

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL MEETING
BOARD OF PARK COMMISSIONERS**

July 24, 2024

Special Board Meeting

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, July 24, 2024, which commenced at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Craig W. Hays presided over the meeting.

Present in-person: President Craig W. Hays, Commissioners Michael R. Somers and Barbara J Kuhl, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, Attorney Guy C. Hall, and Treasurer Donna Lawson.

Excused absence with prior notice duly given: Vice President Timothy P. McMahon and Commissioner Jane L Solon.

Staff present in-person: Dan Olson, Director of Operations, Jeannie Robinson, Director of Recreation, Heather Miller, Director of Human Resources, Courtney R. Kouzmanoff, Director of Finance, Bret Johnson, Assistant Director of Operations & Planning, Ryan Hays, Aquatics & Tennis Manager, Christina Mott, CUSR Manager, Nikiaya Brandon, CUSR Adult & Events Coordinator, and Marguerite Bailey, Administrative Project Manager.

Mr. Jason Click from Meeder also virtually attended the meeting.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Presentation

Investment Advisors - Meeder

Courtney R. Kouzmanoff, Director of Finance introduced the virtual presenter Jason Click with Meeder. Ms. Kouzmanoff gave an overview of what a potential agreement would look like with Meeder regarding the investment portfolio the Park District currently holds.

Discussion and clarification ensued regarding the purpose of including municipal securities within Meeder's portfolio. Ms. Kouzmanoff clarified that a future agreement would specify non-taxable municipal securities among other investment elements.

Comments from the Public

None.

Communications

None.

Treasurer's Report

Treasurer Lawson presented the report. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Commissioner Somers made a motion to accept the Treasurer's Report for the month of February 2024. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Executive Director's Report

Ms. Sandquist shared highlights and upcoming Park District events including commissioner candidate packets for the 2025 election that will be ready for pick up. The date set forth by the Illinois State Board of Elections has published that petitions can be circulated beginning August 20th, 2024. Douglass Park improvements will be completed soon and a ribbon cutting date is to be determined this fall or next spring. State Representative Schweizer visited the CUSR location for a tour and had meaningful feedback in support of the possibility of an OSLAD Grant if the Park District does apply. PDRMA completed a review of the Park District's Day Camps, facilities, risk assessment, and training, all with positive reviews and high marks. High marks were also specifically noted for the Aquatics Center and Ryan Hays, Aquatics & Tennis Manager.

Committee and Liaison Reports

Champaign Parks Foundation

Mr. Scheunemann reported that the Foundation has exceeded last year's sponsorship total for the Ties and Tennies gala. The silent auction is active, total count to date is approximately 40 bid items, 30 baskets and 10 live auction packages. It was noted foundation member Cathy Rector is doing an outstanding job in coordinating the auction and more items can still be donated. The date of the Gala is Thursday, September 12th, 2024. CUSR is hosting the Cupcake 5k fundraiser this fall, and they are still looking for sponsorships.

Report of Officers

Attorney's Report

Attorney Hall reported that he has been working on several matters for the Park District, including the Virginia Theater Fly System agreement, multiple contracts, easements with the City of Champaign, and continued routine business.

President's Report

President Hays was invited to and attended an event hosted by Senator Paul Faraci.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion and if discussion is desired about an item, that item shall be removed and addressed separately.

1. Approval of Minutes of the Regular Board Meeting, June 12, 2024
2. Approval of Minutes of the Executive Session, June 12, 2024
3. Approval of the Minutes of the Special Board Meeting, June 26, 2024

4. Acceptance of GASB 75 Actuarial Valuation Report for Fiscal Year Ending April 30, 2024
5. Approval of Ratifying Agreement with Constellation for Natural Gas Supply

Commissioner Kuhl made a motion to approve the consent agenda as presented. The motion was seconded by Commissioner Somers. The motion passed 3-0.

New Business

1. Approval of Disbursements

Commissioner Somers made a motion to approve Disbursements for the period beginning June 13, 2024, and ending July 10, 2024, agenda as presented. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

2. Approval of Bid for Sealcoating

Mr. Johnson presented the report. He noted this sealcoating project will include twelve (12) locations, and general line striping as well as court repair.

Discussion ensued regarding denial of the alternates. Mr. Johnson responded that staff would budget to complete the related activities in FY26.

Commissioner Kuhl made a motion to authorize the Executive Director to enter into an agreement with County Asphalt Company, Urbana IL, in the amount of \$99,888.03. The motion was seconded by Commissioner Somers. The motion passed 3-0.

3. Approval of Agreement with ExcelPrep School

Jarrod Scheunemann, Deputy Executive Director, gave a brief overview of the program at Champaign-Urbana Special Recreation (CUSR), ongoing training, and shared the relationship with ExcelPrep School and its founder Dr. Landria Green. A brief discussion was held exploring the details of the agreement.

Commissioner Somers made a motion to approve executing an agreement with ExcelPrep pending legal review. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

4. Approval of a Resolution Authorizing the Destruction of Recordings of Executive Sessions and Disaster-Related Remote Participation for Regular and Special Meetings.

President Hays confirmed that destruction of the listed recordings is considered routine every six (6) months.

Commissioner Somers made a motion to approve a resolution authorizing, approving and ordering the destruction of the verbatim audio records of the following closed session and disaster-related remote participation Regular and Special meetings: July 13, 2022 (Disaster), July 13, 2022, July 27, 2022 (Disaster), July 27, 2022, August 10, 2022 (ED Search), August 10, 2022 (Disaster), August 10, 2022 (#2), August 24, 2022 (Disaster), August 24, 2022, September 14, 2022 (Disaster), September 14, 2022, September 28, 2022 (Disaster), September 28, 2022, October 12, 2022 (Disaster), October 19, 2022 (Disaster), October 19, 2022, October 26, 2022 (Disaster), October 26, 2022, October 27, 2022 (Disaster), October 27, 2022, November 1, 2022 (Disaster), November 1, 2022, November 3, 2022 A (Disaster), November 3, 2022 A,

November 3, 2022 B (Disaster), November 3, 2022 B, November 9, 2022 (Disaster), November 9, 2022, November 23, 2022 (Disaster), December 1, 2022 CUSR (Disaster), December 14, 2022 (Disaster). The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

5. Approval of Purchase of Curtain for Leonhard Recreation Center

Commissioner Kuhl made a motion to approve of the purchase and installation of three (3) curtains for the Leonhard Recreation Center. The motion was seconded by Commissioner Somers. The motion passed 3-0.

6. Approval of Updates FY25 Facility Fee Schedule

Commissioner Somers made a motion to approve an amendment to the Fiscal Year 2024-2025 Fee Schedule with immediate effect to accommodate updated Dodds Tennis Center pricing for fall programming and rentals. The motion was seconded by Commissioner Kuhl. The motion passed 3-0.

Discussion Items

1. OSLAD Grant Application

Staff members presented the possible project of an enclosed, accessible, outdoor play and fitness space within the green space directly north of the CUSR Center and the option of including the participant drop-off area at the Champaign-Urbana Special Recreation (CUSR) Center. The pros and cons of moving forward with this project were addressed. As part of the approval process, the Board will be asked to execute a "Resolution of Authorization" (OS/DOC-3) submitted as part of the OSLAD grant. The resolution will be submitted to the Board for consideration at the August 14, 2024, Regular Board Meeting.

2. Meeder Investment Management

A brief discussion was held to identify the benefits and expense of utilizing the services of an investment company for long term goals and anticipated expenditures if the market were to change in the near future. Additionally, the current Park District policy would need to be updated to reflect how investments are being completed in compliance with how Public Funds Investment Act (30 ILCS 235/0.01 et seq). The board requested further information to facilitate discussion, to include another investment company option, and provide a current cash flow analysis.

Comments from Commissioners

None.

Executive Session

Commissioner Somers moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Commissioner Kuhl and unanimously approved. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and (L)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Executive Session commenced at 6:53 p.m.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in an open meeting.

EXECUTIVE SESSION ACTION ITEM

Commissioner Kuhl made a motion to approve the release of Executive Session Minutes for Public Review. Commissioner Somers seconded the motion. The motion passed 3-0.

Adjourn

There being no further business to come before the Board, Commissioner Somers made a motion to adjourn the meeting. Commissioner Kuhl seconded the motion. The motion passed 3-0 and the meeting was adjourned at 7:12 p.m.

Approved:

Craig W Hays, President

Jarrod Scheunemann, Secretary