

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE BOARD OF PARK COMMISSIONERS STUDY SESSION  
July 28, 2025**

The Champaign Park District Board of Commissioners (Board) held a Study Session on Monday, July 28, 2025, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Michael R Somers, Commissioners Jane L. Solon, Barbara J. Kuhl, and Tyler R. Rouse, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director, Courtney Kouzmanoff, Director of Finance, Chelsea Norton, Director of Marketing and Development, Steven Bentz, Director of the Virginia Theatre, Jeannie Robinson, Director of Recreation, Jimmy Gleason, Director of Facilities & Technology, Dan Olson, Director of Operations and Planning, and Marguerite Bailey, Secretary/ Administrative Project Manager.

**Call to Order**

President Hays called the meeting to order at 5:30 p.m.

**Comments from the Public**

None.

**Discussion Items**

1. Updates to Capital Improvement Plan Policy

Ms. Kouzmanoff presented a summary of the additions to the policy based on best practices recommended by the Government Finance Officers Association (GFOA) for capital planning projects. Staff drafted a revised version of the policy that was last reviewed and approved in November 2022 to provide a more comprehensive framework for capital planning and investment. The board reviewed the document and provided feedback. The board conveyed that there was no urgency in approving an updated policy until later in the year when multiple capital assessments would be completed. Discussion and clarifications ensued regarding specific spending proposals. The board indicated that variations in a policy that funding allocation for capital projects should be aligned with the annual budget. The board thanked staff for providing the draft document for review.

2. Champaign Park District Vision

Ms. Sandquist presented a brief overview, including a review of the current mission statement, which was last updated and approved in 2022. The board and staff examined a document reflecting collective input and ideas from board members. Discussion ensued regarding ongoing facility studies, assessments, and an upcoming community survey, expected to inform the board's decisions. The board directed staff to research current trends and identify the Park District's most successful programs, based on participation levels and cost-effectiveness. It was noted that this study session is the first in a series of meetings aimed at evaluating and shaping the long-term vision of the Park District.

**Comments from Commissioners**

Commissioner Kuhl thanked staff for the food provided at the meeting. President Hays thanked the staff for providing information for the discussion items.

**Adjourn**

There being no further business to come before the Board, Commissioner Rouse made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. The motion passed 5-0, and the meeting was adjourned at 7:29 p.m.

Approved:

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Craig W. Hays, President

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Marguerite Bailey, Secretary