

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE STUDY SESSION
BOARD OF PARK COMMISSIONERS**

March 25, 2026

The Champaign Park District Board of Commissioners (Board) held a Study Session on Wednesday, March 25, 2026, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. Vice President Michael R. Somers presided over the meeting.

Present, In-Person: Vice President Michael R. Somers, Commissioners Jane L. Solon and Tyler R. Rouse, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director, Jimmy Gleason, Director of Facilities & Technology, Bret Johnson, Director of Operations & Planning, Jeannie Robinson, Director of Recreation, Courtney Kouzmanoff, Director of Finance, Chelsea Norton, Director of Marketing & Development, Kathryn Glynn, Director of Human Resources, Guy Hall, Attorney, and Marguerite Bailey, Administrative Project Manager/ Board Secretary.

Absent and Excused: President Craig W. Hays and Commissioner Barbara J. Kuhl were absent and excused from attending the study session.

Present virtually: Joshua Emenger, Probolsky Research representative, William Shoell, Sports Field Specialist, and Erin Dietmeier, Horticulture Supervisor.

A. CALL TO ORDER

Vice President Michael R. Somers called the meeting to order at 5:30 p.m.

B. COMMENTS FROM THE PUBLIC

None.

C. PRESENTATION

Probolsky Research - Community Survey Phase 1 Results Presentation

Mr. Emenger provided an overview of the statistical data compiled from the community survey. The survey parameters included four hundred (400) responses from residents of Champaign. He highlighted the top responses from the survey questions and summarized groupings of related questions. The feedback reflected the most used parks, facilities, and programs. Additional questions focused on cleanliness, accessibility, desired improvements, and potential new amenities. Phase II of the survey is currently underway through the end of March. This phase expands outreach to the broader community to gather additional feedback while preserving the data collected in Phase I. There were a number of questions raised and answered. The Board thanked Mr. Emenger for his presentation.

D. DISCUSSION ITEMS

1. FY202/27 Budget Overview by Department's

Each department reported to the Board a brief, high-level overview of key changes in the FY 2026/27 Proposed Budget. The online Budget was provided on screen to provide the Board with a visual summary of each department's presentation. Presentations included department successes, goals, and brief narratives on major changes. Ms. Sandquist began the department overviews with reporting on Administration (pg. 20-21), Mr. Scheuneman reported on Administrative Services (pg. 22), and CU Special Recreation (pg. 50 – 53), Ms. Glynn reported on the Human Resources Department (pg. 23), Ms. Kouzmanoff reported on the Finance

Department (pg. 24), Mr. Johnson reported on the Operations Department (pg. 25 – 28) and Building Services (pg. 29), Ms. Norton reported on the Marketing & Development Department (pg. 30), Mr. Gleason reported on Facilities & Technology (pg. 31 – 33), Aquatics & Tennis (pg. 34 - 35), Facilities & Technology (pg. 36-37), and Sports (pg. 38 - 39), Ms. Robinson reported on Recreation & Cultural Arts (pg. 40-42), Cultural Arts (pg. 43), Youth & Teen Programming (pg. 44 – 45), Sponsorship, Events, and Senior/Adults Programming (pg. 46), lastly Ms. Sandquist reported on the Virginia Theatre (pg. 47 - 49). Next steps include a public hearing, and the proposed budget will be brought forward for Board approval on April 8, 2026.

2. Policy Review:

The Board reviewed and provided feedback on the policies listed below. The policies will be submitted on April 8, 2026, for approval, with the exception of h) Conflict Prevention & Intervention Policy. The Board requested further legal review and further clarification of the requirements for that policy.

- a) 3-2 Vacation Leave and 3-3 Other Paid Leave Policy
- b) 3-5 Shared Sick Pool Policy (New)
- c) 3-7 Family Leave Act Policy
- d) 4-15 Wellness Program Policy
- e) 6-14 Telephone and Cellular Phone Usage Policy
- f) Boundary Violations Policy
- g) Private Arrangement Between Family and Employee Policy
- h) Conflict Prevention & Intervention Policy
- i) Electronic Communication with Minors and Vulnerable Adults Policy
- j) Overnight and Travel Abroad Events and Programs Policy & Waiver
- k) (NMR Policy) Reporting Abuse, Suspicion of Abuse, or Inappropriate Behaviors with Minors or Vulnerable Adults Policy – Nonmandatory Reporters Policy

E. EXECUTIVE SESSION

The Board considered convening into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2 (c)(5), to consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Solon moved to convene into executive session, upon such basis. Commissioner Rouse seconded the motion. Upon roll call, the vote was as follows: Vice President Somers – yes, Commissioner Rouse – yes, and Commissioner Solon. The motion passed 3-0.

After the executive session, the Board reconvened into the Study Session.

F. COMMENTS FROM THE COMMISSIONERS

None.

G. ADJOURN

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Rouse. The motion passed 3-0, and the meeting was adjourned at 8:05 p.m.

Approved:

Michael R. Somers, Vice President

Marguerite Bailey, Board Secretary