

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS  
August 28, 2024**

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, August 28, 2024, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois. The meeting occurred pursuant to published notice duly given. President Hays presided over the meeting.

Present in person: President Craig W. Hays, Vice President Tim McMahon, Commissioners Barbara J. Kuhl and Michael R. Somers, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Secretary and Deputy Executive Director, Attorney Guy C. Hall. Excused as absent with prior notice: Commissioner Jane L. Solon.

Staff present in person: Courtney Kouzmanoff, Director of Finance, Dan Olson, Director of Operations and Planning, Jimmy Gleason, Director of Facilities & Technology, Jeannie Robinson, Director of Recreation, Joe Kearfott, Assistant Director of Facilities & Technology, and Marguerite Bailey, Administrative Project Manager.

**CALL TO ORDER**

President Hays called the meeting to order at 5:30 p.m.

**PRESENTATION**

President Hays acknowledged that the speaker Jeff Yockey had not yet arrived. The presentation would be heard after the board meeting agenda items. President Hays continued to the next item listed on the agenda.

**COMMENTS FROM THE PUBLIC**

None.

**OLD BUSINESS**

Approval of Agreement with Clark Dietz for Parkland Way Reconstruction Engineering

Staff recommended the Board authorize the Executive Director to enter into the Professional Services Agreement with Clark Dietz for the Phase 1 engineering of reconstructing Parkland Way, for a total of \$498,970.00. The board was pleased with the historical data compiled for review regarding Parkland Way. After discussion was held on the pros and cons of fixing the concrete, re-paving the road owned by the Park District, and possible updates to amenities to the property owned by the Park District the board requested further information. Commissioner Kuhl and Vice President McMahon requested for a cost estimate to add a layer of asphalt over the concrete and a cost estimate to fix the concrete road only with no additional amenities. Commissioner Kuhl moved to table the matter. The motion was seconded by Vice President Tim McMahon and was unanimously approved. This agenda item is tabled for a future meeting for further board discussion.

**NEW BUSINESS**

Approval of a Resolution to Apply for an Open Space Land Acquisition and Development (OSLAD) Grant

Staff recommended approval to proceed with applying for the maximum amount of \$ 600,000 for an OSLAD grant by way of authorization and signature of the provided Grant Program Resolution. After a brief discussion was held, Vice President Tim McMahon made a motion to proceed with completing an

application for the OSLAD Grant. The motion was seconded by Commissioner Somers. The motion passed unanimously.

Approval of Intergovernmental Agreement with the City of Champaign for Shared Use of John Street Building

Staff recommended approval of entering into an intergovernmental agreement with the City of Champaign for shared use of the John Street building. There was a brief discussion pertaining to the history of the shared space and maintenance. Vice President Tim McMahon made a motion to enter into an intergovernmental agreement with the City of Champaign. The motion was seconded by Commissioner Somers. The motion passed unanimously.

**DISCUSSION**

Jimmy Gleason, Director of Facilities and Technology, prepared a PowerPoint presentation for the board and attendees regarding program participation from the summer of 2023 using the RecTrac software and compared it to participation using the SmartRec software which was implemented March 2024. The overall impact was positive, showing a slight increase in participation in offered programs, increased online use, and an increase in private rentals. The board acknowledged the staff for their hard work in implementing the software and their forethought to offer desired programs and sunset those that were not being utilized. The board thanked Mr. Gleason for the presentation and update.

**COMMENTS FROM COMMISSIONERS**

None.

**PRESENTATION**

President Hays welcomed Mr. Jeff Yockey, who presented on behalf of Grand Prairie and Rails to Trails. He presented the history and progress of the Rail to Trail paths in the region. Mr. Yockey conveyed that with continued fundraising and path installation there could be a future possibility where the Kickapoo Rail Trail could connect to the Champaign County Rail Trail in Urbana through Champaign and extend Mahomet. Mr. Yockey expressed his desire to work with the Champaign Park District in the future if an opportunity presents itself. The board thanked Mr. Yockey for the presentation and the information provided.

**ADJOURN**

Vice President Tim McMahon made a motion to adjourn the meeting at 6:47 p.m., Commissioner Kuhl seconded the motion. The motion passed unanimously.

Approved:

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Craig W. Hays, President

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Jarrod Scheunemann, Secretary