

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE STUDY SESSION BOARD OF PARK COMMISSIONERS
January 29, 2024**

The Champaign Park District Board of Commissioners held a Study Session on Wednesday, January 29, 2024, at 5:30 p.m. at the Martens Center, 1515 N. Market St., Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present, In-Person: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Sarah Sandquist, Executive Director, and Jarrod Scheunemann, Deputy Executive Director/Board Secretary.

Attorney Guy C. Hall, and Treasurer Donna Lawson were absent and excused from attending the study session.

Chris Nunes from Broken Compass also attended the meeting to facilitate a strategic planning workshop.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Comments from the Public

None.

Discussion Items

1. Strategic Planning Workshop – Broken Compass, Chris Nunes

Mr. Nunes commenced the meeting by providing an overview of the afternoon's staff workshop, where specific goals for the Park District's upcoming 6, 12, and 18 months were addressed. The Board received a comprehensive review of the process and outcomes.

Mr. Nunes then shifted the discussion to problem-solving methodologies, with a particular emphasis on the fish bone method. He outlined the techniques for identifying and addressing the root causes of issues within the Park District. Discussion ensued about the application of this method to enhance problem-solving efficiency.

Mr. Nunes illustrated the practical implementation of the fish bone method through a Martens Center example focusing on facility memberships and utilization. Discussion ensued related to awareness campaigns, programming, outreach, analytics, and reporting.

The Board discussed its decision-making process. Mr. Nunes aligned the previous method with the Board's approach for meeting its resident's current and future facility needs. The Board collectively explored the implications of adopting this approach.

The meeting concluded with a summary of key takeaways and action items. Mr. Nunes was requested to present a full report at the next Regular Board meeting on February 14, 2024.

Comments from Commissioners

None.

Adjourn

There being no further business to come before the Board, Vice President McMahon made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 5-0 and the meeting was adjourned at 7:00 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary