CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS

June 10, 2026

The Champaign Park District Board of Commissioners (Board) held a Regular Board Meeting on Wednesday, June 10, 2026, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, this being the principal office of the Champaign Park District (Park District). The Regular Meeting occurred pursuant to published notice duly given. President Michael R Somers presided over the hearing and meeting.

Present in person: President Michael R. Somers, Vice President Jane L. Solon, Commissioners Craig W. Hays, Barbara J. Kuhl, and Tyler R. Rouse, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director, Attorney Guy C. Hall, Bret Johnson, Director of Planning and Operations, Jeannie Robinson, Director of Recreation, Kathryn Glynn, Director of Human Resources, Jimmy Gleason, Director of Facilities & Technology, Tachel Brown, Marketing Manager, and Marguerite Bailey, Secretary/ Administrative Project Manager.

Present in the Audience: Terry Townsend, Murial Jones, Karen Roberson, and Daniel Johnson.

Present virtually: Donna Lawson, Treasurer; Bailey Cavenaugh, Horticulture Worker; and Michael Miller.

REGULAR MEETING

A. CALL TO ORDER
President Somers called the Regular Meeting to order at 5:30 p.m.

B. COMMENTS FROM THE PUBLIC
Mr. Townsend and Mrs. Roberson expressed concerns regarding the Douglass Community Center. The Board thanked them for their comments.

C. COMMUNICATIONS
One communication was shared with the Board.

D. OLD BUSINESS
1. Appointment of Secretary

Commissioner Hays moved to appoint Marguerite Bailey as Board Secretary. Vice President Solon seconded the motion. The motion passed 5-.0. Mr. Hall administered the Oath to Ms. Bailey.

2. Approval of Material Handling Agreement

Mr. Johnson reported to the Board that further efforts were made to find options for a material handling site. The parcel located on the northwest corner of John Street and Kenwood is smaller and is listed for $400,000.00. Other real estate was explored and not found to be viable, or at a high cost. Commissioner Hays moved to approve the Professional Services Agreement with Farnsworth Group, Inc. for the relocation of Material Handling to the Operations facility, in the amount of $54,900, and authorize the Executive Director to enter into the agreement. Commissioner Rouse seconded the motion. The motion passed 5-0.

E. TREASURERS REPORT

Ms. Lawson presented the treasurer's report. She stated the Park District's finances had been reviewed and found to be in appropriate order. Noted was the first installment of property taxes being received but not reflected in the May report. Commissioner Hays asked for the amount received. Ms. Lawson indicated approximately $5.0 million. Vice President Solon moved to accept the treasurer's report. The motion was seconded by Commissioner Hays. The motion passed 5-0.

F. EXECUTIVE DIRECTOR'S REPORT

Ms. Sandquist reported to the Board on recent and upcoming Park District events. She thanked Commissioner Rouse for attending the Millage Park ribbon-cutting ceremony, which was also attended by Mr. Millage, the brother of the individual for whom the park is named. She highlighted several upcoming events, including the Juneteenth Celebration on June 13 at Douglass Park in collaboration with the Douglass Branch Library, a concert on June 19, and Arts in Motion at the Virginia Theatre, for which approximately 3,000 tickets have been sold. She also noted that various events are scheduled throughout the parks this summer. The Board was invited to attend a farewell party for Mr. Steven Bentz on June 26, 2026, and Ms. Sandquist reported that numerous projects are currently underway or scheduled to begin this summer at various Park District locations.

G. COMMITTEE AND LIAISON REPORTS

Mr. Scheunemann reported that the Parks Foundation had a board meeting on Monday, June 8, and was excited to have (3) new board members. Mr. Tyler Underwood has agreed to be the keynote speaker this year for the Ties and Tennies Gala. The foundation board has secured $48,000.00 in sponsorships, which exceeds last year's! There will also be Parks Foundation board member vacancies at the end of the year. Nominations for a board member are appreciated. The foundation is still accepting silent auction baskets and monetary donations to purchase basket items. Ticket sales for the Ties and Tennies Gala will begin by the end of the month.

H. REPORT OF OFFICERS

1. Attorney's Report

   Mr. Hall reported to the Board that he continues to conduct routine business, policy matters, and contracts.

2. President's Report

   President Somers indicated he would have Executive Director feedback and goals prepared in the next week.

I. CONSENT AGENDA

President Somers stated that all items on the Consent Agenda noted below are considered routine and shall be acted upon by one motion, and if discussion is desired, that item shall be removed and discussed separately. Commissioner Hays moved to approve all items on the Consent Agenda. Commissioner Rouse seconded the motion. The motion passed 5-0.

1. Approval of Minutes of the Annual and Regular Board Meetings, May 13, 2026
2. Approval of Minutes of the Executive Session, May 13, 2026
3. Approval of Employee Code of Conduct Policy
4. Approval of Volunteer Code of Conduct Policy
5. Approval of an Amended Fee Schedule
6. Approval of Tuition Reimbursement Policy IV.1 in the Board Manual

7. Acceptance of GASB 75 Interim Actuarial Valuation Report for Fiscal Year Ending April 30, 2026.

J. NEW BUSINESS

1. Approval of Disbursements
Commissioner Hays made a motion to approve the list of disbursements for the period beginning May 14, 2026, and ending June 10, 2026. Vice President Solon seconded the motion. Upon roll call, the vote was as follows: Commissioner Hays–yes, Commissioner Rouse – yes, Vice President Solon-yes, President Somers – yes, and Commissioner Kuhl-yes. The motion passed 5-0.

2. Approval of the Flower Island Fee Schedule
Mr. Johnson reported to the Board that staff recommends increasing the Flower Island fee from $18.00 to $19.50 per square foot. The bid process changed from previous years with smaller quantities to allow smaller businesses to be able to bid. Ms. Dietmeier, Horticulture Supervisor, provided feedback regarding the Flower Island program and renewed sponsorship. The Board discussed staff expenses, other variable expenses for maintenance, and the benefits of the program. Commissioner Kuhl moved to approve and increase the fee amount to $19.80 per square foot, effective August 2026 when open enrollment begins for the summer 2027 Flower Island program (FY2027-28). Commissioner Hays seconded the motion. The motion passed 5-0.

3. Approval of Dodds Softball Fields Safety Netting Bid
Vice President Solon moved to award the contract to the lowest responsible bidder for the total bid scope and authorize the Executive Director to enter into an agreement with Midwest Netting Solutions, in the amount of $294,805.33.Commissioner Rouse seconded the motion. The motion passed 5-0.

4. Approval of Bid for Hessel Park Concrete Curbed Flowerbeds
Mr. Johnson reported that the existing flowerbeds are located close to the sidewalk, creating challenges for snow removal and allowing salt to enter the soil. The proposed project will maintain the raised beds while addressing these concerns. He noted that the bid came in under budget due to the reuse of soil from the John Street pickleball project. Commissioner Kuhl moved to award the contract to the lowest eligible responsible bidder and authorize the Executive Director to enter into an agreement with Duce Construction in the amount of $21,700.00. Commissioner Hays seconded the motion. The motion passed 5-0.

5. Approval of a Replacement Virginia Theatre Projector Bid
Ms. Sandquist reported that the current projector has exceeded its expected lifespan. Vice President Solon inquired about whether the existing unit should be retained for parts; however, staff explained that the new projector is a different model and the old unit would provide no benefit if stored. Staff addressed Alternate 2 in the bid, which was determined not to be cost-effective. Vice President Solon moved to accept Alternate 1, reject Alternate 2, award the contract to the lowest eligible responsible bidder, and authorize the Executive Director to enter into an agreement with Strong Technical Services in the amount of $113,254.32. The motion passed 5-0.

K. DISCUSSION

1. Review- Online Upload of Recorded Board Meetings Policy I.33

The Board discussed whether recorded videos of board meetings were required by law. Other discussions included the benefits and risks of having video recordings available to the public for longer than 30 days. Mr. Gleason confirmed that storage of data is cloud-based and not a stationary server. Mr. Hall suggested contacting IAPD for guidance.

2. Terms and Conditions for Champaign Park District Websites
Ms. Brown reported to the Board that the Continuous Improvement Committee researched the need for website terms and conditions. Noted was that larger Park Districts tended to have this type of notice in place, while smaller ones did not. Vice President Solon confirmed that the notice and acknowledgement would be one-time for users based on device IP address. Ms. Brown suggested that the Board correspond with Ms. Sandquist regarding the proposed Terms and Conditions language.

L. EXECUTIVE SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, and (L)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting Commissioner Hays moved to convene into executive session, upon such basis. Vice President Solon seconded the motion. Upon roll call, the vote was as follows: Vice President Solon - yes, President Somers – yes, Commissioner Kuhl – yes, Commissioner Hays – yes, and Commissioner Rouse – yes. The motion passed 5-0.

L. RETURN TO REGULAR MEETING

The Board reconvened the regular meeting at 7:29 pm following the executive session.

M. COMMENTS FROM COMMISSIONERS

Commissioner Hays conveyed to the Board that, going forward, presentations should be clearly identified for the public as informational only and not requiring Board action.

N. ADJOURN

Commissioner Kuhl moved to adjourn at 7:32 pm. Commissioner Hays seconded the motion. The motion passed 5-0.

Approved:

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Michael R. Somers, President Marguerite Bailey, Board Secretary