

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS
October 23, 2024**

SPECIAL BOARD MEETING

The Champaign Park District Board of Commissioners held a Special Meeting on Wednesday, October 23, 2024, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the meeting.

Present in-person: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Jane L. Solon, Commissioner Barbara J. Kuhl, and Michael R. Somers, Executive Director, Sarah Sandquist, Secretary, and Deputy Executive Director, Jarrod Scheunemann, and Attorney, Guy Hall. The treasurer, Donna Lawson, was absent and excused.

Staff present in-person: Courtney Kouzmanoff, Director of Finance, Bret Johnson, Assistant Director of Operations & Planning, Jimmy Gleason, Director of Facilities, Jeannie Robinson, Director of Recreation, Heather Miller, Director of Human Resources, Joe Kearfott, Assistant Director of Facilities & Technology, Marguerite Bailey, Administrative Project Manager, Christina Mott, CUSR Manager/Inclusion Coordinator, Cole Alvis, CUSR Athletics & Volunteer Coordinator, Crystal Lyons, CUSR Office Manager, Ellie McGrew, Arborist II, Bob Ginger, Park Maintenance Specialist, Sean Hurst, Rental Manager, Ryan Musgrove, Grounds Worker, Tom Albers, Horticulture Specialist II, Calvin True, Horticulture Worker II, Nikiaya Brandon, CUSR Adult & Events Coordinator, Michelle Barnhart, LRC Receptionist, and Tommy Buhr, Grounds Supervisor.

Staff present virtually: Ryan Hays, Aquatics & Tennis Manager, Chelsea Norton, Director of Marketing & Development, Miguel Gaona, Grounds Specialist – Arborist, Steven Bentz, Director of the Virginia Theatre, Will Shoell, Sports Field Specialist, and Bailey Walden, Horticulture Specialist I.

Community member present: Rachel Voss

A. CALL TO ORDER

President Hays called the meeting to order at 5:30 p.m.

B. PRESENTATIONS

a. MGT (Formally GovHR) Presentation

President Hays introduced the virtual presenter Rachel Skaggs with MGT. Ms. Skaggs provided an overview to the board regarding the scope of work completed to provide the Champaign Park District (Park District) with a compensation study. A general discussion ensued with regard to the next steps. Ms. Sandquist indicated that staff would like to seek action at the next board meeting on November 13, 2024. The board requested the anticipated budget impact using the fiftieth (50th) and sixtieth (60th) percentile market average, and for a diligent search of data pertaining to average labor costs in operating budgets from comparable entities or the Illinois Park and Recreation Association (IPRA).

C. COMMENTS FROM THE PUBLIC

None.

D. NEW BUSINESS

1. Approval of a Resolution Estimating Taxes to be Levied for FY2025/26

Ms. Kouzmanoff provided an overview to the board regarding the memorandum in the board packet with different options and the total estimated amount levied based on the percentage of anticipated property tax revenue for the fiscal year commencing May 1, 2025, and ending April 30, 2026. The board discussed the options. Commissioner Solon moved to approve the resolution estimating taxes to be levied at a rate of 104.4 % with an estimated total of \$ 17,539,887.00, Commissioner Somers seconded, and the motion passed unanimously.

2. Approval for an Agreement with Clark Dietz for Pre-engineering of Parkland Way

Ms. Sandquist reported to the board the purpose of the agreement with Clark Dietz is to provide the Park District with data to budget necessary Parkland Way improvements. Vice President McMahon moved to authorize the Executive Director to enter into an agreement with Clark Dietz for the Phase 1 Preliminary Engineering for Parkland Way for a total not to exceed \$48,330.00, Commissioner Solon seconded, and the motion passed unanimously.

DI. DISCUSSION ITEMS

1. FY26 Capital Budget and the 2025-2034 Capital Improvement Plan

Ms. Sandquist reported to the board that the staff is seeking direction for capital projects and expenditures for the fiscal year 2026. Staff provided the board with a spreadsheet for review with capital improvements with some carryover projects from fiscal year 2025. Some projects that of note are roof replacements and repairs, rolling equipment, which includes tractors and large mowers, and installation of electricity at Porter Park. The board thanked the staff for the information provided and requested a listing that included a narrative for each line, priority, and the total amount requested for the fiscal year 2026.

2. Dodds Park Impact Statistics

Mr. Gleason provided an overview to the board regarding the impact of the Rantoul Family Sports Complex in comparison with the Dodds Park usage. The Park District experienced a decline in use and contracts with an approximate fifteen thousand \$15,000 dollar loss. The Park District continues to serve approximately seven hundred (700) adult softball players. three hundred and twenty-five (325) adult and seven hundred (700) youth soccer players. Mr. Gleason confirmed that Dodds is designed for Softball and is not synthetic turf, which differs from Rantoul's facility. The board thanked staff for providing the data.

3. Intergovernmental Agreement with Parkland College

Removed from discussion for additional information to be submitted at a later date.

DII. EXECUTIVE SESSION

Vice President McMahon moved pursuant to the basis set forth below to convene into Executive Session. The motion was seconded by Commissioner Solon and unanimously approved. The board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2 (c)(5) regarding the purchase or lease of real property for the use of the public body, including meetings held for the

purpose of discussing whether a particular parcel should be acquired, and (c)(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

DIII. RETURN TO REGULAR MEETING

Following the Executive Session, the board reconvened in the Special Meeting.

DIV. COMMENTS FROM COMMISSIONERS

None.

DV. ADJOURN

Commissioner Solon moved to adjourn at 7:18 pm, Vice President Tim McMahon seconded, and the motion passed unanimously.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary