

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE PUBLIC HEARING AND REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS
April 10, 2024**

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, April 10, 2024, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present in-person: President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Treasurer Donna Lawson, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, and Attorney Guy C. Hall.

Excused absence with prior notice duly given: Vice President Timothy P. McMahon

Staff present in-person: Chelsea Norton, Director of Marketing and Development, Jeannie Robinson, Director of Recreation, Bret Johnson, Assistant Director of Operations and Planning, Buddy Wilson, Risk Manager, Joe Kearfott, Assistant Director of Facilities and Technology.

Staff present electronically: Cynthia Mattingly, Interim Director of Finance and Todd Blazaitis, Budget Manager.

Public Hearing

Open the Public Hearing

President Hays opened the Public Hearing at 5:30 p.m.

Ordinance No. 678, Budget and Appropriation Ordinance

President Hays stated that the purpose of the public hearing was to discuss and receive comments about the Budget and Appropriation Ordinance for FY25. A notice of the public hearing was published in *The News-Gazette* on March 30, 2024 in compliance with state law.

Public Comments

President Hays called for comments from the public. There were no comments received.

Close the Public Hearing

Commissioner Solon made a motion to adjourn the Public Hearing. The motion was seconded by Commissioner Somers. The motion passed 4-0. The Public Hearing was adjourned at 5:31 p.m.

Regular Board Meeting

The Champaign Park District Board of Commissioners held a Regular Meeting immediately after the Public Hearing on Wednesday, April 10, 2024, which commenced at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present in-person: President Craig W. Hays, Commissioners Barbara J. Kuhl, Jane L. Solon, and Michael R. Somers, Treasurer Donna Lawson, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, and Attorney Guy C. Hall.

Excused absence with prior notice duly given: Vice President Timothy P. McMahon

Staff present in-person: Chelsea Norton, Director of Marketing and Development, Jeannie Robinson, Director of Recreation, Bret Johnson, Assistant Director of Operations and Planning, Buddy Wilson, Risk Manager, Joe Kearfott, Assistant Director of Facilities and Technology. Staff present electronically: Cynthia Mattingly, Interim Director of Finance and Todd Blazaitis, Budget Manager.

Call to Order

President Hays called the meeting to order at 5:32 p.m.

Comments from the Public

None.

Communications

None.

Treasurer's Report

Treasurer Lawson presented the report. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Discussion ensued regarding the reporting features of the financial software and best practices moving forward.

Commissioner Kuhl made a motion to accept the Treasurer's Report for the month of March 2024. The motion was seconded by Commissioner Solon and unanimously approved.

Executive Director's Report

Ms. Sandquist shared about several upcoming events and partnerships including a tentative ribbon cutting ceremony for the reopening of Skelton Park, the installation of a new United Way supported born learning trail at Human Kinetics Park, and a program hosted by Representative Budzinski at the Martens Center. Ms. Sandquist thanked the Operations and Planning team for the addition of a water bottle filler at Bresnan Meeting Center. She also welcomed and introduced Buddy Wilson, Risk Manager, who provided the Board with a statement of his background.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann reported that the Foundation has prepared "save the date" postcards for its September 12, 2024, Ties and Tennies gala. Tickets will be available beginning June 12, 2024.

Report of Officers

Attorney's Report

Attorney Hall reported that he has been working on several matters for the Park District, including easement and agreement items. He inquired whether the Board would prefer Robbins Schwartz to reach out to IDNR legal counsel to investigate options for seeking easement approval where necessary. The Board came to consensus that Attorney Hall should proceed with an inquiry.

President's Report

President Hays expressed his best wishes to the McMahan family regarding the health of Commissioner McMahan's mother.

President Hays noted that Ms. Sandquist and he had met with a developer discuss the Country Fair property.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion, and if discussion is desired that item shall be removed and discussed separately.

1. Approval of Minutes of the Special Board Meeting, March 27, 2024.
2. Approval of Minutes of the Executive Session, March 27, 2024.
3. Approval of a Resolution Establishing Authority for the Executive Director to Execute Change Orders.
4. Approval of Bid for General Fencing Repair.
5. Approval of a Resolution Ratifying Change Order #1 for the Douglass Park Ballfields and Concessions Project.

Commissioner Solon made a motion to approve the consent agenda. The motion was seconded by Commissioner Somers. The motion passed 4-0.

New Business

1. Approval of Disbursements

Staff recommended approval of disbursements for the period beginning March 14, 2024, and ending April 10, 2024.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning March 14, 2024 and ending April 10, 2024. The motion was seconded by Commissioner Kuhl. Upon roll call, the vote was as follows: Commissioner Kuhl – yes, Commissioner Solon – yes; Commissioner Somers – yes, and President Hays - yes. The motion passed 4-0.

2. Approval of Ordinance No. 678: Budget & Appropriations Ordinance

Ms. Sandquist reported that staff recommend the Board approve adoption of Ordinance No. 678 Budget and Appropriation Ordinance for FY25 in the amount of \$26,983,229.

Commissioner Kuhl made a motion to approve adoption of Ordinance No. 678 Budget and Appropriation Ordinance for FY25 in the amount of \$26,983,229. The motion was seconded by Commissioner Solon. Upon roll call, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Commissioner Somers – yes; and President Hays – yes. The motion passed 4-0.

3. Approval of FY2025 Budget Book

Ms. Sandquist reported that staff recommend approval of the FY25 Budget Book.

Discussion ensued regarding non-substantive grammatical revisions.

Commissioner Somers made a motion to approve the FY25 Budget Book. The motion was seconded by Commissioner Solon and was unanimously approved.

4. Approval of Agreement with Consolidated Communications for Douglass Park Concessions Fiber Internet Pull

Mr. Johnson presented the report. The project will connect the new concessions stand to fiber internet wire from the Douglass Community Center.

The Commissioners requested more information whether directional boring would be necessary to complete the project and requested the contractor to use caution due to incomplete underground mapping of the park site.

Commissioner Kuhl made a motion to approve an agreement with Consolidated Communications, in the amount of \$33,489.78, authorizing the Executive Director to enter into a contract for this work. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Discussion Items

1. Projects Update – 4th Quarter

Ms. Sandquist presented a report regarding the status of current major Park District projects. She highlighted the staff's process of review and progress on several projects.

The Commissioners requested updates regarding any resident requests that might be denied.

Comments from Commissioners

Commissioner Solon recognized the Virginia Theatre for its excellence in presenting the artist, A.J. Croce. She recommended that staff investigate temperature regulation within the theatre.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Somers and unanimously approved. The meeting was adjourned at 5:58 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary