why improving existing roadway infrastructure should also be a priority along Parkland Way and making concurrent implementation of the proposed improvements preferable even though current safety and traffic conditions may not present the same level of urgency along the roadway section.

Depending on funding availability, the six separate recommendations are organized in general order of priority below:

Short Term (0-3 Years)

1. Speed limit enforcement along Parkland Way on both weekdays and weekends.
2. Installation of Dynamic Speed Monitoring Displays (DSMD) for speed management along Parkland Way.
3. Restriping existing crosswalks at Parkland Way/Mattis Avenue.
4. Installation of fluorescent yellow-green pedestrian warning signs (W11-2) at existing mid-block crosswalks along Parkland Way.

Medium Term (4-6 Years)

1. Construct an off-street shared-use path on the south side of Parkland Way between Mattis Avenue and Perimeter Road.
2. Refresh mid-block crosswalk striping on Parkland Way.
3. Extend sidewalk from Parkland College parking lots across Perimeter Road to Dodds Park soccer fields.

Long Term (7+ Years)

1. Reconstruct roadway pavement including curb and gutters, mini-roundabouts, and sidewalks.
2. Install street lighting throughout the corridor.

Below is an approximate timeline for a pavement reconstruction project using federal funding. Reconstructing a roadway can take up to five years, or more, once funding is available. The process will involve reviews by various agencies (federal, state, and local), as well as public participation.

A Two-Lane Roadway Reconstruction Example (From Funding to Completion)

MAJOR PHASES / YEAR	0	1	2	3	4	5
Preliminary Engineering	■					
Engineering Phase 1		■	■			
Engineering Phase 2			■	■		
Engineering Phase 3 (Construction)			■	■	■	■
Environmental Mitigation (if needed)			■	■		
Utility Relocations			■			
Grading and Paving					■	■
Lighting and Signing						■

Preliminary Engineering: Includes scoping survey and estimating the project’s initial cost.

Engineering Phase 1: It may take 1 to 2 years for completion. Includes engineering study, environmental study, and public coordination.

Engineering Phase 2: It may take 1 year to 18 months. Includes development of final plan.

Engineering Phase 3: It may take 2 years to 30 months. Includes conducting bid letting, contract award, completing utility relocations, and roadway reconstruction.

Potential Funding Options

Illinois Transportation Enhancement Program (ITEP)

IDOT administers the [Illinois Transportation Enhancement Program \(ITEP\)](#) with a call for projects every other year, providing funding for community-based projects that expand travel choices and enhance the transportation experience. ITEP is a reimbursable grant program that requires joint funding, with the preliminary engineering costs paid up-front and reimbursed over the implementation process. Federal funding reimburses up to 50% for any costs related to acquisition and installing street lights only along a new shared-use path; and up to 80% for costs related to preliminary engineering, utility relocations, construction engineering, and construction. The remaining 20 or 50 percent is the responsibility of the project sponsor, unless the ITEP project's Community Score determines that the State will assist with local matching funds. The maximum grant award in the most recent 2022 Cycle was \$3 million.

Project categories include pedestrian/bicycle facilities, making this a feasible option to fund the off-street shared-use path recommended on the south side of Parkland Way between Mattis Avenue and Perimeter Road. The next application submittal cycle for ITEP projects will open in August 2024.

Illinois Bicycle Path Program

The [Illinois Bicycle Path Grant Program](#) was created to financially assist eligible units of government acquire, construct, and rehabilitate public, non-motorized bicycle paths and directly related support infrastructure. Grants are available to any local government agency having statutory authority to acquire and develop land for public bicycle path purposes. Financial assistance up to 50% of approved project costs is available through the program.

The Illinois Bicycle Path Grant Program, also known as the "Illinois Bike Path Grant Program," is administered by the Illinois Department of Natural Resources (IDNR). Grant applications are typically due in March. The maximum grant award is \$200,000 for development projects.

Illinois Department of Commerce and Economic Opportunity (DCEO) Federal Match Grant

One of [DCEO's Grant Opportunities](#) is the [Federal Grant Support Program](#). The DCEO Federal Grant Support Program will make up to \$25 million available to Illinois-based businesses and organizations seeking competitive federal grants. DCEO may provide a grant up to \$2 million that entails up to a 1:1 match of the applicant's cash contribution towards the project. This matching grant program is intended to encourage more Illinois-based applicants to apply for federal grant opportunities, provide critical assistance to meet the minimum match eligibility requirements, increase the competitiveness of applications, and provide the State of Illinois with an opportunity to make a firm commitment and demonstration of support for projects that are well aligned with the State's economic development goals and priorities.

This program is open for a period of time with no specific due dates for applications. An application for the DCEO Federal Match Grant program can be coupled with the U.S. EDA Public Infrastructure Grant program described below.

Illinois Catalog of State Financial Assistance (CSFA)

A comprehensive list of current State of Illinois grant opportunities can be found online at the [Catalog of State Financial Assistance \(CSFA\) website](#). This includes programs like ITEP and the Illinois Bike Path Program, among others.

USDOT Reconnecting Communities and Neighborhoods (RCN) Program

The United States Department of Transportation (USDOT) combined the Reconnecting Communities Pilot (RCP) and Neighborhood Access Equity (NAE) discretionary programs into the [Reconnecting Communities and Neighborhoods \(RCN\) Program](#). While they remain separate programs for the purposes of award, the programs share many common characteristics, including but not limited to:

- Prioritizing disadvantaged communities
- Aiming to improve access to daily needs such as jobs, education, and recreation
- Reconnecting communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development

The RCP program was established by the Bipartisan Infrastructure Law (BIL), and the NAE program was established by the Inflation Reduction Act (IRA). Under the combined RCN Program, USDOT offers three grant types: Capital Construction, Community Planning, and Regional Partnerships Challenge. The Capital Construction category has \$1.15 billion available in total funding. Projects may address improving access and building or improving Complete Streets.

The maximum RCP program award is \$2 million for planning grants, and \$5 million for construction grants. Federal funding reimburses up to 80% for planning grants, 50% for construction grants, and 80% for construction grants with other federal sources. The most recent call for applications were due in September 2023.

FHWA Active Transportation Infrastructure Investment Program (ATIIP)

The Federal Highway Administration (FHWA) is a division of USDOT, and it is opening a new competitive grant program titled the [Active Transportation Infrastructure Investment Program \(ATIIP\)](#) that will be available in Winter 2023-24. The program will fund projects that create or expand active transportation networks or spines. FHWA will provide at least 30% of ATIIP funding to projects that construct networks, and at least 30% of funding to projects that construct spines. Active transportation networks are active transportation facilities that connect between destinations within a community or metropolitan region, including schools, workplaces, businesses, recreation areas, and other community areas. The program also seeks to integrate active transportation facilities with transit services, where available, to improve access to public transportation. The ATIIP will award two types of grants: (1) Planning and Design grants, and (2) Construction grants. Approximately \$45 million in funding has been appropriated for the program for FY23.

U.S. Economic Development Administration (EDA) Public Infrastructure Grant

The United States Economic Development Administration (EDA) offers a number of [grant programs](#), including the [EDA Public Infrastructure Grant](#). EDA's Public Works program helps distressed communities revitalize, expand, or upgrade their physical infrastructure. An application for the EDA Public Infrastructure Grant can be coupled with the Illinois DCEO Federal Match Grant program described above.

Other USDOT Grants

Information on additional grants can be found at the [United States Department of Transportation \(USDOT\) Grants website](#).

References

1. Transportation Research Board - Highway Capacity Manual Application Guidebook, Transportation Research Board, TRB, Washington, DC, 2000.

Appendix A: Speed Statistics by Hour

Site: Parkland Way east of Perimeter Road

Description: Parkland Way Speed Study

Filter time: 7:00 Tuesday, October 24, 2023 => 19:00 Tuesday, October 24, 2023

Vehicles = 1,786

Posted speed limit = 20 mph, **Exceeding** = 1,761 (98.60%), **Mean Exceeding** = 32.21 mph

Maximum = 58.2 mph, **Minimum** = 10.7 mph, **Mean** = 32.0 mph

85% Speed = 37.1 mph, **95% Speed** = 39.8 mph, **Median** = 32.0 mph

10 mph Pace = 27 - 37, **Number in Pace** = 1,240 (69.43%)

Variance = 27.02, **Standard Deviation** = 5.20 mph

Hour Bins (Partial Days)

Time	Bin		Min	Max	Mean	Median	85%	95%	>PSL 20 mph	
0700	164	9.2%	15.6	43.8	32.1	32.0	37.1	39.6	162	98.8%
0800	150	8.4%	14.1	56.3	32.6	32.9	37.4	39.6	147	98.0%
0900	174	9.7%	20.7	55.2	33.3	33.1	38.5	41.8	174	100.0%
1000	160	9.0%	21.0	44.6	32.2	32.0	37.1	40.3	160	100.0%
1100	198	11.1%	15.0	43.6	31.8	31.5	37.4	39.8	197	99.5%
1200	204	11.4%	12.6	47.7	32.4	32.2	36.2	39.4	202	99.0%
1300	120	6.7%	10.7	45.8	31.8	32.2	36.9	38.7	116	96.7%
1400	130	7.3%	10.7	47.2	32.2	32.0	37.4	40.7	127	97.7%
1500	121	6.8%	18.8	58.2	31.7	32.0	36.9	38.9	117	96.7%
1600	110	6.2%	13.7	49.4	30.8	30.4	35.6	39.6	107	97.3%
1700	177	9.9%	19.1	41.3	31.5	31.8	36.2	38.5	175	98.9%
1800	78	4.4%	20.0	43.0	30.3	30.6	35.8	38.9	77	98.7%
-----	1,786	100.0%	10.7	58.2	32.0	32.0	37.1	39.8	1,761	98.6%



REPORT TO BOARD

FROM: Sarah Sandquist, Executive Director

DATE: January 10, 2024

SUBJECT: Board Meeting Format Discussion

Background

On March 11, 2020, the World Health Organization defined the COVID-19 outbreak as a pandemic. In response to the pandemic, Governor Pritzker issued Executive Order 2020-07. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body were suspended and the limitations of the Open Meetings Act as to when members of a101- public body may participate in meetings of the public body remotely were revised.

The Governor employed authorities granted by Section 7 of the Illinois Emergency Management Agency Act to issue Executive Order 2020-07 to encourage public bodies to postpone consideration of public business when possible, and provide, video, audio and/or telephonic access to meetings to ensure members of the public had the ability to monitor the meetings, and to update the public bodies' web sites and social media feeds to keep the public fully apprised of modifications to their meeting schedules or the format of meetings..

The Illinois State Senate amended Senate Bill 2135 to amend the Open Meetings Act pursuant to Governor Pritzker's Executive Orders. The bill was enacted as the Government Emergency Administration Act (PA 101-0640) "to provide government with the tools that it needs to continue to serve the People of the State of Illinois and to better respond to the statewide public health emergency caused by the outbreak of COVID-19."

Subsequently, the Park Board approved a resolution at its July 14, 2020, Regular Board Meeting to accept the provisions of Public Act 101-0640 to permit meetings without the presence of a physical quorum, when specific conditions are met.

Governor Pritzker's disaster declaration remained in effect until May 11, 2023, at which point the temporary rule suspensions to the Open Meetings Act were lifted. Nearly three years had passed, and some residents grew accustomed to video conference access to Board meetings held by governing bodies within Illinois. The Illinois Open Meetings Act does not require livestream, broadcast, recording, or posting of Board meeting video. It only requires audio recording of executive sessions, which the Board can choose to destroy after it has approved the minutes of those meetings and eighteen (18) months' time has passed. However, recent advances in technology have significantly increased accessibility and transparency through video conferencing and the public is more likely to anticipate this as an option for board meetings after the long duration of the pandemic made video conferencing a necessity.

Prior Board Action

The Board discussed the electronic presentation of its meetings at the May 24, 2023, Special Board meeting and the June 14, 2023, Regular Board Meeting.

The Board approved livestreaming its meetings through Zoom video conference via an Owl brand meeting conference camera system at its August 9, 2023, Regular Board Meeting.

Discussion

After testing this format for six (6) months, staff request the Board consider whether this option is an effective solution and whether it would prefer to consider any additional modifications to its Board meeting format.

Prepared by:

Reviewed by:

Jarrold Scheunemann
Deputy Executive Director

Sarah Sandquist
Executive Director



REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director
DATE: January 10, 2024
SUBJECT: Potential Donation of Parcels to the Park District

Background

On August 8, 2023, staff received an email from the property owners of 210-212 East Clark St inquiring whether the Park District would accept a donation of their two properties at the time of their passing.

210 E Clark houses a mature garden, and 212 E. Clark has a large Victorian home and garage.

The owners have stated this request is to be placed in their will if accepted by the Park District and are willing to demolish their home at their cost to increase the amount of green space on the two (2) parcels with the possibility of creating a new park.

Staff met on-site with a owner in August 2023. No additional information was obtained at the in person meeting other than the couple is delightful and very generous to think of the Park District in their legacy planning.

Prior Board Action

Executive Director informally shared information about the donation through an email on August 18, 2023

Recommended Actions

Staff requests consensus and direction from the Board on desire to proceed with donation request.

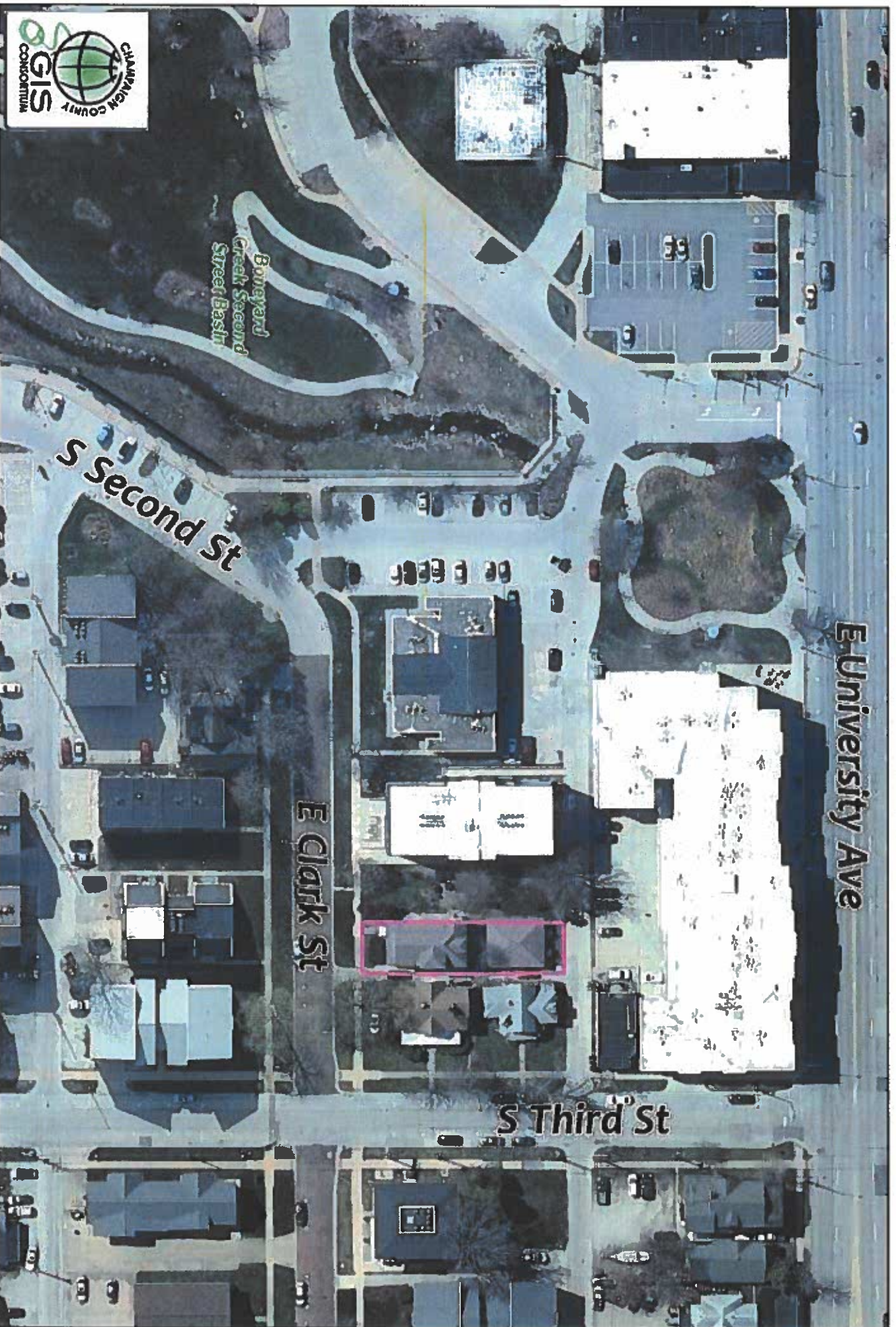
Prepared by:

Sarah Sandquist
Executive Director

Reviewed by:

Jarrod Scheunemann
Deputy Executive Director

GIS Webmap Public Interface Champaign County, Illinois



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