CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL MEETING
BOARD OF PARK COMMISSIONERS

April 22, 2026

The Champaign Park District Board of Commissioners (Board) held a Special Meeting on Wednesday, April 22, 2026, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Craig W. Hays presided over the meeting.

Present, In-Person: President Craig W. Hays, Vice President Michael R. Somers, Commissioners Barbara J. Kuhl, Jane L. Solon and Tyler R. Rouse, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director, Courtney Kouzmanoff, Director of Finance, Jimmy Gleason, Director of Facilities & Technology, Joe Kearfott, Assistant, Director of Facilities & Technology, Bret Johnson, Director of Operations & Planning, Jeannie Robinson, Director of Recreation, Courtney Kouzmanoff, Director of Finance, Kathryn Glynn, Director of Human Resources, Guy Hall, Attorney, and Marguerite Bailey, Administrative Project Manager/ Board Secretary.

Present virtually: Christina Mott, CUSR Manager, and Nikiaya Brandon, Assistant CUSR Manager

Present in the Audience: Scott Burge, Farnsworth Group, and Alex Nagy, City of Champaign

A. CALL TO ORDER
President Craig W. Hays called the meeting to order at 5:30 p.m.

B. COMMENTS FROM THE PUBLIC
None.

C. OLD BUSINESS
1. Approval of Updates to FY 2026/27 Full-Time Staff Wages and Classifications

Ms. Sandquist provided an overview of the combined staff requests, approval of a 3.0% merit increase, with an additional 0.33% available for exceptional performance-based recognition, for eligible full-time staff, and approval of a 2.0% adjustment to the full-time classification tables. The Board held a discussion. Commissioner Kuhl moved to approve the 3.0% merit increase pool only. Commissioner Solon seconded the motion. There were 4 ayes and 1 opposed. The motion passed 4-1.

D. NEW BUSINESS
1. Approval of a Resolution for an Intergovernmental Agreement with Unit # 4 School District

Mr Hall reported to the Board that the Board of Education of Champaign Community Unit School District #4 (Unit #4), through an Intergovernmental agreement, approved and signed the intergovernmental agreement. It is customary to approve a resolution due to the agreement already being partially executed. Commissioner Solon moved to approve a Resolution to acquire land adjacent to Centennial Park from Unit # 4. Vice President Somers seconded the motion. The motion passed 5-0.

2. Approval of an Intergovernmental Agreement with Unit 4 School District
Commissioner Kuhl moved to approve an Intergovernmental agreement with the Board of Education of the Champaign Community Unit School District #4 to acquire land adjacent to Centennial Park for the Open Lands Acquisition and Development Grant Project. Commissioner Solon seconded the motion. The motion passed 5-0.

3. Approval of Bid for CUSR Center All Activities Hub and Pull-In Drive Project
Mr. Johnson reported to the Board the results of the bid opening and answered questions the Board had pertaining to the timeline of the project. The project is more than the original budgeted amount. Commissioner Kuhl moved to approve the low, responsible bid and authorize the Executive Director to enter into a contract with Petry-Kuhne Company, in the amount of $1,067,216.00, for the Champaign Urbana Special Recreation All Activities Hub and Pull-In Drive Project, utilizing $150,000.00 from the ADA Playground Fund, and the remaining amount from the Contingency Project Fund. Commissioner Solon seconded the motion. The motion passed 5-0.

4. Approval of the Agreement for Garden Hills Park Easement with the City of Champaign
Mr. Johnson provided the Board with an overview of the project and confirmed drainage issues would be addressed. Commissioner Kuhl moved to approve a permanent storm sewer easement agreement with the City of Champaign for Garden Hills Park, including waiver of the Ordinance No. 459 limitation of 99 years. Vice President Somers seconded the motion. The motion passed 5-0.

5. Approval of Bid for Parkland Way Repairs
Mr. Johnson reported to the Board the bid results. He indicated that he checked references for the construction company and received positive information. Commissioner Solon moved to accept the low, responsible bid and authorize the Executive Director to enter into a contract with SNC Construction, in the amount of $159,310.58, for the Parkland Way roadway in Dodds Park. Commissioner Rouse seconded the motion. The motion passed 5-0.

6. Approval of an Agreement for Dental, Vision, and Voluntary and Group Life Insurance
Ms. Glynn reported to the Board the rates received and the purpose of changing Vision Insurance Carriers. Commissioner Solon moved to approve the renewal of Dental, Group Life, and Voluntary Life Insurance with Kansas City Life under current terms with a rate pass, and the transition of Vision Insurance to Principal to enhance the frame allowance to $200.00 while maintaining competitive employee-paid rates with a secured two (2) year rate guarantee. Vice President Somers seconded the motion. The motion passed 5-0.

E. DISCUSSION

1. Material Handling Relocation
Mr. Johnson reported to the Board that the City of Champaign is requiring the Park District to vacate the current materials handling location. He referred to the board meeting packet and an image of Centennial Park to provide a potential relocation solution from Farnsworth Group. A discussion ensued. Staff will bring forward a proposal agreement for approval at the May 13, 2026, meeting.

F. EXECUTIVE SESSION

The Board considered convening into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1), for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body. Commissioner Solon moved to convene into executive session, upon such basis. Commissioner Rouse seconded the motion. Upon roll call, the vote was as follows: Commissioner Solon – yes, Commissioner Rouse – yes, Vice President Somers – yes, President Hays – yes, and Commissioner Kuhl - yes. The motion passed 5-0.

G. RETURN TO SPECIAL MEETING

H. EXECUTIVE SESSION ACTION ITEM
1. Approval of Wage Increase for the Executive Director for FY27.
No action taken.

I. COMMENTS FROM COMMISSIONERS
None.

J. ADJOURN
There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Kuhl. The motion passed 5-0, and the meeting was adjourned at 6:43 p.m.

Approved:

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Craig W. Hays, President Marguerite Bailey, Board Secretary