



**CHAMPAIGN
PARK DISTRICT**
Public Participation Policy

Purpose

The purpose of this policy is to provide citizens with an opportunity to address the Board of the Champaign Park District Commissioners (Board) regarding concerns, requests, interests, and desires about Champaign Park District matters, while maintaining civil and orderly discussion and protecting and respecting the rights of others.

Procedures

All meetings of the Board will be open to the public. In public emergencies, participation by electronic or telephonic means may be necessary in accordance with the Open Meetings Act.

Public participation shall take place only during the "Public Comment" portion of the Agenda. Those that wish to speak will be encouraged to sign-in with the Board secretary before the start of the meeting. Members of the public are not otherwise permitted to comment during other portions of the Board meeting unless an agenda item includes a specific and scheduled presentation to the Board by a person, group or entity.

Only one person shall speak at a time so that each speaker can be heard without interruption.

When recognized by the President of the Board, each speaker shall provide their name, address, whether they represent a group or entity, and announce the topic of their presentation before addressing the Board.

Questions shall be directed to the Board as a whole and not to individual Commissioners, the staff, or audience members.

Each speaker shall be provided a maximum of three (3) minutes to comment, unless the matter involves a specific and scheduled presentation. The President may deny a person who has previously addressed the Board the opportunity to speak again on the same topic in order to avoid redundancy, be respectful of time constraints, and give others an opportunity to address the Board.


During Public Comment periods, Board members, if recognized by the President and given the floor, may ask questions of the speaker for clarification. The Board shall make no decision nor take any action on any matter during Public Comment periods.

The Board reserves the right to exercise control, determine and alter the order of matters on its agenda, and set the procedures for the conduct of its meetings.

Approved by the Board of Commissioners, April 13, 2016
Revised by the Board of Commissioners, August 26, 2020



Craig W. Hays, President



Joseph C. DeLuce, Executive Director