



CHAMPAIGN

PARK DISTRICT

2027

Prospective

Candidate Packet

Disclaimer: This information is provided as a public service. The Champaign Park District and its Secretary make no representations regarding the accuracy or validity of these or any other forms. Information contained in this packet is not binding and should not be construed as legal advice or sufficient argument in response to an objection to any candidate's nominating papers. The Park District recommends that all prospective candidates consult with legal counsel and the Champaign County Clerk's office when preparing their nomination papers.



August 25, 2026

Dear Prospective Park Board Candidate:

Thank you for expressing interest in serving as a Park Board Commissioner for the Champaign Park District. At the Consolidated General Election on April 6, 2027, two (2) Commissioners will be elected to a six year-term.

The Champaign Park District is a vibrant and essential community organization that has served the residents of this community since 1911. Throughout the years, the Park District has established itself as a leader at the local and state level by providing quality parks and recreation and cultural arts services.

In order to represent our residents on park and recreation issues, a park commissioner should understand the mission, vision, goals, organization, budget, and role of the Park District. Commissioners have the responsibility to set goals and policies that will meet both the current and future needs of our residents.

To learn more, please take a look at our website at champaignparks.org and visit us on Facebook and Instagram. If you have any questions about the Park District or if you would like to set up a meeting, please feel free to contact me at sarah.sandquist@champaignparks.org or 217-819-3821.

Thank you again for your interest in serving the Champaign Park District.

Sincerely,

Sarah Sandquist
Executive Director

Champaign Park District

706 Kenwood Road
Champaign, Illinois 61821-4112
217.398.2550 Phone
217.355.8421 Fax
www.champaignparks.org

Park Commissioners

Craig W. Hays
Barbara J. Kuhl
Tyler R. Rouse
Jane L. Solon
Michael R. Somers

Officers

Marguerite Bailey, *Secretary*
Guy C. Hall, *Attorney*
Donna K. Lawson, *Treasurer*
Sarah Sandquist, *Executive Director*

**2027 CONSOLIDATED ELECTION
CANDIDATE FOR PARK COMMISSIONER**

Board Candidate Packet

I hereby acknowledge that I have received a Board Candidate Packet for the 2027 Consolidated Election.

Printed Name

Signature

Address

Phone Number

Email Address

Witness - Printed Name

Witness - Signature



The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Prospective Candidate's Information Packet

Champaign Park District
706 Kenwood Road
Champaign, IL 61821
217-398-2550

CHAMPAIGN PARK DISTRICT

PROSPECTIVE CANDIDATE 2027 INFORMATIONAL PACKET

INFORMATION

Executive Director Letter
Board Candidate Packet Pick-Up 2027
Prospective Candidate's Information Packet
2026-2027 Candidate Information
Notice of Obligation
2027 Abbreviated Election Calendar
Petition Form
Statement of Candidacy
Loyalty Oath (optional)
Code of Fair Campaign Practices (optional)
Statement of Economic Interest Form
County Clerk Candidate Information Sheet
12a Certificate of Deletions
12b Certificate of Attached Deletions (additional form for Independents)
Receipt for Filing – For Completed Packets
State of Illinois Candidate's Guide 2027
Municipal Directory
Organizational Chart
Budget Timeline
FY 2026/ 27 Budget Book
Champaign Park District Map
IAPD Serving on a Park District Board

**CHAMPAIGN PARK DISTRICT
APPLICATION
PROSPECTIVE CANDIDATE
FOR PARK BOARD VACANCY**

Please return this application by November 16, 2027, to the Executive Director, Champaign Park District, 706 Kenwood Road, Champaign, Illinois 61821.

Name _____

(First)

(Initial)

(Last)

Address _____ City _____ Zip _____

Day Phone (____) _____ Evening Phone (____) _____

E-mail address _____

Employer _____ Occupation/Position _____

Please answer the following questions to help us evaluate your interest in serving as a Champaign Park District Commissioner:

1. Why do you want to serve on the Park Board?

2. What organizations (local, civic, business or trade) have you served on in the past or currently?

3. What issues do you want the Park Board to address during your term?

Name _____

4. What skills will you bring to your service on the Park Board?

5. Please feel share any additional comments or remarks.

Signature

Date

**Please submit this application by November 16, 2026, to the Executive Director, Champaign Park District,
706 Kenwood Road, Champaign, Illinois 61821, or Sarah.sandquist@champaignparks.org.**

INFORMATION FOR CANDIDATES

PARK COMMISSIONER

At the Consolidated Election of **Tuesday, April 6, 2027**, two (2) Commissioners for the office of Park Commissioner of Champaign Park District will each be elected for a **six (6) year term**.

Candidates for said office are advised as follows:

1. **Petitions** (*Nonpartisan SBE Form P-4*) for nonpartisan candidates for Tuesday, **April 6, 2027**, Consolidated Election may be circulated starting **August 25, 2026**, for the filing period **November 16, 2026 through November 23, 2026**.
2. Statement of Candidacy, Petitions, Loyalty Oath (optional), other pertinent information, and a prospective candidate's information packet will be available at the office of **the Park District, Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois**. Office hours are **Monday – Friday from 8:30 a.m. to 4:30 p.m.**
3. **Petitions** must be signed by at least **148** registered, qualified voters residing within the Park District. (It is recommended that more than **148** signatures be obtained in the event one or more signers are not properly qualified.)
4. The first day for filing Petitions is **November 16, 2026**. Petitions should be filed with the Local Election Official (Park District Secretary) at the office of the **Park District, 706 Kenwood Road, Champaign**. Make certain that all pages of the Petitions have been properly filled in, signed by no less than the required number of voters, certified and notarized. Please number the pages consecutively and staple them together. The candidates' positions on the ballot will be determined by the date and time of filing. In the event of simultaneous filings, a drawing will be conducted to determine position order on the ballot.
5. **Candidate Forms that must be filed are as follows:**
 - a. **Petitions**
 - b. **Statement of Candidacy**, signed and sworn to by the candidate.
 - c. **Loyalty Oath (optional)**
 - d. **Code of Fair Campaign Practices (optional)**
 - e. **A Filing Receipt of a Current Statement of Economic Interests**. Candidates should file a paper copy (even if they have previously filed online) in the County Clerk's office prior to filing Petitions with the Local Election Official (Park District Secretary). The receipt from the paper State of Economic Interests filing received from the County Clerk should be filed with the petition packet.
6. Please fill out the **Candidate Information Sheet from the Champaign County Clerk's Office** and return it to the Champaign County Clerk's Office located in the Bennett Administrative Center 102 East Main St., Urbana, Illinois 61801 at your earliest convenience. If you have questions, contact the County Clerk at 217-384-3720.
7. The last day for filing Petitions is **November 23, 2026, by 5:00 p.m.** Petitions are to be filed with the Local Election Official (Park District Secretary) at the office of the **Park District, 706 Kenwood Road, Champaign, 217-398-2550**. ***All filing offices shall remain open until 5:00 PM on the last day of the filing period. (10 ILCS 5/1-4(a))
8. The election of the Park Commissioner will be held on **Tuesday, April 6, 2027**.

All of the above-referenced forms can be found in the State of Illinois Candidate's Guide 2027 and may be accessed online at: <https://www.elections.il.gov/RunningForOffice.aspx?MID=rOINCTNZd9A%3d>

Marguerite C. Bailey, Local Election Official
Champaign Park District

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D-5 NOTICE OF OBLIGATION

TO: All Candidates for Nomination, Election or Retention to Public Office and for Questions of Public Policy

This letter is to officially notify you of your filing obligation under Article 9 of the Election Code (An Act to Regulate Campaign Financing).

ALL CAMPAIGN DISCLOSURE DOCUMENTS, INCLUDING THE D-1 STATEMENT OF ORGANIZATION, MUST BE FILED WITH THE STATE BOARD OF ELECTIONS ONLY.

The Act requires a political committee to file a form D-1, Statement of Organization, within 10 business days of the creation of such committee, except any political committee created within the 30 days before an election must file a Statement of Organization within 2 business days. Required forms and A Guide to Campaign Disclosure are available from the Board offices and online. Failure to file or late filing of a Statement of Organization will result in a civil penalty being imposed by the Board.

Committees who must file fall within five categories: Candidate Political Committee, Political Party Committee, Political Action Committee, Ballot Initiative Committee, or Independent Expenditure Committee.

10 ILCS 5/9-1.8 Political Committees

Candidate Political Committee: means the candidate himself or herself or any natural person, trust, partnership, corporation, or other organization or group of persons designated by the candidate that accepts contributions or makes expenditures during any 12 month period in an aggregate amount exceeding \$5000 on behalf of the candidate.

Political Party Committee: means the State central committee of a political party, a county central committee of a political party, a legislative caucus committee, or a committee formed by a ward or township committeeman of a political party. A legislative caucus committee means a committee established for the purpose of electing candidates to the General Assembly by the person elected President of the Senate, Minority Leader of the Senate, Speaker of the House of Representatives, Minority Leader of the House of Representatives, or a committee established by 5 or more members of the same caucus of the Senate or 10 or more members of the same caucus of the House of Representatives.

Political Action Committee: means any natural person, trust, partnership, committee, association corporation, or other organization or group of persons, other than a candidate, political party, candidate political committee, or political party committee, that accepts contributions or makes expenditures during any 12 month period in an aggregate of amount exceeding \$5000 on behalf of or in opposition to a candidate or candidates for political office. Political Action Committee includes any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons, other than a candidate, political party, candidate political committee, or political party committee, that makes electioneering communications during any 12 month period in an aggregate amount exceeding \$5000 related to any candidate or candidates for public office.

Ballot Initiative Committee: means any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons that accepts contributions or makes expenditures during any 12 month period in an aggregate amount exceeding \$5000 in support of or in opposition to any question of public policy to be submitted to the electors. Ballot initiative committee includes any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons that makes electioneering communications during any 12 month period in an aggregate amount exceeding \$5000 related to any question of public policy to be submitted to the voters. The \$5000 threshold applies to any contributions or expenditures received or made with the purpose of securing a place on the ballot for, advocating the defeat or passage of, or engaging in electioneering communication regarding the question of public policy, regardless of the method of initiation of the question of public policy and regardless of whether petitions have been circulated or filed with the appropriate office or whether the question has been adopted and certified by the governing body.

Independent Expenditure Committee: means any trust, partnership, committee, association, corporation, or other organization or group of persons formed for the exclusive purpose of making independent expenditures during any 12-month period in an aggregate amount exceeding \$5000 in support of or in opposition to (i) the nomination for election, election, retention, or defeat of any public official or candidate or (ii) any question of public policy to be submitted to the electors. "Independent expenditure committee" also includes any trust, partnership, committee, association, corporation, or other organization or group of persons that makes electioneering communications that are not made in connection, consultation, or concert with or at the request or suggestion of a public official or candidate, a public official's or candidate's designated political committee or campaign, or an agent or agents of the public official, candidate, or political committee or campaign during any 12-month period in an aggregate amount exceeding \$5000 related to (i) the nomination for election, election, retention, or defeat of any public official or candidate or (ii) any question of public policy to be submitted to the voters.



Abbreviated Calendar of Dates for the **2027 Consolidated Primary Election** **2027 Consolidated Election**

2027 Consolidated Primary Election

The following dates are for candidates running in the 2027 Consolidated Primary Election to be held on February 23, 2027, and apply to the offices below:

- 1) Established political parties in municipalities over 5,000 population;
- 2) Municipalities of 5,000 or less population which by ordinance nominate candidates by primary;
- 3) Municipalities which by referendum conduct a partisan or nonpartisan primary;
- 4) Managerial municipalities which conduct nonpartisan primaries; and
- 5) Candidates for the City of Chicago offices

Candidates who are unsure if the office they are running for holds a primary election, a caucus, or if they file directly for the Consolidated Election are encouraged to contact the local election official for the unit of government in question.

The dates included in this abbreviated calendar are not comprehensive of all dates surrounding the election, and do not include all relevant details. For additional detail and statutory references for any of the dates in this calendar, please consult the 2027 Election and Campaign Finance Calendar.

The dates in this calendar are calculated in accordance with the provisions of Public Act 103-0586 (effective May 3, 2024) and Public Act 103-0600 (effective July 1, 2024) which shift the candidate filing periods and related dates for most offices up by 28 days.

July 28, 2026

Petition Circulation Begins for the Consolidated Primary Election

First day to circulate petitions for candidates seeking nomination in the 2027 Consolidated Primary Election.

October 19, 2026

First Day to File Nomination Papers for the Consolidated Primary Election

First day to file nomination papers with the local election official or board of election commissioners for the 2027 Consolidated Primary Election.

October 26, 2026

Last Day to File Nomination Papers for the Consolidated Primary Election

Last day to file nomination papers with the local election official or board of election commissioners for the 2027 Consolidated Primary Election.

November 2, 2026

Last Day to File Objections to Nomination Papers for the Consolidated Primary Election

Last day to file objections to the nomination papers of candidates who filed during the October 19-26, 2026, filing period.

November 16, 2026

Notice of Municipality Conducting Primary

Last day for a municipal clerk to certify to the election authority the municipal ordinance providing for the nomination of municipal officers by party primary in municipalities under 5,000 population.

DATES FOR THE CONSOLIDATED PRIMARY ELECTION ARE CONTINUED ON THE NEXT PAGE

November 23, 2026

Last Day to File Petitions for Public Questions for the Consolidated Primary Election

Last day to file petitions with the local election official for the submission of questions of public policy. Exceptions to this date apply for various binding questions or backdoor referenda. Please refer to the authorizing statute for the question to confirm the deadline.

November 25, 2026

First Day to Submit Vote by Mail Applications for the Consolidated Primary Election

First day to apply for a vote by mail ballot for the 2027 Consolidated Primary Election. Please note that election authorities will not begin mailing ballots until Thursday, January 14, 2027.

December 2, 2026

Last Day to File Objections to Petitions for Public Questions for the Consolidated Primary Election

Last day to file objections to petitions for the submission of questions of public policy with the local election official. Please note that this date accounts for observing November 26 and 27 as holidays; if the office of the local election official is open for a minimum of 7 hours on November 27, the deadline to file objections in that office will be December 1, 2026.

December 7, 2026

Municipal Caucus

Date on which the Municipal Caucus shall be held (in municipalities under 5,000 population) which have established political parties.

Last Day for Resolutions for Public Questions for the Consolidated Primary Election

Last day for local governing boards to adopt a resolution or ordinance to allow a binding or advisory question to be placed on the ballot at the 2027 Consolidated Primary Election.

December 17, 2026

Ballot Certification Deadline for the Consolidated Primary Election

Last day for the local election official to certify candidates and public questions to the election authority to be included on the 2027 Consolidated Primary Election ballot.

Write-In Candidate Filing Deadline to Force a Primary

Last day an individual may file a notarized Declaration of Intent to be a write-in candidate with the proper local election official where the office would otherwise be uncontested (and no primary would otherwise be held), and such filing would force a primary election for the office. Write-in candidates must also file a Declaration of Intent with the proper election authority or authorities by December 24, 2026.

December 24, 2026

Write-In Candidate Filing Deadline for the Consolidated Primary Election

Last day an individual may file a notarized Declaration of Intent to be a write-in candidate with the proper election authority or authorities.

January 8, 2027

Vote by Mail Ballots – UOCAVA

Last business day for the election authority to mail ballots to persons in the United States Service, their spouse, and/or their dependents of voting age, citizens temporarily residing outside the territorial limits of the United States, and nonresident civilians for the Consolidated Primary Election.

January 14, 2027

Early Voting Begins for the Consolidated Primary Election

First day for early voting at the office of the election authority and at any additional locations that may have been designated by the election authority.

Voting by Mail Begins for the Consolidated Primary Election

First day for the election authority to mail an official ballot to a voter who has applied for a vote by mail ballot.

January 26, 2027

Close of Voter Registration

Last day for regular registration or transfers of registration within the office of the election authority.

January 27, 2027

Grace Period Registration and Voting Begins for the Consolidated Primary Election

First day of grace period registration and voting at the office of the election authority or at a location designated for this purpose by the election authority.

February 7, 2026

Close of Online Voter Registration for the Consolidated Primary Election

Last day for voters to register to vote through the [State Board of Elections' website](#).

February 18, 2027

Last Day to Mail Vote by Mail Ballots for the Consolidated Primary Election

Last day for the election authority to receive, by mail, an application for a vote by mail ballot and mail that ballot to the voter. (Note: 1. An earlier deadline is applicable to UOCAVA voters; 2. In-person applications are still accepted until February 22, 2027.)

February 22, 2027

Last Day for Early Voting for the Consolidated Primary Election

Last day for early voting for the 2027 Consolidated Primary Election.

Last Day to Apply In Person for a Vote by Mail Ballot

Last day to apply in person at the office of the election authority for a vote by mail ballot for the Consolidated Primary Election.

February 23, 2027

Consolidated Primary Election

Date of the 2027 Consolidated Primary Election for units of government that hold this election.

2027 Consolidated Election

The following dates are for the 2027 Consolidated Election to be held on April 6, 2027. The candidate circulation and filing dates apply to the offices which do not require a primary.

Candidates who are unsure if the office they are running for holds a primary election, a caucus, or if they file directly for the Consolidated Election are encouraged to contact the local election official for the unit of government in question.

The dates included in this abbreviated calendar are not comprehensive of all dates surrounding the election, and do not include all relevant details. For additional detail and statutory references for any of the dates in this calendar, please consult the 2027 Election and Campaign Finance Calendar.

The dates in this calendar are calculated in accordance with the provisions of Public Act 103-0586 (effective May 3, 2024) and Public Act 103-0600 (effective July 1, 2024) which shift the candidate filing periods and related dates for most offices up by 28 days.

August 25, 2026

Petition Circulation Begins for the Consolidated Election

First day to circulate petitions for candidates seeking election in the 2027 Consolidated Election.

November 16, 2026

First Day to File Nomination Papers for the Consolidated Election

First day to file nomination papers with the local election official, election authority, or the State Board of Elections for the 2027 Consolidated Election.

November 23, 2026

Last Day to File Nomination Papers for the Consolidated Election

Last day to file nomination papers with the local election official, election authority, or the State Board of Elections for the 2027 Consolidated Election.

December 2, 2026

Last Day to File Objections to Nomination Papers for the Consolidated Election

Last day to file objections to the nomination papers of candidates who filed during the November 16-18, 2026, filing period.

December 14, 2026

First Day to File Caucus Certificate of Nomination

First day established political party caucus certificates of nomination may be filed in the office of the local election official along with Statement of Candidacy and Loyalty Oath (optional) for each candidate. The receipt for filing a Statement of Economic Interest for each candidate may be filed any time during the filing period.

December 21, 2026

Last Day to File Caucus Certificate of Nomination

Last day established political party caucus certificates of nomination may be filed in the office of the local election official along with Statement of Candidacy and Loyalty Oath (optional) for each candidate. The receipt for filing a Statement of Economic Interest for each candidate may be filed any time during the filing period.

January 4, 2027

Last Day to File Petitions for Public Questions for the Consolidated Election

Last day to file petitions with the local election official for the submission of questions of public policy. Exceptions to this date apply for various binding questions or backdoor referenda, please refer to the authorizing statute for the question to confirm the deadline.

January 6, 2027

First Day to Submit Vote by Mail Applications for the Consolidated Election

First day to apply for a vote by mail ballot for the 2027 Consolidated Election. Please note that election authorities will not begin mailing ballots until Thursday, February 25, 2027.

DATES FOR THE CONSOLIDATED ELECTION ARE CONTINUED ON THE NEXT PAGE

January 11, 2027

Last Day to File Objections to Petitions for Public Questions for the Consolidated Election

Last day to file objections to petitions for the submission of questions of public policy with the local election official.

January 19, 2027

Last Day for Resolutions for Public Questions for the Consolidated Election

Last day for local governing boards to adopt a resolution or ordinance to allow a binding or advisory question to be placed on the ballot at the 2027 Consolidated Election.

January 28, 2027

Ballot Certification Deadline for the Consolidated Election

Last day for the local election official to certify candidates and public questions to the election authority to be included on the 2027 Consolidated Election ballot.

February 4, 2027

Write-In Candidate Filing Deadline for the Consolidated Election

Last day an individual may file a notarized Declaration of Intent to be a write-in candidate with the proper election authority or authorities.

February 19, 2027

Vote by Mail Ballots – UOCAVA

Last business day for the election authority to mail ballots to persons in the United States Service, their spouse, and/or their dependents of voting age, citizens temporarily residing outside the territorial limits of the United States, and nonresident civilians for the Consolidated Election.

February 25, 2027

Early Voting Begins for the Consolidated Election

First day for early voting at the office of the election authority and at any additional locations that may have been designated by the election authority (if a primary was held and more time is required to prepare and print ballots for the Consolidated Election, this is delayed until March 12, 2027).

Voting by Mail Begins for the Consolidated Election

First day for the election authority to mail an official ballot to a voter who has applied for a vote by mail ballot (if a primary was held, this is delayed until March 12, 2027).

March 9, 2027

Close of Voter Registration

Last day for regular registration or transfers of registration within the office of the election authority.

March 10, 2027

Grace Period Registration and Voting Begins for the Consolidated Election

First day of grace period registration and voting at the office of the election authority or at a location designated for this purpose by the election authority.

March 12, 2027

First Day of Early Voting and Voting by Mail if Primary was Held

First day to vote early or by mail if a primary was held in the election jurisdiction and if so much time is required to prepare and print ballots for the Consolidated Election.

March 21, 2027

Close of Online Voter Registration for the Consolidated Election

Last day for voters to register to vote through the [State Board of Elections' website](#).

April 1, 2027

Last Day to Mail Vote by Mail Ballots for the Consolidated Election

Last day for the election authority to receive, by mail, an application for a vote by mail ballot and mail that ballot to the voter. (Note: 1. An earlier deadline is applicable to UOCAVA voters; 2. In-person applications are still accepted until April 5, 2027.)

DATES FOR THE CONSOLIDATED ELECTION ARE CONTINUED ON THE NEXT PAGE

DATES FOR THE CONSOLIDATED ELECTION ARE CONTINUED BELOW FROM PAGE 4

April 5, 2027

Last Day for Early Voting for the Consolidated Election

Last day for early voting for the 2027 Consolidated Election.

Last Day to Apply In Person for a Vote by Mail Ballot

Last day to apply in person at the office of the election authority for a vote by mail ballot for the Consolidated Election.

April 6, 2027

Consolidated Election

Date of the 2027 Consolidated Election.



CHAMPAIGN

PARK DISTRICT

Election Forms

STATEMENT OF CANDIDACY**NONPARTISAN**

NAME:	OFFICE:
	A Full Term is sought, unless an unexpired term is stated here: ____ year unexpired term
ADDRESS – ZIP CODE:	CITY, VILLAGE OR SPECIAL DISTRICT:

If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or 10-5.1, complete the following (this information will appear on the ballot)

FORMERLY KNOWN AS _____ UNTIL NAME CHANGED ON _____
 (List all names during last 3 years) (List date of each name change)

STATE OF ILLINOIS)
) SS.
 County of _____)

I, _____ being first duly sworn (or affirmed), say that I reside at
 _____, in the City, Village, Unincorporated Area of _____
 (if unincorporated, list municipality that provides postal service) Zip Code _____, in the County of
 _____, State of Illinois; that I am a qualified voter therein, that I am a candidate for Nomination/

Election to the office of _____ in the _____
 (Name of City, Village or Special District)

to be voted upon at the election to be held on _____ (date of election) and that I am legally qualified
 to hold such office and that I have filed (or I will file before the close of the petition filing period) a Statement of Economic Interests
 as required by the Illinois Governmental Ethics Act and I hereby request that my name be printed upon the official ballot for
 Nomination/Election to such office.

 (Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me, on _____
 (Name of Candidate) (insert month, day, year)

(SEAL)

 (Notary Public's Signature)

ATTACH TO PETITION

10 ILCS 5/7-10.1

Suggested
Revised July, 2004
SBE No. P-1C

L O Y A L T Y O A T H
(OPTIONAL)

United States of America)
)
State of Illinois) SS.

I, _____, do swear (or affirm) that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

(Signature of Candidate)

Signed and sworn to (or affirmed) by _____ before me,
(Name of Candidate)

on _____.
(insert month, day, year)

(Notary Public's Signature)

(SEAL)



STATE BOARD OF ELECTIONS STATE OF ILLINOIS

ARTICLE 29B FAIR CAMPAIGN PRACTICES ACT

10 ILCS 5/29B-5. Purpose. The Legislature hereby declares that the purpose of this Article is to encourage every candidate for public office in this State to subscribe to the Code of Fair Campaign Practices. It is the intent of the Legislature that every candidate for public office in this State who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order to encourage healthy competition and open discussion of issues and candidate qualifications and discourage practices that cloud issues or unfairly attack opponent. (Source: P.A. 86-873.)

10 ILCS 5/29B-10. Code of Fair Campaign Practices. At the time a political committee, as defined in Article 9, files its statement of organization, the State Board of Elections, in the case of a state political committee or a political committee acting as both a state political committee and a local political committee, or the county clerk, in the case of a local political committee, shall give the political committee a blank form of the Code of Fair Campaign Practices and a copy of the provisions of this Article. The State Board of Elections or county clerk shall inform each political committee that subscription to the Code is voluntary. The text of the code shall read:

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play that every candidate for public office in the State of Illinois has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I will conduct my campaign openly and publicly, and limit attacks on my opponent to legitimate challenges to his record.
- (2) I will not use or permit the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his personal or family life.
- (3) I will not use or permit any appeal to negative prejudice based on race, sex, sexual orientation, religion or national origin.
- (4) I will not use campaign material of any sort that misrepresents, distorts, or otherwise falsifies the facts, nor will I use malicious or unfounded accusations that aim at creating or exploiting doubts, without justification, as to the personal integrity or patriotism of my opposition.
- (5) I will not undertake or condone any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections or that hampers or prevents the full and free expression of the will of the voters.
- (6) I will defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.
- (7) I will immediately and publicly repudiate methods and tactics that may come from others that I have pledged not to use or condone. I shall take firm action against any subordinate who violates any provision of this Code or the laws governing elections.

I, the undersigned, candidate for election to public office in the State of Illinois or chairman of a political committee in support of or opposition to a question of public policy, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Date

Signature

Office Sought

(Print Name)

Date of Election

Name of Political Committee

Statement of Economic Interests to be Filed with Aaron Ammons, Champaign County Clerk

You can submit this form via email at sei@champaigncountyil.gov

INSTRUCTIONS:

You may find the following documents helpful to you in completing this form:
(1) federal income tax returns, including any related schedules, attachments, and forms; and
(2) investment and brokerage statements.
To complete this form, you do not need to disclose specific amounts or values or report interests relating either to political committees registered with the Illinois State Board of Elections or to political committees, principal campaign committees, or authorized committees registered with the Federal Election Commission.

The information you disclose will be available to the public.

You must answer all 7 questions. Certain questions will ask you to report any applicable assets or debts held in, or payable to, your name; held jointly by, or payable to, you with your spouse; or held jointly by, or payable to, you with your minor child. If you have any concerns about whether an interest should be reported, please consult your department's ethics officer, if applicable.

Please ensure that the information you provide is complete and accurate. If you need more space than the form allows, please attach additional pages for your response. If you are subject to the State Officials and Employees Ethics Act, your ethics officer must review your statement of economic interests before you file it. Failure to complete the statement in good faith and within the prescribed deadline may subject you to fines, imprisonment, or both.

BASIC INFORMATION:

Name: _____

Job Title: _____

Other offices, departments, or agencies that requires you to file a Statement of Economic Interests form:

Other offices, departments, or agencies that requires you to file a Statement of Economic Interests form:

Full Mailing address: _____

Preferred e-mail address (optional): _____

QUESTIONS:

1. If you have any single asset that was worth more than \$11,600 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below.

2. Excluding the position for which you are required to file this form, list the source of any income in excess of \$7,800 required to be reported during the preceding calendar year. If you sold an asset that produced more than \$7,800 in capital gains in the preceding calendar year, list the name of the asset and the transaction date on which the sale or transfer took place. If you had no such sources of income or assets, list "none" below.

Source of Income/Name of Asset	Date Sold (if applicable)

COMPLETE BUT DO NOT DETACH

This section will be returned to you when the Statement is filed with the County Clerk.

Receipt is hereby acknowledged of your Statement of Economic Interests, filed pursuant to the Illinois Governmental Ethics Act. The Statement was filed on this date:

Office or Position of Employment for which this statement is filed

Name:

Address:

City/State/Zip Code:

3.Excluding debts incurred on terms available to the general public, such as mortgages, student loans and credit card debts, if you owed any single debt in the preceding calendar year exceeding \$11,600 list the creditor of the debt below. If you had no such debts, list "none" below. List the creditor for all applicable debts owed by you, owed jointly by you with your spouse, or owed jointly by you with your minor child. In addition to the types of debts listed above, you do not need to report any debts to or from financial institutions or government agencies, such as debts secured by automobiles, household furniture or appliances, as long as the debt was made on terms available to the general public, debts to members of your family, or debts to or from a political committee registered with the Illinois State Board of Elections or any political committee, principal campaign committee, or authorized committee registered with the Federal Election Commission.

4. List the name of each unit of government of which you or your spouse were an employee, contractor, or office holder during the preceding calendar year other than the unit or units of government in relation to which the person is required to file and the title of the position or nature of the contractual services.

Name of Unit of Government	Title or Nature of Services

5.If you maintain an economic relationship with a lobbyist or if a member of your family is known to you to be a lobbyist registered with any unit of government in the State of Illinois, list the name of the lobbyist below and identify the nature of your relationship with the lobbyist. If you do not have an economic relationship with a lobbyist or a family member known to you to be a lobbyist registered with any unit of government in the State of Illinois, list "none" below.

Name of Lobbyist	Relationship to Filer

6. List the name of each person, organization or entity that was the source of a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$600 received during the preceding calendar year and the type of gift or gifts, or honorarium or honoraria, excluding any gift or gifts from a member of your family that was not known to be a lobbyist registered with any unit of government in the State of Illinois. If you had no such gifts, list "none" below.

7.List the name of any spouse or immediate family member living with the person making this statement employed by a public utility in this State and the name of the public utility that employs the relative.

Name and Relation	Public Utility

VERIFICATION:

"I declare that this statement of economic interests (including any attachments) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement is a fine not to exceed \$2,500 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

SIGNATURE:

DATE:



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

Candidate Information Sheet

An online voter guide will be available on our website at www.champaigncountyclerk.com. Please provide us with the following information for inclusion in the upcoming voter guide. The information you provide need not be an official campaign address but represents the address to which you wish communications to your campaign be directed.

It is recommended that you do not submit governmental e-mail, phone, or website addresses as this may violate the Illinois Governmental Ethics Law.

**** Please submit only information which you wish to have published. Failure to respond will result in only your name being published.**

Name: _____

Campaign Address: _____

Campaign Phone: _____

Campaign E-mail: _____

Campaign Website: _____

Campaign Fax: _____

Candidates are encouraged to also provide a phonetic spelling of their name, using the symbols and characters in our guide. Failure to provide the phonetic spelling may result in a candidate's name being pronounced incorrectly on the Voter Assistance Terminal.

Phonetic Pronunciation of Ballot Name: _____

Thank you,

Aaron Ammons

CERTIFICATION OF DELETIONS

I, _____, Candidate or Circulator (circle one) do hereby certify that I have properly initialed the deletions of signatures, listed hereinafter by page and line numbers, from the petition of _____ (Name of Candidate) who is a candidate for election or nomination (circle one) to the office of _____ at the _____ Election to be held on _____ (date of election).

Page No.	Line No.	Page No.	Line No.	Page No.	Line No.

(Signature of Person Deleting Signatures)

Only the person circulating the petition, or the candidate on whose behalf the petition is circulated, may strike any signature from the petition. If deletions are made, this **CERTIFICATION OF DELETIONS** shall be filed as part of the petition.

CERTIFICATE OF ATTACHED LIST OF DELETIONS

We, the undersigned persons who have stricken signatures from the attached hereby certify that there is/are _____ page(s) of **CERTIFICATION OF DELETIONS** listing signatures which have been stricken, and are attached hereafter to the petitions of _____ (Name of Candidate) who is a candidate for election to the office of _____ at the _____ Election to be held on _____ (date of election).

The following are the page numbers indicated on the attached **CERTIFICATION OF DELETIONS**:

(CANDIDATE)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

(Circulator)

Every person striking signatures from the petition shall each sign this certificate. This certificate shall be filed as part of the petition, shall be numbered, and shall be attached immediately following the last page of voters' signatures and preceding any **CERTIFICATE OF DELETION** sheet.

SHEET NO. _____



**CHAMPAIGN
PARK DISTRICT**

**2027 CONSOLIDATED ELECTION
CANDIDATE FOR PARK COMMISSIONER**

FILING RECEIPT

Receipt is hereby acknowledged of the petition of:

Name

Address

Email Address

Phone Number

Office

This petition certificate is deemed filed at: _____ o'clock (am) (pm) on ____ day of _____, 2026.

Candidate filed the following documentation with my office:

____ Statement of Candidacy (*must be notarized*)

____ Receipt of Statement of Economic Interests

____ Loyalty Oath (*optional*)

____ Code of Fair Campaign Practices (*optional*)

____ Petition sheets consisting of ____ page of signatures

____ Describe form of binding:

____ Not bound

____ Binder clip

____ Staple

____ Metallic clasp

____ Other (describe) _____

____ Other: _____
(Describe)

At that time of filing, the person filing received said papers (D-5 Notice of Obligation).

Park District Secretary or his designee

Witness

By signing below, I hereby acknowledge that I received a copy of the D-5 Notice of Obligation.

Candidate or Person filing on Behalf of Candidate

A close-up, vertical view of the American flag, showing the stars and stripes. The flag is draped and folded, with the blue field of stars at the top and the red and white stripes below. The texture of the fabric is visible.

State of Illinois

2027 CANDIDATE'S GUIDE

Issued by the
Illinois State Board of Elections

7/7/2026



AMENDMENTS

Amendment Date	Revised Page Number	Reason for Change
7/7/2026	N/A	Original Issue date

PREFACE

THE 2027 CANDIDATE'S GUIDE

This Candidate's Guide has been prepared to provide information for candidates seeking office at the local level in 2027. Information is provided regarding nomination procedures and the objection process. Answers to more frequently asked questions about nominating petitions and procedures can be found on page 65. For Chicago Police District Council Members, please seek information directly from the [Chicago Board of Election Commissioners](#).

All citations contained herein refer to the Illinois Election Code (10 ILCS 5/1-1 *et seq.*, as amended) or as otherwise indicated. This guide may be amended to include new legislation and court decisions as they arise. Please visit the Illinois State Board of Elections' website (www.elections.il.gov) for any updates.

Legal information contained in this guide is not binding and should not be construed as legal advice or sufficient argument in response to an objection to any candidate's nomination papers. The State Board of Elections recommends that all prospective candidates consult with competent legal counsel when preparing their nomination papers.

Statutory deadlines for filing objections and for withdrawing from all but one incompatible office will depend on the filing period. Specific deadlines and important dates can be found in the SBE [Election and Campaign Finance Calendar](#) for 2027. The calendar, this guide, and filing date announcements can be found on the State Board of Elections' [website](#).

Additional information may be obtained by contacting your election authority (county clerk or board of election commissioners), your local election official (municipal clerk, township clerk, road district clerk, park district secretary, etc.), or the State Board of Elections.

APPARENT CONFORMITY

The State Board of Elections conducts an apparent conformity review of all nominating petitions filed therewith. The review will take place after a petition is filed and will be limited to determining the following:

(1) Whether a signed Statement of Candidacy has been filed and (2) whether the filed nominating sheets contain gross signatures equal to or exceeding 10% of

the minimum number of signatures required for the office sought.

All candidates whose petitions fail the apparent conformity review will be notified in writing and given the opportunity to appear before the State Board of Elections at its first meeting held to call petition objection cases before a determination is made to reject the candidate's petition on the basis of non-conformity.

Please note, SBE employees are not available during filing periods to notarize documents.

OTHER PUBLICATIONS

The State Board of Elections produces [additional guides](#) that can be helpful when preparing to run for office. The [Election and Campaign Finance Calendar](#) lists more specific deadlines and important dates to follow, and the County Officials Book has relevant contact information for elected county officials. You can find information regarding campaign finance disclosure and tutorials on the financial filing process on our website under "[Campaign Disclosure](#)."

CONTACT INFORMATION

Illinois State Board of Elections – Springfield Office

2329 S. MacArthur Blvd.
Springfield, Illinois 62704
Phone: (217) 782-4141
Fax: (217) 782-5959
TTY: 800-964-3013

Illinois State Board of Elections – Chicago Office

69 W. Washington St., Suite LL-08
Chicago, IL 60602
Phone: (312) 814-6440
Fax: (312) 814-6485

webmaster@elections.il.gov
www.elections.il.gov

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GLOSSARY

BUSINESS DAY

Any day in which the office of an election authority, local election official, or the State Board of Elections is open to the public for a minimum of seven hours. (10 ILCS 5/1-3(22))

NOTE: If the first or last day fixed by law to do any act required or allowed by the Election Code falls on a State holiday or a Saturday or a Sunday, the period shall extend through the first business day next following the day otherwise fixed as the first or last day, irrespective of whether any election authority or local election official conducts business on the State holiday, Saturday, or Sunday. (10 ILCS 5/1-6(a))

If the final day to complete any act provided by required or allowed by a statute other than the Election Code falls on a Saturday, Sunday, or holiday, then the date shall be extended to the next business day. For the purposes of this Section, "State holiday" means New Year's Day, Dr. Martin Luther King, Jr.'s Birthday, Lincoln's Birthday, President's Day, Casimir Pulaski's Birthday, Good Friday, Memorial Day, Juneteenth National Freedom Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (5 ILCS 70/1.11, 10 ILCS 5/1-6(b))

CALL

A notice to members of the electoral board, the objector, and the candidate (or proponent of the public question) of the time and place that the electoral board will convene to begin the hearing on the objection. (10 ILCS 5/10-10)

CORPORATE AUTHORITIES

"Corporate authorities" means (a) the mayor and alderpersons or similar body when the reference is to cities, (b) the president and trustees or similar body when the reference is to villages or incorporated towns, and (c) the council when the reference is to municipalities under the commission form of municipal government. (65 ILCS 5/1-1-2(2))

DISTRICT

Any area that votes as a unit for the election of any officer, other than the State or a unit of local government or school district, including, but not limited to, legislative, congressional and judicial districts, judicial circuits, county board districts, municipal and sanitary district wards, school board districts, and precincts. (10 ILCS 5/1-3(14))

ELECTION AUTHORITY

The county clerk or the Board of Election Commissioners. (10 ILCS 5/1-3(8))

ELECTION JURISDICTION

- a) An entire county, in the case of a county in which no city board of election commissioners is located or that is under the jurisdiction of a county board of election commissioners;
- b) The territorial jurisdiction of a city board of election commissioners; and
- c) The territory in a county outside of the jurisdiction of a city board of election commissioners.

In each instance, election jurisdiction shall be determined according to which election authority maintains the permanent registration records of qualified electors. (10 ILCS 5/1-3(9))

ESTABLISHED POLITICAL PARTY

A political party that at the last election received more than 5% of the entire vote cast in the district, political subdivision, or State. (10 ILCS 5/7-2)

For more information on established political parties, see page 8.

LEADING POLITICAL PARTY

One of the two political parties whose candidates for governor at the most recent three gubernatorial elections received either the highest or second highest average number of votes. The political party whose candidates for governor received the highest average number of votes shall be known as the first leading political party and the political party whose candidates for governor received the second highest average number of votes shall be known as the second leading political party. (10 ILCS 5/1-3(21))

NEW POLITICAL PARTY

A party other than an established party, initially formed by way of a candidate petition filed under the provisions of Article 10 of the Election Code running for political office under this new party appellation. (10 ILCS 5/10-2)

For more information on new political parties, see page 10.

NOTARY

Any individual appointed and commissioned to perform notarial acts. A notarial act is any act that a notary is authorized to perform and includes taking an acknowledgement, administering an oath or affirmation, taking a verification upon oath or affirmation, and witnessing or attesting a signature. (5 ILCS 312/1-104, 6-101(a))

POLITICAL SLOGAN

Any word or words expressing or connoting a position, opinion, or belief that the candidate may promote, including, but not limited to, any word or words conveying any meaning other than that of the personal identity of the candidate. (10 ILCS 5/7-17(b), 16-3(e))

POLITICAL OR GOVERNMENTAL SUBDIVISION

Any unit of local government or school district in which elections are or may be held. For election purposes, this includes Regional Boards of School Trustees and Township Boards of School Trustees. (10 ILCS 5/1-3(6))

REGISTERED VOTERS OF THE STATE, POLITICAL SUBDIVISION, OR DISTRICT

The number of voters who are registered in the State, political subdivision or district, as the case may be, on the date registration closed before the regular election next preceding the last day on which such petition may be filed. (10 ILCS 5/3-1.3)

VOTER

For the purpose of this publication, unless stated otherwise, voter is used in the context of determining one's eligibility to sign a nominating petition or petition proposing a public question. In this context, "voter" shall mean a person who is registered to vote at the address shown opposite their signature on the petition or was registered at such address when they signed the petition. The terms "voter," "registered voter," "qualified voter," "legal voter," "elector," "qualified elector," "primary elector" and "qualified primary elector" all carry this same meaning. (10 ILCS 5/3-1.2)

FORMS OF MUNICIPAL GOVERNMENT

PRESIDENT-TRUSTEE VILLAGE FORM – 65 ILCS 5/3.1

Under the president-trustee village form of government, there are six trustees, generally elected from the village at-large. Villages with a population of less than 5,000 may, by public question, reduce the number of trustees from six to four. Villages with a population of more than 25,000 may have each trustee elected by district instead of by the village at-large. The village president and clerk are elected at-large, and the treasurer is appointed. The terms of the village president, trustees, and clerk is four years, unless reduced to two years by public question.

MAYOR-ALDERMANIC CITY FORM – 65 ILCS 5/3.1

The mayor-aldermanic city form of government is made up of two alderpersons per ward elected for four-year terms. Terms are staggered so that half of the alderpersons are elected every two years. The population of the city determines the number of alderpersons. The mayor, clerk, and treasurer are elected to four-year terms.

COMMISSION FORM – 65 ILCS 5/4

The commission form of government is limited to municipalities with a population of less than 200,000. This form allows voters to elect a mayor and four commissioners who serve as the council. At the first regular meeting after an election, the council designates each member to administrative departments. By public question, the electors may provide for the election of commissioners to specific departments.

MANAGERIAL FORM – 65 ILCS 5/5

The managerial form of government is available to municipalities with a population of less than 500,000. The municipality may keep its governmental structure as a mayor-aldermanic city form, president-trustee village form, or commission form while adopting, by public question, the features the managerial form.

STRONG MAYOR FORM – 65 ILCS 5/6

The strong mayor form of government has an elected mayor, clerk, treasurer, and alderpersons. Alderpersons are elected from wards. The elected officials serve four-year terms. The mayor can, without the necessity of advice and consent of the city council, appoint and remove municipality officers and members of commissions, board and agencies provided for in Articles 3 and 4 of the Illinois Municipal Code, except those covered by civil service.

CONSOLIDATED PRIMARY

Last Tuesday in February
February 23, 2027
(10 ILCS 5/2A-1.1(b))

ESTABLISHED POLITICAL PARTIES—OFFICERS TO BE NOMINATED AT THE PRIMARY

MUNICIPAL – over 5,000 population and/or Special Charter (10 ILCS 5/2A-1.2(c))	
Mayor or President	Treasurer
Clerk	Alderpersons or Trustees
Municipalities under 5,000 population may determine by ordinance (no later than November 15, 2026) that political parties shall nominate candidates for municipal offices by primary. (10 ILCS 5/7-1(b))	
Villages that have nominated and elected candidates for president and trustees in partisan elections prior to January 1, 1992, may continue to hold partisan elections without submitting a public question on the matter. (65 ILCS 5/3.1-25-20)	

NONPARTISAN—OFFICERS TO BE NOMINATED AT THE PRIMARY

MUNICIPAL – Council-Manager form (council members at-large and from districts) (10 ILCS 5/2A-1.2(c)(1) and (d); 65 ILCS 5/3.1-15-5; 65 ILCS 20/21-12)	
Mayor or President	Treasurer (Council-Manager form only)
Clerk	Council Members, Alderpersons, or Trustees
Including officers with unexpired terms occurring in the City of Chicago	

NOTE: A village may conduct a nonpartisan primary by public question. (Municipalities incorporated after May 13, 1993, are nonpartisan, unless they adopt the partisan format). (65 ILCS 5/3.1-25-60)

NONPARTISAN—OFFICERS TO BE ELECTED AT THE PRIMARY

MUNICIPAL – City of Chicago (if no candidate gets more than 50%, a runoff election is required.)	
Mayor	Treasurer
Clerk	Alderpersons

CONSOLIDATED ELECTION

First Tuesday in April
April 6, 2027
(10 ILCS 5/2A-1.1(b))

ESTABLISHED POLITICAL PARTIES, INDEPENDENT, AND NEW POLITICAL PARTY – OFFICERS TO BE ELECTED

MUNICIPAL – Including Special Charter (10 ILCS 5/2A-1.2(c))	
Mayor or President	Treasurer
Clerk	Alderpersons or Trustees

NONPARTISAN – OFFICERS TO BE ELECTED

MUNICIPAL – Council-Manager form (Council Members at-large and from districts), Commission form (10 ILCS 5/2A-27, 29)	
Mayor or President	Treasurer (Council-Manager only)
Clerk	Council Members, Commissioners, Trustees, or Alderpersons
MUNICIPAL – City of Chicago (runoff elections, if required) (65 ILCS 20/21-26)	
MUNICIPAL – Alderperson runoff elections, if required due to unexpired term created by a vacancy (65 ILCS 5/3.1-10-51(b), 65 ILCS 20/21-22, 21-25)	
PARK DISTRICT – Commissioners, Trustees (10 ILCS 5/2A-38)	PUBLIC LIBRARY DISTRICT – Trustees (10 ILCS 5/2A-1.2(c)(5))
TOWNSHIP AND MUNICIPAL LIBRARY – Trustees (10 ILCS 5/2A-1.2(c)(2), 2A-1.2(c)(7))	REGIONAL BOARD OF SCHOOL TRUSTEES – Trustees (10 ILCS 5/2A-50)
SCHOOL DISTRICT – Board Members (including City of Peoria) under Article 33; however, those districts are exempt from the non-primary provision of Section 2A-1.2(c)(12)), School Directors (10 ILCS 5/2A-1.2(c)(9) and (12))	SCHOOL DISTRICT - Special Charter – Inspectors, Board Members (10 ILCS 5/2A-49)
COMMUNITY COLLEGE DISTRICT – Trustees (10 ILCS 5/2A-1.2(c)(13))	TOWNSHIP LAND COMMISSIONERS (in counties under 220,000 population) (10 ILCS 5/2A-1.2(c)(17), 105 ILCS 5/15-24)
FIRE PROTECTION DISTRICT – Trustees (10 ILCS 5/2A-1.2(c)(14))	PUBLIC WATER DISTRICT – Trustees (10 ILCS 5/2A-1.2(c)(17), 70 ILCS 3705/4.2)

FOX WATERWAY AGENCY – Director (10 ILCS 5/2A-1.2(c)(10)), (615 ILCS 90/5): 1 Director to be elected from Lake County; 2 full term Directors; 1 (2-year unexpired) Director to be elected from McHenry County	FOX METRO WATER RECLAMATION DISTRICT—Trustees (10 ILCS 5/2A-1.2(c)(17), 70 ILCS 2405/3)
FOREST PRESERVE DISTRICT – Commissioners (10 ILCS 5/2A-1.2(c)(11))	SPRINGFIELD METROPOLITAN EXPOSITION AND AUDITORIUM AUTHORITY – Commissioners (10 ILCS 5/2A-1.2(c)(15))
OTHER SPECIAL PURPOSE DISTRICTS	

CANDIDATE FILING PERIODS (AND CAUCUS DATE INFORMATION)

ESTABLISHED PARTY AND NONPARTISAN MUNICIPAL OFFICE CANDIDATES

October 19-26, 2026

(Filed not more than 127 nor less than 120 days prior to the date of the primary election)
(10 ILCS 5/7-12(3), 10-6(4))

Filing period for candidates seeking nomination at the **FEBRUARY 23, 2027, Consolidated Primary**, see page 4.

Petitions may NOT be circulated prior to July 28, 2026.

(No more than 90 days preceding the last day for the filing of the petition)
(10 ILCS 5/7-10, 10-4)

INDEPENDENT, NEW PARTY, COMMISSION-MUNICIPAL, AND NON-MUNICIPAL NONPARTISAN OFFICE CANDIDATES

November 16-23, 2026

(Not more than 141 nor less than 134 days prior to the consolidated election)
(10 ILCS 5/10-6(2))

Filing period for candidates seeking election at the **APRIL 6, 2027, Consolidated Election**, see page 5.

Petitions may NOT be circulated prior to August 25, 2026.

(No more than 90 days preceding the last day for the filing of the petition)
(10 ILCS 5/10-4)

CAUCUS DATE INFORMATION

In **MUNICIPALITIES** under 5,000 population, established political parties hold their caucuses on December 7, 2026, and file their certificates of nomination with the municipal clerk during the filing period, December 14-21, 2026.

(Not more than 113 nor less than 106 days prior to the consolidated election)
(10 ILCS 5/10-1(a))

NOTE: Municipalities of 5,000 or less may determine by ordinance (by November 15, 2026) that established political parties shall nominate candidates for municipal offices by primary election. (10 ILCS 5/7-1(b))

TYPES OF CANDIDATES

ESTABLISHED POLITICAL PARTY CANDIDATES IN MUNICIPALITIES AND TOWNSHIPS – NOMINATION BY PRIMARY ELECTION

WHAT DEFINES AN ESTABLISHED POLITICAL PARTY IN MUNICIPALITIES AND TOWNSHIPS?

A political party which at the last election in any municipality or township in the State, polled more than 5% of the entire vote cast within such municipality or township, as the case may be, and has voted as a unit for the election of officers to serve the respective territorial area, is an “established political party” as to such municipality or township. (10 ILCS 5/7-2, 10-2)

MUNICIPALITIES OVER 5,000 POPULATION

In the 2027 elections, municipalities over 5,000 in population and not governed by the commission or council-manager form of government or municipalities that have not adopted a nonpartisan primary system, fall under the provisions of Article 7 (Established Political Parties) of the Election Code. Municipalities incorporated after May 13, 1993, are nonpartisan unless they adopt the partisan format. (10 ILCS 5/7-1 (*et seq.*), 65 ILCS 5/3.1-25-60)

UNCONTESTED OFFICES

No primary shall be held for an established political party where the nomination of such party for every office to be voted upon by the electors is uncontested. The nomination of an established political party candidate for election to an office shall be deemed to be uncontested where not more than the number of persons to be nominated have timely filed valid nomination papers seeking the nomination of such party for election to such office. If a person who has not timely filed valid nomination papers and who intends to become a write-in candidate for a political party's nomination for any office for which the nomination is uncontested files a written statement or notice of that intent with the county clerk and local election official with whom nomination papers for such office are filed, a primary ballot shall be prepared and a primary shall be held for that office. Such statement or notice shall be filed on or before December 17, 2026, which is 68 days prior to the consolidated primary. (10 ILCS 5/7-5(b)(d), 7-12(10)(a)(c))

FILING PARTISAN IN THE CONSOLIDATED PRIMARY & GETTING DEFEATED FOR NOMINATION

A candidate for whom a nomination paper has been filed as a partisan candidate at a consolidated primary, and who is defeated for nomination, is prohibited from being listed on the ballot at the consolidated election as an independent candidate or a candidate of another political party, and may not file a Declaration of Intent to be a Write-in Candidate at that consolidated election. (10 ILCS 5/7-61, 10-3, 17-16.1, 18-9.1)

ESTABLISHED POLITICAL PARTY CANDIDATES IN MUNICIPALITIES – NOMINATION BY CAUCUS

ELIGIBLE MUNICIPALITIES

Established political parties shall nominate candidates by caucus in municipalities with a population of 5,000 or less (10 ILCS 5/7-1(a), 10-1(d)). This provision does not apply to commission or council-manager forms of government or to any municipality that has adopted a nonpartisan primary system, as candidates in these municipalities are elected on a nonpartisan basis. (10 ILCS 5/7-1(b), 10-1(d)) See page 2 for definition of “Established Political Parties.”

CAUCUS DATE FOR MUNICIPALITIES

Municipalities of 5,000 or less population may determine by ordinance no later than November 15, 2026, that established political parties shall nominate candidates for municipal offices by a primary election in accordance with Article 7 of the Election Code. (10 ILCS 5/10-1(d)) The municipal caucuses shall be conducted on December 7, 2026. The

municipal caucuses shall be conducted on the first Monday in December of even-numbered years, except that, when that Monday is a holiday or the eve of a holiday, the caucuses shall be held on the next business day following the holiday. (10 ILCS 5/10-1(a))

VOTER PARTICIPATION IN CAUCUS

Only those registered voters who reside within the territory for which the nomination is made shall be permitted to vote or take part in the caucus proceedings ([SBE Form H-1A](#)). No voter shall vote or take part in the proceedings of more than one caucus or meeting to make a nomination for the same municipality. (10 ILCS 5/10-1(e))

CAUCUS PROCEEDINGS

The caucus may make **ONE** nomination for each office to be filled at the consolidated election. (10 ILCS 5/10-1(a))

A Certificate of Nomination by Caucus ([SBE Form H-2](#)) shall be prepared to include:

- a. the names and addresses of the candidates, along with the offices for which they are nominated; and
- b. the established party name.

The presiding officer and secretary of the caucus shall list their addresses and sign the Certificate of Nomination. The certificate shall be sworn by them to be true to the best of their knowledge and belief and must be notarized. (10 ILCS 5/10-1(a))

NOMINATION PAPERWORK

Candidates nominated by caucus must individually provide the following documents, which are filed with the caucus Certificate of Nomination:

- a. Statement of Candidacy ([SBE Form P-1K](#));
- b. Receipt for the filing of the candidate's Statement of Economic Interests. The receipt may be filed at a later date than the rest of the required paperwork, but must be filed prior to the filing deadline.

Candidates **may** also file a Loyalty Oath, which is optional ([SBE Form P-1C](#))

(See "Filing for Office" beginning on page 16 for more detailed information).

The Certificate of Nomination, along with the required individual candidate documentation, shall be filed with the appropriate municipal clerk during the regular filing period (December 14-21, 2026). (10 ILCS 5/10-1(a), 10-5)

Any vacancy in nomination by caucus of an established political party for a municipal office shall be filled in accordance with 10 ILCS 5/7-61.

PARTICIPATING IN A CAUCUS & GETTING DEFEATED AT THE CAUCUS

A candidate who participated in a caucus and who is defeated at the caucus for nomination is ineligible to be listed as a candidate of another political party, an independent candidate, or to file a Declaration of Intent to be a Write-In Candidate at the consolidated election. (10 ILCS 5/7-61, 10-3, 17-16.1, 18-9.1)

NEW POLITICAL PARTY CANDIDATES

WHAT DEFINES A NEW POLITICAL PARTY?

A new political party is created when nomination papers are filed for a new political group within a specific district or a political subdivision. If the new party receives more than 5% of the total votes cast at the consolidated election, it then becomes an established political party as to any district or political subdivision thereof. (10 ILCS 5/7-2, 10-2)

NEW POLITICAL PARTY NAME

The new political party name cannot contain more than five words. Moreover, the new party cannot bear the same name as or include the name of any established political party. (10 ILCS 5/10-2, 10-5)

FULL SLATE REQUIREMENT FOR NEW POLITICAL PARTY CANDIDATES

A political group wishing to form a new political party within a municipality must file petitions with a full slate of candidates for such political subdivision. The following court case has held that the full-slate requirement for new political parties is unconstitutional: *Libertarian Party of Illinois v. ISBE, et al.*, 872 F.3d 518 (7th Cir. 2017). Upon such filing, a new political party is created. That new political party remains a new political party for the election for which it filed a full slate of candidates. If the new political party receives more than 5% of the votes cast at that election, it becomes an established political party. If it does not, it ceases to exist. (10 ILCS 5/10-2)

CERTIFICATE OF OFFICERS FORM

In addition to the candidate's nomination papers for a new political party, the candidate's paperwork must include a Certificate of Officers ([SBE Form P-8C](#)) listing the names and addresses of party officers authorized to fill vacancies in nomination. **Failure to file this certificate may result in the party forfeiting the right to fill vacancies in nomination, but will not invalidate the petition.** (10 ILCS 5/10-5, 10-7, 10-11); see *Peoples Independent Party v. Petroff*, 191 Ill.App.3d 706, 548 N.E.2d 145 (5th Dist. 1989).

NOTE: If a new political party is invalidated in its entirety by an electoral board or upon judicial review, the new party officers cannot replace the entire slate of candidates on the pretext of filling vacancies in nomination. (10 ILCS 5/10-7); *People ex. Rel. Vigilant Party v. Village of Dolton*, 118 Ill. App. 2d 392, 254 N.E.2d 832 (1st Dist. 1969).

NOMINATION PAPERWORK

Petitions for new political party candidates **must** include the following:

- a. Statement of Candidacy for each candidate;
- b. Receipt for filing a Statement of Economic Interests for each candidate. The receipt may be filed at a later date than the rest of the required paperwork, but must be filed prior to the filing deadline; (10 ILCS 5/10-5)
- c. Certificate ([SBE Form P-8C](#)) stating the names and addresses of the party officers authorized to fill vacancies in nomination. Failing to file such a certificate will not invalidate the petition, but if it is not filed, the new party will not be able to fill vacancies in nomination. (*Peoples Independent Party v. Petroff*, 191 Ill.App.3d 706, 548 N.E.2d 145 (5th Dist. 1989)). (10 ILCS 5/10-5, 10-7)

Petitions **may** also include the Loyalty Oath, which is optional. ([SBE Form P-1C](#))

(See "Filing for Office" beginning on page 16 for more detailed information)

CANDIDATES SEEKING ELECTION FROM DISTRICTS OR WARDS & AT-LARGE

When a petition to form a new political party is filed within a municipality in which officers are to be elected from wards or districts and at-large, such petition shall consist of separate components for each ward or district from which an officer is to be elected (e.g. District A, District B, Ward 1, Ward 2, or at-large) (see [SBE Form P-8A](#), [SBE Form P-8B](#)). Each component shall be circulated only within a ward or district of the political subdivision and signed only by qualified electors who are residents of the ward or district. Each sheet of such a petition must contain a complete list of the names of the candidates of the party for all offices to be filled in the political subdivision at-large, but the sheets comprising each component shall also contain the names of those candidates to be elected from the particular ward or district.

Each component of the petition for each ward or district from which an officer is to be elected must be signed by qualified voters of the ward or district equaling a number not less than 5% of the number of voters who voted at the last regular election in such ward or district at which an officer was elected to serve the ward or district. The entire petition, composed of all components, must be signed by a total of qualified voters of the entire political subdivision equaling in number not less than 5% of the number of voters who voted at the last regular election in such municipality at which an officer was elected to serve the municipality at-large. (10 ILCS 5/10-2)

FILING PARTISAN IN THE CONSOLIDATED PRIMARY & GETTING DEFEATED FOR NOMINATION

A candidate for whom a nomination paper has been filed as a partisan candidate at a consolidated primary and who is defeated for nomination (or who is defeated at the caucus for nomination) is prohibited from being listed on the ballot at the consolidated election as an independent candidate or a candidate of another political party, and the candidate may not file a Declaration of Intent to be a Write-In Candidate at that consolidated election. (10 ILCS 5/7-61, 10-3, 17-16.1, 18-9.1)

INDEPENDENT CANDIDATES

WHAT DEFINES AN INDEPENDENT CANDIDATE?

Independent candidates are those individuals who are not candidates of any political party, new or established, but who are candidates in an election and appear on the ballot, under the heading “Independent.” (10 ILCS 5/10-3)

NOTE: Because an independent candidate is an individual candidate not supported by a political party structure, there is no political party organization to fill a vacancy in nomination. (10 ILCS 5/10-7)

NOMINATION PAPERWORK

Independent candidates should follow the information contained in “Filing for Office” beginning on page 16 in preparing their nomination papers for filing.

Nomination papers must be filed in the office of the appropriate local election official or board of election commissioners during the filing period, November 16-23, 2026.

Whenever the name of an independent candidate for an office is withdrawn or an independent candidate’s petition is declared invalid by an electoral board or upon judicial review, no vacancy in nomination for that office shall exist. A vacancy in nomination contemplates a political party organization to fill it, but an independent candidate is not supported by a party structure. Therefore, vacancies for independent candidates cannot be filled. (10 ILCS 5/10-7)

FILING PARTISAN IN THE CONSOLIDATED PRIMARY & GETTING DEFEATED FOR NOMINATION

A candidate for whom a nomination paper has been filed as a partisan candidate at a consolidated primary, and who is defeated for nomination (or who is defeated at the caucus for nomination) is prohibited from being listed on the ballot at the consolidated election as an independent candidate or a candidate of another political party and may not file a Declaration of Intent to be a Write-In Candidate at that consolidated election.

(10 ILCS 5/7-61, 10-3, 17-16.1, 18-9.1)

NONPARTISAN OFFICES

Statutes governing certain units of government require candidates to file for office on a nonpartisan basis. The ballot listing such candidates shall be printed without any party or “Independent” designation at its head. These offices, to be elected at the April 6, 2027, Consolidated Election, include:

NONPARTISAN CANDIDATES

Candidates for municipal office in municipalities operating under council-manager (council members at-large) form of government. * (10 ILCS 5/2A-27)	Candidates for Library Trustee (10 ILCS 5/2A-1.2(c)(5))
Candidates for Park District Commissioner or Park Trustee (10 ILCS 5/2A-38)	Candidates for School Board Member of the City of Peoria under Article 33 of the School Code. (10 ILCS 5/2A-1.2(c)(9), (c)(12))
Candidates for Regional Board of School Trustees (10 ILCS 5/2A-50)	Candidates for School District Board Members, School Directors, and Township Land Commissioners (10 ILCS 5/2A-1.2(c)(9), (c)(12), (c)(17), 105 ILCS 5/15-24)
Candidates for Community College District Trustees (10 ILCS 5/2A-1.2(c)(13))	Candidates for Fire Protection District Trustees (10 ILCS 5/2A-1.2(c)(14))
Candidates for Fox Waterway Agency Director (10 ILCS 5/2A-1.2(c)(10), 615 ILCS 90/5)	Candidates for Forest Preserve District Commissioners (10 ILCS 5/2A-1.2(c)(11))
Candidates for Fox Metro Water Reclamation District Trustees (10 ILCS 5/2A-1.2(c)(17), 70 ILCS 2405/3)	Candidates for Public Water District Trustees (10 ILCS 5/2A-1.2(c)(17), 70 ILCS 3705/4.2)
Candidates for Springfield Metropolitan Exposition and Auditorium Authority (10 ILCS 5/2A-1.2(c)(15))	

* (A village may adopt a system of nonpartisan primary and general elections for the election of village officers as provided in 65 ILCS 5/3.1-25-20 through 3.1-25-60, and in certain home-rule municipalities who have devised governmental systems unique to them). These candidates file for the February 23, 2027, Consolidated Primary. No primary is held for any uncontested office. Candidates for municipal office under the commission form of government file for the April 6, 2027, Consolidated Election. Municipalities incorporated after May 13, 1993, are nonpartisan unless they adopt the partisan format.

Nonpartisan candidates should follow the information contained in “Filing for Office” beginning on page 16 in preparing nomination papers for filing.

THE CONSOLIDATED PRIMARY ELECTION

Nonpartisan candidates for office who are defeated at the consolidated primary may not file a Declaration of Intent to be a Write-In Candidate in the consolidated election. (10 ILCS 5/17-16.1, 18-9.1)

WRITE-IN CANDIDATES

HOW TO BECOME A WRITE-IN CANDIDATE

A write-in candidate must file a notarized Declaration of Intent to be a Write-In Candidate ([SBE Form P-1F](#)) no later than 61 days prior to the election. The **Declaration must be filed with the proper election authority or authorities** in those jurisdictions in which the candidate is seeking to be a write-in candidate.

The Declaration of Intent to be a Write-In Candidate form can be obtained from the election authority’s office. (10 ILCS 5/7-59(b), 17-16.1, 18-9.1)

NOTE: Whenever an objection to a candidate’s nominating papers for any office is sustained after the 61st day before the election, the candidate may file a notarized Declaration of Intent to be a Write-In Candidate form for that office with the proper election authority or authorities no later than 7 days prior to the election. (10 ILCS 5/7-59(b), 17-16.1, 18-9.1)

WRITE-IN CANDIDATE QUALIFYING FOR THE CONSOLIDATED ELECTION

For write-in candidates running in the consolidated primary, to qualify as a candidate for the consolidated election, a write-in candidate must receive a minimum number of votes equal to or greater than the number of signatures required on a nominating petition for that office if the number of candidates whose names appear on the consolidated primary ballot is less than the number of persons the party is entitled to nominate or elect to that office at the consolidated primary.

The number of votes required for a write-in candidate to be nominated or elected to an office at a primary election, as outlined above, does not apply if:

- a. The number of votes received exceeds the number of votes received by at least one of the candidates whose name was printed on the consolidated primary ballot for that same office; or
- b. The number of candidates whose names appear on the ballot equals or exceeds the number of persons the party is entitled to nominate or elect to that office.

(10 ILCS 5/7-59(c))

For nonpartisan municipal primaries, if the name of only one candidate for a particular office appeared on the primary ballot, the name of the person having the largest number of write-in votes shall not be placed upon the ballot at the general municipal election unless the number of votes received in the primary election by that person was at least 10% of the number of votes received by the candidate for the same office whose name appeared on the primary ballot. (65 ILCS 5/3.1-25-40(b))

WINNING WRITE-IN CANDIDATES OF THE CONSOLIDATED PRIMARY OR CONSOLIDATED ELECTION

Within five days following the completion of the canvass of results for the consolidated primary, or prior to taking office after the consolidated election, write-in candidates who are declared nominated or elected must file a Statement of Candidacy and a receipt for the filing of the Statement of Economic Interests. Candidates **may** file a Loyalty Oath, which is optional. (10 ILCS 5/7-60.1) The winning write-in candidates should be notified of these requirements by the election authority.

Upon the filing of the necessary documents following the consolidated election, the election authority shall issue a certificate of election to the write-in winners, upon their application. (10 ILCS 5/22-18)

UNCONTESTED PRIMARY

If the nomination for any office in the consolidated primary is uncontested, an individual seeking to be a write-in candidate must file a Declaration of Intent to be a Write-In Candidate on or before the date of certification, December 17, 2026, which is 68 days prior to the consolidated primary. The nomination of an established political party candidate for election to an office shall be deemed to be uncontested where not more than the number of persons to be nominated have timely filed valid nomination papers seeking the nomination of such party for election to such office. If a person who has not timely filed valid nomination papers and who intends to become a write-in candidate for a political party's nomination for any office for which the nomination is uncontested files a written statement or notice of that intent with the county clerk and local election official with whom nomination papers for such office are filed, a primary ballot shall be prepared and a primary shall be held for that office. The Declaration must be filed with the local election official where the candidate is seeking to appear on the ballot. (10 ILCS 5/7-5(d), 7-12(10)(c), 7-13.1)

CANDIDATE CHECKLIST

- Meet **residency, age, and other qualifications** for the specific office
- File paperwork with the SBE [Campaign Disclosure division](#)
- File a notarized **Statement of Candidacy** including (but not limited to):
 - Your name
 - Your address
 - Office sought
 - Party
 - Office location (for example, the district or county)
 - Date of the election
- File a **Statement of Economic Interests receipt**
- File a **Loyalty Oath** (optional)
- File a **Code of Fair Campaign Practices** (optional)
- File notarized **petition sheets** with the required number of signatures, numbered consecutively starting with the number “1”
- Include a **Certificate of Deletions** with petitions, numbered consecutively starting with the number “1” (if applicable)
- Fill out a **data entry card** (for people who file with the State Board of Elections) and place on top of nominating petition packet (does not need to be attached to packet)
- **File with the appropriate** election authority (see specific office in this guide for details)

NOTE: This checklist is not binding and should not be construed as sufficient argument in response to any objection or legal argument. If you have further questions, you may contact the division of Election Operations at the State Board of Elections or your legal counsel.

FILING FOR OFFICE

GENERAL FILING INFORMATION

OBTAIN LEGAL COUNSEL

Candidates are strongly advised to obtain legal counsel regarding their legal qualifications for office, the proper method for completing the petition forms with respect to the office, the minimum and maximum number of signatures required, the qualifications of signers and circulators, and other information.

NOTE: Candidates should contact the election authority or the local election official who is responsible for receiving the filing of the petition for nomination and/or election to office for further information as to the specific number of signatures required on a nominating petition for a specific office (or for the data needed to calculate that number).

CANDIDATE SCREENING AND SLATING BY COMMUNITY GROUPS

In some communities around the State, groups have formed for the purpose of recruiting, screening, and selecting informal “slates” of candidates for a number of local government offices. These groups will often have the word “caucus” in their name or may appear to be an official nomination process. With respect to the nomination process for candidates to gain ballot access, the operations and procedures of these groups are unofficial and are not recognized under the Election Code. Candidates who wish to run for these offices do not have to seek the approval or endorsement of these local “caucuses,” and all candidates are still required to file the proper nomination documents as detailed in this Guide.

Candidates who present themselves to an informal candidate screening committee to be included on the informal slate but are not selected may timely file to be listed as a candidate of a political party, an independent candidate, or a nonpartisan candidate, depending on the unit of government in question. Alternatively, a candidate may file a Declaration of Intent to be a Write-In Candidate at the election.

In contrast, as elsewhere noted in this Guide, a candidate who participates at an official caucus expressly authorized by the Election Code but who is defeated at the caucus is then ineligible to be listed on the ballot as an independent or new party candidate or to file a Declaration of Intent to be a Write-In Candidate at the election for which the nominating caucus was held. Individuals who organize these unofficial caucuses, as well as any local government officials or administrators who volunteer to participate, should be aware of the following regulations and provisions that may be applicable to the activities of their group:

- Prohibitions under the Election Code on the use of public funds to influence voters. (10 ILCS 5/9-25.1)
- Requirements under the State Officials and Employees Ethics Act as applied to local governmental entities. (5 ILCS 430/70-5)
- Prohibitions under the Local Governmental Employee Political Rights Act against political activity while at work or on duty. (50 ILCS 135/10)
- Obligations under the Election Code to register as a political committee and file financial disclosures if the committee raises or spends more than \$5,000 in any 12-month period in support of or opposition to any candidate or public question, or for electioneering communications. (10 ILCS 5/9-1.8, 9-3, 9-10)
- Local ordinances or policies which may have additional restrictions or regulations.

Information on these regulations is also included throughout this Guide.

FORMAT OF NOMINATION PAPERWORK

Election laws prescribe the general format of nomination paperwork to be submitted when seeking nomination for each office. The State Board of Elections (“SBE”) has prepared **suggested** forms for petitions, statements of candidacy, and other applicable forms. The official SBE form number to be used is included under each office in this Guide. Local election officials are advised to contact their election authority (county clerk or board of election commissioners) regarding the availability of forms. The forms can be downloaded by clicking on the link or they may be obtained from the proper election authority. Forms may also be purchased from election supply vendors.

FILING NOMINATING PAPERWORK

Nominating papers may be filed by mail or in person, either by the candidate or an agent of the candidate.

Filings must be made within the appropriate filing period as listed on page 7.

The location of where paperwork shall be filed is included under each office in this Guide.

Filings must be received no earlier than 8:00 a.m. or the normal opening hour of such office, whatever the case may be, on the first day of the filing period and no later than 5:00 p.m. or the close of business, whichever is later, on the last day of that filing period. Welch vs. Education Officers Electoral Bd. for Proviso High School Dist. 209, 322 Ill.App.3d 568, 750 N.E.2d 222 (1st Dist. 2001) (10 ILCS 5/1-4(a), 7-12(6), 10-6.2) Filings received outside of this time period are not considered timely.

NOTE: The State Board of Elections will **NOT ACCEPT** any petition for filing after 5:00 p.m. on the last day of the filing period. This applies to any individuals waiting in line as of the 5:00 p.m. deadline who have not yet filed their petition. (26 Ill. Adm. Code §201.10, 202.10)

See the individual office page for more specific details on where to file nomination papers. These begin on page 29.

OBJECTIONS

A candidate’s nomination papers may be challenged by the filing of an objection. The deadline for filing objections is five business days after the last day of the filing period. Objections to all nominating papers are heard by the proper electoral board as designated in the Election Code and decisions of the electoral board are subject to judicial review. (10 ILCS 5/10-8 through 10-10.1) See page 25 for more detailed information on objections.

CANDIDATES MUST FILE AS:

- A candidate of an established political party;
- A candidate of a new political party;
- An independent candidate; or
- A nonpartisan candidate in units of government where it is required that all candidates file on a nonpartisan basis. See page 12 for more detailed information on which offices are nonpartisan.

CANDIDATES MUST FILE:

- Statement of Candidacy
- **Receipt** from filing a Statement of Economic Interests
- Nominating petition sheets (containing a sufficient number of original signatures) or Certificate of Nomination by Party Caucus
- Certificate of officers authorized to fill vacancies (for new political parties) (10 ILCS 5/10-5, 10-11)

Candidates **may** file a Loyalty Oath, which is optional.

*Contact the appropriate filing office for specific signature requirements.

PETITIONS SENT BY MAIL

Nomination papers may be filed with the proper filing office by mail. Those sent by mail (United States Post Office only) and received after midnight of the first day for filing, and in the first U.S. Postal Service delivery of that day, shall be deemed filed as of 8:00 a.m. or as of the normal opening hour of such day. (10 ILCS 5/7-12(6); 26 Il. Adm. Code § 201.20(a), 202.20(a)) Candidates who file by mail with the SBE, and who wish to qualify for the lottery, must mail petitions to the Springfield office at **2329 S. MacArthur Blvd., Springfield, IL 62704**. Nominating petitions received through other delivery systems are not considered “mail” and will not be included in the lottery. **It is important to note that petitions received before the first day of filing and after the last day of filing cannot be accepted and will be returned to the candidate.** (10 ILCS 5/7-12(6), 10-6.2)

BALLOT POSITION LOTTERY

Two or more petitions received simultaneously for candidates as of the opening hour of the filing period, and petitions received in the first mail delivery of the first filing day, are included in the lottery drawing to determine the first ballot position.

Two or more petitions filed within the last hour of the filing deadline, between 4:00 p.m. and 5:00 p.m. on the last filing day, shall be deemed filed simultaneously and are included in the lottery drawing to determine the final ballot position.

All other petitions are placed on the ballot in the order they are filed.

The lottery is held within nine days following the last day to file petitions and shall be open to the public. For further information on the lottery process, see page 27.

(10 ILCS 5/7-12(6), 10-6.2; 26 Ill. Adm. Code §201.40, 202.40)

MULTIPLE FILINGS OF NOMINATION PAPERS

If multiple sets of nomination papers are filed for a candidate for the same office, the SBE, appropriate election authority, or local election official where the petitions are filed shall, within two business days, notify the candidate of the multiple petition filings and that the candidate has **three business days after receipt of the notice** to notify the appropriate filing office that the prior set of petitions may be canceled.

If the candidate notifies the proper filing office, the last set of petitions filed shall be the only petitions to be considered valid. If the candidate fails to notify the proper filing office, only the first set of petitions filed shall be valid and all subsequent petitions shall be void. (10 ILCS 5/7-12(11), 10-6.2)

NOTE: If petitions for nomination have been filed for the same person for more than one political party, the candidate’s name shall not be certified for the primary ballot for any party. (10 ILCS 5/7-12(9))

INCOMPATIBLE OFFICES

Incompatible offices are those where the same person cannot serve in both simultaneously. If petitions for nomination have been filed for the same person for two or more incompatible offices, that person must withdraw ([SBE Form P-25](#)) as a candidate from all but one of such offices **within five business days** following the last day for petition filing. If petitions are filed for the same person for more than one political party, the candidate shall not be certified for either primary ballot for any office. (10 ILCS 5/7-12(9), 10-7)

OPTIONAL FILINGS:

Loyalty Oath: The filing of the Loyalty Oath is optional for candidates. The following court cases have held that the requirement for filing the Loyalty Oath is unconstitutional: *Communist Party of Indiana v. Witcomb*, 414 U.S. 441 (1974); *Communist Party of Illinois v. Ogilvie*, 357 F. Supp. 105 (N.D. Ill. 1972); *Socialist Workers Party v. Ogilvie*, 357 F. Supp. 109 (N.D. Ill. 1972).

Code of Fair Campaign Practices:

Candidates and committees are urged to abide by the provisions for campaigning outlined in the Code of Fair Campaign Practices. This is a voluntary statement made and filed prior to an election, vowing that the candidate making the statement will conduct a positive, rather than a negative, campaign. If a candidate or committee chooses to make such a statement, it shall be filed with the State Board of Elections. (10 ILCS 5/29B-5 *et seq.*)

NOTE: When a candidate withdraws as a candidate, the original petition is not returned to the individual, but remains in the office of either the State Board of Elections, election authority, or local election official in which the candidate filed. (10 ILCS 5/7-10, 10-4)

The Office of the Illinois Attorney General has issued a number of opinions on incompatibility of offices. For questions concerning the same, contact the [Opinions Bureau](#) of the Attorney General's office at (217) 782-9070.

NOMINATION PAPERWORK & FORMATTING

COMPLETING A STATEMENT OF CANDIDACY

Each candidate, whether an individual candidate or one whose name appears on a slate or certificate of nomination, must complete and file a Statement of Candidacy. The form of the candidate's name, as printed and signed, should match the name as printed on the petition. The address of the candidate, the office which the candidate is running for, the political party designation (if applicable) and statements that the person is qualified for the office specified should also match the information that is printed on the petition. See each individual office in this Guide for the correct SBE suggested Statement of Candidacy form.

The candidate must swear to or affirm the accuracy of the statements within the Statement of Candidacy, sign the Statement of Candidacy, and have the statement notarized. The Statement of Candidacy must accompany the nomination papers and should be attached at the beginning of the packet. (10 ILCS 5/7-10, 7-10.1, 10-4)

PREPARING PETITION SHEETS

The petition signature sheets must be original, all one uniform size, and numbered consecutively, beginning with the top petition signature sheet as the number "1." The Statement of Candidacy, optional filings (Loyalty Oath, Code of Fair Campaign Practices), and receipt for filing the Statement of Economic Interests should be attached to the petition sheets, preferably on top, and do not need to be of uniform size to the petition sheets nor be numbered. The petition signature sheets must be neatly fastened together in book form at one edge in a secure and suitable manner (paperclips, clipboards, etc., are not secure ways to fasten petitions and those bound in this manner will not be accepted by the State Board of Elections). The petitions must contain the original signatures of the voters and the original signature of the circulator and shall not be photocopies or duplicates of such sheets. (10 ILCS 5/7-10, 10-4)

NOTE: Once the petition has been filed, it cannot be modified, altered, or added to in any way. The only exception to this is adding the receipt for filing a Statement of Economic Interests, which must be filed no later than 5:00 p.m. on the last day to file nomination papers. (10 ILCS 5/7-10, 7-12, 10-4, 10-5)

The heading of the nomination petition pages must include information relative to the election, the candidate, the office, the political party (when applicable), and the candidate's place of residence. The headings on any particular page must be completed prior to the circulation of that petition sheet and the heading on each sheet shall be the same. **The State Board of Elections will certify each candidate's information as it appears on the first numbered page of the petition sheets;** however, other election authorities may follow a different policy in regard to petition filing. (10 ILCS 5/7-10, 10-4)

NAMES ON PETITION SHEETS AND STATEMENT OF CANDIDACY

The candidate's name should appear in exactly the same form on the petition sheets, Statement of Candidacy, and Loyalty Oath. The SBE will certify each candidate's name as it appears on the first numbered page of the petition sheets (other election authorities may follow a different policy with regards to petitions filed with their offices). A candidate's

failure to match the name on the petition to the name on the Statement of Candidacy can result in the candidate not being certified for the ballot.

NOTE: Petitions of candidates for specified offices, which are to be filed with the same filing officer (i.e. slate of candidates), may contain the names of two or more candidates of the same political party for the same or different offices; however, each candidate must submit a separate Statement of Candidacy, receipt for filing a Statement of Economic Interests, and an optional Loyalty Oath. (10 ILCS 5/7-10)

USING A NICKNAME OR OTHER TITLES ON FORMS

The candidate's given name, initials, nickname by which the candidate is commonly known, or a combination thereof may be used in addition to the candidate's surname. No other designation such as a title, degree or nickname suggesting or implying possession of a title, degree or professional status, or similar information may be used in connection with the candidate's surname. Also, a candidate may not use a political slogan as part of the candidate's name on the ballot, notwithstanding that the political slogan may be part of the candidate's name.

(10 ILCS 5/7-10.2, 7-17(b), 10-5.1, 16-3(e))

NOTE: The State Board of Elections, election authority, or local election official shall not certify to any election authority any candidate name designation that is inconsistent with these provisions. (10 ILCS 5/7-17(c), 16-3(f))

CANDIDATE LEGAL NAME CHANGE*

If a candidate has changed names, whether by a statutory or common law procedure in Illinois or any other jurisdiction within three years before the last day for filing the petition or certificate for that office, whichever is applicable, then the following must ensue:

- 1) The candidate's name on the petition or certificate must be followed by "formerly known as (list all prior names during the three-year period) until name changed on (list date of each name change)";
- 2) The petition or certificate must be accompanied by the candidate's affidavit stating the candidate's previous names during the specified period; and,
- 3) The date(s) each previous name of the candidate was changed.

Failure to meet these requirements shall be grounds for denying certification of the candidate's name for the ballot or removing the candidate's name from the ballot, as appropriate.

***NOTE:** that these requirements **do not** apply to name changes resulting from adoption to assume an adoptive parent's or parents' surname, marriage or civil union to assume a spouse's or partner's surname, dissolution of marriage or civil union or declaration of invalidity of marriage or civil union to assume a former surname, or a name change that conforms the candidate's name to their gender identity.

(10 ILCS 5/7-10.2, 7-17(b)-(c), 10-5.1, 16-3(e)-(f))

SIGNING AND CIRCULATING PETITIONS

PETITION CIRCULATOR REQUIREMENTS

A petition circulator must be:

- 18 years of age or will be 18 by the date of the upcoming consolidated election; and,
- A citizen of the United States (can be from outside of the district, county, or state).

The circulator must personally witness all signatures given and sign the required circulator's statement affirming that all signatures were given in the presence of the circulator. No one may be considered a circulator of any petition page except the person who signs the circulator's statement. (10 ILCS 5/7-10, 10-4)

Petition sheets **must not** be circulated more than 90 days preceding the last day for the filing of the petitions. The circulator's statement on a candidate's petition must specify either the dates on which the sheets were circulated, the first and last dates on which the sheet was circulated, or that none of the signatures on the sheet were signed more than 90 days preceding that last day for filing of the petitions. See page 7 for dates when candidates may start circulating petition sheets. (10 ILCS 5/7-10, 10-4)

NOTE: Blank nomination petitions may be reproduced prior to circulation. The signatures of the signers, circulator, and the notary public must be original. (10 ILCS 5/7-10, 10-4)

CIRCULATOR'S STATEMENT

A petition circulator must complete the circulator's statement at the bottom of each petition sheet certifying the circulator's address, age, citizenship information, and that the signatures on that sheet were signed in the presence of the circulator. The circulator must certify that the signatures are genuine and, to the best of the circulator's knowledge, that the persons signing were duly registered voters of the political subdivision for which the candidate(s) shall be nominated or elected, and that their respective registration addresses are correctly stated therein. This statement shall be sworn to and signed by a notary. (10 ILCS 5/7-10, 10-4)

A petition circulator shall indicate on such petition their residence address (written or printed) including the street address or rural route number, as well as the county, city, village, or town. (10 ILCS 5/7-10, 10-4)

SIGNING A PETITION

A signer must sign their own signature on the petition, meaning they cannot sign for someone else, such as a spouse, family members, or other persons in the household. A signer must also be a registered voter

CIRCULATING RESTRICTIONS:

- A circulator may not circulate petitions for **more than one** established political party. (10 ILCS 5/10-4); *Schober v. Young*, 322 Ill. App. 3d 996, 751 N.E.2d 610 (4th Dist. 2001)
- A circulator may not circulate petitions for an independent candidate(s) **in addition to** candidates for a new political party. (10 ILCS 5/10-4)
- A circulator may not circulate petitions for **more than one new** political party. (10 ILCS 5/10-4)
- A circulator may not circulate petitions for an established party **and** an independent or new party candidate. (10 ILCS 5/10-4)

SIGNING RESTRICTIONS:

- A signer **may not** sign petitions for a candidate of **more than one** political party for the same election. (10 ILCS 5/7-10)
- A signer **may** sign petitions of one established political party for the consolidated primary **and** one new political party or independent candidate for the following consolidated or general election. (10 ILCS 5/10-3)
- A signer **may** sign petitions of as many candidates of the same political party as desired.*

*This differs for nonpartisan and independent candidates. The number of seats to be elected is the number of petitions that a voter can sign.

in the political subdivision in which the candidate is seeking nomination or election. (10 ILCS 5/3-1.2, 7-10, 10-2, 10-3, 10-4) Petition signers shall indicate on such petition their residence addresses (written or printed) including the street address or rural route number, as well as the city, village or town, county, and state. The state, county, city, village, and town of residence may be pre-printed on the petition form when all of the electors signing the petition form reside therein. Standard abbreviations may be used in writing the residence address. A petition signer must be a registered voter from the address shown opposite their signature on the petition. (10 ILCS 5/7-10, 10-2, 10-3, 10-4)

NOTE: A petition signer may change party affiliation from one election to another. *Kusper v. Pontikes*, 414 U.S. 51 (1973); *Sperling v. County Officers Electoral Board*, 57 Ill. 2d 81, 309 N.E. 2d 589 (Ill. 1974)

STRIKING SIGNATURES FROM A PETITION

Signatures may be stricken from the petition by the circulator or the candidate prior to filing the petition. **All** of the following requirements are necessary to effect a valid striking of any signature:

- The person striking the signature must initial the petition at the place where the signature is struck;
- The person striking the signature must sign a certificate of deletions (such as [SBE Form P-2A](#)) listing the page number and line number of each signature struck from the petition, which is to be filed as a part of the petition; and,
- The person striking signatures from independent candidate petitions must sign an additional certificate ([SBE Form P-2B](#)) specifying the number of certification pages listing stricken signatures, which are attached to the petition, and the page numbers indicated on such certifications. This additional certificate must be filed as part of the petition, shall be numbered, and shall be attached immediately following the last page of voters' signatures and before the certifications of stricken signatures.

(10 ILCS 5/7-10, 10-3)

COMPUTING SIGNATURE REQUIREMENTS

When figuring signature requirements, the number of primary electors is determined as follows:

- In **political subdivisions**: take the total votes cast for the candidate for such political party that received the highest number of votes in such political subdivision at the last regular election at which an officer was regularly scheduled to be elected from that subdivision. For the 2027 election cycle, the calculations could be based on results from the 2021, 2023, or 2025 election cycle, as applicable.
- In **wards or districts of political subdivisions**: take the total votes cast for the candidate for such political party who received the highest number of votes in such ward or district at the last regular election at which an officer was regularly scheduled to be elected from that ward or district. For the 2027 election cycle, the calculations could be based on the 2021, 2023, or 2025 election cycle, as applicable.

STATEMENT OF ECONOMIC INTERESTS RECEIPT

OBTAINING A STATEMENT OF ECONOMIC INTERESTS FORM

Candidates filing a petition with the State Board of Elections may obtain a Statement of Economic Interests form from the State Board of Elections or the Office of the Secretary of State. Candidates filing with their election authority or local election official may obtain Statement of Economic Interests forms from the county clerk's office.

FILING THE FORM

For candidates that file petitions with the State Board of Elections, a completed Statement of Economic Interests **form** must be filed with the Index Division of the Office of the Secretary of State, located at 111 East Monroe, Springfield, IL 62756. For candidates filing with an election authority, the Statement of Economic Interests may be filed with the county clerk in the county in which the principal office of the unit of local government with which the person is

associated is located. For more information on filing the form, contact your election authority or the Secretary of State's Index Division at (217) 782-7017 or (312) 814-8218.
(5 ILCS 420/4A-101.5, 4A-106)

FILING THE RECEIPT

All candidates must file a **receipt** indicating that they have filed a Statement of Economic Interests as required by the Illinois Governmental Ethics Act. (10 ILCS 5/7-10, 7-12(8), 10-5; 5 ILCS 420/1-101, *et seq.*)

EXCEPTION: The receipt is not required if the Statement of Economic Interests is filed with the same officer with which the nominating papers are filed (i.e. county officers). (10 ILCS 5/7-12(8))

Candidates are advised to file their receipts at the same time they file their nominating petitions. While the receipt does not need to accompany the nomination petitions at the time of filing, it must be filed not later than 5:00 p.m. for the State Board of Elections, or at the close of business for other offices, on the last day to file nominating petitions.

NOTE: The date and time at which a nominating petition was filed is not changed when the Statement of Economic Interests receipt is filed at another time during the filing period. (10 ILCS 5/7-12, 10-5)

CAMPAIGN CONTRIBUTIONS

NOTICE OF OBLIGATION

The official with whom nomination papers are filed must provide to each candidate a [notice of obligation](#) to comply with the Illinois Campaign Financing Act at the time they file nomination papers. If a candidate files nomination papers by mail, or an agent of the candidate files the nomination papers, the clerk or secretary with whom the petitions were filed will send the notice to the candidate by first class mail. The notice will state that the manual of instructions and forms for statements required to be filed under Article 9 of the Election Code are available from the State Board of Elections. Forms may also be downloaded from the SBE's [website](#). (10 ILCS 5/7-12(7), 9-16, 10-6.1; 60 ILCS 1/45-35)

WHO IS REQUIRED TO FILE WITH THE SBE?

Candidates, groups, or individuals who raise or spend more than \$5,000 in any 12-month period in support of or in opposition to a candidate or public question, or for electioneering communications, generally must file paperwork to create a political committee with the State Board of Elections. (10 ILCS 5/9-3) Once created, political committees must then file disclosure reports with the Board, detailing the money they raise and spend. This filing obligation continues until a committee ceases operations, disposes of any remaining assets, and files an acceptable "Final Report" with the Board—even if the committee has not raised money or made any contributions within a filing period.
(10 ILCS 5/9-5, 9-10, 9-11)

NOTE: "Electioneering communication" is defined as any broadcast, cable, or satellite communication, including radio, TV, or internet communication, that refers to a clearly identified candidate, political party or public question that will appear on the ballot, is made within the 60 days before a general or consolidated election, or 30 days before a primary election, is targeted to the relevant electorate, and is clearly an appeal to vote for or against the candidate or public question. Electioneering communication does not include communications by organizations designated by Section 501(c)(3) of the Internal Revenue Code, exclusively between labor unions and their members, or exclusively between organizations designated by Section 501(c)(6) of the Internal Revenue Code and their members. (10 ILCS 5/9-1.14(a))

Any entity other than a natural person that spends more than \$5,000 during a 12-month period on independent expenditures or other expenditures supporting or opposing a candidate, must organize as a political committee and file disclosure reports with the SBE. Individuals who spend more than \$3,000 during any 12-month period on independent expenditures supporting or opposing a particular candidate are required to file a special written disclosure with the SBE. This disclosure, which must be filed within two business days of exceeding the \$3,000 threshold, gives information about the person making the independent expenditure as well as the dates, amounts, and nature of the spending. Once the

threshold is reached, the individual is required to report additional independent expenditures made in connection with the same election, in \$1,000 increments, until the conclusion of the election. (10 ILCS 5/9-3, 9-8.6)

NOTE: “Independent expenditure” means any payment, gift, donation, or expenditure of funds (i) by a natural person or political committee for the purpose of making electioneering communications or of expressly advocating for or against the nomination for election, election, retention, or defeat of a clearly identifiable public official or candidate or for or against any public question to be submitted to the voters and (ii) that is not made in connection, consultation, or concert with or at the request or suggestion of the public official or candidate, the public official's or candidate's designated political committee or campaign, or the agent or agents of the public official, candidate, or political committee or campaign. (10 ILCS 5/9-1.15)

INFLUENCING VOTES WITH PUBLIC FUNDS

No public funds shall be used to urge any elector to vote for or against any candidate or public question or be appropriated for political or campaign purposes to any candidate or political organization. This prohibition does not bar the use of public funds for dissemination of factual information relative to any public question appearing on an election ballot, or for dissemination of information and arguments published and distributed pursuant to law in connection with a public question to amend the Constitution of the State of Illinois. (10 ILCS 5/9-25.1(b))

FAIR CAMPAIGN PRACTICES ACT

Candidates and committees are urged to abide by the provisions for campaigning outlined in the Fair Campaign Practices Act. This is a voluntary statement made and filed prior to an election, vowing that the candidate making the statement will conduct a positive, rather than a negative, campaign. Filling out and filing the “Code of Fair Campaign Practices” is voluntary. (10 ILCS 5/29B-5, 29B-10)

The State Board of Elections shall accept, at all times prior to an election, all completed copies of the Code of Fair Campaign Practices that are properly subscribed to by a candidate or the chair of a political committee in support of or opposition to a public question and shall retain them for public inspection until 30 days after the election. (10 ILCS 5/29B-20)

MORE ON CAMPAIGN CONTRIBUTIONS

For more information on filing reports, campaign finance questions, and committee related questions, click [here](#) for frequently asked questions on campaign disclosure. If you have further questions, visit the Campaign Disclosure section of our [website](#) or contact the Division of Campaign Disclosure at (217) 782-4141.

OBJECTIONS TO NOMINATING PAPERS

FILING OBJECTIONS

Nomination papers shall be deemed to be valid unless objections are filed in writing, **with an original and two copies, within five business days after the last day for the filing of nomination papers.** Objection petitions that do not include two copies thereof shall not be accepted.

Objections should be filed with the same entity with which candidates filed the nomination papers. Objections must, minimally, include the name(s) and address(es) of the objector(s). (10 ILCS 5/10-8)

The last day to file an objection will depend on the filing period. For specific deadlines, see the SBE [Election and Campaign Finance Calendar](#) for 2027. (10 ILCS 5/7-13, 10-8)

PROCESSING OBJECTIONS

No later than noon on the second business day after receipt of an objector's petition, the State Board of Elections, election authority, or local election official shall transmit by registered mail or receipted personal delivery the Certificate of Nomination or nomination papers and the original objector's petition to the chair of the proper electoral board designated in Section 10-9 (see electoral boards for political subdivision offices on pages 25 and 26) or its authorized agent. The official shall transmit a copy of the objector's petition by registered mail or receipted personal delivery, to the candidate whose Certificate of Nomination or nomination papers are objected to, addressed to the place of residence designated in the Certificate of Nomination or nomination papers.

(10 ILCS 5/10-8)

STATE BOARD OF ELECTIONS AS THE ELECTORAL BOARD

Within 24 hours of the receipt of the objector's petition, the Chair of the State Board of Elections shall send a call, by registered or certified mail, to the objector and candidate whose Certificate of Nomination or nomination papers are objected to stating the day, hour, and place at which the State Board of Elections shall meet to hear the objection.

(10 ILCS 5/10-10)

IN CASES WHERE THE SBE IS NOT THE ELECTORAL BOARD

The chair of the electoral board shall send a call by registered or certified mail to each of the members of the electoral board, the objector, and the candidate, and shall also cause the Sheriff of the county or counties in which such officers and persons reside to serve a copy of such call upon each of the officers and persons within 24 hours after the receipt of the objector's petition. (10 ILCS 5/10-10)

The following electoral boards are designated to hear and pass upon objections to nomination petitions of candidates for political subdivision offices:

- 1) **County Officers Electoral Board: County Clerk (Chair), Circuit Court Clerk, State's Attorney, or their designees. In Peoria County, the county election commissioners will constitute the County Officers Electoral Board. (10 ILCS 5/10-9(2), 10-9(2.5))**

For all counties: jurisdiction includes county offices and judicial offices of a district, subcircuit, or circuit coterminous with or less than a county, school district offices, and special district offices. For school districts located in two or more counties, the county officers electoral board of the county in which the principal office of the school district is located shall hear and pass upon objections to nominations of candidates for school district office in that school district.

For Cook County only: jurisdiction includes hearing objections to petitions of candidates for congressional or legislative office, if the district is wholly within Cook County, unless the district is wholly

or partially within the jurisdiction of a municipal board of election commissioners. Precinct committee member. (10 ILCS 5/7-13, 10-9)

- 2) **Municipal Officers Electoral Board: Mayor or president of board of trustees (Chair), the municipal clerk, and one eligible member of the city council or board of trustees who has served the greatest number of years as a member of the council or board. (10 ILCS 5/10-9(3))**
For officers of municipalities (e.g. cities, villages, and incorporated towns).
- 3) **Education Officers Electoral Board: Presiding officer of the community college district board (Chair), the secretary of the community college district board, and the eligible elected community college board member having the longest term of continuous service as a board member. (10 ILCS 5/10-9(5))**
For community college districts.
- 4) **Municipal Boards of Election Commissioners: Where a city, a community college district, or a special purpose district (e.g., fire protection district, etc.) is located entirely within the jurisdiction of a municipal board of election commissioners, that board shall constitute the electoral board for that political subdivision. (10 ILCS 5/10-9(6))**

ELECTORAL BOARD MEETING

The meeting of the electoral board shall not be less than three nor more than five days after receipt of the objector's petition by the chair of the electoral board. The Municipal Officers Electoral Board, and the Education Officers Electoral Board may meet at the location (other than their county courthouse) where the governing body of the municipality, school, or community college district, respectively, holds its regularly scheduled meetings, if that location is available, provided that voter records may be removed from the offices of an election authority only at the discretion and under the supervision of the election authority. The electoral board on the first day of its meeting shall adopt rules and procedures for the introduction of evidence and the presentation of arguments and may, in its discretion, provide for the filing of briefs by the parties to the objection or by other interested persons. (10 ILCS 5/10-10)

Note: The county officer's electoral board hears objections to the nominations of candidates for school district offices. (10 ILCS 5/10-9)

FILING FOR JUDICIAL REVIEW

Within five days after the decision of the electoral board, the candidate or objector aggrieved by the decision may file a petition for judicial review with the Clerk of the Circuit Court of the county in which the hearing of the electoral board was held. The petition for review must name as respondents the electoral board, its members, and each prevailing candidate or objector in the initial proceeding before the board. The party seeking judicial review must serve a copy of the petition upon each of the respondents named in the petition for judicial review. The petition shall contain a brief statement of the reason why the decision of the board should be reversed. Court hearings are to be held within 30 days after the filing of the petition and the decision delivered promptly thereafter. (10 ILCS 5/10-10.1)

If no petition for judicial review has been filed within five days after the decision of the electoral board, the electoral board shall transmit a copy of its ruling together with the original Certificate of Nomination or nomination papers or petitions, and the original objector's petitions to the officers or board with whom they were on file and to the election authority to whom the ballot is certified and the appropriate county clerk, and such officers or board shall abide by and comply with the ruling so made to all intents and purposes. (10 ILCS 5/10-10, 10-10.1)

LOTTERY

FILINGS REQUIRING A LOTTERY

Simultaneous filings of candidate nominating petitions for the same office occur for those candidates **in line at 8:00 a.m.** (or whenever the opening hour of the business may be; for example, if the office opens at 9:00 a.m., all candidates in line as of 9:00 a.m. are in the lottery) or for petitions received after midnight of the first day for filing in the first U.S. Postal Service delivery of that day, on the first day of filing. Simultaneous filings can also occur during the last day of filing **during the last hour** of the filing deadline between 4:00 p.m. and 5:00 p.m., or the last hour of regular business operations of the filing officer.

Any lottery system to be used to break ties resulting from such simultaneous filings must be approved by the State Board of Elections. (10 ILCS 5/7-12(6), 10-6.2) To submit a lottery system for approval by the State Board of Elections, election authorities and local election officials can submit a narrative of how their system will be conducted. The State Board of Elections will evaluate the system to ensure it is fair, random, and impartial. Narratives can be sent by mail to the State Board of Elections' office or via email to Electionoperations@elections.il.gov.

CONDUCTING THE LOTTERY

Per the State Board of Elections' administrative rules codified as Title 26, Chapter 1, Section 201.40 and 202.40 of the Illinois Administrative Code, the following system has been approved:

1. The names of all candidates who filed simultaneously for the same office shall be listed alphabetically and shall be numbered consecutively commencing with the number one, which shall be assigned to the candidate whose name is listed first on the alphabetical list. Candidates filing a group petition for the same office shall be treated as one in the alphabetical list. For example, if five candidates by the name of Downs, Brown, Edwards, Cook, and Adams have filed simultaneously, they will be arranged alphabetically and assigned numbers as follows: Adams, one; Brown, two; Cook, three; Downs, four; and Edwards, five. If the same candidates filed but Cook and Adams filed a group petition and Cook's name appeared first on the petition, then the candidates would be arranged as follows: Brown, one; Cook and Adams, two; Downs, three; and Edwards, four.
2. All ties will be broken by a single drawing. A number shall be placed in a container representing each number assigned to each candidate and group of candidates pursuant to the alphabetical listing procedures set forth in paragraph 1 above. For example, if the largest number to be used for any office is five, then numbers one, two, three, four, and five will be placed in a container. In this manner, sufficient numbers will be placed in the container to conduct a drawing for all offices at the same time.
3. After the numbers are placed in the container, they shall be drawn one at a time from the container after they have been thoroughly shaken and mixed. The candidate or group of candidates in the position on an alphabetical list corresponding to the first number drawn shall be certified ahead of the other candidates listed on the alphabetical list. The candidate or group of candidates in the position on the alphabetical list corresponding to the second number drawn will be certified second and so forth until all numbers have been drawn. For example, where no group petitions were filed, if candidates Adams, Brown, Cook, Downs, and Edwards filed simultaneously at 8:00 a.m. on the first day of filing, and the number three is first drawn, then candidate Cook, who is listed in the third position on the alphabetical list, shall be certified first on the ballot. If the number one is drawn second, then candidate Adams, who is listed in the first position on the alphabetical list, shall be certified second on the ballot, and so on. For offices where group petitions were filed, using the

example set forth above where candidates Cook and Adams file a group petition for the same office, and Cook's name appears first on the petition and number three is drawn first, then candidate Downs would be listed first. If the number two is drawn second, then candidates Cook and Adams would be certified second and third, respectively. If the number four is drawn third, then candidate Edwards would be certified fourth, and so on. In districts with fewer names on the alphabetical list than are in the drawing, then all numbers in excess of the number of candidates or group of candidates that appear on the particular alphabetical list shall be disregarded. Thus, if five numbers are placed in the container and only four candidates or groups of candidates are on a particular list, then the number five shall be disregarded. For example, if candidates Adams and Cook, filing separate petitions, are the only candidates listed on the alphabetical list and five numbers are chosen in the following order: 3, 5, 4, 2 and 1, then candidate Cook's name will appear in the certification prior to the name of candidate Adams.

4. If two or more nominating petitions for the same office are presented between 4:00 p.m. and 5:00 p.m. on the last day for filing, they shall be deemed to be simultaneously filed and the last ballot position will be determined by a separate lottery using the same procedures detailed above. No nominating petitions will be accepted after 5:00 p.m.
5. All candidates shall be certified in the order in which petitions have been filed with the State Board of Elections, election authority, or the local election official. In cases where candidates have filed simultaneously, they shall be certified (in the order determined by the lottery procedure outlined above) prior to candidates who filed for the same office who filed their petitions at a later time, except in those situations where the law requires rotation on a district-by-district basis.

(26 Ill. Adm. Code §§ 201.40, 202.40)

MAYOR AND COMMISSIONERS

Commission Form – Municipal

NOMINATION PAPERS

Petitions: Nonpartisan, non-municipal, or municipal-commission form ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-101.5, 4A-106.5) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Qualified elector of the municipality and one-year residency in the municipality preceding the election.

(65 ILCS 5/3.1-10-5(a))

A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (65 ILCS 5/3.1-10-5(b))

If a person is a resident of a municipality immediately prior to the active duty military service of that person or that person's spouse, resides anywhere outside of the municipality during that active duty military service, and immediately upon completion of that active duty military service is again a resident of the municipality, then the time during which the person resides outside the municipality during the active duty military service is deemed to be time during which the person is a resident of the municipality for purposes of determining the residency requirement. (65 ILCS 5/3.1-10-5(d))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Equal to at least 1% of the total vote cast for mayor at the last preceding election for mayor in the municipality.

(65 ILCS 5/4-3-8)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election).

(10 ILCS 5/10-6(2))

WHERE TO FILE

With the Municipal Clerk, or in those municipalities that have a municipal Board of Election Commissioners, with the clerk of that Board.

TERM

4 years and until their successors are elected and qualified. (65 ILCS 5/4-3-4)

TERM BEGINS

The terms of elected municipal officers shall commence at the first regular or special meeting of the corporate authorities after receipt of the official election results from the county clerk of the regular municipal election at which the officers were elected, except as otherwise provided by ordinance fixing the date for inauguration of newly elected officers of a municipality. The ordinance shall not, however, fix the time for inauguration of newly elected officers later than the first regular or special meeting of the corporate authorities in the month of June following the election. (65 ILCS 5/3.1-10-15)

"Corporate authorities" means (a) the mayor and alderpersons or similar body when the reference is to cities, (b) the president and trustees or similar body when the reference is to villages or incorporated towns, and (c) the council when the reference is to municipalities under the commission form of municipal government. (65 ILCS 5/1-1-2(2))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Pedway LL-08, Chicago, IL 60602.

MAYOR OR PRESIDENT, ALDERPERSON OR TRUSTEE, CLERK, TREASURER

Mayor-Alderperson and President-Trustee Form – Municipal

NOTE: In municipalities with a population over 5,000, candidates of established political parties file petitions to be placed on the consolidated primary election ballot.

Municipalities: Municipalities of 5,000 or less population may determine by ordinance, no later than November 15, 2026, that political parties shall nominate candidates for municipal offices by primary election in accordance with Article 7 of the Election Code. (10 ILCS 5/7-1(b))

Cities: Cities of 10,000 or fewer inhabitants may, by ordinance, allow for the appointment of a city treasurer by the mayor, subject to the advice and consent of the city council. (65 ILCS 5/3.1-15-5)

Villages of fewer than 5,000 inhabitants may, by resolution, choose to have the clerk appointed by the village president with the concurrence of the village board. (65 ILCS 5/3.1-25-90(a))

This procedure for the election of officers includes municipalities that have adopted the managerial form and retained or later adopted the mayor-alderperson or president-trustee form of electing their officers. (65 ILCS 5/5-1-2)

NOMINATION PAPERS

Petitions: Established Party ([SBE Form P-10](#), for primary); New Party ([SBE Form P-8](#) or [SBE Form P-8A](#), for consolidated election); Independent ([SBE Form P-3](#), for consolidated election); Nonpartisan ([SBE Form P-5](#), for primary, as applicable)

Certificate of Officers: New Party officers authorized to fill vacancies in nomination ([SBE Form P-8C](#))

Statement of Candidacy: Established Party ([SBE Form P-1](#), for primary, [SBE Form P-1K](#), for caucus); New Party ([SBE Form P-1D](#)); Independent ([SBE Form P-1B](#)); Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Qualified elector of the municipality and one-year residency in the municipality preceding the election. (65 ILCS 5/3.1-10-5(a))

Alderpersons must reside in the ward at least one year prior to their election. Trustees elected from districts must reside in their municipality at least one year prior to their election. For trustees elected by district, in villages with a population of over 5,000, each of the districts shall be represented by one trustee who shall have been a resident of the district for at least six months immediately before their election in the first election after redistricting. (65 ILCS 5/3.1-10-5(c), 3.1-25-75(a)(b))

A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (65 ILCS 5/3.1-10-5(b))

If a person is a resident of a municipality immediately prior to the active duty military service of that person or that person's spouse, resides anywhere outside of the municipality during that active duty military service, and immediately upon completion of that active duty military service is again a resident of the municipality, then the time during which the person resides outside the municipality during the active duty military service is deemed to be time during which the person is a resident of the municipality for purposes of determining the residency requirement. (65 ILCS 5/3.1-10-5(d))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Established Party: For president, mayor, trustee, or clerk, at least 0.5% (.005) of the qualified primary electors of the candidate's party at the last regular election in the city, incorporated town, town, or village. (10 ILCS 5/7-10(e))

For alderperson, at least .5% (.005) of the qualified primary electors of the candidate's party at the last regular election within the ward, but in no event shall the number of required signatures be less than 25.

In the first primary election following redistricting of wards or trustee districts of a municipality or the initial establishment of wards or districts, a candidate's petition for nomination must contain the number of signatures equal to at least 0.5% of the total number of votes cast for the candidate of that political party who received the highest number of votes in the entire municipality at the last regular election at which an officer was regularly scheduled to be elected from the entire municipality, divided by the number of wards or districts. In no event shall the number of signatures be less than 25. (10 ILCS 5/7-10(e))

New Party: For the consolidated election, not less than 5% of the total number of persons who voted in the last regular election in the district or political subdivision in which the district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-2)

For the first election following redistricting of municipal wards or districts, or for the first election following the initial establishment of such districts or wards in a municipality, a petition to form a new political party in a municipal ward or district shall be signed by qualified voters of the district or ward equal to not less than 5% of the total number of votes cast at the preceding municipal election, as the case may be, for the municipal office voted on throughout the municipality for which the greatest total number of votes were cast for all candidates, divided by the number of districts or wards, but in any event not less than 25 qualified voters of the district or ward. In the case of a petition to form a new political party within a political subdivision in which officers are to be elected from districts and at-large, such a petition shall consist of separate components for each district from which an officer is to be elected. (10 ILCS 5/10-2)

Independent: For the consolidated election, not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the number of persons who voted at the last regular election in the district or political subdivision in which the district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3)

Example: If 1,000 voters cast ballots at the last regular election in the district or political subdivision, the formula of 5% - 8% would result in a signature requirement of 50 – 80. A difference of 50 between the minimum and maximum is required. (10 ILCS 5/10-3) Therefore, the signature requirement would be 50 – 100.

For the first election following redistricting of municipal wards or districts, or for the first election following the initial establishment of such districts or wards in a municipality, nomination papers for an independent candidate for alderperson or trustee of the municipality shall be signed by qualified voters of the district or ward equal to not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the total number of votes cast at the preceding general municipal election, as the case may be, for the municipal office voted on throughout the municipality for which the greatest total number of votes were cast for all candidates divided by the number of districts or wards, but in any event not less than 25 qualified voters of the district or ward. (10 ILCS 5/10-3)

Nonpartisan (City): For the consolidated primary election, not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the number of persons who voted at the last regular election in the district or political subdivision in which such district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3, 10-3.1)

Nonpartisan (Village): 1% of the total vote cast at the last preceding election in the village for president. (65 ILCS 5/3.1-25-30)

FILING DATES

For established political party candidates and nonpartisan candidates filing for a primary: October 19-26, 2026 (not more than 127 nor less than 120 days prior to the consolidated primary). (10 ILCS 5/7-12(3), 10-6(4))

For new party candidates and independent candidates: November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

Caucus certificates for nomination for established party candidates: December 14-21, 2026 (not more than 113 nor less than 106 days prior to the consolidated election). (10 ILCS 5/10-1(a))

WHERE TO FILE

With the appropriate city or village clerk, or in those cities having a Board of Election Commissioners, with the clerk of that Board.

TERM

4 years. The term may be reduced to 2 years by public question. (65 ILCS 5/3.1-10-65) Any municipality of less than 500,000 population that originally voted to shorten terms may submit a public question to lengthen terms. (65 ILCS 5/3.1-10-75(a))

TERM BEGINS

The terms of elected municipal officers shall commence at the first regular or special meeting of the corporate authorities after receipt of the official election results from the county clerk of the regular municipal election at which the officers were elected, except as otherwise provided by ordinance fixing the date for inauguration of newly elected officers of a municipality. The ordinance shall not, however, fix the time for inauguration of newly elected officers later than the first regular or special meeting of the corporate authorities in the month of June following the election. (65 ILCS 5/3.1-10-15)

"Corporate authorities" means (a) the mayor and alderpersons or similar body when the reference is to cities, (b) the president and trustees or similar body when the reference is to villages or incorporated towns, and (c) the council when the reference is to municipalities under the commission form of municipal government. (65 ILCS 5/1-1-2(2))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Pedway LL-08, Chicago, IL 60602.

MAYOR, COUNCILMEMBERS AT-LARGE (AND FROM DISTRICTS IN SOME CITIES), CLERK, TREASURER

Council-Manager Form of Government – Municipal

NOTE: Upon adoption of the managerial form of government, the procedures for electing municipal officers will remain the same as prior to the adoption of 65 ILCS 5/Art. 5. A public question may be approved by the voters to establish a different type of municipal organization in conjunction with the managerial form.

The council-manager form is the only form of municipal government covered (for election of officers) by Article 5 of the Municipal Code (65 ILCS 5/Art. 5). Other cities and villages which have adopted Article 5 and have retained or later adopted the mayor-alderperson form or the president-trustee village form will follow the provisions under Article 3.1 of the Municipal Code (65 ILCS 5/Art. 3.1) for the election of officers. Cities and villages that have adopted or retained a commission form would follow provisions under Article 4 of the Municipal Code (65 ILCS 5/Art. 4) for the election of officers.

Refer to the appropriate section of this guide for either mayor-alderperson, president-trustee, or commission form if the municipality is also a managerial form.

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-5](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Qualified elector of the municipality and one-year residency in the municipality preceding the election.
(65 ILCS 5/3.1-10-5(a))

A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (65 ILCS 5/3.1-10-5(b))

If a person is a resident of a municipality immediately prior to the active duty military service of that person or that person's spouse, resides anywhere outside of the municipality during that active duty military service, and immediately upon completion of that active duty military service is again a resident of the municipality, then the time during which the person resides outside the municipality during the active duty military service is deemed to be time during which the person is a resident of the municipality for purposes of determining the residency requirement. (65 ILCS 5/3.1-10-5(d))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is

again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Cities and villages that retained or later adopted Article 3.1 of the Municipal Code (65 ILCS 5/Art. 3.1), see Mayor-Alderpersion and President-Trustee form for signature requirements.

If a city has adopted the nonpartisan form of government as authorized by Article VII of the Constitution, the signature requirements are those in 10 ILCS 5/10-3 of the Election Code (Independent signature requirements) as authorized by the second paragraph of 10 ILCS 5/10-3.1; not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the number of persons who voted at the last regular election in the district or political subdivision in which the district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3)

Signature requirements are governed by the form of government prior to the adoption of Council-Manager.

Council-Manager (formerly Commission): 1% of the total vote cast at the last preceding election in the municipality for mayor. (65 ILCS 5/4-3-8, 5-2-12)

Council-Manager (formerly nonpartisan President/Trustee): 1% of the total vote cast at the last preceding election in the village for president. (65 ILCS 5/3.1-25-20, 3.1-25-30)

Council-Manager (formerly a city/village whose candidates ran as independents): not less than 5% nor more than 8% (or 50 more than the minimum, whichever is greater) of the number of persons who voted at the last regular election in the district or political subdivision in which the district or political subdivision voted as a unit for the election of officers to serve its respective territorial area. (10 ILCS 5/10-3)

FILING DATES

October 19-26, 2026 (not more than 127 nor less than 120 days prior to the consolidated primary). (10 ILCS 5/10-6(4))

WHERE TO FILE

With the municipal clerk, or in those cities having a Board of Election Commissioners, with the clerk of that Board.

TERM

4 years. The term may be reduced to 2 years by public question. (65 ILCS 5/3.1-10-65) Any municipality of less than 500,000 population who originally voted to shorten terms may submit a public question to lengthen terms. (65 ILCS 5/3.1-10-75(a))

TERM BEGINS

The terms of elected municipal officers shall commence at the first regular or special meeting of the corporate authorities after receipt of the official election results from the county clerk of the regular municipal election at which the officers were elected, except as otherwise provided by ordinance fixing the date for inauguration of newly elected officers of a municipality. The ordinance shall not, however, fix the time for inauguration of newly elected officers later than the first regular or special meeting of the corporate authorities in the month of June following the election. (65 ILCS 5/3.1-10-15)

"Corporate authorities" means (a) the mayor and alderpersons or similar body when the reference is to cities, (b) the president and trustees or similar body when the reference is to villages or incorporated towns, and (c) the council when the reference is to municipalities under the commission form of municipal government. (65 ILCS 5/1-1-2(2))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

MUNICIPAL – CITY OF CHICAGO

Mayor, Clerk, Treasurer and Alderperson

Vacancies Only

NOTE: Please contact the Chicago Board of Election Commissioners for further information as to whether any vacancies in office exist that need to be filled by election in 2027.

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-5](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the Cook County Clerk. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Qualified elector of the municipality and one-year residency in the municipality preceding the election. (65 ILCS 5/3.1-10-5(a))

For alderperson, one-year residency in the ward preceding the election. (65 ILCS 20/21-14(a))

A person is not eligible to take the oath of office for a municipal office if that person is, at the time required for taking the oath of office, in arrears in the payment of a tax or other indebtedness due to the municipality or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (65 ILCS 5/3.1-10-5(b))

If a person is a resident of a municipality immediately prior to the active duty military service of that person or that person's spouse, resides anywhere outside of the municipality during that active duty military service, and immediately upon completion of that active duty military service is again a resident of the municipality, then the time during which the person resides outside the municipality during the active duty military service is deemed to be time during which the person is a resident of the municipality for purposes of determining the residency requirement. (65 ILCS 5/3.1-10-5(d))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

All nominations in the city shall be by petition. Each petition for nomination of mayor, city clerk, and city treasurer must be signed by at least 12,500 legal voters of the city (65 ILCS 20/21-28(b)). Each petition for alderperson must be signed by at least 473 legal voters of the ward (65 ILCS 20/21-28(a)).

FILING DATES

October 19-26, 2026 (not more than 127 nor less than 120 days prior to the consolidated primary).
(10 ILCS 5/10-6(4))

WHERE TO FILE

With the Chicago Board of Election Commissioners, 69 W. Washington, 6th Floor, Chicago, IL 60602.

TERM

4 years. No person shall be elected to the office of city treasurer for two terms in succession unless the city, by ordinance, establishes different succession terms.
(65 ILCS 20/21-5(b), 21-12, 21-22(a))

TERM BEGINS

Mayor, clerk, treasurer, and alderperson terms begin at noon on the third Monday in May following the election. Terms begin on May 17, 2027. (65 ILCS 20/21-5(b), 21-12, 21-22(a))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

PARK COMMISSIONER, TRUSTEE

Park District

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Park Commissioner: must be a qualified elector of the park district with one-year residency in the park district preceding the election. (70 ILCS 1205/2-11)

A person is not eligible to serve as park commissioner if that person is in arrears in the payment of a tax or other indebtedness due to the park district or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (70 ILCS 1205/2-11)

Pleasure Driveway and Park District Trustees: shall be legal voters of and reside within the park district. (70 ILCS 1205/2-15)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Signature requirements for general park district commissioners and Pleasure Driveway and park district trustees: Petition must be signed by not less than 2% of the number of ballots cast at the last election for trustee or commissioner in the district, but in no case by less than 25. (70 ILCS 1205/2-11, 2-17)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Park District Secretary. (70 ILCS 1205/2-11)

TERM

5 Commissioners: 6-year term. (70 ILCS 1205/2-12)

7 Commissioners: 6-year term, by resolution or public question. (70 ILCS 1205/2-10a)

5-7 Commissioners: 4-year term, by resolution or public question. (70 ILCS 1205/2-12a)

Pleasure Driveway and Park District

President and 6 trustees: 4-year term. (70 ILCS 1205/2-15)

Township Park District

3 Commissioners: 6-year term. (70 ILCS 1205/2-19)

TERM BEGINS

Commissioners and Pleasure Driveway and Park District Trustees shall serve until their successors are elected and qualified. (70 ILCS 1205/2-12, 2-15)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

PUBLIC LIBRARY DISTRICT BOARD – TRUSTEE

Public Library District

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Qualified elector of the library district with one-year residency in the library district at the time nomination papers are filed. (75 ILCS 16/30-20(d))

A person is not eligible to serve as a library trustee who, at the time of filing nomination papers, is in arrears in the payment of a tax or other indebtedness due to the library district or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (75 ILCS 16/30-20(e))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

A number of qualified voters residing in the district equivalent to at least 2% of the votes cast at the last election for library trustees, or 50, whichever is less. (75 ILCS 16/30-20(a))

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Library District Secretary. (75 ILCS 16/30-20(a))

TERM

7 Trustees: 6-year terms. The library board may, by resolution, change to 4-year terms. (75 ILCS 16/30-10)

TERM BEGINS

The third Monday of the month (May 17, 2027) following the regular election of trustees.
(75 ILCS 16/30-10, 30-40(e))

Within 74 days after their election or appointment, the incumbents and new trustees shall take their oaths of office and meet to organize the board. (75 ILCS 16/30-40(a))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

LOCAL LIBRARY BOARD – TRUSTEE

Municipal – Township

NOTE: In villages under the commission form of government, the Library Board of Trustees is appointed by the village council. (75 ILCS 5/4-2)

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Resident of the incorporated town, village, or township involved. (75 ILCS 5/4-3.3)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Petition must be signed by at least 25 legal voters residing in the incorporated town, village (except a village under the commission form of government), or township. (75 ILCS 5/4-3.3)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

Local municipal or township clerk. (75 ILCS 5/4-3.3)

TERM

7 Trustees: 6 years for incorporated towns, villages, and library boards. (Library Board may change to 4-year terms by resolution). (75 ILCS 5/4-3.1)

7 Trustees: 4 years for Township Public Libraries. (75 ILCS 5/4-3.2)

TERM BEGINS

Trustees hold office until their successors are elected and qualified. (75 ILCS 5/4-3.1) Within 60 days after their election, the trustees shall take the oath of office and meet to organize the board. (75 ILCS 5/4-6)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

REGIONAL BOARD OF SCHOOL TRUSTEES (REGIONAL OFFICE OF EDUCATION)

NOMINATION PAPERS

Petitions: Single county Regional School Trustee ([SBE Form P-21A](#)); Multi-county Regional School Trustee ([SBE Form P-21](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

No person shall be eligible for the office of member of the regional board of school trustees who is not a voter of the educational service region and qualified to vote in the election for members of the regional board of school trustees, or who is a member of a school board, or who is a school board employee, or who holds any county office. (105 ILCS 5/6-3)

The regional board of school trustees, in both single county and multi-county educational service regions, shall consist of seven members. In single county regions, not more than one trustee may be a resident of any one congressional township; however, in case there are fewer than seven congressional townships in the region, then not more than two of such trustees may be residents of the same congressional township. In two-county regions, at least two trustees shall be residents of each county. In regions of three or more counties, at least one trustee shall be a resident of each county. If more than seven counties constitute the educational service region, the regional board of school trustees consists of one resident of each county. (105 ILCS 5/6-2)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Petitions must be signed by at least 50 qualified voters from the educational service region. In addition, the petition shall specify the county and township (or road district) of the candidate's residence. (105 ILCS 5/6-10)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election).
(10 ILCS 5/10-6)

WHERE TO FILE

Single-county region candidates file with the county clerk.

Multi-county region candidates file with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704. (105 ILCS 5/6-10)

TERM

7 members: 6-year terms. (105 ILCS 5/6-17)

TERM BEGINS

Third Monday in May following the election (May 17, 2027). (105 ILCS 5/6-17)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

BOARD OF EDUCATION MEMBER

Boards of Education

NOMINATION PAPERS

Petitions: At-Large ([SBE Form P-7](#)); Districts 1-7 ([SBE Form P-7A](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Any person who, on the date of election, is a citizen of the United States, of the age of 18 years or over, a resident of the State and the territory of the district for one year preceding the election, and a registered voter is eligible. A member shall not be a school trustee or a child sex offender as defined in Section 11-9.3 of the Criminal Code of 2012. (105 ILCS 5/10-10)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Petitions must be signed by at least 50 qualified voters or 10% of the voters, whichever is less, residing within the district. (105 ILCS 5/9-10)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6)

WHERE TO FILE

With the county clerk or the county board of election commissioners, as the case may be, of the county in which the principal office of the school district is located. (105 ILCS 5/9-10)

TERM

4 years (may be changed to 6 years by public question). (105 ILCS 5/9-5)

TERM BEGINS

Within 40 days after the election. (105 ILCS 5/10-16)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

SCHOOL DIRECTOR* AND TOWNSHIP LAND COMMISSIONER**

*In districts having a population fewer than 1,000.

**In counties of fewer than 220,000 inhabitants containing townships with common school lands, there shall be three land commissioners elected in the same manner as provided for election of school directors. (105 ILCS 5/15-24)

NOMINATION PAPERS

Petitions: Board of Education Petition ([SBE Form P-7](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Any person who, on the date of election, is a citizen of the United States, is of the age of 18 years or over, is a resident of the State and of the territory of the district for at least one year immediately preceding the election, is a registered voter, is not a school trustee or a school treasurer, and is not a child sex offender as defined in Section 11-9.3 of the Criminal Code of 2012 shall be eligible to the office of school director or land commissioner. (105 ILCS 5/10-3)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Petition must be signed by at least 25 qualified voters or 5% of the voters, whichever is less, residing within the district. (105 ILCS 5/9-10)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6)

WHERE TO FILE

School Director candidates file with the county clerk or the county board of election commissioners, as the case may be, of the county in which the principal office of the school district is located. (105 ILCS 5/9-10)

Township Land Commissioner candidates file with the Township Land Commissioner's Secretary. (105 ILCS 5/9-2(d))

TERM

4 years. (105 ILCS 5/10-4)

TERM BEGINS

School Directors and Land Commissioners shall meet and organize within 40 days after the election by appointing one of their number president and another as clerk. (105 ILCS 5/10-5, 10-16)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

BOARD MEMBER – BOARD OF EDUCATION

City of Peoria Only under 105 ILCS 5/33

NOMINATION PAPERS

Petitions: ([SBE Form P-7A](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the Peoria County Election Commission. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Shall be a citizen of the United States, shall have been a resident of the district for at least one year immediately preceding the election, and shall not be a child sex offender as defined in Section 11-9.3 of the Criminal Code of 2012. (105 ILCS 5/33-2)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

At least 200 qualified voters of the district. (105 ILCS 5/33-2)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6)

WHERE TO FILE

With the Peoria County Election Commission, 4422 Brandywine Drive, Suite 1, Peoria, IL 61614.

TERM

5 years (may be changed to 4-year terms by public question). (105 ILCS 5/33-1, 33-1a)

TERM BEGINS

All terms shall commence on July 1 following the election (July 1, 2027). (105 ILCS 5/33-1a)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

COMMUNITY COLLEGE DISTRICT TRUSTEE*

* Southwestern Illinois Community College District Trustees (522) and Lincoln Land Community College District Trustees (526) run from separate sub-districts; all others run at-large.

NOMINATION PAPERS

Petitions: Community College Petition ([SBE Form P-6](#)); Southwestern Illinois Community College District ([SBE Form P-6A](#)); Lincoln Land Community College ([SBE Form P-6A](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Each member must on the date of the election be a citizen of the United States, of the age of 18 years or over, and a resident of the State and the territory that on the date of the election is included in the community college district for at least one year immediately preceding the election. (110 ILCS 805/3-7(c))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

At least 50 qualified voters or 10% of the voters, whichever is less, residing within the district. (110 ILCS 805/3-7.10)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6)

WHERE TO FILE

With the Secretary of the Board of the Community College District or designated representative. **If the Secretary is an incumbent board member seeking re-election, a disinterested person must witness the filing of the Secretary's petition.** (110 ILCS 805/3-7.10)

TERM

6 years. (110 ILCS 805/3-7(b))

Lincoln Land Community College (526) and Southwestern Illinois Community College (522): The trustees are divided into two groups (as equally as possible for LLCC (526)), with terms of 4 and 6 years or 6 and 4 years. (110 ILCS 805/3-7a, 3-7c)

TERM BEGINS

Following the canvass and within 28 days of the election. (110 ILCS 805/3-8)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

FIRE PROTECTION DISTRICT TRUSTEE

NOMINATION PAPERS

Petitions: Fire Protection District ([SBE Form P-4-2](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Resident of the fire protection district. (70 ILCS 705/4a)

NOTE: In the case of a multi-county district, the number of trustees for each county shall be proportional to the number of district residents from that county in relation to the district's total population. Not more than one trustee can be from a municipality unless that municipality has more than 50% of the population in the district. (70 ILCS 705/4(a)(4))

No person is eligible to serve on the board of any fire protection district if that person has been convicted of a felony under the laws of this State or comparable laws of any other state or the United States or is in arrears in the payment of a tax or other indebtedness due to a fire protection district. (70 ILCS 705/10.1)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

At least 25 voters or 5% of the voters, whichever is less, residing within the district. (70 ILCS 705/4a)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Secretary of the Fire Protection District Board. (70 ILCS 705/4a)

TERM

6 years. (70 ILCS 705/4a)

TERM BEGINS

Third Monday in May following the election (May 17, 2027). (70 ILCS 705/4a)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

PUBLIC WATER DISTRICT TRUSTEE

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Resident of the district. (70 ILCS 3705/4.2(c))

Note: In the case of a multi-county district, the number of trustees for each county shall be proportional to the number of district residents from that county in relation to the district's total population. (70 ILCS 3705/4(4))

No trustee or employee of such district shall be directly or indirectly interested in any contract, work, or business of the district or the sale of any article, the expense, price, or consideration of which is paid by such district, nor in the purchase of any real estate or property for or belonging to the district. (70 ILCS 3705/4)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Nomination of a candidate for Trustee shall be signed by at least 0.5% of the total number of registered voters of the political subdivision for which the nomination is made or a minimum of 25, whichever is greater. (10 ILCS 5/10-3.1)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Secretary of the Water District.

TERM

4-year terms (staggered). (70 ILCS 3705/4.2(d)(1))

TERM BEGINS

First Monday in May 2027 (May 3, 2027) or until successors have been elected and qualified. (70 ILCS 3705/4.2(d)(4))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

FOX WATERWAY AGENCY DIRECTOR

1 Director to be elected from Lake County, 2 Full Term Directors, 1 (2-year Unexpired) Director to be elected from McHenry County

NOMINATION PAPERS

Petitions: Fox Waterway Agency ([SBE Form P-4-1](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the Lake County Clerk (the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located). (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Must be a resident of a member county (Lake or McHenry) and the territory of the agency and at least 18 years of age. (615 ILCS 90/5)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

At least 200 qualified voters of the applicable county who reside within the territory of the agency. (615 ILCS 90-5)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (615 ILCS 90/5)

WHERE TO FILE

With the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704.

TERM

4 years and until their successors are elected and qualified. (615 ILCS 90/5)

TERM BEGINS

Third Monday in May following the election (May 17, 2027). (615 ILCS 90/5)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

FOX METRO WATER RECLAMATION DISTRICT TRUSTEE

NOMINATION PAPERS

Petitions: Fox Metro Water Reclamation District ([SBE Form P-4-3](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the Kendall County Clerk (the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located). (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Must be a resident of a member county and the territory of the agency. (70 ILCS 2405/3)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

At least 100 signatures of registered voters residing within the Fox Metro Water Reclamation District. (70 ILCS 2405/3)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/7-12)

WHERE TO FILE

With the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704. (10 ILCS 5/7-12)

TERM

4 years and until their successors are elected and qualified. (70 ILCS 2405/3)

TERM BEGINS

First Tuesday after the first Monday in the month following the month of election (May 4, 2027). (70 ILCS 2405/3)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602

FOREST PRESERVE DISTRICT COMMISSIONER

(In counties with a population of more than 30,000 but less than 90,000)

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Must be a resident of the forest preserve district. (70 ILCS 805/3.5(a))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Nomination of a candidate for Trustee shall be signed by at least 0.5% of the total number of registered voters of the political subdivision for which the nomination is made or a minimum of 25, whichever is greater. (10 ILCS 5/10-3.1)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Secretary of the District.

TERM

5 Commissioners: 4-year terms. (70 ILCS 805/3.5(a)(b))

TERM BEGINS

On the third Monday of the month (May 17, 2027) following the election. (70 ILCS 805/3.5(a))

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

SPRINGFIELD METROPOLITAN EXPOSITION AND AUDITORIUM AUTHORITY BOARD MEMBER

NOMINATION PAPERS

Petitions: Nonpartisan ([SBE Form P-4](#))

Statement of Candidacy: Nonpartisan ([SBE Form P-1A](#))

Loyalty Oath (optional): All candidates ([SBE Form P-1C](#))

Statement of Economic Interests: Filed with the Sangamon County Clerk (the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located). (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

QUALIFICATIONS

Registered voter and qualified to vote within the metropolitan area. (70 ILCS 200/255-70)

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

SIGNATURE REQUIREMENTS

Nomination of a candidate for member of the Board shall be made by a petition filed with the county clerk, signed by at least 50 voters qualified to vote at the election. (70 ILCS 200/255-75)

FILING DATES

November 16-23, 2026 (not more than 141 nor less than 134 days prior to the consolidated election). (10 ILCS 5/10-6(2))

WHERE TO FILE

With the Sangamon County Clerk, 200 S. 9th Street, Rooms 101 & 105, Springfield, IL 62701. (70 ILCS 200/255-75)

TERM

4-year terms. (70 ILCS 200/255-65, as modified by U.S District Court consent decree entered July 11, 1988)

TERM BEGINS

Within 15 days of election, April 21, 2027. (70 ILCS 200/255-90)

CAMPAIGN DISCLOSURE

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Suite LL-08, Chicago, IL 60602.

FREQUENTLY ASKED QUESTIONS

SIGNING PETITIONS

How should the voter sign their name when they sign the petition?

The voter should sign the petition with the same name that the person is registered to vote with; however, signing with a nickname will not invalidate the signature if the voter can be identified and it can be shown that the voter is lawfully registered to vote and qualified to sign the petition.

Are abbreviations allowed on petitions?

Standard abbreviations may be used in writing the voter's address, including the street number.

Are pencil signatures allowed?

Yes, but it is advisable to use a pen with dark ink.

Can ditto marks be used on the petitions?

Though ditto marks are not specifically prohibited, it is suggested they be avoided. The use of ditto marks could be objected to and the outcome of an objection cannot be predicted. A circulator can, however, fill in any missing information except a voter's signature.

May a registered voter sign petitions for candidates of more than one political party for the same primary election?

No. A "qualified primary elector" of a party may not sign petitions for or be a candidate in a primary election of more than one party. (10 ILCS 5/7-10, 10-4)

Can a P.O. box be used as a signer's address?

Generally, no. Signers must list the residential address where they are registered to vote on petitions. However, there are some exceptions where voters may list a P.O. Box as a residential address (e.g. Address Confidentiality for Victims of Domestic Violence, Sexual Assault, Human Trafficking, or Stalking Act (750 ILCS 61/1 *et seq.*)).

May a voter who voted republican in the last primary election now sign a petition for a democratic candidate?

Yes; however, no one may sign petitions for candidates of more than one political party for the same primary election. *Kusper v. Pontikes*, 414 U.S. 51 (1973); *Sperling v. County Officers Electoral Board*, 57 Ill.2d 81, 309 N.E.2d 589 (Ill. 1974).

May a voter sign an established party petition, and a new party and/or independent petition?

Yes, a voter may sign an established party candidate's petition prior to a primary election and following that election, sign a petition of an independent or new political party candidate prior to a consolidated or general election. The voter may not, however, sign a petition of more than one independent or new political party candidate's petition for the same office. (10 ILCS 5/7-10, 10-3)

May a voter sign a petition for someone else?

No. A registered voter must personally sign the petition. (10 ILCS 5/7-10, 10-4)

May a voter sign more than one established party candidate's petition?

Yes, a signer can sign petitions for as many candidates of the same established political party as they want, but they may not sign petitions for different established parties in the same election. (10 ILCS 5/7-10, 10-3)

May a voter sign petitions for more than one candidate for the same office?

Yes, a signer can sign petitions for more than one candidate for the same office, as long as the candidates are of the same established political party. (10 ILCS 5/7-10, 10-3)

CIRCULATING PETITIONS

May candidates circulate their own petitions?

Yes.

When can the circulator start collecting signatures?

No more than 90 days prior to the last day for filing petitions. (10 ILCS 5/7-10, 10-4)

If a candidate finds something wrong with their petitions after they are filed, can a new set of petitions be circulated and filed before the end of the filing period?

Yes, but the candidate must cancel the first set of petitions in writing. If the candidate fails to cancel the first set of petitions, then only the first set of petitions shall be considered filed and all subsequent petitions shall be void. (10 ILCS 5/7-12(11), 10-6.2)

May a circulator circulate petitions for an independent candidate and an established political party candidate in the same election?

No. (10 ILCS 5/10-4)

May a circulator circulate petitions for more than one candidate for the same office?

Yes, if the candidates are of the same established political party. Circulators may not circulate petitions for candidates of more than one political party, or for an independent candidate in addition to one political party.

May a circulator circulate petitions for more than one political party?

No. (10 ILCS 5/10-4)

Is the circulator required to be a registered voter?

No, but they must:

- be a United States citizen;
- be at least 18 years of age by the immediately following general or consolidated election; and (10 ILCS 5/3-6)
- include their current address on the circulator's affidavit. (10 ILCS 5/7-10, 10-4)

May a circulator sign as a voter on the petition they are circulating?

Yes, as long as the circulator is a registered voter in the applicable political subdivision or district.

Can a petition sheet be circulated by more than one individual?

No. Only the person who signs the page as a circulator can circulate that sheet. By signing as a circulator, the circulator is attesting that all signers signed in their presence. (10 ILCS 5/7-10, 10-4)

May a candidate's relative circulate their petition?

Yes, relatives of a candidate can circulate their petitions, as long as they are qualified and complete the circulator's affidavit.

Who can remove a signature from a petition?

Only the circulator or the candidate on whose behalf the petition was circulated may strike a signature; however, an individual can submit a written request to the proper filing authority before the petition is filed, to have their name removed from the petition. (10 ILCS 5/7-10, 10-3)

Must the notary of the petition be an Illinois notary and may the notary also be a signatory of the petition?

Under the provisions of the Uniform Recognition of Acknowledgements Act (765 ILCS 30/2): "Notarial acts may be performed outside this State for use in this State with the same effect as if performed by a notary public of this State by the following persons authorized pursuant to the laws and regulations of other governments in addition to any other person authorized by the laws and regulations of this State..." "(1) a notary public authorized to perform notarial acts in the place in which the act is performed..."

It has not been definitively determined whether a notary may also be a signatory to a petition. Some electoral boards and circuit courts have upheld petitions where the notary was also a signer of the petition, but the issue has not yet been decided by the Supreme Court or any appellate court in Illinois. A cautious candidate might wish to avoid using a petition signer as the notary so as to avoid the risk of having to defend against an objection on this issue.

For additional information, contact the [Index Department](#) of the Secretary of State's office, 111 E. Monroe, Springfield, IL 62756-0001, (217) 782-7017.

Must the notary put the date of their commission expiration on the document?

Yes, the notary stamp indicates the date the commission expires.

Must the notary live in the same county as the candidate?

No, but the notary must be authorized to administer oaths in the place where the notarial act is performed.

How can I get a copy of the registered voters in my political subdivision?

The State Board of Elections manages a database of voter registration information provided by the Illinois election jurisdictions. For more information, contact your election authority or the Division of Voter Registration Services at (217) 782-4141.

FILING PETITIONS

May a candidate file in person or by mail?

Yes, however, if the candidate wishes to be in the lottery for the first ballot position, it is advisable to file in person because only candidates whose petitions are **received** in the first mail delivery on the first day of filing are eligible for the 8am filer lottery for ballot position. Candidates should use the United States Postal Service when mailing to the Illinois State Board of Elections. (10 ILCS 5/7-12(6), 10-6.2)

Do candidates have to file their own nomination papers?

No. An agent of the candidate can file the candidate's nomination papers.

May a petition contain the names of two or more candidates of the same established party?

Yes. An established political party petition may contain the names of candidates for several offices to be filled at the upcoming election. The nominating papers must contain a separate Statement of Candidacy signed by each candidate and a receipt for the filing of a Statement of Economic Interests by each candidate. The Loyalty Oath is optional, but if the candidates choose to file a Loyalty Oath, a separate signed by each candidate should be included. (10 ILCS 5/7-10)

May a candidate file for more than one office?

Yes, however, the candidate must withdraw from all but one office within five business days following the last day of petition filing if the offices are incompatible. The withdrawal notice must be in writing and notarized. If the candidate does not withdraw, their name will not be certified for any office. (10 ILCS 5/7-12(9), 10-7) Withdrawal notices should be provided to the entity with which the candidate filed their nomination papers The Office of the Illinois Attorney General has issued a number of opinions on incompatibility of offices. For questions concerning the same, contact the [Opinions Bureau](#) of the Attorney General's office at (217) 782-9070.

When may petitions be mailed?

There are no statutory requirements regarding a time element for mailing petitions; however, all petitions must be **received** during the filing period. All petitions received in the office prior to the opening of the office on the first day of the filing period or after the close of the office on the last day of the filing period will be returned to the sender. (10 ILCS 5/7-12(6), 10-6.2)

May a petition that has been filed be changed?

No. A petition once filed may not be added to or altered; however, the receipt(s) for filing Statements of Economic Interests may be filed at any time during the filing period. (10 ILCS 5/7-10, 7-12(8))

When a candidate withdraws their nomination papers, are the papers returned to the candidate?

No. The original documents are not returned but remain in the office where they were filed. They must remain in the office for a period of at least six months. (10 ILCS 5/7-12(12), 10-7)

If you are first in line or your petition is in the first mail delivery of the day, will you be first on the ballot?

Not necessarily. If there are two or more candidates in line prior to the opening of the office filing from the same party and for the same office, they would be considered as filing simultaneously along with any petition in the first mail delivery and will be entered in a lottery to determine ballot position. (10 ILCS 5/7-12(6), 10-6.2)

NOTE: Candidates who file petitions during the last hour of filing (between 4:00 p.m. and 5:00 p.m.) on the last day to file petitions will be entered into a lottery to determine the final ballot position. (Illinois Administrative Rules, Title 26, Section 201.40)

May a candidate file as an independent for a school office?

No. All candidates for school offices run on a “nonpartisan” basis. “Independents” run in partisan elections but choose not to associate with a political party, so the word “independent” identifies them on the ballot label.

When are petitions open to the public?

Upon their filing with the proper office. As a practical matter, there will be some delay in availability while the State Board of Elections, election authority, or local election official processes each petition. All certificates of nomination and nomination papers when presented or filed shall be open (under proper regulation) to public inspection and the State Board of Elections, election authorities, and local election officials having charge of nomination papers shall preserve the same in their respective offices not less than six months. (10 ILCS 5/7-12(12), 10-7)

STATE BOARD OF ELECTIONS

State of Illinois



BOARD MEMBERS

Laura K. Donahue, Chair
Rick S. Terven, Sr., Vice Chair
Jennifer M. Ballard Croft
Cristina D. Cray
Tonya L. Genovese
Catherine S. McCrory
Jack Vrett
Casandra B. Watson

EXECUTIVE DIRECTOR

Bernadette M. Matthews

PURPOSE

The Champaign Park District was organized in 1911 and established as a separate unit of local government in 1955 by a referendum. The mission of the Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

PROFILE

Population

The Park District's population per the 2020 census is 88,302. The Park District also serves the University of Illinois population and the City of Urbana through a reciprocal agreement with the Urbana Park District.

Assessed Valuation

The estimated equalized assessed valuation for real estate for 2025 is \$2,872,401,506.

Tax Rate

The property tax rate for 2025 is 0.6564 per \$100 of assessed value.

Current Budget

The Appropriated budget for FY 2026/27 is \$42,311,628. The fiscal year begins May 1 and ends April 30.

Staff

The Park District has an appointed Executive Director responsible for the administration of the Park District. The Park District employs 85 full-time staff and during a typical year ~600 part-time, seasonal, and temporary workers.

BOARD OF COMMISSIONERS & ADMINISTRATIVE STAFF

Champaign Park District is a special district of the local government with its own financial and legal responsibilities. It is governed by five elected residents of Champaign who give their services to the community.

The Champaign Park District Board of Commissioners meets twice a month to conduct the business affairs of the District. The Regular Board meetings are held on the 2nd Wednesday of the month at 5:30 p.m. and Study Session meetings are held on the 4th Wednesday of the month at 5:30 p.m. All meetings are held at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, unless otherwise posted. From time to time special meetings of the Board may be called to discuss special or emergency issues. Residents are invited to attend and are welcome to make suggestions or comments to improve the programs or facilities offered.

Board of Park Commissioners

Mike R. Somers, President
Jane L. Solon, Vice President
Craig W. Hays, Commissioner
Barbara J. Kuhl, Commissioner
Tyler R. Rouse, Commissioner

Officers of the Board

Marguerite Bailey, Secretary
Guy C. Hall, Attorney
Donna Lawson, Treasurer

Management Team

Sarah Sandquist, Executive Director
Jarrod Scheunemann, Deputy Executive Director
Jimmy Gleason, Director of Facilities and Technology
Courtney Kouzmanoff, Director of Finance
Kathryn Glynn, Director of Human Resources
Chelsea Norton, Director of Marketing and Development
Bret, Director of Operations and Planning
Jeannie Robinson, Director of Recreation

FREEDOM OF INFORMATION ACT

In accordance with 5 ILCS, Par. 140/1, Freedom of Information Act, the Champaign Park District shall make available to any person for inspection or copying all public records, except as otherwise provided in Section 7 of this Act.

Requestors are encouraged to submit requests in writing to expedite accurate processing of their requests to the Executive Director at 706 Kenwood Road, Champaign, Illinois 61821 or e-mail requests to foia.officer@champaignparks.org. Requests should be sufficiently detailed to identify documents sought to be examined or copied.

FEES SCHEDULE

Letter page, one side (first 50 pages free)\$0.15/page
Certified copy charge\$2.00/page

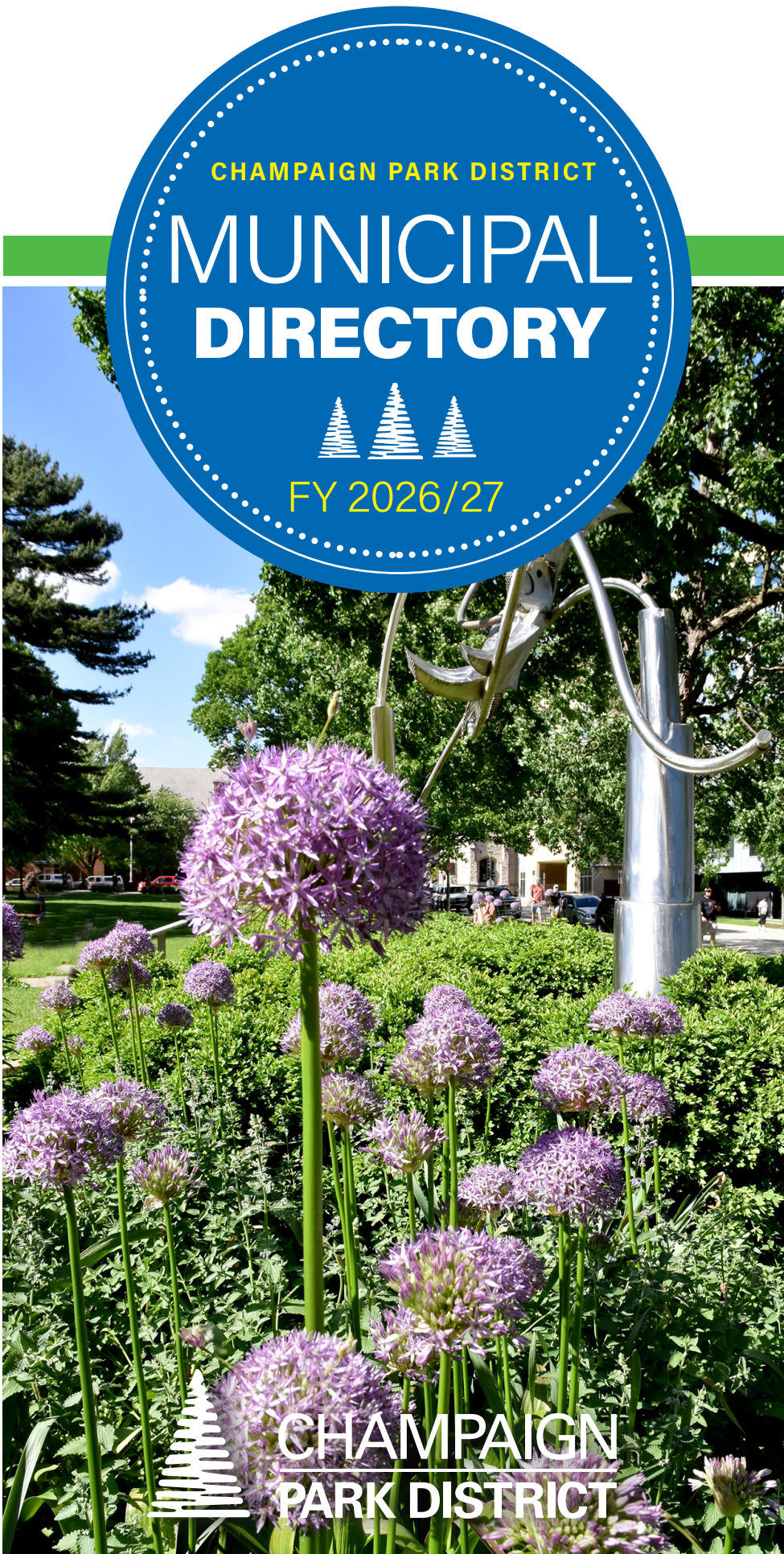
FACILITIES

Bresnan Meeting Center, 706 Kenwood Road.....217-398-2550
CUSR Center, 2212 Sangamon Drive217-819-3980
Dodds Tennis Center, 2802 Farber Drive217-352-6044
Douglass Annex, 804 N. Fifth Street217-398-2572
Douglass Community Center, 512 E. Grove Street217-398-2573
Hays Recreation Center, 1311 W. Church Street.....217-239-1152
Kaufman Lake Boathouse, 2702 W. Springfield Avenue217-398-2591
Leonhard Recreation Center, 2307 Sangamon Drive217-398-2555
Martens Center, 1515 N. Market Street217-819-3843
Operations and Maintenance, 2311 W. John Street217-819-3812
Prairie Farm, 2202 W. Kirby Avenue217-398-2583
Sholem Aquatic Center, 2205 W. Sangamon Drive217-398-2581
Springer Cultural Center, 301 N. Randolph Street.....217-398-2376
Virginia Theatre, 203 W. Park Avenue217-356-9063



CHAMPAIGN
PARK DISTRICT

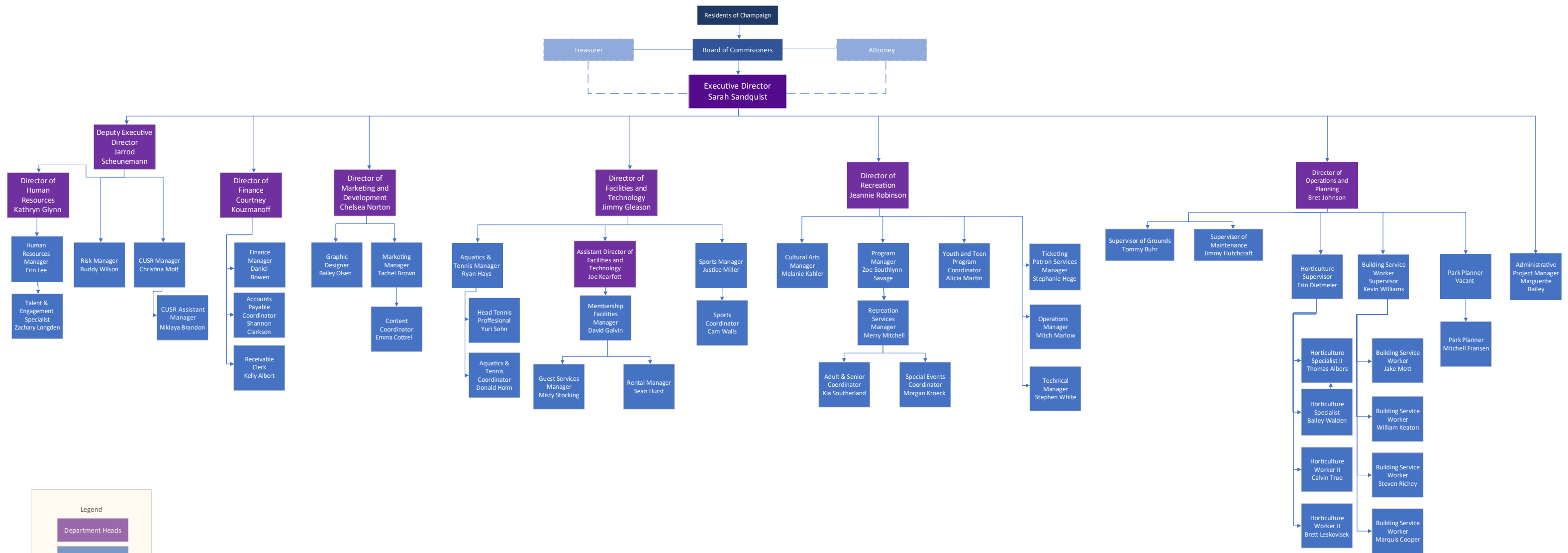
706 Kenwood Rd • Champaign, IL 61821 • 217-398-2550 • Fax: 217-355-8421





ORGANIZATIONAL CHART

FULL-TIME EMPLOYEES FY 2026/2027



Legend

Department Heads

Full-time Staff

June 2024
85 Budgeted Positions



FY2027/28 Budget & Financial Planning Timeline

Purpose: Provide the Board of Commissioners with a chronological overview of key budget, levy, capital improvement, bond, financial reporting, and audit milestones for the FY2027/28 planning cycle.

July 2026

- **July 30, 2026** – End of Q1

August 2026

- **August 12, 2026** – Monthly Treasurer's Report - July
- **August 26, 2026** – Q1 Financials (Operating, Capital & Foundation) [Discussion Item]

September 2026

- **September 9, 2026** – Adopt Resolution of Intent to issue General Obligation Bonds and set Public Hearing date [New Business]
- **September 9, 2026** – Monthly Treasurer's Report - August
- **September 21, 2026** – Publish Notice of Public Hearing on intent to issue General Obligation Bonds — Not more than 30 days and not less than 7 days before hearing.
- **September 22, 2026** – Staff budget kickoff and software training — Tentative.
- **September 23, 2026** – Present Levy and Forecast information [Discussion Item]
- **September 23, 2026** – Staff begin work on the operating budget
- **9/28/2026 - 9/30/2026** – IGFOA Conference

October 2026

- **October 14, 2026** – Adopt Resolution of Estimate of Taxes to be Levied and set Public Hearing date [New Business] — Not less than 20 days prior to adoption of tax levy ordinance.
- **October 14, 2026** – Public Hearing on GO Bond Issue [Public Hearing]
- **October 14, 2026** – Authorize Director of Finance and Treasurer to proceed with solicitation of GO Bond issuance [New Business]
- **October 14, 2026** – Monthly Treasurer's Report - September
- **October 16, 2026** – Post Notice of Property Tax Levy Estimate on Park District website
- **October 25, 2026** – Publish Notice of Public Hearing on proposed Tax Levy and Truth in Taxation — Website posting for not less than 30 consecutive days.
- **October 31, 2026** – End of Q2

November 2026

- **November 10, 2026** – Monthly Treasurer's Report - October

- **November 10, 2026** – Public Hearing on Levy [Public Hearing] — Required if over 105%; recommended annually.
- **November 10, 2026** – Adopt Bond Ordinance and approve payment of prior-year GO bond issue [New Business]
- **November 11, 2026** – Review 10-Year Proposed Capital Improvement Plan [Discussion Item]

December 2026

- **December 2, 2026** – Staff budgets due in budgeting software
- **December 9, 2026** – Q2 Financials (Operating, Capital & Foundation) [Discussion Item]
- **December 9, 2026** – Adopt Ordinance Levying the Annual Tax [New Business]
- **December 9, 2026** – Review proposed FY2027/28 part-time/seasonal wages and full-time salary/scale changes [New Business]
- **December 9, 2026** – Monthly Treasurer's Report - November
- **December 14, 2026** – Department Head and Executive Director budget review meetings
- **December 15, 2026** – Pay off prior-year GO bond issue

January 2027

- **January 6, 2027** – Review 10-Year Proposed Capital Improvement Plan [Discussion Item]
- **January 13, 2027** – Health Insurance Approval [New Business]
- **January 13, 2027** – Monthly Treasurer's Report - December
- **January 31, 2027** – End of Q3

February 2027

- **February 10, 2027** – Adopt 10-Year Capital Improvement Plan [New Business]
- **February 10, 2027** – Monthly Treasurer's Report - January
- **February 24, 2027** – Q3 Financials (Operating, Capital & Foundation) [Discussion Item]

March 2027

- **March 5, 2027** – Place Budget Ordinance on file with Secretary and make available for public inspection — At least 30 days before formal action.
- **March 10, 2027** – Present Proposed Budget overview [Discussion Item] — High-level overview.
- **March 10, 2027** – Set date for Public Hearing on Budget [New Business]
- **March 10, 2027** – Monthly Treasurer's Report - February
- **March 24, 2027** – Department Heads present Proposed Budget [Discussion Item]
- **March 28, 2027** – Publish Notice of Public Hearing on Budget and Appropriations Ordinance — At least 7 days prior to hearing.

April 2027

- **April 1, 2027** – Receive Levy Extension from County
- **April 7, 2027** – Public Hearing on Budget and Appropriations Ordinance [Public Hearing]
- **April 7, 2027** – Adopt Budget and Appropriations Ordinance and Budget Book [New Business]
- **April 14, 2027** – Monthly Treasurer's Report - March
- **April 30, 2027** – End of Q4
- **April 30, 2027** – Fiscal Year End - prepare for audit

May 2027

- **May 1, 2027** – New Budget Year begins
- **May 12, 2027** – Monthly Treasurer's Report – April

June 2027

- **6/7/2027 - 6/10/2027** – GFOA Conference
- **June 9, 2027** – Monthly Treasurer's Report - May
- **June 15, 2027** – Last date to post Accounts Payable to prior year before audit work begins
- **June 23, 2027** – Q4 Financials (Operating, Capital & Foundation) [Discussion Item]

July 2027

- **July 14, 2027** – Monthly Treasurer's Report - June
- **July 19, 2027** – Audit work begins
- **July 31, 2027** – File Budget and Appropriations Ordinance with Champaign County Clerk — Spreadsheet note lists July 31 deadline; year should be confirmed.
- **July 31, 2027** – Submit GFOA Budget Award Application

August 2027

- **August 11, 2027** – Accept GASB 75 Actuarial Valuation Report for prior fiscal year [New Business]

October 2027

- **October 31, 2027** – Present/accept audit by this date

Note: Dates are based on the FY28 Budget Schedule-Timeline spreadsheet and may be adjusted as the budget process progresses. The July filing deadline note in the source spreadsheet should be verified because it references July 31, 2025.



BUDGET BOOK

FY 2026/27

MAY 1, 2026 – APRIL 30, 2027

CHAMPAIGN PARK DISTRICT
CHAMPAIGN, ILLINOIS



CHAMPAIGN
PARK DISTRICT

BOARD OF COMMISSIONERS

Craig W. Hays
Barbara J. Kuhl
Tyler R. Rouse
Jane L. Solon
Mike R. Somers

OFFICERS

Marguerite Bailey, Secretary
Donna Lawson, Treasurer
Guy C. Hall, Attorney
Sarah Sandquist, Executive Director

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REPORT TO PARK BOARD

FROM: Sarah Sandquist, Executive Director

DATE: March 11, 2026

SUBJECT: Fiscal Year (FY) 2026/2027 Budget and Appropriations – Budget Message

Background

Annually, the Champaign Park District is required to adopt a Budget and Appropriation Ordinance. This action formally authorizes expenditures and establishes the financial framework necessary to support the Park District's mission and operations. This process provides the Board with the opportunity to establish fiscal direction for the year, receive public input, and ensure transparency in the use of public resources.

Staff are pleased to present for Board consideration the FY 2026/27 budget, which runs from May 1, 2026, through April 30, 2027. The proposed budget includes funding to complete high-priority capital projects and continue programming in ways that support community needs through recreation and cultural arts. Key initiatives for the coming fiscal year include:

Ongoing Facility & Capital Improvements

- Construction of the John Street Pickleball Complex to expand recreational needs and respond to growing community demand.
- Construction of the CU Special Recreation all-abilities hub & pull-through project, supported by an OSLAD grant, along with a pavilion connected to the hub, funded through a new DCEO grant.
- Continued progress toward completion of various studies, such as the facility studies, ADA transition plan, and the Prairie Farm Master Plan, to assess long-term capital needs and provide the Board of Commissioners with the information necessary to establish infrastructure investment priorities and guide the development of long-range maintenance strategies.

Recreational and Cultural Programming

- Empowering staff to identify and implement innovative programming and operational improvements across the organization by establishing a continuous improvement program.
- Expansion of teen programming, including the introduction of e-sports opportunities.
- Strengthening community engagement through expanded volunteer opportunities and community engagement.
- Expansion of services for CU Special Recreation, including youth programs, adaptive sports opportunities, and Adult Day programming, based on the evolving needs of participants.

Budget Summary

The FY 2026/27 budget provides a comprehensive financial plan to support the Park District's programs, services, and capital initiatives. The following table provides a consolidated overview

of the Park District's financial position across all funds for the fiscal year, excluding transfers:

Budget Summary – All Funds	FY 2026/27
Projected Beginning Fund Balance	\$49,480,330
Revenues	\$30,583,753
Expenditures	\$33,282,428
Projected Ending Fund Balance	\$46,781,655

While expenditures exceed revenues in FY2026/27, this is primarily attributable to approximately \$11.2 million in planned capital expenditures for facility maintenance and improvements and infrastructure investments. These projects are funded through the strategic use of accumulated fund balance and represent one-time investments in capital. The Park District continues to maintain strong fund balance levels while supporting long-term community assets and service delivery. The total interfund transfers are budgeted at \$9,029,200. This amount is larger than normal as it reflects a one-time \$5.0 million transfer from the General Fund to the Capital Improvement Fund to meet upcoming capital needs.

Operating Funds Summary:

The Operating Funds include the General, Recreation, and Museum Funds, which support the Park District's primary functions. The Park District used the ending fund balance within these operating funds as a resource for major capital projects approved by the Park Board. As such, the FY 2026/27 budget includes a one-time \$5.0 million transfer from the General Fund to the Capital Improvement Fund for capital projects. Excluding the one-time transfer, the FY 2026/27 budget is balanced with recurring operating revenues exceeding recurring operating expenditures while maintaining the 120-day operating reserve of \$5.8 million. The following table provides a summary of the Operating Funds' financial position for the fiscal year:

Operating Funds	FY 2026/27
Projected Beginning Fund Balance	\$35,922,602
Revenues	\$20,897,122
Expenditures	\$17,952,951
One-Time Capital Transfers	\$5,000,000
Projected Ending Fund Balance	\$33,866,773

In future budget years, there will continue to be a substantial ending fund balance available to make one-time investments in major facility improvements and large capital needs. Additional information on forecasted revenues and expenditures over a 5-year period for the operating funds is available in the budget book under Long-Range Financial Projections.

Capital Funds Summary: The Capital Funds account for all financial resources used for the maintenance and construction of major capital facilities, equipment, and capital asset replacement. Expenditures from these funds are identified in the Park District's Ten-Year Capital Improvement Plan. Since the Board adopted the FY 2026/27 Capital Improvement Plan, staff were notified of two additional grant funds that were incorporated into the Capital Improvement Fund as revenues full offset expenditures: a DCEO grant of \$300,000 for the CU Special Recreation to construct a pavilion in connecting with the all-abilities hub recreation area, and \$850,000 of federal funds earmarked for engineering costs for Parkland Way. With those adjustments in mind, the following table provides a summary of the Capital Funds' financial position for the fiscal year:

Capital Funds	FY 2026/27
Projected Beginning Fund Balance	\$8,662,825
Revenues	\$12,756,591
Expenditures	\$12,774,800
Projected Ending Fund Balance	\$8,644,616

Staffing Impact

The FY2026/27 budget supports 85 full-time positions at a total budget amount of \$5,718,807, an increase of 4.54%. This assumes all authorized positions are filled and are budgeted at the current incumbent rate of pay or at the midpoint of the salary range for vacant positions. The proposed budget recommends a 3.0% merit pool at \$170,000, with an additional 0.33% for employees who exceeded expectations or for one-time outstanding recognition of \$15,000. Some positions are ineligible for this merit increase, including the Executive Director, CUSR Staff, and staff hired within 6 months of the merit approval.

Since the presentation of the prior year's budget, the Park District has experienced staff turnover and vacancies as positions have transitioned. Human Resources has also reviewed recent wage adjustments among comparable park districts to help ensure the Park District's compensation structure remains competitive and aligned with broader market trends.

The FY 2026/27 budget also includes \$79,300 for overtime and call-in. In prior years, overtime/call-in costs were absorbed through salary savings generated from vacant positions. However, the Park District is currently experiencing minimal vacancy gaps, with positions being filled quickly as they become available. As a result, there is a limited opportunity to offset overtime costs through personnel savings, necessitating a dedicated and more transparent appropriation for overtime and call-in compensation.

Next Steps

Department Heads will present their individual departmental budgets to the Board on March 25, providing additional detail regarding proposed expenditures, operational priorities, and program initiatives. At this meeting, staff will also seek final Board direction regarding any changes to the proposed budget for incorporation. Based on feedback received from the Board, staff will incorporate any directed revisions into the proposed budget. The final Budget and Appropriations Ordinance will then be presented to the Board for consideration and adoption on April 8.

The public will have the opportunities to review and comment on the proposed budget through direct communication with Park District staff, attendance at public meetings, or participation in the public hearing scheduled for April 8.

Recommended Action

Staff recommends that the Board provide direction on the FY 2026/27 budget and direct staff to bring it forward a final draft for consideration in April.

Prepared by:

Courtney R. Kouzmanoff
Director of Finance

Reviewed by:

Sarah Sandquist
Executive Director

Mission

The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.

Vision

The Champaign Park District strives to be the leader in parks, recreation, and cultural arts by providing and promoting safe and outstanding experiences and facilities; generating outstanding value for all residents.

Values

Staff Excellence

Stewardship

Organizational Excellence

Innovation

Customer Service

Diversity, Opportunity, and Inclusion

Collaboration



About Our Organization



Community Profile

Champaign Park District: At-A-Glance

The Champaign Park District, located in East Central Illinois, serves as a vital hub for recreation, cultural arts, community engagement, and environmental stewardship. Organized in 1911 and established as a separate unit of local government by referendum in 1955, the Park District has since been dedicated to enriching residents' quality of life through parks, programs, cultural arts, and recreational facilities.

The Park District's boundaries closely align with the City of Champaign, covering approximately 25 square miles. Champaign is a dynamic city of approximately 90,000 residents, known for its blend of urban and suburban living. It is home to the University of Illinois and Parkland College, attracting students, scholars, and professionals worldwide. With its historic neighborhoods, lively downtown, thriving arts scene, and extensive parks system. Champaign offers a high quality of life and remains a top destination for living, working, and recreation in Illinois.

Parks & Facilities

The Park District manages 58 parks across over 700 acres, offering 32 miles of trails. Key facilities include:

- Recreation & Athletics: 3 recreation centers with gymnasiums, 27 baseball/softball fields, 22 soccer fields, 6 volleyball courts, and a 6-court indoor tennis facility.
- Cultural & Arts Spaces: Springer Cultural Center, Virginia Theatre (1,463 seats).
- Aquatics & Outdoor Spaces: One aquatic center with three waterslides, two skate parks, a dog park, four fishing lakes, tennis and pickleball courts, and 20 picnic shelters.
- Specialty Facilities: a children's petting zoo, CU Special Recreation, and two senior centers.



Programs & Activities

With over 1,400 programs annually, the Park District offers a diverse range of recreational and cultural arts opportunities, including:

- Athletics & fitness programs
- Cultural & performing arts
- Youth programs & camps
- Senior activities
- Special events & trips



Board of Commissioners

The Champaign Park District (Park District) is a special district of local government established under the Illinois Park District Code (70 ILCS 1205). As an independent unit of government, the Park District has its own legal and financial authority and is responsible for providing parks, recreation, and cultural arts opportunities that enhance the community's quality of life.

The Park District is governed by a five-member Board of Commissioners, elected to six-year terms without compensation. The Board annually elects a President and Vice President and appoints a Treasurer, Board Secretary, and Assistant Secretary.

The Board of Commissioners serves as the policy-making and governing body of the Park District. Its responsibilities include establishing policies that guide Park District operations, approving the annual budget and tax levy, providing fiscal oversight, and setting the long-term vision for parks, facilities, programs, and services. Through these actions, the Board ensures that Park District resources are managed responsibly and in accordance with community needs and statutory requirements.

The Board of Commissioners meets regularly, typically twice each month, to conduct the business affairs of the Park District. Board meetings are open to the public and provide transparency, accountability, and opportunities for public participation in Park District governance.

Officers of the Board:

- Sarah Sandquist, Executive Director & Assistant Secretary
- Marguerite Bailey, Secretary
- Donna Lawson, Treasurer
- Guy Hall, Attorney

BOARD OF COMMISSIONERS



Craig W. Hays
Member Since: 2015 –
Term Ends: 2027



Barbara J. Kuhl
Member Since: 2003 –
Term Ends: 2029



Tyler R. Rouse
Member Since: 2025 –
Term Ends: 2031



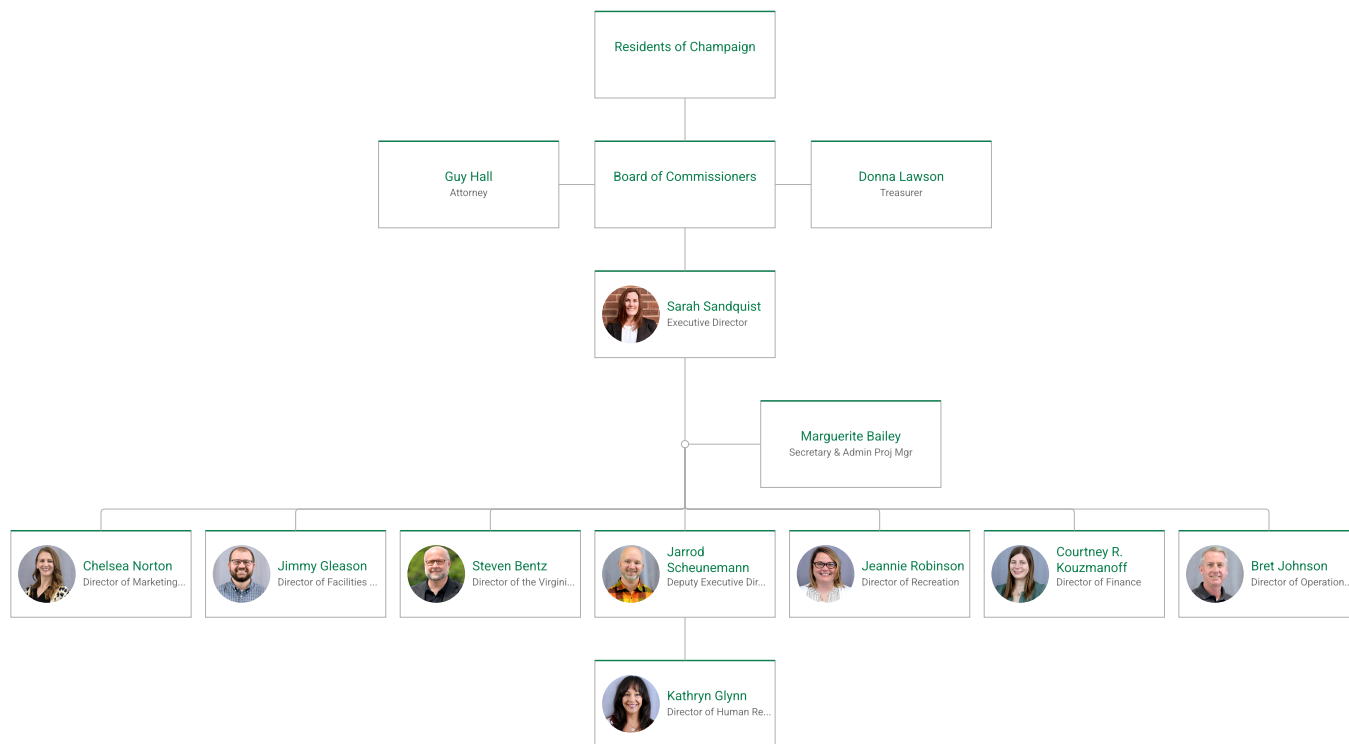
Jane L. Solon
Member Since: 2005 –
Term Ends: 2027



Mike R. Somers
Member Since: 2023 –
Term Ends: 2029

Leadership Organization Chart

The Champaign Park District's Leadership Team is responsible for the professional management and day-to-day operations of the Park District in alignment with policies and strategic direction established by the Board of Commissioners. The leadership team is led by the Executive Director. Together, the Leadership Team works collaboratively to ensure efficient operations and high-quality services for the community.



Leadership Team

- Sarah Sandquist, Executive Director & Assistant Board Secretary
- Marguerite Bailey, Administrative Project Manager & Board Secretary
- Jarrod Scheunemann, Deputy Executive Director
- Bret Johnson, Director of Operations
- Courtney R. Kouzmanoff, Director of Finance
- Jimmy Gleason, Director of Facilities & Technology
- Jeannie Roberts, Director of Recreation
- Kathryn Glenn, Director of Human Resources
- Steven Bentz, Director of the Virginia Theatre

Strategic Plan

The Champaign Park District's previous strategic plan covered the period 2022–2025 and was approved by the Board of Commissioners on February 23, 2022. That plan established the Park District's mission, vision, and values and provided organizational direction through 2025. The formal term of that plan has concluded, and the Park District is currently developing its 2026–2029 Strategic Plan.

Strategic Plan Development Process

To guide the next planning cycle, the Board participated in a facilitated visioning workshop with Broken Compass in January 2024. During this session, the Board evaluated and reaffirmed the Park District's mission, vision, and values statements. These foundational statements continue to guide organizational decision-making during the transition period and are communicated publicly through the Park District's website, social media, memoranda, and facility signage.

To ensure a data-driven and community-informed strategic framework, the Park District has engaged multiple consulting partners. Illinois Business Consulting (IBC) conducted demographic research, evaluated industry benchmarks, and facilitated engagement with Board members, staff at multiple levels, stakeholders, and residents.

Currently, there are several professional studies underway, including an ADA Audit and Transition Plan, Community Survey analysis, Facility Study, and Prairie Farms/Zahnd Park Study. These studies will evaluate Park District assets and long-term infrastructure needs. The results of these studies will directly inform the development and adoption of the 2026–2029 Strategic Plan. The review and adoption of the updated strategic plan is anticipated to occur in 2026, following the completion of research and stakeholder engagement efforts.

Strategic Plan and the FY 2026/27 Budget

Although the new strategic plan is in development, the FY 2026/27 budget reflects the Park District's reaffirmed mission, vision, and values and incorporates priorities identified through ongoing research, community engagement, and capital planning efforts. Investments in facilities, accessibility, programming, and operational sustainability align with emerging strategic themes and long-term service objectives. The budget serves as both an operational plan for the fiscal year and a bridge to the forthcoming 2026–2029 Strategic Plan, ensuring continuity of services while positioning the Park District to implement future strategic priorities.

Sunset of the 2022–2025 Strategic Plan

The Champaign Park District's 2022–2025 Strategic Plan provided organizational direction and a structured set of priorities to guide operations, resource allocation, and community stewardship over the plan period. The plan emphasized enhancing community engagement, ensuring financial stewardship, and promoting innovation and inclusion. More information regarding the previous plan can be found on the Park District's website: <https://champaignparks.org/about-us/evaluation-planning/>

Budget Process & Financial Policies



BUDGET PROCESS & TIMELINE



The annual budget is developed through a structured, multi-month process designed to ensure strategic alignment, financial sustainability, and public transparency. The process begins with financial forecasting and Property Tax Levy estimates to establish available resources. Department Heads meet with the Executive Director to review operational needs, discuss significant changes, and evaluate funding requests for the upcoming fiscal year. The proposed budget incorporates operating costs, capital improvements, and long-term planning considerations from the Capital Improvement Plan.

The proposed budget is placed on file and made available for public inspection in accordance with statutory requirements. A public hearing is held prior to Board consideration and adoption of the Budget and Appropriations Ordinance. The Board formally adopts the budget before the start of the fiscal year. Amendments to the budget, if necessary, are presented to the Board for approval and are made in accordance with state statute.

Budget Timeline

- October 2, 2025 – Staff training on new budget software.
- October 3, 2025 – Staff begin preparation of the FY 2026/27 operating budget.
- October 8, 2025
 - Staff presented the financial forecast and budget strategy.
 - Board adopts the Resolution of Estimate of Taxes to be Levied.
 - Board sets the date for the Tax Levy public hearing.
- October 10, 2025 – Notice of Estimated Property Tax Levy posted on the Park District website.
- November 1, 2025 – Notice of Public Hearing on the proposed Tax Levy and Truth in Taxation information published in the newspaper.
- November 12, 2025 – Public Hearing held on the proposed Tax Levy.
- December 10, 2025
 - Board adopts the Ordinance Levying the Annual Tax.
 - Adoption of part-time and seasonal pay rates for 2026–2027.
- December 15, 2025 – Department staff budgets due to Finance.
- January 7, 2026 – Individual budget review meetings with Department Heads and Executive Director.
- January 14, 2026 – Health insurance rates approved.
- January 21, 2026 – Review of the FY 2026/27 10-Year Proposed Capital Improvement Plan.
- February 11, 2026 – Adoption of the 10-Year Capital Improvement Plan.
- March 6, 2026 – Proposed Budget available for public inspection.
- March 11, 2026
 - Staff present overview of the FY 2026/27 Proposed Budget.
 - Budget Ordinance placed on file and made available for public inspection.

- The budget public hearing date set.
- March 25, 2026 – Department Heads present proposed FY 2026/27 budget by department.
- March 29, 2026 – Notice of Public Hearing on the Budget and Appropriations Ordinance published in the newspaper.
- April 1, 2026 – Park District receives property tax extension from the Champaign County Clerk. Staff review tax rate calculations and make allocation adjustments if necessary.
- April 8, 2026
 - Public Hearing held on the Budget and Appropriations Ordinance.
 - Board adopts the Budget and Appropriations Ordinance for FY 2026/27.
- May 1, 2026 – Start of FY 2026/27 Budget Year.
- July 31, 2026 – Budget and Appropriations Ordinance filed with the Champaign County Clerk.

Distinguished Budget Award

Fiscal Year 2025/2026 Annual Budget

The Champaign Park District obtained the Distinguished Budget Presentation Award for the FY 2025/26 Budget. The Government Finance Officers Association (GFOA) established the award and provided guidance to encourage government entities to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's recommended practices on budgeting, and then to recognize individual governments that succeed in achieving that goal.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**Champaign Park District
Illinois**

For the Fiscal Year Beginning

May 01, 2025

Christopher P. Morrell

Executive Director

Financial Policies

The FY 2026/27 annual budget reflects the Park District's commitment to serving its residents by providing high-quality parks, recreation, and cultural arts programs. Meeting the diverse needs of the community requires long-term planning, operational efficiency, and responsible financial management.

The budget serves as both a financial plan and a policy implementation tool, guiding the allocation of available resources. It outlines the procedures, assumptions, and organizational structure used in its development, with the Budget Policies and Procedures providing additional detail and context for review.

This document includes descriptions of major funds, strategic goals, key objectives, and challenges for the upcoming year. It also integrates the Strategic Plan and Capital Improvement Plan, which shape the Park District's annual work program. Developed collaboratively by Department Heads, Commissioners, and staff, these plans ensure the continued enhancement of parks, recreational facilities, and cultural arts services while maintaining existing infrastructure.

Basis of Accounting & Budgeting

The modified accrual basis of accounting is applied in the Park District's annual budget and annual audited financial statements. While the annual budget is also prepared using the modified accrual basis, property tax accruals and deferred revenues are not recognized.

Under the modified accrual basis, revenues are recognized when received in cash, except for those that are measurable and available, which are recognized as receivables when earned and recorded as revenue when available to cover current liabilities. Expenditures are recorded when the liability is incurred, except for principal and interest on long-term debt, which is recognized when due or when sufficient funds are available to meet the current year's obligation.

The Park District maintains ongoing accounting oversight and internal controls to safeguard assets and ensure the accurate recording of financial transactions.

Budget Process

The budget process continues with the implementation of policies determined during budget development. Budget policies are implemented in a timely manner. Policies such as fee increases are set at the beginning of a season or program. Registration and program fees are reviewed regularly, and program reviews are done on a seasonal basis.

Budgetary control is maintained throughout the year through an internal reporting process. Management receives monthly reports detailing budget status on a monthly and year-to-date basis to monitor policy implementation. Major expenditures are verified against budgeted and appropriated amounts prior to the actual purchase. The Board of Commissioners reviews and approves all Park District expenditures on a monthly basis.

Policies & Assumptions

The Park District's budget policies establish a framework for delivering high-quality services efficiently and effectively while ensuring long-term financial stability within statutory limitations. These policies are reviewed, modified as needed, and adopted annually.

Fiscal Year

The Champaign Park District's fiscal year runs from May 1 to April 30, aligning budget planning and policy implementation with this annual cycle.

Budgeting Approach

The Park District follows a conservative fiscal policy when preparing the budget. Revenues are budgeted only for anticipated increases or decreases based on historical data or current trends. Expenditures are budgeted with flexibility to account for potential fluctuations, often leading to conservative estimates, particularly for seasonal staff, maintenance, and program supplies. The budget assumes full staffing and program participation, ensuring sufficient resources are allocated. Staff use the prior year's adopted budget as the starting point to build the FY 2026/27 budget. Proposed increases to the base budget include detailed justification reviewed with the Executive Director. Information regarding changes is included in the Department Budget Narratives.

Balanced Budget

A balanced budget is defined as recurring operating revenues meeting or exceeding recurring operating expenditures, including fund balances and reserves. The Park District's budget policy is to prepare a balanced budget for all main operating funds, with any exceptions noted in the budget message. The Board may, from time to time, authorize the spending of any surplus funds or set aside additional surplus funds for current or future capital projects. Reserve funds may be allocated for significant capital projects. Capital fund budgets may not always be balanced due to multi-year projects carrying over unspent balances. Rather than borrowing, the Board may approve using excess fund balances for capital improvements.

Property Tax Levy & Considerations

The Property Tax Levy is the Park District's largest revenue source and funds operations, programs, and capital improvements. Annually, the Park District is required to adopt a resolution estimating a specific dollar amount by purpose needed in property taxes. The Park District is subject to the Property Tax Extension Limitation Law (PTELL), also known as the "tax cap". This law limits the annual increase in property tax extensions for non-home rule taxing districts to 5% or the rate of inflation, Consumer Price Index (CPI), whichever is lower.

The Park District is committed to complying with the Americans with Disabilities Act (ADA) by levying property taxes specifically designated for the Special Recreation Fund at the maximum allowable tax rate of 0.040. These funds support facility, program accessibility, ADA capital improvements, and ongoing staff training.

Financial Controls

Investment oversight is managed through the Park District Investment Policy, which emphasizes safety. Available funds are invested in accordance with this policy. The Investment Policy was adopted as a Board Policy in July 1999 and is amended from time to time.

Purchasing oversight is managed through the Park District's Purchasing Policy and Procedures. Department heads are responsible for purchases, with final approval by the Executive Director. Purchases exceeding budgeted amounts must be offset by additional revenue sources or savings from other budget line items. Contracts of \$25,000 or more or those exceeding one year require Board approval before execution.

Risk Management

The Park District is committed to offering and maintaining safe programs, events, and facilities. The Park District has a risk management program, overseen by the Risk Manager. The Park District Risk Management Agency (PDRMA) evaluates the

program every three years, and in 2023, the Park District achieved the highest accreditation score for its ongoing risk management efforts.

Scholarships & Community Support

The Park District offers a scholarship program to reduce program fees for qualified residents who are unable to participate in programs due to economic hardships. This is funded by public donations to the Champaign Parks Foundation.

120-Day Operating Reserve Policy

In accordance with the Board Fund Balance Policy, the Park District is required to maintain a 120-day reserve balance for operating expenditures, not including transfers, in the primary operating funds: General Fund, Recreation Fund, and Museum Fund. This policy is crucial because the Park District's primary revenue source is property taxes, which are collected in two primary installments each year. Maintaining adequate reserve levels in these operating funds ensures the Park District can cover operating expenses, manage cash flow fluctuations, and sustain services between tax distributions.

These reserve levels are regularly monitored to ensure financial stability, responsiveness to economic shifts, and the ability to address unforeseen expenditures without disrupting core services. By maintaining strong reserves, the Park District safeguards its ability to deliver high-quality parks, recreation, and cultural services year-round, even in times of revenue uncertainty.

Fund Balance Policy

Fund balances are classified as follows:

- Non-spendable amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.
- Restricted amounts that can be spent only for specific purposes because of the Park District charter, state or federal laws, or externally imposed conditions by grantors or creditors.
- Committed amounts that can be used only for specific purposes determined by a formal resolution of the Park District Board of Commissioners.
- Assigned amounts that are constrained by the Park Board of Commissioners' intent to be used for specific purposes but are neither restricted nor committed.
- Unassigned amounts not included in other spendable classifications. The General Fund is the only fund that reports a positive unassigned fund balance amount.

Debt Service Policy

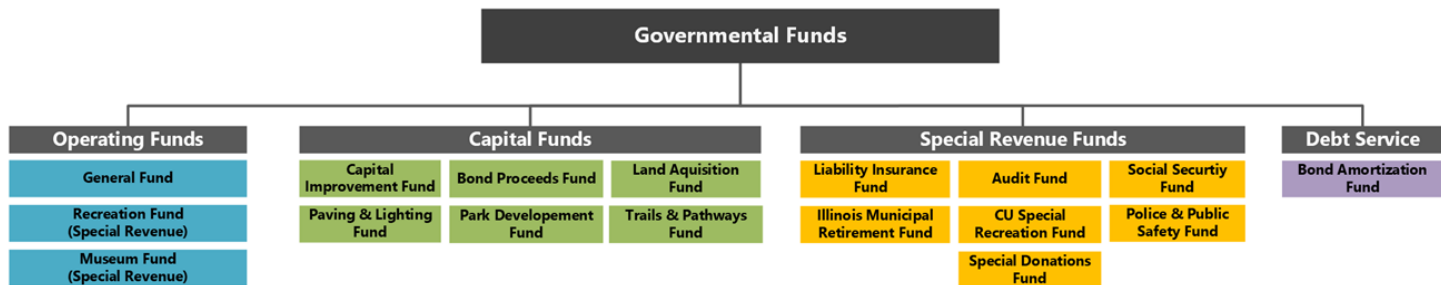
The Park District issues debt to finance and pay the costs associated with the acquisition and improvement of long-term assets. These funds are not used to finance regular operations. The Park District's primary objective in debt management is to keep the level of indebtedness within available resources and within the total debt and payment limits established by state statutes and tax cap legislation.

Capital Improvement Plan (CIP) Policy

The Park District has adopted a Capital Improvement Plan Board Policy, which is included by reference. Annually, the Park District reviews and re-prioritizes the capital program and budget to meet its maintenance, development, and land acquisition goals and standards. Budgets for the Capital Improvement Plan (CIP) are based on planned revenue and expenditures for the fiscal year, plus any projects that carry over from the prior fiscal year. The Board of Commissioners may approve the use of excess reserve funds to cover scheduled future projects, thereby limiting the amount of borrowed funds and ensuring fiscal responsibility.

Fund Structure

The chart below illustrates the governmental funds in which the Champaign Park District appropriates a budget for, including estimated revenues and expenditures. The Park District also maintains a Working Cash Fund, a permanent fund not included in the budget. There are four categories of funds: Operating Funds, Capital Funds, Special Revenue Funds, and Debt Service Fund.



Organizational Structure and Fund Relationship

Within each fund, the Park District accounts for departments and divisions based on functional responsibility. Certain departments operate across multiple funds depending on the nature of the services provided and applicable revenue sources. Major operating funds support core service areas and day-to-day operations, while nonmajor funds account for restricted revenues and specific purposes, such as liability insurance and CU Special Recreation.

Department/Division	General Fund	Recreation Fund	Museum Fund	Liability Insurance Fund	CU Special Recreation Fund
Administration	✓	✓	✓		
Administrative Services	✓			✓	
Finance	✓				
Human Resources	✓				
Marketing & Development	✓				
Operations & Planning:					
<i>Operations Administration</i>	✓				
<i>Building Services</i>	✓	✓	✓		
<i>Grounds</i>	✓	✓			
<i>Maintenance</i>	✓				
<i>Horticulture</i>	✓				
Facilities & Technology					
<i>Information Technology</i>	✓	✓			
<i>Facilities</i>		✓	✓		
<i>Sports</i>		✓			
<i>Aquatics & Tennis</i>		✓			
Recreation & Cultural Arts					
<i>Cultural Arts</i>			✓		
<i>Youth & Teen</i>		✓	✓		
<i>Sponsorship, Events & Seniors/Adult</i>			✓		
Virginia Theatre			✓		
CU Special Recreation					✓

Department Budgets



Administration

Administration is a functional budget category encompassing general and administrative costs that support the Champaign Park District's overall operations. Oversight of these functions is provided by the Executive Director, and the budgeted amounts include the functions related to Administrative Services, Human Resources, Finance, and Risk Management. Detailed information for each function is provided on the following pages.

Executive Director

Administration is overseen by the Executive Director, who provides leadership, governance, and direction for the entire Champaign Park District. Administration oversees the strategic planning, interagency collaboration, and executive-level decision-making to ensure long-term sustainability, fiscal responsibility, and community responsiveness. The Executive Director leads communication and alignment across all divisions and serves as the primary interface with the Board of Commissioners and public stakeholders.



Budget Summary by Division

The budget summary for Administration includes the General Fund Administration, Volunteers, Safety, and Special Use Facilities - Douglass Library. Below is a summary of major changes within the FY 2026/27 budget:

- Establishment of a Continuous Improvement Fund budgeted within commodities and supplies to support innovative ideas and operational improvements identified throughout the fiscal year.
- An additional \$20,000 is budgeted within Fringe Benefits to support anticipated and potential staff tuition reimbursement requests.
- Additional funding of \$30,000 for the implementation of a robust Wellness Program.
- Beginning in FY 2026/27, audit service contracts are reflected within the Administration Department in the General Fund. The associated costs are supported by increased property taxes that were previously accounted for within the Audit Fund.
- Utilities were increased based on known and anticipated increases.
- Part-time position from Volunteers was removed, resulting in a reduction in expenditures.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	8,807,315.61	8,414,240.00	8,718,500.00	9,534,000.00	815,500.00	9.35%
ADMINISTRATION	8,807,315.61	8,414,240.00	8,718,500.00	9,534,000.00	815,500.00	9.35%
SPECIAL USE	0.00	0.00	0.00	0.00	0.00	0.00%
Expenses / Expenditure	(2,507,890.87)	(2,512,060.00)	(2,600,124.99)	(2,815,132.25)	(215,007.26)	8.27%
ADMINISTRATION	(2,459,417.31)	(2,465,181.00)	(2,535,006.99)	(2,741,466.10)	(206,459.10)	8.14%
SAFETY	(17,382.43)	(20,150.00)	(22,150.00)	(22,150.00)	0.00	0.00%
SPECIAL USE	(10,751.19)	(4,865.00)	(3,750.00)	(3,750.00)	0.00	0.00%
VOLUNTEERS	(20,339.94)	(21,864.00)	(39,218.00)	(47,766.15)	(8,548.15)	21.80%

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Grand Total	6,299,424.74	5,902,180.00	6,118,375.01	6,718,867.75	600,492.74	9.81%

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff within Administration.

	Position Allocation	Allocation FTE
ADMINISTRATIVE SERVICES		1.00
Deputy Executive Director		1.00
EXECUTIVE		2.00
Administrative Project Manager		1.00
Executive Director		1.00
FACILITIES		0.50
Assistant Director of Facilities and Technology		0.50
FINANCE		5.00
Accounting Clerk		1.00
Accounts Payable Specialist		1.00
Director of Finance		1.00
Finance Manager		1.00
Finance Specialist		1.00
HUMAN RESOURCES		3.00
Director of Human Resources		1.00
HR Talent & Engagement Specialist		1.00
Human Resources Manager		1.00
Grand Total		11.50

Administrative Services

The Administrative Services Department plays a vital role in organizational leadership and support, with responsibilities spanning a broad range of key functions. This department is led by the Deputy Executive Director, who oversees the Human Resources Department, Champaign-Urbana (CU) Special Recreation, and Risk Management. This department is responsible for reviewing and approving contracts and agreements, leading policy development and revisions, and managing the strategic plan and internal manuals to guide the Park District's direction. It also oversees special projects, strategic initiatives, and research studies. Additionally, this department ensures regulatory compliance, leads staff training efforts, chairs the Continuous Improvement Committee, and supports the accreditation process to uphold high standards across the organization. Information regarding the Human Resources Department and CU Special Recreation can be found as a separate section in the Department Budget Summary.

Risk Management

This division is responsible for ensuring the safety and well-being of employees, participants, and visitors across all Park District facilities and programs. It develops, implements, and monitors risk management policies designed to reduce accidents and liability.

FY 2025/26 Achievements

- Led Continuous Improvement Committee initiatives to launch the Park District's first Community Survey since 2017, develop the Park District's first recreation program plan, and create the Park District's first onboarding passport.
- Began drafting Park District's next strategic plan.

FY 2026/27 Goals

- Launch the recreation program plan by May 1, 2026.
- Investigate and implement a software system for contract development, execution, and retention.
- Develop a communication and connection program for legislators to include shovel-ready project requests.
- Achieve CPRE or CPRP certification (Deputy Executive Director).

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff within the Administrative Services.

Position Allocation		Allocation FTE
Deputy Executive Director		1.00
Risk Manager		1.00
Grand Total		2.00

Human Resources

The Department of Human Resources (HR) is led by the Director of Human Resources. This department provides full-scale HR services from recruitment to retirement, including employee relations, performance management, benefits administration, and training. HR maintains compliance with employment laws and fosters a positive organizational culture that prioritizes staff wellness, equity, and professional development.

FY 2025/26 Achievements

- Revised Employee Policies and Procedures Manual and presented revisions to the Board for review and approval.
- Achieved one thousand (1,000) registered volunteers within the volunteer portal and reestablished the volunteer appreciation event.
- Collaborated with the Onboarding Committee to create an “Onboarding Passport,” making the new employee onboarding process more streamlined and welcoming.

FY 2026/27 Goals

- Develop and launch a Supervisor Training program in Paycom Learning designed to support supervisors at all experience levels, with content ranging from compliance requirements to effective leadership practices.
- Establish a cross-departmental Wellness Committee to support employee health, engagement, and well-being by identifying needs, promoting resources, and implementing meaningful wellness initiatives.
- Identify and implement policy, practice, and process improvements necessary to pursue and achieve the IPRA Exceptional Workplace Award in 2026.

Full-Time Equivalent (FTE) Summary

	FTE
Director of Human Resources	1.00
HR Talent & Engagement Specialist	1.00
Human Resources Manager	1.00
Grand Total	3.00

Finance

The Finance Department is led by the Director of Finance and manages all financial operations for the Park District, CU Special Recreation, and the Champaign Parks Foundation, including budgeting, accounting, payroll, purchasing, accounts payable and receivable, cash receipts, financial reporting, and cash flow management. This department works directly with the Treasurer to ensure strong financial oversight and maintains compliance with all regulatory agencies. Responsibilities include preparing the Annual Comprehensive Financial Report (ACFR), preparing the annual Property Tax Levy, administering the Procurement Card (P-Card) program, creating the Annual Budget Book and Appropriation Ordinance, and overseeing debt management. In addition, this department provides support to project managers on grant compliance and reporting and contributes to the development and reporting on the capital improvement plan.

FY 2025/26 Achievements

- Successfully implemented new budgeting software, improving efficiency and transparency in the budget development process.
- Completed the FY 2024/25 annual audit on schedule.
- Implemented best practices for tracking and recording overtime pay, strengthening payroll accuracy and internal controls.

FY 2026/27 Goals

- Review and evaluate finance-related policies and procedures to ensure alignment with current best practices and operational needs.
- Implement and maintain key performance indicators (KPIs) within the annual budget document to enhance financial transparency and decision-making.

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff within the Finance Department.

	FTE
Accounting Clerk	1.00
Accounts Payable Specialist	1.00
Director of Finance	1.00
Finance Manager	1.00
Finance Specialist	1.00
Grand Total	5.00

Operations & Planning

The Operations and Planning Department is responsible for the stewardship of parks, several miles of trails, and numerous facilities encompassing more than 700 acres of recreational and natural land. The department oversees the enhancement, maintenance, repair, replacement, mechanical operations, and long-term planning of all Park District assets and associated budgets. The department includes the following divisions: Operations Administration, Grounds, Maintenance & Ball Fields, Horticulture, and Building Services.

Operations Administration

This division provides management oversight, planning, and administrative support for the Operations and Planning Department. This function oversees service contracts and professional agreements, administers contractual, intergovernmental, architectural, engineering, and partnership agreements, and leads the development of grant applications, plans, bids, and technical documents for capital and operational projects. In addition, starting in the FY 2025/26 budget, the Planning division was combined with the Operations Administration division. Planning is responsible for the concepts, development, and planning of capital projects throughout the Park District; development and writing of Comprehensive, Site, and Master Plans; and development of GIS data.

Grounds

This division is responsible for maintaining and caring for turf, trees, sports fields, and natural areas across the Park District. Additionally, it is responsible for maintaining several pieces of specialty equipment. The budget for this division is split between Operations Grounds and Operations Ball Fields.

Maintenance

This division is responsible for the maintenance, repair, and upkeep of all facilities, buildings, and park amenities, including playgrounds. Many specialty trades are represented in this division. Additionally, this division manages trash and recycling collection.

Building Services

This division is responsible for the daily cleaning and janitorial work throughout the Park District, including sports facilities. This includes the oversight of professional cleaning contracts, equipment maintenance, facility purchasing, and facility inspections. The budget for this division is allocated across multiple facilities and is not reflected in the budget summary below.

Horticulture

This division is responsible for developing, installing, and maintaining the Park District horticulture programs, sites, and landscaped areas. This includes over 75,000 square feet of annual and perennial beds and over 10,000 square feet of Flower Island Program beds, the community-wide beautification effort. Responsibilities also include park sign maintenance and equipment repair.



FY 2025/26 Achievements

- Entered into an agreement with the Illinois Department of Natural Resources (IDNR) for an All-Abilities Activity Hub grant design.
- Converted Douglass Park lighting to LED, resulting in a 3000-watt-hour savings.
- Completed many capital projects: Clark Park renovations, Sholem Aquatic Center storage building, boiler, and pump replacement, Parkland Way concrete repairs, Marten Center digital display sign, Douglass campus roofing replacements, standby generator for Operations and Bresnan, vehicles and equipment procurement, etc.
- Hired a Construction Project Manager. This is a new job for the Park District and was previously titled the Assistant Operations & Planning Director. This role will be instrumental in planning and overseeing multiple construction projects.
- Planted 356 new trees and maintained 149 summer annual beds, as well as 185 planters, totaling over 73,000 sq. ft. of bed space.

FY 2026/27 Goals

- Increase the Park District's tree canopy coverage by planting at least 250 new trees. Current mapping with I-Tree indicates canopy coverage is approximately 18%, significantly below the recommended 40–60% for urban forests in our region.
- Be integral in efforts to be prepared for Distinguished Agency accreditation. Director to obtain Certified Park and Recreation Professional (CPRP) certification, the nationally recognized credential that demonstrates mastery of core parks and recreation concepts, validates education and experience standards, and reflects a strong commitment to professional excellence.
- Build a long-term maintenance plan for the Virginia Theatre and Sholem Aquatic Center. Begin by inventorying building systems, equipment, and infrastructure.

Budget Summary by Division

The FY 2026/27 includes contractual cost increases for mowing, professional studies, janitorial services, and one-time irrigation repair at the 3-plex.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	147,753.17	150,000.00	150,000.00	140,000.00	(10,000.00)	-6.67%
OPS ADMINISTRATION	4,424.68	0.00	0.00	0.00	0.00	0.00%
OPS BALL FIELDS	0.00	0.00	0.00	0.00	0.00	0.00%
OPS GROUNDS	0.00	0.00	0.00	0.00	0.00	0.00%
OPS HORTICULTURE	143,278.70	150,000.00	150,000.00	140,000.00	(10,000.00)	-6.67%
OPS MAINTENANCE	49.79	0.00	0.00	0.00	0.00	0.00%
Expenses / Expenditure	(3,095,423.45)	(3,125,519.00)	(4,634,345.10)	(5,139,863.34)	(505,518.24)	10.91%
OPS ADMINISTRATION	(385,143.34)	(397,860.00)	(820,065.00)	(913,091.83)	(93,026.83)	11.34%
OPS BALL FIELDS	(327,531.96)	(329,122.00)	(481,055.10)	(540,214.04)	(59,158.93)	12.30%
OPS GROUNDS	(830,052.42)	(837,482.00)	(1,155,233.01)	(1,259,958.26)	(104,725.25)	9.07%

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
OPS HORTICULTURE	(537,578.65)	(542,774.00)	(808,223.00)	(864,915.57)	(56,692.57)	7.01%
OPS MAINTENANCE	(1,015,117.08)	(1,018,281.00)	(1,369,768.99)	(1,561,683.65)	(191,914.66)	14.01%
Grand Total	(2,947,670.28)	(2,975,519.00)	(4,484,345.10)	(4,999,863.34)	(515,518.24)	11.50%

Full-Time Equivalent (FTE) Summary By Division

The below table provides the FTE count for full-time staff within Operations & Planning Department by division.

	Position Allocation	Allocation FTE
ADMINISTRATIVE ¹		4.00
Construction Project Manager		1.00
Director of Operations and Planning		1.00
Park Planner		1.00
Senior Park Planner		1.00
OPS BUILDING SERVICES		5.00
Building Service Worker		4.00
Building Service Worker Supervisor		1.00
OPS GROUNDS		10.00
Grounds Arbor Specialist		2.00
Grounds Specialist		2.00
Grounds Supervisor		1.00
Grounds Worker		1.00
Grounds Worker Arbor II		1.00
Natural Areas Specialist		1.00
Sports Field Worker		1.00
Sports Fields Specialist		1.00
OPS HORTICULTURE		5.00
Horticulture Specialist		2.00
Horticulture Specialist II		1.00
Horticulture Supervisor		1.00
Horticulture Worker		1.00
OPS MAINTENANCE		11.00
Facilities Maintenance Supervisor		1.00
Maintenance Specialist - Carpentry		1.00
Maintenance Specialist - Electrical		1.00
Maintenance Specialist - HVAC		1.00
Maintenance Specialist - Mechanic		1.00
Maintenance Specialist - Park		1.00
Maintenance Specialist - Plumber		1.00

	Position Allocation	Allocation FTE
Maintenance Worker - Painter		1.00
Park Maintenance Worker		2.00
Trash/Recycling Worker		1.00
Grand Total		35.00

1) Operation Administration



Building Services

As part of the Building Services Division, the Operations & Planning Department oversees the budgets for the Douglass Community Center & Annex and the Hays Center. Other facilities are budgeted within the Facilities & Technology and Recreation & Cultural Arts Departments, as those align more closely with their operational purpose and primary use.

The Building Services Division also oversees certain staffing costs and building-related expenses allocated within those departmental budgets to support facility maintenance and operations.

Budget Summary

The FY 2026/27 budget changes for the Douglass Community Center include a reduction of expenditures as the Full-Time Receptionist position was moved to Springer.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	19,988.69	19,950.00	15,650.00	19,356.25	3,706.25	23.68%
DOUGLASS COMMUNITY CENTER & ANNEX	7,588.69	11,950.00	7,250.00	6,236.25	(1,013.75)	-13.98%
HAYS CENTER	12,400.00	8,000.00	8,400.00	13,120.00	4,720.00	56.19%
Expenses / Expenditure	(215,319.48)	(219,149.00)	(272,086.99)	(194,200.49)	77,886.51	-28.63%
DOUGLASS COMMUNITY CENTER & ANNEX	(145,915.34)	(147,888.00)	(222,706.99)	(139,928.05)	82,778.94	-37.17%
HAYS CENTER	(69,404.14)	(71,261.00)	(49,380.00)	(54,272.43)	(4,892.43)	9.91%
Grand Total	(195,330.79)	(199,199.00)	(256,436.99)	(174,844.24)	81,592.76	-31.82%

Marketing & Development

The Marketing & Development Department oversees all communications and marketing, such as press releases, social media, email blasts, and website copy. This department also designs all posters, social media graphics, park banners, and much more. Marketing collaborates closely with key stakeholders from other departments to strategize ways to promote programs and events that align with the target audience. In addition, this department supports the Champaign Parks Foundation and works closely with the Foundation Board to raise funds for Champaign Park District initiatives.

FY 2025/26 Achievements

- Redesign CU Special Recreation Logo.
- Increased Ties & Tennies Gala earnings by 60%.
- Took over all marketing activities for the Virginia Theater.

FY 2026/27 Goals

- Develop an overall marketing plan to schedule and prepare for CU Special Recreation program, event, and hiring needs.
- Develop marketing campaigns to support increased membership and event bookings.
- Begin the strategic planning process for the Champaign Parks Foundation.

Budget Summary

The budget changes for FY 2026/27 are primarily driven by inflationary increases. Contractual costs for advertising and publicity are expected to rise due to inflation, along with the planned addition of two virtual facility tours and expanded photography and drone services.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Expenses / Expenditure	400,729.99	403,025.00	629,816.47	680,361.85	50,545.38	7.43%
Grand Total	400,729.99	403,025.00	629,816.47	680,361.85	50,545.38	7.43%

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff within Marketing & Development.

	Position Allocation	Allocation FTE
MARKETING & DEVELOPMENT		4.00
Content Coordinator		1.00
Director Marketing and Development		1.00
Graphic Designer		1.00
Marketing Manager		1.00
Grand Total		4.00

Facilities & Technology

The Facilities & Technology Department comprises four divisions: Aquatics & Tennis, Facilities, Information Technology (IT), and Sports, and is overseen by the Director of Facilities & Technology. In Addition, the Recreation Administration budget is reflected within this department's summary. Administrative costs for the Recreation Fund, along with Property Taxes and participant fees, support and offset the cost of recreational programs and facility operations.

FY 2025/26 Achievements

- The Sholem Aquatics Center received ratings of “Exceeds,” the highest rating you can receive, on all 3 Ellis audits. Additionally, two of them were perfect scores, and one guard received the Golden Guard Award.
- Sholem had a total of 78,525 visits, up 17.8% from last year and the highest season attendance in the last 10 years.
- Dodds Tennis Center's fall clinic registration reached 348 participants, up 32.8% compared to last fall.
- Restructured the SmartRec layout and activity release timeline to allow for more innovation and better customer experience.
- Significantly increased the amount of Pavilion and Shelter rentals. Booked Pavilion time blocks are up 30.9% YTD (November) compared to the entire last fiscal year (110 in FY 2024/25 compared to 144 current FY 2025/26 YTD). Booked shelter hours increased 16.8% YTD (November) compared to the entire last fiscal year (451 in FY 2024/25 compared to 527 current FY 2025/26 YTD).

FY 2026/27 Goals

- Develop and open an Archery Park.
- Add the Springer Cultural Center Historical Lobby as a rental option with successful bookings.
- Create a comprehensive document listing all updated park amenities to inform park users and park renters on various park options.
- Build an e-gaming space at the Leonhard Recreation Center, then Douglass Annex and Martens Center.
- Successfully start a men's basketball league in partnership with Urbana Park District (UPD), and hit a league minimum registration of 6 teams.



Budget Summary by Division

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	5,494,161.06	5,293,463.00	5,682,354.00	5,891,823.36	209,469.36	3.69%
ADMINISTRATION	3,538,791.31	3,303,147.00	3,705,000.00	3,785,000.00	80,000.00	2.16%
FACILITIES	462,953.94	419,072.00	469,820.00	498,626.69	28,806.69	6.13%
POOL, AQUATICS & TENNIS	1,198,600.28	1,230,863.00	1,138,781.00	1,249,286.50	110,505.50	9.70%
SPORTS PROGRAMS	293,815.53	340,381.00	368,753.00	358,910.17	(9,842.84)	-2.67%
Expenses / Expenditure	(3,357,641.33)	(3,433,310.00)	(3,973,796.36)	(4,451,646.34)	(477,849.98)	12.03%
ADMINISTRATION	(602,737.88)	(616,163.75)	(797,313.00)	(949,943.75)	(152,630.75)	19.14%
FACILITIES	(998,480.47)	(1,006,176.25)	(1,142,851.00)	(1,273,993.51)	(131,142.51)	11.48%
POOL, AQUATICS & TENNIS	(1,489,582.29)	(1,540,554.00)	(1,658,220.99)	(1,852,955.51)	(194,734.51)	11.74%
SPORTS PROGRAMS	(266,840.69)	(270,416.00)	(375,411.37)	(374,753.57)	657.80	-0.18%
Grand Total	2,136,519.73	1,860,153.00	1,708,557.64	1,440,177.02	(268,380.62)	-15.71%



Full-Time Equivalent (FTE) Summary By Division

The table below provides the FTE count for full-time staff within the Facilities & Technology by division.

	Position Allocation	Allocation FTE
AQUATICS & TENNIS		3.00
Aquatics and Tennis Coordinator		1.00
Aquatics and Tennis Manager		1.00
Head Tennis Professional		1.00
FACILITIES		7.50
Assistant Director of Facilities and Technology		0.50
Director of Facilities		1.00
Guest Services Manager		1.00
Membership Facilities Manager		1.00
Receptionist		3.00
Rental Manager		1.00
SPORTS		2.00
Sports Coordinator		1.00
Sports Manager		1.00
Grand Total		12.50

Aquatics & Tennis

This division oversees all aspects of daily operations, staffing, and program management at both the Dodds Tennis Center and Sholem Aquatic Center. Responsibilities include strategic planning, budget oversight, and ensuring high-quality service delivery across both facilities.

Budget Summary by Program - Pool & Aquatics

The FY 2026/27 budgeted expenditures for Sholem Pool reflect a notable increase, driven in part by a one-time \$45,000 capital project for slide repairs. In addition, utility costs are projected to increase due to higher utilization and adjustments to utility rates and fees. All other expenditure changes reflect typical increases in part-time staffing costs and supplies.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	540,783.26	668,071.00	524,685.00	548,715.50	24,030.50	4.58%
AQUATICS PROGRAMS	34,004.50	29,400.00	28,875.00	32,535.00	3,660.00	12.68%
SHOLEM CONCESSIONS	10,765.39	98,400.00	11,000.00	9,539.00	(1,461.00)	-13.28%
SHOLEM POOL	496,013.37	540,271.00	484,810.00	506,641.50	21,831.50	4.50%
Expenses / Expenditure	(859,212.51)	(906,636.00)	(981,477.00)	(1,105,844.86)	(124,367.86)	12.67%
AQUATICS PROGRAMS	(28,794.83)	(29,110.00)	(31,955.00)	(27,683.00)	4,272.00	-13.37%
SHOLEM CONCESSIONS	(2,997.12)	(4,057.00)	(450.00)	(463.50)	(13.50)	3.00%
SHOLEM POOL	(827,420.56)	(873,469.00)	(949,072.00)	(1,077,698.36)	(128,626.36)	13.55%
Grand Total	(318,429.25)	(238,565.00)	(456,792.00)	(557,129.36)	(100,337.36)	21.97%

Budget Summary - Dodds Tennis Center

The FY 2026/27 budgeted expenditures for Dodds include increases in commodities and supplies beyond normal inflationary adjustments, as well as one-time costs of \$12,000 to replace lobby furniture and purchase a new tennis ball machine for Court 5. In addition, utility costs are projected to increase due to higher utilization and adjustments to utility rates and fees.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
DODDS TENNIS CENTER	29,111.52	(69,754.00)	187,406.00	218,658.39	31,252.39	16.68%
Revenues / Funding Source	657,817.02	562,792.00	614,096.00	700,571.00	86,475.00	14.08%
Expenses / Expenditure	(628,705.50)	(632,546.00)	(426,690.00)	(481,912.61)	(55,222.61)	12.94%
Grand Total	29,111.52	(69,754.00)	187,406.00	218,658.39	31,252.39	16.68%

Budget Summary - Pool, Aquatics, & Tennis Administration

This includes costs for full-time salaries and benefits.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Expenses / Expenditure	(1,664.28)	(1,372.00)	(250,053.99)	(265,198.03)	(15,144.04)	6.06%
Grand Total	(1,664.28)	(1,372.00)	(250,053.99)	(265,198.03)	(15,144.04)	6.06%



Facilities & Technology

Facilities

This division manages daily operations, frontline customer service, and registration processes across multiple key facilities, including Martens Center, Leonhard Recreation Center, and Springer Cultural Center. Additionally, this division oversees the scheduling, coordination, and operational logistics for rental spaces throughout the Park District, excluding the Virginia Theatre and Sports Fields. It also oversees membership management for the Champaign Bark District dog park and our dual fitness memberships at Leonhard Recreation Center and Martens Center, as well as group fitness at various facilities.

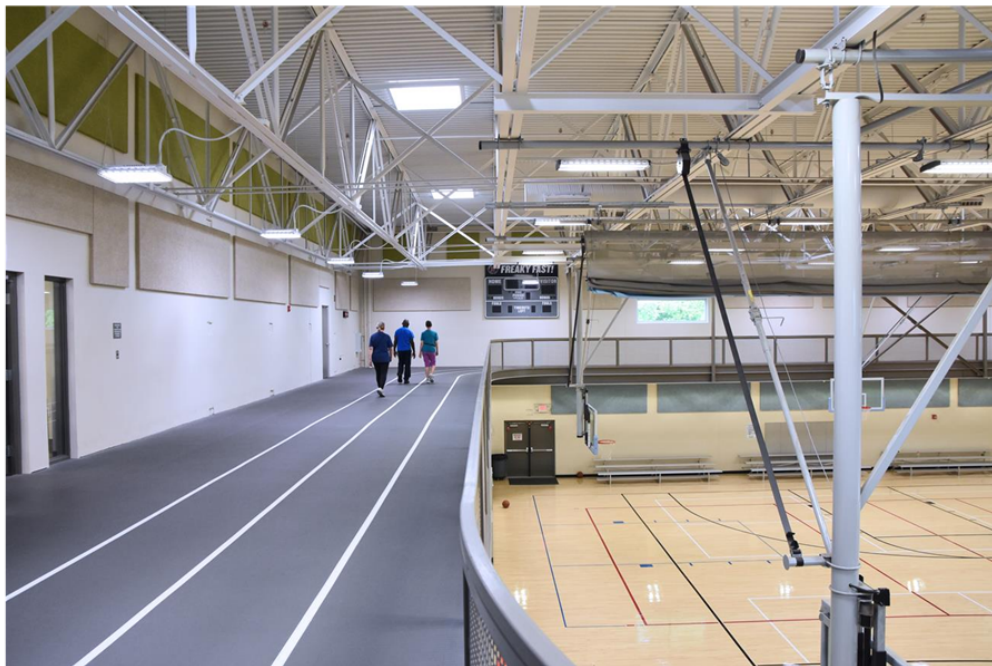
Information Technology

This division manages and maintains network infrastructure and technology equipment across the entire Park District. This includes the installation, configuration, and support of computers, monitors, phone systems, copier/printers, wireless access points, security cameras, and the S2 access control infrastructure. This division proactively implements technology upgrades, troubleshoots issues, and provides technical support across all facilities, aligning IT capabilities with the Park District's operational and strategic objectives.

The budget for information technology is included within the Administration in the General Fund, which consists of part-time staff costs and recurring funds of \$125,000 in capital outlay for technology replacement.

Budget Summary

The FY 2026/27 includes the addition of a part-time position, split between Group Fitness, Leonhard Recreation Center (LRC), and Martens Center to facilitate group fitness activities. Increases in LRC's budgeted expenditures are primarily related to part-time staff costs, which were increased to cover the hours needed to operate the facility and to support additional staffing for teen programs.



	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	462,953.94	419,072.00	469,820.00	498,626.69	28,806.69	6.13%
FACILITY ADMINISTRATION	0.00	0.00	0.00	800.00	800.00	0.00%
GROUP FITNESS	26,647.84	22,600.00	27,600.00	27,894.00	294.00	1.07%
LEONHARD REC CENTER	225,114.54	208,699.00	206,042.00	220,674.25	14,632.25	7.10%
MARTENS CENTER	146,622.10	128,084.00	178,528.00	191,042.44	12,514.44	7.01%
OUTDOOR RENTALS & AMENITIES	64,144.46	59,139.00	57,250.00	57,916.00	666.00	1.16%
SPECIAL USE	425.00	550.00	400.00	300.00	(100.00)	-25.00%
Expenses / Expenditure	(998,480.47)	(1,006,176.25)	(1,142,851.00)	(1,273,993.51)	(131,142.51)	11.48%
FACILITY ADMINISTRATION	0.00	0.00	(10,460.00)	(19,080.00)	(8,620.00)	82.41%
GROUP FITNESS	(15,655.17)	(15,533.25)	(15,596.00)	(26,662.41)	(11,066.41)	70.96%
LEONHARD REC CENTER	(489,676.68)	(489,904.00)	(493,395.01)	(613,153.97)	(119,758.97)	24.27%
MARTENS CENTER	(479,410.78)	(486,755.00)	(611,688.99)	(602,048.42)	9,640.58	-1.58%
OUTDOOR RENTALS & AMENITIES	(7,069.28)	(7,297.00)	(8,119.00)	(8,068.71)	50.29	-0.62%
SPECIAL USE	(6,668.56)	(6,687.00)	(3,592.00)	(4,980.00)	(1,388.00)	38.64%
Grand Total	(535,526.53)	(587,104.25)	(673,031.00)	(775,366.82)	(102,335.82)	15.21%

Sports

This division oversees all aspects of the Park District's youth and adult sport programs, including planning, implementing, and evaluating leagues, clinics, and instructional programs. Additionally, this division is responsible for coordinating sports field rentals, managing tournaments, and overseeing contracted sports programming partnerships.

Budget Summary – Sports Program

The FY 2026/27 budget for Youth Sports includes the addition of a Youth Volleyball program.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	293,815.53	340,381.00	368,753.00	358,910.17	(9,842.84)	-2.67%
ADULT SPORTS	56,952.14	65,642.00	66,677.00	70,592.00	3,915.00	5.87%
PICKLEBALL	19,247.72	20,167.00	29,603.00	25,765.00	(3,838.00)	-12.96%
RENTALS	72,375.10	55,187.00	66,077.00	69,939.79	3,862.79	5.85%
SPORTS FACILITIES CONCESSIONS	0.00	0.00	0.00	1,223.28	1,223.28	0.00%
YOUTH SPORTS	145,240.57	199,385.00	206,396.00	191,390.10	(15,005.90)	-7.27%
Expenses / Expenditure	(265,735.09)	(269,444.00)	(230,416.00)	(215,938.04)	14,477.96	-6.28%
ADULT SPORTS	(64,635.99)	(66,274.00)	(53,558.00)	(57,185.23)	(3,627.23)	6.77%
PICKLEBALL	(11,137.05)	(11,250.00)	(17,356.00)	(14,823.43)	2,532.57	-14.59%
RENTALS	(32,582.90)	(33,652.00)	(31,997.00)	(27,724.27)	4,272.73	-13.35%
SPORTS FACILITIES CONCESSIONS	0.00	0.00	(1,650.00)	0.00	1,650.00	-100.00%
YOUTH SPORTS	(157,379.15)	(158,268.00)	(125,855.00)	(116,205.12)	9,649.88	-7.67%
Grand Total	28,080.44	70,937.00	138,337.00	142,972.12	4,635.12	3.35%

Budget Summary - Sports Administration

This budget includes the cost of full-time salaries and benefits.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Expenses / Expenditure	(1,105.60)	(972.00)	(144,995.37)	(158,815.52)	(13,820.16)	9.53%
SPORTS ADMINISTRATION	(1,105.60)	(972.00)	(144,995.37)	(158,815.52)	(13,820.16)	9.53%
Grand Total	(1,105.60)	(972.00)	(144,995.37)	(158,815.52)	(13,820.16)	9.53%



Recreation & Cultural Arts

The Recreation & Cultural Arts Department comprises the following divisions: Cultural Arts, Youth & Teen, and Sponsorship, Events, & Seniors/Adults, and is overseen by the Director of Recreation. In addition, the Museum Administration budget is reflected within this department's summary. Administrative costs for Museum operations are budgeted within the Museum Fund, along with property tax revenues that help offset Cultural Arts and Special Events activities.

FY 2025/26 Achievements

- Redesign Preschool/Busy Bees branding/logo design and implementation for the current and upcoming school year.
- Cultural arts and events staff successfully developed and executed new program and event initiatives this summer (2025), including a free series of art classes in the parks (Art in the Parks), and several events were refreshed to offer new experiences to the community – all of which were very well-received.
- Staff designed and implemented a variety of interactive exhibits and experiences at Prairie Farm to improve engagement and enhance the visitor experience. In addition to these improvements, camp programs were expanded to include a half-day camp option and achieved 90% enrollment in eight weeks of camp.

FY 2026/27 Goals

- Conduct a comprehensive review and redesign of the Dance Arts Conservatory and Busy Bees Preschool programs to increase enrollment by 10% and introduce at least two new growth-focused initiatives by FY 2026/27.
- Streamline programs and events to minimize service duplication within the community, while fostering strategic partnerships and creating engagement opportunities that drive sponsorship growth.
- Reimagine youth and teen programming at Leonhard Recreation Center to better align with the community needs; introduce skill-building activities and digital engagement tools; boost teen memberships at The Spot at Douglass through creative incentives and tech-driven experiences; and position Martens Center as a hub for innovation by launching at least 3-5 new initiatives seasonally in FY 2026/27.



Budget Summary

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	3,405,065.94	3,521,748.00	3,981,228.00	4,070,478.00	89,250.00	2.24%
ADMINISTRATION	2,487,788.94	2,537,684.00	2,723,000.00	2,785,000.00	62,000.00	2.28%
CULTURAL ARTS	234,582.01	213,626.00	327,695.00	406,902.00	79,207.00	24.17%
SPONSORSHIP, EVENTS & ADULT/SENIORS	55,393.71	177,445.00	147,257.00	174,500.00	27,243.00	18.50%
YOUTH & EARLY DEVELOPMENT	627,301.28	592,993.00	783,276.00	704,076.00	(79,200.00)	-10.11%
Expenses / Expenditure	(1,767,515.66)	(1,889,634.00)	(2,668,594.97)	(3,029,150.03)	(360,555.06)	13.51%
ADMINISTRATION	(237,288.02)	(244,275.00)	(356,064.99)	(385,165.75)	(29,100.76)	8.17%
CULTURAL ARTS	(238,396.42)	(255,712.00)	(407,721.99)	(429,906.72)	(22,184.73)	5.44%
SPONSORSHIP, EVENTS & ADULT/SENIORS	(628,118.86)	(722,929.00)	(1,014,611.00)	(1,264,349.44)	(249,738.44)	24.61%
YOUTH & EARLY DEVELOPMENT	(663,712.36)	(666,718.00)	(890,196.99)	(949,728.13)	(59,531.14)	6.69%
Grand Total	1,637,550.28	1,632,114.00	1,312,633.03	1,041,327.97	(271,305.06)	-20.67%



Full-Time Equivalent (FTE) Summary by Division

The below table provides the FTE count for full-time staff by division.

	FTE
ADMINISTRATIVE	3.00
Director of Recreation	1.00
Engagement and Volunteer Coordinator	1.00
Recreation Services Manager	1.00
CULTURAL ARTS	4.00
Cultural Art Manager	1.00
Cultural Arts Coordinator	1.00
Dance Arts Supervisor	1.00
Youth Theatre Supervisor	1.00
SPONSORSHIP, EVENTS & SENIORS/ADULTS	3.00
Adult and Senior Program Coordinator	1.00
Event and Community Engagement Coordinator	1.00
Program Manager	1.00
YOUTH & TEEN	3.00
Preschool Supervisor	1.00
Youth and Teen Program Coordinator	1.00
Youth and Teen Program Manager	1.00
Grand Total	13.00

Cultural Arts

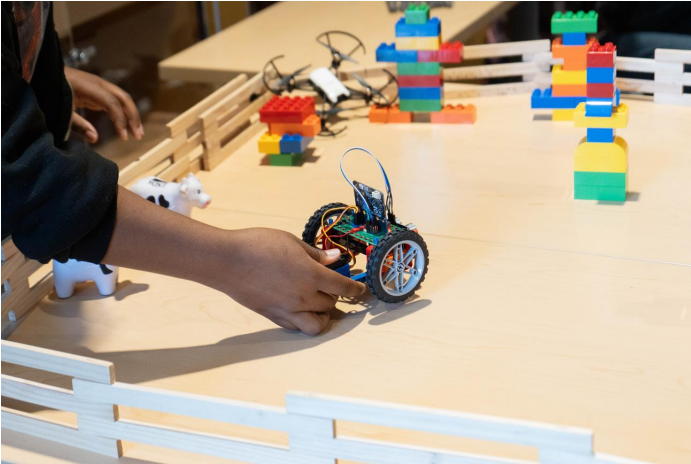
This division oversees all Cultural Arts programs and is primarily responsible for planning, managing, and evaluating programs in dance, theatre, pottery/ceramics, visual arts, and music. This division also manages art installations and exhibits at the Springer Cultural Center. Additionally, Cultural Arts staff collaborate with other departments to support district-wide events and activities.

Budget Summary by Program

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	234,582.01	213,626.00	327,695.00	406,902.00	79,207.00	24.17%
DANCE PROGRAMS	62,570.66	25,594.00	147,360.00	151,617.00	4,257.00	2.89%
OTHER CULTURAL ARTS	45,191.52	28,480.00	34,682.00	31,487.00	(3,195.00)	-9.21%
POTTERY/CLAY STUDIO	99,041.61	92,452.00	102,648.00	103,948.00	1,300.00	1.27%
YOUTH THEATER	27,778.22	67,100.00	43,005.00	119,850.00	76,845.00	178.69%
Expenses / Expenditure	(238,396.42)	(255,712.00)	(407,721.99)	(429,906.72)	(22,184.73)	5.44%
DANCE PROGRAMS	(64,085.97)	(66,358.00)	(137,818.00)	(143,901.25)	(6,083.25)	4.41%
OTHER CULTURAL ARTS	(16,600.39)	(18,754.00)	(44,461.00)	(47,721.34)	(3,260.34)	7.33%
POTTERY/CLAY STUDIO	(69,516.75)	(70,848.00)	(94,094.99)	(100,839.21)	(6,744.22)	7.17%
YOUTH THEATER	(88,193.31)	(99,752.00)	(131,348.00)	(137,444.92)	(6,096.92)	4.64%
Grand Total	(3,814.41)	(42,086.00)	(80,026.99)	(23,004.72)	57,022.27	-71.25%

Youth & Teen

This division oversees all aspects of youth and teen recreational programming, including the planning, implementation, and evaluation of summer day camps, afterschool programs, school day out programs, and teen-focused initiatives. Additional responsibilities include coordinating activities and events at the Douglass Community Center, STEAM programs, youth & family events at Martens Center, partnering with Solidarity Gardens, and managing the Eddie Albert Gardens at Dodds Park.



Budget Summary by Program

- Afterschool / School's Day Out: This budget reflects a reduction in revenue resulting from the elimination of the afterschool program due to low enrollment. Program resources will be refocused on enhanced School's Day Out initiatives and on providing support for the new Teen Programs. In addition, full-time staff costs were removed from this program and moved into Recreation Administration.
- Early Childhood: This budget reflects increased revenues driven by fee adjustments. The primary driver of increased expenditures is higher part-time staffing costs.
- Summer Camp: The FY 2026/27 budget reflects the implementation of a before-care option and adjustments to core summer camp hours. Increased expenditures are primarily related to contractual increases for transportation associated with field trips, as well as other contractual costs. In addition, pop-up summer camp activities will rotate among different parks, with associated costs partially offset by funding from the Champaign Parks Foundation.
- Teen Programs: The FY 2026/27 budget reflects expanded efforts to engage teens in the community through additional programming opportunities, including the teen summer camps: Trips & Travel, Pedal & Explore, The Spot, and new program development.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	627,301.28	592,993.00	783,276.00	704,076.00	(79,200.00)	-10.11%
AFTERSCHOOL/DAYS OUT	150,548.46	136,052.00	180,000.00	49,920.00	(130,080.00)	-72.27%
EARLY CHILDHOOD	102,812.67	119,791.00	136,152.00	144,147.00	7,995.00	5.87%
OTHER PROGRAMS	12,730.00	7,000.00	5,920.00	5,920.00	0.00	0.00%
SUMMER CAMPS	359,234.41	315,150.00	448,704.00	465,269.00	16,565.00	3.69%
TEEN PROGRAMS	1,975.74	15,000.00	12,500.00	38,820.00	26,320.00	210.56%
Expenses / Expenditure	(663,712.36)	(666,718.00)	(890,196.99)	(949,728.13)	(59,531.14)	6.69%
AFTERSCHOOL/DAYS OUT	(227,525.62)	(226,391.00)	(278,765.00)	(194,058.25)	84,706.74	-30.39%
EARLY CHILDHOOD	(132,431.75)	(133,143.00)	(156,488.00)	(194,683.93)	(38,195.93)	24.41%
OTHER PROGRAMS	(4,554.24)	(4,800.00)	(6,500.00)	(7,000.00)	(500.00)	7.69%
SUMMER CAMPS	(293,070.14)	(295,578.00)	(413,971.00)	(453,920.73)	(39,949.73)	9.65%
TEEN PROGRAMS	(6,130.61)	(6,806.00)	(34,473.00)	(100,065.22)	(65,592.22)	190.27%
Grand Total	(36,411.08)	(73,725.00)	(106,920.99)	(245,652.13)	(138,731.14)	129.75%



Sponsorship, Events, and Seniors/Adults

This division oversees district-wide sponsorships, community events and engagement, and adult/senior programming. Responsibilities include planning, managing, and evaluating trips and programs for adults and seniors, and organizing community events across the district. This division also leads the solicitation, coordination, and fulfillment of sponsorships for all departments.

Budget Summary by Program

- Community Engagement & Signature Events: This budget reflects increased costs in the coming budget year, primarily related to contractual entertainment as well as supplies and prices for fitness events.
- Seniors/Adults Programs: This budget reflects increased revenues from program fees. In addition, it increased expenditures for supplies and additional hours for part-time staff support.
- Prairie Farm: The FY 2026/27 budget includes increased revenues related to an expanded summer camp program. Increased expenditures are primarily due to increased part-time hours associated with extending the farm's season. The part-time positions include increasing the hours for the part-time Prairie Farms Director to support expanded activities at the location. In addition, there are anticipated higher contractual costs for maintaining the farm during the extended season and related utility costs.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	55,393.71	177,445.00	147,257.00	174,500.00	27,243.00	18.50%
ADULT/SENIOR PROGRAMS	4,976.62	8,000.00	8,000.00	15,000.00	7,000.00	87.50%
COMMUNITY ENGAGEMENT/EVENTS	17,400.80	34,688.00	43,000.00	43,000.00	0.00	0.00%
PRAIRIE FARM	11,981.29	13,757.00	13,757.00	31,000.00	17,243.00	125.34%
SHOWMOBILE	8,400.00	8,000.00	0.00	5,000.00	5,000.00	0.00%
SIGNATURE EVENTS	12,635.00	113,000.00	82,500.00	80,500.00	(2,000.00)	-2.42%
Expenses / Expenditure	(628,118.86)	(722,929.00)	(1,014,611.00)	(1,264,349.44)	(249,738.44)	24.61%
ADULT/SENIOR PROGRAMS	(92,857.10)	(92,800.00)	(200,034.00)	(220,458.67)	(20,424.67)	10.21%
COMMUNITY ENGAGEMENT/EVENTS	(255,778.48)	(306,288.00)	(437,369.00)	(538,260.47)	(100,891.47)	23.07%
PRAIRIE FARM	(162,219.21)	(158,601.00)	(191,018.00)	(285,379.73)	(94,361.73)	49.40%
SHOWMOBILE	(12,318.69)	(18,853.00)	(33,540.00)	(36,213.07)	(2,673.07)	7.97%
SIGNATURE EVENTS	(104,945.38)	(146,387.00)	(152,650.00)	(184,037.50)	(31,387.50)	20.56%
Grand Total	(572,725.15)	(545,484.00)	(867,354.00)	(1,089,849.44)	(222,495.44)	25.65%

Virginia Theatre

First opened on December 28, 1921, the Virginia Theatre (VT) has long offered Champaign theatregoers a wide array of entertainment, including stage musicals, concerts, dance recitals, celebrity appearances, comedians, and, of course, movies. Owned and operated by the Champaign Park District since 2000—and now fully restored and listed on the National Registry of Historic Places—the Virginia is a 1,463-seat historic movie palace and performing arts venue that continues to host a broad range of both locally-produced and touring events. Most events at the Virginia Theatre fall into one of the following three: House Events, Rentals, and Film. Other divisions include concessions and the Virginia Theatre Facility.

Virginia Theatre Facility

The VT Facilities division represents the primary budget area for the Virginia Theatre and accounts for the majority of staffing costs. This division supports the day-to-day operation, maintenance, and preservation of the historic facility, ensuring the building remains safe, functional, and prepared to host all event types throughout the year.



House Events

House Events support Park District presented programming at the Virginia Theatre, including Youth Theatre and Dance Arts productions, as well as house-presented touring concerts, theatrical performances, and comedy events.

Film

Film supports both presented and rental film screenings, including ongoing film series such as the News-Gazette Film Series, the ReWind Movie Series, and the Illinois Public Media Film Series.

Rentals

Rentals support events presented by outside individuals, nonprofit organizations and commercial promoters who utilize the Virginia Theatre facility to produce their own programming.

Concessions

Concessions support food and beverage operations that enhance the patron experience and generate revenue in support of all event categories.

FY 2025/26 Achievements

- Partnered with the Operations & Planning Department to complete the installation of the new electronic fly system project.
- Increased programming by the University of Illinois to include twice-yearly student convocation ceremonies, a final concluding celebration of the Roger Ebert Film Festival, several dance competition programs with registered student organizations, and a film partnership with the Beckman Institute.

FY 2026/27 Goals

- Implement greater selectivity in facility rentals by more rigorously evaluating risk/benefit, resulting in higher-quality bookings and increased net revenue for rentals.
- Increase volunteers at the Virginia Theatre through partnership with Marketing and Human Resources and offer a refreshed facility-specific training program.

Budget Summary by Division

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	532,055.38	1,131,091.00	1,108,940.00	1,161,750.00	52,810.00	4.76%
VT CONCESSIONS	87,276.62	123,991.00	148,340.00	156,750.00	8,410.00	5.67%
VT FACILITY	5,501.45	0.00	0.00	0.00	0.00	0.00%
VT FILM	22,270.11	39,100.00	42,600.00	40,000.00	(2,600.00)	-6.10%
VT HOUSE EVENTS	52,318.50	424,500.00	424,500.00	401,500.00	(23,000.00)	-5.42%
VT RENTALS	364,688.70	543,500.00	493,500.00	563,500.00	70,000.00	14.18%
Expenses / Expenditure	(793,734.74)	(1,169,774.00)	(1,321,360.00)	(1,380,140.27)	(58,780.27)	4.45%
VT CONCESSIONS	(61,860.69)	(78,357.00)	(94,157.00)	(97,469.16)	(3,312.16)	3.52%
VT FACILITY	(495,083.97)	(518,059.00)	(642,496.00)	(697,835.33)	(55,339.33)	8.61%
VT FILM	(26,509.38)	(33,810.00)	(35,885.00)	(23,660.00)	12,225.00	-34.07%
VT HOUSE EVENTS	(51,720.71)	(344,783.00)	(344,586.00)	(328,694.54)	15,891.46	-4.61%
VT RENTALS	(158,559.99)	(194,765.00)	(204,236.00)	(232,481.25)	(28,245.25)	13.83%
Grand Total	(261,679.36)	(38,683.00)	(212,420.00)	(218,390.27)	(5,970.27)	2.81%

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff at the Virginia Theatre.

Position Allocation		Allocation FTE
Virginia Theatre Director		1.00
Virginia Theatre Operations Manager		1.00
Virginia Theatre Patron Services Manager		1.00
Virginia Theatre Technical Manager		1.00
Grand Total		4.00



Champaign Urbana (CU) Special Recreation

Champaign-Urbana (CU) Special Recreation delivers adaptive recreation programming and inclusion services for individuals with disabilities across the Champaign and Urbana Park Districts. CU Special Recreation is a joint program between the Champaign Park District and the Urbana Park District (UPD) through an intergovernmental agreement.

CU Special Recreation provides specialized facilities, camp programs, community events, and one-on-one support services. In addition, CU Special Recreation maintains ADA compliance and best practices in therapeutic recreation while engaging families and community partners. Responsibilities include afterschool programs, basic living skills, education programs, creative classes, dances, specialized transitional services, inclusion services (for both UPD and CPD), special events, Special Olympics, sports, summer camps, trips, and theatre classes. Program areas promote the acquisition of skills, awareness of resources, and appreciation of recreational programs. Participants gain skills in time management and planning and benefit from age-appropriate development, enhancing each participant's quality of life. The program advocates for and supports full accessibility and inclusion for people of all ages and abilities through community opportunities.

CU Special Recreation Administration

This division includes all administrative costs to support CU Special Recreation and Inclusion Assistants across the Champaign Park District and Urbana Park District.

Sports Program

This division includes all athletic activities and Special Olympics (bowling, basketball, volleyball, bocce, softball, track and field, swimming, and powerlifting).



Adult Programs

This division includes all adult program activities, including overnight trips, transportation, and the adult's day-In program.

Youth & Teen

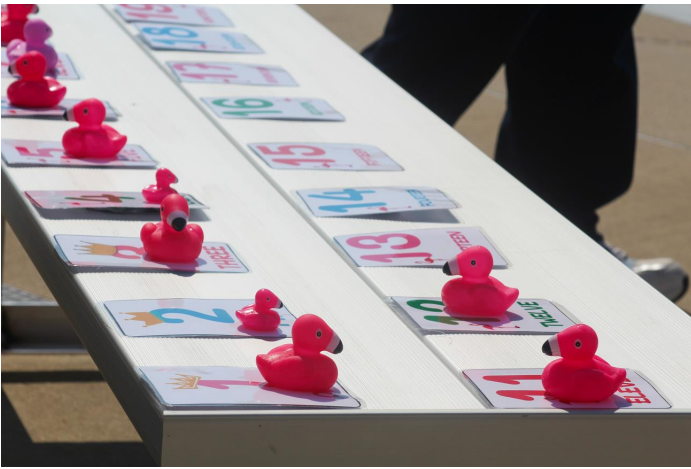
This division includes afterschool/school's days out activities, summer camp, and other youth/teen programs.

Special Events

This division encompasses fundraising activities to support scholarships for CU Special Recreation participants.

Facility

This division covers all facility costs to maintain the CU Special Recreation Bicentennial Center.



FY 2025/26 Achievements

- CU Special Recreation launched a new, innovative, and inclusive fundraising event this year called The Flamazing Race. This event took place in August and raised awareness and scholarship dollars through the sale of flamingos, which were used in a race at the Sholem Aquatic Center.
- CU Special Recreation was awarded a grant for a theatre stage and accessories, and an OSLAD grant for a project that will greatly enhance and improve access to the CU Special Recreation Center and better support adjacent outdoor activities.

FY 2026/27 Goals

- Collaborate with the Marketing & Development and Sponsorship teams to identify sponsorable amenities, events, and opportunities, and assess fundraising opportunities to further develop cases for support with the goal of increasing annual sponsorships and donations from \$16,000 to \$25,000.
- Analyze program participation trends over a 5-year period, identify local gaps in services for individuals with disabilities, and determine if CU Special Recreation has the resources to bridge the identified gaps.

Budget Summary by Division

The FY 2026/27 Budget for CU Special Recreation includes:

- Additional hours for three part-time positions:
 - Adult Programs: This part-time position is designated to support the adult's day-in program.
 - Administration & Sports: This part-time position is an Inclusion Specialist who will provide assistance to participants, with 2/3 of the time within Administration to assist with inclusion with programs for Champaign and Urbana and 1/3 in Sports Programs.
- Administration: A previously budgeted full-time position was moved to the Recreation & Cultural Arts Department, resulting in a reduction in full-time salary and benefits within this division.
- Youth & Teen Programs: This part-time position was added to this division to support the Afterschool and Summer Camp Programs.
- Adult Programs: Additional hours added for the adult day-in program, increasing from 3 hours a day to 5 hours a day, resulting in increased revenues and expenditures.

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change (FY26 to FY27)	% Change (FY26 to FY27)
Revenues / Funding Source	906,923.54	914,539.00	1,140,846.00	1,306,359.00	165,513.00	14.51%
CUSR ADMINISTRATION	821,746.22	823,170.00	921,457.00	995,000.00	73,543.00	7.98%
CUSR ADULT PROGRAMS	65,258.04	60,042.00	63,589.00	139,069.00	75,480.00	118.70%
CUSR FACILITY	0.00	1,000.00	1,000.00	0.00	(1,000.00)	-100.00%
CUSR SPECIAL EVENTS	8,838.78	15,220.00	15,220.00	23,950.00	8,730.00	57.36%
CUSR SPORTS PROGRAMS	9,663.25	10,035.00	12,005.00	13,384.00	1,379.00	11.49%
CUSR YOUTH & TEEN PROGRAMS	1,417.25	5,072.00	127,575.00	134,956.00	7,381.00	5.79%
Expenses / Expenditure	(680,024.88)	(727,153.00)	(1,207,450.01)	(1,368,470.84)	(161,020.83)	13.34%
CUSR ADMINISTRATION	(479,360.89)	(506,562.00)	(616,953.01)	(658,129.90)	(41,176.89)	6.67%
CUSR ADULT PROGRAMS	(99,123.17)	(115,406.00)	(168,871.00)	(209,354.22)	(40,483.22)	23.97%
CUSR FACILITY	(71,021.52)	(67,723.00)	(56,499.00)	(64,308.00)	(7,809.00)	13.82%
CUSR SPECIAL EVENTS	(11,238.35)	(12,412.00)	(14,554.00)	(15,410.00)	(856.00)	5.88%
CUSR SPORTS PROGRAMS	(15,215.89)	(19,947.00)	(36,490.00)	(47,550.88)	(11,060.88)	30.31%
CUSR YOUTH & TEEN PROGRAMS	(4,065.06)	(5,103.00)	(314,083.00)	(373,717.84)	(59,634.84)	18.99%
Grand Total	226,898.66	187,386.00	(66,604.01)	(62,111.84)	4,492.17	-6.74%

Full-Time Equivalent (FTE) Summary

The table below provides the FTE count for full-time staff in Champaign Urbana (CU) Special Recreation.

Position Allocation		Allocation FTE
CUSR Adult and Events Coordinator		1.00
CUSR Athletics, Volunteer, and Inclusion Coordinator		1.00
CUSR Manager		1.00
CUSR Youth and Teen Coordinator		1.00
Grand Total		4.00



Budget Summary - All Funds

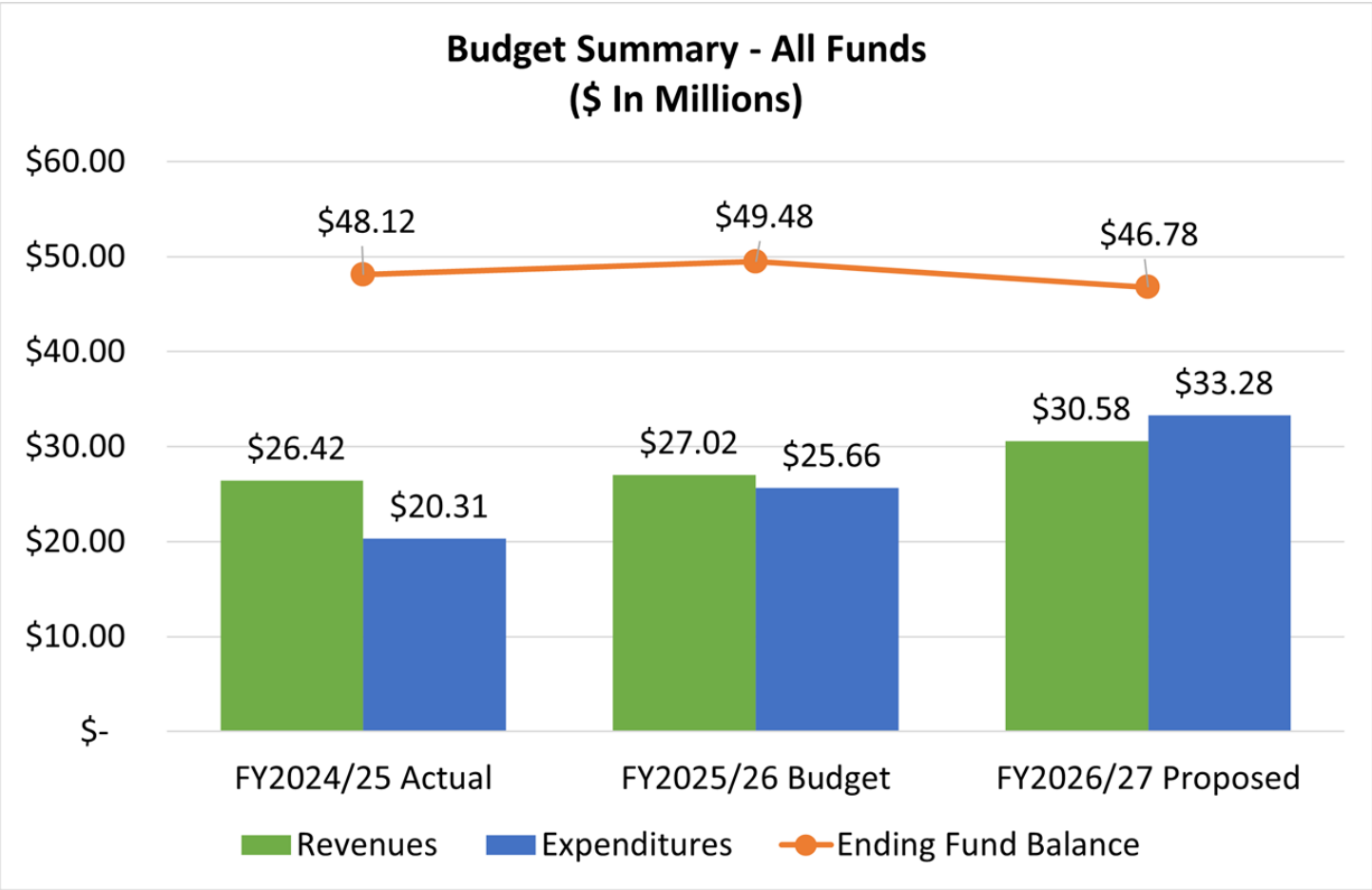


Budget Summary

The following summary provides a consolidated overview of the Champaign Park District's FY 2026/27 budget across all governmental funds. The chart and accompanying table present beginning fund balances, projected revenues, budgeted expenditures, interfund transfers, and projected ending fund balances. This summary is intended to provide a high-level view of the Park District's overall financial position and planned use of resources for the fiscal year.

Each fund is established for a specific purpose and may have different revenue sources, expenditure requirements, and statutory constraints. As a result, individual funds may reflect planned surpluses or deficits in a given year depending on capital project timing, restricted revenue usage, or strategic allocation decisions. The Park District evaluates both individual fund health and the aggregate financial position to ensure long-term sustainability.

Although total expenditures exceed revenues in certain funds in the FY 2026/27 budget, this variance is attributed to planned one-time capital investments. The overall budget is considered structurally balanced. The budget includes a deliberate, strategic use of fund balance for nonrecurring capital projects rather than for ongoing operating costs. Additional analysis of recurring revenues and expenditures for operating funds is provided in the Long-Range Financial Projections section to demonstrate long-term financial sustainability.



	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 42,013,658	\$ 42,013,658	\$ 48,123,351	\$ 49,480,330		
<u>Revenues</u>						
BOND PROCEEDS	1,335,000	-	1,420,000	1,460,000	40,000	2.82%
CAPITAL GRANTS	271,000	621,000	600,000	2,750,000	2,150,000	358.33%
CHARGE FOR SERVICE	3,207,680	3,913,466	3,732,174	3,998,691	266,517	7.14%
CONTRIBUTIONS/SPONSORSHIPS	1,760,096	723,788	931,878	849,550	(82,328)	-8.83%
INTEREST INCOME	2,304,140	2,000,000	1,667,700	1,670,000	2,300	0.14%
MERCHANDISE/CONCESSION	117,542	129,741	177,690	178,102	412	0.23%
OPERATING GRANTS	30,665	17,500	0	0	-	-
PERSONAL PROPERTY TAX	398,165	525,000	472,500	425,000	(47,500)	-10.05%
PROPERTY TAX	16,691,726	16,694,000	17,509,026	18,584,681	1,075,655	6.14%
SPECIAL RECEIPTS	300,541	354,251	506,630	667,728	161,098	31.80%
Total Revenues	26,416,556	24,978,746	27,017,598	30,583,753	3,566,155	13.20%
<u>Expenditures</u>						
CAPITAL OUTLAY	(5,055,416)	(7,478,409)	(5,787,665)	(10,815,603)	(5,027,938)	86.87%
COMMODITIES/SUPPLIES	(1,023,589)	(1,087,678)	(1,411,127)	(1,669,017)	(257,890)	18.28%
CONTRACTUAL	(2,674,865)	(3,148,563)	(3,894,665)	(4,776,651)	(881,986)	22.65%
DEBT SERVICE	(621,206)	(644,887)	(1,379,030)	(1,569,181)	(190,151)	13.79%
FRINGE BENEFITS	(1,490,304)	(1,649,797)	(1,755,764)	(1,996,079)	(240,315)	13.69%
FULL-TIME SALARIES	(4,833,412)	(4,832,462)	(5,470,366)	(5,718,807)	(248,441)	4.54%
INSURANCE	(288,316)	(289,184)	(306,000)	(359,750)	(53,750)	17.57%
OVERTIME/CALL-IN	-	-	(15,000)	(79,300)	(64,300)	428.67%
PART-TIME/SEASONAL WAGES	(3,123,360)	(3,127,804)	(3,949,501)	(4,379,000)	(429,499)	10.87%
ROUTINE/PERIODIC MAINTENANCE	(202,153)	(316,445)	(545,000)	(635,000)	(90,000)	16.51%
UTILITIES	(994,242)	(971,037)	(1,146,501)	(1,284,040)	(137,539)	12.00%
Total Expenditures	(20,306,863)	(23,546,266)	(25,660,619)	(33,282,428)	(7,621,810)	29.70%
<u>Transfers</u>						
TRANSFERS FROM OTHER FUNDS	2,152,552	2,173,661	3,443,026	9,029,200	5,586,174	162.25%
TRANSFERS TO OTHER FUNDS	(2,152,552)	(2,173,661)	(3,443,026)	(9,029,200)	(5,586,174)	162.25%
Ending Fund Bal.	\$ 48,123,351	\$ 43,446,138	\$ 49,480,330	\$ 46,781,655	(2,698,675)	-5.45%
<u>Committed Balances:</u>						
Operating Reserve (120-days)	4,053,726	4,278,994	5,336,489	5,884,317		
Capital Reserve	-	-	-	500,000		
CU Special Rec. - Operating Reserve	1,971,121	1,836,323	1,938,266	1,876,154		
CU Special Rec. - CPD Capital Reserve	1,476,781	1,053,738	786,035	569,232		
CU Special Rec. - UPD Capital Reserve	213,038	(47,673)	156,788	156,788		

Interfund Transfers

Interfund transfers are budgeted movements of financial resources from one fund to another to support specific purposes or to allocate costs appropriately across the Park District's fund structure. Unlike expenditures for goods or services, interfund transfers do not represent new revenue or additional spending at the Park District-wide level; rather, they reallocate existing resources between funds to ensure that costs are recognized in the appropriate fund in accordance with accounting standards and Board direction.

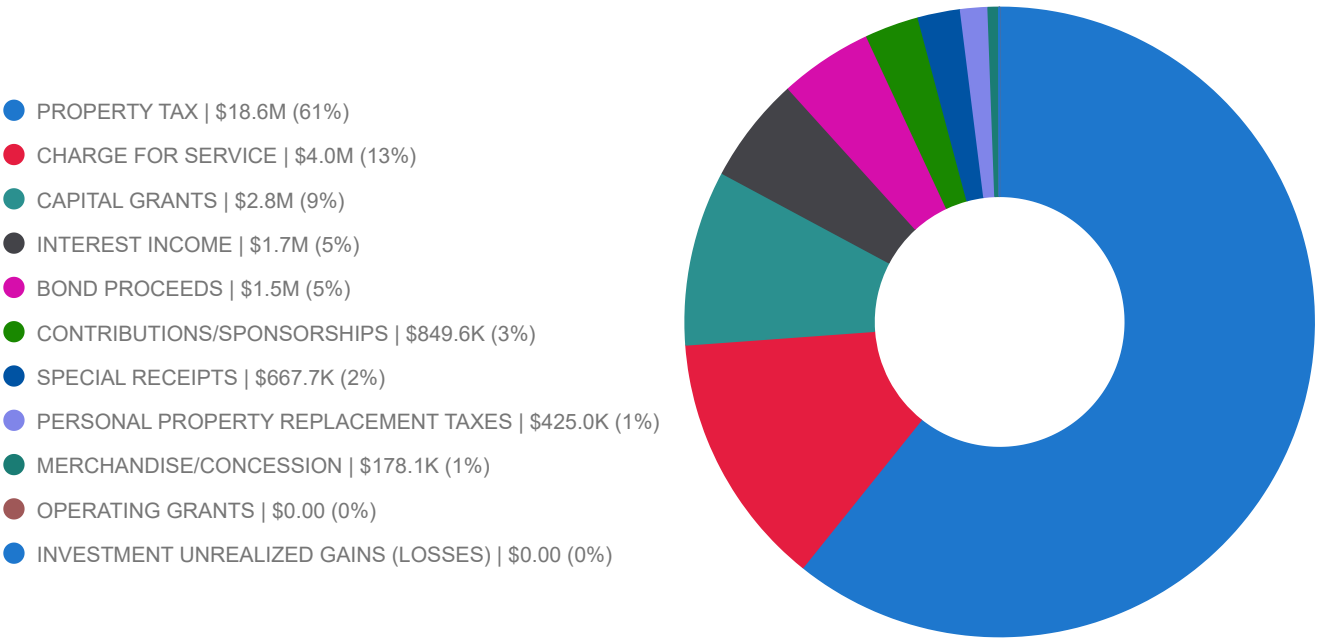
Interfund transfers are commonly used to support capital improvements, allocate employee benefit costs, or provide operating support to funds with restricted revenue sources. These transfers promote transparency and financial accountability by aligning funding sources with the programs, services, or long-term obligations they support. The table below provides a list of recommended interfund transfers for FY 2026/27:

<u>Transfer Out</u>	<u>Transfer In</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Improvement Fund	5,000,000	Capital Projects
General Fund	Land Acquisition Fund	100,000	Future Land Acquisition Needs
General Fund	Park Development Fund	100,000	Capital Projects
General Fund	Trails & Pathways Fund	100,000	Capital Projects
Bond Proceeds Fund	Capital Improvement	2,800,000	Capital Projects Paid by Debt
IMRF	General Fund	110,000	Offset IMRF Benefit Costs
IMRF	Recreation Fund	55,000	Offset IMRF Benefit Costs
IMRF	Museum Fund	35,000	Offset IMRF Benefit Costs
IMRF	Liability Insurance	3,000	Offset IMRF Benefit Costs
Social Security Fund	General Fund	320,000	Offset FICA Benefit Costs
Social Security Fund	Recreation Fund	270,000	Offset FICA Benefit Costs
Social Security Fund	Museum Fund	130,000	Offset FICA Benefit Costs
Social Security Fund	Liability Insurance	6,200	Offset FICA Benefit Costs
TOTAL		9,029,200	

Revenues - All Funds

Revenue projections are developed through a collaborative process involving both departmental staff and the Finance staff. Departments prepare estimates for program-related revenues based on anticipated enrollment levels, historical participation trends, pricing structures, merchandise sales, facility rentals, and other operational activity. These estimates are informed by prior-year performance, current demand, and planned program offerings for the upcoming fiscal year.

Finance staff prepares projections for other major revenue sources, including taxes, grants, and interest income, using historical trends, statutory guidelines, and current economic conditions. Together, these assumptions form the basis for the Park District's revenue projections and support a balanced and sustainable financial plan.



Property Taxes

Property tax revenue represents the Park District's largest revenue source, accounting for approximately 60% of total revenues, excluding transfers. Property taxes operate on a two-year cycle. In the first year, the assessor determines property values. In the second year, tax bills are calculated and collected by the County Treasurer, who then distributes revenues to local taxing districts. The 2025 tax levy reflects assessed property values as of December 31, 2025, with taxes collected by the Champaign County Treasurer and distributed to the Park District in 2026. Accordingly, revenues related to the 2025 levy will be received and reflected in the FY 2026/27 budget.

The Park District's 2025 levy estimate of the Equalized Assessed Value (EAV) is \$2,896,296,498, representing a 12.4% increase from the 2024 levy. However, the Property Tax Extension Limitation Law (PTELL), commonly referred to as the "tax cap," limits the annual increase in property tax extensions for non-home rule taxing districts to 5.0% or the Consumer Price Index (CPI), whichever is lower. For the 2025 tax levy, the Park District is tax-capped at CPI of 2.9%. The tax cap does not apply to new construction, recovered Enterprise Zone EAV, or recovered Tax Increment Financing (TIF) district EAV, allowing the Park District to capture growth from these sources.

Property tax revenue is budgeted at \$18.6 million, an increase of 6.14% from the prior year. This increase reflects the Park District capturing 75% of CPI-related growth within its boundaries, in addition to growth from new construction. The Park District's goal is to

maintain a stable overall residential tax rate while capturing new growth. Despite the increase in total property tax revenue, the overall tax rate is projected to decline from 0.6807 to 0.6309 due to growth in EAV under PTELL limitations.

Additional information regarding the Park District's historical property tax trends can be found in the Supplemental Information section.

Personal Property Replacement Tax (PPRT)

Personal Property Replacement Tax (PPRT) is collected by the State of Illinois and paid to local governments on a per capita basis to replace money lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities was taken away. Corporations, partnerships, trusts, S corporations, and public utilities pay PPRT. Corporations pay a 2.50% tax on net income; partnerships, trusts, and S corporations pay a 1.50% tax on net income; and public utilities pay a 0.80% tax on invested capital.

For the Park District, PPRT receipts are allocated to the Capital Improvement Fund to support capital needs. This revenue source has experienced a continued decline due to changes at the State level. That trend is expected to continue in FY 2026/27, with revenues projected to decrease by approximately 10% due to changes in business tax structures and adjustments related to the Pass-Through Entity (PTE) tax option. Projections for PPRT are based on information for the Illinois Department of Revenue (IDOR) and the Illinois Municipal League (IML).

Charges for Services

Charges for Services represent the Park District's second largest revenue source, totaling \$4.0 million in the FY 2026/27 budget. This reflects an increase of \$266,517, or 7.14%, from the prior year. This revenue is generated from recreation and cultural arts programs and services offered by the Park District, including summer camps; preschool programs; adult and youth sports leagues; tennis programs; facility-based offerings such as fitness, dance, and Youth Theatre; events at the Virginia Theatre; special recreation programs and activities; and pool passes and memberships. As part of the budget process, departments estimate revenues based on enrollment trends and anticipated offerings for the coming year. The projected revenue increase is primarily attributable to growth in program participation and targeted fee adjustments across several program areas.

Bond Proceeds

Each year, the Champaign Park District issues General Obligation (GO) Bonds to fund necessary capital improvement, repair, and maintenance projects for Park District properties. Final bond proceeds for the coming budget year will be determined in the fall when staff presents the annual debt issuance for Board consideration.

Interest Income

Interest income is budgeted at approximately \$1.7 million for FY 2026/27, reflecting relatively flat growth of 0.14% compared to the prior year. Overall, interest income is expected to remain stable in FY 2026/27, though future performance will continue to be influenced by Federal Reserve policy decisions, inflation trends, and broader economic conditions.

Grants (Operating & Capital)

Capital grant revenues projections including funding from four grants: \$600,000 for an OSLAD grant for the CU Special Recreation project that will continue into FY 2026/27; \$1.0 million grant from HUD to enhance Turnberry Ridge Park; \$850,000 for engineering and design work for Parkland Way; and, \$300,000 DCEO grant for the CU Special Recreation pavilion project.

Contributions/Sponsorships

Contributions/sponsorships typically include sponsorship money for various special events and programming. Most contributions/donations/sponsorships come through the Parks Foundation, a 501(c) (3) organization affiliated with the Park District. In addition, the Parks Foundation raises scholarship funds and remits them to the Park District for use toward various program fees.

Merchandise/Concessions

This line item includes sales of merchandise and concessions throughout the Park District at events and performances at the Virginia Theatre. Concessions at the pool and sporting events are now handled by a third-party vendor, which results in limited receipts in these areas, and the Dodds Soccer Complex continues to be vending machine sales only.

Special Receipts & Other Reimbursements

Special receipts include money received from the City of Champaign in lieu of property taxes on the Kraft property, easement fees collected during the year, rental income, and reimbursements. The Martens Center includes a rental component with the Don Moyer Boys and Girls Club.

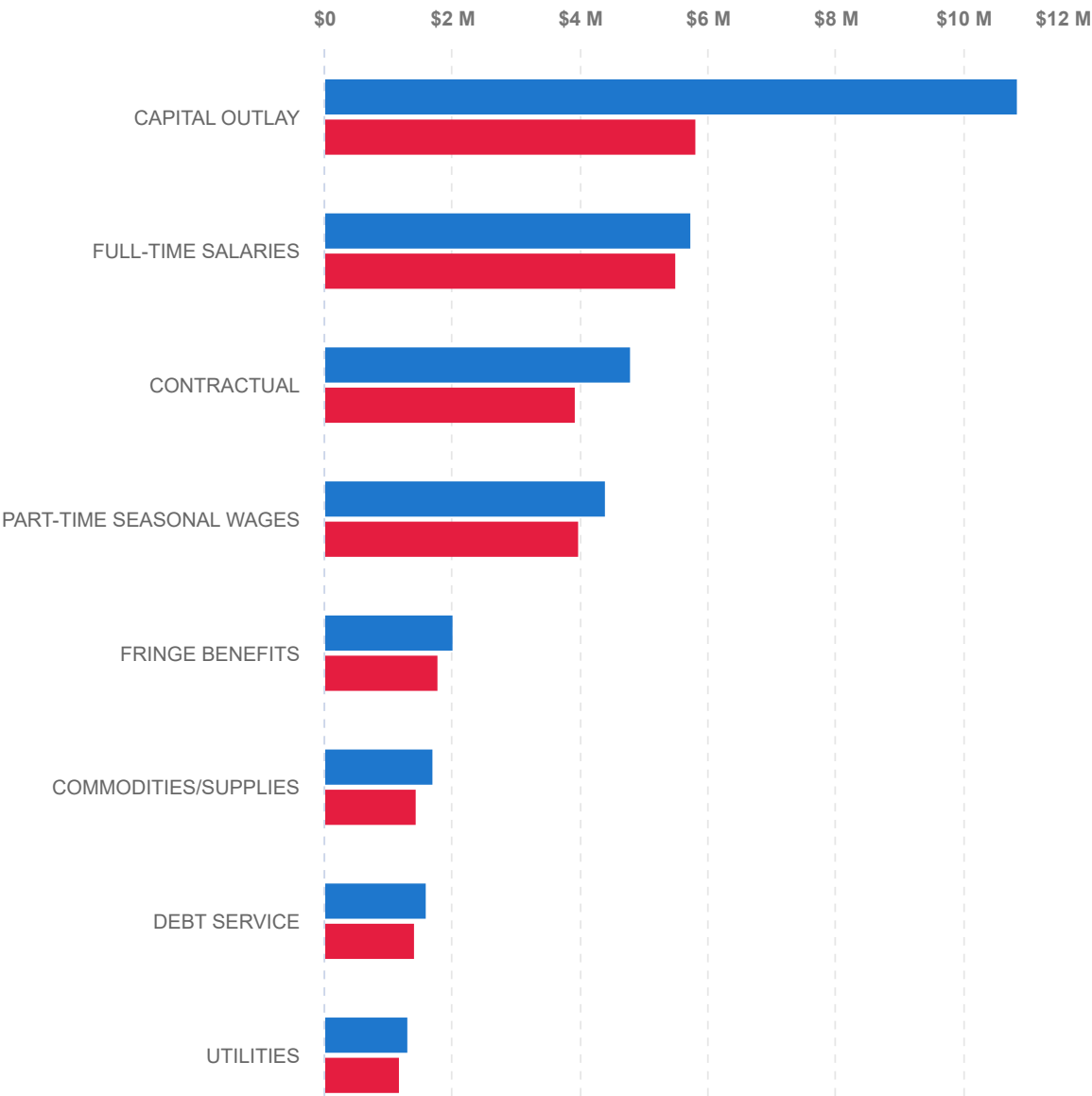
Expenditures - All Funds

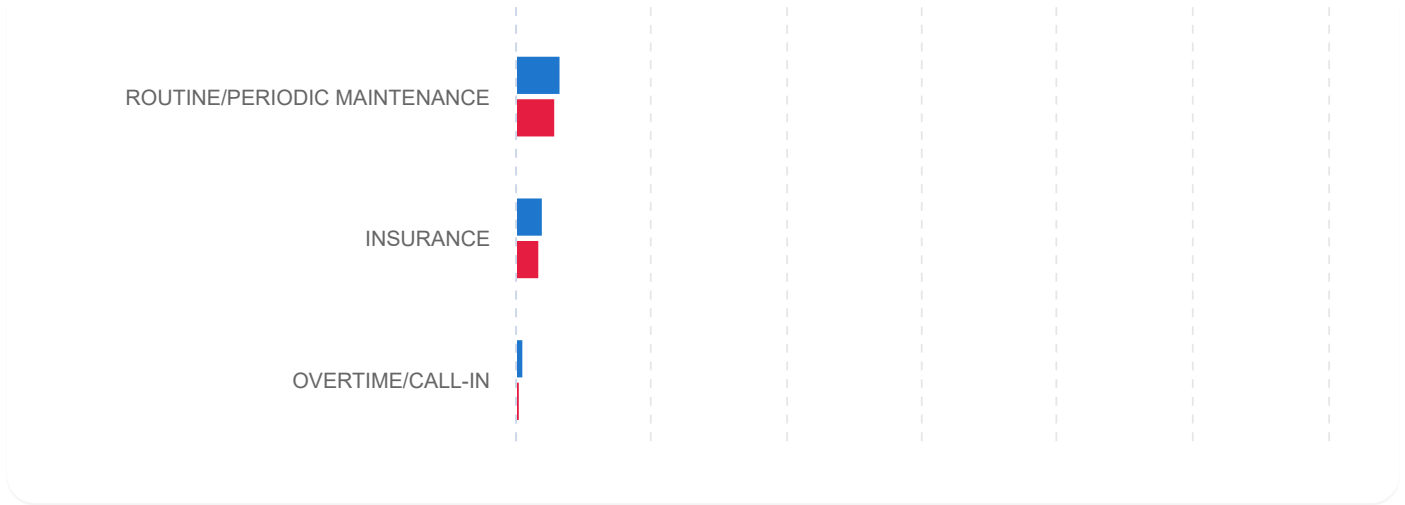
Expenditures | \$33.3M



Amount | Sorted By(FY2026/27 Proposed) | Broken down by GL Category Display Name

Expenditures





Full-Time Salaries

The FY 2026/27 budget supports 85 full-time positions. This assumes all authorized positions are filled and are budgeted at the current incumbent’s rate of pay or at the midpoint of the salary range for vacant positions. The proposed budget assumes a 3.0% pool of merit funds, with an additional 0.33% pool for employees who exceeded expectations or for one-time recognition. Some positions are ineligible for this merit increase, including the Executive Director, CUSR Staff, and staff hired within 6 months of the merit approval. The difference between the overall 4.54% salary increases and the 3.0% merit pool reflects position turnover, salary adjustments, and market-based hiring adjustments during the year, as prior budgets represent a point-in-time snapshot, and some positions have since been filled at rates different from their predecessors.

Part-Time Wages

The Part-Time and Seasonal Wages category includes compensation for approximately 500 part-time and seasonal employees who support the Park District’s programs, services, and facilities throughout the year, with staffing levels increasing each May to accommodate summer operations and seasonal programming. This area includes wages for seasonal program staff and instructors, recreation and aquatics staff, facility and operations staff, fitness personnel, CU Special Recreation staff, and other year-round part-time positions across departments.

The FY 2026/27 budget incorporates compensation adjustments approved by the Park Board in December 2025, including a base wage increase for all part-time and seasonal employees, an additional base wage adjustment for positions that are historically difficult to fill, and a retention incentive for returning seasonal and year-round part-time staff. The budget also reflects expanded staffing needs in certain service areas, including additional coverage at Leonhard Recreation Center, expanded fitness staffing, and increased part-time support within CU Special Recreation.

Fringe Benefits

The Fringe Benefits category includes the Park District’s required and elected employee benefit costs, including Social Security and Medicare taxes (FICA), Illinois Municipal Retirement Fund (IMRF) contributions, and insurance coverage such as health, dental, vision, and life insurance, as well as taxable fringe benefits selected by staff. The Park District budgets health insurance assuming all eligible employees elect coverage to ensure adequate funding. Statutory benefits such as IMRF and FICA are calculated based on eligible wages as defined by the applicable legislative bodies; therefore, increases in personnel wages or staffing levels result in corresponding increases in benefit costs. FICA and IMRF costs are reflected within the individual departments where staff are budgeted, providing a more accurate representation of the total cost of services. These expenses are offset by transfers from the IMRF and Social Security Funds into each applicable Fund to cover benefit costs within the General, Recreation, Liability Insurance, and Museum Funds.

Overtime/Call-In

The Overtime and Call-In Pay category includes compensation for eligible employees who work beyond their regularly scheduled hours to meet operational needs. Overtime is incurred to maintain service levels during peak activity periods, special events, seasonal demands, and unforeseen circumstances. This category includes overtime compensation for both full-time and part-time/seasonal employees who work more than 40 hours in a workweek, in compliance with the Fair Labor Standards Act (FLSA) and applicable labor regulations.

Call-in pay provides a minimum of two hours of compensation when employees are required to report to work outside of their regular schedule. Call-ins most frequently occur in response to emergencies, facility issues, and snow and ice removal operations to ensure the safety and accessibility of Park District properties.

In prior years, overtime expenses were typically absorbed through salary savings generated by vacant positions. However, the Park District is currently experiencing minimal vacancy gaps, with positions being filled quickly as they become available. As a result, there is a limited opportunity to offset overtime costs through personnel savings, necessitating a dedicated and more transparent appropriation for overtime and call-in compensation.

Contractual Services

The Contractual Services category includes expenditures for professional services and contractual obligations entered into by the Park District to support operations, planning, and compliance requirements. These services encompass a broad range of activities, including professional fees, architectural and engineering services, audit and legal services, mowing contracts, credit card processing fees for program registrations, sales tax paid on concessions, annual software maintenance fees, licenses, dues and memberships, equipment rentals, conference and travel expenses, contractual entertainment and actuarial services.

Commodities/Supplies

The Commodities/Supplies category includes expenditures for the routine materials and consumable items necessary to support daily operations across the Park District. These expenses cover basic line items such as office supplies, building maintenance materials, landscape supplies, cleaning and janitorial products, and repair parts.

Utilities

The Utilities category includes expenditures for electric, natural gas, water, sanitary sewer, stormwater, and i3 broadband services necessary to operate Park District facilities and properties. The Park District participates in an electric and gas cooperative, which helps stabilize and reduce energy costs. The electric cooperative agreement renewed for FY 2026/27 includes a flat-rate structure. However, there have been continued increases in the delivery of utilities through Ameren Illinois. The budget reflects anticipated rate adjustments from other utility providers, including increases from Illinois American Water, sanitary sewer services, and stormwater utility fees, as well as contractual changes related to i3 Broadband services. These costs are driven by provider rate structures and overall facility usage across the Park District.

Routine/Periodic Maintenance

Routine and periodic maintenance and repair expenditures are segregated from the capital budget to better track annual and cyclical costs associated with maintaining or replacing existing infrastructure and equipment that fall below established capitalization thresholds. These expenditures primarily include general concrete repairs, park amenities, roadway repairs, Fibar for playground surfacing, sports field mix for ballfields, and periodic facility improvements such as carpet replacement, painting, and HVAC repairs.

Capital Outlay

The Capital Outlay category includes funding for planned capital improvements, equipment purchases, and major infrastructure investments that meet the Park District's capitalization thresholds. Capital expenditures include facility improvements, park development projects, equipment replacements, and other long-term investments identified through the Park District's annual capital planning process. Included within the capital program are Special Recreation/ADA-related projects benefiting both the Champaign Park District and the Urbana Park District, supporting accessibility improvements and cooperative initiatives between the two agencies. Additional details regarding specific projects and the annual project schedule are provided in the Capital Improvement Project List.

Debt Service

The Debt Service category includes the scheduled principal and interest payments associated with the Park District's outstanding debt obligations. This primarily consists of annual debt service related to general obligation bonds issued to fund capital improvements, land acquisition, facility renovations, and other long-term infrastructure needs. In addition, Debt Service also includes payments associated with Subscription-Based Information Technology Arrangements (SBITAs), as required under Governmental Accounting Standards Board (GASB) standards. Under this guidance, certain multi-year software subscription agreements are recognized as long-term liabilities, with corresponding subscription assets. The budget reflects the principal and interest components of these agreements, ensuring compliance with accounting standards and transparent reporting of the Park District's financial obligations.

Summary of Full-Time Positions

The table below provides a summary of the full-time positions by fund.

Fund / Position Title	Department	FY2024/25	FY2025/26	FY2026/27
01-General Fund				
Executive Director	Executive	1.00	1.00	1.00
Administrative Project Manager	Executive	1.00	1.00	1.00
Deputy Executive Director	Administration	1.00	1.00	1.00
Assistant Director of Facilities and Technology	Facilities & Tech	1.00	0.50	0.50
Director of Finance	Finance	1.00	1.00	1.00
Finance Manager	Finance	1.00	1.00	1.00
Finance Specialist	Finance	1.00	1.00	1.00
Accounts Payable Specialist	Finance	1.00	1.00	1.00
Receivables Clerk	Finance	1.00	1.00	1.00
Director of Human Resources	Human Resources	1.00	1.00	1.00
Human Resources Manager	Human Resources	1.00	1.00	1.00
HR Talent & Engagement Specialist	Human Resources		1.00	1.00
Director of Marketing and Development	Marketing	1.00	1.00	1.00
Content Coordinator	Marketing	1.00	1.00	1.00
Graphic Designer	Marketing	1.00	1.00	1.00
Marketing Manager	Marketing	1.00	1.00	1.00
Director of Operations and Planning	Ops - Admin	1.00	1.00	1.00
Assistant Director of Operations and Planning	Ops - Admin	1.00	1.00	
Construction Project Manager	Ops - Admin			1.00
Building Service Worker Supervisor	Ops - Admin	1.00	1.00	1.00
Park Planner	Ops - Admin	2.00	2.00	2.00
Grounds Supervisor	Ops - Grounds	1.00	1.00	1.00
Grounds Arbor Specialist	Ops - Grounds	2.00	2.00	2.00
Grounds Worker Arbor I	Ops - Grounds	2.00	1.00	1.00
Grounds Specialist	Ops - Grounds	2.00	2.00	2.00
Grounds Worker	Ops - Grounds	1.00	1.00	1.00
Natural Areas Specialist	Ops - Grounds	1.00	1.00	1.00
Horticulture Supervisor	Ops - Horticulture	1.00	1.00	1.00
Horticulture Specialist	Ops - Horticulture	2.00	2.00	2.00
Horticulture Specialist II	Ops - Horticulture			1.00
Horticulture Worker	Ops - Horticulture	2.00	2.00	1.00
Facilities Maintenance Supervisor	Ops - Maintenance	1.00	1.00	1.00
Maintenance Specialist - Park	Ops - Maintenance	2.00	2.00	1.00
Maintenance Specialist - Carpenter	Ops - Maintenance	1.00	1.00	1.00
Maintenance Specialist II - Electrician	Ops - Maintenance	1.00	1.00	1.00
Maintenance Specialist - HVAC	Ops - Maintenance	1.00	1.00	1.00
Maintenance Specialist - Mechanic	Ops - Maintenance	1.00	1.00	1.00
Maintenance Specialist - Plumber	Ops - Maintenance	1.00	1.00	1.00
Maintenance Worker - Painter	Ops - Maintenance	1.00	1.00	1.00
Trash/Recycling Worker	Ops - Maintenance	1.00	1.00	1.00

Park Maintenance Worker	Ops - Maintenance	1.00	1.00	2.00
Building Service Worker	Ops - Maintenance	1.00	1.00	
01-General Fund Total FTE		46.00	45.50	44.50
02-Recreation Fund				
Cultural Arts Manager	Rec & Cultural Arts	0.70		
Director of Facilities and Technology	Facilities & Tech	1.00	1.00	1.00
Assistant Director of Facilities and Technology	Facilities & Tech		0.50	0.50
Customer Services Manager	Facilities & Tech	1.00	1.00	1.00
Membership Facilities Manager	Facilities & Tech	1.00	1.00	1.00
Rental Manager	Facilities & Tech	1.00	1.00	1.00
Aquatics & Tennis Coordinator	Facilities & Tech	1.00	1.00	1.00
Aquatics & Tennis Manager	Facilities & Tech	1.00	1.00	1.00
Head Tennis Pro	Facilities & Tech	1.00	1.00	1.00
Receptionist	Facilities & Tech	3.00	3.00	2.00
Sports Coordinator	Facilities & Tech	1.00	1.00	1.00
Sports Manager	Facilities & Tech	1.00	1.00	1.00
Building Service Worker	Ops - Building Services	2.00	2.00	3.00
Sports Field Specialist	Ops - Grounds	1.00	1.00	1.00
Sports Field Worker	Ops - Grounds	1.00	1.00	1.00
Director of Recreation	Rec & Cultural Arts	0.50		
Recreation Services Manager	Rec & Cultural Arts		1.00	1.00
Engagement & Volunteer Coordinator	Rec & Cultural Arts			1.00
Adult & Senior Program Coordinator	Rec & Cultural Arts	1.00	1.00	1.00
Preschool Supervisor	Rec & Cultural Arts	1.00	1.00	1.00
Youth & Teen Program Coordinator	Rec & Cultural Arts	1.00	1.00	1.00
Youth & Teen Program Manager	Rec & Cultural Arts	1.00	1.00	1.00
02-Recreation Fund Total FTE		21.20	21.50	22.50
03-Museum Fund				
Receptionist	Facilities & Tech			1.00
Building Service Worker	Ops - Building Services	1.00	1.00	1.00
Director of Recreation	Rec & Cultural Arts	0.50	1.00	1.00
Cultural Arts Coordinator	Rec & Cultural Arts	1.00	1.00	1.00
Cultural Arts Manager	Rec & Cultural Arts	0.30	1.00	1.00
Dance Arts Supervisor	Rec & Cultural Arts	1.00	1.00	1.00
Program Manager	Rec & Cultural Arts	1.00	1.00	1.00
Events and Community Engagement Coordinator	Rec & Cultural Arts	1.00	1.00	1.00
Youth Theatre Supervisor	Rec & Cultural Arts	1.00	1.00	1.00
Virginia Theatre Director	Virginia Theatre	1.00	1.00	1.00
Virginia Theatre Patron Services Manager	Virginia Theatre	1.00	1.00	1.00
VT Front Of House Coordinator	Virginia Theatre	1.00		
Virginia Theatre Operations Manager	Virginia Theatre	1.00	1.00	1.00
Virginia Theatre Technical Manager	Virginia Theatre	1.00	1.00	1.00
03-Museum Fund Total FTE		11.80	12.00	13.00
04-Liability Fund				
Risk Manager	Admin - Risk	1.00	1.00	1.00

04-Liability Fund Total FTE		1.00	1.00	1.00
15-CUSR				
CUSR Adult and Events Coordinator	CUSR	1.00	1.00	1.00
CUSR Athletics, Volunteer & Inclusion Coordinator	CUSR	1.00	1.00	1.00
CUSR Manager	CUSR	1.00	1.00	1.00
CUSR Office Manager	CUSR	1.00	1.00	
CUSR Youth & Teen Coordinator	CUSR	1.00	1.00	1.00
15-CUSR Total FTE		5.00	5.00	4.00
Grand Total - All Funds		85.00	85.00	85.00

Personnel Costs

The table below summarizes personnel costs for both full-time and part-time employees. These costs include wages and salaries, employer-paid benefits, and related payroll expenses. Personnel expenditures represent a significant portion of the Park District's operating budget and reflect the staffing necessary to support programs, facility operations, maintenance, and administrative services across all departments.

PERSONNEL COST	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
FULL-TIME SALARIES	(4,580,804)	(4,832,462)	(5,470,366)	(5,718,807)	(248,441)	4.54%
PART-TIME / SEASONAL WAGES	(3,123,360)	(3,127,804)	(3,949,501)	(4,379,000)	(429,499)	10.87%
OVERTIME/CALL-IN	-	-	(15,000)	(79,300)	(64,300)	428.67%
<i>OVERTIME</i>	-	-	(15,000)	(67,500)	(52,500)	350.00%
<i>CALLED-IN</i>	-	-	-	(11,800)	(11,800)	
FRINGE BENEFITS	(1,490,304)	(1,649,797)	(1,755,764)	(1,996,079)	(240,315)	13.69%
<i>DENTAL INS.</i>	(20,524)	(20,970)	(22,935)	(25,924)	(2,989)	13.03%
<i>MEDICAL INS.</i>	(613,581)	(706,498)	(741,124)	(863,637)	(122,513)	16.53%
<i>LIFE INS.</i>	(11,143)	(11,350)	(11,011)	(15,602)	(4,591)	41.69%
<i>IMRF</i>	(135,700)	(156,655)	(178,676)	(200,062)	(21,386)	11.97%
<i>FICA</i>	(608,892)	(657,058)	(713,186)	(776,944)	(63,758)	8.94%
<i>ALLOWANCES / REIMBURSEMENTS</i>	(100,464)	(97,148)	(88,832)	(113,910)	(25,078)	28.23%
TOTAL	(9,194,468)	(9,610,063)	(11,190,631)	(12,173,185)	(982,555)	8.78%

Long-Range Financial Projections

The long-range financial projection focuses on the General Fund, Recreation Fund, and Museum Fund, which collectively represent the Park District's primary operating accounts. These projections extend through FY 2030/31 and are intended to evaluate the Park District's long-term financial sustainability and structural balance. Projected revenues and expenditures are based on assumed annual percentage increases reflecting historical trends and inflationary factors.

Economic Outlook & Financial Considerations

National Economic Trends

The U.S. continues to show moderate growth, though economic indicators suggest a slower pace than in recent years. According to the U.S. Bureau of Economic Analysis, real GDP grew at an annual rate of 1.4% in the fourth quarter of 2025, driven by consumer spending and investment gains, while inflation increased modestly.

The Federal Reserve projections indicate that economic growth will continue at a moderate pace in the near term, with real GDP growth of around 2.3% in 2026 and the unemployment rate remaining around 4.4%. Inflation is expected to gradually move closer to the Federal Reserve's 2.0% target. Given these factors, the staff assumed flat growth of Interest Income for FY 2026/27. Overall, the U.S. economy is anticipated to remain on a steady growth path in the coming fiscal year.

Illinois Economic Trends

At the state level, the Illinois economy is still growing, but at a slower pace than national trends. Financial analysis project that, in the coming year, Illinois' economy will underperform peer states due to poor population trends, the decline of manufacturing, and continued fiscal problems at the State level. Key state-level economic indicators include:

- Illinois gross state product is projected to increase an average of 1.4% per year in the next five years, compared to the U.S. average at 2.2%.
- Unemployment rate in Illinois is 4.6%, slightly higher than the national average of 4.4%.

Local Economic Trends

At the local level, property values in Champaign County continue to rise, reflecting increased property values in the area. The 2025 Equalized Assessed Value (EAV) for the Champaign Park District is estimated at \$2,896,296,498, representing a 12.4% increase from the 2024 levy. The FY 2026/27 budget assumed a 4.1% increase in property tax revenues.

Assumptions

The projections focus on recurring operating activity to provide a clear view of ongoing financial performance. The long-range forecast shows that projected recurring revenues will exceed projected recurring expenditures throughout the planning horizon. This indicates continued structural balance within the operating funds and provides capacity to absorb economic fluctuations, support future capital needs, and maintain operating reserve levels in accordance with Board policy.

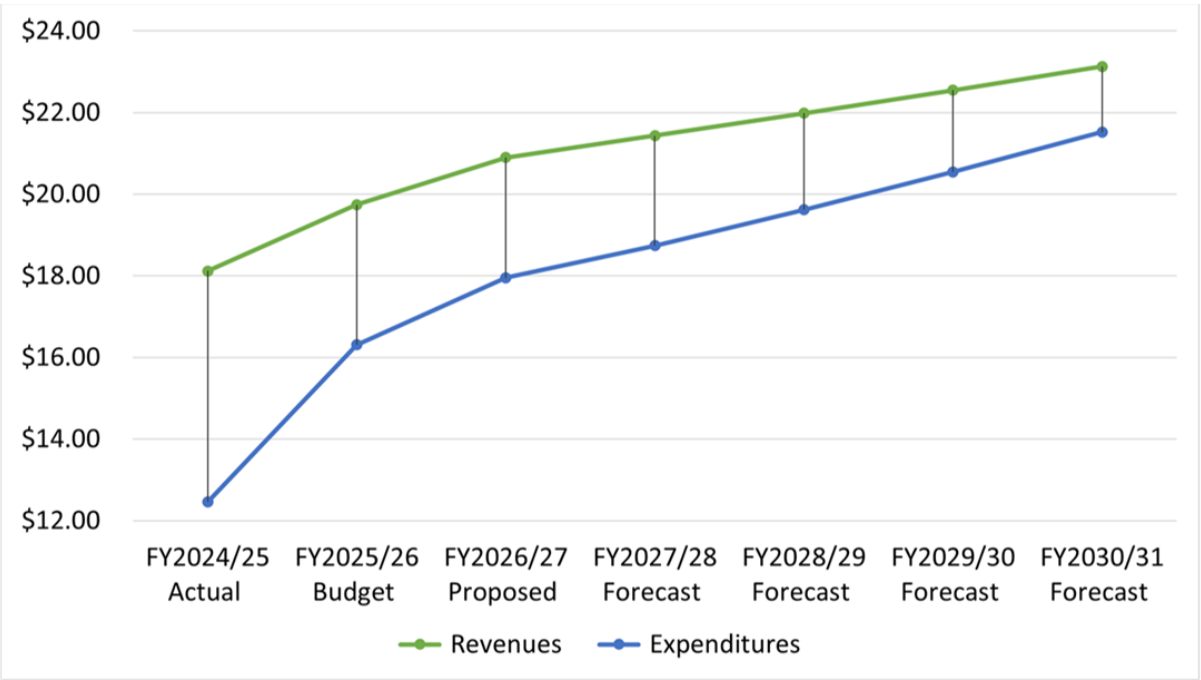
Beginning in the FY 2025/26, the Park District implemented a change in how FICA and IMRF costs are accounted for within the operating funds. Previously, these expenditures were recorded directly within the Social Security and IMRF Funds and did not fully reflect the total personnel cost within the General, Recreation, and Museum operating funds. Under the revised approach, FICA and IMRF expenditures are now recognized within the respective operating funds in which employees are paid, more accurately reflecting the full cost of each position. As a result of this change, transfers from the Social Security and IMRF Funds into the operating funds are reflected as revenue to offset these expenditures. This accounting adjustment is also the primary reason fringe benefit costs increased from FY2024/25 to FY2025/26, as those statutory benefit costs are now displayed within the operating funds rather than externally. This revision improves financial transparency and enhances the accuracy of long-term operating projections by aligning personnel costs with the funds that directly support those positions.

Additionally, one-time capital transfers have been removed from the projections to eliminate the impact of nonrecurring activity on operating results. These transfers represent planned spend-downs of fund balance for capital projects and do not reflect ongoing

operating costs.

The following chart and table reflect trends and illustrate the impact of inflationary costs over a period of time. The chart visually displays recurring revenues above recurring expenditures, and detailed information regarding assumptions can be found in the table.

Recurring Revenues vs Recurring Expenditures



**FORECAST OF OPERATING FUNDS
(GENERAL, RECREATION & MUSEUM)**

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	FY2027/28 Forecast	FY2028/29 Forecast	FY2029/30 Forecast	FY2030/31 Forecast	Forecasted Assumptions (% Change)
Beginning Fund Bal.	28,144,301	28,144,301	33,361,847	35,922,602	33,866,773	36,557,880	38,921,057	40,924,117	
Revenues									
PROPERTY TAX REVENUE	12,942,580	12,970,000	13,523,000	14,399,000	14,758,975	15,127,949	15,506,148	15,893,802	2.50%
CAPITAL GRANTS	271,000	21,000	-	-	-	-	-	-	
CHARGE FOR SERVICE REVENUE	2,999,360	3,504,456	3,519,785	3,694,332	3,805,162	3,919,317	4,036,897	4,158,004	3.00%
CONTRIBUTIONS/SPONSORSHIPS	27,297	82,860	113,450	118,550	119,736	120,933	122,142	123,364	1.00%
INTEREST INCOME	1,635,714	1,281,671	1,170,000	1,210,000	1,222,100	1,234,321	1,246,664	1,259,131	1.00%
MERCHANDISE/CONCESSION	117,542	258,748	177,690	178,102	179,883	181,682	183,499	185,334	1.00%
OPERATING GRANTS	30,665	17,500	-	-	-	-	-	-	
SPECIAL RECEIPTS	129,566	297,119	386,296	377,137	380,909	384,718	388,565	392,451	1.00%
TRANSFERS FROM OTHER FUNDS	-	-	855,000	920,000	966,000	1,014,300	1,065,015	1,118,266	5.00%
Total Revenues	18,153,724	18,433,354	19,745,221	20,897,122	21,432,765	21,983,220	22,548,930	23,130,350	2.57%
Expenditures									
FULL-TIME SALARIES	(4,529,956)	(4,528,514)	(5,117,930)	(5,395,450)	(5,557,313)	(5,724,033)	(5,895,754)	(6,072,626)	3.00%
OVERTIME/CALL-IN	-	-	(10,000)	(77,500)	(79,825)	(82,220)	(84,686)	(87,227)	3.00%
PART-TIME SEASONAL WAGES	(2,725,686)	(2,729,437)	(3,430,034)	(3,677,077)	(3,860,931)	(4,053,978)	(4,256,677)	(4,469,511)	5.00%
FRINGE BENEFITS	(677,733)	(774,996)	(1,616,491)	(1,853,867)	(1,946,561)	(2,043,889)	(2,146,083)	(2,253,388)	5.00%
CAPITAL OUTLAY	-	-	-	(45,000)	-	-	-	-	
COMMODITIES/SUPPLIES	(919,758)	(1,006,085)	(1,306,312)	(1,545,291)	(1,622,555)	(1,703,683)	(1,788,867)	(1,878,311)	5.00%
CONTRACTUAL	(2,090,042)	(2,545,166)	(3,060,007)	(3,296,893)	(3,461,738)	(3,634,824)	(3,816,566)	(4,007,394)	5.00%
DEBT SERVICE	(47,291)	(47,300)	-	(101,500)	(106,575)	(111,904)	(117,499)	(123,374)	5.00%
ROUTINE/PERIODIC MAINTENANCE	(202,153)	(260,145)	(345,000)	(405,000)	(425,250)	(446,513)	(468,838)	(492,280)	5.00%
UTILITIES	(968,559)	(945,340)	(1,123,692)	(1,255,372)	(1,380,909)	(1,519,000)	(1,670,900)	(1,837,990)	10.00%
TRANSFERS TO OTHER FUNDS	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	0.00%
Total Expenditures	(12,461,178)	(13,136,983)	(16,309,466)	(17,952,951)	(18,741,658)	(19,620,044)	(20,545,871)	(21,522,100)	4.69%
Net Income (Loss)	5,692,546	5,296,371	3,435,755	2,944,171	2,691,107	2,363,177	2,003,060	1,608,250	
1x Capital Transfers									
TRANSFERS TO OTHER FUNDS	(475,000)	(475,000)	(875,000)	(5,000,000)	-	-	-	-	
Ending Fund Bal.	\$ 33,361,847	\$ 32,965,672	\$ 35,922,602	\$ 33,866,773	\$ 36,557,880	\$ 38,921,057	\$ 40,924,117	\$ 42,532,367	
Committed Balances:									
Operating Reserve (120-days)	4,053,726	4,278,994	5,336,489	5,884,317	6,247,219	6,540,015	6,848,624	7,174,033	
Unassigned Funds	29,308,121	28,686,677	30,586,114	27,982,456	30,310,661	32,381,043	34,075,493	35,358,333	

Capital Improvement Project List - FY 2026/27

The Board approved the capital improvement plan on February 11, 2026. The plan prioritizes maintaining and improving existing assets, advancing projects already underway, and leveraging external funding to support capital needs. These projects have been incorporated into the FY 2026/27 budget.

Capital Carryforwards

Total capital expenditures include both new appropriations and carryforwards from the current fiscal year. Carryforwards represent previously approved funds being brought forward to complete ongoing projects, including the following:

- 240014 - CU Special Recreation OSLAD Grant: \$866,803
- 260001 - John Street Pickleball Complex: \$280,000
- 260003 - Operations Generator: \$140,000
- 260004 - Operations Shared Parking Lot: \$209,800
- 260012 - Sholem Capital Project: \$80,000

Capital Project Summary

Capital revenues exceed the previously projected \$3,195,257 due to two additional grants that fully offset related expenditures: a \$300,000 DCEO grant for an outdoor pavilion associated with the CU Special Recreation OSLAD grant, and \$850,000 in federal earmarked funds for Parkland Way engineering. While these grants increase both total revenues and expenditures, they do not increase the net financial impact to the Park District.

A detailed listing of all capital project revenues and expenditures by project is provided below.

	FY27
Revenues / Funding Source	3,195,257.00
240014 - CUSR CENTER PULL-IN FROM SANGAMON ADA	600,000.00
260004 - OPERATIONS SHARED PARKING LOT LANE RPL	120,257.00
270012 - DOUGLASS BRANCH LIBRARY HVAC REPLACEMENT	45,000.00
270013 - TURNBERRY RIDGE PARK IMPROVEMENTS	1,000,000.00
270014 - CUSR PAVILION DCEO GRANT	300,000.00
270017 - PARKLAND WAY ENGINEERING	850,000.00
VT3078 - VIRGINIA THEATER CAPITAL	280,000.00
Expenses / Expenditure	-11,545,603.00
210012 - PARKLAND WAY REPLACEMENT ONGOING	-230,000.00
240014 - CUSR CENTER PULL-IN FROM SANGAMON ADA	-866,803.00
250001 - CONTINGENCY FUNDS	-350,000.00
250002 - ADA AUDIT AND TRANSITION PLAN	-200,000.00
250006 - PLAYGROUND NEW/REPLACEMENT	-750,000.00
260001 - PICKLEBALL COMPLEX	-3,230,000.00
260003 - GENERATOR	-140,000.00
260004 - OPERATIONS SHARED PARKING LOT LANE RPL	-529,800.00
260005 - RETAINING WALL REPLACEMENT	-122,000.00
260008 - OUTDOOR COURT REFURBISHMENT	-40,000.00

260012 - SHOLEM CAPITAL PROJECTS	-80,000.00
270001 - DODDS TENNIS CENTER HVAC	-460,000.00
270002 - DODDS TENNIS CENTER RENOVATION	-260,000.00
270003 - KAUFMAN BOATHOUSE DEMO	-30,000.00
270004 - HESSEL PARK FLOWER BEDS	-50,000.00
270005 - BALLFIELDS MAINTENANCE	-310,000.00
270006 - MARTENS CENTER ENTRANCE ENHANCEMENT	-50,000.00
270008 - COMMISSIONERS PARK NATURAL AREA	-50,000.00
270009 - MASTER PLANS & ENGINEERING	-70,000.00
270010 - SHOLEM SLIDE REPAIRS	-45,000.00
270011 - SHOLEM POOL EPOXY COATING	-467,000.00
270012 - DOUGLASS BRANCH LIBRARY HVAC REPLACEMENT	-60,000.00
270013 - TURNBERRY RIDGE PARK IMPROVEMENTS	-1,000,000.00
270014 - CUSR PAVILION DCEO GRANT	-300,000.00
270017 - PARKLAND WAY ENGINEERING	-850,000.00
282802 - MATERIAL HANDLING RELOCATION	-55,000.00
ER1001 - NEW / REPLACEMENT LARGE EQUIPMENT	-95,000.00
RM9001 - PAVEMENT MAINTENANCE	-150,000.00
RM9002 - PARK LIGHTING & ELECTRICAL	-275,000.00
VR1001 - NEW / REPLACEMENT VEHICLES	-150,000.00
VT3078 - VIRGINIA THEATER CAPITAL	-280,000.00
Grand Total	-8,350,346.00

Operating Funds

The Operating Funds for the Champaign Park District consist of the General Operating, Recreation, and Museum Fund. These funds are where almost all operating costs that support day-to-day activities for the Park District. Below is a brief description of each fund:

General Operating Fund

This fund accounts for all financial resources not required to be accounted for in another fund. Departments within this fund include Administration, Operations & Planning, and Marketing. The General Operating Fund supports core organizational functions that provide overall direction, oversight, and support services for the Park District.

Recreation Fund

This is a special revenue fund used to account for Property Taxes and participant fees that fund recreational programs. The Recreation Fund includes expenditures related to various Facilities, Sports Programs, Fitness, Youth & Teen Programs, Early Development Education, Tennis, Pickleball, and Pools & Aquatics.

Museum Fund

This is a special revenue fund used to account for Property Taxes levied, program fees, and patron fees to acquire, maintain, improve, and operate the museum facilities and programs, including activities related to the cultural arts, nature, zoos, and arts and crafts.

120-Day Operating Reserve

In accordance with the Park District's Financial Policy, the primary operating funds are required to maintain a committed reserve equal to 120 days of operating expenditures, excluding transfers.

Budget Summary - Operating Funds

The table below provides a summary of total revenues, expenditures, reserves, and fund balances for the Park District's primary operating funds. These funds account for the majority of the Park District's day-to-day operations and include nearly all full-time staffing costs, thereby illustrating the Park District's overall operating results and financial position.

	<u>FY2024/25</u> <u>Actual</u>	<u>FY2024/25</u> <u>Budget</u>	<u>FY2025/26</u> <u>Budget</u>	<u>FY2026/27</u> <u>Proposed</u>
OPERATING FUNDS				
01 - General Fund				
Beginning Fund Bal.	14,837,190	14,837,190	17,324,975	18,114,663
Revenues	8,993,226	8,571,240	9,279,420	10,104,000
Expenditures	(6,505,441)	(6,565,727)	(8,489,731)	(13,299,759)
Ending Fund Bal.	17,324,975	16,842,703	18,114,663	14,918,904
02 - Recreation Fund				
Beginning Fund Bal.	5,992,261	5,992,261	7,319,157	7,861,798
Revenues	5,707,358	5,599,905	6,030,687	6,123,470
Expenditures	(4,380,462)	(4,418,871)	(5,488,045)	(6,065,848)
Ending Fund Bal.	7,319,157	7,173,295	7,861,798	7,919,420
03 - Museum Fund				
Beginning Fund Bal.	7,314,850	7,314,850	8,717,715	9,946,140
Revenues	3,453,140	4,262,209	4,435,114	4,669,652
Expenditures	(2,050,275)	(2,627,385)	(3,206,689)	(3,587,343)
Ending Fund Bal.	8,717,715	8,949,674	9,946,140	11,028,449
Operating Funds Totals				
Beginning Fund Bal.	28,144,301	28,144,301	33,361,847	35,922,602
Revenues	18,153,724	18,433,354	19,745,221	20,897,122
Expenditures	(12,936,178)	(13,611,983)	(17,184,466)	(22,952,951)
Ending Fund Bal.	33,361,847	32,965,672	35,922,602	33,866,773
120-Day Operating Reserve	4,053,726	4,278,994	5,336,489	5,884,317

01 - GENERAL FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 14,837,190	\$ 14,837,190	\$ 17,324,975	\$ 18,114,663		
<u>Revenues</u>						
CHARGE FOR SERVICE REVENUE	173,591	157,300	156,220	142,000	(14,220)	-9.10%
INTEREST INCOME	1,023,546	626,840	600,000	650,000	50,000	8.33%
PROPERTY TAX REVENUE	7,778,160	7,784,000	8,115,000	8,879,000	764,000	9.41%
SPECIAL RECEIPTS	17,929	3,100	3,200	3,000	(200)	-6.25%
TRANSFERS FROM OTHER FUNDS	-	-	405,000	430,000	25,000	6.17%
Total Revenues	8,993,226	8,571,240	9,279,420	10,104,000	824,580	8.89%
<u>Expenditures</u>						
COMMODITIES/SUPPLIES	(405,195)	(423,393)	(534,325)	(618,454)	(84,129)	15.74%
CONTRACTUAL	(1,139,325)	(1,135,577)	(1,530,525)	(1,647,595)	(117,070)	7.65%
DEBT SERVICE	(47,291)	(47,300)	-	(101,500)	(101,500)	-
FRINGE BENEFITS	(419,818)	(451,219)	(851,604)	(952,986)	(101,382)	11.90%
FULL-TIME SALARIES	(2,838,925)	(2,837,073)	(3,073,526)	(3,164,608)	(91,082)	2.96%
OVERTIME/CALL-IN	-	-	(10,000)	(58,800)	(48,800)	488.00%
PART-TIME SEASONAL WAGES	(523,807)	(526,390)	(763,651)	(785,547)	(21,896)	2.87%
ROUTINE/PERIODIC MAINTENANCE	(202,153)	(213,675)	(315,000)	(355,000)	(40,000)	12.70%
TRANSFERS TO OTHER FUNDS	(700,000)	(700,000)	(1,100,000)	(5,300,000)	(4,200,000)	381.82%
UTILITIES	(228,927)	(231,100)	(311,100)	(315,270)	(4,170)	1.34%
Total Expenditures	(6,505,441)	(6,565,727)	(8,489,731)	(13,299,759)	(4,810,028)	56.66%
Ending Fund Bal.	\$ 17,324,975	\$ 16,842,703	\$ 18,114,663	\$ 14,918,904	(3,195,759)	-17.64%
Committed Balances:						
Operating Reserve (120-days)	1,935,147	1,955,242	2,463,244	2,666,586		

02 - RECREATION FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 5,992,261	\$ 5,992,261	\$ 7,319,157	\$ 7,861,798		
<u>Revenues</u>						
CAPITAL GRANTS	250,000	-	-	-		
CHARGE FOR SERVICE	2,008,641	2,025,507	1,977,983	1,985,100	7,117	0.36%
CONTRIBUTIONS/SPONSORSHIPS	1,945	2,500	22,950	32,550	9,600	41.83%
INTEREST INCOME	285,737	287,147	260,000	250,000	(10,000)	-3.85%
MERCHANDISE/CONCESSION	21,725	-	16,600	16,852	252	
OPERATING GRANTS	30,665	17,500	-	-	-	
PROPERTY TAX	3,003,059	3,016,000	3,145,000	3,210,000	65,000	2.07%
SPECIAL RECEIPTS	105,586	210,478	308,154	303,967	(4,187)	-1.36%
TRANSFERS FROM OTHER FUNDS	-	-	300,000	325,000	25,000	8.33%
Total Revenues	5,707,358	5,559,132	6,030,687	6,123,470	92,783	1.54%
<u>Expenditures</u>						
CAPITAL OUTLAY	-	-	-	(45,000)	(45,000)	
COMMODITIES/SUPPLIES	(346,992)	(355,490)	(489,217)	(567,206)	(77,989)	15.94%
CONTRACTUAL	(453,166)	(449,136)	(558,985)	(560,644)	(1,659)	0.30%
FRINGE BENEFITS	(204,829)	(217,617)	(505,999)	(592,687)	(86,688)	17.13%
FULL-TIME SALARIES	(1,046,974)	(1,047,265)	(1,280,875)	(1,376,088)	(95,213)	7.43%
OVERTIME/CALL-IN	-	-	-	(11,500)	(11,500)	
PART-TIME SEASONAL WAGES	(1,693,179)	(1,693,357)	(1,906,993)	(2,110,318)	(203,325)	10.66%
ROUTINE/PERIODIC MAINTENANCE	-	(46,470)	(30,000)	(50,000)	(20,000)	66.67%
TRANSFERS TO OTHER FUNDS	(60,000)	(60,000)	(60,000)	-	60,000	-100.00%
UTILITIES	(575,322)	(549,536)	(655,976)	(752,404)	(96,428)	14.70%
Total Expenditures	(4,380,462)	(4,418,871)	(5,488,045)	(6,065,848)	(577,803)	10.53%
Ending Fund Bal.	\$ 7,319,157	\$ 7,132,522	\$ 7,861,798	\$ 7,919,420	57,622	0.73%
Committed Balances:						
Operating Reserve (120-days)	1,440,154	1,452,957	1,809,348	2,021,949		

03 - MUSEUM FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 7,314,850	\$ 7,314,850	\$ 8,717,715	\$ 9,946,140		
Revenues						
CAPITAL GRANTS	21,000	21,000	-	-		
CHARGE FOR SERVICE REVENUE	817,128	1,483,560	1,385,582	1,567,232	181,650	13.11%
CONTRIBUTIONS/SPONSORSHIPS	25,352	80,360	90,500	86,000	(4,500)	-4.97%
INTEREST INCOME	291,052	367,684	310,000	310,000	-	-
INVESTMENT UNREALIZED GAINS (	35,380	-	-	-	-	-
MERCHANDISE/CONCESSION REV	95,816	129,741	161,090	161,250	160	0.10%
PROPERTY TAX REVENUE	2,161,362	2,170,000	2,263,000	2,310,000	47,000	2.08%
SPECIAL RECEIPTS	6,051	9,864	74,942	70,170	(4,772)	-6.37%
TRANSFERS FROM OTHER FUNDS	-	-	150,000	165,000	15,000	10.00%
Total Revenues	3,453,140	4,262,209	4,435,114	4,669,652	234,538	5.29%
Expenditures						
COMMODITIES/SUPPLIES	(167,571)	(227,202)	(282,770)	(359,631)	(76,861)	27.18%
CONTRACTUAL	(497,551)	(960,453)	(970,497)	(1,088,654)	(118,157)	12.17%
FRINGE BENEFITS	(53,086)	(106,160)	(258,887)	(308,194)	(49,307)	19.05%
FULL-TIME SALARIES	(644,057)	(644,176)	(763,529)	(854,754)	(91,225)	11.95%
OVERTIME/CALL-IN	-	-	-	(7,200)	(7,200)	-
PART-TIME SEASONAL WAGES	(508,700)	(509,690)	(759,390)	(781,213)	(21,823)	2.87%
TRANSFERS TO OTHER FUNDS	(15,000)	(15,000)	(15,000)	-	15,000	-100.00%
UTILITIES	(164,310)	(164,704)	(156,616)	(187,698)	(31,082)	19.85%
Total Expenditures	(2,050,275)	(2,627,385)	(3,206,689)	(3,587,343)	(380,654)	11.87%
Ending Fund Bal.	\$ 8,717,715	\$ 8,949,674	\$ 9,946,140	\$ 11,028,449	1,082,309	10.88%
Committed Balances:						
Operating Reserve (120-days)	678,425	870,795	1,063,896	1,195,781		

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital projects funds) that are legally restricted to expenditure for specified purposes. Below is a brief description of each fund:

CU Special Recreation Fund

This fund is used to account for the expenditures related to CU Special Recreation, which provides accessible recreation programs to those with disabilities. The Champaign-Urbana (CU) Special Recreation Fund is used to account for joint programs between the Champaign Park District and the Urbana Park District (UPD) under an intergovernmental agreement. The CU Special Recreation Fund provides resources to serve people of all ages and abilities through recreational programs and inclusion services that enhance the quality of life for participants and residents in Champaign and Urbana. Property taxes are levied on this fund to support operations and fund capital expenditures. Funding from UPD's real estate tax levy is also placed in this fund and recorded as contribution revenue. The Park District is the program's administrative agency. Both Park Districts levy a maximum rate of 0.0400, of which 0.0175 is used for ADA capital expenditures and 0.0225 is used for operating activities.

The CU Special Recreation Fund is overseen by an Administrative Board comprised of four members, two from the Champaign Park District and two from UPD staff, with input from the Special Recreation Advisory Committee. However, all activities must be approved by both the Park District's Board of Commissioners and the Administrative Board.

Police & Public Safety Fund

This fund is used to account for revenues derived from a specific annual property tax levy and expenditures to contract or hire licensed police officers or other qualified personnel for security purposes. Reserves not specifically allocated can, by state statute, be transferred to the Long-Term Capital Improvement Fund; however, this has not occurred at the Park District.

Social Security Fund

This fund is used to account for the employer portion of Social Security and Medicare paid on behalf of its employees. Financing is provided by a specific annual property tax levy.

Budget Summary - Special Revenue Funds

The table below summarizes total revenues, expenditures, and fund balances for the Park District's special revenue funds.

Liability Insurance Fund

This fund is used to account for the Park District's insurance and risk management operations. Financing is provided by a specific annual levy. Insurance includes public officials' liability, general liability, property, workers' compensation, unemployment insurance, employment practices, cyber security, pollution, and other coverage. The Park District's Risk Manager, whose salary is charged to this fund, administers and trains staff on the Park District's safety and risk policies and procedures. In addition, the Park District is a member of the Park District Risk Management Agency (PDRMA), a self-insurance pool for Illinois park districts and municipalities.

Illinois Municipal Retirement Fund (IMRF)

This fund is used to account for the employer portion of pension contributions into the Illinois Municipal Retirement Fund for eligible staff costs. Per State statute, any employee who works 1,000 hours during the year in one or multiple positions is eligible to participate in the plan. The employer contribution rate is set by IMRF annually. Financing is provided by a specific annual property tax levy.

Audit Fund

This fund is used to account for the expenses related to the Park District's annual audit. Financing is provided by a specific annual tax levy. The FY 2026/27 budget will be the last year that this fund is utilized.

Special Donation Fund

This fund is used to account for available resources for scholarships towards Park District programming.

	<u>FY2024/25</u> <u>Actual</u>	<u>FY2024/25</u> <u>Budget</u>	<u>FY2025/26</u> <u>Budget</u>	<u>FY2026/27</u> <u>Proposed</u>
SPECIAL REVENUE				
15 - CU Special Recreation				
Beginning Fund Bal.	3,401,699	3,401,699	3,660,939	2,881,089
Revenues	1,590,917	1,620,705	2,401,409	2,906,359
Expenditures	(1,331,677)	(2,180,016)	(3,181,259)	(3,185,274)
Ending Fund Bal.	3,660,939	2,842,388	2,881,089	2,602,174
04 - Liability Insurance Fund				
Beginning Fund Bal.	731,719	731,719	609,630	498,480
Revenues	475,362	454,114	480,000	510,200
Expenditures	(597,451)	(590,711)	(591,150)	(590,345)
Ending Fund Bal.	609,630	595,122	498,480	418,335
06 - IMRF Fund				
Beginning Fund Bal.	728,259	728,259	873,808	956,808
Revenues	274,595	266,968	271,000	197,000
Expenditures	(129,046)	(150,000)	(188,000)	(203,000)
Ending Fund Bal.	873,808	845,227	956,808	950,808
08 - Audit Fund				
Beginning Fund Bal.	6,342	6,342	7,177	6,377
Revenues	40,285	40,108	42,200	-
Expenditures	(39,450)	(40,000)	(43,000)	(6,377)
Ending Fund Bal.	7,177	6,450	6,377	-
12 - Special Donations Fund				
Beginning Fund Bal.	133,168	133,168	249,005	242,005
Revenues	217,359	134,196	199,908	27,000
Expenditures	(101,522)	(121,908)	(206,908)	(260,000)
Ending Fund Bal.	249,005	145,456	242,005	9,005
14 - Social Security Fund				
Beginning Fund Bal.	213,405	213,405	235,632	159,632
Revenues	575,245	570,704	600,000	674,000
Expenditures	(553,018)	(600,000)	(676,000)	(726,200)
Ending Fund Bal.	235,632	184,109	159,632	107,432
19 - Police & Public Safety Fund				
Beginning Fund Bal.	54,810	54,810	90,868	80,368
Revenues	167,300	165,291	159,500	162,000
Expenditures	(131,242)	(157,475)	(170,000)	(145,000)
Ending Fund Bal.	90,868	62,626	80,368	97,368
Special Revenue Totals				
Beginning Fund Bal.	5,269,402	5,269,402	5,727,059	4,824,759
Revenues	3,341,063	3,252,086	4,154,017	4,476,559
Expenditures	(2,883,406)	(3,840,110)	(5,056,317)	(5,116,196)
Ending Fund Bal.	5,727,059	4,681,378	4,824,759	4,185,122

15 - SPECIAL RECREATION FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 3,401,699	\$ 3,401,699	\$ 3,660,939	\$ 2,881,089		
<u>Revenues</u>						
CAPITAL GRANTS	-	-	600,000	900,000	300,000	50.00%
CHARGE FOR SERVICE REVENUE	208,320	247,099	212,389	304,359	91,970	43.30%
CONTRIBUTIONS/SPONSORSHIPS	304,971	301,020	411,020	429,000	17,980	4.37%
INTEREST INCOME	163,353	159,586	130,000	130,000	-	-
PROPERTY TAX	913,973	913,000	1,047,000	1,142,000	95,000	9.07%
SPECIAL RECEIPTS	300	-	1,000	1,000	-	-
Total Revenues	1,590,917	1,620,705	2,401,409	2,906,359	504,950	21.03%
<u>Expenditures</u>						
CAPITAL OUTLAY	(308,368)	(1,132,941)	(1,788,809)	(1,716,803)	72,006	-4.03%
COMMODITIES/SUPPLIES	(51,691)	(68,493)	(91,715)	(110,727)	(19,012)	20.73%
CONTRACTUAL	(105,325)	(108,614)	(245,050)	(138,581)	106,469	-43.45%
FRINGE BENEFITS	(111,211)	(113,127)	(119,007)	(128,764)	(9,757)	8.20%
FULL-TIME SALARIES	(244,477)	(244,477)	(282,402)	(250,259)	32,143	-11.38%
INSURANCE	(6,481)	(7,000)	(7,000)	(7,750)	(750)	10.71%
OVERTIME/CALL-IN	-	-	(5,000)	(1,800)	3,200	-64.00%
PART-TIME SEASONAL WAGES	(397,674)	(398,367)	(519,467)	(701,922)	(182,455)	35.12%
ROUTINE/PERIODIC MAINTENANCE	(55,767)	(56,300)	(75,000)	(100,000)	(25,000)	33.33%
TRANSFERS TO OTHER FUNDS	(25,000)	(25,000)	(25,000)	-	25,000	-100.00%
UTILITIES	(25,683)	(25,697)	(22,809)	(28,668)	(5,859)	25.69%
Total Expenditures	(1,331,677)	(2,180,016)	(3,181,259)	(3,185,274)	(4,015)	0.13%
Ending Fund Bal.	\$ 3,660,939	\$ 2,842,388	\$ 2,881,089	\$ 2,602,174	(278,915)	-9.68%
Committed Balances:						
CU Special Rec. - Operating Reserve	1,971,121	1,836,323	1,938,266	1,876,154	(62,112)	-3.20%
CU Special Rec. - CPD Capital Reserv	1,476,781	1,053,738	786,035	569,232	(216,803)	-27.58%
CU Special Rec. - UPD Capital Reserv	213,038	(47,673)	156,788	156,788	-	0.00%

04 - LIABILITY INSURANCE FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 731,719	\$ 731,719	\$ 609,630	\$ 498,480		
<u>Revenues</u>						
INTEREST INCOME	38,504	39,114	27,000	20,000	(7,000)	-25.93%
PROPERTY TAX	422,017	415,000	443,000	480,000	37,000	8.35%
SPECIAL RECEIPTS	14,841	-	1,000	1,000	-	-
TRANSFERS FROM OTHER FUNDS	-	-	9,000	9,200	200	2.22%
Total Revenues	475,362	454,114	480,000	510,200	30,200	6.29%
<u>Expenditures</u>						
CAPITAL OUTLAY	(222,817)	(221,032)	(175,000)	(125,000)	50,000	-28.57%
COMMODITIES/SUPPLIES	(5,374)	(13,100)	(13,100)	(13,000)	100	-0.76%
CONTRACTUAL	(2,886)	(3,250)	(13,750)	(13,800)	(50)	0.36%
FRINGE BENEFITS	(19,079)	(11,674)	(20,266)	(13,447)	6,819	-33.65%
FULL-TIME SALARIES	(58,979)	(59,471)	(70,034)	(73,098)	(3,064)	4.37%
INSURANCE	(288,316)	(282,184)	(299,000)	(352,000)	(53,000)	17.73%
Total Expenditures	(597,451)	(590,711)	(591,150)	(590,345)	805	-0.14%
Ending Fund Bal.	\$ 609,630	\$ 595,122	\$ 498,480	\$ 418,335	(80,145)	-16.08%

06 - IMRF FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 728,259	\$ 728,259	\$ 873,808	\$ 956,808		
<u>Revenues</u>						
INTEREST INCOME	41,445	36,968	27,000	20,000	(7,000)	-25.93%
PROPERTY TAX	233,150	230,000	244,000	177,000	(67,000)	-27.46%
Total Revenues	274,595	266,968	271,000	197,000	(74,000)	-27.31%
<u>Expenditures</u>						
FRINGE BENEFITS	(129,046)	(150,000)	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	(188,000)	(203,000)	(15,000)	7.98%
Total Expenditures	(129,046)	(150,000)	(188,000)	(203,000)	(15,000)	7.98%
Ending Fund Bal.	\$ 873,808	\$ 845,227	\$ 956,808	\$ 950,808	(6,000)	-0.63%

08 - AUDIT FUND

	FY2024/25	FY2024/25	FY2025/26	FY2026/27	\$	%
	Actual	Budget	Budget	Proposed	Change	Change
Beginning Fund Bal.	\$ 6,342	\$ 6,342	\$ 7,177	\$ 6,377		
Revenues						
INTEREST INCOME	642	1,108	200	-	(200)	-100.00%
PROPERTY TAX	39,643	39,000	42,000	-	(42,000)	-100.00%
Total Revenues	40,285	40,108	42,200	-	(42,200)	-100.00%
Expenditures						
CONTRACTUAL	(39,450)	(40,000)	(43,000)	(6,377)	36,623	-85.17%
Total Expenditures	(39,450)	(40,000)	(43,000)	(6,377)	36,623	-85.17%
Ending Fund Bal.	\$ 7,177	\$ 6,450	\$ 6,377	\$ -	(6,377)	-100.00%

14 - SOCIAL SECURITY FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 213,405	\$ 213,405	\$ 235,632	\$ 159,632		
<u>Revenues</u>						
INTEREST INCOME	15,672	14,704	13,000	13,000	-	-
PROPERTY TAX	559,573	556,000	587,000	661,000	74,000	12.61%
Total Revenues	575,245	570,704	600,000	674,000	74,000	12.33%
<u>Expenditures</u>						
FRINGE BENEFITS	(553,018)	(600,000)	-	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	(676,000)	(726,200)	(50,200)	7.43%
Total Expenditures	(553,018)	(600,000)	(676,000)	(726,200)	(50,200)	7.43%
Ending Fund Bal.	\$ 235,632	\$ 184,109	\$ 159,632	\$ 107,432	(52,200)	-32.70%

19 - POLICE & PUBLIC SAFETY FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 54,810	\$ 54,810	\$ 90,868	\$ 80,368		
<u>Revenues</u>						
INTEREST INCOME	2,581	3,316	1,500	2,000	500	33.33%
PROPERTY TAX	107,244	104,500	113,000	115,000	2,000	1.77%
SPECIAL RECEIPTS	57,475	57,475	45,000	45,000	-	-
Total Revenues	167,300	165,291	159,500	162,000	2,500	1.57%
<u>Expenditures</u>						
CONTRACTUAL	(131,242)	(157,475)	(170,000)	(145,000)	25,000	-14.71%
Total Expenditures	(131,242)	(157,475)	(170,000)	(145,000)	25,000	-14.71%
Ending Fund Bal.	\$ 90,868	\$ 62,626	\$ 80,368	\$ 97,368	17,000	21.15%

12 - SPECIAL DONATIONS FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 133,168	\$ 133,168	\$ 249,005	\$ 242,005		
<u>Revenues</u>						
CONTRIBUTIONS/SPONSORSHIPS	110,965	24,908	94,908	22,000	(72,908)	-76.82%
INTEREST INCOME	6,394	9,288	5,000	5,000	-	-
TRANSFERS FROM OTHER FUNDS	100,000	100,000	100,000	-	(100,000)	-100.00%
Total Revenues	217,359	134,196	199,908	27,000	(172,908)	-86.49%
<u>Expenditures</u>						
CONTRACTUAL	(101,522)	(121,908)	(206,908)	(250,000)	(43,092)	20.83%
TRANSFERS TO OTHER FUNDS	-	-	-	(10,000)	(10,000)	-
Total Expenditures	(101,522)	(121,908)	(206,908)	(260,000)	(53,092)	25.66%
Ending Fund Bal.	\$ 249,005	\$ 145,456	\$ 242,005	\$ 9,005	(233,000)	-96.28%

Capital Funds

The Capital Funds are used to account for all financial resources used for the acquisition or construction of major capital facilities, equipment, and capital asset replacement. Expenditures from these funds are identified in the Park District's Ten-Year Capital Improvement Plan. Below is a brief description of the funds:

Capital Improvement Fund

This fund accounts for capital improvements and major repair projects that are not funded through other Capital Funds. Primary revenue sources include the Personal Property Replacement Tax (PPRT). In addition, as part of the budget process, a transfer is made from the General Fund to support capital improvements and infrastructure investments.

Bond Proceeds Fund

This fund is used to account for funds used for the purchase, development, and renovation of land, facilities, buildings, and equipment owned by the Park District. The proceeds from the general obligation bonds are utilized to invest in capital assets as outlined in the capital improvement plan.

Land Acquisition Fund

This fund is used to offset the costs of future land purchases. Each year, as part of the budget process, a transfer is made from the General Fund to set aside for any potential land purchases.

Trails & Pathways Fund

This fund is used to support the development of trails and pathways. Each year, as part of the budget process, a transfer is made from the General Fund to set aside for trails and pathways development.

Paving & Lighting Fund

This fund is used to account for revenues derived from the annual Property Tax Levy and expenditures for paving and lighting improvements.

Park Development Fund

This fund is used to commit funds to future park developments. Each year, as part of the budget process, a transfer is made from the General Fund to set aside for park development.

Budget Summary

The table below summarizes the beginning fund balance, revenues, expenditures, and fund balance for all capital funds.

	<u>FY2024/25</u> <u>Actual</u>	<u>FY2024/25</u> <u>Budget</u>	<u>FY2025/26</u> <u>Budget</u>	<u>FY2026/27</u> <u>Proposed</u>
CAPITAL FUNDS				
16 - Capital Improvement Fund				
Beginning Fund Bal.	4,579,303	4,579,303	4,133,343	3,880,027
Revenues	2,347,055	2,096,175	1,788,334	10,608,334
Expenditures	(2,793,015)	(3,481,517)	(2,041,650)	(8,929,000)
Ending Fund Bal.	4,133,343	3,193,961	3,880,027	5,559,361
22 - Bond Proceeds				
Beginning Fund Bal.	101,228	101,228	1,546,186	1,767,232
Revenues	2,780,575	1,441,661	2,839,026	1,620,257
Expenditures	(1,335,617)	(1,929,481)	(2,617,980)	(3,340,800)
Ending Fund Bal.	1,546,186	(386,592)	1,767,232	46,689
09 - Paving & Lighting Fund				
Beginning Fund Bal.	402,915	402,915	347,516	88,180

Revenues	137,940	139,149	143,000	155,000
Expenditures	(193,339)	(248,175)	(402,336)	(405,000)
Ending Fund Bal.	347,516	293,889	88,180	(161,820)
24 - Land Acquisition Fund				
Beginning Fund Bal.	1,589,689	1,589,689	919,171	1,052,171
Revenues	129,057	172,614	133,000	125,000
Expenditures	(799,575)	(800,000)	-	-
Ending Fund Bal.	919,171	962,303	1,052,171	1,177,171
25 - Park Development Fund				
Beginning Fund Bal.	1,144,444	1,144,444	1,135,630	849,760
Revenues	156,921	148,126	136,000	120,000
Expenditures	(165,735)	(435,000)	(421,870)	(100,000)
Ending Fund Bal.	1,135,630	857,570	849,760	869,760
26 - Trails & Pathways Fund				
Beginning Fund Bal.	754,545	754,545	897,455	1,025,455
Revenues	142,910	136,354	128,000	128,000
Expenditures	-	-	-	-
Ending Fund Bal.	897,455	890,899	1,025,455	1,153,455
Capital Funds Totals				
Beginning Fund Bal.	8,572,124	8,572,124	8,979,301	8,662,825
Revenues	5,694,458	4,134,079	5,167,360	12,756,591
Expenditures	(5,287,281)	(6,894,173)	(5,483,836)	(12,774,800)
Ending Fund Bal.	8,979,301	5,812,030	8,662,825	8,644,616

16 - CAPITAL IMPROVEMENTS FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 4,579,303	\$ 4,579,303	\$ 4,133,343	\$ 3,880,027		
<u>Revenues</u>						
CAPITAL GRANTS	-	600,000	-	1,850,000	1,850,000	-
CONTRIBUTIONS/SPONSORSHIPS	1,316,863	315,000	312,500	280,000	(32,500)	-10.40%
INTEREST INCOME	158,176	182,841	130,000	130,000	-	-
PROPERTY TAX	398,165	525,000	472,500	425,000	(47,500)	-10.05%
SPECIAL RECEIPTS	73,851	73,334	73,334	123,334	50,000	68.18%
TRANSFERS FROM OTHER FUNDS	400,000	400,000	800,000	7,800,000	7,000,000	875.00%
Total Revenues	2,347,055	2,096,175	1,788,334	10,608,334	8,820,000	493.20%
<u>Expenditures</u>						
CAPITAL OUTLAY	(2,793,015)	(3,481,517)	(1,916,650)	(8,024,000)	(6,107,350)	318.65%
CONTRACTUAL	-	-	(125,000)	(905,000)	(780,000)	624.00%
Total Expenditures	(2,793,015)	(3,481,517)	(2,041,650)	(8,929,000)	(6,887,350)	337.34%
Ending Fund Bal.	\$ 4,133,343	\$ 3,193,961	\$ 3,880,027	\$ 5,559,361	1,679,334	43.28%
Committed Balances:						
Capital Reserve	-	-	-	500,000		

22 - BOND PROCEEDS FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 101,228	\$ 101,228	\$ 1,546,186	\$ 1,767,232		
<u>Revenues</u>						
BOND PROCEEDS	1,335,000	-	1,420,000	1,460,000	40,000	2.82%
INTEREST INCOME	68,515	68,000	40,000	40,000	-	0.00%
SPECIAL RECEIPTS	24,508	-	-	120,257	120,257	
TRANSFERS FROM OTHER FUNDS	1,352,552	1,373,661	1,379,026	-	(1,379,026)	-100.00%
Total Revenues	2,780,575	1,441,661	2,839,026	1,620,257	(1,218,769)	-42.93%
<u>Expenditures</u>						
CAPITAL OUTLAY	(750,899)	(1,325,944)	(1,228,000)	(529,800)	698,200	-56.86%
CONTRACTUAL	(10,803)	(5,950)	(10,950)	(11,000)	(50)	0.46%
DEBT SERVICE	(573,915)	(597,587)	(1,379,030)	-	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	(2,800,000)	(2,800,000)	-
Total Expenditures	(1,335,617)	(1,929,481)	(2,617,980)	(3,340,800)	(722,820)	27.61%
Ending Fund Bal.	\$ 1,546,186	\$ (386,592)	\$ 1,767,232	\$ 46,689	(1,720,543)	-97.36%

09 - PAVING & LIGHTING FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 402,915	\$ 402,915	\$ 347,516	\$ 88,180		
<u>Revenues</u>						
INTEREST INCOME	21,365	24,649	12,000	12,000	-	-
PROPERTY TAX	116,575	114,500	131,000	143,000	12,000	9.16%
Total Revenues	137,940	139,149	143,000	155,000	12,000	8.39%
<u>Expenditures</u>						
CAPITAL OUTLAY	(26,007)	(92,975)	(277,336)	(275,000)	2,336	-0.84%
CONTRACTUAL	(167,332)	(155,200)	(125,000)	(130,000)	(5,000)	4.00%
Total Expenditures	(193,339)	(248,175)	(402,336)	(405,000)	(2,664)	0.66%
Ending Fund Bal.	\$ 347,516	\$ 293,889	\$ 88,180	\$ (161,820)	(250,000)	-283.51%

24 - LAND ACQUISITION FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 1,589,689	\$ 1,589,689	\$ 919,171	\$ 1,052,171		
<u>Revenues</u>						
INTEREST INCOME	29,057	72,614	33,000	25,000	(8,000)	-24.24%
TRANSFERS FROM OTHER FUNDS	100,000	100,000	100,000	100,000	-	-
Total Revenues	129,057	172,614	133,000	125,000	(8,000)	-6.02%
<u>Expenditures</u>						
CAPITAL OUTLAY	(799,575)	(800,000)	-	-	-	-
Total Expenditures	(799,575)	(800,000)	-	-	-	-
Ending Fund Bal.	\$ 919,171	\$ 962,303	\$ 1,052,171	\$ 1,177,171	125,000	11.88%

25 - PARK DEVELOPMENT FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 1,144,444	\$ 1,144,444	\$ 1,135,630	\$ 849,760		
<u>Revenues</u>						
INTEREST INCOME	56,921	48,126	36,000	20,000	(16,000)	-44.44%
TRANSFERS FROM OTHER FUNDS	100,000	100,000	100,000	100,000	-	-
Total Revenues	156,921	148,126	136,000	120,000	(16,000)	-11.76%
<u>Expenditures</u>						
CAPITAL OUTLAY	(154,735)	(424,000)	(401,870)	(100,000)	301,870	-75.12%
CONTRACTUAL	(11,000)	(11,000)	(20,000)	-	20,000	-100.00%
Total Expenditures	(165,735)	(435,000)	(421,870)	(100,000)	321,870	-76.30%
Ending Fund Bal.	\$ 1,135,630	\$ 857,570	\$ 849,760	\$ 869,760	20,000	2.35%

26 - TRAILS & PATHWAYS FUND

	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 754,545	\$ 754,545	\$ 897,455	\$ 1,025,455		
<u>Revenues</u>						
INTEREST INCOME	42,910	36,354	28,000	28,000	-	-
TRANSFERS FROM OTHER FUNDS	100,000	100,000	100,000	100,000	-	-
Total Revenues	142,910	136,354	128,000	128,000	-	-
<u>Expenditures</u>						
Total Expenditures	-	-	-	-	-	-
Ending Fund Bal.	\$ 897,455	\$ 890,899	\$ 1,025,455	\$ 1,153,455	128,000	12.48%

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, debt principal and interest payments. Each year, the Park District issues General Obligation (GO) Bonds to fund necessary capital improvement, repair, and maintenance projects for Park District property. Beginning in FY 2026/27, interest and principal payments will be made from the Debt Service Fund.

Outstanding Debt

The table below details the amount of outstanding debt for the Champaign Park District at the end of FY 2026/27.

General Obligation Limited Tax Park Bonds, Series 2025							
Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service	Bond Balance	Total Bond Value
12/3/2025						1,430,000.00	1,430,000.00
12/15/2026	1,430,000.00	2.50%	37,680.50	1,467,680.50	1,467,680.50		
	1,430,000.00		37,680.50	1,467,680.50	1,467,680.50		

Debt Limits

The Park District's bonding authority is governed by the Park District Code of the State of Illinois (the "Park Code"), the Illinois Local Government Debt Reform Act (the "Debt Reform Act"), and the Property Tax Extension Limitation Laws of the State of Illinois ("PTELL").

Per the Debt Reform Act, the Park District's total debt capacity may not exceed 2.875% of the Park District's equalized assessed valuation. The total outstanding principal pertaining to the calculation of the Park District's total debt capacity includes General Obligation Park Bonds, General Obligation Limited Tax Park Bonds, Debt Certificates, Promissory Notes, and Capital Lease Agreements. Total outstanding principal pertaining to the issuance of the Park District's General Obligation Limited Tax Park Bonds is further constrained to 0.575% of the Park District's equalized assessed valuation.

The Debt Reform Act further provides that the Park District's General Obligation Limited Tax Park Bonds are payable from the debt service extension base of the Park District (the "Base"), which is an amount equal to that portion of the extension for the District for the 2009 levy year constituting an extension for payment of principal and interest on bonds issued by the Park District without referendum increased each year, commencing with the 2009 levy year, by the lesser of 5% or the percentage increase in the Consumer Price Index (as defined by PTELL) during the 12-month calendar year preceding the levy year. The amount of the Base for the 2009 levy year was \$1,015,561.

The following table shows the legal debt margins for the Park District at the end of FY 2025/26 with an estimated EAV of \$2,896,296,498 for the 2025 tax levy:

Limit	Upper Limit	Actual
2.875% of Assessed Value	83,268,524	1,430,000
Non-Referendum Limit 0.575% of EAV	16,653,705	1,430,000
PTELL Limit for Extension	1,478,240	1,467,681

21 - BOND AMORTIZATION FUND

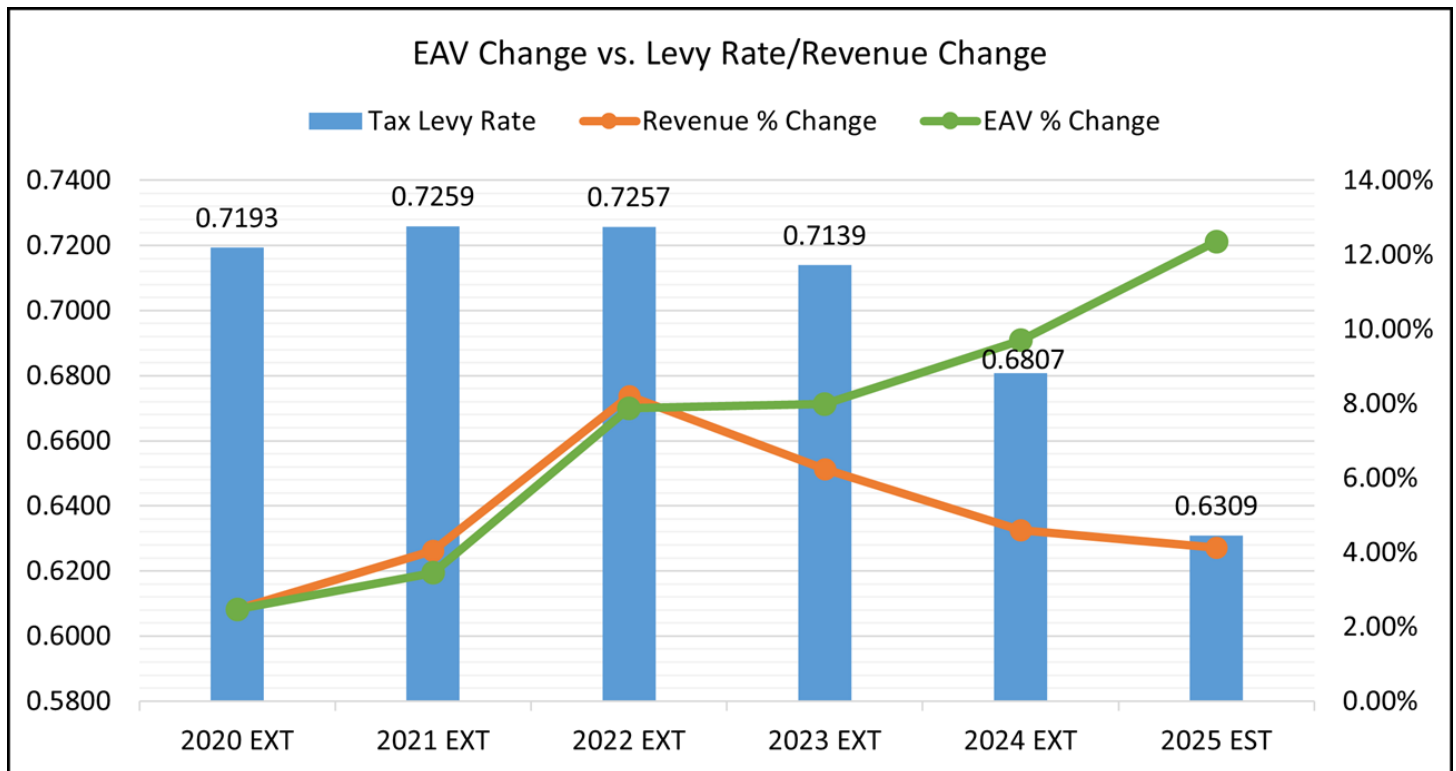
	FY2024/25 Actual	FY2024/25 Budget	FY2025/26 Budget	FY2026/27 Proposed	\$ Change	% Change
Beginning Fund Bal.	\$ 27,831	\$ 27,831	\$ 55,142	\$ 70,142		
<u>Revenues</u>						
INTEREST INCOME	22,892	21,661	15,000	15,000	-	-
PROPERTY TAX	1,356,971	1,352,000	1,379,026	1,467,681	88,655	6.43%
Total Revenues	1,379,863	1,373,661	1,394,026	1,482,681	88,655	6.36%
<u>Expenditures</u>						
DEBT SERVICE	-	-	-	(1,467,681)	(1,467,681)	-
TRANSFERS TO OTHER FUNDS	(1,352,552)	(1,373,661)	(1,379,026)	-	1,379,026	-100.00%
Total Expenditures	(1,352,552)	(1,373,661)	(1,379,026)	(1,467,681)	(88,655)	6.43%
Ending Fund Bal.	\$ 55,142	\$ 27,831	\$ 70,142	\$ 85,142	15,000	21.39%

Supplemental Information



Historical Property Tax

The table below provides historical property tax levy data based on assessed property values as of December 31 of each calendar year. The 2025 estimated levy amounts will be collected and distributed to the Park District during FY 2026/27.



Levy Purpose	2021 Extended	2022 Extended	2023 Extended	2024 Extended	2025 Estimated
General	6,961,082	7,370,066	7,792,234	8,132,958	8,446,615
Bond	1,232,460	1,312,120	1,367,636	1,394,590	1,467,681
IMRF	201,712	219,775	234,989	244,891	180,000
Police Protection	38,325	43,520	108,095	113,423	117,166
Audit	28,240	36,992	39,948	43,823	0
Liability Insurance	367,116	398,206	425,330	445,959	486,000
Social Security	417,544	528,765	563,974	590,316	671,000
Recreation	2,561,743	2,857,070	3,026,658	3,152,649	3,256,687
Museum	1,877,939	2,056,307	2,178,348	2,268,464	2,343,323
Paving & Lighting	100,856	108,799	117,494	128,890	144,815
Spec Rec	806,848	859,515	921,157	1,031,120	1,158,519
Revenue Recapture	48,411	34,816	46,998	144,357	567,708
Total	14,642,276	15,825,950	16,822,861	17,691,440	18,839,514
Revenue % Change	4.05%	8.20%	6.24%	4.60%	4.13%
Total Rate	0.7259	0.7273	0.7159	0.6863	0.6505
EAV	2,017,120,250	2,175,986,492	2,349,889,720	2,577,799,810	2,896,296,498
CPI (Tax Cap)	1.40%	5.00%	5.00%	3.40%	2.90%

Performance Indicators

The following table presents key performance indicators by department that measure progress toward departmental goals. These indicators provide quantifiable data related to program participation, facility usage, cost efficiency, and operational effectiveness. By tracking performance outcomes, the Park District evaluates how resources are being utilized to support its mission and strategic priorities.

Department	Performance Measure	FY2024/25 Actual	FY2025/26 Estimated	FY2026/27 Projected
CU Special Recreation	# of Programs Offered (calendar year)	286	292	298
CU Special Recreation	# of Programs Cancelled (calendar year)	40	37	38
CU Special Recreation	# of Transportation Offered (calendar year)	82	84	85
CU Special Recreation	# of Transportation Cancelled (calendar year)	41	37	38
CU Special Recreation	Total Spots Available (calendar year)	4,639	4,732	4,826
CU Special Recreation	Total Spots Filled (calendar year)	2,056	1,863	1,900
CU Special Recreation	# of Waitlisted Programs (calendar year)	16	16	17
CU Special Recreation	Unique Participants (calendar year)	322	328	335
CU Special Recreation	# of inclusion requests accommodated - CPD (calendar year)	28	30	32
CU Special Recreation	# of inclusion requests accommodated - UPD (calendar year)	14	15	16
Facilities & IT	# of completed Tech projects	34	36	40
Facilities & IT	# of classes/programs executed vs. offered	37/43	40/41	44/45
Facilities & IT	# of classes/programs executed vs. offered (% fill rate)	86%	97.50%	98%
Facilities & IT	# of booked pavilion time blocks	110	164	180
Facilities & IT	# of booked shelter hours	451	550	575
Facilities & IT	# of facility bookings hours (rentals)	1,979	2,050	2,100
Facilities & IT	New Tivity Memberships (Silver Sneakers + Prime Fitness)	236	240	240
Facilities & IT	Dog Park Memberships (unique households)	514	525	525
Facilities & IT	Dog Park Memberships (total extra dogs)	124	118	120
Facilities & IT	Leonhard Membership/day pass attendance (total scan ins)	62,662	65,000	67,000

Facilities & IT	Martens Center Membership/day pass attendance (total scan ins)	17,043	19,000	20,000
Facilities & IT	Dog Park Membership attendance	37,449	38,000	38,000
Facilities & IT	# of total participants registered in programs (SmartRec only)	14,899	17,000	17,000
Facilities & IT	Total program registration revenues (SmartRec)	\$ 1,713,299	\$ 1,750,000	\$ 1,800,000
Facilities & IT	# of classes/programs executed vs. offered	133/161	133/160	135/155
Facilities & IT	# of classes/programs executed vs. offered - % fill rate	82.60%	83.10%	87%
Facilities & IT	# of sports field rentals	N/A	2,400	2,450
Facilities & IT	# of total "exceeds" audits (out of 3)	3	3	3
Facilities & IT	Total daily attendance	66,645	78,525	70,000
Facilities & IT	Rescues per 1,000 visits (safety measure)	0.49	0.34	0.32
Facilities & IT	# of classes/programs executed vs. offered - % fill rate	91.20%	94.10%	94.10%
Facilities & IT	# of classes/programs executed vs. offered - % fill rate	83.10%	88.80%	91.30%
Finance	Receive 1 less management letter comment or adjusting journal entry by Auditors	4	3	2
Finance	Obtain GFOA Certificate of Achievement for Excellents in Financial Reporting	Yes	Yes	Yes
Finance	Obtain GFOA Distinguished Budget Award	Yes	Yes	Yes
Human Resources	# of meaningful wellness initiatives implemented	N/A	2	2
Human Resources	# of employees actively participating in Wellness Programming	N/A	60	70
Marketing & Development	Average email campaign open rate	17%	17%	19%
Marketing & Development	Overall social media followers (total of all accounts)	62,151	62,500	65,000
Marketing & Development	Cost per impression on video	\$0.33	\$0.33	\$0.30
Operations & Planning	# of trees planted	211	356	300
Operations & Planning	Total number of trees maintained	7,750	8,020	8,255
Operations & Planning	# Volunteer or partner hours contributed to natural areas	N/A	208	250
Operations & Planning	Seasonal & PT hours spent on bed maintenance	9,092	9,300	9,500
Operations & Planning	\$ secured through capital project grants	200,000	600,000	300,000
Recreation & Cultural Arts	# of classes/programs offered vs. executed - % fill rate	N/A	79.60%	80%

Recreation & Cultural Arts	# of events hosted	41	58	58
Recreation & Cultural Arts	# of new events hosted	6	14	5
Recreation & Cultural Arts	# of classes/programs offered vs. executed/cx rate	N/A	44/60	44/60
Recreation & Cultural Arts	# of memberships for The Spot at DCC vs. usage	N/A	35	40
Recreation & Cultural Arts	Avg. # of participants at each camp week	244	268	268
Recreation & Cultural Arts	Volunteer hours contributed	78.25	107	100
Risk Management	Upgrade all areas of the Essentials of Risk Management Form to Blue or Green status rating by solidifying a plan with PDRMA.	Yellow	Blue	Blue
Risk Management	Accident/incident claims submitted	13	20	20
Risk Management	Completion rate of required staff safety trainings	100%	100%	100%
Risk Management	# of safety inspections completed	750	775	775
Virginia Theatre	Total number of performances/programs hosted	72	80	80
Virginia Theatre	Total number of films/screenings	28	30	32
Virginia Theatre	Number of House-presented events	12	12	12

Ordinance No. 693
Annual Budget and Appropriations
May 1, 2026 through April 30, 2027

Fund	FY 2026/27	
	Budget	Appropriations
Beginning Fund Balance	49,480,328	49,480,328
 Revenues	 39,612,953	 39,612,953
 Expenditures:		
Fund 01 - GENERAL FUND	13,299,759	14,629,736
Fund 02 - RECREATION FUND	6,065,848	6,672,433
Fund 03 - MUSEUM FUND	3,587,343	3,946,078
Fund 04 - LIABILITY INSURANCE FUND	590,345	649,380
Fund 06 - IMRF FUND	203,000	223,300
Fund 08 - AUDIT FUND	6,377	6,377
Fund 09 - PAVING AND LIGHTING FUND	405,000	445,500
Fund 12 - SPECIAL DONATIONS FUND	260,000	286,000
Fund 14 - SOCIAL SECURITY FUND	726,200	798,820
Fund 15 - CU SPECIAL RECREATION FUND	3,185,274	3,503,801
Fund 16 - CAPITAL IMPROVEMENTS FUND	8,929,000	9,821,900
Fund 19 - POLICE & PUBLIC SAFETY FUND	145,000	159,500
Fund 21 - BOND AMORTIZATION FUND	1,467,681	1,614,449
Fund 22 - BOND PROCEEDS FUND	3,340,800	3,674,880
Fund 24 - LAND ACQUISITION FUND	-	100,000
Fund 25 - PARK DEVELOPMENT FUND	100,000	110,000
Fund 26 - TRAILS AND PATHWAYS FUND	-	100,000
Total Expenditures	42,311,628	46,742,154
 Reserve Balance:		
Operating Reserve - 01, 02 & 03	5,884,317	5,884,317
CU Special Rec. - Operating Reserve	1,876,154	1,876,154
CU Special Rec. - CPD Capital Reserve	569,232	569,232
CU Special Rec. - UPD Capital Reserve	156,788	156,788
Capital Reserve	500,000	500,000
 Ending Fund Balance	 46,781,653	 42,351,127

	FY 2026/27	
	Budget	Appropriations
<u>Fund 01 - GENERAL FUND</u>		
Beginning Balance	18,114,663	18,114,663
Revenues	10,104,000	10,104,000
Expenditures:		
Salaries, Wages, & Benefits	4,961,941	5,458,135
Commodities and Supplies	618,454	680,299
Contractual	2,064,365	2,270,802
Routine Periodic Maintenance	355,000	390,500
Transfers Out	5,300,000	5,830,000
Capital Rollover Funding	-	-
Total Expenditures	13,299,759	14,629,736
Reserve Balance:		
Operating Reserve (120-Days)	2,666,586	2,666,586
Ending Fund Balance	14,918,904	13,588,927
<u>Fund 02 - RECREATION FUND</u>		
Beginning Balance	7,861,798	7,861,798
Revenues	6,123,470	6,123,470
Expenditures:		
Salaries, Wages, & Benefits	4,090,593	4,499,653
Commodities and Supplies	567,206	623,927
Contractual	1,313,049	1,444,353
Routine Periodic Maintenance	50,000	55,000
Capital Outlay	45,000	49,500
Total Expenditures	6,065,848	6,672,433
Reserve Balance:		
Operating Reserve (120-Days)	2,021,949	2,021,949
Ending Fund Balance	7,919,420	7,312,836
<u>Fund 03 - MUSEUM FUND</u>		
Beginning Balance	9,946,140	9,946,140
Revenues	4,669,652	4,669,652
Expenditures:		
Salaries, Wages, & Benefits	1,951,361	2,146,497
Commodities and Supplies	359,631	395,594
Contractual	1,276,352	1,403,987
Total Expenditures	3,587,343	3,946,078
Reserve Balance:		
Operating Reserve (120-Days)	1,195,781	1,195,781
Ending Fund Balance	11,028,449	10,669,714

Fund 04 - LIABILITY INSURANCE FUND

Beginning Balance	498,480	498,480
Revenues	510,200	510,200
Expenditures:		
Salaries, Wages, & Benefits	86,545	95,200
Commodities and Supplies	13,000	14,300
Contractual	365,800	402,380
Capital	125,000	137,500
Total Expenditures	590,345	649,380
Ending Fund Balance	418,335	359,300

Fund 06 - IMRF FUND

Beginning Balance	956,808	956,808
Revenues	197,000	197,000
Expenditures:		
Transfers Out	203,000	223,300
Total Expenditures	203,000	223,300
Ending Fund Balance	950,808	930,508

Fund 07 - WORKING CASH FUND

Beginning Balance	250,000	250,000
Revenues	-	-
Expenditures:		
Transfers Out	-	250,000
Total Expenditures	-	250,000
Ending Fund Balance	250,000	-

Fund 08 - AUDIT FUND

Beginning Balance	6,377	6,377
Revenues	-	-
Expenditures:		
Contractual	6,377	6,377
Total Expenditures	6,377	6,377
Ending Fund Balance	-	-

Fund 09 - PAVING AND LIGHTING FUND

Beginning Balance	88,180	88,180
Revenues	155,000	155,000
Expenditures:		
Contractual	130,000	143,000
Capital	275,000	302,500
Total Expenditures	405,000	445,500
Ending Fund Balance	(161,820)	(202,320)

Fund 12 - SPECIAL DONATIONS FUND

Beginning Balance	242,005	242,005
Revenues	27,000	27,000
Expenditures:		
Contractual	250,000	275,000
Transfers	10,000	11,000
Total Expenditures	260,000	286,000
Ending Fund Balance	9,005	(16,995)

Fund 14 - SOCIAL SECURITY FUND

Beginning Balance	159,632	159,632
Revenues	674,000	674,000
Expenditures:		
Transfers Out	726,200	798,820
Total Expenditures	726,200	798,820
Ending Fund Balance	107,432	34,812

Fund 15 - CU SPECIAL RECREATION FUND

Beginning Balance	2,881,089	2,881,089
Revenues	2,906,359	2,906,359
Expenditures:		
Salaries, Wages, & Benefits	1,082,745	1,191,020
Commodities and Supplies	110,727	121,799
Contractual	174,999	192,499
Routine Periodic Maintenance	100,000	110,000
Capital	1,716,803	1,888,483
Total Expenditures	3,185,274	3,503,801
Reserve Balance:		
CU Special Rec. - Operating Reserve	1,876,154	1,876,154
CU Special Rec. - CPD Capital Reserve	569,232	569,232
CU Special Rec. - UPD Capital Reserve	156,788	156,788
Ending Fund Balance	2,602,174	2,283,647

Fund 16 - CAPITAL IMPROVEMENTS FUND

Beginning Balance	3,880,027	3,880,027
Revenues	10,608,334	10,608,334
Expenditures:		
Contractual	905,000	995,500
Capital	8,024,000	8,826,400
Total Expenditures	8,929,000	9,821,900
Reserve Balance:		
Capital Reserve	500,000	500,000
Ending Fund Balance	5,559,361	4,666,461

Fund 19 - POLICE & PUBLIC SAFETY FUND

Beginning Balance	80,368	80,368
Revenues	162,000	162,000
Expenditures:		
Contractual	145,000	159,500
Total Expenditures	145,000	159,500
Ending Fund Balance	97,368	82,868

Fund 21 - BOND AMORTIZATION FUND

Beginning Balance	70,142	70,142
Revenues	1,482,681	1,482,681
Expenditures:		
Debt Service	1,467,681	1,614,449
Total Expenditures	1,467,681	1,614,449
Ending Fund Balance	85,142	(61,626)

Fund 22 - BOND PROCEEDS FUND

Beginning Balance	1,767,232	1,767,232
Revenues	1,620,257	1,620,257
Expenditures:		
Contractual	11,000	12,100
Capital	529,800	582,780
Transfers	2,800,000	3,080,000
Total Expenditures	3,340,800	3,674,880
Ending Fund Balance	46,689	(287,391)

Fund 24 - LAND ACQUISITION FUND

Beginning Balance	1,052,171	1,052,171
Revenues	125,000	125,000
Expenditures:		
Capital	-	100,000
Total Expenditures	-	100,000
Ending Fund Balance	1,177,171	1,077,171

Fund 25 - PARK DEVELOPMENT FUND

Beginning Balance	849,760	849,760
Revenues	120,000	120,000
Expenditures:		
Contractual	-	-
Capital	100,000	110,000
Total Expenditures	100,000	110,000
Ending Fund Balance	869,760	859,760

Fund 26 - TRAILS AND PATHWAYS FUND

Beginning Balance	1,025,455	1,025,455
Revenues	128,000	128,000
Expenditures:		
Contractual	-	100,000
Total Expenditures	-	100,000
Ending Fund Balance	1,153,455	1,053,455

**CERTIFICATION OF ESTIMATE OF REVENUE
FISCAL YEAR 2026/2027**

I, Courtney R. Kouzmanoff, do hereby certify that I am the duly qualified Director of Finance of the Champaign Park District. As such, I do further certify that the revenues, by source, anticipated to be received by the Park District in the fiscal year beginning May 1, 2026 and ending on April 30, 2027, are estimated to be as

ESTIMATE OF REVENUE

Source of Revenue:

Property Taxes	18,584,681
Replacement Taxes	425,000
Charges for Services	3,998,691
Merchandise / Concession Revenue	178,102
Contributions and Sponsorships	849,550
Grant Revenue	2,750,000
Special Receipts	667,728
Interest Revenue	1,670,000
Bond Proceeds	1,460,000
Transfers-In	9,029,200
Total Estimate of Revenue	<u><u>39,612,953</u></u>

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Champaign Park District this 8th day of April, 2026.

SEAL

Courtney R. Kouzmanoff, Director of Finance

Glossary & Acronyms

GLOSSARY

- **ABATEMENT** – A partial or complete cancellation of a tax levy imposed by the Park District.
- **ACCRUAL BASIS** – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of the related cash flow.
- **ACTUAL** – The actual figures in the budget document are year-end totals for fiscal years preceding the current year.
- **ADA** – Americans with Disabilities Act of 1990.
- **ADOPTED BUDGET** – This is the budget, which consolidates all beginning of the year appropriations, building upon prior budgets, Park District goals, staff objectives, citizen feedback, and experience over the past year. The Board of Commissioners approves the budget no later than 90 days after the beginning of the fiscal year.
- **AMENITIES** – Items in the parks such as picnic tables, bollards, trash cans, park grills, bike racks, etc.
- **APPROPRIATION** – An authorization made by the Board of Commissioners, which legally permits the Park District to incur obligations and to make expenditures for purposes specified in the Budget and Appropriation Ordinance.
- **APPROPRIATION ORDINANCE** – The ordinance adopted by the Board of Commissioners establishing the legal authority to obligate and expend resources.
- **EQUALIZED ASSESSED VALUATION** – Basis for determining property tax. Assessed valuation determines the value of real (land & buildings) property. Real property is appraised at 100% of the fair market value, and the assessed value may not exceed 1/3 of the appraised value.
- **BALANCED BUDGET** – A balanced budget is a budget where revenues meet or exceed expenditures, and reserve balances are not considered a revenue source.
- **BOARD OF COMMISSIONERS** – An independent board of five individuals elected at-large for six-year terms by the citizens of the Park District.
- **BOND** – A written promise to pay a specified sum of money, called principal, at a specified maturity date along with periodic interest paid at a specified percentage of the outstanding principal. They are usually used for long-term debt.
- **BOND REFINANCING** – The payoff and reissuance of bonds in order to obtain a better interest rate or bond conditions.
- **BUDGET** – The financial plan for a specified period of time for the operation of a program or organization, or for the completion of a given project.
- **BUDGET ACTIVITY** – A group of expenditures that provides for the accomplishment of a specific program or purpose.
- **BUDGET AMENDMENT** – After adoption, the annual budget may be revised through a budget amendment. Any change in the budget that would decrease contingencies or increase total expenditures for any fund must be made through a budget amendment, which requires the affirmative vote of three of the five members of the Board of Commissioners.
- **BUDGET MESSAGE** – Included in the opening section of the budget, the Director of Finance's Letter of Transmittal provides the Executive Director and the Board of Commissioners with a general summary of important budget issues.
- **BUDGETARY CONTROL** – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenue.
- **ACFR** – Annual Comprehensive Financial Report.
- **CAPITAL IMPROVEMENTS** – A nonrecurring project including, but not limited to: construction, major alterations, remodeling or repair of physical facilities, buildings, structures, landscaping, and fixed equipment.
- **CAPITAL IMPROVEMENT PLAN** – The plan for the development of capital improvements within the Park District's jurisdiction. The plan includes a capital improvement budget for the current fiscal year and a proposal for a capital improvement budget for four fiscal years subsequent to the current fiscal year.
- **CAPITAL OUTLAY** – Expenditures for the acquisition, construction, improvement, or major repair of assets that have a useful life extending beyond one fiscal year and meet the organization's capitalization threshold.
- **CENSUS** – An official population count of all, or part of, a geographic area conducted by the federal government.

- **COMMODITIES** – Items that are consumed through use or that experience a material change or appreciable deterioration in their physical condition. These items are generally of limited value, have a short useful life, and are not capitalized due to their relatively low cost and rapid consumption or depreciation.
- **CONTRACTUAL SERVICES** – Services provided by another individual (not on Park District payroll), agency, or private firm.
- **COTERMINOUS** – Having the same boundary or covering the same area.
- **CONSUMER PRICE INDEX (CPI)** – a measure of the average change over time in the prices paid by consumers for a representative basket of consumer goods and services, used to measuring inflation.
- **DEBT** – A financial obligation from the borrowing of money.
- **DEBT SERVICE** – Includes principal and interest payments and handling charges on general obligation bonds.
- **DEPARTMENT** – A major organizational unit of the Park District assigned overall management responsibility for a broad functional area or a group of related operations.
- **DEPRECIATION** – The decrease in value of physical assets due to use and passage of time.
- **DIVISION** – A subordinate organizational unit within a department that is responsible for a specific program area, service line, or operational function. Divisions help organize and manage distinct activities within a department to ensure efficient oversight and service delivery.
- **ENCUMBRANCES** – These are obligations in the form of purchase orders or contracts that are chargeable to an appropriation and for which a part of the appropriation is reserved. The use of encumbrances is designed to prevent overspending and permit officials to be certain of how much money is available for new commitments.
- **ESTIMATE** – Revenue and expenditure estimates for the current fiscal year, which are developed as part of the budget preparation process.
- **EXPENDITURE** – Payment by the Park District for goods or services that the Park District has received or will receive in the future. All payments to vendors, personnel, and any other government agencies are considered expenditures.
- **FINANCIAL POLICIES** – General and specific guidelines adopted by the Park District on an annual basis that govern budget preparation and administration.
- **FISCAL YEAR** – The time period designated by the Park District identifying the beginning and ending period for recording financial transactions. The Park District's fiscal year is from May 1 to April 30.
- **FISCAL YEAR END** – The year that the fiscal year ends for recording financial transactions. The Park District's fiscal year crosses over calendar years, ending in April.
- **FULL-TIME (FT)** – Employee who works 40.0 hours per week and receives full benefits from the Park District.
- **FUND** – A fund is the basic accounting unit: it is a self-balancing accounting entity with revenues, expenditures, and fund balance, which are segregated for the purpose of carrying out specific programs in accordance with Park District policies, and certain applicable State and Federal laws.
- **FUND BALANCE** – The excess of current assets over current liabilities, it represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses.
- **GASB** – The Governmental Accounting Standards Board is an independent organization which has ultimate authority over the establishment of Generally Accepted Accounting Principles (GAAP) for state and local governments.
- **GENERAL OBLIGATION (GO) BONDS** – When a municipal government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation bonds.
- **GFOA** – Government Finance Officers Association is an organization representing public finance officers.
- **GOAL** – A long-term or short-term desirable development.
- **GOVERNMENT FUND TYPES** – Funds that account for a government's government-type activities.
- **GRANTS** – Funds received by the Park District that are designated for specific purposes. Many grants come from the State of Illinois to reimburse the Park District for construction costs.
- **IAPD** – The Illinois Association of Park Districts is a statewide organization of park districts that strive to ensure the quality of life through parks and recreation activities.
- **IMRF** – Illinois Municipal Retirement Fund is the retirement system established for municipal and park district employees in Illinois.

- IPRA – The Illinois Park and Recreation Association is a statewide organization of parks and recreation professionals that advocates the lifetime benefits of parks, recreation and conservation.
- INITIATIVES – Any new programs or services to be undertaken by a department or fund for the fiscal year, and any project or activity which may be unusual or otherwise significant.
- INTER-FUND TRANSFER – Transfers made from one fund to another to reimburse or pay for specific services rendered or to more generally support the activities of another fund.
- LEVY – (Verb) to impose taxes for the support of government services. (Noun) The total amount of taxes imposed by a unit of government.
- LONG-TERM DEBT – Debt with a maturity of more than one year from the date of issuance.
- MODIFIED ACCRUAL BASIS OF ACCOUNTING – The accrual basis of accounting adopted for the governmental fund type. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when an event or transaction is expected to draw on current expendable resources.
- NRPA – The National Recreation and Park Association is an organization of citizen boards and professionals interested in parks and recreation throughout the United States.
- OBJECTIVES – A desired accomplishment that can be measured within a specific time frame.
- OPERATING BUDGET – The budget for funds that includes recurring revenue sources used to finance ongoing operating expenditures, which permit basic government services, e.g., the General, Recreation, Museum, and Special Recreation funds.
- OPERATING EXPENDITURES – Day-to-day costs and expenses of running the Park District, i.e., personnel, benefits, contractual and supplies, maintenance, etc.
- ORDINANCE – A formal legislative enactment by the governing board of the Park District.
- OSLAD GRANT – Open Space Land Acquisition and Development grant awarded by the Illinois Department of Natural Resources.
- PARC GRANT – Park and Recreation Facility Construction Act Grant Program managed by the Illinois Department of Natural Resources
- PARK DISTRICT CODE (Park Code) – The Illinois State statute establishing and governing the powers and authority of park districts as special districts (70 ILCS 1205/).
- PARK FEATURES – Amenities found within a park (flower beds, sport fields, restrooms, pavilions, etc.).
- PERFORMANCE INDICATORS – Statistical measures that are collected to show the impact of dollars spent on Park District services.
- PERSONNEL SERVICES – Salaries and wages paid for services performed by employees of the Park District, and fringe benefits costs associated with these services.
- PROGRAM FEES AND CHARGES – The payment of fees for direct receipt of a service by the party benefiting from the service.
- PROPERTY TAX LEVY – A tax based on the assessed value of a property. Tax liability falls on the owner of record as of the beginning of the levy year.
- PUBLIC MUSEUM GRANT – Grant program awarded by the Illinois Department of Natural Resources.
- REVENUE – Funds that the Park District receives as income. It includes such items as tax payments, fees from services, grants, donations, sponsorships, and interest income.
- SERVICE PLANS – Documents drafted by each department that describe the services provided by that department, as well as changes in service levels planned.
- SPECIAL EVENT – A large program held in one location over a short period of time that typically does not require advance registration.
- SPECIAL REVENUE FUNDS – Funds used to account for the proceeds from specific revenue sources that are legally restricted to expenditure for specific purposes, e.g., IMRF, Social Security, and Liability Insurance Fund.
- STRATEGY – A statement that identifies the specific actions or steps needed to accomplish an objective.

- TAX LEVY – The total amount of money to be raised by property taxes for corporate operating, special service areas, or debt service purposes. The Park District Board of Commissioners passes a property tax ordinance annually in November.
- TAX RATE – The rate of tax levied for each \$100 of assessed valuation.
- TRAIL – Linear route that links businesses, parks, schools, and other trails.
- VISION – A statement that communicates the desired image for the future.

ACRONYMS

- ADA – Americans with Disabilities Act
- ACFR - Annual Comprehensive Financial Report
- CAPRA – Commission for Accreditation of Park and Recreation Agencies
- CIP – Capital Improvement Plan
- CPI – Consumer Price Index
- CPRP - Certified Park and Recreation Professional
- COA - Certificate of Achievement for Excellence in Financial Reporting
- CPD – Champaign Park District
- CY – Calendar Year
- DCC – Douglass Community Center
- EAV – Equalized Assessed Value
- FICA – Federal Insurance Contributions Act
- FT – Full-time Employee
- FTE – Full Time Equivalent
- FY – Fiscal Year
- FYE – Fiscal Year Ended
- GAAP – Generally Accepted Accounting Principles
- GASB – Governmental Accounting Standards Board
- GFOA – Government Finance Officers Association
- IAPD – Illinois Association of Park Districts
- IDNR – Illinois Department of Natural Resources
- IMRF – Illinois Municipal Retirement Fund
- IPRA – Illinois Parks and Recreation Association
- LRC – Leonhard Recreation Center
- MC – Martens Center
- NRPA – National Recreation and Park Association
- OSLAD – Open Space Land Acquisition and Development
- PARC – Parks and Recreation Commission
- PDRMA – Park District Risk Management Agency
- PT – Part-time employee
- PTELL – Property Tax Extension Limitation Law
- RY – Revenue Year
- SAC – Sholem Aquatics Center
- SCC – Springer Cultural Center
- SEDAC – Smart Energy Design Assistance Center
- TIF – Tax Increment Financing District
- TY – Tax Year
- UPD – Urbana Park District



CHAMPAIGN PARK DISTRICT

CHAMPAIGN, ILLINOIS

Parks, Trails & Recreation Facilities

2307 Sangamon Drive, Champaign, Illinois 61821
217-398-2550 • Fax: 217-398-2563 • Relay: 711
champaignparks.org

Facilities

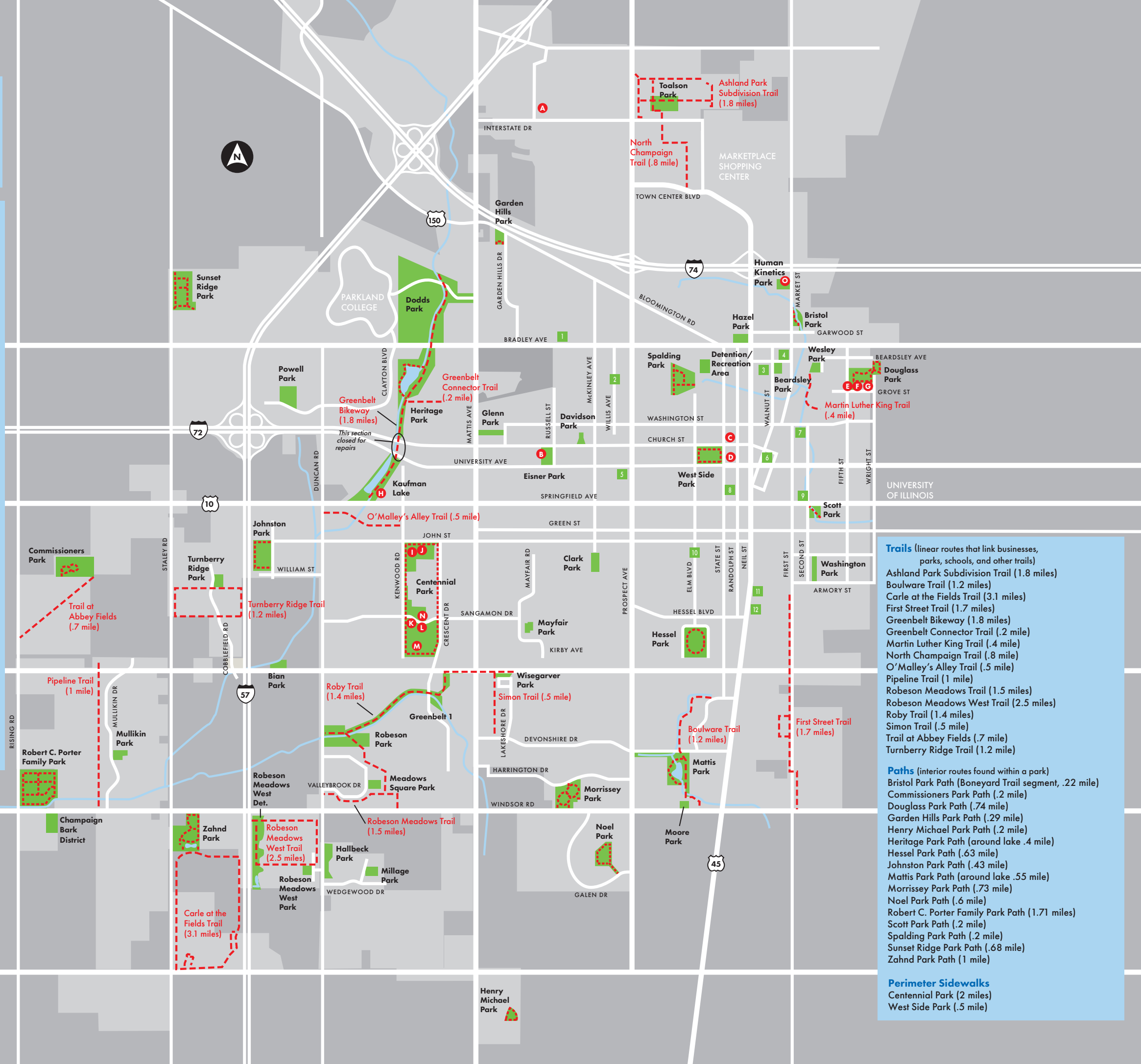
- A Dodds Tennis Center** • 2802 Farber Dr • 217-352-6044
Six indoor courts, clinics, workouts, leagues
- B Hays Recreation Center** • 1311 W Church St • 217-239-1152
Multi-purpose recreation center for seniors
- C Springer Cultural Center** • 301 N Randolph St • 217-398-2376
A community resource for the visual and performing arts, and early childhood center
- D Virginia Theatre** • 203 W Park Ave • 217-356-9063
Historic performing arts and entertainment center accessible to all
- E Douglass Annex** • 804 N Fifth St • 217-398-2572
Senior recreation center with a large activity room, computer lab, kitchen, lounge, pool table
- F Douglass Branch Library** • 504 E Grove Street • 217-403-2090
An intergovernmental agreement with the Champaign Public Library
- G Douglass Community Center** • 512 E Grove Street • 217-398-2573
Multi-purpose facility equipped with a full-size gymnasium
- H Kaufman Lake Boathouse** • 2702 W Springfield Ave • 217-352-6044
Cozy lakeside room with fireplace
- I Bresnan Meeting Center** • 706 Kenwood Rd
Park District administrative offices
- J Operations and Maintenance** • 2311 W John St • 217-398-2591
Facility which houses the District's Maintenance, Grounds, and Horticulture Divisions.
- K Leonhard Recreation Center** • 2307 Sangamon Dr • 217-398-2550
Recreation center with gym, fitness, cardio/weight room, and indoor playground
- L Sholem Aquatic Center** • 2205 Sangamon Dr • 217-398-2581
Family waterpark which has 2 pools with play features, a lazy river, and 3 slides
- M Prairie Farm** • 2202 W Kirby Ave • 217-398-2583
Farm features traditional farm animals like sheep, goats, chickens, etc.
- N Champaign-Urbana Special Recreation Center** • 2212 Sangamon Dr • 217-819-3980
Multi-purpose recreation center with full-size gymnasium for people with disabilities
- O Martens Center** • 1515 N Market St • 217-819-3843
Multi-purpose recreation center with full-size gymnasium, wellness center, indoor track, indoor playground, innovation center, games room, instructional kitchen, and multi-media, art, multi-purpose and library/resource rooms

**Please direct all rental inquiries to 217-819-3885 or misty.stocking@champaignparks.org.*

Pocket Parks

- | | |
|----------------------|----------------------|
| 1 Thompson Park | 7 Skelton Park |
| 2 Willis Park | 8 Firefighter's Park |
| 3 Bannon Park | 9 Helms Park |
| 4 Bridgewater Park | 10 Harris Park |
| 5 Trevett-Finch Park | 11 McCollum Park |
| 6 Stampofski Park | 12 Hosier Park |

Champaign Park District Boundaries



Trails (linear routes that link businesses, parks, schools, and other trails)

Ashland Park Subdivision Trail (1.8 miles)
Boulevard Trail (1.2 miles)
Carle at the Fields Trail (3.1 miles)
First Street Trail (1.7 miles)
Greenbelt Bikeway (1.8 miles)
Greenbelt Connector Trail (.2 mile)
Martin Luther King Trail (.4 mile)
North Champaign Trail (.8 mile)
O'Malley's Alley Trail (.5 mile)
Pipeline Trail (1 mile)
Robeson Meadows Trail (1.5 miles)
Robeson Meadows West Trail (2.5 miles)
Roby Trail (1.4 miles)
Simon Trail (.5 mile)
Trail at Abbey Fields (.7 mile)
Turnberry Ridge Trail (1.2 mile)

Paths (interior routes found within a park)

Bristol Park Path (Boneyard Trail segment, .22 mile)
Commissioners Park Path (.2 mile)
Douglass Park Path (.74 mile)
Garden Hills Park Path (.29 mile)
Henry Michael Park Path (.2 mile)
Heritage Park Path (around lake .4 mile)
Hessel Park Path (.63 mile)
Johnston Park Path (.43 mile)
Mattis Park Path (around lake .55 mile)
Morrissey Park Path (.73 mile)
Noel Park Path (.6 mile)
Robert C. Porter Family Park Path (1.71 miles)
Scott Park Path (.2 mile)
Spalding Park Path (.2 mile)
Sunset Ridge Park Path (.68 mile)
Zahnd Park Path (1 mile)

Perimeter Sidewalks

Centennial Park (2 miles)
West Side Park (.5 mile)

THE ELECTION PROCESS

Park district boards in Illinois are comprised of five or seven members called commissioners or trustees. To be eligible to serve as an elected commissioner or trustee, you must live in the district for at least one year prior to election day. Terms are for six years, but the board or the community can elect to change terms to four years. In general, two seats are up for election in the spring of each odd-numbered year.

Briefly, the steps to being elected are:

1. In the fall of an even-numbered year, pick up a statement of economic interest and candidate petitions at your park district office.
2. Gather signatures of eligible voters so that your name may be placed on the ballot. You must obtain 25 valid signatures or 2 percent of the number of ballots cast for commissioner or trustee in the last election, whichever number is greater.
3. File the nominating petitions and a statement of candidacy with the park district secretary between 113 and 106 days prior to election day (usually in late December of an even-numbered year).
4. File a statement of economic interests with your county clerk (and a receipt with the park district secretary) on or before the final day for filing petitions.
5. Choose whether to file with the appropriate official clerk an optional loyalty oath and a voluntary statement of compliance with the Fair Campaign Practices Act.
6. File campaign finance disclosure forms with the State Board of Elections, if you raise or spend a prescribed amount on your campaign.

For specific details, contact your park district's executive director, board secretary or county clerk. Or, check the State Board of Elections' website at elections.il.gov.

Visit the IAPD online at
ILparks.org

TRAINING & RESOURCES FOR CURRENT AND FUTURE BOARD MEMBERS

The Illinois Association of Park Districts has a number of resources that are available to you as a candidate and as an elected board member.

These resources include such important publications as The Park District Code, the Illinois Park District Law Handbook, and the Guide to the Open Meetings Act and FOIA.

In addition, the IAPD helps board members understand the financial procedures of Illinois park districts with such publications as the Illinois Park District Financial Procedures and the Guide to Public Sector Employment Laws.

We encourage you to visit our website at ILparks.org and take advantage of the plethora of member resources that area available to you as you build your understanding of the park district system in Illinois.

As a newly elected board member, you will be receiving the Illinois Parks and Recreation magazine which contains timely information on trends and governance issues.

The IAPD also has robust educational offerings for new and seasoned board members alike and you are encouraged to participate in these throughout the year, such as:

- The opportunity to track your board service and education by applying for IAPD Board Development Program.
- The IAPD offers the Board Self-Evaluation that allows a board to take a look at themselves to determine their level of effectiveness and efficiency of operation. This specialized training will be of great benefit to new board members as well as seasoned board members. It defines roles and responsibilities, describes duties for oversight and governance and assists in defining leadership within the agency.

To find out more about IAPD's online resources or other IAPD educational services, contact:

Peter Murphy, Esq., CAE, IOM
211 East Monroe Street | Springfield, IL 62701
217.523.4554 | pmurphy@ILparks.org

SERVING ON A PARK DISTRICT BOARD

WHAT DOES THAT MEAN?

IAPD
Illinois Association of Park Districts

SO YOU WANT TO SERVE ON THE PARK DISTRICT BOARD... WHAT DOES THAT MEAN?

By Peter Murphy, President and CEO
Illinois Association of Park Districts

If you are appointed or elected to the park board, you will become a leader who has accepted a major civic responsibility. You should be willing to make a commitment to give freely of your time and talents to help strengthen and further the park, recreation and conservation mission of your community.

As a board member, you will take on the responsibility for helping to set goals, formulate policies and establish services that will meet the present and future needs of the citizens of your district. The success of your agency depends to a great degree on how well you understand your role and how effectively you address your responsibilities as a board member.

More than 2,100 citizens serve on Illinois park district, forest preserve and recreation boards. Effective board members are respected citizens, well known and active in community affairs and interested in the total recreational needs of their communities.

Serving without compensation, locally elected commissioners represent their fellow citizens and interpret their views. They have the primary responsibility of spending tax monies, fees and donations designated for park and recreation services. They spend, and spend wisely, millions of dollars every year.



BOARD OBLIGATIONS

As a board member, it is important that you commit to the “big picture” and the long-term effects of the decisions you make. You should use sound judgment by weighing the pros and cons of each issue, be open to new ideas, and make ethical decisions. In addition, it helps to have the capacity to “take the heat” when unpopular, but necessary, decisions are made.

Board Members:

- Adopt policies that allow the organization to run efficiently, effectively, legally and ethically.
- Request, receive, evaluate and make decisions based on well researched guidance from the executive.
- Interpret the agency’s mission, values and vision to the public.
- Monitor operational and capital finances.
- Hire, fire, supervise, evaluate and support the executive.
- Establish policies after consideration of pros and cons of each issue.
- Help set a strategic direction that adopts goals relating to the vision and mission of the agency.
- Act as a resource, a sounding board and as the eyes and ears of the citizens of the community, making sure that the agency is meeting their needs.
- Develop, maintain and update long-range plans.
- Adopt and adhere to a code of ethics.



The Illinois Association of Park Districts publishes books, provides training and assists board members in their desire to serve the public.

Effective Board Members:

- Have an attitude of cooperation, open-mindedness and objectivity.
- Are motivated only by a desire to serve the citizens and the agency.
- Work with the executive, not over or around him or her.
- Inspire the community’s confidence, respect and support.
- Spend time in board meetings on strategic planning, policies and procedures, not on operational details that are the executive’s responsibility.
- Make no disparaging remarks about the agency, other board members or their opinions.
- Keep high ethical standards.
- Display a talent for working well with others.
- Do not promise voting outcomes prior to learning the facts of any issue.
- Do not make decisions until all sides of an issue have been presented.
- Support board decisions even when a decision conflicts with personal views.