

**RESOLUTION
A RESOLUTION DESIGNATING FREEDOM OF
INFORMATION OFFICERS AND OPEN MEETINGS OFFICERS
AND THE DUTIES THEREOF FOR THE CHAMPAIGN PARK
DISTRICT.**

WHEREAS, Public Act 96-0542, became effective on January 1, 2010, and amended the Open Meetings Act (5 ILCS 120/1.01, et seq.), the Freedom of Information Act (as amended, "FOIA", 5 ILCS 140/1 et seq.) and the Attorney General Act (15 ILCS 205/0.01, et seq.) to make changes concerning the codification of the Public Access Counselor and changes to FOIA and the Open Meetings Act; and

WHEREAS, the Champaign Park District, Champaign County, Illinois (the "Park District") is a "public body" as defined by FOIA and the Open Meetings Act;

WHEREAS, FOIA provides that the Park District may promulgate rules and regulations in conformity therewith pertaining to the availability of records and procedures to be followed, including, but not limited to, (i) the times and places where requested records will be available, (ii) the persons from whom such requested records may be obtained, and (iii) the establishment of fees reasonably calculated to reimburse the Park District its actual cost for reproducing and certifying public records and for the use, by any person, of the equipment of the Park District to copy records, subject to compliance with FOIA; and

WHEREAS, it is also suitable for the Open Meetings Officer to be the same as the Freedom of Information Officer for administrative convenience.

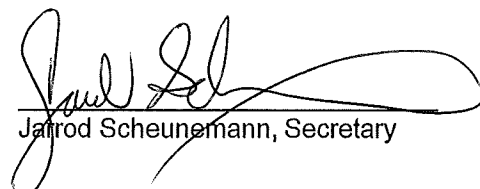
NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Champaign Park District that the following Freedom of Information and Open Meetings guidelines are hereby adopted:

1. Freedom of Information Officers: The Champaign Park Board hereby designates the Executive Director as the Freedom of Information Act Officer and the Director of Administrative Services as the Alternative Freedom of Information Officer.
2. Open Meetings Officers: The Champaign Park Board hereby designates the Executive Director as the Open Meetings Act Officer and the Director of Administrative Services as the Alternative Open Meeting Act Officer.
3. Duties: The Freedom of Information and Open Meetings Officer or the officer's designee shall:
 - a. Prepare policies or rules for Board approval regarding the dissemination of such records and the persons from whom such records may be obtained;
 - b. Respond to inquiries relating to the Freedom of Information and Open Meetings Act;
 - c. Prepare a brief description of the method whereby the public may request information of public records, a directory designating the Freedom of Information and Open Meetings Officer(s), the address where requests for public records should be directed and any fees chargeable for such records. Such information shall also be posted on the Park District's website.
 - d. The Freedom of Information and Open Meetings Officer, or alternate as the case may be, shall undertake such other actions as are necessary for the Park District to comply with the Freedom of Information Act and Open Meetings Act.

APPROVED by the President of the Board of Commissioners of the Champaign Park District this 14th day of June, 2023.


Craig W. Hays, President

Attest:


Jairo Scheunemann, Secretary