CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL MEETING
BOARD OF PARK COMMISSIONERS
September 23, 2026

The Champaign Park District Board of Commissioners (Board) held a Special Meeting on Wednesday, September 23, 2026, at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Michael R. Somers presided over the meeting.

Present, in person: President Michael R. Somers, Vice President Jane L. Solon, Commissioners Barbara J. Kuhl, and Tyler R. Rouse, Attorney Guy Hall, Sarah Sandquist, Executive Director, Jarrod Scheunemann, Deputy Executive Director, Kathryn Glynn, Director of Human Resources, Erin Lee, Human Resources Manager, Jeannie Robinson, Director of Recreation, Courtney Kouzmanoff, Director of Finance, Jimmy Gleason, Director of Facilities & Technology, Joe Kearfott, Assistant Director of Facilities & Technology, Bret Johnson, Director of Operations and Planning, Christina Mott, CUSR Manager, Jake Mott, Building Service Worker, and Marguerite Bailey, Administrative Project Manager/ Board Secretary.

Absent and excused: Commissioner Craig W. Hays
Present in the Audience: Elliot McGill
Present virtually: Donna Lawson, Treasurer, Stephanie (unknown last name)

A. CALL TO ORDER
President Michael R. Somers called the meeting to order at 5:30 p.m.

B. COMMENTS FROM THE PUBLIC
None.

C. PRESENTATION
1. Distinguished Service Award – Christina Mott, CU Special Recreation Manager
Mr. Scheunemann shared a recent incident in which Ms. Mott found herself in a situation outside the workplace where her training and dedication to the safety of others came into play. Ms. Mott calmly assisted an individual experiencing a medical emergency until emergency Service providers arrived. President Somers presented Ms. Mott with a Distinguished Service Award.

D. NEW BUSINESS
1. Approval of an Agreement for Vision One, Inc. dba Accesso Software Renewal for the Virginia Theatre
   Ms. Sandquist provided the Board with an overview of the software renewal contract. Staff investigated other software options and determined that another software did not offer cost savings, and that installation and staff training would not benefit the Park District. Vice President Solon moved to approve a two (2) year agreement with VisionOne, Inc. dba Accesso for the use of ShoWare ticketing software at the Virginia Theatre as well as authorizing the Executive Director to execute the agreement. Commissioner Kuhl seconded the motion. The motion passed 4-0.

2. Approval of an Agreement for Amilia (SmartRec) Software Renewal for Three (3) Years
   Mr. Gleason reported to the Board that the renewal contract with Amilia for the SmartRec Software has more options. Noted were an analytics component, a Pidj Text option, and a three (3) year renewal. The analytics component would enable more reporting. Staff confirmed

the text option would allow for patrons to opt in or out of the text messaging. Commissioner Kuhl, with Board consensus, directed staff to remove the American Express credit card payment option due to fees and low patron usage frequency. Vice President Solon moved to approve a three (3) year agreement with Amilia under Option 2 as well as authorizing the Executive Director to execute the agreement pending Park District legal counsel review. Commissioner Rouse seconded the motion. The motion passed 4-0.

E. DISCUSSION ITEMS

1. Health Insurance
   Ms. Glynn began the discussion with an overview of the spreadsheet data provided to the Board. She introduced Mr. McGill from Insure Champaign. Mr. McGill provided an estimate of anticipated health insurance premiums, plan options, and a potential framework for a Park District Health Reimbursement Arrangement (HRA). The last aspect is an employer-funded benefit plan that reimburses employees tax-free for qualified medical premium expenses. There was a discussion. Staff will provide more information once available.

2. Preliminary Discussion – 2026 Property Tax Levy
   Ms. Kouzmanoff provided an overview of the tax levy process and answered questions posed by Board members regarding the previous year and anticipated funding needs. A discussion ensued. Next steps include a public meeting and adoption of an estimated tax levy.

F. EXECUTIVE SESSION

President Somers recited the criteria for the Board to convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2 (c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public; section (c)(5), the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, and (c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Commissioner Kuhl moved to convene into executive session upon such basis. Commissioner Rouse seconded the motion. Upon roll call, the vote was as follows: Commissioner Rouse – yes, President Somers -yes, Vice President Solon – yes, and Commissioner Kuhl – yes. The motion passed 4-0.

G. RETURN TO SPECIAL MEETING

The Board reconvened the special meeting at 7:22 pm following the executive session.

H. COMMENTS FROM COMMISSIONERS

None.

I. ADJOURN

Vice President Solon moved to adjourn at 7:23 pm. Commissioner Kuhl seconded the motion. The motion passed 4-0.

Approved:

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Michael R. Somers, President Marguerite Bailey, Board Secretary